



**MINUTES OF THE GENERAL MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON MONDAY 20TH APRIL 2020
COMMENCING AT 10 AM**

Attendance:

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Timothy Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Nicole Tonkies (Executive Assistant)

Opening:

The Mayor opened the meeting at 10.10 am.

Mr Harin Karra, Mr Ronnie Callope and Mr Daniel Kirk entered the meeting at 10.10 am.

Acknowledgement of Traditional Owners

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

2020/4.1 MINUTES OF THE MARCH 2020 ORDINARY MEETING

Moved: Councillor Beauchamp Seconded: Councillor Neilson

That the Minutes of the General Meeting held on 16th March 2020 be accepted.

Carried

**2020/4.2 PROCESSING OF COUNCILLOR DECLARATION OF INTERESTS –
APRIL 2020 ORDINARY MEETING OF COUNCIL**

Moved: Councillor Neilson Seconded: Councillor Britton

Council acknowledged receipt of the following Councillor Declaration of Interests relevant to reports in the April 2020 Ordinary Meeting of Council and resolved to handle the declaration as follows:

Landscape and fence for the old Jail house	Install power, gidgee fence and landscape for the old Jail house	\$30,000
Rodeo Grounds Sound System, Fans and Wi-Fi network, switch board upgrade and cameras	Upgrade Sound system - Wi-Fi mixer, Wi-Fi camera, speakers, fans, electrical switch board and upgrade security cameras	\$180,000
Urandangi SCADA	Install new water monitoring system	\$10,000
Min Min Encounter PLC Script system upgrade	Upgrade PLC software script into newer language	\$100,000
Sports Centre Eaves	Sport Centre eaves refurbishments and repair leaks	\$120,000
Tennis Courts lighting, fencing and shade extension and upgrade	Upgrade fencing and lighting. Upgrade between swimming pool and courts (concrete works to stop weed growing and dirt blowing into the pool. Extend shade structure)	\$50,000
Small Cell Network Co-contribution		\$70,000
Shed at Heritage Complex for the Truck (50%)	Construct new shed for the Norris Truck. 50% funding from other source (Goodwood Pastoral)	\$40,000
Total Estimated cost		\$1,000,000

Carried

2020/4.6 FOREMAN, ROAD MAINTENANCE AND UTILITY SERVICES MARCH 2020 REPORT

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department.

Moved: Councillor Neilson Seconded: Councillor Britton

That Council receive the Foreman, Road Maintenance and Utility Services March 2020 report for information.

Carried

Mr Callope left the meeting at 11.50 am.

2020/4.7 WORK HEALTH AND SAFETY MARCH 2020 INFORMATION REPORT

PURPOSE:

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

Moved: Councillor Beauchamp Seconded: Councillor Britton

That Council receive the Work Health and Safety March 2020 Report for information.

Carried

Mr Kirk left the meeting at 12.10 pm.

2020/4.8 NDRRA FLOOD DAMAGE WORKS DEPARTMENT MARCH 2020 REPORT

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Councillor Britton Seconded: Councillor Edgar

That the NDRRA Flood Damage Works Department March 2020 report be received for information.

Carried

Moved: Councillor Neilson

Seconded: Councillor Beauchamp

That the Manager of Corporate & Financial Services March 2020 Report be received for information.

Carried

2020/4.18 BUDGET REVIEW MARCH 2020

PURPOSE:

Budget Review to 31st March 2020 based on trends to date.

Moved: Councillor Britton

Seconded: Councillor Norton

That the budget review as presented to Council be received and that the revised budget variations as shown be adopted.

Carried

2020/4.19 POLICY REVIEW

PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with minor changes to existing policies which does not have any material effect on the intent of the documents.

