

2018–2019

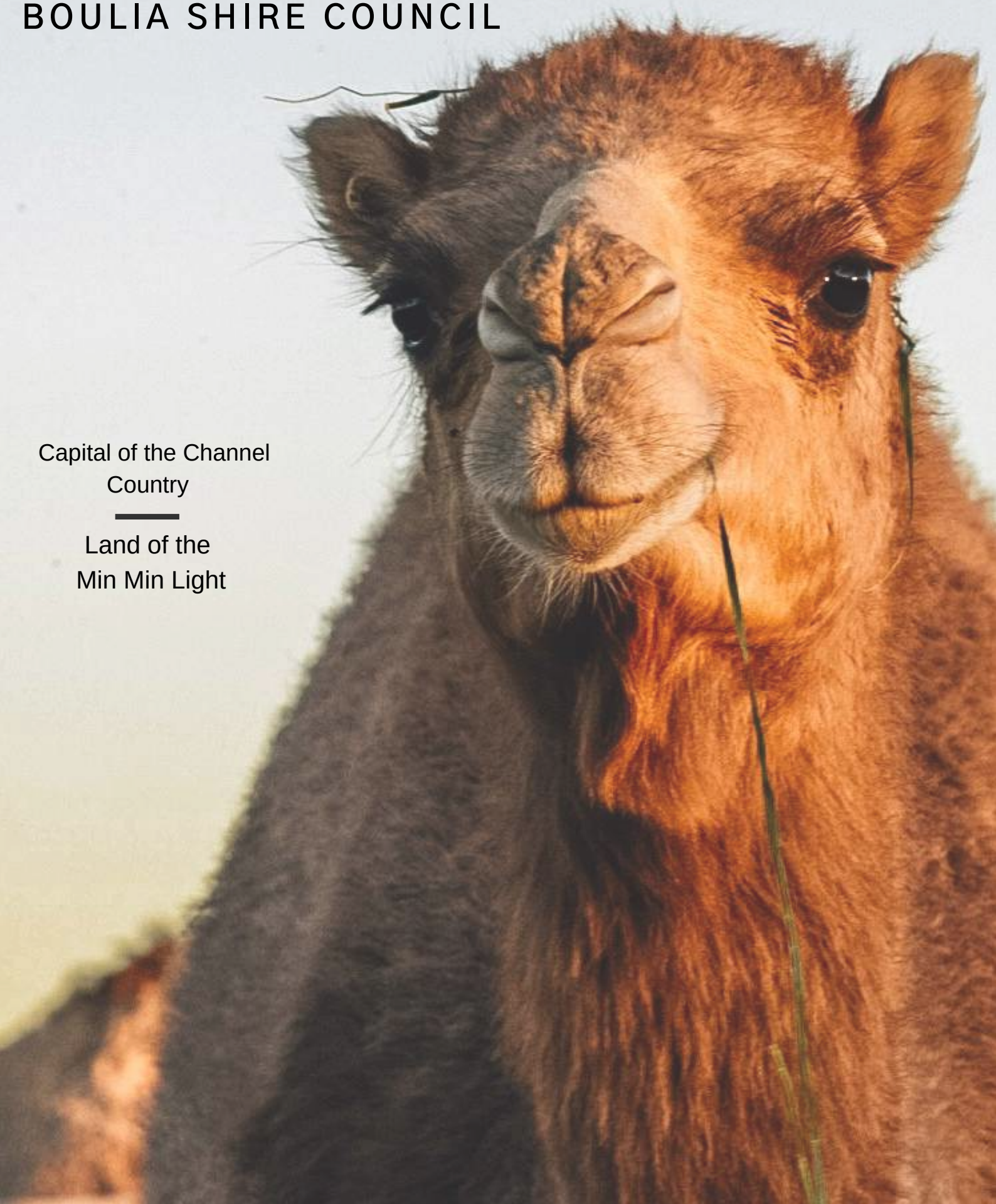
Annual Report

BOULIA SHIRE COUNCIL



Capital of the Channel
Country

Land of the
Min Min Light



Acknowledgement to Country

Boulia Shire Council acknowledges and pays respect to the Pitta Pitta people and their Elders, both past and present, as the traditional custodians of this land.

Annual Report distribution

Boulia Shire Council's Annual Report is available in hard copy or electronic format. Printed copies can be requested in writing to:

The Chief Executive Officer
Boulia Shire Council
18 Herbert Street
Boulia QLD 4829

it is also available by phoning Council's Administration Centre on (07) 4746 3188 during normal business hours (8.30am - 5.00pm).

Alternatively, you can visit Council's website at <http://www.boulia.qld.gov.au> to download a copy. Copies are also distributed to the Department of Local Government, Infrastructure and Planning and the Queensland State Library.

Feedback

In the interest of continuous improvement, Council welcomes your feedback on this report. Please forward your comments in writing to the Chief Executive Officer at the address above, or email to ceo@boulia.qld.gov.au.

Boulia Shire Council would like to thank and acknowledge all the people whose photos have been used in this report.



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List of Acronyms used in this report:

AGM	Annual General Meeting
ALGA	Australian Local Government Association
CASA	Civil Aviation Safety Authority
CWRPMG	Central West Regional Pest Management Group
DCP	Drought Communities Program
DDMG	District Disaster Management Group (Mt Isa)
DILGP	Department of Infrastructure, Local Government and Planning
DNRM	Department of Natural Resources and Mines
DWO	Director of Works and Operations
DWQMP	Drinking Water Quality Management Plan
EBA	Enterprise Bargaining Agreement
EPA	Environmental Protection Act
FAGS	Financial Assistance Grants
GBA	George Bourne & Associates
ILUA	Indigenous Land Use Agreements
IQ-RAP	Inland Queensland Road Action Plan Group
JLTA	Jardine Lloyd Thompson Pty Ltd
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGGSP	Local Government Grants & Subsidies Program
NDRRA	Natural Disaster Relief and Recovery Arrangements
NGA	National General Assembly
OQTA	Outback Queensland Tourism Association
ORRTG	Outback Regional Roads and Transport Group
QCWA	Queensland Country Women's Association
QFES	Queensland Fire and Emergency Services
QTC	Queensland Treasury Corporation
R2R	Roads to Recovery
RADF	Regional Arts Development Fund
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	Remote Area Planning and Development Water and Sewerage Alliance
RAU	Remote Airstrip Upgrade
RDANWQ	Regional Development Australia North West Queensland
REPA	Restoration of Essential Public Assets
RFCSNQ	Rural Financial Counselling Service North Queensland
RFDS	Royal Flying Doctor Service
RLPO	Rural Lands Protection Officer
RMPC	Roads Maintenance Performance Contract
SES	State Emergency Service
SWIM	Statewide Water Information Management System
TIDS	Transport Infrastructure Development Scheme
TMR (DTMR)	Transport and Main Roads
W4Q	Works for Queensland
WH&S	Workplace Health and Safety
WQLGA	Western Queensland Local Government Association
WQPHN	Western Queensland Primary Health Network



About Us

On 31 July 1879, the 1280 acre township reserve of Boulia was established, and the Boulia Divisional Board was subsequently gazetted in September 1887.

Part of Boulia's fame rests on the mysterious Min Min Light, which first appeared around the old Min Min Hotel, the remains of which are situated approximately 100km east of Boulia.

The township of Boulia is the pivotal point of the Far-west, with Mount Isa 300 kilometres to the north and Winton 366 kilometres to the east. It is also linked to Alice Springs to the west via the Donohue Highway. The shire shares a 320 kilometre common border with the Northern Territory and the southern part of the Shire's western boundary marks the eastern edge of the mighty Simpson Desert.

The town is acknowledged as the Capital of the Channel Country, which gives rise to the great rivers that flow south to Lake Eyre.

Urandangi, the second town in Boulia Shire, was founded in 1885 by Charlie Webster and James Hutton who started a general store and the town developed from there. In its heyday, the Dangi, as it's commonly referred to, had three hotels, two stores and a post office. There was also a dance hall which was a welcome site for many a drover.

Regions

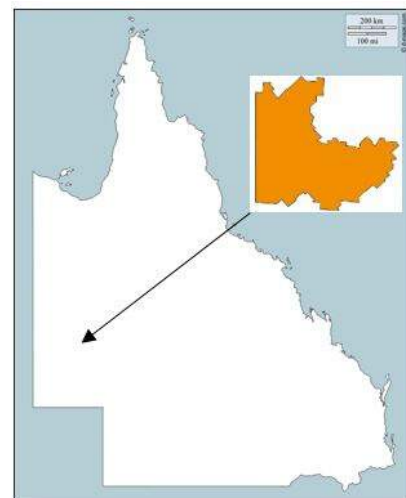
Our Regions are Strong and Prosperous - We are members of the Remote Area Planning and Development group (RAPAD) which is constituted by six other western Councils: Barcoo, Barcaldine, Blackall/Tambo, Diamantina, Longreach and Winton. These groups work together for regional projects to achieve economies of scale savings. The Council works consultatively with the Outback Regional Roads Group, Outback Regional Water Alliance and Central West Regional Pest Management Group to name a few. Council also maintains a range of community assets to improve lifestyle opportunities for the community, and has acquired land for potential development in the future for residential, rural and industrial application.

We Capitalise on Unique Regional Opportunities and Assets - Council continues to investigate economic development activities for the community including the further sealing and development of the Donohue



Highway which forms the eastern part of Australia's longest shortcut - The Outback Way which links Winton in Queensland with Laverton in Western Australia.

Council have membership with the Outback Queensland Tourism Association representing western Queensland.



Foreword

Welcome to this Annual Report produced by Boulia Shire Council for the 2018-2019 financial year.

The primary objective of this document is to articulate Council's vision and goals, its achievements and performance results for the past year, and its challenges, opportunities and plans for the future.

This Annual Report aims to provide residents, ratepayers, the corporate sector, statutory bodies and other interested parties insight into the primary activities undertaken by, and the financial position of, the Boulia Shire Council throughout 2018-2019.

OUR VISION

'A progressive shire creating opportunities for all'

We will be valued as a shire where people choose to live, work and play, and a guardian of a sustainable natural environment that inspires and supports a healthy community.

OUR PURPOSE

'Delivering our plans, planning for the future'

We are a Council committed to decisive leadership in making locally responsive, informed and responsible decisions. We aim to deliver continuous improvement, to provide quality services and facilities which support a sustainable future.

OUR VALUES

Leadership and Collaboration

Building trust, teamwork, communication and a shared understanding which actively listens to our community.

Accountability, Consistency and Transparency

Equal opportunities, fair and open consultation and communication. Accepting responsibility for our actions.

Performance and Value for Money

Achieving best value for money outcomes for our community. Collaboration, managing expectations and working towards common goals.

Commitment, Teamwork and Staff development

Continually improve on our achievements and drive innovative solutions. Lead change and continuous improvement in delivering for our community. Promote a positive health and safety culture.

'No one individual can do this alone but as a community working together we can achieve everything we need for the future of our shire'

Our Councillors



Mayor Eric (Rick) Britton

Rick and his photographer wife Ann, own and operate cattle breeding enterprises in Queensland's North West. Residing just outside of Boulia at Goodwood Station, Rick is a long-term member of the region. Rick's grandmother and father were born in Boulia and Rick and Ann have two children, Thomas and Claire. Rick represents the Council on the following committees: Outback Highway Development Committee, Outback Regional Roads and Transport Group, Central West Regional Pest Management Group, Inland Queensland Road Action Plan Group, Australian Local Government Association, Audit Committee, Remote Area Planning and Development Board, RAPAD Water & Sewerage Alliance, Local Disaster Management Group, Western Queensland Local Government Association, Modern Award/Enterprise Bargaining Committee, Outback Queensland Tourism Association.

Deputy Mayor Rebecka (Beck) Britton

Councillor Beck Britton is a well known local community figure with a passion for Boulia. Beck does not have a singular focus as she believes every aspect of our shire is important.

Beck represents the Council on the following committees: Remote Area Planning and Development Board, Local Disaster Management Group, Audit Committee, Outback Highway Development Committee, Western Queensland Local Government Association, Housing Committee, Modern Award/Enterprise Bargaining Committee, Outback Queensland Tourism Association.

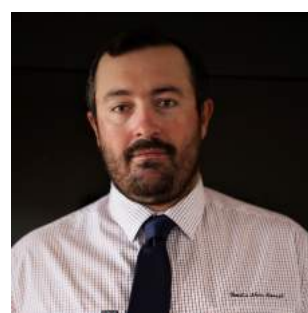


Councillor Sam Beauchamp

Elected to Council in 2004, Sam is a beef cattle producer, an electrical contractor and an active member of the community especially with the hosting of the rodeo and the races. In 2006 Sam was elected as Boulia Shire Council's Citizen of the Year. Sam represents the Council on the following committees: Local Disaster Management Group, RAPAD Water & Sewerage Alliance, Boulia Historical Society, Plant Committee.

Councillor Brook McGlinchey

Brook grew up in Boulia on his parents cattle and sheep station and is a very active member of the community. As a family man with young children he is committed to the future growth of the Boulia Shire. Brook represents the Council on the following committees: Central West Regional Pest Management Group, Local Disaster Management Group, Housing Committee.



Councillor Jack Neilson

Councillor Jack Neilson is a born and bred local of Boulia and grew up on a cattle property called Two Rivers north of Boulia. Jack is very passionate about the Boulia community and wants to see Boulia grow and develop as a hub for the west through job security, tourism and helping the Beef Industry which built Boulia town. Jack represents the Council on the following committees: Outback Regional Roads and Transport Group, Local Disaster Management Group, Central West Regional Pest Management Group, Plant Committee.

Responsibilities of the Offices

The Chief Executive Officer

The Chief Executive Officer (CEO) is responsible for the day to day management of Council in accordance with Council's Strategic Plans and Policies, *Local Government Act 2009* and *Local Government Regulation 2012*. The Office of the CEO is responsible for the following functions: core administrative and strategic functions of Council including Governance, Economic Development, liaison with State and Federal Government entities and Industrial Relations. In addition the office of the CEO oversees the legislative functions performed by the elected Councillors.



Lynn Moore
Chief Executive Officer

The Works and Operations Department

The Works and Operations Department is responsible for maintenance and improvement works on assets and providing the management and administrative support for the functional areas of the Department. The functional areas of the Department include rural roads, town streets, stormwater drainage, culverts, asset management, water & sewerage, plant, works depots, parks & gardens, sporting and recreational facilities, airports, reserves and waste depots. To assist in efficiently and effectively managing the capital, labour, plant and materials resources made available to the Department, the functions are split into separate operational divisions in order to maximise the delivery of services to the community in accordance with Council's Strategic Plan and Operational Plan.



Harin Karra
Director of Works
& Operations

The Finance & Corporate Services Department

The Finance and Corporate Services Department is responsible for the financial management practices of Council including preparation of Financial Statements, Budget Reviews, Rating, Valuations, Accounts Receivable/Payable and Payroll. In addition, they oversee Council's administration, regulatory compliance, Information Technology network, electronic document management system and customer service. This department is also responsible for the preparation of the Annual Budget, Long Term Financial Planning and Asset Management documents. This department is also responsible for the monthly reporting to Council on the current financial position against the budget.



Kaylene Sloman
Manager of Corporate &
Financial Services

The Community Services Department

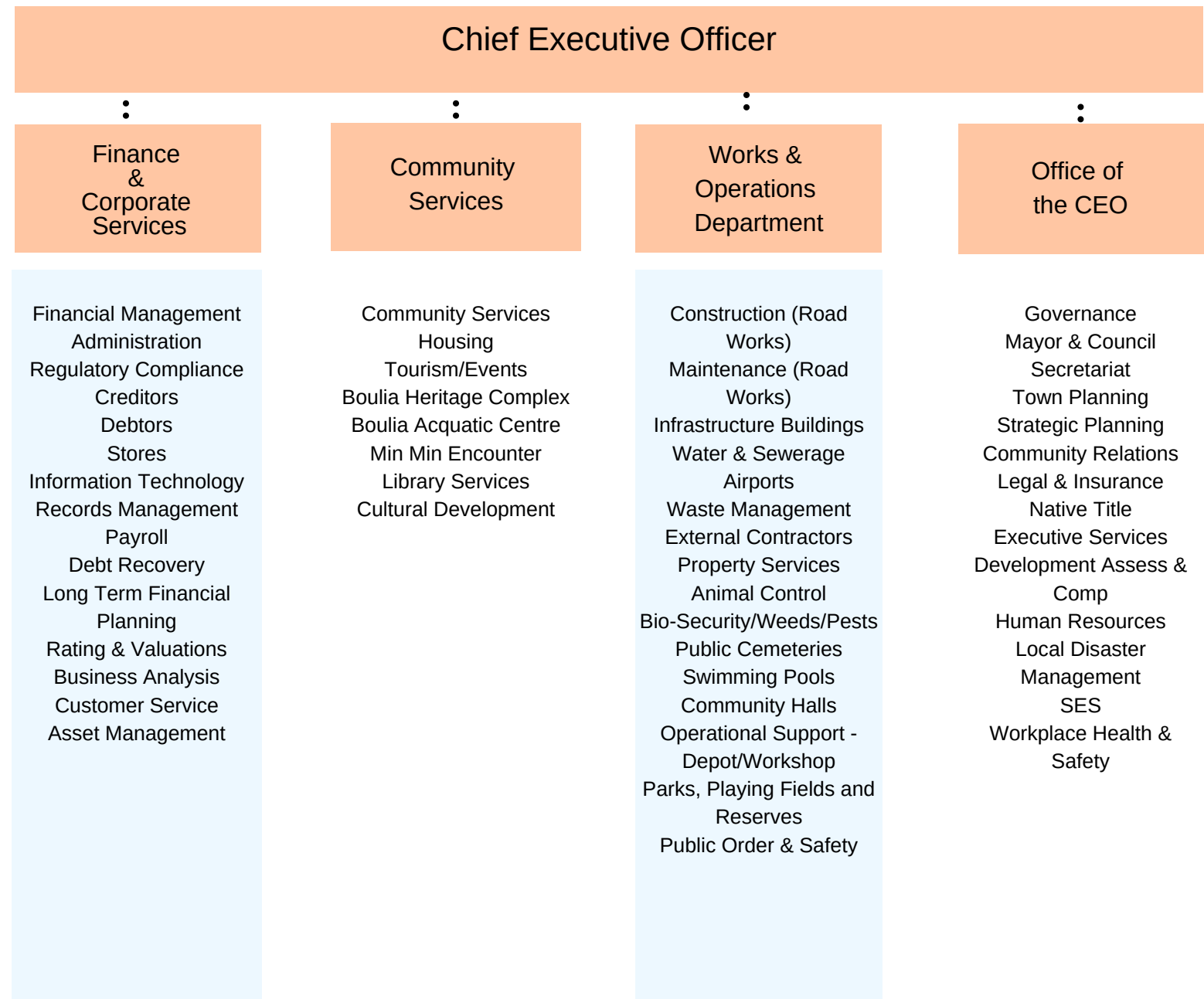
The Community Services Department is responsible for civic functions which include Australia Day, NAIDOC Week, Remembrance Day and ANZAC Day, Citizenship Ceremonies and Naturalisations. This department is also responsible for the ongoing promotion and development of the Council's tourism attractions such as the Bouliá Heritage Complex and the Min Min Encounter. The department also maintains Council's current housing stock and is responsible for rentals and inspections. Community Services responsibilities include the Library facility, public media including Facebook, the local community newsletter (*Channel Country Chatter*) and website.



Julie Woodhouse
Community Services Manager

Organisational Structure

Each year Council adopts a Corporate Structure that is appropriate to the performance of the local government's responsibilities. This structure affords the Council a sound operational base for the future and provides both employees and the community with a quick and easy to understand reference on who employees and internal Council units report to.



