

BOULIA SHIRE COUNCIL



ORDINARY MEETING

Friday 21 April 2023



ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



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BOULIA SHIRE COUNCIL

18th April 2023

NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Friday 21 April 2023** at the **Boulia Shire Hall** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Ms Lynn Moore
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
NDRP	Natural Disaster Resilience Program
NDRRA	Natural Disaster Relief and Recovery Arrangements
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Ms Karen Haer (Executive Assistant)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the *Local Government Act 2009*, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the *Local Government Act 2009*.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 24 March 2023
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9:45 am.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Ms Karen Haer (Executive Assistant)

Absent: Mr Ajay Agwan (Director of Works and Operations)

3 Apologies / Leave of Absence

That the apology from Mr Ajay Agwan be accepted and he be granted leave of absence from the 24th March 2023 Council meeting.

4 Declaration of Interests

Cr Tim Edgar declared a Prescribed Conflict of Interest in the report 14.1.1 Recommendation and Action Report - T2022-23.3 Pituri Street Duplex in accordance with the *Local Government Act 2009* section 1.1, due to Cr Edgar being the Electrician named within the Beep Beep Pty Ltd - Richardsons Building Service correspondence. In accordance with section 150EM of the *Local Government Act 2009*, it was agreed by all Councillors that Cr Edgar would be allowed to stay in the meeting while this matter was discussed.

Cr Tim Edgar declared a Declarable Conflict of Interest in the report 14.2.1 2024 Outback Queensland Masters in accordance with the *Local Government Act 2009* section 1.1, due to Cr Edgar being the President of the Boulia Golf Club. In accordance with section 150EM of the Local Government Act 2009, Cr Edgar stayed in the meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

No petitions presented to Council.

9 Deputations

The following deputations were requested for this meeting:

Theresa Famularo, Executive Producer from Outback Masters requested to speak to Council regarding the possibility of the Outback Masters being held in Boulia in 2024 (via Teams)

CLOSED MEETING AT 9.15am

Moved: Cr Edgar

Seconded: Cr Britton

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:

(f) matters that may directly affect the health and safety of an individual or a group of individuals

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

Resolution No.: 2023/3.1

Carried

Theresa Famularo addressed the Council regarding Outback Queensland Masters - Outback Masters program 2024 (via Teams).

Following this address, Council then initiated a Local Disaster Management Group discussion (via Teams) to discuss the current flooding event in Urandangi.

OUT OF CLOSED SESSION AT 11:13 am

Moved: Cr Britton

Seconded: Cr Neilson

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2023/3.2

Carried

The following recommendations were resolved from the closed session: 2023.3.3

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Britton

Seconded: Cr Beauchamp

1. That Council consider the request to be a part of the Outback Masters program for 2024 and advise Golf Australia accordingly as soon as possible. If approved the amount of \$22k (Plus GST) and in-kind support be added to the Council's 2024 budget.
2. Council has requested to talk to Outback Masters regarding ensuring that Council be granted footage access for the 2024 program.

Resolution No.: 2023/3.3

Carried

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Norton

Seconded: Cr Neilson

That the minutes of the Ordinary Meeting held on 24th February 2023 be accepted.

Resolution No.: 2023/3.4

Carried

The meeting was adjourned for lunch at 11.45am.

Meeting resumed at 12.08pm.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations February 2023 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the entire Works Department in line with all works and operations being undertaken each month.

Moved: Cr Edgar

Seconded: Cr Britton

That Council receive the Director of Works and Operations February 2023 Report for information.

Resolution No.: 2023/3.5

Carried

TITLE:	Foreman Roads Maintenance and Construction Report February 2023	DOC REF: 11.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Edgar

Seconded: Cr Norton

That Council receive the Foreman Roads Maintenance and Construction February 2023 Report for information.

Resolution No.: 2023/3.6

Carried

TITLE:	Foreman Road Maintenance and Utility Services Report for February 2023	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of February 2023.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That Council receive the Foreman, Road Maintenance and Utility Services February 2023 Report for information.

Resolution No.: 2023/3.7

Carried

TITLE:	QRA Flood Damage Works Department February 2023 Report	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Cr Neilson

Seconded: Cr Britton

That the QRA Flood Damage Works Department February 2023 Report be received for information.

Resolution No.: 2023/3.8

Carried

TITLE:	Engineering Service Report - Newsbrief for February 2023	DOC REF: 11.1.5
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PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Cr Beauchamp

Seconded: Cr Norton

That the Engineering Services Report – Newsbrief for March 2023 be noted.

Resolution No.: 2023/3.9

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executives Report for February 2023	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That the CEO for February 2023 report be received for information.

Resolution No.: 2023/3.10

Carried

TITLE:	Action List Update February 2023	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Britton

Seconded: Cr Norton

That Council receive the Action List update for February 2023 for information.

Resolution No.: 2023/3.11

Carried

TITLE:	Workplace Health and Safety - WHSA/RRTW Report for February 2023	DOC REF: 11.2.3
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S.

Moved: Cr Neilson

Seconded: Cr Britton

That the Workplace Health and Safety for February 2023 report be received for information.

Resolution No.: 2023/3.12

Carried

11.3 Corporate Services

TITLE:	Director of Corporate Services February 2023 Report	DOC REF: 11.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Director of Corporate Services February 2023 report be received for information purposes.

Resolution No.: 2023/3.13

Carried

TITLE:	Financial Report for February 2023	DOC REF: 11.3.2
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PURPOSE:

Financial Summary as at 28th February 2023

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the Finance Report for January 2023 Report be received for information.

Resolution No.: 2023/3.14

Carried

TITLE:	Comparison of Local Government Asset Management Maturity	DOC REF: 11.3.3
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PURPOSE:

To report to Council on results of Queensland Audit Office report findings.

Moved: Cr Edgar

Seconded: Cr Neilson

That the Comparison of Local Government Asset Management Maturity report be received for information purposes.

Resolution No.: 2023/3.15

Carried

11.4 Community Services

TITLE:	Community Services Report for February 2023	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Community Services February 2023 report be received for information.

Resolution No.: 2023/3.16

Carried

TITLE:	Min Min Encounter & Boulia Heritage Centre Report – February 2023	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Norton

Seconded: Cr Neilson

That the Min Min Encounter & Boulia Heritage Centre Report – February 2023 be received for information.

Resolution No.: 2023/3.17

Carried

12 Late Reports

No Late Reports were presented at this Council meeting.

13 Closed Session

CLOSED MEETING AT 1.31pm

Moved: Cr Edgar

Seconded: Cr Neilson

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(b) industrial matters affecting employees

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967

Resolution No.: 2023/3.18

Carried

OUT OF CLOSED SESSION AT 3PM.

Moved: Cr Britton

Seconded: Cr Beauchamp

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2023/3.19

Carried

The following recommendations were resolved from the closed session: 2023/3.20; 2023/3.21 and 2023/3.22

TITLE:	Recommendation and Action Report - T2022-23.3 Pituri Street Duplex Recommendation	DOC REF: 14.1.1
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PURPOSE:

To provide a summary and a recommendation for the award of T2022-23 58 Pituri Street Duplex.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Britton

Seconded: Cr Beauchamp

That for T2022-23.3 58 Pituri Street Duplex, six (6) tenders were received, with one non-conforming submission. Beep Beep Pty Ltd have been assessed against the weighted criteria as the most suitable tenderer. It is Recommended that the contract be awarded to Beep Beep Pty Ltd.

For all 3 duplex's the price of the \$2.6m (inc GST) is over the currently allocated budget of \$2m. In order to meet budget, the front duplex (Unit 1 and 2) can be omitted from the scope which will reduce the construction cost.

A post-tender clarification meeting was held on the 13th of March with Beep Beep to discuss removing Units 1 and 2. Beep Beeps revised price came to \$1.994m. The reduced scope has been assessed and is in accordance with the original submitted rates and offers value for money. The resolution will be to adopt the reduced scope to be in accordance with the budget of \$2m.

The Mayor requested the CEO to investigate whether council would be in a position to borrow the extra funds from Queensland Treasury Corp (QTC) to include the two additional units.

Resolution No.: 2023/3.20

Carried

TITLE:	Update to council on current staffing issues	DOC REF: 14.2.2
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PURPOSE:
To advise council of two issues affecting council employees and the actions which have been taken so far.

*Closed under Local Government Regulation 2012 (254J (3))
(b) industrial matters affecting employees;*

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Update to council on current staffing issues report be received and that the CEO will advise further on outcomes to the council for their information.

Resolution No.: 2023/3.21

Carried

TITLE:	Compensation Claim - Pitta Pitta QUD327 of 2020	DOC REF: 14.2.3
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PURPOSE:
To advise council on the receipt of the compensation claim Pitta Pitta People QUD327 of 2020 requesting further information on specific land lots and associated assets within the shire.

*Closed under Local Government Regulation 2012 (254J (3))
(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;*

Moved: Cr Neilson

Seconded: Cr Edgar

That the council receive the report for information and authorise the CEO to do all things necessary to comply with the request for further information.

Resolution No.: 2023/3.22

Carried

14 General Business

1. Two staff from Ergon attended the council meeting in person, to answer some further questions raised by Council, from their initial presentation on 16th December 2022.
2. Discussion on the Flood Ready Booklet, previously used by the NSW Government, to create our own Boulia Flood Ready Booklet.
3. Cr Tim Edgar had a suggestion that council recycle the water from the Water Park and use this to water plants and grass at the football oval.

15 Meeting Closure

The Mayor closed the meeting at 3pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations March 2023 Report	DOC REF: 11.1.1
REPORT BY:	Lynn Moore Chief Executive Officer on behalf of DWO	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the entire Works Department in line with all works and operations being undertaken each month.

CONTENT: Projects

Truck Bay

Project Scope: Construction of truck bay on the Winton town entry

Current Status: Telstra cables have been relocated. Actual construction to start mid April. Notices to be done for proposed work for local traffic/ business etc. Completed work to be finalised by 16th June. Budget is tight and not flexible. Pre-start meeting actioned 18th April included TMR, BSC crew, WH&S and finance.

Slashers Creek Concrete Works- Phase 1

Project Scope: Concrete Margins and Floodway on Slashers Creek

Current Status: Side tracks have been completed by BSC crew and also NQES Pty Ltd work is on track by contractors.

Industrial Estate Services Installation

Project Scope: Installation of Power, Water and Sewer to the Industrial Estate

Current Status: This project is on track with sewer install ongoing.

New Staff Housing Project

Project Scope: Installation of new staff houses at Pituri Street

Current Status: Contract has been signed with the successful bidder. Construction of 4 units is feasible in available budget. Contractor can increase the scope to include the other units if funding is available. (request from council- approval sought from Queensland Treasury Corporation)

Salt Water Chlorinator

Project Scope: Installation of a Saltwater Chlorinator at the Boulia Water Treatment Plant

Current Status: Contact has been awarded. Actual work like to start in mid -April.

Pump Station Upgrade

Project Scope: Installation of a new sewerage pump station adjacent to the existing structure

Current Status: Contract has been awarded and materials have been sourced. Work to be commenced mid-April and be completed by 30th June. Referred request to install a macerator to GBA who agrees this will prolong the life of the system and reduce operating costs over time. Macerator installation approved.

CONSULTATION:

George Bourne and Associates as required.

GOVERNANCE IMPLICATIONS:

All work to be completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Director of Works and Operations March 2023 Report for information.

ATTACHMENTS: Nil

Approved by Chief Executive Officer	Ms Lynn Moore
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TITLE:	Foreman Roads Maintenance and Construction Report March 2023	DOC REF: 11.1.2
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REPORT BY:	Jimmy Newman Roads and Construction Foreman	DATE: 20/04/2023
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CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

CONTENT: Current and upcoming projects are as follows:

- Monitored flooded roads and reported back to DWO to assist with up-to-date Road Reports
- Completed Emergent works on the Selwyn Road and the Selwyn Connection Road
- Stabilised Floodway on Coorabulka Road 500m
- Emergent works completed along Coorabulka Road – Maintenance Grading
- Emergent works along Donohue Highway – Maintenance Grading



CONSULTATION:

Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS:

All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads Maintenance and Construction March 2023 Report for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Ajay Agwan
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	Foreman Road Maintenance and Utility Services Report for March 2023	DOC REF: 11.1.3
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REPORT BY:	Ron Callope Road Maintenance & Utility Services Foreman	DATE: 20/04/2023
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CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of March 2023.

CONTENT:

Race Course:

Arena and grounds	General maintenance of the grounds has continued by the Racecourse Caretaker. The new ground tank has been installed and is up and running as desired. Council assisted the Boulia Turf Club in preparing the grounds for the upcoming Races weekend.
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Town water testing and Depot maintenance:

Chlorine level testing	There was an error arise with the dosing system for the chlorine gas, this resulted in lower than desired levels. Council issued a boil water alert as a result of this and are now manually dosing the ground tank with chlorine tablets whilst waiting for the new pump. This is expected to arrive mid April. Once the pump has been installed and levels are back up, the boil water alert will be lifted.
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Town Entrances:

Three Mile Campground	All tourists we have had are keeping the area in a tidy condition. Gardens have been looking great due to the constant rain, and have been maintained by our parks and gardens crew.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	<p>All garden areas are continuing being worked on to ensure they are kept in good order. We are currently working on upgrading the entrances to town.</p> <p>Recent rain has the town looking great, however mowing & whipper snipping have increased.</p>
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Mowing/Whipper Snipping	<p>Our crew was kept busy with mowing and whipper snipping being completed in the following areas on these days throughout March 2023:</p> <ul style="list-style-type: none"> - 1st of March – Fire Station, Back of Post Office - 2nd of March – Medium Strips, Pituri Street - 3rd of March – Main Office, Council Depot, Herbert Street - 6th of March – Min Min Encounter, Sports Centre, Diamantina Street - 7th of March – Post Office, Herbert Street - 8th of March – Robinson Park, Airport - 13th of March – Robinson Park - 14th of March – Min Min Encounter - 15th of March – Airport - 16th of March – Main Office, Burke Street - 17th of March – Post Office, Pensioner Units, Pituri Street - 20th of March – Fire Station, Council Depot, Diamantina Street - 21st of March – Sports Centre, Fire Station, Moonah Street - 22nd of March – Airport, Melrose, Templeton Street - 23rd of March – Robinson Park, Herbert Street - 27th of March – Medium Strips, Mulligan Street - 28th of March – Medium Strips, Sports Centre, Fire Station, Moonah Street - 29th of March – Post Office - 30th of March – Town Entrances - 31st of March – Main Office
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RMPC/Works crew:

RMPC signage is still an ongoing project.

Concrete batching is an ongoing interruption to RMPC Works.

RMPC crew have been working alongside the Road Construction crew to complete emergent works and flood damage.

Urandangi:

Urandangi	<p>Council services continued over the month of March where possible (rubbish collection etc). Due to recent flood events most duties were unable to be performed. The RMPC Crew alongside the Urandangi worker performed a 2-day clean-up of the town after the flood water went down. Council is now pumping water from the river for showers and toilets however is unable to provide suitable drinking water at this stage due to the bore collapsing.</p>
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	The Urandangi town man is in charge of cleaning and rubbish collection at the new rest area on Dajarra/Mount Isa Road with regular servicing twice weekly.
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**Water and Sewerage:
Boulia Township**

Call outs – water	2
Call outs – sewer	Nil
Broken mains	Nil

Urandangi Township

Call outs – water	Consistent
Call outs – sewer	Nil
Broken mains	Nil

Boulia Airport activity: See appendix 1

Number of call outs: RFDS/LifeFlight Rescue	0
Avgas/Jet Refuelling	A1 Total 17 – 17 self-fuelled through Compac.

Boulia Feral Animal Bounty Claims: See appendix 2 (feral dogs)

Feral Pigs	0
Feral Dogs	3

CONSULTATION:

Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS:

All work completed within budget allocations.

RECOMMENDATION:

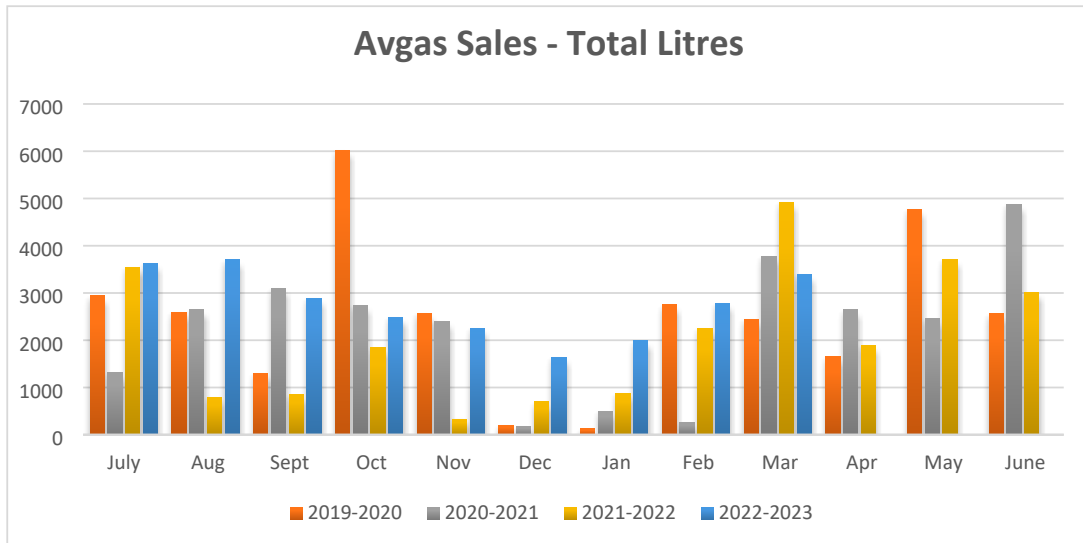
That Council receive the Foreman, Road Maintenance and Utility Services March 2023 Report for information.

ATTACHMENTS:

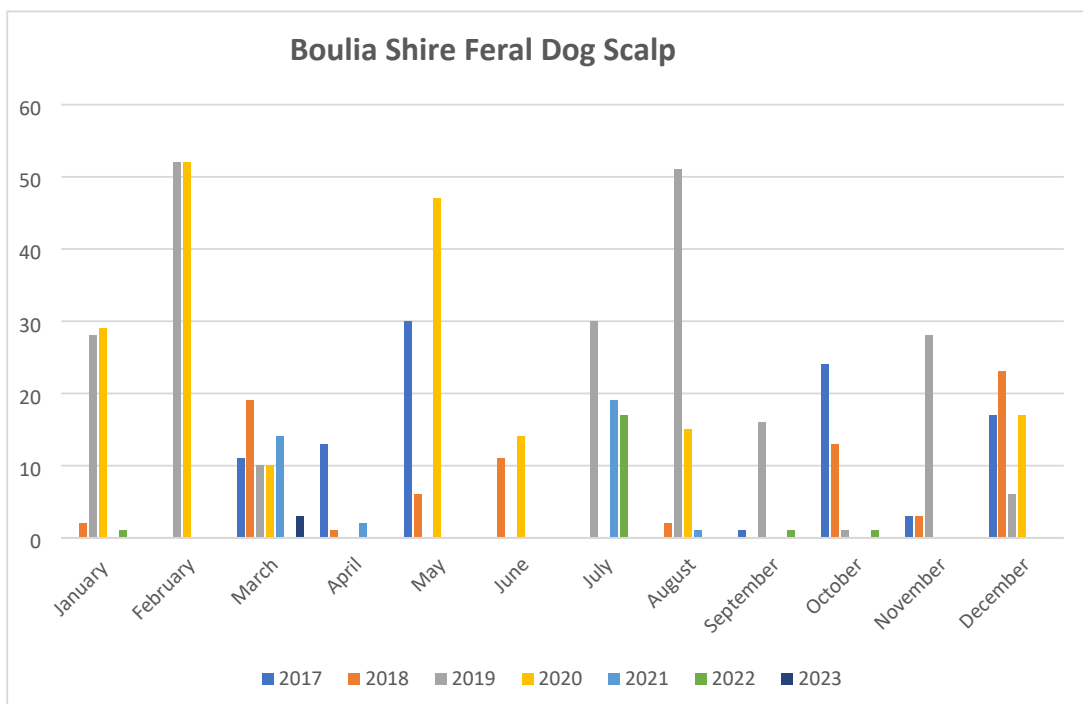
1. Appendix List for March 2023 RUS Council Report [11.1.3.1 - 1 page]

Reviewed by Director of Works and Operations	Mr Ajay Agwan
Approved by Chief Executive Officer	Ms Lynn Moore

Appendix 1



Appendix 2



TITLE:	QRA Flood Damage Works Department March 2023 Report	DOC REF: 11.1.4
REPORT BY:	Alan Pilsworth Consultant Works Overseer	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2 : Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

CONTENT:

Dec/March 2023 Emergent Works

- Harris Crew returned to North Urandangi Road and completed EW on this road all the way to the township now water levels have reduced. This crew has now been stood down.

QRA April/May 2022 (REPA EVENT) Toolebuc- Middleton Rd WF51214522-FDRES-3052

- Bilby Mixed Crew has completed FD Works on Toolebuc-Middleton Road, this is now 100% complete, photos have been taken for records to be given to GBA.

Springvale Road RRUPP Ch10.00 to Ch21.00 W285153B-WIP Re-sheet Road.

- Harris crew A & B Team have completed this re-sheet work.
- Harris & Bilby Contractors delivered nearly 29172 tonne of crushed road base material from Granton Pit to site, a haulage distance nearly 80km turn around.
- Detours and Subgrade treatment were carried out where required.
- Material delivered was spread to a depth of .150mm, graded trimmed and compacted to level.
- Table Drains were also established where required.
- Guidepost were installed and photos taken for our records.
- All work on section B Ch10.00 to Ch21.00 was completed in 45 actual Working Days (11km in total) excellent result from all subcontractors involved.

Springvale Road R2R Gravel Re-sheeting Ch40.00 to Ch45.00

- Harris Crew A have mobilised to site and have started work on this section, subgrade prep, only one crew working this site.

Emergent Works 99D Boulia to Winton 236111-S05/95004.95004.3052

- Mixed Crew started EW around Ch227.35 to Ch231.62, import fill/rock reconstruct shoulders.

