



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 19 January 2024
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 09:00.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson (via telephone)
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Trent Marshall (Director of Works and Operations)
Ms Nessa Swann (Executive Assistant)

3 Apologies / Leave of Absence

Moved: Cr Britton

Seconded: Cr Norton

That the apology from Councillor Tim Edgar be accepted and they be granted leave of absence from the 19 January 2024 Council meeting.

Resolution No.: 2024/01.1

Carried

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Beauchamp

Seconded: Cr Norton

That the minutes of the Ordinary Meeting held on 15 December 2023 be accepted.

Resolution No.: 2024/01.2

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations December 2023 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for September 2023.

Moved: *Cr Edgar*

Seconded: *Cr Beauchamp*

That Council receive the Director of Works and Operations December 2023 Report for information.

Resolution No.: 2024/01.3

Carried

TITLE:	Engineering Service Report – Newsbrief for December 2023	DOC REF: 11.1.2
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PURPOSE:

To inform Council on the progress of various projects by George Bourne & Associates on behalf of Council through an information update.

Moved: *Cr Norton*

Seconded: *Cr Britton*

That the Engineering Services Report – News Brief for December 2023 be noted.

Resolution No.: 2024/01.4

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executives Report December 2023	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: *Cr Edgar*

Seconded: *Cr Norton*

That the CEO Report for December 2023 be received for information.

Resolution No.: 2024/01.5

Carried

TITLE:	Action List Update December 2023	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: *Cr Britton*

Seconded: *Cr Edgar*

That Council receive the Action List update for December 2023 for information.

Resolution No.: 2024/01.6

Carried

TITLE:	Annual Report 2022-2023	DOC REF: 11.2.3
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PURPOSE:

To present Council's Annual Report 2022-2023 to Council before submission to Division of Local Government.

Moved: Cr Beauchamp

Seconded: Cr Norton

That Council adopt the Annual Report for the financial year 2022-2023 including Financial Statements subject to Flood Damage information being inserted before publication.

Resolution No.: 2024/01.21

Carried

Council adjourned the meeting at 10:25.

Council resumed the meeting at 10:57.

TITLE:	WHS Report	DOC REF: 11.2.4
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular toolbox talks and training.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Workplace Health and Safety Report for December 2023 be received for information.

Resolution No.: 2024/01.7

Carried

TITLE:	Bouliia Airport Drug & Alcohol Management Plan	DOC REF: 11.2.4
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PURPOSE:

Bouliia Shire Council's Airport Drug and Alcohol Management Plan (DAMP) has been developed to meet the requirements of Subpart 99.B of the *Civil Aviation Safety Regulations 1998* (CASR).

This DAMP is for Bouliia Airport employees who perform, or are available to perform, a 'safety-sensitive aviation activity' (SSAA) and aims to minimise the risk of accident,

incident or injury in the workplace due to the consumption of alcohol and other drugs (AOD).

Moved: Cr Britton

Seconded: Cr Norton

That Boulia Shire Council endorse the Boulia Airport DAMP.

Resolution No.: 2024/01.8

Carried

TITLE:	Funding Request for Outback Way Stakeholder Forum	DOC REF: 11.2.6
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PURPOSE:

To provide a comprehensive summary of the request for funding for the Outback Way Stakeholder Forum & 10 Year Road Map in Canberra, June 2024.

Moved: Cr Edgar

Seconded: Cr Beauchamp

1. That Council agree to the financial contribution of \$18,000 to support the successful execution of the 2024 *Outback Way Stakeholder Forum & 10 Year Road Map* forum.
2. That council write to the Outback Highway Development Corporation to advise of the future commitment of \$18,000 with the expectation that funds will be remitted back to council on receipt of successful funding applications/sponsorships by the OHDC
3. That the budget for OHDC be increased by \$18,000 at the next budget review.

Resolution No.: 2024/01.9

Carried

TITLE:	2024 Boulia Camel Races Special Holiday - date change request	DOC REF: 11.2.7
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PURPOSE:

To request Council's support in asking the Minister for a review of the 2024 Boulia Camel Races special holiday.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council submit a formal request to the Minister for Education, Minister for Industrial Relations and Minister for Racing that the Boulia Camel Races special holiday of Monday 22nd July 2024 be repealed and Monday the 15th July 2024 be appointed as the special holiday instead.