Mayor's Review

2018-2019



As our year draws to a close it is time to reflect. Our community meeting in May highlighted the achievements of your Council not only over the past year but over the past four years. It was an eye opening reminder of what a determined small group of people can do. I am proud to have been at the helm during this period of expansion and consolidation and it is easy to forget and gloss over the hard work that is done in this shire.

I often travel on behalf of Council to attend meetings and conferences and my time spent in airports is not wasted, often meeting up with other travelling dignitaries and sometimes having time on my hands to come up with a couple of ideas to take 'back home'. One such idea won Council the Tidy Towns of Queensland Environmental Innovation Award for 2018 - Australia's first 3D crossing. Once the Council crew grasped the idea there was no stopping them and with the assistance of the Queensland Correctional Services Work Camp, the idea was suddenly out of my head and onto the road. We were very surprised with the response from people on the 'internet' with the clip going viral - job well done by all.

The Outback Way - 'Australia's Longest Shortcut' is never far from our thoughts and this year the Federal Government released a further \$5,000,000 over two years to add to the sealing of this important piece of infrastructure. This means that along with the immediate economic benefit this funding delivers by way of work for our road crews, it also delivers long term economic benefits. Not only to the region but the adjoining towns along its route.

The continued sealing of the Outback Way opens the door to transnational freight, tourism, mining and new exploration opportunities. These new companies are taking up leases further west than we have seen before and will help to drive more economic activity over the next few years. New exploration spending is enhancing increased activity and new players are entering the sector in the Boulia Shire.

One way we are taking advantage of the Outback Way's future potential is by having our own organically certified spelling facility for cattle right here in Boulia. The agricultural sector has been a major contributor to the shire's economy over decades now and we must never

forget to acknowledge and encourage this resilient and enduring industry.

A lot of the Council's investment in tourism of recent years has been about prolonging the stay of our tourists as well as increasing visitation. The simplest way to double the tourism spend is to double the length of stay. The shire continues to develop as a tourist destination with a real bustle of activity evident through our tourism 'season', nurtured by our attractions and great events such as the Camel Races.

Our Council is fortunate and has maintained its workforce at current levels and continues to provide quality service to our community across all the many facets of Council business and responsibilities. Our financial position remains very strong and forward planning shows no real concerns in the medium term.

The senior staff leadership team has been particularly stable and we have reaped the benefits of this, both as a Council and a community. I would like to congratulate all staff, from the CEO down, for their continued professionalism, enthusiasm and diligence in nurturing the community and its assets. I would also like to thank my fellow Councillors for their contributions and support during the year and look forward to the future we are building together.

*Mr Eric (Rick) Britton
Mayor of Boulia Shire Council*

Chief Executive Officer's Review

2018-2019

The 2018-19 financial year was certainly one of highs and lows. Council performed well in a financial and service delivery aspect but the drought has taken its toll on the whole community with business confidence and economic viability tested. The devastating effect caused by Cyclone Trevor to our northern neighbours heralded a temporary break for some landholders with welcome flood waters coursing through many parts of the shire. Unfortunately not all benefited from this event and the effects of such a large volume of water travelling through and overflowing the channel country brought heartache as well.

Council commenced the year in a sound financial position with a cash position of \$14.6M and an end financial year position of \$16.6M. This result will help anchor Council's sound financial position into the future.

During the year Council undertook a range of projects mostly due to the ongoing support of the enormously beneficial Work for Queensland (W4Q) program instigated and delivered by the Anastasia Palaszczuk government. Of particular significance is the Racecourse Reserve Sewer connection which will connect the reserve to the towns system and improve the facility during the Boulia Camel Races. Other equally important projects were completed such as the upgrade of the Council Depot security system, Stage 2 of Urandangi toilet block including solar hot water and accessible ramp, the flooring at the Community Hall and upgrading the Council Hall known locally as the 'RSL' just to mention a few. The combined impact of these projects cannot be underestimated in terms of the economic stimulus the W4Q program provides to the shire on a whole.

This year also saw the beginning of the combined collaboration between Commonwealth, State and Local Government with the delivery of the Well-being Centre. This centre will provide a suitable space for the delivery of programs on health and well-being including mental health programs. The new building adjoins the new Primary Health Clinic and all are due for completion by November 2019.

The road construction crews experienced a very hectic capital works program with the delivery of over \$5,000,000 in Commonwealth funding for the Outback Way (Donohue Highway section) and additional Main Roads works on the Mt Isa Road being awarded late in the financial year and having strict completion times, were delivered by RoadTek. The recent event in March with Tropical Cyclone Trevor has brought with it prospective work for our contractors, who are the life blood of our town, for at least the next two years.

Tourism and economic development continue to be a priority for Council and we are making steady progress in this regard. In December 2018 major upgrades of the Min Min Encounter were completed to take advantage of the influx of tourists who flock to the Big Red Bash each year. This year saw the inaugural Outback Golf Tournament in Boulia coinciding with our Camel Races and with it record visitor numbers albeit over a condensed period.

Council began consultation with both the union and staff for the new Enterprise Bargaining Agreement which has been a very rewarding process with agreement being reached and formalised later in the year. This agreement sets out rights and obligations for both staff and the Council.

Council continued to support a significant training and development program for staff throughout the year as well as our Employee Assistance Program. Once again a number of staff completed Certificate and Diploma level courses or have begun Certificate courses and I congratulate them on their efforts to achieve these qualifications.

I would like to thank the staff of Boulia Shire for their continued efforts and the Councillors for their continued support. Together they make Boulia Shire a great place to hang your hat.

Lynn Moore
Chief Executive Officer

Community Services

During the 2018-2019 financial year the community benefited by many new services and events.

- A disabled toilet block was added to the Robinson Park toilets making the park more user friendly to all in the community. At the end of 2019 thanks to Queensland State Government funding a new mural will be redesigned on this toilet block.
- Picnic settings and shade structures were installed at the Hamilton, Herbert Street Corner in the first stage of seeing this site landscaped so it can be utilised as another leisure area for the community and visitors.
- Arts Queensland supported us with \$20,000 of RADF funding which will aid the community, by supporting all arts and cultural applications.
- CCTV was installed in Robinson Park and the fencing was renewed making a safer environment for children and families to play in.
- Boulia Shire Council entered the Tidy Towns (Keep Australia Beautiful) competition and was awarded the Innovation and Environment award for its 3D school crossings. These crossings were the first ever of their kind painted in Australia.
- A Christmas Party organised by R. and V. Spilsbury was partly sponsored by Boulia Shire Council and held in the newly refurbished hall.



Library

Boulia Shire Council provides a modern, welcoming public Library which is open 5 days week Monday to Friday, from 1.00pm-5pm.

The Library continues to facilitate community events such as ANZAC Day, Remembrance Day and organise the Senior Citizens Christmas lunch.

The Library offers many services to the community such as:

- Borrowing/lending of books/audio tapes/DVD's
- Free WIFI and computers for use
- Printing, copying and scanning
- Faxing/e-mailing
- Laminating
- Free swap books
- A play room for toddlers and small people
- Holiday activities
- Craft/reading time



It is our ongoing mission to provide and maintain a high quality of customer service and facilities that encourage a secure, interactive and progressive community lifestyle.

Community Services

Tourism

The Min Min Encounter and Visitor Information Centre continues to promote the Shire to all visitors.

Tourism Staff attend consumer trade shows in Queensland and interstate annually as well as tourism workshops and meetings.

\$169,895.82

TOTAL SALES

The Min Min Encounter saw a positive growth in sales over the 2018-2019 financial year.

6947

NUMBER OF VISITORS

"Have you seen the Light?" 2018-2019 saw many visitors to The Min Min Encounter and Visitor Information Centre.



The design studio who maintains the Min Min Encounter show completed new faces on some of the mannequins which have been showing their age. Upgrades to the audio equipment was also done at this time. Upgrades will occur to the show in coming years to keep its place as an outstanding attraction of its type in Western Queensland. Further expansion developments will occur in 2020.

The centre continues to provide the visiting public with up to date road information and relevant regional information. It provides quality retail merchandise to visitors and community alike as well as locally produced items which value add to the economic viability of the centre.

This year a professional local photographer has elected to display her photographs on the walls at the centre.



Community Services

The Boulia Heritage Complex covers the Dinosaur era, Indigenous Heritage, Explorers and European settlers. The Complex is open for five hours Monday to Friday and 4 hours only on weekends in tourist season.

New displays are constantly being added or adapted with the facility and the ANZAC memorial room completed in late 2018 with funding from the Spirit of Service grant is one of these new features.



Another new display is a commemoration of the Boulia QCWA.

A map of the historic Inland Sea is depicted with moon rocks and was relocated from Herbert Street to the Complex.

New information signs showing the history of machinery on show have been developed.

A new theatre room will open in 2020 to add another dimension to the existing facility for visitors to enjoy. This room will have displays of artefacts and will broadcast film footage of Boulia and its people.



Sports

The structured Thursday sports activities implemented by the Boulia Police have been well attended and assisted by the Community Support Office and the Sports Centre.

The tennis courts have had a complete make over with funding assistance from the Get Playing Places and Spaces State Government grant.

School holiday activities have been well attended and will continue with many varied activities in partnership with the Boulia Community Support Office.



Works and Services

The Boulia Shire Council prides itself on working for and in conjunction with the community and the State and Federal Government to enable everyone to be able to experience the beauty and resilience of the Boulia Shire and Outback Queensland. Our Councillors, staff and local contractors work hard to fulfil Council's key priorities -

- Key Priority 1: A strong supportive community environment
- Key Priority 2: Building and maintaining quality infrastructure
- Key Priority 3: Economic Development - A sustainable local economy
- Key Priority 4: Caring for the environment
- Key Priority 5: Robust Governance
- Key Priority 6: Supporting local services and facilities
- Key Priority 7: Valuing our greatest asset - people
- Key Priority 8: Proactive and responsible leadership

to enable the shire to operate at its best now and into the future.

Council recently conducted a 'stock take' of its works and services over recent times and we are proud to have been able to successfully deliver the following projects to the community over recent years:



- Donohue Highway 58% sealed (137.5 kilometres); final stretch of sealing completed between Boulia and Bedourie; Boulia town street resealing



- Installation of Flood Warning Systems at the Hamilton Channels, Diamantina/Middleton and Limestone Creek; purchase of a new ATV for the Boulia SES



- Urandangi airstrip resealed with new line marking and installation of emergency solar lighting; switchboard upgraded and repairs completed on surface cracks at Boulia Airport



- Upgrades completed to UHF repeater towers; Urandangi Mobile Hotspot Connection activated within the town area



- Upgrades to community facilities such as Robinson Park (including skate park, amphitheatre and playground equipment); renewal of shire hall; installation of new Jockey's change room and new modern callers box, replacement of spelling yards and replacement of 1.5km of outside running rail at the Racecourse Reserve; transformation of the children's wading pool into a Water Bubble Park; pool refurbishment



- Disabled access installed at the Boulia Post Office and Stonehouse Museum complex



- Implementation of Hydrosmart to town water; upgrades to the river water pipe; Sewer re-lining; installation of CCTV on Council sewer lines



- Approval of grant funding for the Boulia Wellbeing Centre

- Fixing of town footpaths and construction of new footpaths to the Caravan Park



Works and Services

A large proportion of the projects undertaken by Council would not have been able to be completed without the receipt of funding from the State and Federal Government. As a remote Council with a very small rate base, the injection of financial assistance is crucial in enabling the Council to provide the community and our visitors with a better place to live, work and enjoy.

Council would like to acknowledge the essential injection of funding from the following Funding Bodies:

PROJECT	PROGRAM/FUNDING BODY
Sewer Relining; Airport Industrial Estate	Building Our Regions
Qld Day	Department of Premier and Cabinet
Shire Hall Renewal; Camel Race Track; Jockeys Change Room; Boulia Wellbeing Centre	Drought Communities Programme
Community Drought Support 2018	Department of Communities, Disability Services and Seniors (obtained by the RAPAD group)
Community Projects	Regional Arts Development Fund - Arts Queensland
Upgrade of the Boulia and Urandangi Aerodromes	Remote Airstrip Upgrade Program - Department of Infrastructure, Regional Development and Cities
Preservation of Boulia ANZAC History	Queensland ANZAC Centenary – Spirit of Service
Floodway upgrade – Springvale Road (Springvale Road Structure Repairs)	2017-18 National Disaster Resilience Program
Upgrade Urandangi Health Clinic *	Western Qld Primary Health Network
Stage 2 Toilet Ramp & Solar Hot Water System Urandangi; Post Office Refurbishment; Racecourse Sewer Connection; Upgrade Council Depot Security; Community Hall Flooring; Airport Fencing at Urandangi; Cenotaph Lighting; River Water Pipe Upgrade; Workshop Refurbishing; Playground Softfall	Works for Queensland 2 Program - Department of Infrastructure, Local Government and Planning
Disinfection Systems Implementation for Boulia Town; Asset Management Plan; Boulia Robinson Park Security Cameras & Lighting	Local Government Grants & Subsidies Program
Upgrade Facility and Purchase Equipment – Boulia Golf Club *	Gambling Community Benefit Fund - Department of Justice and Attorney-General
Boulia Regional Community Hub (Study)	Maturing the Infrastructure Pipeline Program - Department of State Development, Manufacturing, Infrastructure and Planning
Chill'n'Grill – BBQing for Boulia	Tackling Tough Times Together - Foundation for Rural & Regional Renewal
Tennis Court Resurfacing	Get Playing Places and Spaces - Department of Housing and Public Works (Sport and Recreation)
Installation of Bores	Drought Communities Extension and TIDS
First 5 Forever Program	Queensland State Library
First Start Program	Department of Employment, Small Business and Training
Combatting Pest and Weeds	Department of Agriculture and Water Resources
Get Ready Queensland	Queensland State Government
Disabled Toilet Robinson Park	Stronger Communities Programme

*Auspiced grant - Council assists with the auspicing of funding for small community groups who do not have the financial capacity to manage funding themselves.

The implementation of these projects has resulted in huge benefits to the community – continuation and creation of employment, economic growth, better infrastructure, better facilities and greater opportunities.

Statutory Reporting

Council Meetings

Elected members form the decision-making body of Council, and matters for consideration are directed through regular Council meetings. Ordinary Meetings of Council are held approximate to the third Wednesday of every month.

Special Meetings are convened where necessary to consider specific items such as budget, major projects and future strategic direction. Like Ordinary Meetings, Special Meetings comprise all members of Council and are called as and when required to attend to any urgent business of Council.

All meetings are open to the public, unless Council resolves, under Section 275 of the *Local Government Regulation 2012*, that a meeting be closed. Council, from time to time, needs to discuss matters such as contracts, staff, industrial and legal proceedings 'in confidence' and closes that part of the meeting to the public.

Public notice of days and times of meetings is given each month and copies of the agenda for each meeting are available for public inspection at Council's Administration Centre (Herbert Street, Boulia) or on the Council's website at least two days prior to each scheduled meeting.

Councillor Meeting attendance [s 186 (c)]

NAME	GENERAL MEETING	BUDGET/SPECIAL MEETINGS
Mayor Rick Britton	9	1
Deputy Mayor Beck Britton	12	1
Councillor Beauchamp	11	1
Councillor McGlinchey	11	1
Councillor Neilson	12	-

NAME	CONFERENCES/WORKSHOPS/MEETINGS ATTENDED
Mayor Rick Britton	RAPAD meetings; LGAQ Annual Conference and general meeting; WQLGA Conference; Outback Highway meetings; National Roads Congress; ORRTG, RAPADWSA and CWRPMG meetings; RFCSNQ meetings; IQ-RAP meetings; Disaster Management Group meetings; various meetings with Dignitaries and Department heads
Deputy Mayor Beck Britton	WQPHN meetings; OQTA Conference; Internal Audit meeting; Belcarra Training
Councillor Beauchamp	Internal Audit meeting; Disaster Management Group meetings; Belcarra Training; RAPAD meetings; WQLGA Conference; Plant Committee meetings
Councillor McGlinchey	Plant Committee meetings
Councillor Neilson	Belcarra Training; Internal Audit meeting; Plant Committee meetings

Councillor Remuneration and Superannuation [s 186 (a)]

NAME	TRAVEL	RENUMERATION	EMPLOYER SUPERANNUATION	TOTAL
Mayor Rick Britton	\$99.00	\$62,609.27	\$5938.44	\$68,646.71
Deputy Mayor Beck Britton	Nil	\$27,935.60	\$2653.86	\$30,589.46
Councillor Beauchamp	\$262.50	\$19,721.07	\$1848.54	\$21,832.11
Councillor McGlinchey	\$220.50	\$19,271.72	\$1809.84	\$21,302.06
Councillor Neilson	\$613.50	\$20,479.42	\$1887.24	\$22,980.16

Expenses Incurred by and Facilities Provided to each Councillor [s 186 (b)] and Expenses Reimbursement Policy [s 250 (1)]

Pursuant to section 185 of the *Local Government Regulation 2012*, it is reported that in July 2017, Council reviewed its Councillor Expenses Policy No. 111. Council passed a resolution pursuant to section 250(1) of the Regulation, however, no additional entitlements or provisions were added to the policy in 2017. The policy was merely reviewed as part of a general policy review.

Statutory Reporting

This policy will provide the guidelines and procedures for the reimbursement of Councillors for expenses incurred in attending to and discharging their official duties as representatives of Bouliá Shire Council. A copy of the policy is available from Council's Website. A total of \$17,325.18 was incurred in Councillor Expenses for the 18/19 financial year.

Conduct and Performance of Councillors

In accordance with section 186 (d) (e) of the *Local Government Regulation 2012*, the following is provided involving disciplinary action for misconduct taken by a regional conduct review panel:

DESCRIPTION	NUMBER
The total number of orders and recommendations made under section 180 (2) or (4) of the Act	Nil
Total number of orders made under section 181 of the Act	Nil
Total number of orders made under section 150I(2) of the Act	Nil
Total number of orders made under section 150AH(1) of the Act	Nil
Total number of decisions, orders and recommendations made under section 150AR(1) of the Act	Nil
The name of each Councillor for whom a decision, order or recommendation mentioned above was made	Nil
The name of each Councillor for whom an order or recommendation was made under section 180 of the Act or an order was made under section 181 of the Act	Nil
A description of the misconduct or inappropriate conduct engaged in by each of the Councillors	Nil
A summary of the order or recommendation made for each Councillor	Nil
A description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the Councillors	Nil
A summary of the decision, order or recommendation made for each Councillor	Nil

In accordance with section 186 (f) of the *Local Government Act 2009*, the following is provided involving disciplinary action for misconduct taken by a regional conduct review panel:

DESCRIPTION	NUMBER
The number of complaints about the conduct or performance of Councillors for which no further action was taken under section 176C (2) of the Act	Nil
The number of complaints referred to the department's Chief Executive under section 176C (3) (a) (i) of the Act	Nil
The number of complaints referred to the Mayor Eric (Rick) Britton under section 176C (3) (a) (ii) or (b) (i) of the Act	Nil
The number of complaints referred to the department's Chief Executive under section 176C (4) (a) of the Act	Nil
The number of complaints assessed by the Chief Executive Officer as being about corrupt conduct under the Crime and Corruption Act	Nil
The number of complaints heard by a regional conduct review panel	Nil
The number of complaints heard by the tribunal	Nil
The number of complaints to which section 176C (6) of the Act applied	Nil
The number of complaints referred to the assessor under section 150P(2)(a) of the Act by the local government; a Councillor of the local government and the chief executive officer of the local government	Nil
The number of matters, mentioned in section 150P(3) of the Act, notified to the Crime and Corruption Commission	Nil
The number of notices given under section 150R(2) of the Act	Nil
The number of notices given under section 150S(2)(a) of the Act	Nil
The number of decisions made under section 150W(a), (b) and (d) of the Act	Nil
The number of referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the Act	Nil
The number of occasions information was given under section 150AF(4)(a) of the Act	Nil
The number of occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the Act for the local government, the suspected inappropriate conduct of a Councillor	Nil
The number of applications heard by the conduct tribunal about the alleged misconduct of a Councillor	Nil

Statutory Reporting

Administrative Action Complaints

In accordance with section 187 of the *Local Government Regulation 2012*, Council makes a genuine commitment to dealing fairly with administrative action complaints. This is achieved through the adoption of policies and procedures designed to provide confidence in Council's ability to provide feedback and deal with complaints in a fair and equitable manner. The following particulars are provided:

DESCRIPTION	NUMBER
Total number of administrative action complaints made to the local government	Nil
Total number of administrative action complaints resolved by the local government under the complaints management process	Nil
Total number of administrative action complaints not resolved by the local government under the complaints management process	Nil
Total number of administrative action complaints under paragraph (a) (iii) that were made in a previous financial year	Nil

Overseas Travel [s.188]

No Councillors or employees of Council undertook any overseas travel during the financial year.

