



BOULIA SHIRE COUNCIL

Boulia Sports and Aquatic Centre Members Policy

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Obsolete Version:	1 & Policy 143 Use of Gym facilities (repealed Feb 2020) 2- Boulia Sports and Aquatic Centre Members Policy (superseded by version 03)
Keyword Classification:	Boulia Sports and Aquatic Centre Members Policy
Summary:	The purpose of this policy is to provide guidelines and information to manage effectively the membership process of the Boulia Sports and Aquatic Centre.
Adoption Date:	28 th July 2023
Resolution:	2023/7.11
Due for Revision:	Three years unless otherwise impacted by legislation
Revision date:	28 th July 2026
Date revoked:	n/a
Related documents:	Form No 46; Application for Gym Membership
Responsible Section:	Workplace Health and Safety
Responsible Officer:	Workplace Health and Safety Advisor
Legislation:	Work Health and Safety Act 2011 Work Health and Safety Regulation 2011 BSC Safety Management System Code of Practice Children and Young Workers 2006

PURPOSE

The purpose of this policy is to provide guidelines and information to effectively manage the membership process of the Boulia Sports and Aquatic Centre.

SCOPE

This procedure applies to the employer and all relevant employees of the Boulia Shire Council, relevant contractors and proposed members of the Boulia Sports and Aquatic Centre.

DEFINITIONS

Fitness Screening: detailed information about the health or disease of members in a way that is consistent with nationally recognised professional practice and in accordance with the most current evidence about exercise risk.

Member: A person who has paid at least one month's membership and is over the age of 18.

Risk Assessment: is the overall process of risk identification, risk analysis and risk evaluation (the process used to think about what type of risks exist, what can go wrong, and deciding if enough has been done to prevent them).

MEMBER INDUCTIONS:

Centre inductions are designed to provide injury prevention guidelines, educate members on how to use the equipment safely and evacuate the premises safely in case of emergency. Inductions are to involve a Sports Centre tour, information about how to use centre facilities safely, centre rules and expectations, emergency procedures and amenities.

RESPONSIBILITIES

The Supervisor or the person in control of the workplace is to ensure all staff are aware of, and follow WH&S procedures.

It is the Member's own responsibility to ensure that they:

- Supply truth in all documentation
- Read and understand
 - membership forms
 - screening tools
 - medical instructions if required

- Know their own limits
- Understand the Emergency Procedures of the Boulia Sports and Aquatic Centre
- Understand what areas of the centre their membership covers e.g. No one is to access the pool area after hours.
- Understand the area access rules for minors under the age of 18 as well as the requirements for supervision of minors whilst at the aquatic centre
- Minors under the age of 18 are not permitted to access the Gymnasium at any time.
- Failure to follow centre rules may result in termination of membership.
- Use of facilities applies only to financial members.

Access keys are not to be shared with non-members.

Physical fitness always carries a risk however it is the member's own responsibility to manage these risks.

MEMBERSHIP REQUIREMENTS

1. Complete the Membership Application Form
2. Complete the Fitness Screening Test
3. Complete Building Induction with Sports Centre Staff
4. Receive Membership Key for Out of Hours Access
5. Abide by the conditions outlined in the membership application
6. Enjoy our facilities, Know your own limits, Exercise Responsibly
7. Report any hazards or incidents in the communications book provided