Emergent Works 93F 236111S05/95003.95003.3052 Dajarra to Mt Isa Road

- Harris Crew reconstructing shoulders from Pidgin Creek to Waverly Creek (12km) both sides.

CONSULTATION:

GBA as project officers on NDRRA Flood damage work.

GOVERNANCE IMPLICATIONS:

All work completed within NDRRA guidelines and budget allocations.

RECOMMENDATION:

That the NDRRA Flood Damage Works Department March 2023 Report be received for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Ajay Agwan
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	Engineering Service Report - Newsbrief for March 2023	DOC REF: 11.1.5
REPORT BY:	Stuart Bourne GBA – Senior Civil Engineer	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.1: Develop and implement a robust asset management plan to support effective long-term asset management

Key Priority 4: Caring for the environment

4.2 : Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council on the progress of various items through an information update.

CONTENT:

1. Visits to the Shire

20 th March– 26 th March Nathan Raasch	<ul style="list-style-type: none"> • Town Street Seals • Dajarra Seal • Bengeacca Seal • Slashers Creek Floodway pegging
12 th April – 19 th April	<ul style="list-style-type: none"> • Working from Depot • Flood Damage Pick Up • Slashers Creek and Coorabulka Site inspections • Pump Station Inspection

2. Flood Damage Works

Submission BoSC.0006.1819 Severe Tropical Cyclone Trevor

Council's final claim identified total expenditure of \$11,743,408.55 (excl GST). Based on the supporting information provided to QRA, expenditure of \$11,725,522.96 (excl GST) was assessed as eligible and \$17,885.59 was assessed as ineligible under DRFA. Approved.

For a detailed summary of all Flood Damage events and their status, see attachment.

Activated for the 'Western Qld Low Pressure Trough 19 Jan – 4th Feb 2022'.

This event will be for Emergent works and REPA. Data collection complete. Submission has been approved by QRA for a total value of \$2,445,193.96. Works Completed, Acquittal complete, waiting for financials to be added.

Activated for the 'Northern and Central Western Queensland Rainfall and Flooding event 21 April – 12 May 2022'. This event will be for Emergency works and REPA. Data collection is complete. Submission has been approved by QRA for a total value of \$1,750,892.06. Works to start in March 2023 depending on flood water levels.

BouSC has activated for the North and Central Queensland Monsoon and Flooding, 20 December 2022 – March 2023.

Damage pick had commenced, however, due to recent rain, all roads needed to be picked up again due weather, pick up has commenced again. Emergent works started.

3. Other

Donohue Highway: Outback Way Funding Package 3

There is 76.1 km left to seal which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck and 2.7km near the emergency airstrip).

Design and CH clearance is complete for Stage 7 and 8.

4. Industrial Subdivision

All earth works completed. Works awarded to KABZ Plumbing & Quality Electrical. Procurement of materials has been completed. KABZ has commenced on site. Sewer line crossing Mt Isa highway has been completed.

CONSULTATION:

Nil – information update only

GOVERNANCE IMPLICATIONS:

All programmed works allocated within budget guidelines and/or new grant allocation

RECOMMENDATION:

That the Engineering Services Report – Newsbrief for March 2023 be noted.

ATTACHMENTS:

1. Donohue Priorities (ID 455151) [11.1.5.1 - 1 page]
2. Flood Damage Events - Detailed Summary (ID 455187) [11.1.5.2 - 1 page]

Reviewed by Director of Works and Operations	Mr Ajay Agwan
Approved by Chief Executive Officer	Ms Lynn Moore

Donohue Highway Projects - Prioritisation

Chainage from Bouliia - Dajarra Rd Intersection	Length (km)	Location	Scope of Work	Justification	Priority
0 - 11km	11.0		10mm Reseal (16/17 FY)		
Bengeacca crossing			Widening/ reconstruction. Design in progress, CH cleared refer to report 210108	Very narrow floodway	2021 / 2022 Preconstruction works \$100k, 2022 / 2023 Construction \$1.4m.
11 - 23.4km	12.4		10mm Reseal (15/16 FY)		
23.4 - 25.5km	2.1		Resealed 2020		
25.5 - 36.0km	10.5		Seal (14/15 FY) Resealed 2020		Completed as part of Section 1 Outback Way - FY 2014/2015
36.0 - 46.0	10.0	Telstra Tower Area/Badalia	10mm Reseal (14/15 FY) Resealed 2019		
46.0 - 49.67	3.7	Badalia/Herbert Downs Border	Seal Top Coat (15/16 FY)		Top Coat Seal Completed as part of Section 2 Outback Way - FY 2015/2016
49.67 - 53.53km	3.9	Realigned Section	Seal (15/16 FY)		As part of Outback Way remaining funding section 2 (\$1.5m) 2015/2016 amalgamated with \$2m from 16/17 FY Funding
53.53 - 60.90km	7.4	Realigned Section	Seal (16/17 FY) Sealed in Oct-16		As part of Outback Way \$2m for 16/17 FY Funding
60.90 - 62.00 km	1.1		Seal (16/17 FY) Sealed in Jun-17		
62.00 - 65.00 Km	3.0		Seal (17/18 FY) Sealed in April-18		
65.00 - 70.3	5.3		To be complete 18/19 (Design Stage 3)		
70.3 - 87.75	17.5	Herbert Downs	Resealed April 2018		
87.75 - 97.6	9.8		18/19 (Design Stage 3)		
97.6 - 103.66	6.06	Burnt out car	Reseal (16/17 FY) Completed October		
103.66 - 111.1	7.4		Seal (16/17 FY)		
111.1 - 114.46	3.36		Completed Dec 19		
114.46 - 114.7	0.24	Georgina River Crossing (Structure Approaches)	Planned reconstruction (16/17 FY)		Pave and Seal as part of the Bridge Renewal Programme
114.7 - 116.45	1.75		Sealed Dec 2020		
116.45 - 122.4	5.95	Glenormiston	Resealed (14/15 FY)		
122.4-134.5	12.1	PPR 4	Stage 8 Design Complete DWG 200111-1. CH cleared refer report 190087 Oct 2021	PPR4: A: 122.4-126.4 -> \$2m B: 126.4-130.4 -> \$2m C: 130.4-134.5 -> \$2m PPR5: A: 134.5-138.5 -> \$2m B: 138.5-142.5 -> \$2m C: 142.5-146.5 -> \$2m PPR6: A: 146.5-150.5 -> \$2m B: 150.5-154.5 -> \$2m C: 154.5-157 -> \$2m PPR7: A: 157-161 -> \$2m B: 161-165 -> \$2m C: 165-167.57 -> \$2m	\$6m
134.5 - 146.5	12.0	PPR 5		\$6m	
146.5 - 157	10.5	PPR 6		\$6m	
157 - 167.57	10.57	PPR 7		\$6m	
167.57 - 170.5	3.1	Piturie Creek	Reseal FY 16/17		
170.5 - 182.5	12.0	PPR 1	Stage 7 Design Complete DWG 190162-1. CH cleared refer report 190087 Oct 2021	A: 170.5-174.5 -> \$1.95m B: 174.5-178.5 -> \$1.95m C: 178.5-182.5 -> \$2m PPR2: A: 182.5-186.5 -> \$2m B: 186.5-190.5 -> \$2m C: 190.5-194.5 -> \$2m	\$6m
182.5 - 194.5	12.0	PPR 2		\$6m	
194.5 - 198.71	4.2	PPR 3		188 - 198.71 High Maintenance section a considerable distance from Bouliia resulting in high repair costs PPR3: A: 194.5-197 -> \$2m B: 197-198.71 -> \$1.2m	\$3m
198.71 - 200.635	1.9	Kelleys Creek	Seal FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
200.635 - 202.65	2.0	Kelleys Creek	Reseal FY 15/16		
202.65 - 206.455	3.8	Kelleys Creek	Seal FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
206.455 - 211.6	5.1		New Pave and Seal complete 2020/2021 Aug 27th 2020		
211.6 - 220.3	8.7		Sealed July 2021		
220.3-223.5	3.2	PPR 3	Stage 5 Design Complete DWG 170105-3, CH Cleared BWW refer report 170105 Aug 2020	C: 220.3-221 -> \$0.8m D: 221-223.5 -> \$2m	\$3m
223.5 - 226.5	3.0	Emergency Airstrip	Sealed FY 15/16		
226.5 - 232.1	5.6	The Ridges	Seal Rehab FY 15/16		
232.1 - 233	0.9	The Ridges	Sealed FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
233 - 238.6	5.6	The Ridges	Completed Dec 2020		
Total Unsealed	76.6	Kms			
Total Sealed	162.1	Kms		Total to seal remainder	\$37.5m
Total Length	238.7	Kms			

Boulia Shire Council

Flood Damage Events - Detailed Summary (14/4/2023)

QRA Event Code	Activation	Type	Submitted Value(Inc PM,Esc and Cont)	Approved Submission Value (Inc PM,Esc and Cont)	Final Expenditure (Acquittal)	Comments
Western Qld Low Pressure Trough 19 Jan - 4th Feb 2022	Jan-22	REPA	\$ 2,514,057.71	\$ 2,445,193.96	\$ 2,120,142.28	REPA - Approved Betterment submission Lodged Acquittal completed - waiting on QRA approval
	Jan-22	Emergency Works	\$ 507,127.18			Lodged
Northern and Central Western Qld Rainfall and Flooding event 21 April - 12 May 2022	Apr-22	REPA	\$ 1,810,518.53	\$ 1,750,892.06		Submission Approved Works started March Betterment submission Lodged
	Apr-22	Emergency Works	\$304,307.69			Emergency Works Completed Emergent works submission Lodged
North and Central Queensland Monsoon and Flooding, 20 December 2022 – Match 2023	Jan-23	CDO				Data Collection has commenced - waiting for flood waters to recede for further data collection. Pick up has commenced to re run roads after recent rain
	Jan-23	REPA				
	Jan-23	Emergency Works				

11.2 Office of the Chief Executive

TITLE:	Chief Executives Report March 2023	DOC REF: 11.2.1
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REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 20/04/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

Urandangi Flood Event – Dec to March 2023

The local disaster management meeting was held during the month to bring all stakeholders together for the assessment of the situation at Urandangi.

At the time of writing this report council has

- signed a hire agreement with the Department of Education for temporary accommodation at the Urandangi State School for the publican. This will provide him with accommodation while he assesses the damage at the hotel until 15th April.
- approved the one other family who also works at the hotel to utilise the hall/Clinic as temporary accommodation also.
- arranged temporary water supply for bathing and toileting via a water tanker as the bore at Urandangi has collapsed.
- has a full-time worker situated at Urandangi to assist with the ongoing supply of water and general clean up duties.
- Communication: Telstra has advised that as 31/3 mobilisation of a temporary mobile solution was deployed from Brisbane and will arrive in Mt Isa Sunday 2 April with technicians and will be activated by Tuesday 4th April.
- Department of Communities -Local 'hub' in Mt Isa will close on 6th April, they feel they have contacted all impacted residents of Urandangi but welcome any others who may have 'self-evacuated' to contact them if they need help.
- Alternative housing arrangements will be sourced for those who have been impacted by the flood.
- Fielded multiple communications from various government departments wishing to be advised on the progress of the community as they are being asked when can people return to country.

Council is still in the assessment and recovery stage. The Mayor and CEO visited Urandangi on Thursday 13th April to review situation.

NBN – Rollout to commence May 2023

The initial process of rolling out the NBN to Boulia Township will begin in May with planning for community consultation events and information sessions to be arranged by NBN. Land Access and Stakeholder engagement meetings will be discussed and the introduction to the delivery partner Ventia will occur on this date.

Sales Permits for gravel – Native Title and the Futures Act.

Council has identified 104 gravels pits across the shire used for the maintenance of council's roads and some TMR road work. Sales permits which are in place and have been issued by DAF are currently being reviewed. ILUA's will now be negotiated by DAF for each of the Native Title owners:

- Pitta Pitta
- Wangkamadhla People
- Bularnu Waluwarra and Wangkayujuru Peoples

A meeting will be held with GBA, the councils engineer, the roads supervisors and flood damage overseer to identify the priority gravel pits which we may need to continue work in the 2023-2024 financial year and those which may no longer be required and should be decommissioned.

Pitta Pitta Native title compensation- QUD327 of 2020

Response has been sent to Kristy Snape of Crown Law regarding her correspondence over several properties in the Boulia Shire that are impacted by the Native Title Claim.

Positions Vacant:

DWO Technical Officer	Second round unsuccessful - An employment agency has been engaged to locate suitable applicants.
Sports Centre /part-time	No applications received.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the CEO for March 2023 report be received for information.

ATTACHMENTS:

Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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TITLE:	Action List Update March 2023	DOC REF: 11.2.2
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REPORT BY:	Ms Lynn Moore Chief Executive Officer	DATE: 20/04/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance
 5.2: Accountability
 5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for March 2023 for information.

ATTACHMENTS:

1. CEO Action List April 2023 (1) [11.2.2.1 - 5 pages]

Chief Executive Officer	Ms Lynn Moore
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Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday 26th March 2021				
26/3/2021		Investigate the 'speed advisory signs' (solar) with smiley faces for both the Herbert St and outside the school.	DWO/CSM Remove after installation	17-3-2023- TMR to conduct speed limit review in Boulia including 40Km road train sign. They are waiting for flood water to subside 18-1-2023 - Still waiting on TMR approval 10/11/2022 – TMR confirmation of location requested. 13/10/22 Signs have arrived -depot staff to arrange installation. Location on town entry sports.
Friday 27 August 2021				
27/08/2021		Look at creating a bigger passing-pad at the give-way sign and possibility of moving the sign to the Town side. 1. Waverley Creek 2. Burke River (Boulia)	DWO	17-3-2023 - The 93F Waverly Ck 'Give Way' area upgrade is currently with TMR awaiting completion of scoping. Once project is scoped and quantities confirmed, a schedule will be provided to Boulia Shire Council for pricing. Estimate schedule will be provided to Council mid-April. CEO- 16/3 – pick up of scope done by Jim Newman, funding approval docs yet to be received from TMR 18-1-2023 – Waiting on TMR approval and funding 10/11/2022 – road marking has been completed. RMPC to increase gravel footprint. 13/10/2022 Waiting on TMR approval- possible RMPC project no separate funding.,
Friday 21 January 2022				
21/01/2022		Review all air-conditioning requirements at Depot and Stores. Min Min	DWO	17-3-2023- Tim has sent the report to an AC technician. Awaiting response. 18-1-2023 - No response to tender advert- will source elsewhere. 12/12/2022 No response from tender request – will contact individuals privately. 13/10/2022 Report received. Under investigation, short term and long-term solutions have been proposed. An Air-Conditioning Technician needs to be employed now to finalise the issues. Sam to be involved in project.


Bouliia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
18/03/2022		<p>Parking spaces at LPO required – angle parking so more cars can park, Wills St as well angle parking. Disabled parking for PO also required</p> <p>21/10/2022 – It was asked if we could please investigate the Disabled Parking option for Post Office:</p> <ul style="list-style-type: none"> - Requires line marking - Line marking for caravans in Main Street - Parking in Wills Street - Caravan Parking in Pituri Street 	DWO	<p>17-3-2023- The P&G crew are busy in lawn mowing and other works. Likely to be completed end of April 2023.</p> <p>20-2-2023- Not yet completed due to recent flooding, shortage of manpower and constant lawn mowing etc</p> <p>18-1-2023 - Will be completed by end of the month.</p>
Friday 19th August 2022				
19/08/2022		Washdown Bay double gantry – what is the current status	DWO	<p>17-3-2023- Still waiting on DabFab to complete the works</p> <p>18/1/2023 - still waiting on DabFab to install - advised a further 3-4 weeks required</p> <p>23/12/2022 Should be finished in January 2023</p> <p>12/09/2022 DabFab has been issued a PO.</p>
19/08/2022		Cost of NBN line from town to Rodeo Grounds – look into costing	DCS	<p>15/2/2023 – This will happen when they revisit the site in July 2023.</p> <p>6/12/2022 Re-emailed, waiting on quote.</p> <p>8/11/2022 Waiting on quotation from nbn provider.</p>
Friday 16th September 2022				
16/09/2022	2022/09.10	Resolve that Council investigate implementing a systematic inspection for dog registration in Bouliia town area.	RLPO	10/11/2022 Under review by RLPO-delayed
Friday 21st October 2022				
21/10/2022		<p>Meeting to be held regarding Urandangi and Racecourse Reserve Bore. Potential Silt/Bore Clean.</p> <p>16/12/22 - In regards to the Urandangi Bore, existing bore to be blown out so that it can still be used for road works in the area.</p>	DWO	<p>CEO- 16/3/23 - flood event – Urandangi will be a priority to get working.</p> <p>20-2-2023- Will be looked into after flooding issue.</p> <p>18/1/2023 - Under consideration</p> <p>10/11/2022 - Meeting has not been organised yet. Likely to happen within next two weeks.</p>

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
21/10/2022		Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	DWO	10/11/2022 ...The request has been sent to TMR. Awaiting response
21/10/2022		Cr Beauchamp: MME Aircon – organise to get the urgent things done before Summer. Then Sam to talk to Ajay about organising a refrigeration mechanic.	DWO	10/11/2022 ...Discussed with Tim. Report has been sent to him. PO will be issued once we receive the quote. Tender for rest of the works is under review
Friday 18th November 2022				
18.11.2022	2022/11.20	That Council advise on the type of artworks if required on Outback Way and the replacement of Tropic of Capricorn signage/sculpture.	CSM	17/4/23 Council to decide on what they wish to have, either a statue, signage only or something or top of existing plinth. 15/2/23 Waiting for council confirmation on what is required. 12/12/2022 not to commence until 2023.
Friday 16th December 2022				
16.12.2022	General Business	Continued untidy state of the Waverly Toilets on the Mount Isa Road - Councillors discussed the ongoing issue of the toilets at the Waverly rest stop on the Mount Isa Road still being unclean (including broken door, blockages). As this is a TMR controlled rest stop, it was suggested that Council approach TMR to suggest that a local contractor be considered to be appointed to ensure the cleanliness of these toilets is maintained. As the Dajarra rest stop toilets would be passed when going to Waverly, it was further suggested that Council could also approach Cloncurry Shire about the same cleaning subcontractor servicing the Dajarra rest stop on the same run to take advantage of potential costs savings. It is to be noted that Councillor Edgar declared a Prescribed Conflict of Interest should this suggestion be carried out as he is engaged as a local cleaning contractor.	DWO /CEO	10/03/2023 CEO – spoke to CEO of Cloncurry – they have a contractor who does the Dajarra toilets and would be keen to take this up. They will send through a proposal. 20.02.2023 – DWO - Still waiting on response from Cloncurry 23/12/2022 - DWO – to investigate the Cloncurry cleaning connection, then advise CEO of outcome. CEO- will await advices from DWO progress before negotiating an offer of extension to our existing contractor to take over the site.

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
16.12.2022	General Business	<p>Min Min Encounter Entrance - the concrete entrance to the Encounter is showing noticeable signs of cracking which is a presentation issue for the tourist attraction.</p> <p>For action by DWO, options and costings</p> <p>CSM: Council to consider applying a cover (further clarification reqd)</p>	<p>DWO-primary CSM-Info DCS- Budget</p>	<p>20.02.2023 - Not yet investigated due to ongoing important issues</p> <p>23/12/2022 – DWO to commence investigation and provide options and costings.</p>
16.12.2022	General Business	<p>Solar Energy - Council to conduct a survey regarding their solar energy - what buildings do we have working panels on now, which buildings could we add solar panels onto?</p> <div style="text-align: center;">  Ergon Energy - Boulia Shire Council </div>	DWO	<p>20.02.2023 - Not yet investigated due to current ongoing important issues.</p> <p>23/12/2022 DWO to Investigate the current solar systems, Min Min, Pool & Depot</p> <p>16.12.2022 – Presentation by Ergon</p>
16.12.2022	General Business	<p>Purchase of a stabilizer machine - Given the pending road works schedule and the potential for further rehab works on the Boulia to Winton Road, Council to put together a business case on purchasing a stabilizer for road works.</p>	DWO	<p>18-1-2023 With Donohue Package approved now, this can be a viable option. Operator will still be the ongoing issue.</p>

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS

DATE	Staff Member	PROJECT – OR ISSUE:	RESPONSE
18/12/2019		Cllr Beauchamp: Future idea – Drone Park	9-6-2022 Meeting with Droneamics in June. Future of drone flights here.
19/6/2020	DWO	Cllr Edgar: Dam/recreational water park (boating etc)	9-6-2022 This project will be moved to the 'visioning' project 26/02/2021 Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.

19/06/2020	Julie/DWO	Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	26/02/2021 Street signage (i.e., Street names) currently is only on one side of the street. Consider both sides in future? 14/10/2020. Revised street maps with coloured markers on street signs are to be implemented. This will be delivered in conjunction with the DWO.
26/02/2021	CEO/DWO	Cllr Britton: Long Term Business Case/Study to be undertaken regarding artesian bore to support future community growth. Eg. where will drilling have to be done? Costs involved?	9-6-2022 Water Engineer to consider the options available for Boulia. 7/12/2021 to be reviewed during the 'visioning project' 20/01/2022
27/08/2021	DWO	Cllr Neilson - Cooridgee end of the Town Common – consider adding a tank and trough	07/12/2021 to be reviewed during the 'visioning project' 20/01/2022 and 22-23 budget
26/02/2021	DWO	Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	07/12/2021 to be reviewed during the 'visioning project' 20/01/2022 and 22-23 budget
17/08/2020	CSM	Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge - suggested) to the Rodeo Grounds	15/2/23 No costings to date, but looking into funding. 24/11/22 idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guide posts/labour and plant. Indigenous story signs to be developed with locals. 9/11/2022 Meeting with Pitta Pitta – very interested. Work Camp are also interested as a project. 7/10/2021 Work Camp interested in developing an indigenous bush tucker walking track from Burke River to the Racecourse Reserve. Will need strong consultation with Pitta Pitta
07/03/2023	Cr Edgar	Cr Edgard supplied some photos of Shade Structures	
Date	Agreed by majority	Suggestion	Staff Member/ Dept

TITLE:	Councillors Remuneration Levels 2023-2024	DOC REF: 11.2.3
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 8: Leadership

8.1: Genuine community engagement

8.1.3 To represent and collectively make decisions to benefit the entire community.

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Possible (Likelihood) giving an overall assessment as

Low L-3.