Resolution No.: 2024/01.10

Carried

11.3 Corporate Services

TITLE:	Director of Corporate & Financial Services December 2023 Report	DOC REF: 11.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: Cr Britton

Seconded: Cr Edgar

That the Director of Corporate & Financial Services December 2023 report be received for information purposes.

Resolution No.: 2024/01.11

Carried

TITLE:	Financial Report for December 2023	DOC REF: 11.3.2
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PURPOSE:

Financial Summary as at 31st December 2023

Moved: Cr Edgar

Seconded: Cr Britton

That the Finance Report for December 2023 be received for information.

Resolution No.: 2024/01.12

Carried

TITLE:	Fees and Charges 2023/24 Amendment	DOC REF: 11.3.3
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PURPOSE:

To amend and update Council's register of cost-recovery fees for the financial year, 2023/2024, in accordance with the Local Government Act s97 and s98.

Moved: Cr Britton

Seconded: Cr Edgar

That in accordance with section 97 of the Local Government Act 2009, the 2023/2024 Fees and Charges amendments:

Page No.	Description	What needs to change	Change made
3	Baiting – Wild Dogs		
3	De-K9 (Bucket 200 baits) Pick up / Collected	Fee changed	\$450.00

As presented in the Bouliia Shire Council January 19th 2024 Agenda be hereby adopted.

Resolution No.: 2024/01.13

Carried

TITLE:	Budget Review Operation and Capital Budgets as at 31st December 2023	DOC REF: 11.3.4
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PURPOSE:

To provide a Budget Review to 31st December 2023 based on trends to date.

Moved: *Cr Britton*

Seconded: *Cr Beauchamp*

That the Budget Review to 31st December 2023 as presented to Council be received and that the revised budget variations for Operational and Capital Budgets as shown be adopted.

Resolution No.: 2024/01.14

Carried

TITLE:	Policy Review: 157 Performance Management Policy	DOC REF: 11.3.5
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: *Cr Britton*

Seconded: *Cr Norton*

That policy 157 Performance Management Policy be endorsed as presented.

Resolution No.: 2024/01.15

Carried

11.4 Community Services

TITLE:	Community Services Report December 2023	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: *Cr Britton*

Seconded: *Cr Edgar*

That the Community Services Report for December 2023 be received for information.

Resolution No.: 2024/01.16

Carried

12 Late Reports

There were no late reports presented to Council.

13 Closed Session

13.0 Move into Closed Session

CLOSED MEETING AT 11:57

Moved: Cr Edgar

Seconded: Cr Britton

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Resolution No.: 2024/01.18

Carried

13.0.2 Move out of Closed Session

OUT OF CLOSED SESSION AT 12:16

Moved: Cr Edgar

Seconded: Cr Beauchamp

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2024/01.19

Carried

The following recommendations were resolved from the closed session: 2024/01.20

TITLE:	Tender: T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia	DOC REF: 13.2.1
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PURPOSE:

To provide Council with information regarding submissions received under tender T2023-24.5 Sale of lots L404/B2671 and L405/B2671 Mulligan Street, Boulia.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Edgar

Seconded: Cr Beauchamp

That Council authorise the CEO to advise the tender applicant of the Council's determined price for the sale of the blocks and if accepted negotiate and execute the sale of lots L404/B2671 and L405/B2671 situated on Mulligan Street, Boulia, subject to the following conditions of sale:

(a) The blocks are to be amalgamated by the successful tenderer at their cost; and

(b) A survey for an access easement across the rear of lots L404/B2671 and L405/B2671 (to Council's requirements) be undertaken and registered Boulia Shire Council.

Resolution No.: 2024/01.20

Carried

14 General Business

Water Improvement Strategies

Council engaged in a comprehensive discussion regarding strategies to enhance water quality in the township.

Boulia - Birthplace of Livestock Motorised Cattle Transport Signs

It has come to Council's attention that two distinctive signs, once prominently displayed at the entrance to the township, are currently missing. Mayor Britton has initiated an inquiry to determine their current whereabouts.

15 Meeting Closure

The Mayor closed the meeting at 12:50.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.