Expenditure from each Councillor's discretionary fund [s.189 (b)]

The Boulia Shire Council does not have any Councillor's discretionary funds.

Senior Management Remuneration

The following information is listed in increments of \$100,000 of the Senior Management of Boulia Shire Council for the 2018-2019 financial year.

NUMBER OF POSITIONS	\$'s
Nil	\$200,000 - \$300,000
Two	\$100,000 - \$200,000

The total remuneration packages payable in 2018-19 to Senior Management was \$283,483.01 (the total of all Senior Executive remuneration)

Particular Resolutions [s 185], Capitalisation Thresholds [s 206(2)] of the Local Government Regulation

Pursuant to section 185 of the *Local Government Regulation 2012*, it is reported that no resolutions were passed under section 206(2) of the regulation. This provision deals with any resolutions passed that sets an amount for each different type of non-current asset. The notation of how Council deals with this is listed in Note 11 in the financial statements.

All items of plant and equipment with a total value of less than \$5000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Reserves and Controlled Roads

The Boulia Shire Council controls:-

- Forty (40) parcels of land totalling 22,633.6 hectares that are reserves under the Land Act;
- No roads that Council does not own.

Changes to Tenders

An invitation to change tender under s 228(7) was issued during the year:

TENDER NO	TENDER DESCRIPTION	ADDENDUMS
T2018/19-3	'All Services' Supply and Install Bituminous Products	No. 1 – Tender Submission Clarification

Statutory Reporting

Expenditure on Grants to Community Organisations [s 189(a)]

The following expenditure on grants to community organisations were made during the financial year:

GRANTS TO COMMUNITY ORGANISATIONS	PURPOSE OF ALLOCATION	AMOUNT (\$)
Bouliā Arts Council	Venue hire	\$210.00
Bouliā Community Services	Venue and bus hire	\$2040.20
Bedourie State School	Bus hire	\$1540.00
Bouliā Golf Club	Rates payment	\$8273.10
Bouliā Rodeo Association	Venue hire	\$165.00
Bouliā Social Club	Venue and equipment hire	\$145.00
Bouliā SSAA	Venue hire	\$50.00
Bouliā State School and P&C	Venue and bus hire	\$9888.00
Bouliā Camel Races	Venue, bus, equipment and plant hire, stores	\$21,827.73
Central West Health	Venue hire	\$670.00
Pitta Pitta	Venue hire	\$50.00
Queensland Country Women's Association	Venue and equipment hire	\$948.00
Other donations under \$1,000	Various requests for community benefit	\$760.00
Total Contributions to Community Organisations		\$46,567.03

List of Registers kept by Bouliā Shire Council

In accordance with section 190 (f) of the *Local Government Regulation 2012*, the following registers are listed:

REGISTER	ACT/REGULATION	PURPOSE
Personal Interest of Councillors	Local Government Regulation 2012 s.289	To record certain financial and other personal interests of Councillors
Personal Interests of Councillors' Related Persons	Local Government Regulation 2012 s.289	To record certain financial and other personal interests of specified persons related to Councillors
Register of Delegations by Council	Local Government Act 2009 s.257	To record all powers delegated by Council
Register of Delegations by Chief Executive Officer	Local Government Act 2009 s.259	To record all delegations made by CEO
Register of Local Laws	Local Government Act 2009 s.31 and Local Government Regulation 2012 s.14	To record all Local Laws
Register of Roads	Local Government Act 2009 s.74	To show details of roads in the Shire available to any person
Register of Land Record	Local Government Regulation 2012 s.154(2)	To record details of every parcel of rateable land in the Shire
Register of Cost-Recovery Fees	Local Government Act 2009 s.98	To record the cost-recovery fees made under a local law or resolution
Register of business activities to which the competitive neutrality principles apply	Local Government Regulation 2012 s.56	To record the business activities to which the competitive neutrality principles apply
Register of non-current physical assets	Local Government Regulation 2012 s.180	Register of non-current physical assets

Internal Audit

Bouliā Shire Council appointed Walsh Accounting as internal auditors in 2018. They have undertaken two audit reviews since their appointment.

Council has an Audit & Risk Management Committee which includes the Mayor and Deputy Mayor and an external party in accordance with the Local Government Act.

Shareholder delegates for corporate entities

Bouliā Shire Council did not have any corporate entities in place at 30 June 2019.

Statutory Reporting

Investigation notices given under Local Government Regulation section 49 of the business activities regulation for competitive neutrality complaints

There were no investigation notices given under section 49 during the year ended 30 June 2019.

Local government decisions on referees recommendations on any complaints under section 145(3) of the business activities regulation

There were no decisions on referee's recommendations during the year ended 30 June 2019.

Local government decisions on the Queensland Competition Authority's recommendations under section 158(5) of the Business Activities Regulation

There were no decisions by the Queensland Competition Authority during the year ended 30 June 2019.

Equal Opportunity in Employment Plan

Boulia Shire Council adheres to Equal Employment Opportunity in all human resources practices through up to date policies and procedures. For example such practices as:

- Employing the best person for the position,
- Praise and promote employees on the basis of merit, and the potential of the employee to handle greater responsibility and their willingness to do so, and
- Maintain a workplace free of harassment and victimisation.



Summary of all Concessions for Rates and Charges Granted by Council [s 190(g)]

Pensioner Rebate

Ratepayers who reside in their own premises in Boulia or Urandangi receive a full rebate on their general rates and a 30% subsidy on service charges (excluding fire levy) up to a maximum of \$120.00. This subsidy is in addition to the 20% subsidy offered by the State Government (up to a maximum of \$180.00).

Other Remissions

Other remission requests, or rate deferral requests, are assessed on a case-by-case basis. In considering the application of concessions, Council is guided by the principles of:

- Equity: By having regard to different levels of capacity to pay within the local community;
- Consistency: The same consistent treatment for ratepayers receiving concessional rating;
- Capacity to pay: In determining appropriate arrangements for different groups within the community;
- Transparency: By making clear the requirements necessary to receive concessions.

Discounts

To encourage prompt payment and to ensure equity, Council offered to all ratepayers a 10% discount on the 'Rates Notice' (excluding interest charges and fire levy), if all current and outstanding rates and charges were paid within at least 30 days after the issue of the rates notice.

A further concession was extended to all ratepayers due to the drought. This resulted in the extension of the discount period up until the date that the rate period ended. No interest was charged during the period if there were no outstanding rates from previous periods.

Operational Plan Review

2018-2019

BUILD STRONG DYNAMIC COMMUNITIES

Social



Action: Application for RADF funding and the assessment and allocation of funding applications during the year from community groups.

Action Code	Performance Measure	Progress	Annual Comment
1.1.1	Number of programs delivered equals the funding program amount.	100%	Arts Council has offered us \$20,000 for the 2019-2020 year.

Action: Preservation of historic information within the shire with locations documented identified on a plan available to the general public.

Action Code	Performance Measure	Progress	Annual Comment
1.2.1	Documentary work completed with maintenance action plan in place.	100%	Map has been printed with the locations of current historical signs and is handed out to visitors at the Heritage Complex.

Action: Continue the operation of the Boulia Heritage Complex as a tourist attraction which showcases the heritage and history of Boulia.

Action Code	Performance Measure	Progress	Annual Comment
1.2.2	Stonehouse open to the public with adequately trained staff in the delivery of historic information.	100%	New staff have been employed and a room is being cleared for the next stage of incorporating a theatre room.

Action: Assist local community organisations which deliver community events such as the Boulia Camel Races, Easter Rodeo and Campdraft, and other events which support the well being of the community and support continued growth in tourism.

Action Code	Performance Measure	Progress	Annual Comment
1.3.1	Number of community events held. Number of local attendees. Number of tourist attendees.	100%	All assistance given to local community organisations as required and requested.

Action: The Council bus to be available for sporting activities when required.

Action Code	Performance Measure	Progress	Annual Comment
1.4.1	Number of sporting events where the bus was utilised.	100%	School is no longer using the bus to collect children. Only use is for Council supported events eg: Camel Races etc.

Action: The Boulia Aquatic Centre staff are fully trained and the facilities are well maintained and fit for purpose.

Action Code	Performance Measure	Progress	Annual Comment
1.4.2	Number of activities held at the centre. Training sessions completed for staff. Number of visitations to centre.	100%	Pool training recently occurred and new staff updated. New pool policy in place.

Operational Plan Review

2018-2019

Action: Drought Community Support funding is promoted for community suggestions and allocated by Council to support events which encourage community connectivity.

Action Code	Performance Measure	Progress	Annual Comment
1.4.4	Drought funding consultation with community received. Drought funding activities completed and reports returned on time.	100%	All activities have now been completed and acquittal reports completed.

Action: Continued operation of FM transmission sites.

Action Code	Performance Measure	Progress	Annual Comment
1.5.1	All sites operational.	100%	FM sites are regularly monitored and maintained.

Action: Increased digital connectivity throughout the shire by the use of modern technology which improves communication and allows tourism data to be collected.

Action Code	Performance Measure	Progress	Annual Comment
1.5.2	Review completed on how digital exposure can benefit Boulia (RAPAD).	100%	OQTA shortly to roll out a data collection system which will capture visitor numbers and other relevant information.

Action: In conjunction with Job Network provider engage and support one trainee in the office to complete Cert 3 in Administration.

Action Code	Performance Measure	Progress	Annual Comment
1.6.1	Trainee engaged and studies commenced.	70%	New employee for administration has now been finalised with trainee to commence program. Investigation into the supervision of a horticultural trainee is continuing.

Action: Support provided to SES and Rural Fire Service groups to enable them to function in an emergency.

Action Code	Performance Measure	Progress	Annual Comment
1.7.1	Reports provided back from the SES and QFES on activities of the group.	100%	Training and equipment is provided and contact numbers are updated.

Action: Community celebrations which all people feel welcome such as Australia Day, ANZAC Day, Remembrance Day, Welcome to Boulia BBQ.

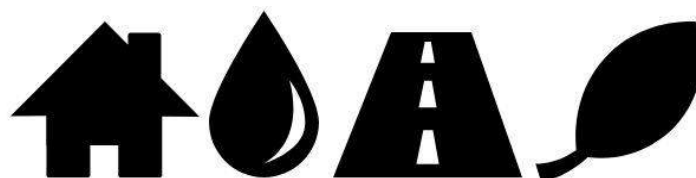
Action Code	Performance Measure	Progress	Annual Comment
1.8.1	Number of people attending each event. Number of events held.	100%	Several community events have been held including community meeting in May.

Operational Plan Review

2018-2019

BUILDING AND MAINTAINING QUALITY INFRASTRUCTURE

Environment



Action: All street lights functional enabling the use of recreational facilities after dark.

Action Code	Performance Measure	Progress	Annual Comment
2.1.1	Audit on street lights conducted with reports to Ergon on faulty lights.	100%	All street lights are working in town, inspections done by Ergon.

Action: Town entrances, all parks and recreational areas are managed in a sustainable manner with mowing and slashing completed regularly. Trees and shrubs pruned or removed if dead or dangerous. New seasonal plantings are completed to improve the aesthetics of the town.

Action Code	Performance Measure	Progress	Annual Comment
2.1.2	Visible appearance of town, parks and open spaces is well maintained. No dead trees on Council land. Positive comments from visitors and community.	90%	Maintenance ongoing - we have got the moon rocks for the entrances on the Winton and Bedourie side, Work Camp will put them in when they get here. It will be a picture of a camel.

Action: Water treatment and conditioning is consistent and remains within department guidelines. Bore system functions to above ground tanks work and supply is constant.

Action Code	Performance Measure	Progress	Annual Comment
2.2.2	No water outages.	100%	The new liquid treatment system is up and working. We are monitoring the system at this stage.

Action: Regular scheduled water sampling conducted and variations reported to Water Board and the CEO.

Action Code	Performance Measure	Progress	Annual Comment
2.2.4	Reports from Water Board free from errors.	100%	Water sampling and testing completed as per DWQMP. SWIM Data will be updated in July.

Action: Regular collection of residential and commercial waste as per policy with annual review on collections completed.

Action Code	Performance Measure	Progress	Annual Comment
2.2.7	No complaints from residents or businesses.	100%	Regular collection of residential and commercial waste are picked up every week in a timely manner.

Action: Waste facility managed in line with EPA requirements.

Action Code	Performance Measure	Progress	Annual Comment
2.2.8	Waste facility is ordered and functional with little 'blow away' waste.	100%	Control requirements of waste is in line with EPA.

Operational Plan Review

2018-2019

Action: Natural Disaster Relief and Recovery Arrangements (NDRRA) Flood events are identified and managed with 'value for money' principles.

Action Code	Performance Measure	Progress	Annual Comment
2.3	Road information is picked up and processed in a timely manner. Flood work is completed and reported on in a timely manner and within budget which is reported to Council on a monthly basis.	100%	February 2019 and April 2019 - two events emergent works have been completed within the time-frame. Preparing for the REPA submission.

Action: TMR Roads and maintenance contracts are prepared, reviewed and submitted within approved time frames.

Action Code	Performance Measure	Progress	Annual Comment
2.3	All TMR contracts are completed and reports submitted to confirm work completed.	100%	TMR works are completed on time and within budget.

Action: Identify potential black-spot areas on roads and or bridges and apply for funding.

Action Code	Performance Measure	Progress	Annual Comment
2.3.01	Project completed ready for funding opportunity.	100%	Diamantina channels signage upgrade and Springvale turnoff from the DTMR road upgrade application will be submitted.

Action: Transport and Main Roads RMPC roadworks are identified, completed and reported on in a timely manner and maintained within budget. Council report to be updated monthly.

Action Code	Performance Measure	Progress	Annual Comment
2.3.1	Reports to Council are completed monthly with quarterly updates to Council meeting on progress against plan.	100%	RMPC Roadworks are completed on time and within budget.

Action: Compliant aerodrome facility including lights and markings meet with CASA requirements.

Action Code	Performance Measure	Progress	Annual Comment
2.3.04	Pass of the audit via annual inspection by CASA.	100%	CASA audit findings have been addressed. Regular inspections have been completed accordingly. New manual created and approved by CASA.

Action: Shire roads are maintained within budget allocation and annual works program. Projects identified to reduce ongoing maintenance in the future.

Action Code	Performance Measure	Progress	Annual Comment
2.3.06	Shire roads maintenance program including maintenance grading is completed each year.	100%	Recent rain caused some damage. Work will be completed through emergent works. All the shire roads in reasonably good condition.

Operational Plan Review

2018-2019

Action: Roads to Recovery projects are identified, recorded and completed within guidelines to improve the road network, footpaths and special projects etc.

Action Code	Performance Measure	Progress	Annual Comment
2.3.07	Reporting to Roads to Recovery body is approved and audited by external auditors.	100%	R2R funds will be used to reseal the town streets at Urandangi and Donohue Highway.

Action: Outback Way sealing program is being completed in line with budget allocation and works program.

Action Code	Performance Measure	Progress	Annual Comment
2.3.09	Work has been completed to the agreed standard between NT, WA and QLD.	100%	Package 2 funding released. Crew commenced the work.

Action: Council manages extraneous Council equipment to obtain value for money and generate private works income where possible.

Action Code	Performance Measure	Progress	Annual Comment
2.3.10	External work is completed at a competitive rate with all costs to Council covered.	100%	We have supplied a record amount of concrete to DTMR and the new clinic. We have purchased a used double drum roller, 3 new utilities and one wagon.

Action: Roads to Recovery (R2R) - programs are developed to improve the liveability of the town and surrounding areas for the shire residents.

Action Code	Performance Measure	Progress	Annual Comment
2.3.11	Budget allocated from R2R is geared to make the most out of funding.	100%	Projects listed on the portal.

Action: Buildings and all Council facilities meet regulatory requirements and also meet WH&S standards. Annual inspections of power boxes and RCD's are completed.

Action Code	Performance Measure	Progress	Annual Comment
2.4.01	Inspections by regulatory bodies and WH&S Officers meet pass rate.	100%	Ongoing - Electrician has been carrying out the testing according to the legislative requirements.

Action: Building facilities are well maintained with building use monitored by the venue booking forms, income is generated where possible.

Action Code	Performance Measure	Progress	Annual Comment
2.4.02	Regular inspections conducted by supervisors meet level of service requirements.	100%	All buildings are maintained ready for community use.

Operational Plan Review

2018-2019

Action: Maintain the buildings, grounds, fencing and buildings in existence at the Racecourse Reserve to meet racing requirements.

Action Code	Performance Measure	Progress	Annual Comment
2.4.03	Running rail fencing installed at the Racecourse Reserve from Drought Communities Drought Funding.	100%	Building is well maintained and ready for bookings.

Action: Urandangi Hall Facilities meet regulatory requirements and also meet WH&S standards.

Action Code	Performance Measure	Progress	Annual Comment
2.4.10	Regular inspections conducted by supervisors meet level of service requirements.	100%	Facility is being maintained in good condition with any repairs carried out when required.

Action: RSL Building renovations including a ramp, renovated kitchen and an internal toilet to be installed.

Action Code	Performance Measure	Progress	Annual Comment
2.4.12	Work to be completed by the Work Camp and local qualified builder.	85%	Project will commence. It will be completed by end of August 2019.

Action: Library facilities and programs are delivered to meet the needs of the community as well as meet regulatory requirements and WH&S standards.

Action Code	Performance Measure	Progress	Annual Comment
2.4.13	Regular inspections conducted by supervisors meet level of service requirements.	100%	Many after school activities and holiday activities in partnership with Bouliia Community Support services have occurred.

Action: Bouliia Cemetery facilities are well maintained and grounds are aesthetically appealing.

Action Code	Performance Measure	Progress	Annual Comment
2.4.14	Regular inspections conducted by supervisors meet level of service requirements.	95%	Ongoing watering completed with repairs and mowing done when needed.

Action: Urandangi Cemetery facilities are well maintained and grounds are aesthetically appealing.

Action Code	Performance Measure	Progress	Annual Comment
2.4.15	Regular inspections conducted by supervisors meet level of service requirements.	100%	We keep it well maintained because both locals and tourists like looking around the old cemetery and researching their own history.

Action: That the bus is registered and well maintained to be able to be utilised for community functions and events.

Action Code	Performance Measure	Progress	Annual Comment
2.4.16	Bus utilised for events and other activities	100%	Bus is ready for use for events and community.

Operational Plan Review

2018-2019

Action: Airport building facilities are clean and well managed to ensure a good first impression to our town and that the building meets regulatory requirements and WH&S standards.