PURPOSE:

Council to consider remuneration levels for 2023-2024 financial year. Review of remuneration is required by Chapter 8 - Administration, Part 1 - Councillors, Division 1 - Councillor remuneration, (s.247[1-7], s.248 [1-4]) of the *Local Government Regulation (LGR) 2012*.

CONTENT:

On 30 November 2022, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the Local Government Regulation 2012. Their determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2023 were published in the Local Government Remuneration Commission Annual Report 2021-2022.

Determination of maximum remuneration levels:

The Commission has decided to increase the maximum remuneration levels for Mayors, Deputy Mayors and Councillors by 4.0% from 1 July 2023 taking into account the following:

The increase in the consumer price index (CPI):

- For the period September 2022 Quarter:
- Weighted average of the eight capital cities: 1.8%; Brisbane 1.8%
- For the 12 months to the September quarter 2022
- Weighted average of the eight capital cities 7.3%; Brisbane 7.9%

The Commission also had regard to anecdotal reports and submissions received about:

- 'Communities in transition', changing demographics and population, movement, resilience, and sustainability challenges.
- Rapid trade and infrastructure diversification, and the potential for disproportionate impact throughout communities.
- Uncertainty and the cost of communities of ensuring sustainability, trade diversification and investment in infrastructure and innovation.

Superannuation

The level of superannuation payments made to a Councillor is a matter to be determined by each Council having regard to Commonwealth legislation and section 226 of the *Local Government Act 2009*:

226 Super scheme for councillors

- (1) A local government (other than the Brisbane City Council) may, for its councillors -
 - (a) establish and amend a superannuation scheme; or
 - (b) take part in a superannuation scheme.
- (2) If it does so, the local government may pay an amount from its operating fund to the superannuation scheme as a contribution for its councillors.
- (3) However, the local government must not make contributions to the superannuation scheme -
 - (a) of more than the proportion of a salary that is payable by the local government for its standard permanent employees under this part; or
 - (b) for a person who is no longer a councillor.
- (4) A councillor of the local government may enter into an arrangement with the local government under which -
 - (a) the councillor agrees to forgo a percentage or amount of the remuneration that the councillor is entitled to as a councillor; and
 - (b) the local government agrees to contribute the percentage or amount to the superannuation scheme for the councillor.
- (5) A superannuation scheme is a superannuation scheme that complies with the Commonwealth Super Act.

The Council has not resolved to become an ‘eligible local governing body’ under the *Taxation Administration Act* but is able to determine how it deals with superannuation payments to Councillors. A maximum contribution rate of 12% is applicable. In this instance a Councillor is not an employee but they are dealt with as if they are.

Option 1: Council will contribute 11% of the Councillor salary to the Local Government Superannuation Fund or the Fund of the Councillors choice but will need to meet ATO requirements (no contribution by the Councillor).

Option 2: Council will contribute 12% provided the Councillor contributes 6% of own member contributions. The 6% member contributions may either be pre-tax/salary sacrifice (concessional) or post-tax (non-concessional) contributions to the super fund.

Remuneration – Boulia Shire Council, Category 1

In accordance to the Tribunal remuneration schedule the following table applies to all Category 1 Councils from 1st July 2023.

Mayor	Deputy Mayor	Councillors
\$114,801	\$66,231	\$57,400

Note 2 For councillors in category 1 councils, a base payment is payable for the 12 months commencing on 1 July 2023. A meeting fee, per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive officer of the council.

Mayors and Deputy Mayors in category 1 councils are to receive the full annual remuneration level shown –unless otherwise agreed.

The Council has the discretion to make lower payments to Councillors but not to exceed these amounts without reference to the Tribunal (LGR 2012 s248). In previous recommendations the Council has opted for an increase to at least keep pace with CPI and in the 2020-21 financial year the Council opted to use a sliding scale in line with a Councillor’s length of experience in the role to be able to justify the salary payable which provides a framework around the salary range (please refer to Table 1 below).

Table 1: Remuneration Scale for Years of Local Government Service

YEARS OF SERVICE-SLIDING SCALE	yr 1	yr2	yr 3&4	yr 5 to 8	yr 9-12	Over 12 Max allowed
	50%	60%	70%	80%	90%	100%
Mayor	\$57,401	\$68,881	\$80,361	\$91,841	\$103,321	\$114,801
Dep Mayor	\$33,116	\$39,739	\$46,362	\$52,985	\$59,608	\$66,231
Councillors	\$28,700	\$34,440	\$40,180	\$45,920	\$51,660	\$57,400

NB: All Councillors except the Mayor and Deputy Mayor must be paid the same rate which is to be determined by the scale above.

In 2014 the Tribunal decided, the remuneration should be split into a base fee and a meeting fee which should be based on attendance at, and participation in, mandated Council meetings. The Tribunal believed that the meeting fee concept be extended to incorporate other important meetings which require a Councillor's attendance, and participation, such as budget meetings, planning sessions, and the like. This is because the role of a Mayor, Deputy Mayor or Councillor requires them to fully participate in, and contribute to, such meetings.

The following meetings have been identified and used for the meeting fee calculation rate. It is estimated that Councillors will attend 12 monthly Council meetings, 2 special budget review meetings and 2 special planning meetings days. Making a total of 16 meetings to be attended during the course of the year.

Remuneration split between Base Fee and Meeting Fee

Remuneration as determined by Table 1 will be further allocated as two thirds (2/3) of the payment as a 'Base' fee and the further one third (1/3) to be allocated as a 'Meeting' fee.

The meeting fee will only be payable at personal attendance at the meeting or by prior arrangement with the Mayor to attend via telephone/video connection in exceptional circumstances. Meeting fee claims are the responsibility of the Councillor and must be claimed by the Councillor using the claim form.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

Required to be considered under *Local Government Regulation 2012, s247:*

247 Remuneration payable to councillors

- (1) A local government must pay remuneration to each councillor of the local government.*
- (2) The maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor, unless the local government, by resolution, decides the maximum amount is not payable to the councillor.*
- (3) In a resolution made under subsection (2), the local government must also decide the amount of remuneration payable to the councillor.*
- (4) The amount of remuneration decided under subsection (3) for each councillor must not be more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.*
- (5) The amount of remuneration for each councillor, other than a mayor or deputy mayor, must be the same.*
- (6) The local government must make a resolution under subsection (2), for the remuneration payable from 1 July of a particular year, before 1 July of that year.*
- (7) Subsections (4) and (5) are subject to section 248.*

RECOMMENDATION:

1. That the Council determine the Councillor remuneration payable to the Mayor, Deputy Mayor and Councillors for the 2023-2024 budget to be:

Proposed rates as per the Tribunal Rates from 1/7/2023	2023-24	Annual Base meeting fee (75%)	Annual attendance at 16 meetings pa (25%)	Monthly Base meeting fee 75% split	Monthly meeting attendance (16) 25% split
Mayor 100%	\$114,801	\$86,101	\$28,700	\$7,175.06	\$1,793.77
Dep Mayor 80%	\$52,985	\$39,739	\$13,246	\$3,311.55	\$827.89
Councillor 1 80%	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Councillor 2 80%	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Councillor 3 80%	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Total Annual cost	\$305,546	\$229,159	\$76,386		

2. That the CEO advise the Chair of the Tribunal of the new remuneration for 2023-24, via LGRcenquiries@dlgrma.qld.gov.au)
3. That the 2023-2024 budget allocation for Mayor, Deputy Mayor and Councillors be set at \$ 305,546 (excluding superannuation, travel and accommodation costs).

Attendance at meetings by the Mayor, Deputy Mayor or Councillors is taken to be part of the normal remuneration paid and will not be compensated further by Council. Payment of expenses as per the Councillor Remuneration and Expenses Re-imbursment policy (Policy 111) will still apply.

ATTACHMENTS:

1. Councillor remuneration 2023 split [**11.2.3.1** - 1 page]

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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MAXIMUM REMUNERATION RATES		2023-24
MAYOR		\$114,801
DEP MAYOR		\$66,231
COUNCILLORS		\$57,400

full 100% rate	2023-24	Annual Base meeting fee (75%)	Annual attendance at 16 meeting pa (25%)	Monthly Base meeting fee	Monthly meeting attendance (16)
Mayor	\$114,801	\$86,101	\$28,700	\$7,175.06	\$1,793.77
Dep Mayor	\$66,231	\$49,673	\$16,558	\$4,139.44	\$1,034.86
Councillor 1	\$57,400	\$43,050	\$14,350	\$3,587.50	\$896.88
Councillor 2	\$57,400	\$43,050	\$14,350	\$3,587.50	\$896.88
Councillor 3	\$57,400	\$43,050	\$14,350	\$3,587.50	\$896.88
Total Annual cost	\$353,232	\$264,924	\$88,308		

proposed 80% rate	2023-24	Annual Base meeting fee (75%)	Annual attendance at 16 meeting pa (25%)	Monthly Base meeting fee	Monthly meeting attendance (16)
Mayor	\$114,801	\$86,101	\$28,700	\$7,175.06	\$1,793.77
Dep Mayor	\$52,985	\$39,739	\$13,246	\$3,311.55	\$827.89
Councillor 1	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Councillor 2	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Councillor 3	\$45,920	\$34,440	\$11,480	\$2,870.00	\$717.50
Total Annual cost	\$305,546	\$229,159	\$76,386		

YEARS OF SERVICE SLIDING SCALE	yr 1	yr2	yr 3&4	yr 5 to 8	yr 9-12	Over 12
	50%	60%	70%	80%	90%	100%
Mayor	\$57,401	\$68,881	\$80,361	\$91,841	\$103,321	\$114,801
Dep Mayor	\$33,116	\$39,739	\$46,362	\$52,985	\$59,608	\$66,231
Councillors	\$28,700	\$34,440	\$40,180	\$45,920	\$51,660	\$57,400

Notes to the remuneration schedule

In its 2014 report the then Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

- Note 1 The monetary amounts shown are the per annum figures to apply from 1 July 2023. If an elected representative only serves for part of a full financial year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.
- Note 2 For councillors in category 1 councils, a base payment of \$38,266.67 is payable for the 12 months commencing on 1 July 2023. A meeting fee of \$1,594.44 per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive officer of the council. Mayors and deputy mayors in category 1 councils are to receive the full annual remuneration level shown.

NB: Council have chosen to use a sliding scale.

TITLE:	Urandangi Flood event - Water and Garbage charges	DOC REF: 11.2.4
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.2: Well serviced

2.2.1: Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant. (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

This report will serve to advise the council on the options available to them for assistance to be provided with regard to water and garbage charges during the existing flood event at Urandangi.

CONTENT:

The flood event in Urandangi which commenced in December 2022 and has continued up until now which has devastated this small remote community.

At present the council are working alongside agencies such as QBuild, Telstra, Department of Communities, and Queensland Reconstruction Authority to progress the assessment of damage to buildings, major infrastructure including the town bore and telecommunications.

During this period council has experienced restricted access to the council waste facility and intermittent issues with water supply. Evacuations took place in the town during December for several weeks and again in March (ongoing).

Council is required under the Local Government Act 2009

**Chapter 4, Finances and Accountability, Part 1-Rates and charges
Section 94 Power to levy rates and charges**

- (1) Each local government—
 - (a) must levy general rates on all rateable land within the local government area;

We do however have the ability to make the decision on whether we charge water rates and garbage charges. In light of the ongoing issue with flooding it is prudent that the council consider waiving the amount normally applicable to water rates and garbage charges for the duration of this event.

CONSULTATION:

Consultation occurred between council and our rates consultant as to the ability for council to be able to approve the waiver.

GOVERNANCE IMPLICATIONS:

Due to the small number of houses in Urandangi affected by this flood event the impact on councils' revenue is minimal and will not affect council's overall budget.

RECOMMENDATION:

That council waive the garbage and water charges for the township of Urandangi for the duration of the flood event (this rating period) and until council is able to resume normal service operations.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Ms Lynn Moore

TITLE:	WHSA Council Report	DOC REF: 11.2.5
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REPORT BY:	Cindy Reimers WHSA	DATE: 20/04/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.1: Ensure a high level of governance, accountability and compliance

5.1.5: Workplace Health and Safety focus

Key Priority 7: Our Team – Our People

7.2: A great place to work

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S.

CONTENT:

LGW – (TMR Audit requirements)	<ul style="list-style-type: none"> • Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls. Evidentiary documents held in Magiq and Pulse. • TMR Traffic Management Registration Certification will be accepted for another 3 years. • WHSA attended the LGW Safety Conference.
Toolbox talks / Presentations	<ul style="list-style-type: none"> • Toolbox talks/presentations to council staff to continue fortnightly. • Additional presentation information sessions will be presented to relevant staff from information contained in Queensland Health and WHSQ alerts, vehicle/plant updates, changes in industry compliances and areas identified within the workplace. • Topics generated from field observations and/or staff feedback. (Safe work Practices).
Compliance and Education	<ul style="list-style-type: none"> • When applicable, provide staff with pertinent information from WHSQ and other safety alert systems. • Present WHS actions/issues to ManEx meetings weekly. • Ongoing education through toolbox presentations to council employees. • Update registers where applicable – move current paper-based register to electronic copies. • Develop and generate SOP and SWMS documents as required following identified gaps. • Constant monitoring of iAuditor to check on completed of scheduled tasks. • Worksite safety inspections conducted regularly to identify and, if necessary, rectify and gaps. • Regular random drug and alcohol testing has commenced.

Assistance to Staff/ Contractors/ Compliance	<ul style="list-style-type: none"> • CWO/Flood Damage Foreman tasked to check contractor compliance via iAuditor • Schedule regular alerts and inspections in iAuditor for relevant staff to perform. • On-going review of existing WHS documentation/ procedures/registers/inspection schedules to streamline workflow and ensure compliance. • Continue to develop iAuditor templates to assist staff with their compliance requirements. • Conducted training of new employees in the use of iAuditor. • Completed required compliance documentation for all staff on commencement of new projects and works. 		
Near Misses, Incidents and issues	Total iAuditor WHS actions/issues since last Council meeting: <ul style="list-style-type: none"> • Near Miss – 0 • Hazards – 0 • Damage – 0 • Incidents – 1 		
Category	Description	Site	Outcome
Hazards	Nil		
Damage	Nil		
Incidents	Jammed finger in tail gate of truck	Marion Downs	Nil
Completed Tasks/ And/or Achievements	<ul style="list-style-type: none"> • Face-to-face Inductions: 2 • Online Inductions: 0 • Completed LGW Audit Action Plan • Learning systems and updating tasks for completion. • Commence toolbox talks with office staff monthly. • WHSA fast track training for Cert IV Training & Assessment (which will enable WHSA to conduct any training that she holds a qualification in). 		
Works in Progress	<ul style="list-style-type: none"> • Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective. • Regularly monitor the Bouliia Shire Council Hazard Risk Register and update as required. • Continue to upload evidentiary documents from iAuditor and hard copy documents into Magiq (our document retention software) and Pulse (linked to WHS Plan) to ensure they are available for regulatory compliance checks. • Updating and overhauling the Safety Management System from Safe Plan to LGW On-Line Master Suite. • Safety Rail Equipment for batching plant has arrived, waiting for installation to be completed. 		
WHS Alerts and Updates	<ul style="list-style-type: none"> • Adopt various alerts/updates into regular toolbox talks and training. • Review WHSQ website and alert board where relevant. • Receive WHS alerts from Workplace Australia. 		
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> • Ongoing updating of emergency plans for Council facilities as issues arise. • Continue to develop templates in iAuditor to assist staff with meeting compliance requirements. 		

	<ul style="list-style-type: none"> • Assist staff with training needs. • Assist staff and/or contractors with WHS issues where either required or identified. • Continue to develop templates in iAuditor to assist staff with meeting compliance requirements. • Continue to update the Safe-Plan safety system to the LGW Suite. • Adam Stevenson will be visiting in May to focus on phase 2 of the LGW Suite release and to advise council on best way to address the Conformance with recommendations from the recent Safety Audit.
Training Required	<ul style="list-style-type: none"> • RAPAD will be conducting an on-site visit to work with trainees. (Unable to be completed due to flooding, recommence when roads are open). • Review opportunities where E-Learning and face-to-face courses are offered to the shire. • Consult with Supervisors if competencies or extra training may be required and future toolbox topics. • First Aid & CPR dates released-17th May-19th May

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the Workplace Health and Safety for March 2023 report be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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11.3 Corporate Services

TITLE:	Director of Corporate Services March 2023 Report	DOC REF: 11.3.1
REPORT BY:	Kaylene Sloman Director of Corporate Services	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

CONTENT:

2023/2024 Budget

Work has commenced on the upcoming Budget; Councillor workshops have been planned and invites sent out.

As part of the Budget planning and workings not only do we look at the future requirements we also look at any areas where we can improve our processes or services.

Operational and Capital budgets are now in draft form, have been loaded to the LTFF (Long Term Financial Framework) - 10 year forecasting model.

QTC LTFF

Updated and included the suggested possibility of a further loan amount as requested from last Council meeting. Awaiting feedback.

2023/2024 Insurance

Have completed a number of Insurance premium questionnaires on Council's business practices and policies.

Asset and Motor Vehicle questionnaires are yet to be finalised as updates are being made to Asset registers.

Insurance Claims

Have submitted insurance claim for P522, town water truck to be repaired as significant damage has occurred and it is undriveable.

RMPC Contract 2022/2023

Current contract amended due to priority of works on the Mount Isa Road, moved funds between elements.

Emergent Works for state roads, have set up job numbers and explained process to DWO, Ajay Agwan.

2025 Regulatory Determination Project – Ergon / Energex

Attended an online meeting, discussion on how the tariffs are designed for Street Lighting in towns. Consultation with stakeholders is underway for regions.

Nbn Local – nbn RCP Boulia

Online prestart meeting and introduction to Contractors can discuss on planned program of works including discussion on dates.

July / August the Contractor will be coming to Boulia to do the scoping for his team to come and install fibre in Boulia, this will also include finding a place to store materials and to identify plant requirements.

Internal Audit

Auditors will be visiting the first week in May to do their next internal audit on Property / Asset Management areas. This will encompass all areas of Council to cover the initial project for an Asset and its life.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the Director of Corporate Services March 2023 report be received for information purposes.

ATTACHMENTS:

1. 7 ec 7 e 48 a 0 db 243 ad 26 d 24 fe 5 a 137 ee 3 f RDP Public Lighting How Tariffs are Designed [11.3.1.1 - 47 pages]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore

2025

Regulatory Determination Project

This meeting
is now being
recorded

Ergon Energy Network & Energex
Public Lighting Engagement – Workshop #4
How Tariffs Are Designed
Wednesday, 15 March 2023 9am – 10:30am



Part of Energy Queensland

Acknowledgement of Country





Who we are, and what we do.

2025 **Regulatory Determination Project**

World's largest distribution network

1.7million power poles

190,000 span kilometres of powerline

497,718 public lights

11,000 kilometres of fibre optic cable

587 substations

33 remote power stations

99 Depots



Tracy Wone

Public Lighting Engagement Lead for 2025 RDP



Jason Farrell

Manager – Contestable Works



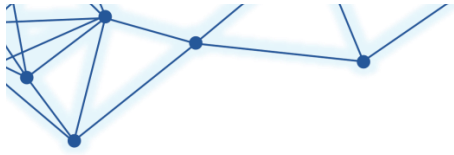
Philippe Laspeyres

AER 2025 Regulatory specialist



Part of Energy Queensland





Agenda

Item	Responsibility	Time	Duration
Welcome & Introductions	Tracy	09:00 am	5 mins
Overview and Purpose of this session – message about Talking Energy website.	Tracy	09:05 am	10 mins
Public lighting services and tariffs			
Part 1 - Provision of public lighting services – with question time & discussion	Philippe	09:15 am	40 mins
Part 2 – Quoted services – with question time & discussion	Jason	09:55 am	10 mins
Part 3 – Network charges– with question time & discussion	Jason	10:05am	10 mins
Recap on feedback to date	Tracy	10:15 am	5 mins
What's next	Tracy	10:20 am	5 mins
General Questions and close	Jason	10:25 am	5 mins



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Purpose of this session

- ✓ To inform on the approach currently used by Energex and Ergon Energy Network to develop our public lighting revenue and tariffs
- ✓ Improve understanding of terminologies and concepts.
- ✓ Improve these understandings in readiness for further engagement sessions on our proposed public lighting strategy, forecast expenditure scenarios and tariff options for 2025-30 to be held late April.
- ✓ We encourage you to participate during this session as the intent is to be interactive.



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The 2025 Regulatory Determination Project

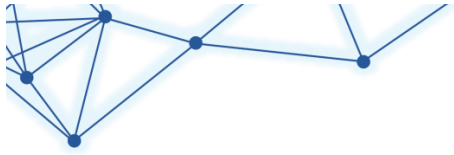
Genuine customer and stakeholder engagement is key to the development of our regulatory proposals

- Energex and Ergon Energy must submit their forthcoming Regulatory Proposals and Tariff Structure Statements to the Australian Energy Regulatory (AER) by 31 January 2024
- Genuine customer and stakeholder engagement is key to the development of our regulatory proposals
- LGAQ has been advocating on behalf of LGAs at workshops and Council meetings as part of the AER2025 project – your representative is Mike Furniss.