Moved: Councillor Neilson

Seconded: Councillor Britton

1. That the policies as presented be adopted.

POLICY	NO.	OFFICER	TYPE
Debt Policy	107	Manager Corporate & Financial Services	Statutory
Audit & Risk Management Committee Policy	108	Manager Corporate & Financial Services	Statutory

Changes to policy – 107 – Debt Policy	Page No	Paragraph
In our 2019/20 budget – updated to current financial year	3	11
Updated column headings	3	11
Updated figures in table	4	
Updated dates for future financial years	4	4

Changes to policy – 108 Audit & Risk Management Committee Policy	Page No	Paragraph
Updated name of committee	2	1
Inserted sentence - The Audit & Risk Management Committee undertakes an advisory function and provides the Chief Executive Officer and Council Management with independent advice on key Council activities.	2	4
Inserted sentence - As per Section 210 of the Local Government Regulation 2012, the Committee must comprise of at least 3 and no more than 6 members and of these members two must be Councillors.	2	6
Inserted <i>Manager Corporate & Financial Services</i>	2	7.5
Inserted <i>& Internal</i>	2	7.6
Inserted sentence - Maximum appointment period for external independent persons will be a total of 6 years.	2	8

Inserted sentences – (i) The external audit plan for the external audit for the current financial year; (ii) Any key account position papers being prepared by Management as a part of the audit (iii) Significant project deliverables including but not limited to valuations of property, plant and equipment.	3	4.3/4/5
Inserted sentence – (ix) Review Council's risk register at least annually and comment on Managements progress/rectification of issues	3	4.9
Inserted sentence – <ul style="list-style-type: none"> ▪ Review any other matter (eg: business or legal risks or legal actions) referred to it by the Chief Executive Officer. ▪ The minutes of each Audit & Risk Management Committee meeting, as soon as practicable after a meeting, will be tabled with Council 	3	5

2. That a copy of the changes to the policies be forwarded to the Councillors electronically via email and the Councillor Hub.

Carried

2020/4.20 ACCOUNTS RECEIVABLE DEBTS TO BE WRITTEN OFF

PURPOSE:

To advise Council of the write off of uncollectable debts in preparation for end of financial year balancing.

Moved: Councillor Britton

Seconded: Councillor Beauchamp

That approval be granted for the write off of \$4,464.37 of Accounts Receivable debts.

Carried

Mrs Sloman left the meeting at 1.51 pm.

2020/4.21 COMMUNITY SERVICES MARCH 2020 REPORT

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Councillor Britton

Seconded: Councillor Edgar

That the Community Services March 2020 Report is received for information.

Carried

2020/4.22 LIBRARY MARCH 2020 REPORT

PURPOSE:

To update Council on the visitations and activities in the Library.

Moved: Councillor Neilson

Seconded: Councillor Beauchamp

That Council receive the Library March 2020 report for information.

Carried

2020/4.23 BOULIA SHIRE COUNCIL OFFICIAL AMBASSADOR

PURPOSE:

To notify Council that the current period for the Boulia Shire Council Official Ambassador has finished and to propose the Ambassador arrangement be extended for a further four years.

Moved: Councillor Neilson

Seconded: Councillor Edgar

That Ali S be appointed as the Boulia Shire Council Official Ambassador for the period 20th April 2020 to 31st December 2024.

Carried

2020/4.24 REMOTE COMMUNITIES EPIDEMIC/PANDEMIC SUB PLAN

PURPOSE:

To advise Council of the content of the approved Remote Communities Epidemic/Pandemic Sub Plan intended for action in relation to which may impact the general community.

Moved: Councillor Britton

Seconded: Councillor Norton

That Council endorse the Remote Communities Epidemic/Pandemic Sub Plan put forward by the Boulia Shire Local Disaster Management Group as part of our Disaster Management suite of plans.

Carried

2020/4.25 3RD QUARTER OPERATIONAL PLAN REPORT 2019-2020

PURPOSE:

To present the third quarter Operational Report for 2019-2020.

Moved: Councillor Neilson

Seconded: Councillor Britton

1. That Council receive the third quarter report for the 2019-2020 Operational Plan for information.
2. That the report be displayed on the Council website.

Carried

2020/4.26 DEVELOPMENT APPROVAL FOR THE AIRPORT INDUSTRIAL ESTATE

PURPOSE:

To advise Council of the Development Approval that has been finalised for the Airport Industrial Estate.

Moved: Councillor Britton

Seconded: Councillor Neilson

1. That the Development Approval for the Airport Industrial Estate be endorsed by Council and received for information.
2. That the CEO do all things necessary to finalise the registration of the survey plans.

Carried

[Meeting Closure](#)

The Mayor closed the meeting at 2.22 pm.

Confirmed:

Minutes confirmed 25th May 2020
Resolution No. 2020/5.1

The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.