Action Code	Performance Measure	Progress	Annual Comment
2.4.17	Inspections by regulatory bodies and WH&S Officers meet pass rate. Regular inspections conducted by supervisors meet level of service requirements.	100%	Ongoing - Facilities have been kept clean all the time. Complying with WH&S standards.

Action: Feasibility concept completed for the redesign and plan for an incorporated Council administration building including the Library and office space which can be leased.

Action Code	Performance Measure	Progress	Annual Comment
2.4.20	New Council plan developed for building.	80%	Community consultation completed, Griffith Uni students and Professor engaged to complete concept design ready to submit to architect ready for funding when available.

Action: Progress the development of the Industrial Airport Subdivision (Stage 1) by having survey plans prepared and a shelf ready project to enable the application for funding when available.

Action Code	Performance Measure	Progress	Annual Comment
2.5.2	Land availability options cleared with Native Title holders and DNRM. ILUA requirements met. Legal documents and agreements are signed and registered with DNRM. Titles issued on identified land.	75%	Shelf project completed, funding applied for, \$984,000 funding approved. Work to commence June 2019, completion in Dec 2019 for stage 1.



Pictures and plans by Brown M., Soleckhan C., Fernando R. & Dupre, K. from Griffith Architecture

Operational Plan Review

2018-2019

STRENGTHEN THE LOCAL ECONOMY

Economic



Action: Review digital media, brochure and television advertising annually to ensure content is relevant and is aimed at the target market. Record visitor numbers and sales in monthly report to Council.

Action Code	Performance Measure	Progress	Annual Comment
3.1.1	Numbers of visitors to show. Increase in income as a percentage of expenditure for sales.	100%	Work progresses on television advertising. Visitor numbers on the increase at tourism centre.

Action: The Min Min attraction is the major draw card for Boulia. Maintain and improve the experience by regular maintenance and updating program software when required.

Action Code	Performance Measure	Progress	Annual Comment
3.1.2	Replacement of existing infrastructure completed with program review completed by Nov 2017 from Works for Queensland grant funding.	100%	Maintenance to be continued in July.

Action: Increase visitor numbers by utilisation of electronic media to promote Boulia and surrounding attractions.

Action Code	Performance Measure	Progress	Annual Comment
3.1.3	Visitors to Min Min/Stonehouse and accommodation outlets.	100%	A short quirky series of posts was established during the Camel Races and this will be followed up in the new year. Interesting snippets are being shown on social media from the tourism centre.

Action: Support local tourism in Urandangi by the improvement of facilities in the parks with the addition of more playground equipment.

Action Code	Performance Measure	Progress	Annual Comment
3.1.4	Structures installed by Nov 2017 from Works for Queensland grant funding.	100%	Works for Queensland installation of public toilets and shade structure improvements have been completed.

Action: Promote the attractions in Boulia to increase the number of visitors to Boulia through partnerships with other regional tourism providers. ie caravan and camping shows.

Action Code	Performance Measure	Progress	Annual Comment
3.1.5	Completion of famils and external visits with the Far West Alliance to trade shows.	100%	Staff once again attended two trade shows this year, one being interstate. Staff will attend the OQTA workshops and awards night in Winton in November.

Operational Plan Review

2018-2019

Action: Recognition of various Traditional Owner (T/O) groups within the shire by including signage on T/O area boundaries.

Action Code	Performance Measure	Progress	Annual Comment
3.1.6	Consultation with T/O groups on wording and location of signage. Installation of signs completed.	5%	Requests to the legal representative to progress the matter. No progress.

Action: All houses and units owned by Council are rented out. 80% occupancy rate with applications submitted through the Housing Committee for approval with accommodation to be at an agreed standard prior to letting.

Action Code	Performance Measure	Progress	Annual Comment
3.2.1	Occupancy rate achieved.	100%	Only one house and 3 units vacant at present.

Action: Support requests for further development of sites within Boulia Shire to enable increased employment of local people and review the potential for a rates free period to attract small business to town.

Action Code	Performance Measure	Progress	Annual Comment
3.3.2	Increased number of businesses using Boulia as a base employing local people.	100%	Council have now passed a resolution to qualify eligible applicants for rates free period which will be included in the Revenue Statement for 2019-2020.

Action: Remote Area Planning and Development Board (RAPAD) - Facilitate the growth and development of the Central West and wider Outback region. By working together member local governments are united in their desire to enhance the quality of life for all residents.

Action Code	Performance Measure	Progress	Annual Comment
3.4.1	Evidenced based outcomes resulting from the membership of the regional group.	100%	Mayor, CEO and Director attend all meetings either in person or by teleconference. Financial management system is now fully installed which was a collaborative project between all Councils.

Action: Outback Regional Road Group (ORRTG) represent Boulia's needs for shire roads, roads of regional significance so we receive our fair share of funding within the group dynamic.

Action Code	Performance Measure	Progress	Annual Comment
3.5.01	Monthly meetings to review progress.	100%	Actively participating in the meetings and prioritising the projects according to the prioritisation tool.

Action: Work with RAPADWSA (Water Strategic Alliance) in joint procurement for major infrastructure water projects to enable the best utilisation of funding to achieve sound outcomes for infrastructure and therefore service delivery for water.

Action Code	Performance Measure	Progress	Annual Comment
3.5.04	Improved water infrastructure.	100%	Attending monthly teleconference meetings and in person quarterly. Initiating and utilising joint procurement from the group. Actively participating in the meetings and prioritising the projects according to the prioritisation tool.

Operational Plan Review

2018-2019

Action: Outback Way Development Corporation - continuation of the joint representation for the future development of the Donohue Highway forming part of the Outback Way - Australia's longest shortcut.

Action Code	Performance Measure	Progress	Annual Comment
3.5.05	Monthly teleconference updates.	100%	Joint collaboration to the Federal Government and the State Government on the future funding of the Donohue Highway and the 20% contribution expected from Boulia Shire. This project is extremely important to Boulia Shire to enable the workforce to be sustained which supports the town.

Action: Continued lobbying to State and Federal government through the Outback Way for the sealing of the Donohue Highway and for this section of the Outback Way to be made a State road as are all other sections of the road in other states.

Action Code	Performance Measure	Progress	Annual Comment
3.5.06	Further allocation of funding to seal sections of the Donohue Highway.	100%	Further funding has been released for the 2019-2020 period with a further allocation to complete the road between Boulia and the NT Border earmarked.

Action: Collaboration with Outback Queensland Tourism Association (OQTA) to improve the exposure for Boulia's tourist product - Min Min Encounter, Boulia's Heritage Complex and our 100 million year old marine fossil exhibit.

Action Code	Performance Measure	Progress	Annual Comment
3.5.08	Joint attendance at trade shows. Queensland wide promotions. National exposure.	100%	Collaboration with OQTA continues.

Action: Central West Regional Pest Management Group (CWRPMG) - Development of a strong regional group who guide the implementation of the adopted Regional Bio-Security Plan which will seek opportunities to eradicate, control and manage pest and weed issues.

Action Code	Performance Measure	Progress	Annual Comment
3.5.09	Group is functional and has had success in identifying and lobbying government for changes to funding allocations.	75%	A new revised group which include Desert Channels and AgForce has been created. Strong leadership and community involvement in small projects will be the focus going forward.

Action: Prepare submissions to Western Queensland Local Government Association and Australian Local Government Association to lobby State and/or Federal Governments for strategic changes to Acts and regulations where warranted.

Action Code	Performance Measure	Progress	Annual Comment
3.5.10	Cross boundary assistance and support given to other members of the group.	100%	Submission has been lodged in support of the increase of FAGS grants to 1% of GDP and the changes to the Local Government Act to allow Mayoral and Councillor candidates to run consecutively. Also a feral cat bounty as a consideration.

Operational Plan Review

2018-2019

Action: Ensure that the Local Disaster Management Group (LDMG) is functional and operates well in emergency situations. Bi-annual meetings and exercises are conducted as required.

Action Code	Performance Measure	Progress	Annual Comment
3.5.11	Activations are well executed and documented. Reports to the LDMG are completed. Field and desk top exercises are completed.	100%	The final meeting for 2018-19 was scheduled for May but ex-tropical Cyclone Trevor provided the group a chance to put the training into action. De-brief was conducted in the wake of the event.

Action: Inland Queensland Road Action Plan (IQRAP) - Development of a concise road network plan with a view to improve productivity for existing industries and businesses along supply chains, enhance competitiveness of exporters, support new private sector investment and improve resilience and connectivity for the delivery of goods and services to communities.

Action Code	Performance Measure	Progress	Annual Comment
3.5.12	This group is developing and gathering momentum. We are only one of 33 local governments who are members. The focus is to increase the quality and accessibility of the road network to maximise the economic prosperity of inland QLD.	100%	Mayor Rick Britton has attended several meetings both with Queensland Ministers, TMR and recently in Canberra and has received good support for the project.

Action: Council housing stock is managed in a clear and accountable manner with allocation of housing stock to applicants completed via the Housing Committee.

Action Code	Performance Measure	Progress	Annual Comment
3.5.16	Housing stock is utilised for the best purpose.	100%	Houses targeted for sale by Council have been valued in May and will then be offered for sale. Ministerial consent has been given for four houses which then are only able to be sold to the existing tenants at market price or above.

Action: Audit Committee - Regular meetings are held in line with requirements to review and monitor audit comments and ensure Council is performing in accordance with the Local Government regulations.

Action Code	Performance Measure	Progress	Annual Comment
3.5.17	Functional Audit Committee.	100%	The Audit Committee has regularly met and reviewed all Audit reports and progress that has been made. A 3 year Audit plan has been set.

Action: EBA Committee - Staff Committees are formed inclusive of all areas of the Council and employees have input into the group decisions.

Action Code	Performance Measure	Progress	Annual Comment
3.5.18	Well balanced EBA supporting both staff and the Council sustainability.	100%	EBA process has commenced with staff notified to be able to contribute to the new EBA. Unions have been notified and variations to the EBA document have been completed as per our agreements with them. The process is expected to go to vote in Oct/Nov 2019.

Operational Plan Review

2018-2019

Action: The Plant Committee to complete reviews on plant usage making suggestion on turn over, purchase and replacement to achieve maximum value for money outcomes.

Action Code	Performance Measure	Progress	Annual Comment
3.5.19	Plant purchases are within budget and plant is maintained within specified parameters to enable sound operations of the Council.	100%	Plant Committee meeting as required. Plant purchases are within budget and plant is maintained within specified parameters to enable sound operations of the Council. All purchases of plant are ratified through the Council meeting minutes.

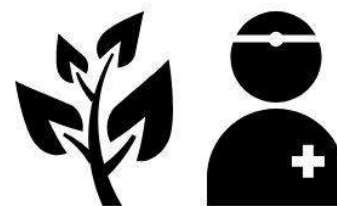


Operational Plan Review

2018-2019

CARING FOR OUR PEOPLE AND OUR ENVIRONMENT

Environment



Action: The set of policies and local laws are reviewed annually to ensure that all residents are able to enjoy Bouliia without impediment.

Action Code	Performance Measure	Progress	Annual Comment
4.1.1	Policies and Local Laws are up to date and relevant.	100%	All polices that are due for revision in 2018-19 have been noted and the relevant Departments responsible have been made aware that their policy is due for review.

Action: All facilities over which we are required to hold a licence meet the QLD standards and licence renewal is achieved.

Action Code	Performance Measure	Progress	Annual Comment
4.2.1	Visitation and audit by Environmental Health Officer to review all of Council operated facilities and business operating in Bouliia.	100%	Visitation and audit by Environmental Health Officer to review all of Council operated facilities and business operating in Bouliia with appropriate licences being renewed.

Action: Identification and management of pest animal and weed issues within the shire in accordance with the Bio-security Plan adopted by Council with reporting to be done back to CWRPMG quarterly.

Action Code	Performance Measure	Progress	Annual Comment
4.2.2	Pest animal baiting occurs. Weed identification and notification process occurs. CWRPMG meetings are attended by RLPO.	100%	All reports completed with action to support other shires also completed. RLPO attends regional meetings and has assisted other Councils in projects. New project for woody weeds to be completed as Stage 2 of the Hamilton project in Dec-Mar 19-20.

Action: Leases over the Butcher Paddock and Coridgee Laneway are managed in accordance with our lease requirements for stock holdings.

Action Code	Performance Measure	Progress	Annual Comment
4.2.3	Leases are sub-leased with income generated to cover lease fees to QLD Gov and managed in accordance with those requirements.	100%	Both leases are managed in accordance with the lease. Regular inspections done. Fencing inspection completed after the aftermath of Cyclone Trevor with several sections requiring repair. Investigations into solutions to be investigated.

Action: The new template Town Planning Scheme is progressed with community consultation and final adoption of the scheme in 2018/19.

Action Code	Performance Measure	Progress	Annual Comment
4.3.1	Town Planning Scheme is reviewed and adopted by Council.	90%	Visitation is now not expected until Nov when the Department will come to Bouliia to do community consultation.

Operational Plan Review

2018-2019

Action: All building applications are completed in a timely manner with the correct fees charged.

Action Code	Performance Measure	Progress	Annual Comment
4.3.2	Applications processed with minimum delays.	100%	All applications finalised as received.

Action: Native Title/Cultural Heritage requests are dealt with as they eventuate.

Action Code	Performance Measure	Progress	Annual Comment
4.3.3	Land Planning issues proceed as needed with the proper process followed.	100%	Letters to groups regarding Town Planning issues completed. No other Native Title issues are apparent.

Action: Strong relationships built between all levels of government who deliver health services to the people of Boulia.

Action Code	Performance Measure	Progress	Annual Comment
4.1.1	Improved health and medical facilities for Boulia and Urandangi.	95%	The Well-being Centre is now incorporated into the new Primary Health Care Centre which will be a bonus for the residents of Boulia. The Well-being Centre should be completed by Nov 2019.

Action: Auspiced funding for Royal Flying Doctors Service (RFDS) is managed in accordance with planned activities to upgrade facility in conjunction with Dr Don to be completed as identified.

Action Code	Performance Measure	Progress	Annual Comment
4.1.2	Activities completed with quarterly reports submitted.	100%	All activities which have been requested have now been completed. Reporting back to funding body and Dr Don is completed quarterly.

Action: Management and control of domestic animals within the township. Continued diligence and management of noxious weeds within the scope of Council activities along with baiting activity conducted with landholders to control pest species.

Action Code	Performance Measure	Progress	Annual Comment
4.5.1	Limited numbers of stray animals. Unwanted or impounded animals are disposed of humanely.	100%	Continual diligence - minimal animal issues apparent. The management and control of the domestic dogs in town is an ongoing job and any complaints are handled quickly and diligently.

Action: Noxious pest weed control on Council managed land and Council road reserves is maintained, monitored and reported quarterly to Council but subject to grant funding.

Action Code	Performance Measure	Progress	Annual Comment
4.5.2	Limited incursions with action taken for invasive species.	100%	Any pest noxious weeds found on Council Land and Reserves is sprayed when detected.

Operational Plan Review

2018-2019

Action: Reduction in the number of pest animals by paying of bounties for wild dog scalps and pig snouts with a complete register of numbers reported and amounts paid by Council for the bounty.

Action Code	Performance Measure	Progress	Annual Comment
4.5.3	Take up of baiting program offers by the landholders. Bounty payments continue. Education information available on pest animals on the website/face to face.	100%	<p>There has been an incline in the number of feral pig snouts and wild dog scalps being brought in. With approx 310 pig snouts (206 boars, 104 sows) for a total paid of \$1550 and 131 dog scalps (67 Males, 57 females and 7 pups) for a total paid of \$2940.</p> <p>The take up of baiting program offers by the landholders is encouraging. Education information available on pest animals on the website/face to face.</p>

Action: Town Common is managed within the limits set and stock holders are encouraged to participate in any muster arranged by Council. Weed control and stock levels monitored and reported to Council quarterly.

Action Code	Performance Measure	Progress	Annual Comment
4.5.4	Town Common Committee meets at least once per year. Members fees are paid promptly. Stock which is not registered with a member will be impounded. Town Common muster is completed half yearly.	100%	<p>There is still a problem with stray stock that belongs to the properties that share a common boundary with the common, of their stock getting onto the common and them constantly having to be asked to remove them. Town Common Policy has been amended to try to alleviate this problem. The Town Common is starting to look all right after some small falls of rain over approx 95% of the common and will be able to handle the number of stock that are currently running there.</p>

Action: Primary Stock route bores are maintained as appropriate with funding applied for as needed. Other bores are maintained as funding allows.

Action Code	Performance Measure	Progress	Annual Comment
4.5.5	Stock route bores are maintained in accordance with funding received.	100%	<p>More Capital Works Funding has been applied for to replace the solar pump at the 15 Mile bore. Any pest weeds found on the stock routes are sprayed ASAP. Funding for the replacement of old water troughs at two bores was applied for and received, the work will be carried out before the end of November. All others are working as needed. The Capital Works that we have funding for, the work has been carried out at Hamilton Bore and Herbert Downs Bore.</p>

Action: Local SES group is supported by Council. Compliance with the state requirements to have a State Emergency Service (SES) group.

Action Code	Performance Measure	Progress	Annual Comment
4.5.6	SES - Group is supported during and after events by the use of Council equipment and staff if required. SES Management Plans are up to date.	100%	<p>New SES extension shed to house the All Terrain Vehicle has been supported by a new grant from SES. Work will commence in Oct 2019. SES - Group is supported during and after events by the use of Council equipment and staff if required. SES Management Plans are up to date.</p>

Operational Plan Review

2018-2019

Action: Local Disaster Management Group (LDMG) and a Rural Fire Brigade (RFS) - groups are supported by Council with regular meetings held and exercises and training completed as required.

Action Code	Performance Measure	Progress	Annual Comment
4.5.7	LDMG - Half yearly meetings are held and reported back to DDMG. LDMG - Activation meeting for flood events are held and reported. LDMG Management Plans are up to date including QFES requirements. Meetings are attended and actioned.	100%	Activation in Feb and March 2019 for natural events (flooding). LDMG -Half yearly meetings are held and reported back to DDMG. LDMG - Activation meeting for flood events are held and reported. LDMG Management Plans are up to date including QFES requirements. Meetings are attended and actioned.



Operational Plan Review

2018-2019

ROBUST GOVERNANCE

GOVERNANCE



Action: Administration - HR Policies and procedures in place to ensure staff have clear guidelines in relation to working for the Council.

Action Code	Performance Measure	Progress	Annual Comment
5.1.1	Policies are reviewed and made available to staff.	100%	Clear guidelines are in place, new EBA will see a revision of all Council documents relating to our employees. All new employees have a Letter of Offer prior to engagement which sets out the appropriate policies, award conditions and any other specialised requirements for their particular role. All employees are advised that their employment is conditional of meeting the screening processes in place eg Police Checks and Pre-employment Medical Examination. Staff are directed to the appropriate policies and procedures.

Action: Human Resource plan is developed to identify potential needs in the future (succession planning).

Action Code	Performance Measure	Progress	Annual Comment
5.1.2	Plan will be used in the budget process for 2018-2019.	100%	Council's Human Resources practice is to equip staff with the knowledge and skills necessary to undertake their role in an efficient and safe manner. Staff Members are given the opportunity to develop their professional skills by learning aspects of jobs when other staff members are not available or positions become vacant which a staff member has the opportunity to apply for in the usual competitive human resources process. Council is to now develop a workforce plan once the EBA is ratified.

Action: Review of existing EBA and commence consultation with staff to develop an equitable EBA which is fair to staff and sustainable for Council.

Action Code	Performance Measure	Progress	Annual Comment
5.1.3	Enterprise Bargaining Agreement is developed and adopted by Council in accordance with the new State Award 2017.	100%	Many improvements are being made in the development of fairness to all staff members with Senior Management staff and appropriate supervisors collaborating to ensure this process is completed in a fair and sustainable manner.