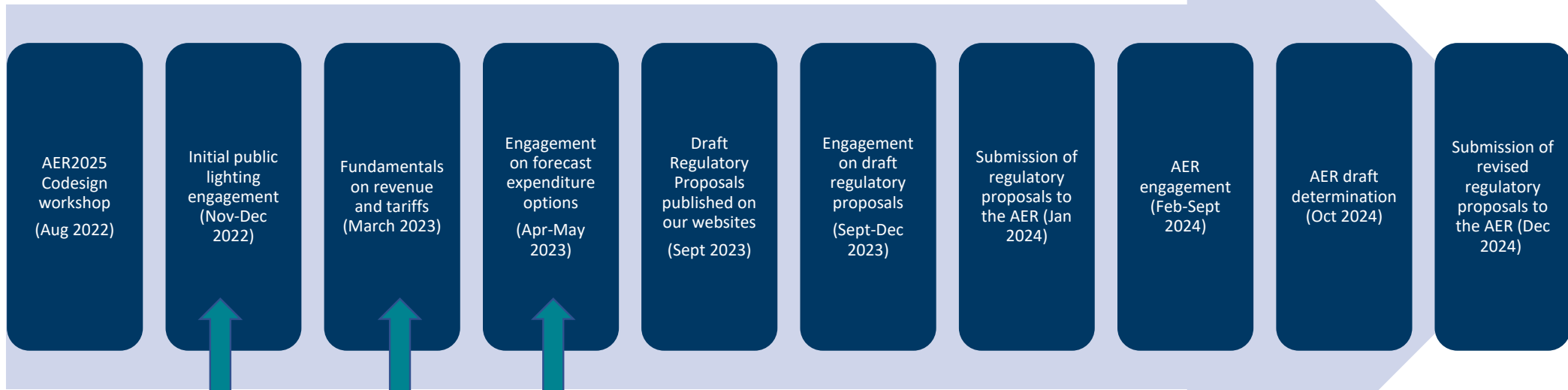


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Public Lighting Engagement Plan



Last year



We are here today



Coming up very soon

Consult on aspects of public lighting strategy, proposed capex and opex and tariffs.

Open invitation to provide shares and ideas on your Council plans for public Lighting or NetZero 50.

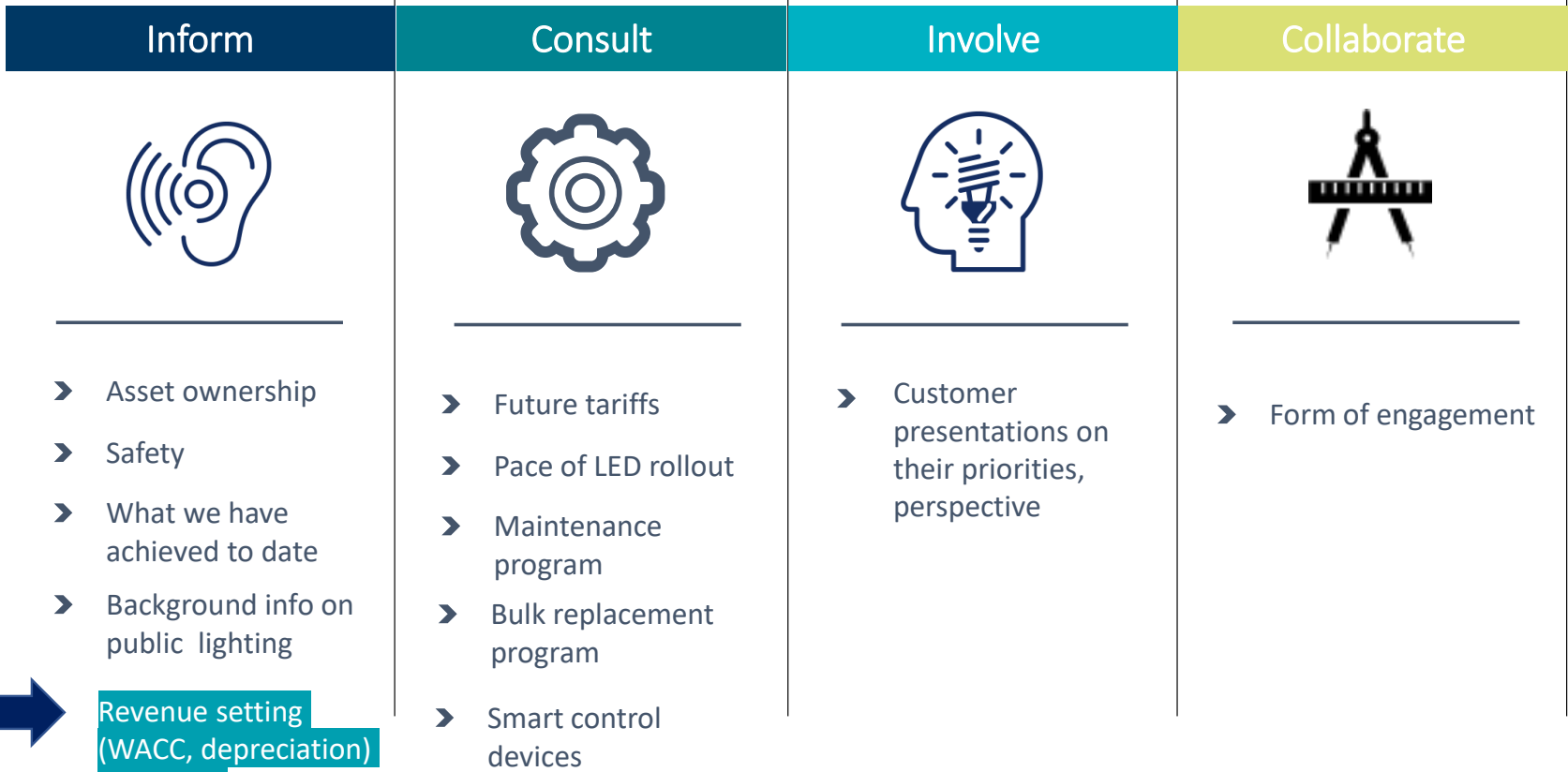


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Our engagement approach



Today's workshop



Revenue setting (WACC, depreciation) and tariffs



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Increasing levels of influence of decisions





Talking Energy – our bespoke website with a dedicated page for public lighting

- ✓ Talking Energy –public lighting now launched and offering ongoing updates
- ✓ Mark this as a favourite!
- ✓ Use the timeline to see our overall activity
- ✓ See upcoming events at a glance
- ✓ Access previous sessions
- ✓ Visit our Document library – includes FACT SHEETS
- ✓ If you register you will receive notification whenever the Project issues an update (not specific to Public Lighting)
- ✓ Place queries for response – once registered
- ✓ Coming soon Feedback register



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Public Lighting Forum



Ergon Energy Network and Energex, as Queensland’s electricity distributors, are currently engaging on their public lighting strategies and proposed investment plans for 2025 to 2030. This page is for stakeholders interested in keeping updated on this engagement.

Across Queensland, Ergon Energy Network and Energex own, operate and maintain over 490,000 public lights and keep billing records for another 62,000 lights owned and maintained by our customers. We provide public lighting services to 70 Local Councils in the Ergon Energy network area, 13 Councils in Energex’s, as well as state-wide to the Department of Transport and Main Roads.

This engagement is part of our [Regulatory Determination Project 2025](#). The aim of the Public Lighting Forum is to listen to our customers and other stakeholders’ expectations around the future of public lighting, to help inform our regulatory proposals, and to ultimately enable us to offer sustainable and flexible options in lighting services, and related-smart technologies and tariff solutions, that meet the needs of the community, while meeting safety and compliance requirements.

This forum offers the opportunity for Council, Local Government Association of Queensland and 'Main Roads' stakeholders to engage constructively, and deeply with those responsible for our public lighting services within our business, as well as provide an opportunity for us to seek feedback on specific matters under consideration.

Next Engagement Activity:

15 March 2023 – Information session - How Tariffs Are Designed. Intended to inform on the approach used by Energex and Ergon Energy to develop our forecast public lighting revenue and tariffs and improve understanding of terminologies and concepts.

4 April 2023 – Information session - LED conversion rollout. Intended to inform on the approaches being considered by **Ergon Energy Network** to develop our forecast proposal. This discussion will include 3 options for your input and improve understanding of terminologies and concepts.

5 April 2023 – Information session - LED conversion rollout. Intended to inform on the approaches being considered by **Energex Network** to develop our forecast proposal. This discussion will include 3 options for your input and improve understanding of terminologies and concepts.

Previous Engagement Activity:

07 March 2023 – This shared learnings session is on smart controllers. Bundaberg & Sunshine Coast Councils, Main Roads, & Ergon/Energex representatives will come together to share their findings to date with smart controllers.

Dec 2022 – Fundamentals Workshop: announcing proposed change to full LED conversion. Using the same [presentation](#) offered over two dates, outlining the components key areas for discussion and consideration.

Nov 2022 – Launch Regulatory Determination Project (RDP): identifying a specialist project group for Public Lighting.

Who's listening

Jason Farrell

Manager Contestable Works
Energy Queensland



Tracy Wone

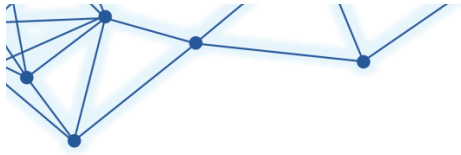
Contestable Public Lighting Lead
Energy Queensland



Email publiclighting@energyq.com.au

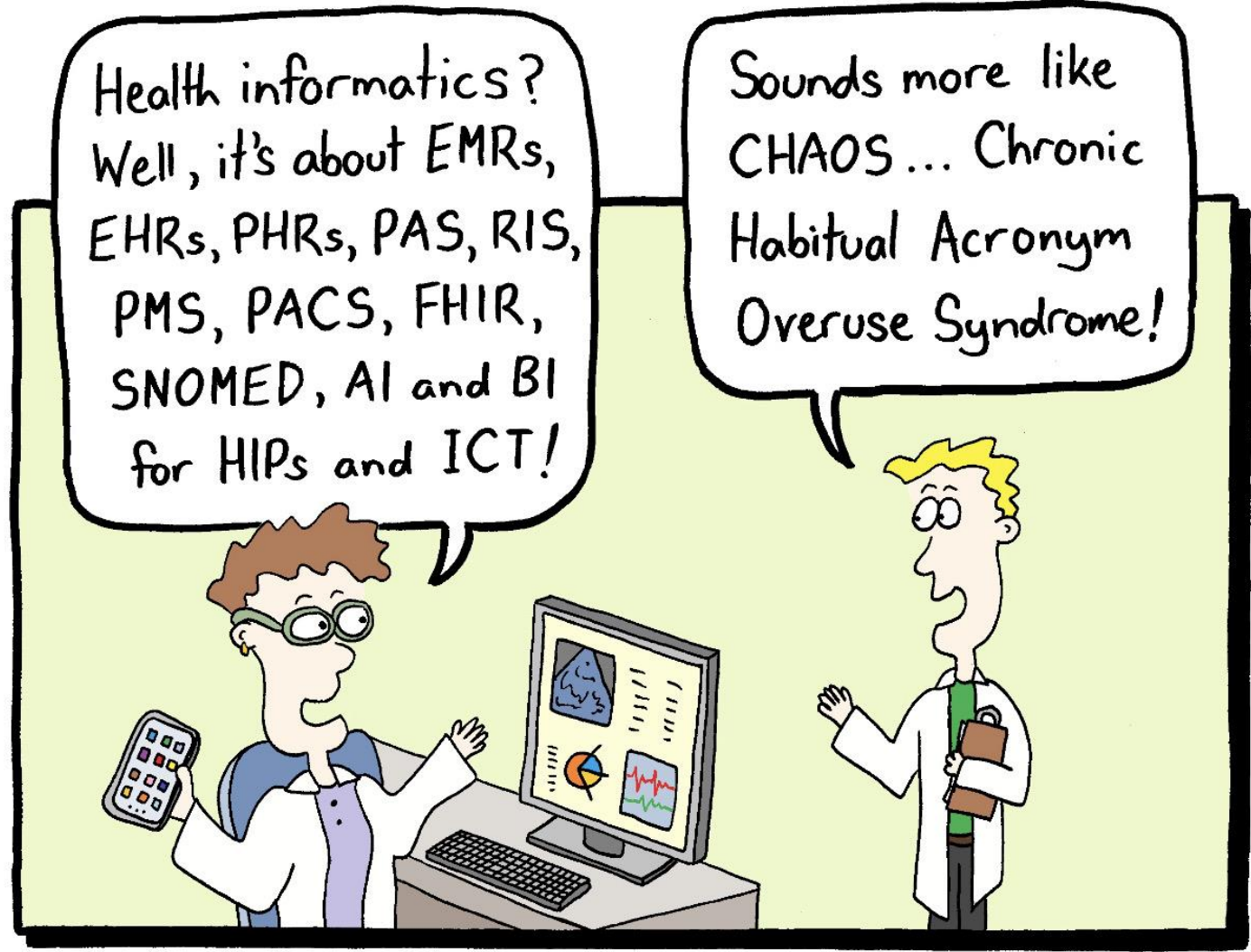
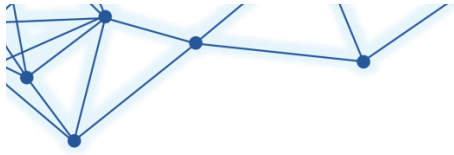
Timeline

- ✓ Codesign workshop
Aug-Sep 2022
- ✓ Initial engagement
Sep-Nov 2022
- ✓ Fundamentals workshop announcing proposed changes
Nov-Dec 2022
- ✓ Shared learning session on smart controllers
7 Mar 2023 - 09:30-11:45am
- Engagement on forecast expenditure & charges
Feb-Apr 2023
- Information Session - How Tariffs Are Designed
15 March 2023 - 9am - 10am
- LED Conversion Rollout - Ergon Energy Network



Revenue and price setting

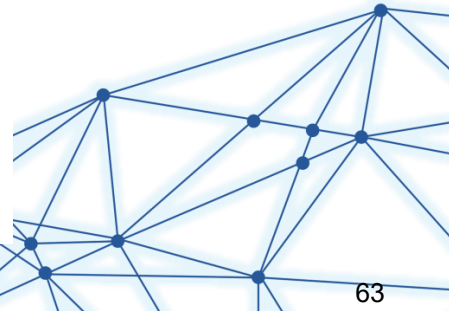


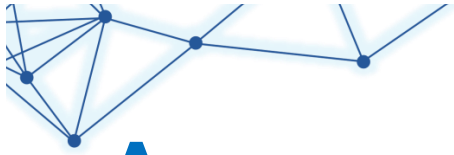


@cartoonsby Tim.



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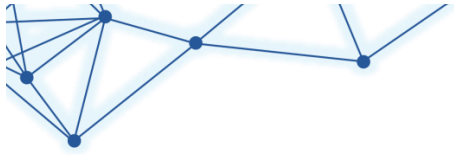




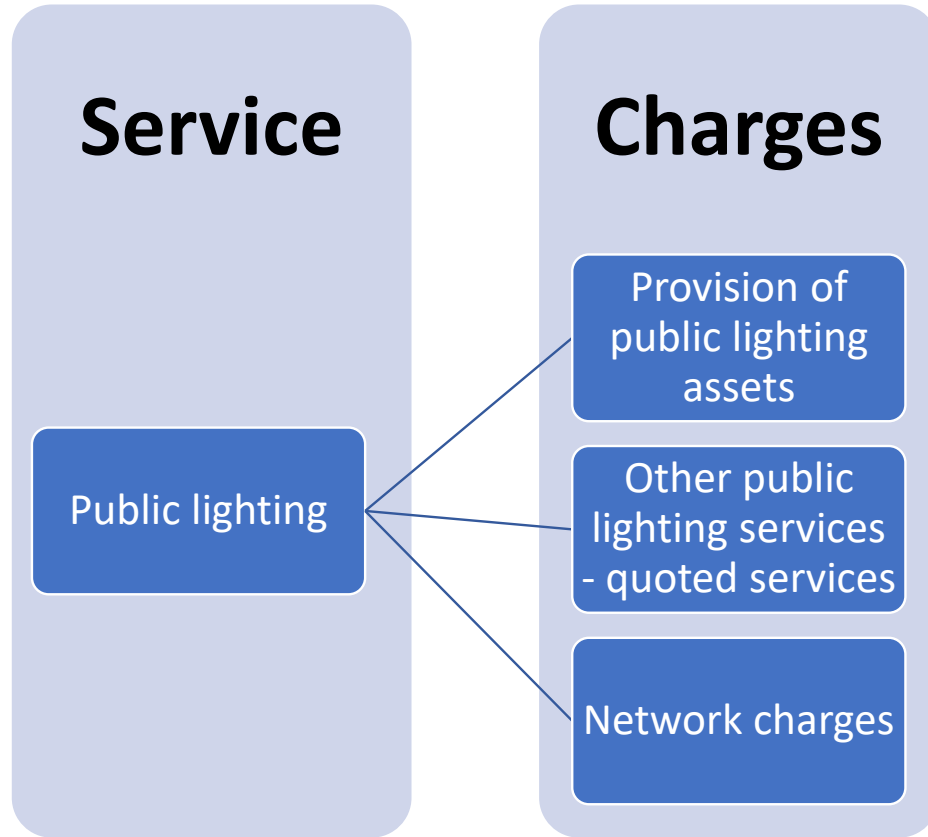
Acronyms used in this presentation

Acronyms	Details
ACS	Alternative Control Services – Services falling under this category are customer specific and/or customer requested. ACS are akin to a ‘user-pays’ principle
AER	The Australian Energy Regulator - the economic regulator that has an oversight of distribution networks across the National Electricity Market
DNSP	Distribution Network Service Provider (eg Energex and Ergon Energy Network)
LED	Light Emitting Diode (in this space it is energy efficient public lighting luminaires)
NEM	National Electricity Market that interconnects six eastern and southern states and territories in Australia
PLAB	Public lighting Asset Base – value of public lighting assets funded by a DNSP
SCS	Standard Control Services – These services relate to the access and supply of electricity using the poles and wires (transmission and distribution networks)
WACC	Weighted average cost of capital (rate of return on an investment)



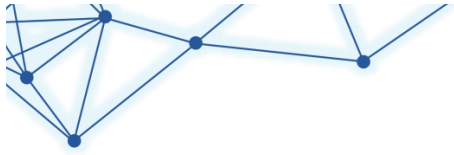


Public lighting services in a nutshell

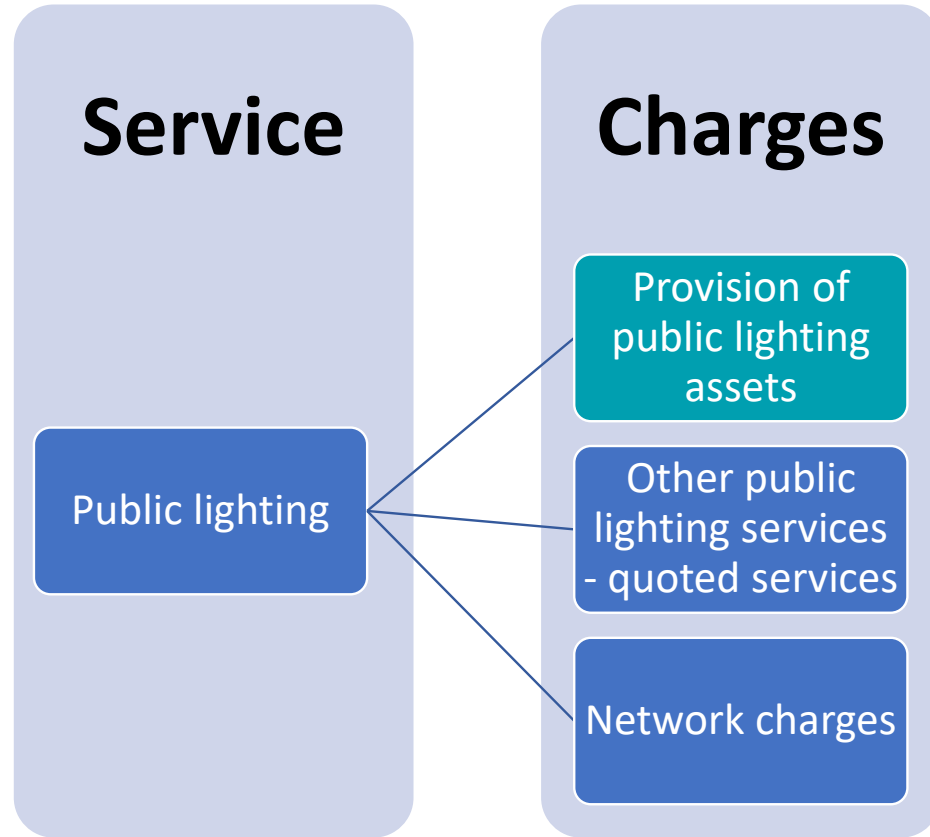


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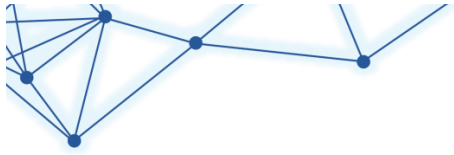