Action: Min Min Encounter Business plan incorporating management guides and sustainability review completed with completed manual for the show held by Council.

Action Code	Performance Measure	Progress	Annual Comment
5.2.1	Business plan and management manuals completed by Greg Tuckwell (consultant).	100%	Completed manual on show procedure on USB held in Admin Office and written format held at the Min Min Encounter.

Operational Plan Review

2018-2019

Action: Stonehouse Museum Business plan incorporating management guides and sustainability review completed.

Action Code	Performance Measure	Progress	Annual Comment
5.2.2	Plans completed which identify future sustainability and infrastructure requirements into the future.	100%	Business plan completed.

Action: Corporate Risk Management is identified and managed as an ongoing part of the business.

Action Code	Performance Measure	Progress	Annual Comment
5.3.1	Risk Management Framework is developed and implemented across the organisation.	100%	Continually being reviewed daily, fortnightly and monthly. Updating of the Risk Management Plan will be completed in Dec 2019.

Action: A business solution (IT) which covers the needs of Council at present and into the future is supported by each layer of the organisation and training is available to achieve best practice.

Action Code	Performance Measure	Progress	Annual Comment
5.3.2	Partnership with the RAPAD group to identify future solutions for Boulia in line with the region progressed.	100%	Implementation has been completed and finalised with excellent work completed by all staff and especially the Manager Corporate and Financial Services, Kaylene Sloman.

Action: Long Term Financial Plan to be updated to QTC model to a stage where it gives Council a good indication of the impact of financial decisions made by them on future decisions.

Action Code	Performance Measure	Progress	Annual Comment
5.3.3	Long Term Financial Plan developed in line with QTC format.	100%	Data has been updated in the Long Term Financial Plan, since Budget adoption, updated information is being input.

Action: Financial reporting to Council provides up to date information to enable Council to make sound decisions.

Action Code	Performance Measure	Progress	Annual Comment
5.3.4	Monthly Financial reporting to Council includes snapshot of current performance against budget figures.	100%	Reporting to Council continues on a monthly basis at each Council Meeting. On a quarterly basis the Budget is reviewed against actual expenditure and income. Explanations are supplied by Manager of Corporate & Financial Services to the Councillors and Senior Management. Monthly Financial reporting to Council includes snapshot of current performance against budget figures.

Operational Plan Review

2018-2019

Action: Legislative compliance regarding Audit Committees meet standards.

Action Code	Performance Measure	Progress	Annual Comment
5.3.5	Audit Committee meetings are held twice per year to review Audit Plans, Draft Financial Statements, previous audit management responses and actions.	100%	Walsh Accounting and the Manager of Corporate & Financial Services presented to the Audit & Risk Management Committee meeting the new plan which ensures coverage of Legislative requirements. Audit Committee meetings are held twice per year to review Audit Plans, Draft Financial Statements, previous audit management responses and actions.

Action: Council is in receipt of the annual budget documentation ready to be adopted each year.

Action Code	Performance Measure	Progress	Annual Comment
5.3.6	Budget preparation is timely and involves Executive team and Department heads with bids for funding received from Departments for consideration by Council.	100%	Budget preparation is timely and involves Executive team and Department heads with bids for funding received from Departments for consideration by Council. The 2019-20 Budget has been adopted by Council on June 20th 2019.

Action: Council is able to monitor the budget and determine the progress of projects and work completed in line with budget projections.

Action Code	Performance Measure	Progress	Annual Comment
5.3.7	Quarterly budget reviews completed and presented to Council with comments on variations to budget.	100%	Quarterly budget reviews completed and presented to Council with comments on variations to budget. The fourth quarter (as at 30th June 2019) review will be presented at the August 2019 meeting from the new financial system.

Action: All areas within Council meet the basic standards for WH&S.

Action Code	Performance Measure	Progress	Annual Comment
5.4.1	Regular reporting to ManEx on incidents and prevention activities.	100%	Weekly reports to ManEx are completed with all incidents recorded into the document management system. Monthly reports via the business paper are completed with explanation of the incident.

Action: Min Min expenditure fees and charges reflect the industry norm and mark-up on goods is reflective of costs.

Action Code	Performance Measure	Progress	Annual Comment
5.5.1	Costs to visit our exhibition is reflective of other tourist attractions and minimal stock write off.	100%	Promotions of coffee and/or ice cream vouchers are available on purchase of \$50 or more of merchandise. Retail prices of merchandise and show contrasts favourably of like attractions in the region.

Operational Plan Review

2018-2019

Action: Stonehouse fees and charges reflect the industry norm and mark-up on goods is reflective of costs.

Action Code	Performance Measure	Progress	Annual Comment
5.5.2	Costs to visit our exhibition is reflective of other tourist attractions and minimal stock write off.	100%	Fees and charges for the Complex are in line with other similar attractions and offer great value. Costs to visit our exhibition is reflective of other tourist attractions and minimal stock write off.

Action: Depot workshop, Council plant and equipment is fully operational at all times.

Action Code	Performance Measure	Progress	Annual Comment
5.5.3	Limited downtime and minimal lost productivity.	100%	Equipment usage is now able to be tracked by Navman to assist with future usage and procurement. Operators are still in short supply at times and we are progressing to recruit a MC Truck Operator.



Operational Plan Review

2018-2019

AN EVOLVING WORKPLACE

GOVERNANCE



Action: All staff are compliant in the use of the WH&S system and achieve an audit pass on inspections.

Action Code	Performance Measure	Progress	Annual Comment
6.1.1	JLTA audit is completed and a pass is achieved by the group.	100%	Monthly reports to Council by WH&S supervisor done. JLTA audit is completed and a pass is achieved by the group.

Action: 6.1.3 Deliver accurate and timely processing of the payroll and associated reporting requirements.

Action Code	Performance Measure	Progress	Annual Comment
6.1.3	All payments to staff are delivered within time frames and without error.	100%	Synergy Soft's new Payroll implementation was commenced with all payroll being processed accurately and within the required time frame each fortnight. New codes are in place with time sheets being completed every week. Implementation of electronic time sheets will happen shortly.

Action: 6.1.4 Record, preserve and protect employee records for payroll and human resource management.

Action Code	Performance Measure	Progress	Annual Comment
6.1.4	All employee records are up to date and secured electronically and have a backup paper file.	100%	All new employee data recorded. All existing employee data is updated for relevance as we proceed with annual reviews.

Action: 6.1.5 Assistance with the recruitment and selection process from advertising to the final letter of offer for new employees.

Action Code	Performance Measure	Progress	Annual Comment
6.1.5	The recruitment process is completed in a smooth and professional manner with documents provided that are up to date and relevant. All documentation is collected as required and saved electronically.	100%	Review of all positions has been undertaken and implemented when new vacancies occur. Position Descriptions are reviewed to ensure current duties and responsibilities have been included with the view to rewarding employees by paying them their correct entitlements as per the appropriate Local Government Industry Streams (A, B or C) - Award State. The recruitment process is completed in a smooth and professional manner with documents provided that are up to date and relevant. All documentation is collected as required and saved electronically.

Operational Plan Review

2018-2019

Action: Support staff to further their development in Local Government in the use of progressive programs, training and resources.

Action Code	Performance Measure	Progress	Annual Comment
6.2.1	Staff competent in the use of the systems used by Council.	100%	One staff member has successfully completed their Diploma of Local Government Administration (with a finance focus). The Finance and Corporate Services Manager is embarking on an Advanced Leadership Course in the new year to enhance her present Managerial and Staff Leadership capabilities. The CEO has completed the IPWEA Asset Management Course.

Action: All staff are aware of how to notify ideas/complaints/suggestions.

Action Code	Performance Measure	Progress	Annual Comment
6.3.1	Records of suggestions/complaints/issues to be kept on staff file.	100%	The Senior Staff Members and Human Resources Officer are working together to foster a new culture within Council. It is one that promotes a more communicative environment where staff are encouraged to put their ideas forward for continuous improvements as they perceive for their work areas which can be considered both by their colleagues and supervisors with a view to improving processes and/or staff member's comforts (physical and mental).

Action: Confident staff able to attend to all customer enquiries and deal with difficult situations.

Action Code	Performance Measure	Progress	Annual Comment
6.4.1	Annual re-fresher training on customer service as required.	100%	Staff are continually being trained and or updated as processes change and or introduction of new services. Fortnightly meetings are held with all the Administration & Finance Staff so all have a forum to identify any areas of concern or upcoming possible peak periods. These meetings have been very successful in managing issues prior to them becoming an issue.

Action: Provide a range of administrative, customer services and facilities for the continued operation of Council.

Action Code	Performance Measure	Progress	Annual Comment
6.4.2	Less than 5 complaints received per annum.	100%	Administration and Financial Staff are continually dealing with external and internal customer services. A continual review will be covered at the fortnightly meetings with the team to identify any improvements or possible demand on services that may be an issue. Where issues have been identified as a team a solution has been found and put into action.

Operational Plan Review

2018-2019

Action: Implement the Modern Award with the consultation of the Consultative Committee in the preparation of the new Enterprise Bargaining Agreement (EBA).

Action Code	Performance Measure	Progress	Annual Comment
6.5.1	Modern award implement as released with EBA successfully agreed upon.	90%	Human Resource Management and Employment and Industrial Relations Specialist company, Hunt HR - Australia has been engaged by Council to guide the organisation through the formal processes including certification in the Queensland Industrial Relations Commission. It is envisaged that if all negotiations proceed with proper planning that a certified agreement is likely to be implemented by Nov 2019 with any amendments/benefits being backdated to July 2019 for staff. The Modern Award implemented as released within a new Boulia Shire Certified Agreement.

Action: Develop appropriate staff succession plan including attraction and retention policies.

Action Code	Performance Measure	Progress	Annual Comment
6.5.2	Policies are developed, reviewed and approved by Council.	95%	Key aspects of retaining staff is to demonstrate to the workforce that they are valued and create a visible future career path. Upskilling the current staff was identified as one method that will assist to fill vacancies created by the ageing workforce.

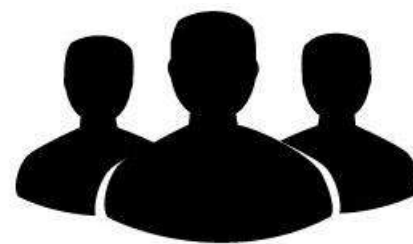


Operational Plan Review

2018-2019

PROACTIVE AND RESPONSIBLE LEADERSHIP

Governance



Action: Annual community meeting after following the end of year financial results are released.

Action Code	Performance Measure	Progress	Annual Comment
7.1.1	Meeting held in early December after the final results are released.	100%	Financial documents have been received and the Annual Report completed. The community meeting was held May 15th in the Shire Hall which was well attended. A brief on the last 12 months was provided along with the achievements in photo form of the last four years. Feedback forms on what the community viewed as important topics was also gathered for inclusion in the Operational Plan 'future' projects.

Action: Regular information being released through Channel Country Chatter, Facebook with the Website content reviewed for accuracy and content twice per year.

Action Code	Performance Measure	Progress	Annual Comment
7.1.2	Verbal feedback, monitored visits through Facebook.	100%	Information still being released monthly in the newsletter, Council website and social media, which is being monitored for the number of views and likes. This data has been extremely useful as has Trip Advisor.

Action: Preparation and collation of the Annual Report document in conjunction with senior managers to ensure the important legislative requirements are met and the report is a sound representation of the Council's achievement during the year.

Action Code	Performance Measure	Progress	Annual Comment
7.2	Annual Report prepared with input from all senior managers and submitted to Council within time frames.	100%	2017-2018 Annual Report has been completed, adopted by Council and placed on the web. Council staff update activities each quarter of the progress against the Operational Plan adopted by Council in June 2018.

Action: Council agendas are released for review 7 days prior to the meeting and agenda items are placed on the website within 2 business days after the meeting.

Action Code	Performance Measure	Progress	Annual Comment
7.2.1	Monthly activity is available for viewing by the public on our website within 2 business days.	100%	All monthly Council meeting agendas and minutes to date have been uploaded to the Council website for public availability. We are constantly looking at ways to improve and will be researching electronic Agendas in the future year.

Operational Plan Review

2018-2019

Action: Twelve ordinary Council meetings are held each year with two special budget meetings and two planning session days.

Action Code	Performance Measure	Progress	Annual Comment
7.3.1	All meetings attended by all Councillors.	100%	Planned Budget meetings for 2019 have been circulated and there has been regular attendance by Councillors at monthly Council meetings.

Action: Representation at all elected meeting groups supporting Bouliia initiatives.

Action Code	Performance Measure	Progress	Annual Comment
7.3.2	Reports received from attendees at the meetings presented to Council for information.	100%	Representation is planned for all groups where possible.

Action: Active representation in the RAPAD group of Councils.

Action Code	Performance Measure	Progress	Annual Comment
7.4.1	Success achieved with group projects.	100%	Regular monthly teleconferences attended with face to face meetings attended each quarter by the Mayor and CEO.



Community Financial Report

The Community Financial Report aims to simplify Council's financial statements through a visual and plain English written explanation of our results for the financial year 1 July 2018 to 30 June 2019.

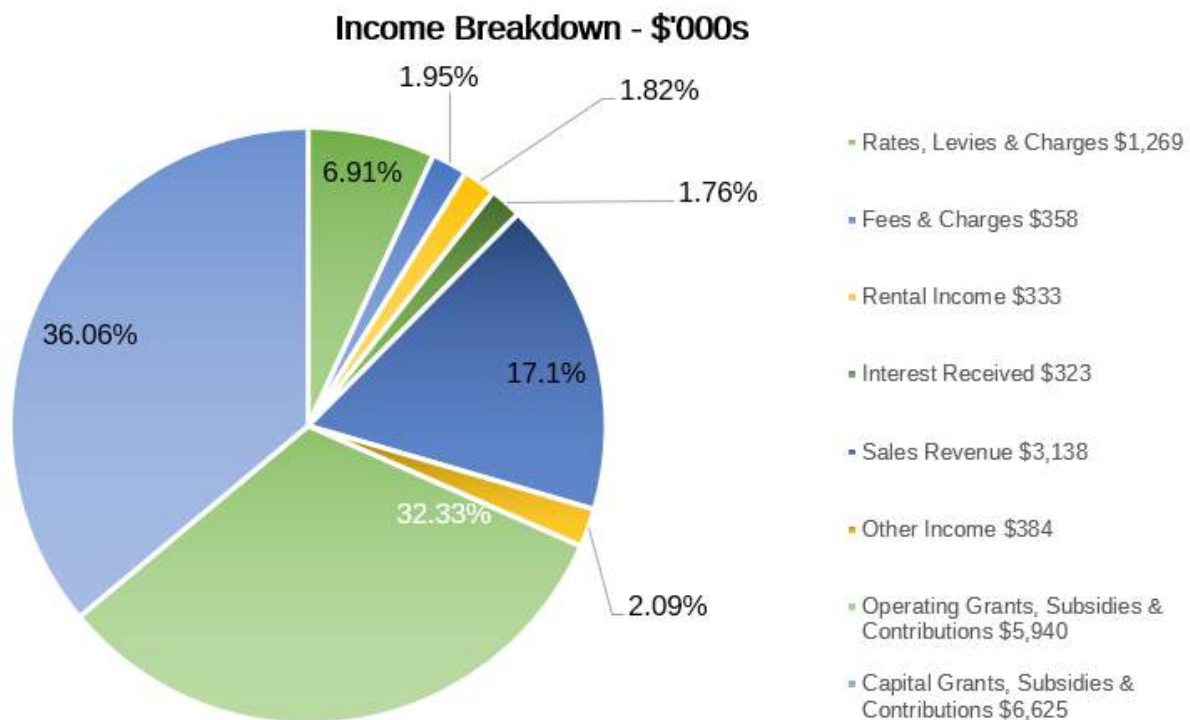
This Community Financial Report consists of 3 key statements. They are:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flows

Statement of Comprehensive Income

The Statement of Comprehensive Income reflects how we take the money we receive in our day to day operations and spend it to provide the level of services the community expects from our Council. This year Council's total revenue amounted to \$18.4 million and total expenses amounted to \$13.6 million returning an operating surplus of \$4.7 million.

Revenue - Where did Council's funds come from?



Council's reported Total Income of \$18.4 million during the 2018/19 financial year is broken up into two areas:

Operating Income	\$11.8m
Capital Income	\$6.6m

The more significant contributors to Council's revenue stream include:

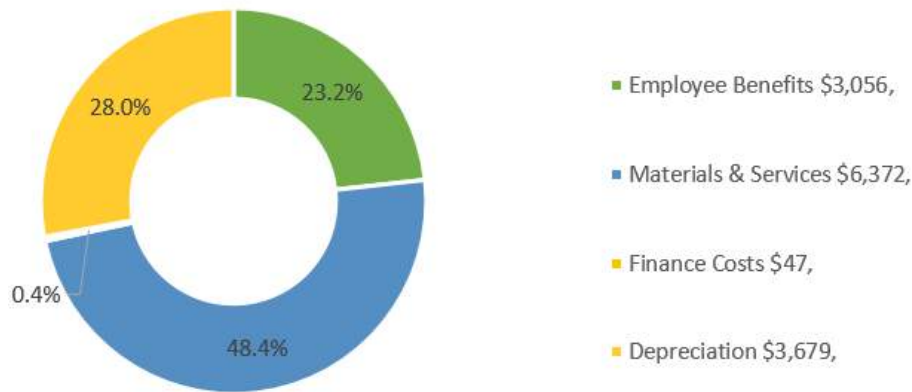
Rates, Levies & Charges	\$1.3m
Sales Revenue	\$3.1m
Operating Grants, Subsidies & Contributions	\$5.9m
Capital Grants, Subsidies & Contributions	\$6.6m

Community Financial Report

Expenditure - Where does the money go?

Council incurs both operating & capital expenditure through providing a wide range of services to the community. Expenditure is regularly monitored to ensure funds are used efficiently.

Expenditure Break Up \$'000s



Operating expenditure is made up of:

Employee benefits \$3.1m	Materials & Services \$6.4m
Finance Costs \$0.04m	Depreciation \$3.7m

Employee benefits consists of wages and other entitlements such as superannuation and annual leave which is paid to our staff members.

Materials & Services consists of goods Council purchases to use in day to day operations. Wherever possible, Council uses local suppliers and contractors so that the money flows back into our community.

Finance Costs consist predominately of provisions for bad debts.

Statement of Financial Position

The Statement of Financial Position measures what we own (our assets), what we owe (our liabilities) and our net worth (total community equity) at the end of the financial year.