Part 1 - Provision of public lighting assets

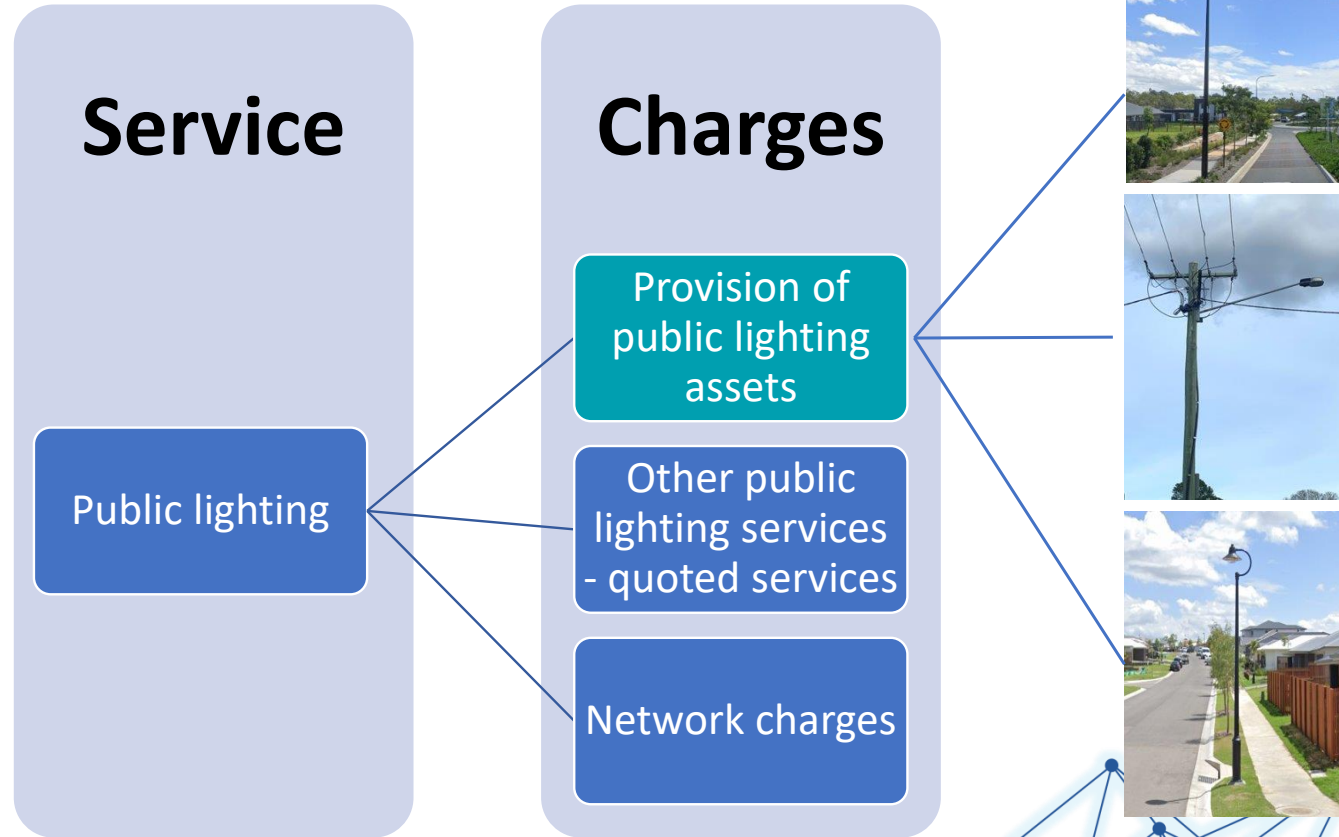


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Part 1 - Provision of public lighting assets



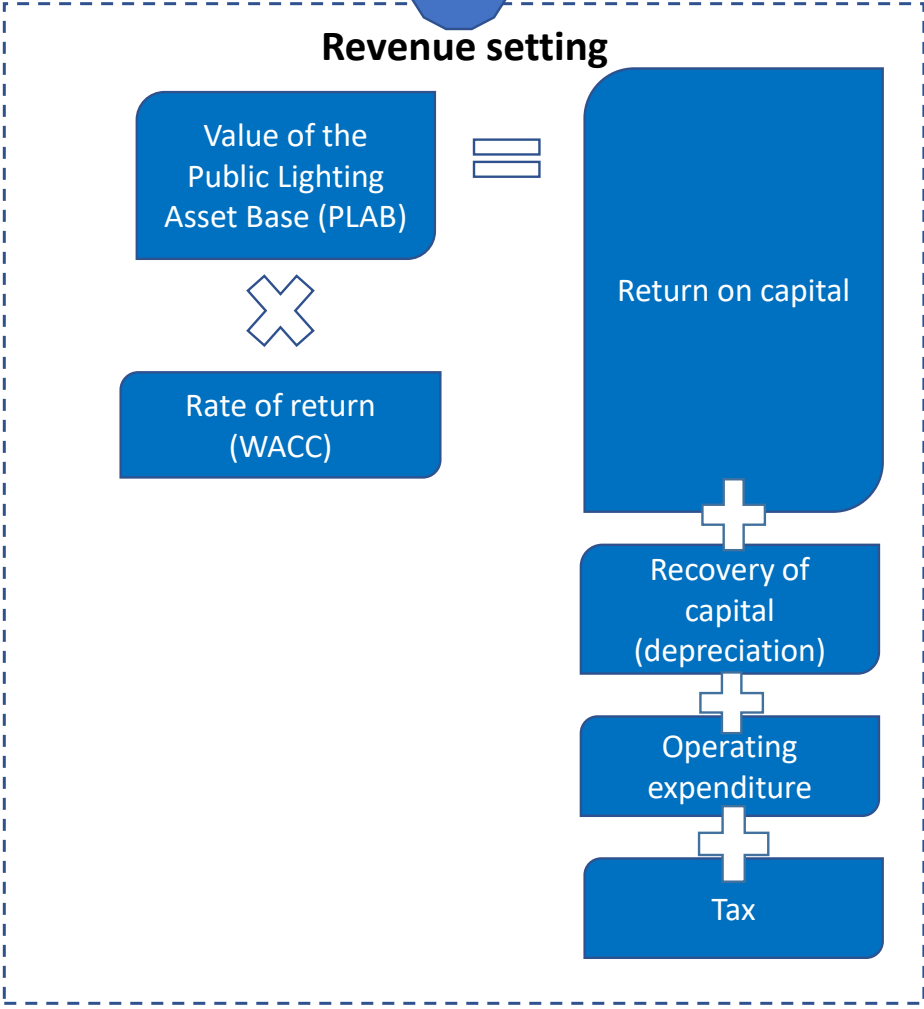
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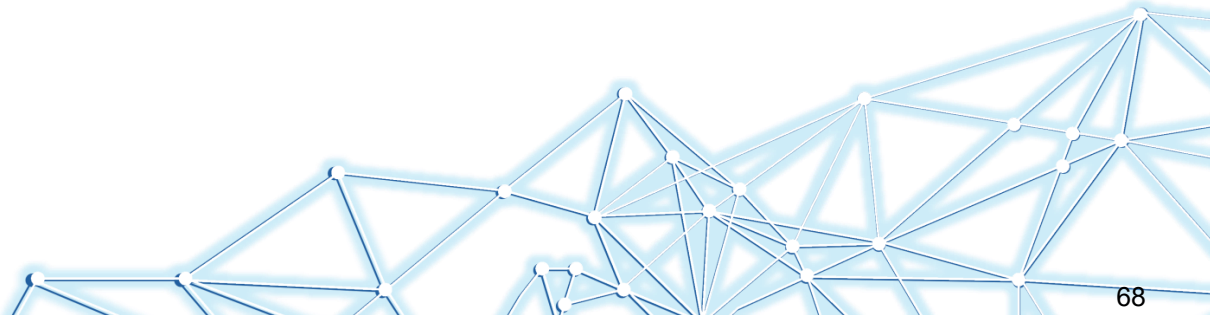
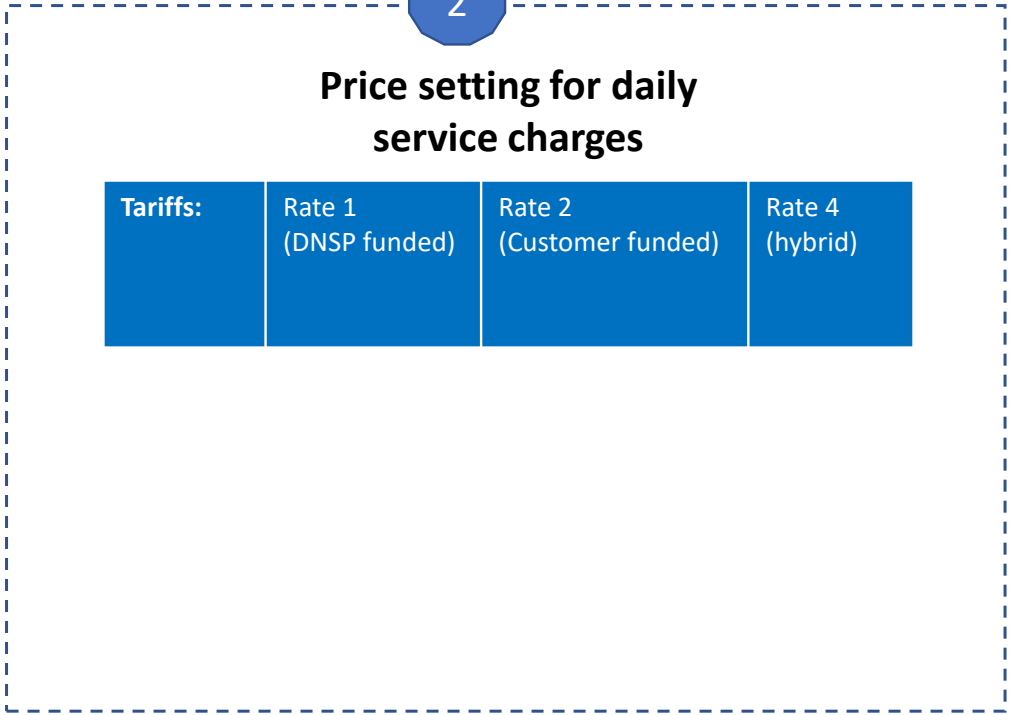


From PLAB to price setting process

1

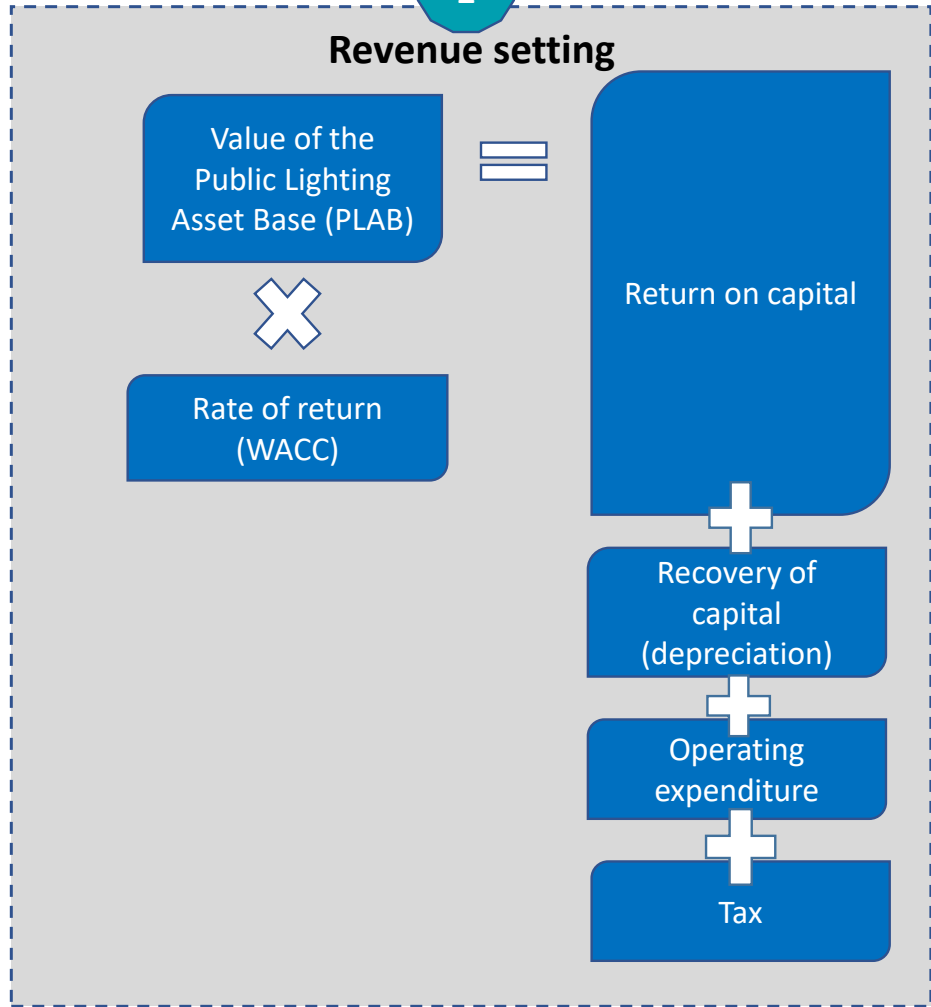


2

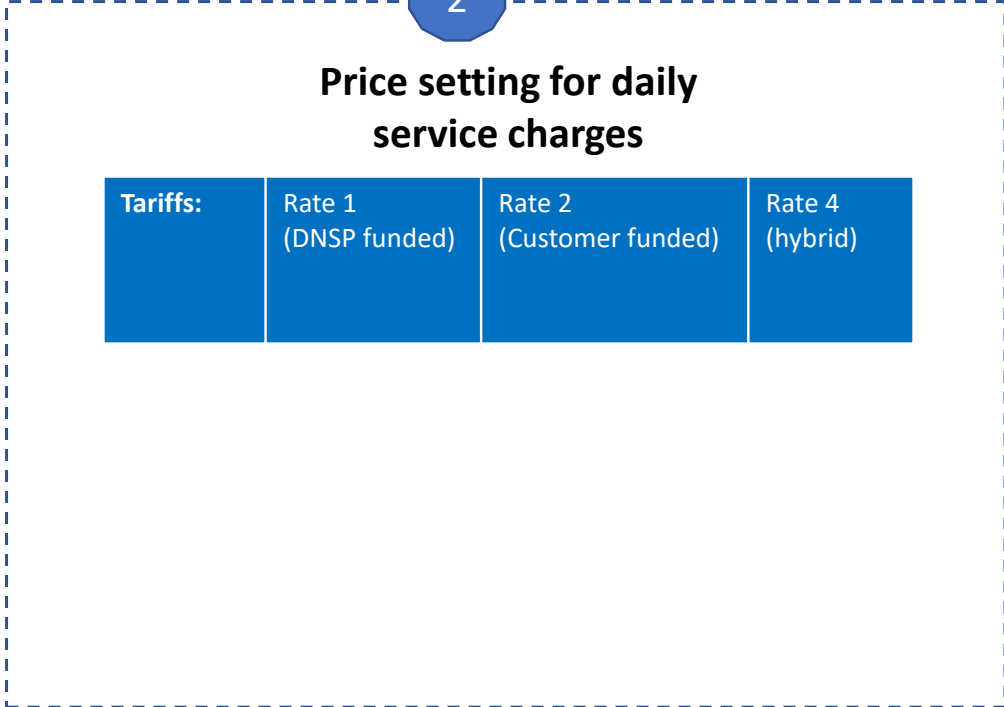


Revenue setting process

1



2



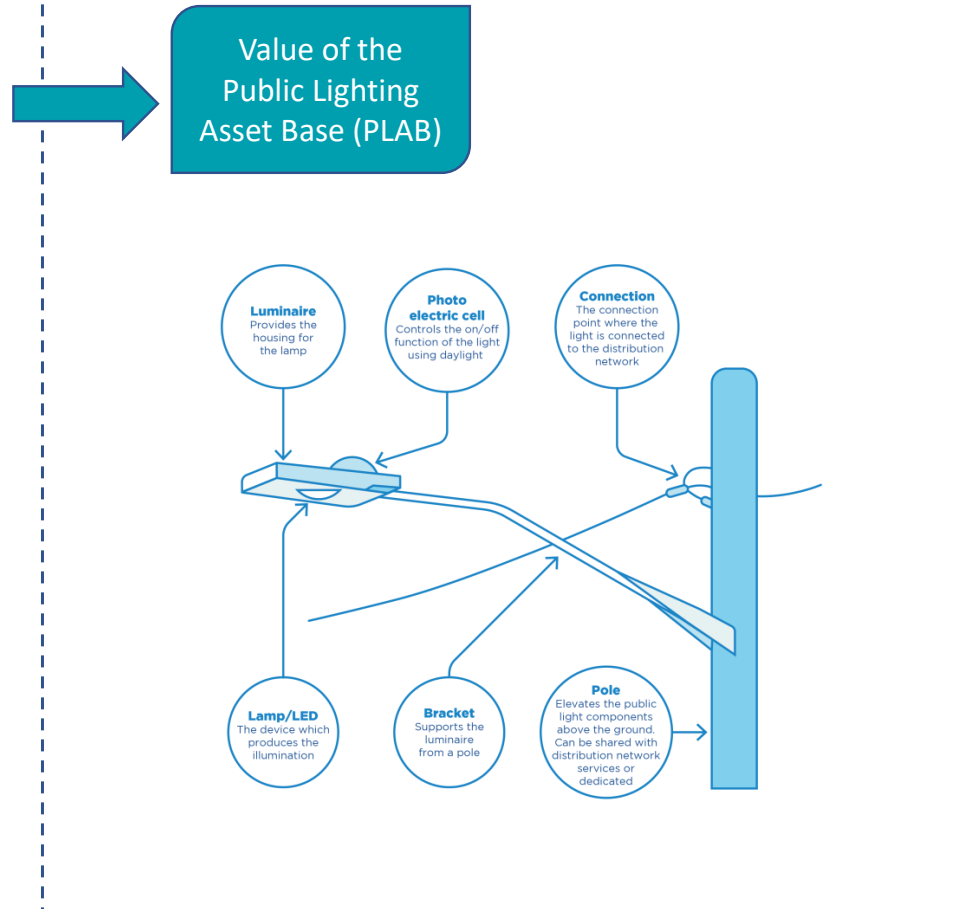


Public Lighting Asset Base (PLAB)

2025
Regulatory
Determination
Project

1

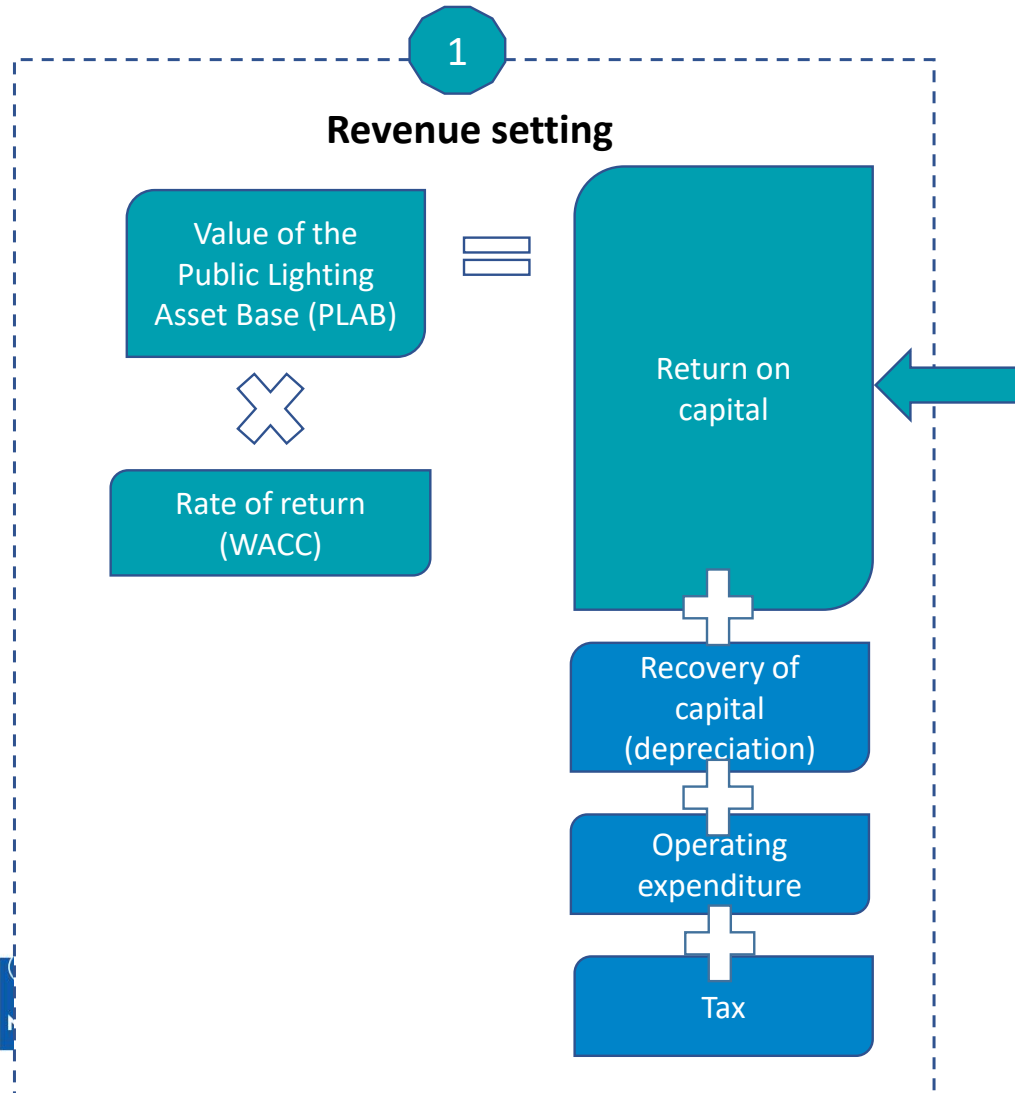
Revenue setting



- The **Public Lighting Asset Base (PLAB)** is the accumulated value of our investments in public lighting assets, namely the value of the dedicated poles, brackets, luminaires and the wiring to connect to the network.
- Energex and Ergon Energy each have their own PLAB
- The assets (poles, cabling, bracket, luminaires) have various lives
- These assets depreciate in value over time due to wear and tear, obsolescence or other factors
- The PLAB recognises the risks to the value of our investment resulting from the impact of inflation. As such, the PLAB is 'indexed' ie an allowance for inflation is included to compensate for this risk.
- The PLAB is based on a series of models developed by the AER



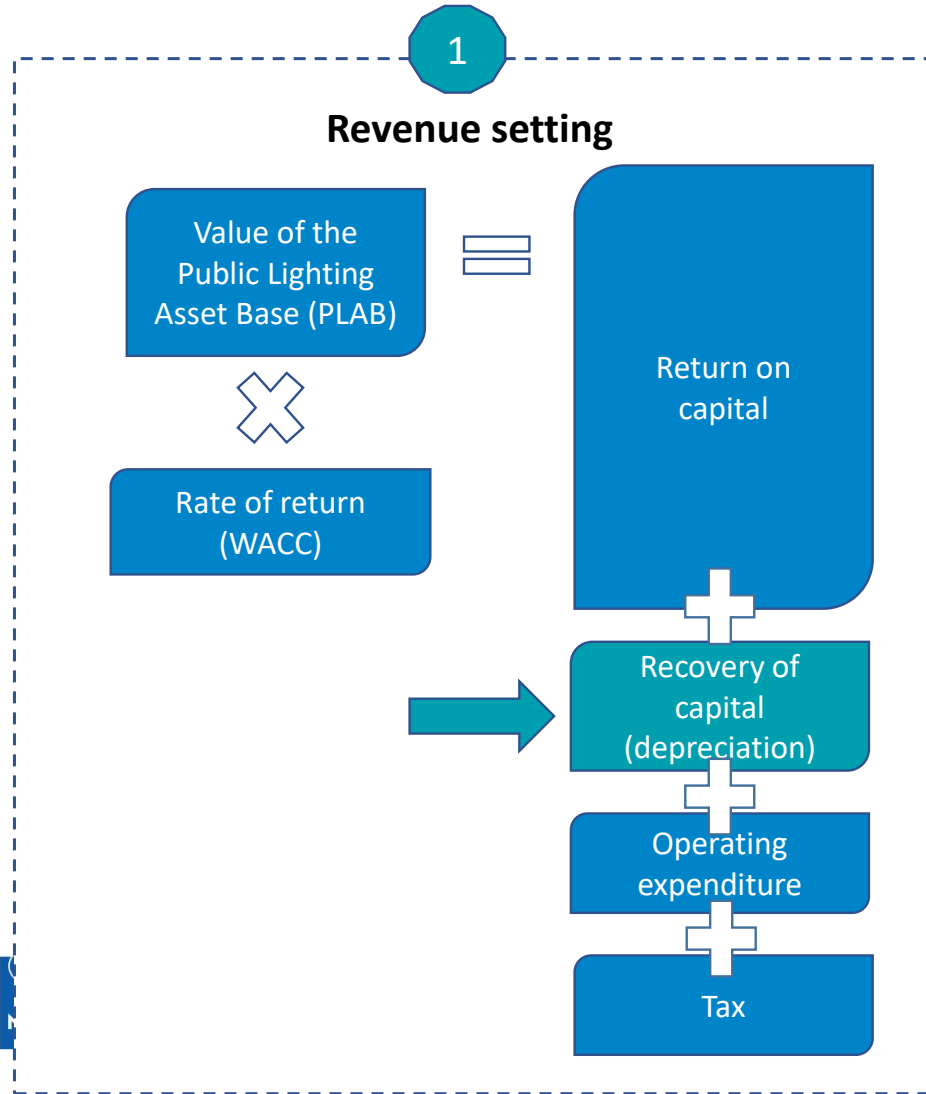
Revenue Setting: Return on capital



- The **Return on Capital** is the amount Energex and Ergon Energy can earn on their investment
- The **WACC** stands for **Weighted Average Cost of Capital**
- The WACC is based on the cost of debt and equity, and reflect the estimated value that we are required to service our debt, and the level of risk Energex and Ergon Energy have taken in investing in public lighting assets
- The AER determines the WACC. It is influenced by inflation (CPI) and risk volatility



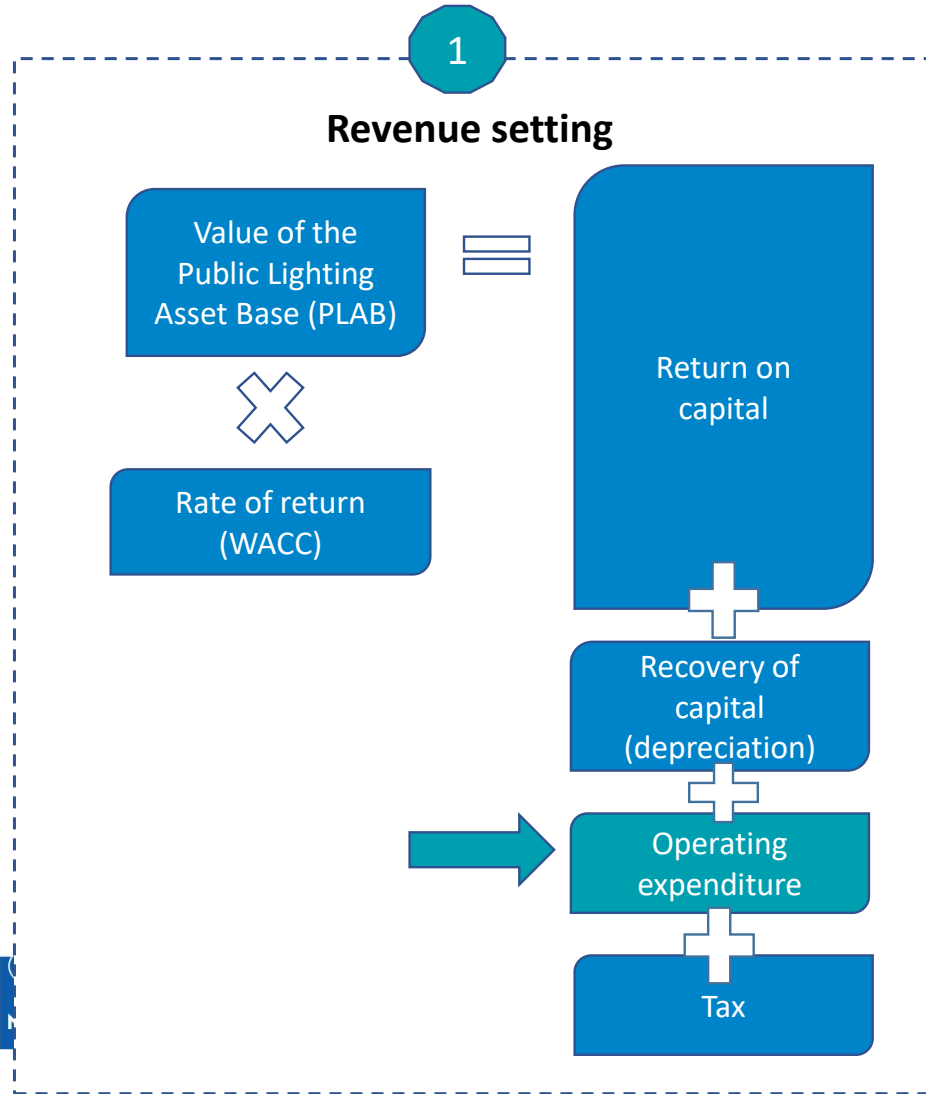
Revenue Setting: Return of capital



- **Recovery of Capital** is the amount from our initial capital investment in the PLAB we can recover each year
- It is based on the value of the yearly depreciation of the public lighting assets



Revenue Setting: Opex



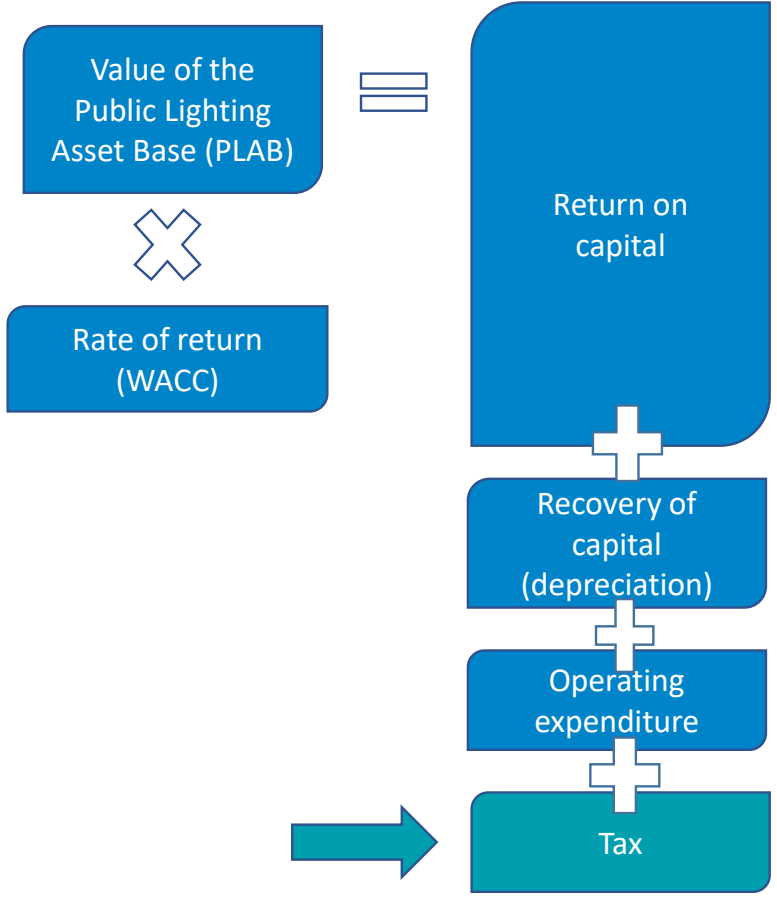
- **Operating expenditure (or opex)** is the level of expenditure required to maintain our public lighting assets. Public lighting maintenance comprises various activities which are preventative or reactive, namely:
 - Fault detection
 - Continuous pole inspection
 - Cleaning the luminaires
- This ensures the assets are safe and working as intended



Revenue Setting: Tax

1

Revenue setting



“Of course you have a purpose in life. You pay taxes, don’t you?”

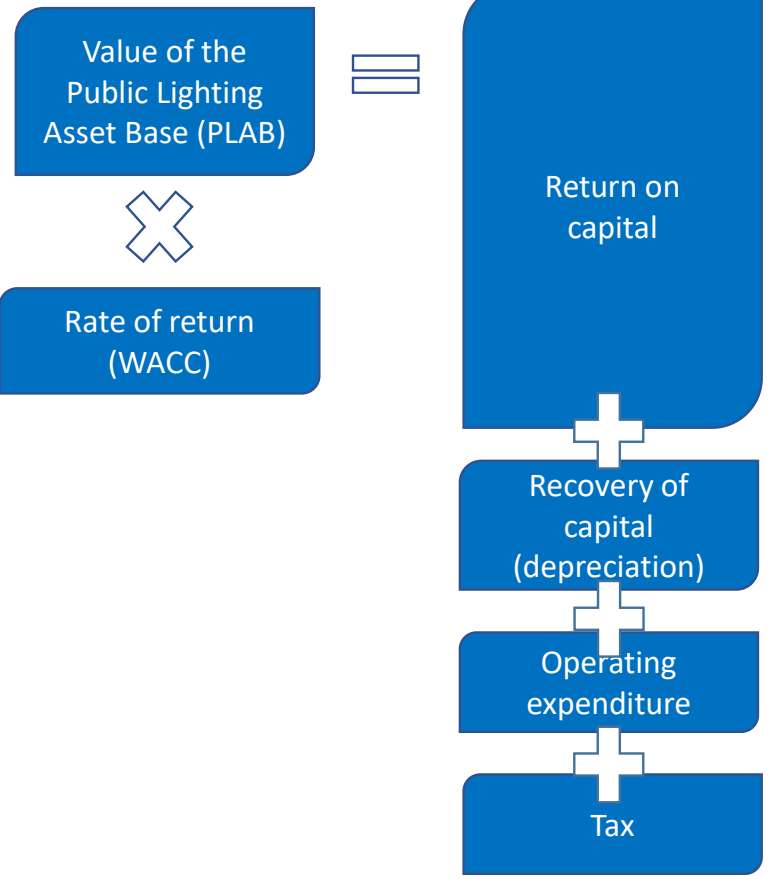
- **Tax allowances** will be determined using the AER’s model: Post Tax Revenue Model. This includes an estimate of the taxable income for that regulatory year that would be earned as a result of the provision of public lighting services.
- Since the ‘gifting’ or ‘contribution’ of assets is taxable income in the hands of the recipient, contributions towards capital cost of public lighting directly increases the estimate of corporate income tax.

From PLAB to price setting process

2025
Regulatory
Determination
Project

1

Revenue setting



2

Price setting for daily service charges

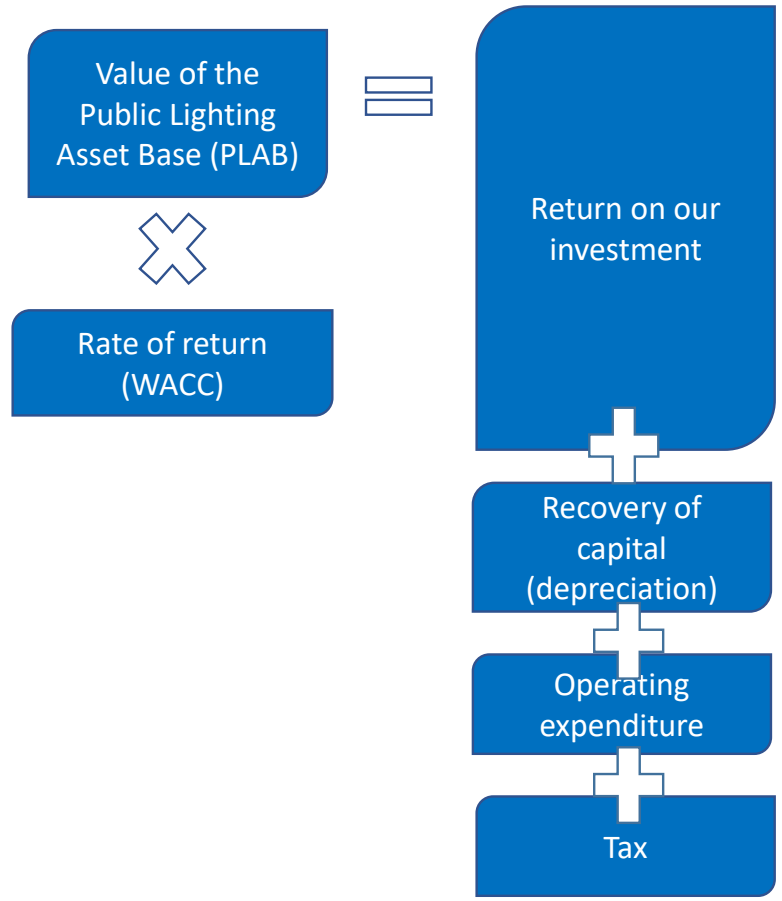
Tariffs:	Rate 1 (DNSP funded)	Rate 2 (Customer funded)	Rate 4 (hybrid)

From PLAB to price setting process

2025
Regulatory
Determination
Project

1

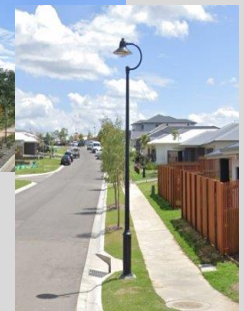
Revenue setting

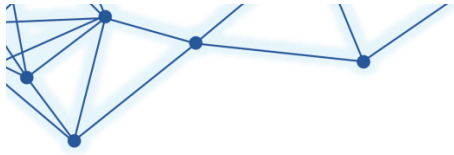


2

Price setting for daily service charges

Tariffs:	Rate 1 (DNSP funded)	Rate 2 (Customer funded)	Rate 4 (hybrid)

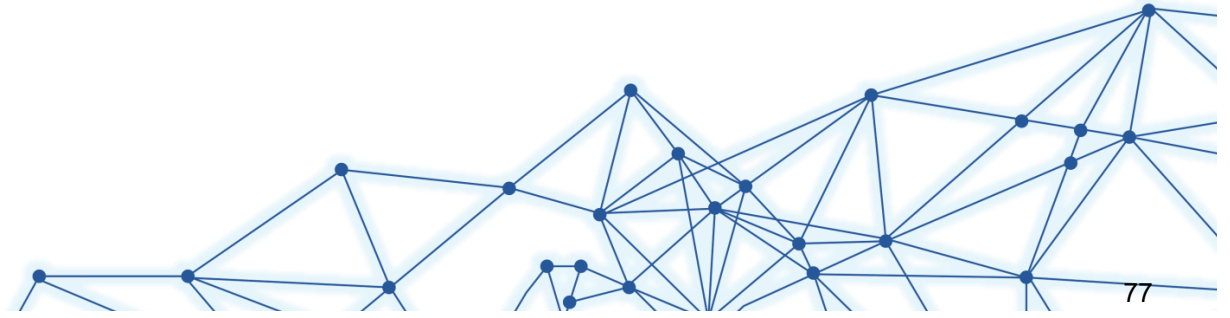




Public Lighting tariffs: change to terminology

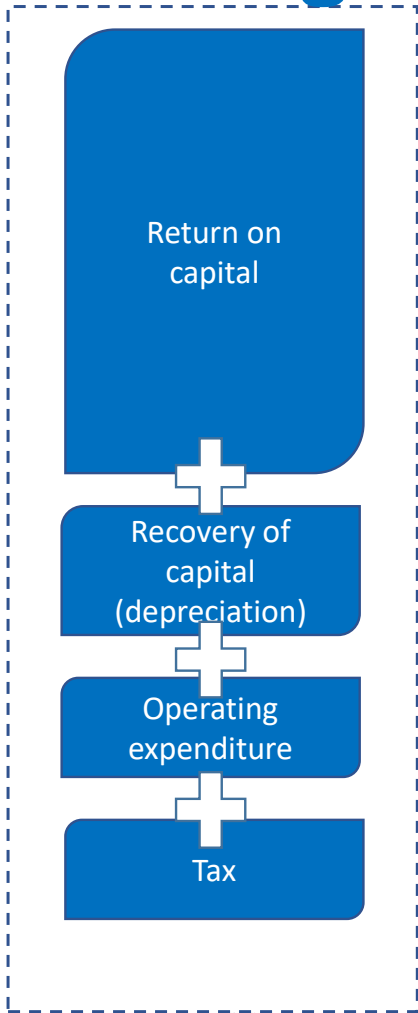
Following feedback, terminology used for the tariffs as part of our engagement with you

Current terminology	Proposed terminology
NPL1	Rate 1
NPL2	Rate 2
NPL3	Rate 3
NPL4	Rate 4



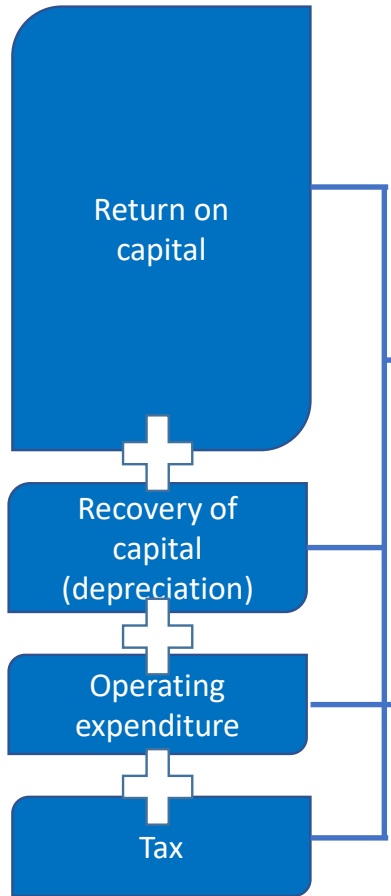
Recovery of costs based on funding arrangements

2025 Regulatory Determination Project



Recovery of costs based on funding arrangements

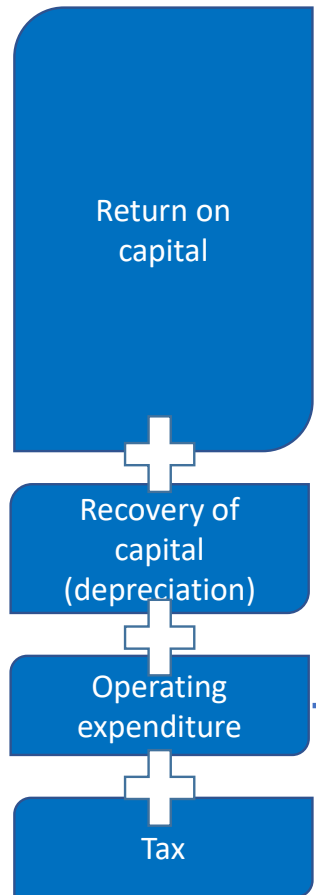
2025 Regulatory Determination Project



	Rate 1 (DNSP funded)	Rate 2 (Customer funded)	Rate 4 (Hybrid)	Rate 3 (owned and maintained by customers)
Capital costs (Capex)	✓			
Maintenance costs (Opex)	✓			

Recovery of costs based on funding arrangements

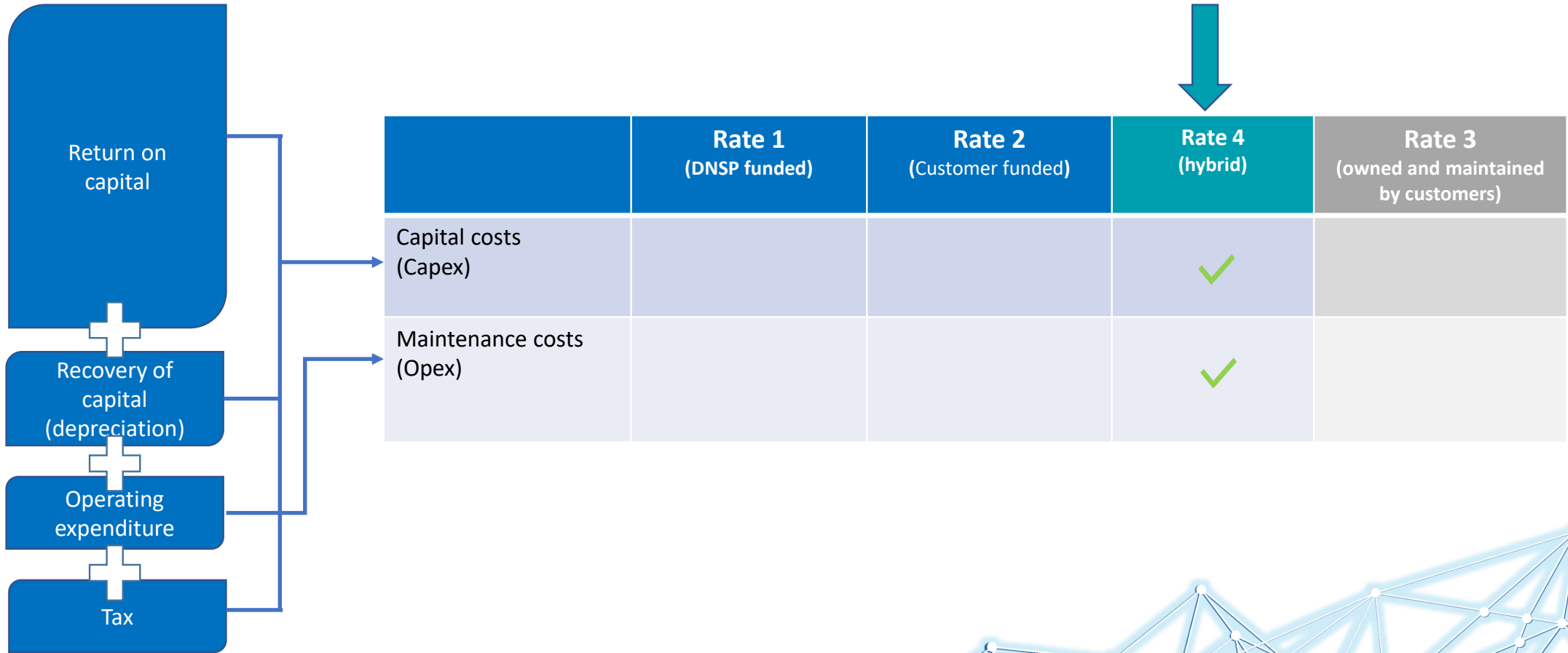
2025 Regulatory Determination Project



	Rate 1 (DNSP funded)	Rate 2 (Customer funded)	Rate 4 (Hybrid)	Rate 3 (owned and maintained by customers)
Capital costs (Capex)		✗		
Maintenance costs (Opex)		✓		