Total Assets	\$192.0m
Total Liabilities	\$ 2.5m
Total Community Equity	\$189.5m

Assets – What the community owns

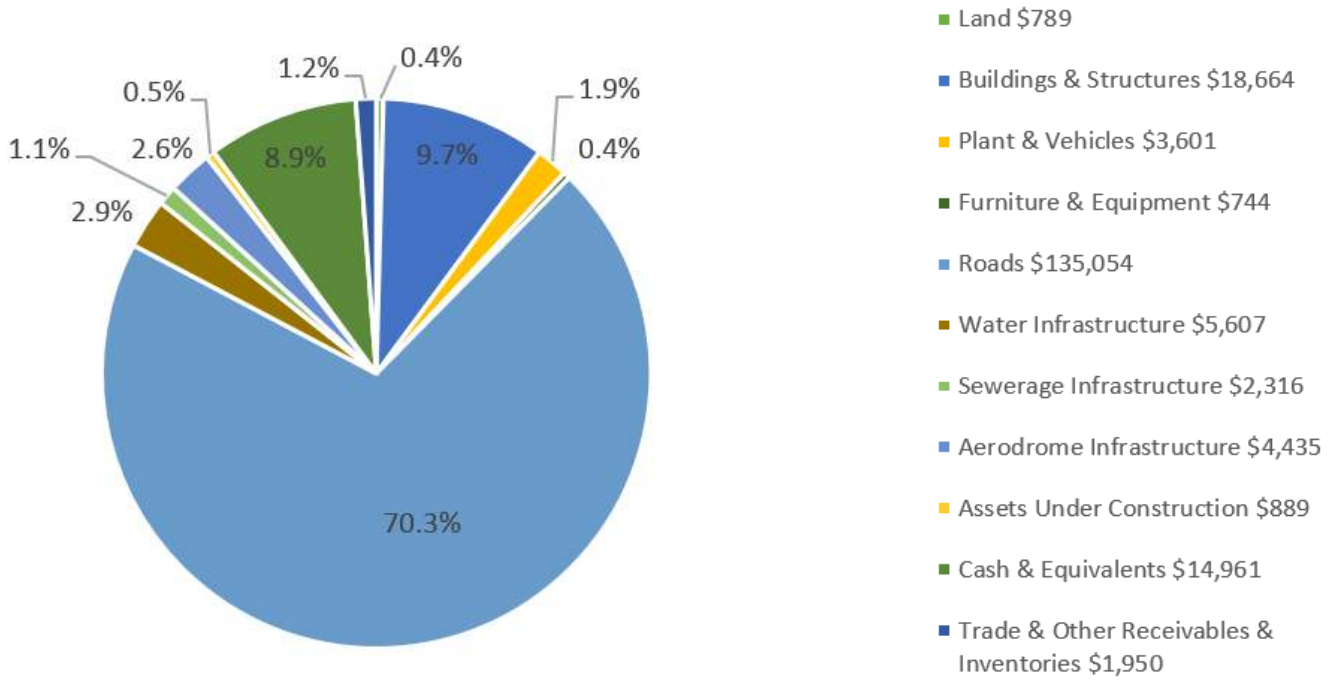
Property, plant and equipment accounts for 91% of Council's assets. This includes the road infrastructure, buildings and structures, plant and vehicles, water, sewerage and aerodrome assets. This represents a significant investment of community funds and requires careful management to ensure that the levels of service provided by these assets is maintained.

The major components of our assets include:

Road network	\$135.1m	Trade & other receivables	\$.8m
Buildings & structures	\$ 18.7m	Water Infrastructure	\$ 5.6m
Plant & vehicles	\$ 3.6m	Sewerage Infrastructure	\$ 2.3m
Cash & investments	\$ 16.4m	Aerodrome Infrastructure	\$ 5.5m

Community Financial Report

ASSETS \$'000

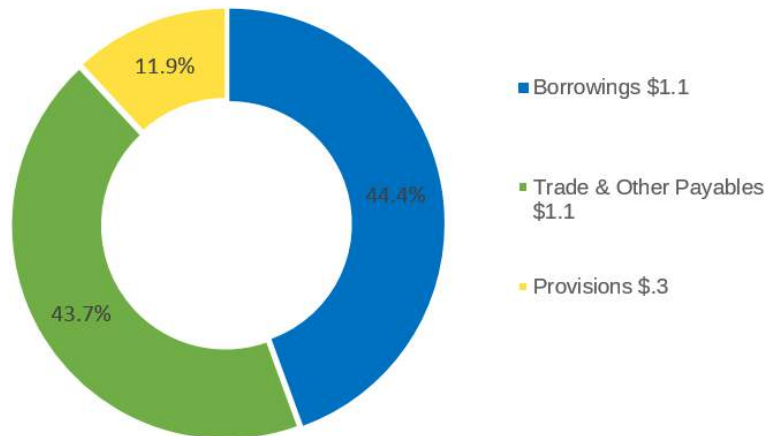


Liabilities – What the community owes

The components of our liabilities are:

Borrowing \$1.1m
 Trade & other payables \$1.1m
 Provisions \$0.3m

LIABILITIES \$'000



Statement of Cash Flows

The statement of cash flows shows Council's cash received and spent during the year. It shows our ability to pay our bills and put aside some funds for the future. Our final cash balance as at 30 June 2019 was \$16.4m which is an increase of \$2.5m from the previous year.

This report covers three specific areas: Financing, Investing and Operating activities:

Financing activities are cash received if Council takes out new loans or cash paid as repayments against loans;

Investing activities include money Council receives and spends when we buy or sell property, plant and equipment (Capital purchases);

Operating activities include all other areas such as rates, fees & charges, interest, grants, employee costs, materials & services, interest and administration.

Community Financial Report

Listed below is a table showing the results of the Cash Flow Statement for the past seven years.

	2018/19	2017/18	2016/17	2015/16 \$,000	2014/15 \$,000	2013/14 \$,000	2012/13 \$,000
Opening Cash Balance	13,903	14,961	11,779	13,378	12,632	9,865	8,678
Net Cash Flow from Operating Activities	4,079	(1,440)	3,638	656	3,763	4,122	2,123
Net cash Flow from Investing Activities (Capital Purchases)	(1,525)	429	(411)	(2,207)	(4,320)	(1,355)	(935)
Net Cash Flows from Financing Activities (Loans)	(49)	(47)	(45)	(49)	1,303	0	0
Closing Cash Balance	16,408	13,903	14,961	11,779	13,378	12,632	9,865

Key Sustainability Ratios

The Department of Local Government, Community Recovery and Resilience has developed a range of sustainability indicators to assist in assessing the sustainability of Councils. A Queensland Council is considered sustainable if its infrastructure and financial capital is able to be maintained over the long term.

Section 179 of the *Local Government Regulation 2012* requires that the measures of sustainability for the financial year be included in the Community Financial Report. The table below summarises the indicators and compares Council's actual results with the targets.

Measure of Financial Sustainability	How it is calculated	Explanation	Target	Result at 30 June 2019	Target met
Operating surplus ratio	Net result divided by total operating revenue	Measures the extent to which Council's revenue raised covers operational expenses. If there is a surplus, this is then available for funding capital expenditure	Between 0% and 10%	-11.97%	Yes
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense	This ratio reflects the extent to which infrastructure assets managed by Council are replaced as they reach the end of their useful life	Greater than 90%	57.50%	No
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue	Measures the extent to which the net financial liabilities of Council can be repaid from operating revenue	Less than 60%	-127.2%	Yes

Council has achieved 2 of the 3 key targets for the financial year but must focus on fine tuning our management of asset replacement so that the asset sustainability ratio meets its target.

Community Financial Report

Overall Financial Summary

\$16,408,614

CASH BALANCE

as at 30 June 2019

\$2,330,706

FUTURE CAPITAL EXPENDITURE

Council has this figure in accounts set aside for future capital expenditure

\$189,540,719

TOTAL COMMUNITY EQUITY

as at 30 June 2019



The Future

Council has further consolidated its financial position and is in a sound financial position to face the challenges in the years ahead.



FINANCIAL STATEMENTS



Bouliā Shire Council

Financial Statements
for the year ended 30 June 2019

Bouliia Shire Council

Financial Statements

For the year ended 30 June 2019

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Boulia Shire Council
Statement of Comprehensive Income
For the year ended 30 June 2019

	Note	Council	
		2019 \$	2018 \$
Income			
Revenue			
Recurrent Revenue			
Rates, levies and charges	3(a)	1,269,480	1,107,663
Fees and charges		358,264	386,309
Rental income		333,553	334,275
Interest received		323,217	303,342
Sales revenue	3(b)	3,138,398	4,436,768
Other income		384,119	73,717
Grants, subsidies, contributions and donations	4(a)	5,940,377	5,274,693
		<u>11,747,408</u>	<u>11,916,767</u>
Capital Revenue			
Grants, subsidies, contributions and donations	4(b)	6,624,964	5,367,713
Total Revenue		<u>18,372,372</u>	<u>17,284,480</u>
Total Income		<u>18,372,372</u>	<u>17,284,480</u>
Expenses			
Recurrent Expenses			
Employee benefits	6	(3,056,328)	(3,316,847)
Materials and services	7	(6,371,632)	(9,229,539)
Finance costs		(46,614)	(76,892)
Depreciation	8	(3,679,360)	(3,236,714)
		<u>(13,153,933)</u>	<u>(15,859,992)</u>
Capital Expenses	5	(440,378)	(362,003)
Total Expenses		<u>(13,594,311)</u>	<u>(16,221,995)</u>
NET RESULT		<u>4,778,061</u>	<u>1,062,485</u>
Other Comprehensive Income			
Items that will not be reclassified to net result			
Increase / (decrease) in Asset Revaluation Surplus	15	17,922,851	-
Total Other Comprehensive Income for the Year		<u>17,922,851</u>	<u>-</u>
Total Comprehensive Income for the Year		<u>22,700,912</u>	<u>1,062,485</u>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

**Boulia Shire Council
Statement of Financial Position
as at 30 June 2019**

		Council	
		2019	2018
Note		\$	\$
Current Assets			
	Cash and cash equivalents	9 16,408,614	13,902,852
	Receivables	10 766,378	2,491,291
	Inventories	275,114	325,138
	Total Current Assets	<u>17,450,106</u>	<u>16,719,281</u>
Non Current Assets			
	Property, plant and equipment	11 174,597,856	152,645,009
	Total Non-Current Assets	<u>174,597,856</u>	<u>152,645,009</u>
	Total Assets	<u>192,047,962</u>	<u>169,364,290</u>
Current Liabilities			
	Payables	12 1,095,237	1,079,964
	Borrowings	13 52,282	15,185
	Provisions	14 98,107	171,546
	Total Current Liabilities	<u>1,245,626</u>	<u>1,266,696</u>
Non-Current Liabilities			
	Borrowings	13 1,061,742	1,147,358
	Provisions	14 199,875	110,427
	Total Non-Current Liabilities	<u>1,261,617</u>	<u>1,257,786</u>
	Total Liabilities	<u>2,507,243</u>	<u>2,524,482</u>
	Net Community Assets	<u>189,540,719</u>	<u>166,839,807</u>
Community Equity			
	Asset Revaluations Surplus	15 103,435,167	85,512,316
	Retained Surplus	86,105,552	81,327,491
	Total Community Equity	<u>189,540,719</u>	<u>166,839,807</u>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Boulia Shire Council
Statement of Changes in Equity
For the year ended 30 June 2019

Council	Note	Asset revaluation surplus 15	Retained Surplus	Total
		\$	\$	\$
Balance as at 1 July 2018		85,512,316	81,327,491	166,839,807
Revaluation surplus		17,922,851	-	17,922,851
Net result		-	4,778,061	4,778,061
Total Comprehensive Income for the Year		<u>17,922,851</u>	<u>4,778,061</u>	<u>22,700,912</u>
Balance as at 30 June 2019		<u>103,435,167</u>	<u>86,105,552</u>	<u>189,540,719</u>
Balance as at 1 July 2017		85,512,316	80,265,006	165,777,322
Net result		-	1,062,485	1,062,485
Total Comprehensive Income for the Year		<u>-</u>	<u>1,062,485</u>	<u>1,062,485</u>
Balance as at 30 June 2018		<u>85,512,316</u>	<u>81,327,491</u>	<u>166,839,807</u>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Boulia Shire Council
Statement of Cash Flows
For the year ended 30 June 2019

	Note	Council	
		2019	2018
		\$	\$
Cash Flows from Operating Activities			
Receipts from customers		6,890,034	5,163,005
Payments to suppliers and employees		(9,361,516)	(12,438,752)
		(2,471,482)	(7,275,747)
Interest received		323,217	303,342
Rental income		333,553	334,275
Non capital grants and contributions		5,940,377	5,274,693
Borrowing costs		(46,614)	(76,892)
Net Cash Inflow (outflow) from Operating Activities	19	<u>4,079,050</u>	<u>(1,440,329)</u>
Cash Flows from Investing Activities			
Payments for property, plant and equipment		(8,228,920)	(5,337,348)
Proceeds from sale of property plant and equipment		79,187	398,693
Grants, subsidies, contributions and donations		6,624,964	5,367,713
Net Cash Inflow (outflow) from Investing Activities		<u>(1,524,769)</u>	<u>429,058</u>
Cash Flows from Financing Activities			
Repayment of borrowings	13	(48,519)	(46,922)
Net Cash Inflow (outflow) from Financing Activities		<u>(48,519)</u>	<u>(46,922)</u>
Net Change in Cash and Cash Equivalent Held		<u>2,505,762</u>	<u>(1,058,193)</u>
Cash and Cash Equivalents at the Beginning of the Financial Year		13,902,852	14,961,044
Cash and Cash Equivalents at End of the Financial Year	9	<u>16,408,614</u>	<u>13,902,852</u>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

1 Significant Accounting Policies

1.A Basis of Preparation

These general purpose financial statements are for the period 1 July 2018 to 30 June 2019. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. They comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB).

Council is a not-for-profit entity and the Australian Accounting Standards include requirements for not-for-profit entities which are inconsistent with International Financial Reporting Standards (IFRS). Therefore in some instances these financial statements do not comply with IFRS. The main impacts are the offsetting of revaluation gains and losses within a class of assets and the timing of recognition of non-reciprocal grant revenue.

These financial statements have been prepared under the historical cost convention except where stated.

1.B Constitution

The Boulia Shire Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

1.C Currency

The Council uses the Australian dollar as its functional currency and its presentation currency.

1.D New and revised Accounting Standards

This year Council has applied AASB 9 Financial Instruments for the first time. AASB 9 replaces AASB 139 and relates to the recognition, classification and measurement of financial assets and financial liabilities. Implementing AASB 9 has resulted in a change to the way council calculates impairment provisions, which are now based on expected credit losses instead of incurred credit losses.

On 1 July 2018 (the date of initial application), council re-assessed the classification, measurement category and carrying amount of each financial instrument (listed below) in accordance with AASB 9. There were some changes to classification, but this did not result in changes to measurement categories(listed below).

Financial asset/liability	Measurement category (unchanged)
Cash and cash equivalents	Amortised cost
Receivables	Amortised cost
Other financial assets	Amortised cost
Borrowings	Amortised cost

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective. The standards that are expected to have a material impact upon council's future financial statements are:

Standard and impact	Date council will apply the standard
<p>AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of Not-for-Profit Entities and AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities</p>	
<p>AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-to-profit (NFP) entities, in conjunction with AASB 15, and AASB 2016-8. These Standards supersede the majority of income recognition requirements relating to public sector</p> <p>Identifiable impacts at the date of this report are:</p> <p>Some grants received by the Council will be recognised as a liability, and subsequently recognised progressively as revenue as the Council satisfies its performance obligations under the grant. At present, such grants are recognised as revenue upfront.</p> <p>Grants that are not enforceable and/or not sufficiently specific will not qualify for deferral, and continue to be recognised as revenue as soon as they are controlled. Council receives several grants from the Federal Government and State Government for which there are no sufficiently specific performance obligations these are expected to continue being recognised as revenue upfront assuming no change to the current grant arrangements.</p> <p>Depending on the respective contractual terms, the new requirements of AASB 15 may potentially result in a change to the timing of revenue from sales of the Council's goods and services such that some revenue may need to be deferred to a later reporting period to the extent that the Council has received payment but has not met its associated performance obligations (such amounts would be reported as a liability in the meantime).</p> <p>Prepaid rates will not be recognised as revenue until the relevant rating period starts. Until that time these receipts will be recognised as a liability (unearned revenue). There will be no impact upon the recognition of other fees and charges.</p> <p>Based on Councils assessment, if Council had adopted the new standards in the current financial year it would have had the following impacts:</p> <ul style="list-style-type: none"> - Revenue decrease of \$553,403 due to deferral of grant funding, pre-paid rates, and other sales related revenue (based on the facts available to Council at the date of assessment). - there would be an equal reduction in the reported equity as the reduced Revenue will require an increase in recognition of contract liabilities, and statutory receivables. - net result would be lower on initial application as a result of decreased revenue. <p>A range of new disclosures will also be required by the new standards in respect of the department's revenue.</p> <p>Transition method</p> <p>The Council intends to apply AASB 15, AASB 1058 and AASB 2016-8 initially on 1 July 2019, using the modified retrospective approach. The recognition and measurement principles of the standards will be retrospectively applied for the current year and prior year comparatives as though the standards had always applied, consistent with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors.</p> <p>The Council intends to apply the practical expedients available for the full retrospective method. Where revenue has been recognised in full under AASB 1004, prior to 1 July 2019, but where AASB 1058 would have required income to be recognised beyond that date, no adjustment is required. Further, Council is not required to restate income for completed contracts that start and complete within a financial year. This means where income under AASB 1004 was recognised in the comparative financial year (i.e. 2018/19), these also do not require restatement.</p> <p>Peppercorn Leases</p> <p>Council is the lessee of a number of Deed of Grant in Trust leases, for which no or little lease payments are made. These have been identified as peppercorn leases which are currently not recognised in Council's financial statements. Council does not intend to elect not to apply the fair value measurement requirements to these leases until such time as this requirement is mandated.</p>	<p style="text-align: center;">1-Jul-19</p>

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

1.E Estimates and Judgements

Where necessary judgements, estimates and assumptions have been used in preparing these financial statements. Those that have a significant effect, or risk of causing an adjustment to council's assets or liabilities relate to:

Valuation and depreciation of property, plant and equipment (Note 11)

Impairment of property, plant and equipment (Note 11)

Provisions (Note 14)

Contingent liabilities (Note 17)

Financial instruments and financial liabilities (note 21)

1.F Rounding and Comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

1.G Taxation

The income of local government and public authorities is exempt from Income tax. However council is subject to Fringe Benefits Tax, Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

2. Analysis of Results by Function

2(a) Components of Council Functions

The activities relating to the Council's components reported on in Note 2(b) are as follows :

Corporate Support

Secure revenue from governments and ratepayers to finance the general activities of Council
Provide support functions for the Mayor and Councillors, Council and committee meetings and statutory requirements including disaster management, civic receptions and regional services
Provide Council and corporate management of the organisation including:-
Financial and administrative services
Encourage and monitor the planning and construction of the building environment
Information technology
Human resources and payroll
Plan and design Council's infrastructure and provide general engineering and operational support
Provision of tourism attractions and museums and assist with the promotion and development of the local tourism industry
Provide leadership and key industry contacts for the diversification and growth of local industry
Procure and service Council's mobile fleet

Environmental and Natural Resources

Ensure a high level of environmental health is maintained for all residents and visitors. Protect the natural environment and undertake projects to enhance economic and environmental return from use of reserves.
Protect and enhance the environmental and natural resources within the Shire. This includes:-
Property pest management
Stock route management
Animal control
Environmental licenses and approvals

Community and Lifestyle Services

Enhance community development and equity through targeted assistance and development activities
Provide activities and services to improve the lifestyle of residents including:-
Providing accessible and quality library materials to residents
Providing entertainment venues for all residents
Community centres and halls
Providing community housing for both staff and non-staff members of the Shire
Community services
Provision of clean and appropriate recreational & sporting facilities and areas and other public spaces for community and tourist use
Parks and gardens
Cemeteries

Health and Welfare

Assist with the provision of facilities and activities to enhance the health and welfare of residents. Lobby government for improved facilities.

Water, Sewerage and Garbage

Water Infrastructure

Supply urban residents and businesses with a clean and reliable water supply
Improve the conservation of water use by the community

Sewerage Infrastructure

Provide sewerage services to the urban community

Garbage Infrastructure

Provide urban residents and businesses with an efficient refuse collection and disposal service

Roads

Provide, maintain and upgrade roads, streets and drainage to the highest standard within limits of resources
Undertake road construction and maintenance works for third parties

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

2 Analysis of Results by Function

(b) Income and Expenses defined between Recurring and Capital are attributed to the following functions:

Functions	Gross Program Income						Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurring Operations	Net Result		Assets				
	Recurrent			Capital				Recurrent	Capital			2019	2019		2019	2019		
	Grants	Other	2019	Grants	Other	2019											2019	2019
Corporate Support	83,937	1,286,134		-	-	1,370,071	(209,636)	(440,378)	(650,014)	1,160,435	720,057		25,681,362					
Environmental & Natural Resources	2,233,855	26,634		-	-	2,260,489	(125,080)		(125,080)	2,135,409	2,135,409		255,617					
Community & Lifestyle Services	17,250	878,637		-	-	861,387	(4,183,365)		(4,183,365)	(3,321,978)	(3,321,978)		21,418,801					
Health & Welfare	815,281	-		-	-	815,281	(13,272)		(13,272)	802,009	802,009							
Water Sewerage & Garbage	449,608	405,101		-	-	3,040,331	(783,730)		(783,730)	70,979	2,256,601		7,922,740					
Roads	2,374,946	3,210,526		-	-	10,024,814	(7,838,850)		(7,838,850)	(2,263,378)	2,185,964		136,769,442					
Total Council	5,940,377	5,807,032	6,624,964	-	-	18,372,372	(13,153,933)	(440,378)	(13,594,311)	(1,406,524)	4,778,062		192,047,962					

Year ended 30 June 2018

Functions	Gross Program Income						Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurring Operations	Net Result		Assets				
	Recurrent			Capital				Recurrent	Capital			2018	2018		2018	2018		
	Grants	Other	2018	Grants	Other	2018											2018	2018
Corporate Support	3,340,933	1,177,574	148,074	-	-	4,666,581	(682,030)	(362,003)	(1,044,033)	3,836,477	3,622,548		21,450,600					
Environmental & Natural Resources	11,081	78,821		-	-	89,902	(151,280)	-	(151,280)	(61,378)	(61,378)		69,479					
Community & Lifestyle Services	52,721	563,563	1,301,447			1,917,731	(3,529,170)		(3,529,170)	(2,912,886)	(1,611,439)		23,392,836					
Health & Welfare	95,000	825		-	-	95,825	(46,504)		(46,504)	49,321	49,321		-					
Water Sewerage & Garbage	-	361,718	656,943			1,018,661	(519,425)		(519,425)	(157,707)	499,236		7,831,910					
Roads	1,774,958	4,459,573	3,261,249			9,495,780	(10,931,583)		(10,931,583)	(4,697,062)	(1,435,803)		116,619,464					
Total Council	5,274,693	6,642,074	5,367,713	-	-	17,284,480	(15,859,992)	(362,003)	(16,221,995)	(3,943,225)	1,052,485		159,364,289					

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

	Council	
	2019	2018
	\$	\$
3 Revenue Analysis		
Revenue is recognised at the fair value of the consideration received or receivable, at the time indicated below.		
(a) Rates, Levies and Charges		
Rates are recognised as revenue at the start of the rating period. If a ratepayer pays their rates before the start of the rating period, they are recognised as revenue when they are received.		
General rates	994,590	826,799
Water	170,022	166,832
Sewerage	115,816	115,774
Garbage charges	106,405	111,990
Total rates and utility charge revenue	1,386,833	1,221,395
Less: discounts	(117,158)	(113,042)
Less: pensioner remissions	(195)	(690)
	1,269,480	1,107,663
(b) Sales Revenue		
The sale of goods is recognised when the customer has taken delivery of the goods. Revenue from services is recognised when the service is rendered.		
Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.		
Sale of services		
Contract and recoverable works	3,138,398	4,436,768
	3,138,398	4,436,768
4 Grants, Subsidies, Contributions and Donations		
All grants, subsidies and contributions that are non-reciprocal in nature are recognised as revenue in the year in which Council obtains control over them.		
Where grants are received that are reciprocal in nature, revenue is recognised as the various performance obligations under the funding agreement are fulfilled. Council does not currently have any reciprocal grants.		
(a) Recurrent		
General purpose grants	2,774,372	2,260,059
State government and other subsidies and grants	3,163,261	3,005,998
Contributions	2,744	8,636
	5,940,377	5,274,693
(b) Capital		
Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and / or investment in new assets.		
State government subsidies and grants	6,243,162	5,367,713
Commonwealth government subsidies and grants	381,802	-
	6,624,964	5,367,713
Conditions over contributions		
Contributions recognised as income during the reporting period and which were obtained on the condition that they be expended in a manner specified by the contributor but had not been expended at the reporting date:		
Non-reciprocal grants for expenditure on services	-	487,774
	-	487,774

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

		Council	
		2019	2018
		\$	\$
5	Capital Expenses		
	Gain / Loss on Disposal of Non-Current Assets		
	Proceeds from the sale of property, plant and equipment	79,187	321,191
	Less: Book value of property, plant and equipment disposed of	(519,565)	(683,194)
		<u>(440,378)</u>	<u>(362,003)</u>
6	Employee Benefits		
	Total staff wages and salaries	2,766,253	2,596,320
	Councillors' remuneration	172,486	295,973
	Annual, sick, long service leave and entitlements	322,527	445,799
	Superannuation	308,150	291,417
		<u>3,569,416</u>	<u>3,629,509</u>
	Other employee related expenses	28,181	96,742
		<u>3,597,597</u>	<u>3,726,251</u>
	Less: Capitalised employee expenses	(541,269)	(409,404)
		<u>3,056,328</u>	<u>3,316,847</u>
	Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.		
	Total council employees at the reporting date:	2019	2018
	Elected members	5	5
	Administration staff	15	14
	Depot and outdoors staff	22	23
	Total full time equivalent employees	<u>42</u>	<u>42</u>
7	Materials and Services		
	Administration supplies and consumables	1,102,637	834,362
	Audit of annual financial statements by the Auditor-General of Queensland	39,407	59,444
	Communications and IT	86,682	113,567
	Consultants	0	25,875
	Donations paid	47,017	60,535
	Housing	151,463	213,289
	Repairs and maintenance	127,971	186,988
	Roads	4,278,957	7,221,362
	Water & Sewerage	354,449	209,381
	Other materials and services	183,048	304,735
		<u>6,371,632</u>	<u>9,229,539</u>
8	Depreciation		
	Buildings & structures	708,783	663,420
	Plant & vehicles	403,468	428,660
	Furniture & equipment	73,395	45,697
	Road infrastructure	2,141,969	1,733,109
	Water infrastructure	128,424	136,632
	Sewerage infrastructure	48,203	48,171
	Aerodrome infrastructure	175,118	181,025
	Total depreciation	<u>3,679,360</u>	<u>3,236,714</u>

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

	Council	
	2019	2018
	\$	\$
9 Cash and Cash Equivalents		
Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at the year end and deposits held at call with financial institutions.		
Cash at bank and on-hand	226,301	125,149
Deposits at-call	16,182,313	13,777,703
Balance per Statement of Cash Flows	16,408,614	13,902,852

Cash and deposits at call are held in the Queensland Treasury Corporation and Commonwealth Bank of Australia in normal business accounts.

Cash and deposits at call are held in the Commonwealth Bank of Australia in normal at call and business cheque accounts. The bank currently has a short term credit rating of AA2 and longer term rating of P-1.

Restricted Cash

Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

	-	-
	-	-

In accordance with the *Local Government Act 2009* and Local Government Regulation 2012, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds for security deposits lodged and auspicating projects. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the statements.

Trust Funds

Trust Funds Held for Outside Parties

Monies collected or held on behalf of other entities yet to be paid out to or on behalf of those entities

Auspicing	48,962	47,896
Security deposits	19,665	24,012
	68,627	71,908

10 Receivables

Receivables are amounts owed to council at year end. They are recognised at the amount due at the time of sale or service delivery. Settlement is required within 30 days after the invoice is issued.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

Because Council is empowered under the provisions of the Local Government Act 2009 to sell an owner's property to recover outstanding rate debts, Council does not impair rate receivables.

Current

Rateable revenue and utility charges	167,494	143,857
Other debtors & Accrued Revenue	505,706	2,187,250
Loss Allowance	(141,222)	(98,960)
GST recoverable	234,400	63,578
Prepayments	-	195,566
	766,378	2,491,291

Interest is charged on outstanding rates at a rate of 11% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

Movement in accumulated impairment losses (other debtors) is as follows:

Opening balance at 1 July	98,960	97,405
Impairment provided for during the year	42,263	1,555
Closing Balance at 30 June	141,223	98,960

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

11 Property, Plant and Equipment

(a) Fair Value Measurements

Plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Replacement of a major component of an asset, in order to maintain its service potential, is treated as the acquisition of a new asset. However, routine operating maintenance, repair costs and minor renewals to maintain the operational capacity and useful life of the non-current asset is expensed as incurred.

Expenditure incurred in accordance with Natural Disaster Relief and Recovery Arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

Land under the roads and reserve land which falls under the *Land Act 1994* or the *Land Title Act 1994* is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

(i) Recognised Fair Value Measurements

Council measures and recognises the following assets at fair value on a recurring basis:

Property, plant and equipment

- Land and improvements
- Buildings and other structures
- Aerodrome infrastructure
- Road infrastructure
- Water infrastructure
- Sewerage infrastructure

Council does not measure any liabilities at fair value on a recurring basis.

Council has assets and liabilities which are not measured at fair value, but for which fair values are disclosed in other notes.

Council borrowings are measured at amortised cost with interest recognised in profit or loss when incurred. The fair value of borrowings disclosed in Note 13 is provided by the Queensland Treasury Corporation and represents the contractual undiscounted cash flow at balance date (Level 2).

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature (Level 2).

In accordance with AASB 13 *Fair Value Measurements* are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (Level 2)
- Fair value based on unobservable inputs for the asset and liability (Level 3)

(b) Measurements

Property plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees and engineering design fees and all other establishment costs. Direct labour and materials and an appropriate proportion of overheads incurred in the acquisition or construction of assets are also included in their cost.

(c) Depreciation

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use, at which time they are reclassified from work in progress to the appropriate property, plant and equipment class. Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council. Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

The depreciable amount of improvements to or on leasehold land is allocated progressively over the estimated useful lives of the improvements to the Council or the unexpired period of the lease, whichever is the shorter.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date.

(d) Impairment

Property, plant and equipment is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

(e) Valuation

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council uses internal engineers and asset managers to assess the condition and cost assumptions associated with all infrastructure assets, the results of which are considered in combination with an appropriate cost index for the region. Together these are used to form the basis of a management valuation for infrastructure asset classes in each of the intervening years. With respect to the valuation of the land and improvements and buildings and structures asset classes in the intervening years, management perform a "desktop" valuation. A desktop valuation involves management reviewing additions, deletions and changes in assumptions such as useful life, residual value and condition rating. Suitable indices are sourced which are applied to each of these asset classes. Management, in consultation with consulting engineers, also assess indices on an annual basis for material movements in relevant indices.

An analysis performed by management has indicated that, on average, the variance between an indexed asset value and the valuation by an independent valuer when performed is not significant and the indices used by Council are sound. Further details in relation to valuers, the methods of valuation and the key assumptions used in valuing each different asset class are disclosed below.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

The following table categorises fair value measurements as either Level 2 or Level 3 in accordance with AASB 13. Council does not have any assets or liabilities measured at fair value which meet the criteria for categorisation as Level 1.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable, the asset is included in Level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in Level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2019.

Council		Level 2 2019	Level 2 2018	Level 3 2019	Level 3 2018	Total 2019	Total 2018
Note		(Observable inputs)	(Unobservable inputs)				
		\$	\$	\$	\$	\$	\$
Recurring Fair Value Measurements							
Land and improvement	11	789,328	789,328	-	-	789,328	789,328
Buildings and structures	11	1,480,000	1,480,000	17,184,113	16,999,242	18,664,113	18,479,242
Road infrastructure	11	-	-	135,053,872	114,596,707	135,053,872	114,596,707
Water infrastructure	11	-	-	5,606,606	5,361,335	5,606,606	5,361,335
Sewerage infrastructure	11	-	-	2,316,134	1,861,060	2,316,134	1,861,060
Aerodrome infrastructure	11	-	-	5,530,868	4,253,517	5,530,868	4,253,517
		2,269,328	2,269,328	165,691,593	143,071,861	167,960,921	145,341,189

There were no transfers between levels during the year.

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

Specific Valuation Techniques Used to Value Council Assets Comprise:

Land (level 2)

Council obtains independent valuations at least every 5 years for all rental properties. The last valuation was undertaken by J Long Values as at 30 June 2014.

Buildings (Level 2 and 3)

The fair value of buildings were also determined by independent valuer, APV Valuers and Asset Management effective 30 June 2016. Where there is a market for Council building assets, fair value has been derived from the sales prices of comparable properties after adjusting for differences in key attributes such as property size. The most significant inputs into this valuation approach were price per square metre.

Where Council buildings are of a specialist nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential including allowances for preliminaries and professional fees. The gross current values have been derived from reference to market data for recent projects and costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's (Australian Construction Handbook). Where a depth in market can be identified, the net current value of a building asset is the difference between the market value of the asset as a whole (including land) and the market value of the land component. Where there is no depth of market, the net current value of a building asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset.

In determining the level of accumulated depreciation the asset has been disaggregated into significant components which exhibit useful lives. Allowance has been made for the typical asset life cycle and renewal treatments of each component, residual value at the time the asset is considered to be no longer available for use and the condition of the asset. Condition was assessed taking into account both physical characteristics as well as holistic factors such as functionality, capability, utilisation and obsolescence.

While the unit rates based on square metres can be supported by market evidence (Level 2), the estimates of residual value, useful life, pattern of consumption and asset condition that are used to calculate accumulated depreciation comprise unobservable inputs (Level 3). Where these other inputs are significant to the valuation the overall valuation has been classified as Level 3.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

Infrastructure Assets (Level 3)

All Council infrastructure assets were fair valued using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were over designed, had excess capacity, or were redundant an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output within the Council's planning horizon.

The unit rates (Labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on a "Greenfield" assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks. The written down current replacement cost was determined using methods relevant to the asset class as described under individual asset categories below.

1(a) Road Infrastructure - Calculation of Current Replacement Cost

Roads and Aerodrome

Current Replacement Cost

The Road Network has been segmented. Unit rates are applied to the individual road components seal, pavement, formation, footpaths, floodways, culverts and kerb and channel of each road in order to determine the replacement cost.

The unit rates assume an incremental Greenfields approach and exclude Brownfield cost components. These unit rates are estimated using information collated from cost guides, historical costs, contractor rates, future works, regional information and the Queensland Road Alliance project data. Primary factors used in assumptions on unit rates are:- 1) Raw materials have been sourced locally from gravel pits for unsealed roads; 2) Water is available at low to moderate cost for rural road work (<20 km); 3) Contract crushing utilised for aggregate for sealing and aggregation of sealing projects and renewals to reduce low quantity works and increase economies of scale; 4) Quality of material used in pavement construction and extent of compaction of formation varied based on road type and hierarchy.

The last full independent valuation of road infrastructure was undertaken effective 31 May 2019 and was conducted by Shepherd Services Pty Ltd.

Accumulated Depreciation

The remaining useful life was measured based primarily on inspected physical condition data for visible assets and chronological construction dates for underground or inaccessible assets. The condition data was collected through an extensive survey that consisted of physical inspection of 68.5% of rural shire roads and 100% inspection of urban sealed roads. The physical condition score was then combined with any relevant obsolescence factors to arrive at an adopted remaining useful life. The condition score was utilised on a sliding scale of those assets where physical condition is difficult to accurately measure due to short maintenance cycles or other circumstances.

The condition rating inputs can be defined in the following table:

Description		% of Life Remaining
10	New asset	100%
9	Near new asset or refurbished asset	90%
8	Excellent condition, minimal deterioration noted	80%
7	Very good condition with early stages of deterioration	70%
6	Good condition, some signs of deterioration	60%
5	Fair to good condition, clear signs of deterioration evident	50%
4	Poor to fair condition with clear deterioration. Moderate maintenance requirements	40%
3	Poor condition, clear deterioration, high maintenance required. Renewal required.	30%
2	Very poor condition with severe deterioration.	20%
1	Extremely poor condition with almost failed	10%
0	Failed asset, inhabitable, inoperable	0%

Remaining lives used in the depreciation calculations are estimated using Three (3) different methods: condition, known age and estimated age.

Estimated useful lives and residual values are disclosed in Note 11.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

2(a) Water and Sewerage Infrastructure - Calculation of Written Down Current Replacement Cost

Water and Sewerage

Current Replacement Cost

Water and sewerage infrastructure fair values were determined by independent valuers, AssetVal Pty Ltd effective 30 June 2014. CRC was calculated based on expected replacement costs. In all cases the assets were disaggregated to component level to ensure a reliable measure of cost and service capacity and deterioration of estimated remaining life.

AssetVal's Cost Models were derived from the following sources:
• AssetVal database
• Schedule rates for construction of asset or similar assets
• Cost curves derived by experience
• Price index tables
• Recent contract and tender data
• Relevant Indices for building and construction, and
• Suppliers' quotations

Factors taken into account in determining replacement costs included:

- **Development factors** - the area in which development takes place (e.g. Rural areas would have little or no restoration requirements, whereas a high density area would have large amounts of high quality footpaths, road pavements and associated infrastructure that would require reinstatement, and would also require traffic control).
- **Soil Factors** - The types of soil or other surface material (e.g. Areas where soil is sandy are difficult to excavate and would require shoring while areas where the soil is generally free of rock would not present any great difficulty for excavation).
- **Depth Factors** - All water assets are in trenches at or above 600mm in depth. Most sewerage assets are in trenches less than 1.5m and Council will reline sewers rather than replace them.

Accumulated Depreciation

In determining accumulated depreciation, assets were either subject to a site inspection or an assessment to determine remaining useful life. Where site inspections were conducted (i.e. for active assets), the assets were allocated a condition assessment, which was used to estimate remaining useful life as tabled below:

	Description	% Life Remaining
10	Brand new or rehabilitated to new	100%
9	Near new with no visible deterioration	90%
8	Excellent overall condition early stages of deterioration	80%
7	Very good overall condition with obvious deterioration evident	70%
6	Good overall condition, obvious deterioration, serviceability impaired very slightly	60%
5	Fair overall condition, obvious deterioration, some serviceability loss	50%
4	Fair to poor overall condition, obvious deterioration, serviceability loss	40%
3	Poor overall condition, obvious deterioration, some serviceability loss, high maintenance costs	30%
2	Very poor overall condition, severe deterioration, very high maintenance costs. Consider renewal.	20%
1	Extremely poor condition, severe serviceability problems, renewal required immediately	10%
0	Failed asset, No longer serviceable. Should not remain in service	0%

Where site inspections were not conducted (i.e. for passive assets and active assets for which no site inspections were undertaken), the remaining useful life was calculated on an age basis after taking into consideration current and planned maintenance records.

For wastewater gravity mains the assumption that the pipes will be relined was adopted. The fair value for sewer gravity mains was determined as follows:

- For all pipes, replacement cost was determined based on replacement by trench excavation, useful life was determined as the pipe useful life plus the reline useful life, and the pipe fair value was based on age.
- Where pipes have been relined, the total pipe useful life was determined as the pipe age when the reline occurred plus the reline life.
- The relining of pipes was valued at reline rates and depreciated over the reline life (70 years). The reline fair value was based on age.

In August, 2014, 1.45 kms of the sewerage system was relined after initial visual assessments of the CCTV footage indicated that a number of joint displacements, intruding junctions, fracturing longitudinally and circumferentially as well as root and debris within the invert of the assets. The relining work utilised EX PVC lining. The product is guaranteed for between 20 - 25 years by Abergeldie Complex Infrastructure, the company that undertook the work. However, discussions with our Engineer, Stuart Bourne have indicated 3 studies that have been completed that have stated that PVC pipe has a longevity in excess of 100 years and that it would be further protected by being inside the existing sewerage pipes.