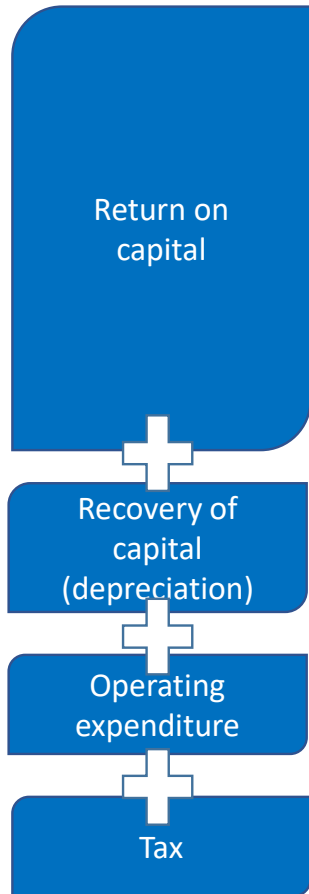
Recovery of costs based on funding arrangements

2025 Regulatory Determination Project



Recovery of costs based on funding arrangements

2025 Regulatory Determination Project



	Rate 1 (DNSP funded)	Rate 2 (Customer funded)	Rate 4 (hybrid)	Rate 3 (owned and maintained by customers)
Capital costs (Capex)				×
Maintenance costs (Opex)				×



Recovery of costs based on funding arrangements

2025 Regulatory Determination Project

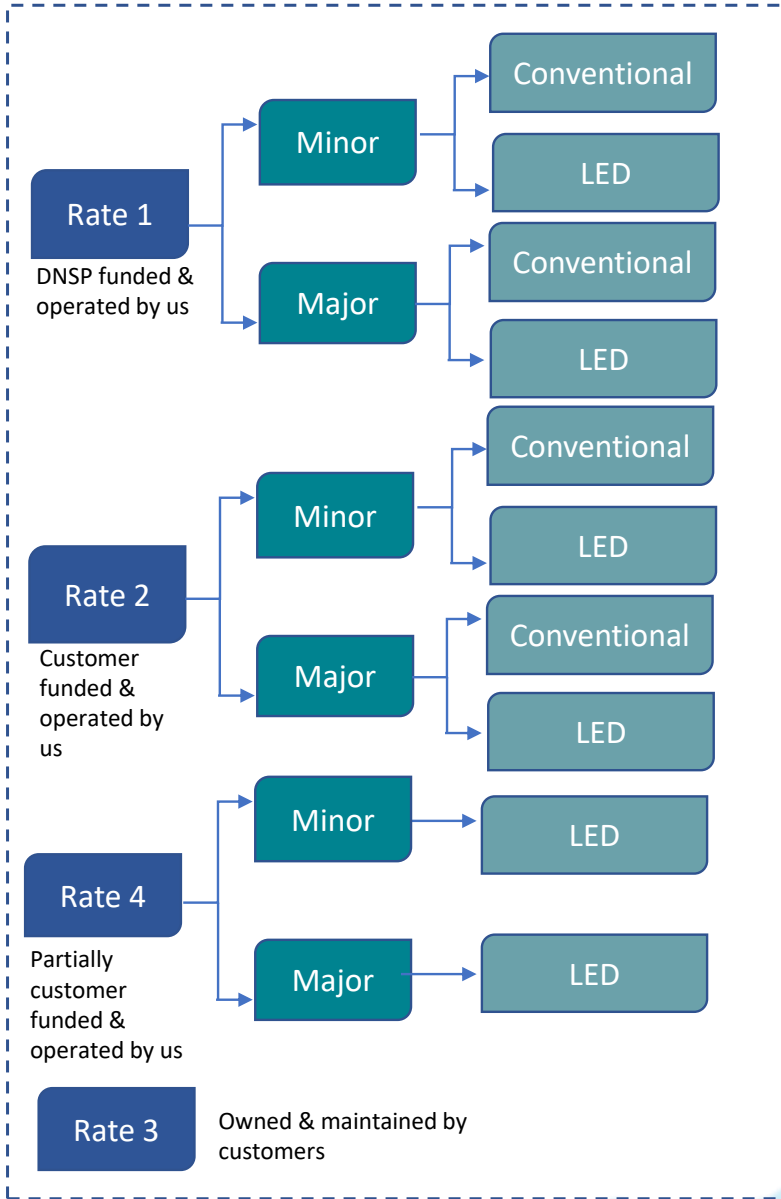
	Rate 1 (DNSP funded)	Rate 2 (Customer funded)	Rate 4 (hybrid)	Rate 3 (owned and maintained by customers)
Capital costs (Capex)	✓	✗	✓	✗
Maintenance costs (Opex)	✓	✓	✓	✗



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Public Lighting tariffs



- In addition to the funding arrangements i.e.
 - Road type: public lighting services are located on minor or major roads
- New public lighting tariffs introduced on 1 July 2020:
 - Split between LED and Conventional tariffs for Rate 1 and Rate 2
 - New LED Rate 4 tariffs for major and minor roads
 - Adjusted threshold between minor and major LED from 50W to 36 W
- The Rate 4 (minor and major) LED tariffs were developed in recognition that customer funded LED luminaires may be installed on DNSP funded public lighting infrastructure (poles, bracket and cabling) owned by Energex and Ergon. As a result, the Rate 4 tariffs sit between Rate 1 and Rate 2
- These new LED tariffs were developed to reflect:
 - The specific characteristics of the LED technology
 - The strong feedback received from some councils
 - The need to support the rollout of LED lights



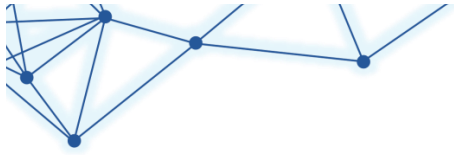
Public lighting tariffs & charges

- Prices for the public lighting tariffs (Rate 1,2 and 4) are adjusted every year to reflect inflation
- 2022-23 charges can be found in the 2022-23 Energex and Ergon Energy Pricing Proposals published on our websites & AER.

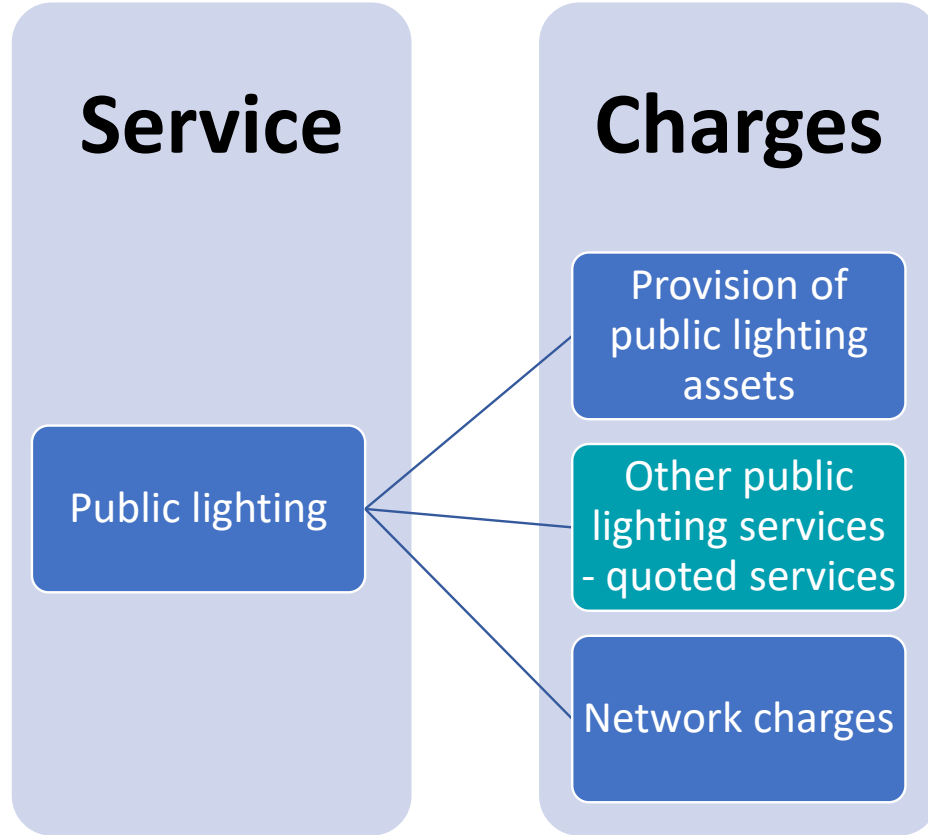


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Part 2 – Quoted services



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Other public lighting charges

- In addition to the public lighting tariffs (Rate 1, 2 and 4), customer requested public lighting services are charged on a quoted service basis.
- These projects are individually costed, based on actual costs and using the approved AER cost allocation methodology



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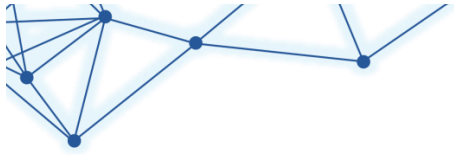
List of public lighting quoted services

Service / Remove	Description
New public lighting Installations	Construction of new public light services
Luminaire glare screens	Provision of unique luminaire glare screening or other customer requests
Review and audit services	Review, inspection and auditing of designs or construction works carried out by an accredited service provider undertaking 3 rd party works
Relocation, rearrangement	Relocation, rearrangement and removal of existing public light assets and energy efficient retrofit
Smart Controller Project	Costs associated with the implementation of a Smart Controller Scheme.
Exit Fees	The residual asset value of non-contributed public lights when the entire assets (pole, cabling, bracket, luminaire and lamp) are replaced before the end of their expected life.

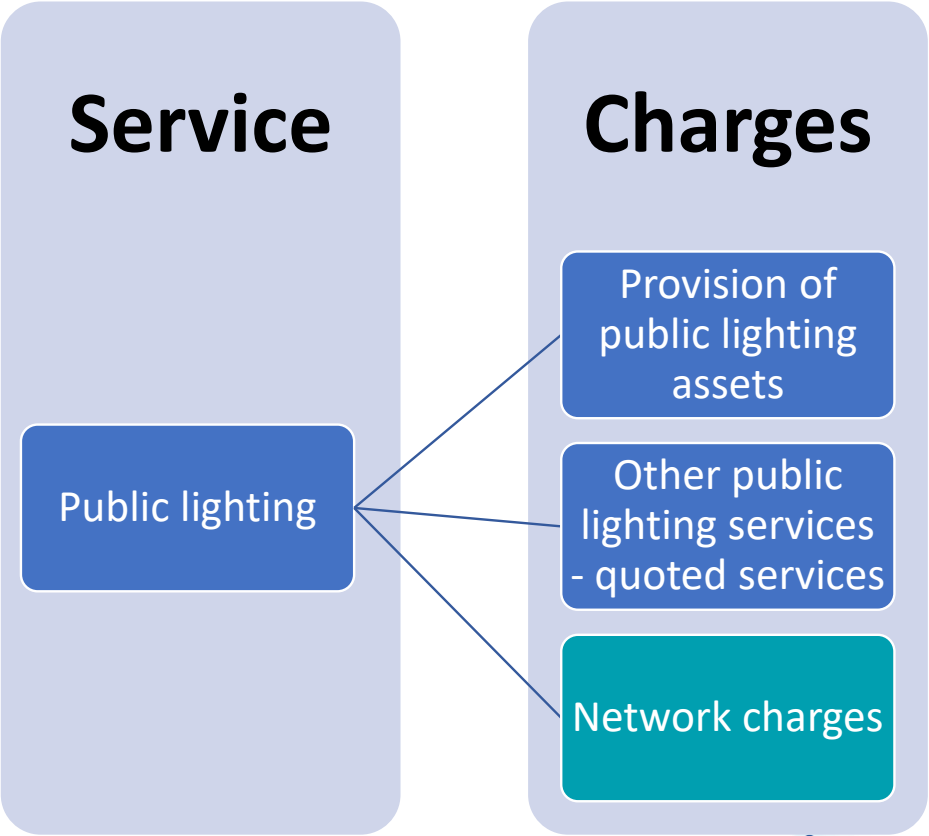


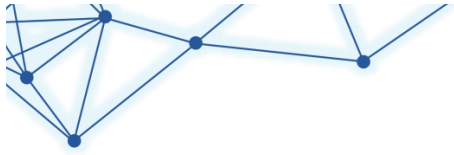
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Part 3 – Network charges





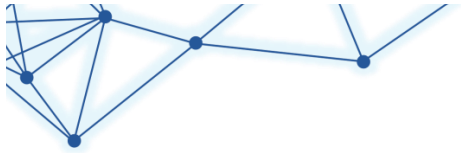
Public Lighting tariffs: unmetered supply

- Network costs relate to costs for the conveyance of electricity to the public lights (wires and poles)
- These cost are recovered via a volumetric charge (c/kWh)
- The volume charge is allocated based on estimated energy consumption for each category of luminaire contained in the Australian Energy Market Operator's (AEMO) unmetered load table.
- Unmetered supply assumes that public lighting loads are constant over time regardless of the assets' condition or changes in ambient lighting levels or daylight.
- Public Lighting Tariffs are contestable in the Market



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Recap on Feedback to date



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Feedback Register items

Asked

Do you anticipate the same tariff structure in 2025-2030 regulatory periods?

Answered

This decision is not yet made, please join in our information session on March 15th to learn how tariffs are currently designed as a prelude to the Proposed tariff structure to be held on April 26th or 27th. We are considering the possible introduction of a new Rate 5 if Smart Controllers are adopted and will be looking at the validity of current LED tariff. We are seeking your input to help us form our proposal.



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Feedback Register items

Asked

Is there any indication of what the tariff increases would be for next year and the remaining years of the current regulatory period ?

Answered

Charges get locked in annually as part of pricing process and are submitted to AER around February/March each year. Response from AER is received April/May for publishing in July. When publishing we also publish all forecasts for rest of determination period.

- Here is a link to the Energex 'price estimates'. Public lighting starts at page 11. You other queries may be on this page. https://www.energex.com.au/_data/assets/pdf_file/0018/1003563/EGX-Attachment-2-Indicative-Pricing-Schedule-2023-25-20220414-Public.pdf.
- Ergon's site is here for street lighting <https://www.ergon.com.au/network/connections/street-lighting-connections>



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Feedback Register items

Asked

Is it proposed to continue Rate 4 tariffs for the 2025-2030 period given the intent for Energex/Ergon to manage/fund LED replacements (e.g. will it still be an option for councils to contribute to the costs of upgrading from 2025 to benefit from saving through Rate 4 tariffs)?

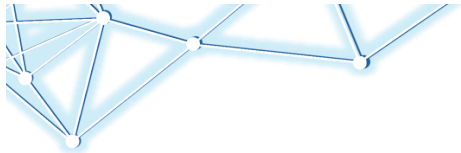
Answered

Yes – a council can accelerate LED conversion by contributing funding. This is done as a project using quote and offer.



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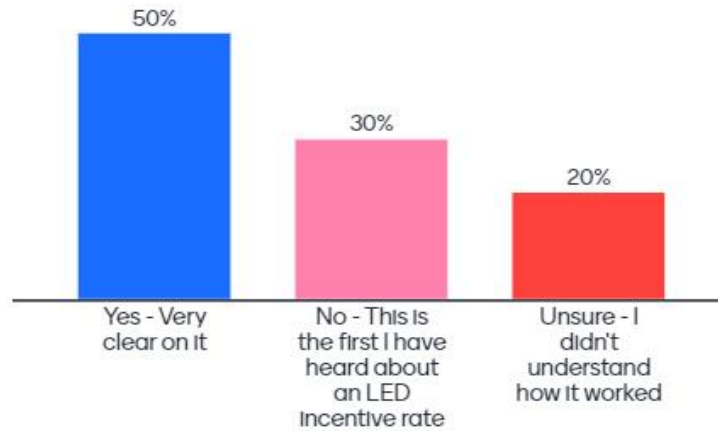
Results from both sessions

Go to www.menti.com and use the code 3543 9474

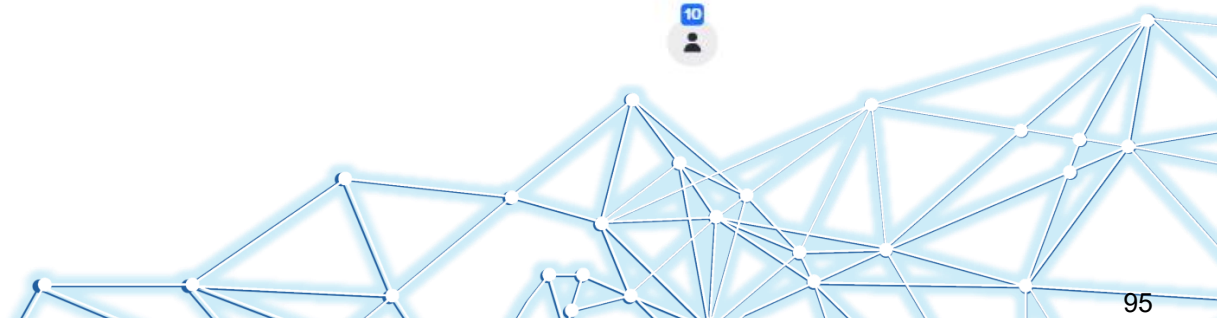


Are you familiar with the reduced LED tariffs?

Mentimeter



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What's next for Public Lighting?

- This session was designed as a prelude
- Further sessions being held in April will be presented to councils separately for each Network.
- These sessions will cover the key topics for consideration in our preparation of the draft proposal for the upcoming Regulatory period 25-30
- LED conversion strategies
 - Ergon Energy 4th April 2023
 - Energex 5th April 2023
- Follow up session on Smart Controllers 12th April 2023
- Network Tariff strategies :-
 - Ergon Energy 26th April 2023 &
 - Energex 27th April 2023



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Upcoming events – Public Lighting Forum page

Public Lighting - Council best contact details 2022/23.



Public Lighting Forum



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This forum offers the opportunity for Council, Local Government Association of Queensland and 'Main Roads' stakeholders to engage constructively, and deeply with those responsible for our public lighting services within our business, as well as provide an opportunity for us to seek feedback on specific matters under consideration.

Next Engagement Activity:

15 March 2023 – Information session - How Tariffs Are Designed. Intended to inform on the approach used by Energex and Ergon Energy to develop our forecast public lighting revenue and tariffs and improve understanding of terminologies and concepts.

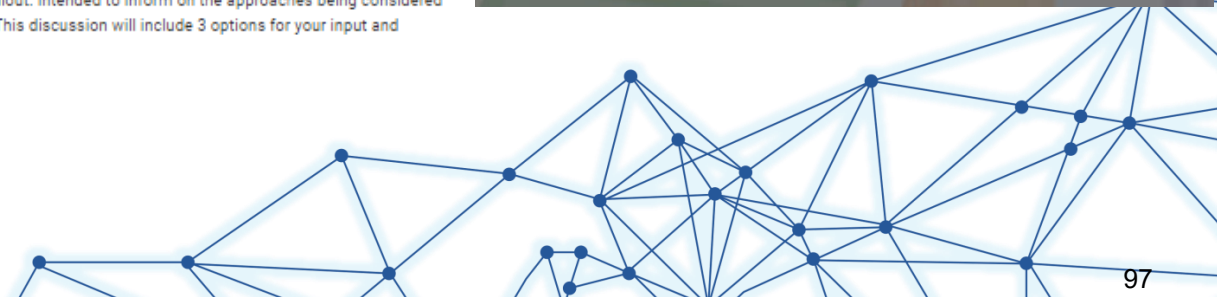
4 April 2023 – Information session - LED conversion rollout. Intended to inform on the approaches being considered by Ergon Energy Network to develop our forecast proposal. This discussion will include 3 options for your input and improve understanding of terminologies and concepts.

5 April 2023 – Information session - LED conversion rollout. Intended to inform on the approaches being considered by Energex Network to develop our forecast proposal. This discussion will include 3 options for your input and improve understanding of terminologies and concepts.

Smart Controller survey - Public Lighting




Part of Energy Queensland



Thank You – Any questions?

Genuine customer and stakeholder engagement is key to the development of our regulatory proposals



Part of Energy Queensland

TITLE:	Financial Report for March 2023	DOC REF: 11.3.2
REPORT BY:	Marie Chan Finance Manager	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.3: Decisions on new or enhanced community assets or facilities are viewed with the future financial impact on Council

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

Financial Summary as at 31st March 2023

CONTENT:

Cash Position

The Cash Position determines the expected money the Council should have after every period.

	30 st Mar-23	28 th Feb-23
Cash at Hand	18,011,365	16,679,571
Net Cash Equivalent (Debtors – Creditors)	259,286	1,958,672
Total	18,270,651	18,638,243

Income

Total revenues to 31st March 2023 are \$15,816,148. This equates to approx. 104% parity with this year's budget.

Expenditure

Operating expenses to 31st March 2023 are \$12,718,588. This equates to approx. 72% of this year's budget.