The relining is treated as an addition and depreciated as a separate component to the existing pipe and that the remaining useful life of the existing pipe would then be consistent with the useful life of the relining.

Given the studies that predict that PVC piping has a useful life of in excess of 100 years, we have given the relining a useful life equivalent to the remaining useful life of the existing pipe.

Boulia Shire Council
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(iii) Changes in Fair Value Measurements Using Significant Unobservable Inputs (Level 3)

The changes in Level 3 assets with recurring fair value measurements are detailed in Note 11 (e).

(iv) Valuation Processes

Council's valuation policies and procedures are set by the finance committee of the executive management team which comprises the Chief Executive Officer and the Manager Corporate and Financial Services. They are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information. Council's current policy for the valuation of property, plant and equipment is set out in Note 11 (e). Non-recurring fair value measurements are made at the point of reclassification by a registered valuer.

12 Payables

Creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price net of applicable discounts other than contingent discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

Liabilities are recognised for employee benefits such as wages and salaries, annual leave and long service leave in respect of services provided by the employees up to the reporting date. Liabilities for employee benefits are assessed at each reporting date.

Salaries and Wages

A liability for salaries and wages is recognised and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. This liability represents an accrued expense and is reported in Note 12 as a payable.

Annual Leave

A liability for annual leave is recognised. Amounts expected to be settled within 12 months (the current portion) are calculated on current wage and salary levels and includes related employee on-costs. Amounts not expected to be settled within 12 months (the non-current portion) are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values. This liability represents an accrued expense and is reported in Note 12 as a payable.

As Council does not have an unconditional right to defer this liability beyond 12 months annual leave is classified as a current liability.

Sick Leave

Council has an obligation to pay sick leave on termination to certain employees and therefore a liability has been recognised for this obligation. This liability represents an accrued expense and is reported in Note 12 as a payable.

Superannuation

The superannuation expense for the reporting period is the amount of the contribution the Council makes to the superannuation plan which provides benefits to its employees. Details of those arrangements are set out in Note 18.

	2019	Council
	\$	2018
	\$	\$
Current		
Creditors and accruals	597,931	440,454
Annual leave	255,695	355,824
Sick leave	220,734	202,489
Other entitlements	20,877	81,197
	1,095,237	1,079,964

13 Borrowings

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these Liabilities are measured at amortised cost.

In accordance with the *Local Government Regulation 2012* Council adopts an annual debt policy that sets out Council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times. All borrowing costs are expensed in the period in which they are incurred. No borrowing costs are capitalised on qualifying assets.

Current		
Loans - Queensland Treasury Corporation	52,282	15,185
	52,282	15,185
Non-current		
Loans - Queensland Treasury Corporation	1,061,742	1,147,358
	1,061,742	1,147,358
Loans - Queensland Treasury		
Opening balance at beginning of financial year	1,162,543	1,209,465
Loans raised	-	-
Principal repayments	(48,519)	(46,922)

The QTC loan market value at the reporting date was \$1,284,220.40. This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts.

No Assets have been pledged as security by the Council for any liabilities. However, all loans are guaranteed by the Queensland Government.

All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues. Expected final repayment date is 15th June 2035. There has been no defaults or breaches of the loan agreement during the period.

Principal and Interest repayments are made quarterly in arrears.

Boulia Shire Council
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14 Provisions

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

	\$	Council	\$
Current			
Long service leave	98,107		171,546
	<u>98,107</u>		<u>171,546</u>
Non-Current			
Long service leave	199,875		110,427
	<u>199,875</u>		<u>110,427</u>
Details of movements in provisions:			
Long Service Leave			
Balance at beginning of financial year	281,974		282,076
Long service leave entitlement arising	64,670		31,345
Long service entitlement extinguished	-		-
Long service entitlement paid	(48,662)		(31,447)
Balance at end of financial year	<u>297,982</u>		<u>281,974</u>

15 Asset Revaluation Surplus

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net increases and decreases on revaluation are offset within a class of assets.

Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.

	\$	Council	\$
Movements in the Asset Revaluation Surplus were as follows:			
Balance at beginning of financial year	85,512,316		85,512,316
Net adjustment to non-current assets at end of period to reflect a change in current fair value:			
Land and improvements	-		-
Buildings and other structures	-		-
Road infrastructure	16,765,459		-
Aerodrome infrastructure	1,157,392		-
Sewerage	-		-
Water	-		-
Balance at end of financial year	<u>103,435,167</u>		<u>85,512,316</u>

Asset Revaluation Surplus Analysis

The closing balance of the asset revaluation surplus comprises the following asset categories:

Land and improvements	604,432		604,432
Buildings	12,429,290		12,429,290
Road infrastructure	85,056,749		68,291,290
Sewerage	702,920		702,920
Water	2,566,680		2,566,680
Aerodrome infrastructure	2,075,097		917,705
	<u>103,435,167</u>		<u>85,512,316</u>

Reserves

16 Contractual Commitments

Contractual commitments at end of financial year but not recognised in the financial statements are as follows:

Plant and Vehicles	72,722		657,800
Business Systems	-		137,224
Water Infrastructure	-		148,591
Buildings	-		-
	<u>72,722</u>		<u>943,615</u>

Boulia Shire Council
Notes to the Financial Statements
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17 Contingent Liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the Local Government Mutual Liability Self-Insurance Pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2019 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

The Council is a member of the Queensland Local Government Worker's Compensation Self-Insurance Scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the Self Insurance Licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's Workers Compensation Authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$41,244.01.

18 Superannuation - Regional Defined Benefit Fund

Council contributes to the LGIA Super Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIA super trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*.

The scheme is a defined benefit plan, however Council is not able to account for it as a defined benefit plan in accordance with AASB119 because LGIASuper is unable to account for its proportionate share of the defined benefit obligation, plan assets and costs.

Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2018. The actuary indicated that "At the valuation date of 1 July 2018, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee assets and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2021.

The most significant risks that may result in LGIASuper increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

There are currently 62 entities contributing to the scheme and any changes in contribution rates would apply equally to all 62 entities. Boulia Shire Council made less than 1% of the total contributions to the plan in the 2018-19 financial year.

		Council		
		\$	\$	
	Superannuation contributions made to the Regional Defined Benefits Fund	22,369	25,549	
	Other superannuation contributions for employees	285,781	265,868	
	Total superannuation contributions paid by Council for employees: 6	308,150	291,417	
Reconciliation of Net Result for the Year to Net Cash Inflow (outflow) from Operating Activities				
19	Net result	4,778,061	1,062,485	
	Non-cash items:			
	Depreciation and amortisation	3,679,360	3,236,714	
	Investing and development activities:	3,679,360	3,236,714	
	Net (Profit)/Loss on disposal of non-current assets	440,378	362,003	
	Capital grants and contributions	(6,624,964)	(5,367,713)	
		(6,184,586)	(5,005,710)	
	Changes in operating assets and liabilities:			
	(Increase)/ decrease in receivables	1,724,913	(841,451)	
	(Increase)/decrease in inventory	50,021	(24,597)	
	Increase/(decrease) in payables	15,271	132,333	
	Increase/(decrease) in other provisions	16,009	(103)	
		1,806,214	(733,818)	
	Net cash inflow from operating activities	4,079,050	(1,440,329)	
20 Reconciliation of Liabilities Arising From Finance Activities				
		As at 30 June 2018	Cash Flows	As at 30 June 2019
	Loans 13	1,162,543	(48,519)	1,114,024
		1,162,543	(48,519)	1,114,024

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

21 Financial Instruments

Boulia Shire Council has exposure to the following risks arising from financial instruments:

- Credit risk
- Liquidity risk
- Market risk

This note provides information (both qualitative and quantitative) to assist statement users evaluate the significance of financial instruments on the Council's financial position and financial performance, including the nature and extent of risks and how the Council manages these exposures.

Financial Risk Management

Boulia Shire Council is responsible for the establishment and oversight of the Risk Management Framework, together with developing and monitoring Risk Management Policies.

Council's management approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

Boulia Shire Council does not enter into derivatives.

Credit Risk

Credit Risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State / Commonwealth Bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No Collateral is held as security relating to the financial assets held by Boulia Shire Council.

The following table represents the maximum exposure to credit risk based on the carrying amounts of financial assets at the end of the reporting period:

	<u>Note</u>	Council	
		2019	2018
Financial Assets		\$	\$
Cash and equivalents	9	16,408,614	13,902,852
Receivables - rates	10	167,494	143,857
Receivables - other	10	364,484	2,088,290
Other Credit Exposures			
Guarantees	17	41,244	38,688
Total Financial Assets		<u>16,981,836</u>	<u>16,173,687</u>

Cash and Cash Equivalents

The Council may be exposed to credit risk through its Investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC cash fund are capital guaranteed. Working capital facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

Other Financial Assets

Other investments are held with financial institutions, which are rated AA2 and P-1 based on rating agency Standard and Poor ratings, and whilst not capital guaranteed, the likelihood of a credit failure is assessed as remote.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

Receivables

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of defaults.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

Ageing of past due receivables and the amount of any impairment is disclosed in the following table:

	Council	
	2019	2018
	\$	\$
Not past due	484,909	2,221,790
Past due 31-60 days	110	169,114
Past due 61-90 days	3,790	98
More than 90 days	170,443	3,683
Impaired	(141,223)	(98,960)
Total	518,029	2,295,725

Liquidity Risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

Boulia Shire Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in Note 13.

The following table sets out the liquidity risk in relation to financial liabilities held by Council. It represents the remaining contractual cash flows (Principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements.

Council

	0 to 1 year	1 to 5 years	Over 5 years	Total Contractual Cash Flows	Carrying Amount
	\$	\$	\$	\$	\$
2019					
Trade and other payables	597,931	0	0	597,931	597,931
Loans - QTC	94,897	379,588	1,047,663	1,522,148	1,095,947
	692,828	379,588	1,047,663	2,120,079	1,693,878
2018					
Trade and other payables	440,454	0	0	440,454	440,454
Loans - QTC	94,897	379,588	1,138,764	1,613,249	1,162,543
	535,351	379,588	1,138,764	2,053,703	1,602,997

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

Market Risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

Council is exposed to interest rate risk through Investments with QTC and other financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

	Net Carrying Amount	Effect on Net Result		Effect on Equity	
		1% increase	1% decrease	1% increase	1% decrease
	\$	\$	\$	\$	\$
Council					
2019					
QTC Cash Fund	16,182,313	161,823	(161,823)	161,823	(161,823)
Other investments		-	-	-	-
Loans - QTC*	(1,114,024)	-	-	-	-
Net Total	15,068,289	161,823	(161,823)	161,823	(161,823)
2018					
QTC Cash Fund	13,777,703	137,777	(137,777)	137,777	(137,777)
Other investments	-	-	-	-	-
Loans - QTC*	(1,162,543)	-	-	-	-
Net Total	12,615,160	137,777	(137,777)	137,777	(137,777)

*QTC Generic Debt Pool - the Generic Debt Pool products approximate a fixed rate loan. There is negligible impact on interest sensitivity from changes in interest rates for Generic Debt Pool borrowings.

Fair Value

The fair value of receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

The fair value of borrowings with QTC is based on the market value of debt outstanding. The market value of a debt obligation is the discounted value of future cash flows based on prevailing market rates and represents the amount required to be repaid if this was to occur at balance date. The market value of debt is provided by QTC and is disclosed in Note 13.

QTC applies a book rate approach in the management of debt and interest rate risk, to limit the impact of market value movements to client's cost of funding. The book value represents the carrying value based on amortised cost using the effective interest method.

22 Events after the reporting period

There were no material adjusting events after the balance date.

Boulia Shire Council
Notes to the Financial Statements
For the year ended 30 June 2019

23 Transactions with Related Parties

(a) Transactions with Associates

Nil

(b) Transactions with Joint Ventures

Nil

(c) Transactions with Key Management Personnel (KMP)

KMP include the Mayor, Councillors, Council's Chief Executive Officer and some Executive Management. The compensation paid to KMP for 2018/19 comprises:

	2019	2018
	\$	\$
Short-term employee benefits	506,189	736,762
Post-employment benefits	26,313	79,671
Long-term benefits	95,154	25,372
Total	627,656	841,806

Detailed Remuneration disclosures are provided in the annual report.

(d) Transactions with other Related Parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between council and other related parties are disclosed below:

Details of Transaction	2019	2018
	\$	\$
Employee expenses for close family members of key management personnel	158,267	171,473
Purchase of materials and services from entities controlled by key management personnel	307,631	132,963

(i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

The council employs 42 staff of which only 3 are close family members of key management personnel.

(ii) The purchases of materials and services from entities controlled by key management personnel were on an arm's length basis in accordance with Council's procurement policies. The total disclosed includes the following:

Payments charged by entities controlled by key management personnel	Details of related party	2019	2018
		\$	\$
Purchase of materials and services from entities controlled by key management personnel	Anthony Britton, a contractor employed by Council to undertake various construction works throughout the course of the year, is a related party of Councillor Rebecka Britton. He was engaged on commercial terms and all transactions have occurred in accordance with Council's relevant procurement policy.	126,713	65,663
Purchase of materials and services from entities controlled by key management personnel	Councillor Rebecka Britton is a sole trader, who throughout the financial year provided cleaning services to Council. The engagement occurred in accordance with Council's procurement policy.	-	20,855
Purchase of materials and services from entities controlled by key management personnel	Tim Edgar, a contractor employed by Council to undertake various electrical works throughout the course of the year, is a related party of Councillor Rebecka Britton. He was engaged on commercial terms and all transactions have occurred in accordance with Council's relevant procurement policy.	111,823	-
Purchase of materials and services from entities controlled by key management personnel	Dannleah Stewart, a contractor employed by Council to undertake various cleaning works throughout the course of the year, is a related party of Councillor Rebecka Britton. He was engaged on commercial terms and all transactions have occurred in accordance with Council's relevant procurement policy.	53,488	-
Purchase of materials and services from entities controlled by key management personnel	Various other minor and immaterial related party transactions.	15,607	46,445
Total		307,631	132,963

(e) Loans and guarantees to / from Related Parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

(f) Transactions with Related Parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Boulia Shire Council. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Gym membership
- Dog registration
- Venue hiring
- Borrowing books from a council library

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

**Boulia Shire Council
Financial Statements
For the year ended 30 June 2019**

**Management Certificate
For the year ended 30 June 2019**

These general purpose financial statements have been prepared pursuant to Sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

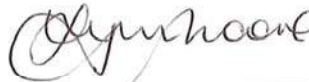
In accordance with Section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 3 to 27 present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Mayor
Eric Britton

Date: 17, 12, 19



Chief Executive Officer
Lynn Moore

Date: 17, 12, 19

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Boulia Shire Council

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Boulia Shire Council (the council).

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2019, and of their financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the management certificate given by the Mayor and the Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General of Queensland Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises the information included in Boulia Shire Council's annual report for the year ended 30 June 2019, but does not include the financial report and my auditor's report thereon. At the date of this auditor's report, the other information was the current year financial sustainability statement and long-term financial sustainability statement.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the council for the financial report

The council is responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The council is also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2019:

- a) I received all the information and explanations I required.
- b) In my opinion, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



Carolyn Dougherty
as delegate of the Auditor-General

23 December 2019

Queensland Audit Office
Brisbane

Boulia Shire Council
Current-year Financial Sustainability Statement
For the year ended 30 June 2019


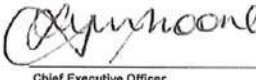
Measures of Financial Sustainability

Council's performance at 30 June 2019 against key financial ratios and targets:

	How the Measure is Calculated	Actual	Target
Operating Surplus Ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	-11.97%	0% and 10%
Asset Sustainability Ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	57.50%	> 90%
Net Financial Liabilities Ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	-127.20%	< 60%

Note 1 - Basis of Preparation

The current year Financial Sustainability Statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2019.

Certificate of Accuracy For the year ended 30 June 2019	
This Current-year Financial Sustainability Statement has been prepared pursuant to Section 178 of the <i>Local Government Regulation 2012</i> (the Regulation).	
In accordance with Section 212(5) of the Regulation we certify that this Current-year Financial Sustainability Statement has been accurately calculated.	
 Mayor Eric Britton Date: 17, 12, 19	 Chief Executive Officer Lynn Moore Date: 17, 12, 19

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Boulia Shire Council

Report on the current year financial sustainability statement

Opinion

I have audited the accompanying current year financial sustainability statement of Boulia Shire Council (the council) for the year ended 30 June 2019 comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with section 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Boulia Shire Council for the year ended 30 June 2019 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General of Queensland Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

Other information comprises the information included in Boulia Shire Council's annual report for the year ended 30 June 2019, but does not include the current year financial sustainability statement and my auditor's report thereon. At the date of this auditor's report, the other information was the general purpose financial statements and the long-term financial sustainability statement.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the council for the current year financial sustainability statement

The council is responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The council's responsibility also includes such internal control as the council determines is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.
- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Carolyn Dougherty
as delegate of the Auditor-General

23 December 2019

Queensland Audit Office
Brisbane

**Boulia Shire Council
Unaudited Long-Term Financial Sustainability Statement
Prepared as at 30 June 2019**

Measure	Projected for the years ended									
	Actuals at 30 June 2019	30 June 2020	30 June 2021	30 June 2022	30 June 2023	30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028
Operating Surplus Ratio										
Asset Sustainability Ratio										
Net Financial Liabilities Ratio										
Net result divided by total operating revenue	Target									
Capital expenditure on the replacement of assets (renewals) divided by depreciation expense	0% to 10%	-11.97%	-19.85%	-24.46%	-28.16%	-28.07%	-28.16%	-27.85%	-27.69%	-27.66%
Total liabilities less current assets divided by total operating revenue	> 80%	57.50%	105.67%	111.53%	100.88%	73.42%	72.22%	79.62%	79.62%	88.70%
	< 60%	-127.20%	-57.14%	-52.58%	-53.25%	-53.62%	-53.96%	-54.29%	-54.89%	-54.65%

Council's Financial Management Strategy

Council aims to operate within a set of conservative guide-posts to ensure we are financially sustainable in the short, medium and long term. As part of our financial strategy, we have adopted seven (7) key financial performance indicators to guide our financial health. In addition to the financial indicators, we have the above three (3) sustainability indicators that have been set by the Department of Local Government, Community Recovery and Resilience to help monitor the long-term sustainability of all Councils across Queensland. Throughout the financial year, these indicators are calculated and reported on monthly at Council meetings, as part of a full suite of financial reports. Should there be any deviation outside these parameters, the executive management and Council will be fully informed and may take corrective action as required.

**Measures of Financial Sustainability
Council**

Certificate of Accuracy
For the Long-Term Financial Sustainability Statement prepared as at 30 June 2019

This Long-Term Financial Sustainability Statement has been prepared in accordance with Section 176 of the Local Government Act 2009 (QLD) and the Financial Reporting Act 2009 (QLD).

In accordance with Section 21(2)(d) of the Regulations we certify that the Long-Term Financial Sustainability Statement has been prepared accurately.

S. C. Smith
Mayor
Date: 17, 12, 19

[Signature]
Chief Executive Officer
Date: 17, 12, 19

Boulia Shire Council Administration Office

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<https://www.facebook.com/BouliaCouncil/>

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[https://www.facebook.com/](https://www.facebook.com/MinMinEncounterVisitorInformationCentre/)

[MinMinEncounterVisitorInformationCentre/](https://www.facebook.com/MinMinEncounterVisitorInformationCentre/)

Boulia Heritage Complex

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Boulia Sports and Aquatic Centre

Burke Street

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Boulia Shire Council Library Service

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Boulia Shire Council Depot

Herbert Street

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Boulia Post Office

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