Liquidity

CBA		\$ 105,665
Floats		\$ 1,150
Investments		
CBA At Call 2.45%	\$ 6,642,728	
QTC 2.33%	<u>\$11,261,822</u>	<u>\$17,904,550</u>
Total		\$18,011,365

Additional Information on Cash Position:

Cash Balance as at 31 st March 2023	18,011,365
The following items need to be backed by cash	
Reserves 30th June	2,328,551
Funded Depreciation	4,530,869

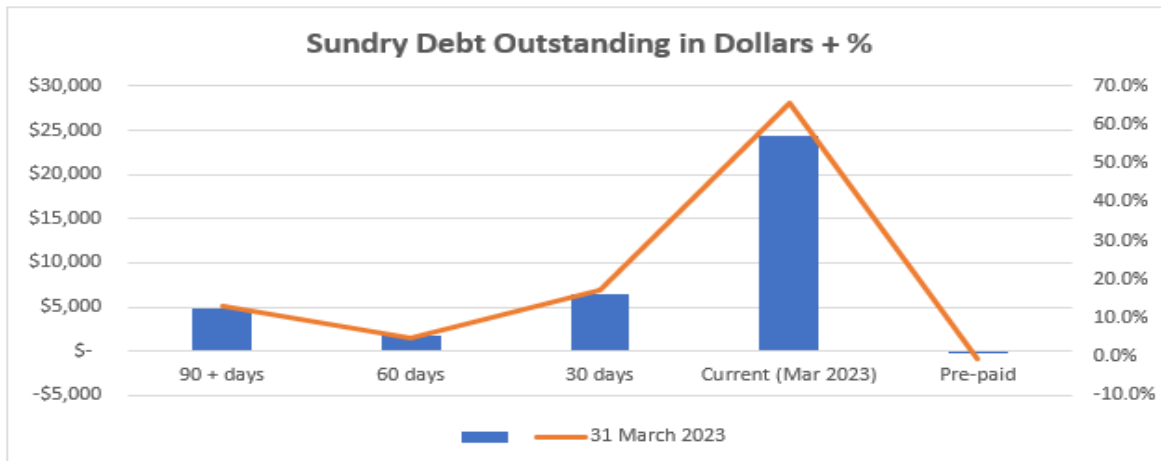
Less Depreciation accrued	(3,764,931)
Funded	
Funded Employee Entitlements (Current and Non-Current)	1,451,085
Grant Funding (paid in Advance)	4,620,289
Working Capital Cash	1,500,000
Capital Grants	4,557,793
Operating Result for 2022/2023	(1,460,233)
Less Capital Expenditure 2022/2023	(7,988,404)
	5,775,019
Cash unallocated as at 31 st March 2023	12,236,346

Aged Debtors 31st March 2023

DEBTOR	90 +	60	30	CURRENT	PRE-PAID	BALANCE
	4,890	1,764	6,449	24,430	(275)	37,258

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$4,890, which constitute 13% of the total debtors. Council's external Collection Agency has closed the file for \$960 of one debtor as the available contact details are obsolete. The balance either have a payment arrangement in place or are in discussions with Senior Finance Officer to Director of Corporate Services.



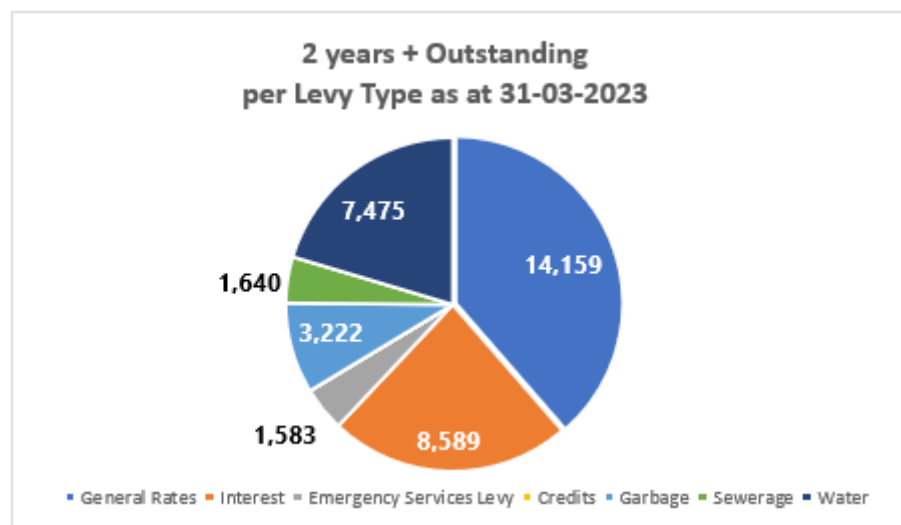
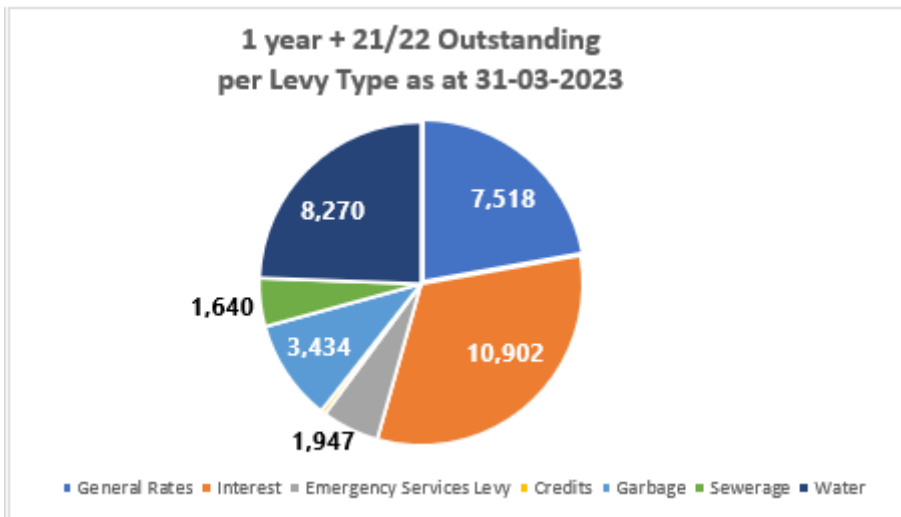
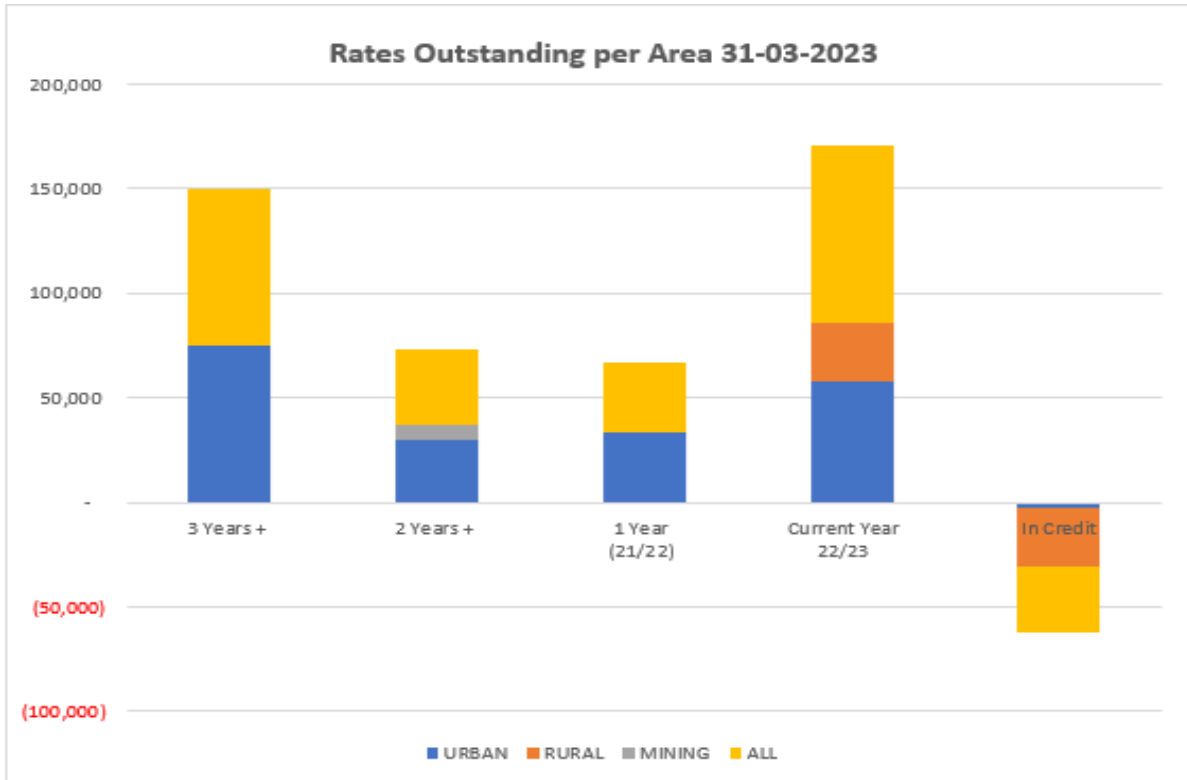
Creditors 31st March 2023

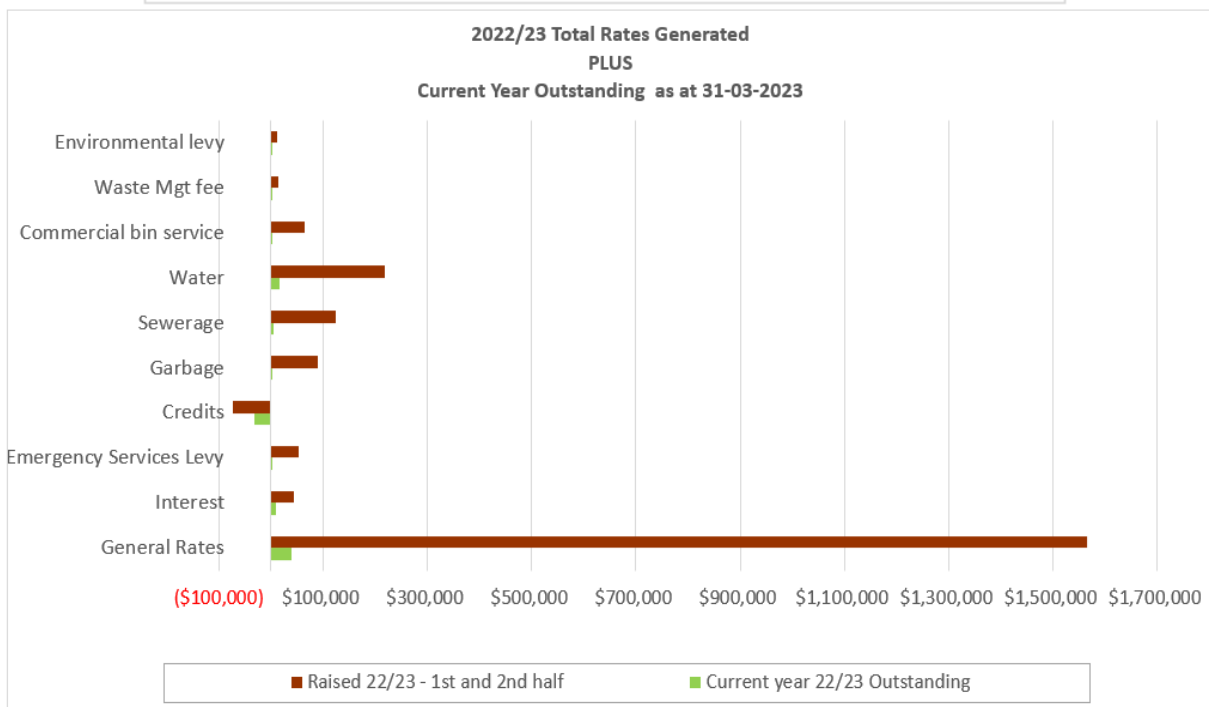
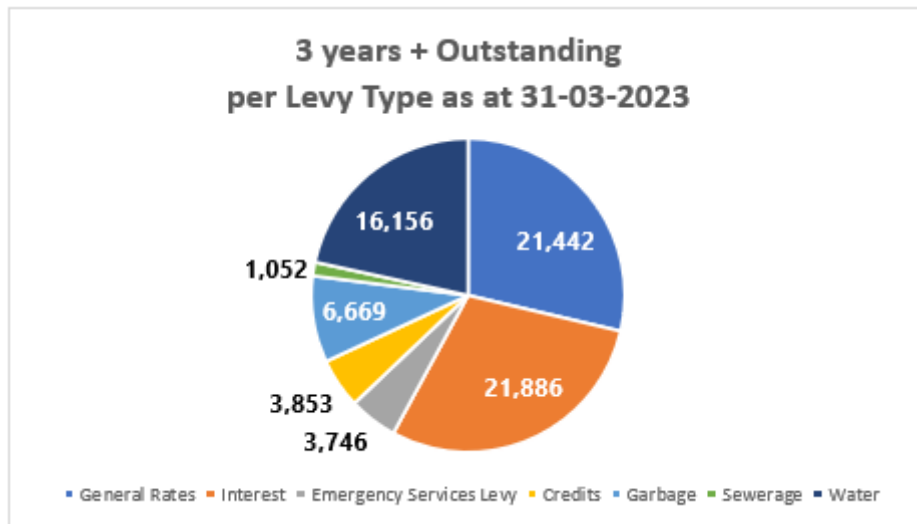
Total amount waiting for payment, not yet due **\$78,533**

Rates 31st March 2023

Total Outstanding **\$199,462**

RATES	3 Years +	2 Years +	1 Year (21/22)	Current Year 22/23	In Credit	Total Outstanding
URBAN	74,804	29,836	33,552	58,172	(2,584)	193,779
RURAL	-	-	-	27,267	(28,415)	(1,148)
MINING	-	6,831	-	-	(0)	6,831
ALL	74,804	36,667	33,552	85,439	(31,000)	199,462





CONSULTATION:
NIL

GOVERNANCE IMPLICATIONS:
NIL

RECOMMENDATION:
That the Finance Report for March 2023 Report be received for information.

- ATTACHMENTS:**
1. CONFIDENTIAL REDACTED - FS Income Statement Mar-23 [11.3.2.1 - 1 page]
 2. CONFIDENTIAL REDACTED - FS Balance Sheet Mar-23 [11.3.2.2 - 1 page]
 3. CONFIDENTIAL REDACTED - FS Cash Flow Statement Mar-23 [11.3.2.3 - 1 page]
 4. CONFIDENTIAL REDACTED - Revenue Expenses Mar-23 [11.3.2.4 - 2 pages]
 5. CONFIDENTIAL REDACTED - Capital Budget Update as at 31-03-23 [11.3.2.5 - 3 pages]
 6. CONFIDENTIAL REDACTED - Flood Damage Report 31-03-2023 [11.3.2.6 - 6 pages]

7. CONFIDENTIAL REDACTED - G- LGGSP 2022-24 as at 31-03-2023 [**11.3.2.7** - 1 page]
8. CONFIDENTIAL REDACTED - G- 2022 LRCI Progression Table- Phase 3 \$1,136,912 ends 30 th June 23 as at 31-03-23 [**11.3.2.8** - 1 page]
9. CONFIDENTIAL REDACTED - G-2021-2024 W 4 Q Progression Table \$1,026,667 31-03-2023 [**11.3.2.9** - 1 page]
10. CONFIDENTIAL REDACTED - G-2022 LRCI Progression Table- Phase 2 \$390,090 as at 31-03-2023 [**11.3.2.10** - 1 page]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	Budget Review Operational and Capital Budgets as at 31st March 2023	DOC REF: 11.3.3
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REPORT BY:	Kaylene Sloman Director of Corporate Services	DATE: 20/04/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Governance
 5.2: It is clearly evident in how Council does business
 5.2.1: Council's financial activities are monitored and managed well
 Key Priority 5: Governance
 5.3: Sustainability - our focus on value for money outcomes across the organisation
 5.3.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide a Budget Review to 31st March 2023 based on trends to date.

CONTENT:

The Budget review has been completed based on the best estimate of income and expenditure as known to 31st March 2023 for both Operational and Capital, please see handouts.

The review examines each line item and highlights changes based on trend or known variations as approved by Council or anticipated based on best estimate. A short comment against each item provides a brief outline of the basis for the revision and the summary on the last page provides an overall anticipated result, based on the information current at the time of preparation.

The budget review is recommended to Council for adoption.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Revision of Budget requires Council's endorsement.

RECOMMENDATION:

That the Budget Review to 31st March 2023 as presented to Council be received and that the revised budget variations as shown be adopted.

ATTACHMENTS:

1. CONFIDENTIAL REDACTED - Operational Budget Review March 23 [11.3.3.1 - 2 pages]
2. CONFIDENTIAL REDACTED - Capital Budget Review 31-03-2023 [11.3.3.2 - 4 pages]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore

11.4 Community Services

TITLE:	Community Services Report for March 2023	DOC REF: 11.4.1
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REPORT BY:	Julie Woodhouse Community Services Manager	DATE: 20/04/2023
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.2: Respecting our culture and heritage, past, present and future

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

Key Priority 6: Supporting local services and facilities

6.1: Facilitate opportunities

6.1.2: Provide community services through government funded programs for the benefit of disadvantage members of the community

6.2: Support an active healthy community

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Boulia the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

CONTENT:

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation currently	2
Total units available (includes 2 pensioner units)	1
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	0
Houses/units being renovated/painted	0
Formal applications for rental for February	0
Enquiries re housing availability for February	1

One unit and 2 houses are being kept for replacement employees.

Central West Health are still renting a house from us.

Attended several zoom meetings in March:

- Arts Qld
- RAPAD

- North Qld Sports Foundation
- Red Ridge

Two radio interviews were done, one with Radio 4RFM in Moranbah to talk about the Min Min Lights and one with the ABC North West to discuss the open house at the Encounter and discuss the refurbishment of the building.

Some photos were submitted for the Australia Day national photo competition which reflected what Australia Day was like in Boulia.

A submission has gone to the Lexus Melbourne Cup tour organisers to suggest Boulia be a part of the cup tour again in 2024. A suggestion from the Boulia Turf Club for a cocktail party in the hall may entice the organisers here again. It would be the “Min Min Lights Derby” cocktail evening and black and white dress to be worn similar to the Victoria Derby Day.

Longreach Council rang me regarding the *Get Ready* calendar we produced for 2023 as they were also most interested in doing something similar and loved the concept of the calendar with the weather photographs.

Grant updates:

The gambling community benefit submission has been reopened by the funding body after mistakenly being withdrawn from their end. Hopefully this has given us another chance to receive some funding from them.

Library report:

The library had a total of 86 visitors and one new member for march, this is double the figures for the same time in 2022.

There will be school holiday activities in April in conjunction with the Boulia community Support Services.

Sports Centre report:

Numbers of children attending the activity afternoons are 104 for March. Gym users for the centre since January are 41 users.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That Community Services March 2023 report be received for information.

ATTACHMENTS: Nil

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	Min Min Encounter & Boulia Heritage Centre Report – March 2023	DOC REF: 11.4.2
REPORT BY:	Karen Savage Tourism Officer	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

CONTENT:

Monthly Activity Statistics: March 2023

Sales – tickets/merchandise	\$589.00
MME total Visitor Stats	49
MME Tickets	5
BHC Tickets	0
COMBO Tickets	2
Rezdy Online Bookings during the month (no payment taken)	21

Social Media Statistics: March 2023:

Social media pages	Reached
TripAdvisor Review	0
Google Business Profile	429 (+11%)

REPORT ON ACTIVITIES HELD FOR FEBRUARY

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month
- Outback Queensland (OQTA) monthly report email by the 10th of each month

Our new notice board next to the reception desk at the Min Min Encounter is now an interactive information board covering the channel country as well as Boulia. This has been a useful aid when talking to tourists and the feedback has been very positive. KS attended the 4x4 Drive show in Brisbane this month and was able to sell Outback Queensland and in

particular Boulia as a premier touring destination. The show was a sell out and although they have been unable to provide exact numbers, suffice to say it was a VERY busy weekend.

The show has been running well with no glitches since the minor fixes of last month. Tourists are just now beginning to trickle in since the roads opened and we are receiving many phone calls asking if the roads are now suitable for April/May visits.

The official open day was held on the 24th of March to celebrate the refurbishment and upgrades to the centre. Nibbles and drinks were provided for all attendants.

Group Bookings:

No group bookings were received for this month.

Social Media

Explore Queensland Network: n/a

Merchandise:

Continuing to explore new merchandise. New book titles ordered and received both in Childrens Books and Adult books. Didgeridoo stock has been replenished and expanded. Maps updated and new stock received. Awaiting delivery of new coloured polo shirts for both Men and Ladies. New style of adult bucket hats ordered in various colours, these hats are adjustable with a wide brim and are SP50 rated. Exploring the possibility of becoming a dealer for 'Yeti' products

Boulia Heritage Centre:

The Heritage Centre now has separate pages in the new interactive notice board allowing for greater information which will hopefully increase visits this year.

General:

Many travellers aren't aware there are two centres, hopefully the new interactive notice board will encourage more visits to the Heritage Centre.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the Min Min Encounter & Boulia Heritage Centre Report – March 2023 be received for information.

ATTACHMENTS: Nil

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

12 Late Reports

TITLE:	Urandangi Bore - emergency restoration of asset	DOC REF: 12.1
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 20/04/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.6: Facilitate land and infrastructure planning and development that meets the needs of the community

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

To seek council approval to re-instate the bore at Urandangi as an emergency request due to recent flooding and the bore collapse.

CONTENT:

The December 2022 to March 2023 flood event had a devastating effect on Urandangi where the town was required to be evacuated. During the flood event, the town's only water supply provided by the bore was inundated and the bore subsequently collapsed. Queensland Reconstruction Authority (QRA) has given the approval to reinstate the bore under the reconstruction of essential assets.

Council will endeavour to secure a bore driller as soon as possible.

CONSULTATION:

Stuart Bourne – George Bourne and Associates.

GOVERNANCE IMPLICATIONS:

Replacement of bore will be funded by QRA

RECOMMENDATION:

- That the council approve the replacement of the bore under the reconstruction of essential assets (QRA).
- That council advise George Bourne and Associates to proceed with the procurement as soon as possible.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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13 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

14 General Business

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.