



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 19 August 2022
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.04 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Mr Ray Geraghty (Acting Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Ajay Agwan (Director of Works and Operations)
Mrs Nicole Tonkies (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

Councillor Britton, Councillor Edgar, Councillor Neilson and Councillor Norton declared Prescribed Conflict of Interests/Declarable Conflict of Interests in the late closed session report in accordance with the *Local Government Act 2009* as they all either have a prescribed or declarable conflict of interest, however as the report is for endorsement only, all Councillors are able to stay in the meeting and vote on the matter.

5 Mayoral Minutes

The Mayoral Minute - Report for July 2022 and the Mayoral Minute - RFCSNQ 2022 were carried over to the September 2022 Ordinary Meeting of Council.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson **Seconded:** Cr Edgar

That the minutes of the Ordinary Meeting held on 15th July 2022 be accepted.

Resolution No.: 2022/08.1 **Carried**

Moved: Cr Beauchamp **Seconded:** Cr Edgar

That the minutes of the 2022/23 Budget Meeting held on 15th July 2022 be accepted.

Resolution No.: 2022/08.2 **Carried**

9 Reports

9.1 Works and Operations

TITLE:	Engineering Service Report – Newsbrief for July 2022	DOC REF: 9.1.1
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PURPOSE: To inform Council on the progress of various items through an information update.
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Moved: Cr Britton

Seconded: Cr Norton

That the Engineering Services Report – Newsbrief for July 2022 be noted.

Resolution No.: 2022/08.3

Carried

TITLE:	Foreman Road Maintenance and Utility Services Report July 2022	DOC REF: 9.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of July 2022.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That Council receive the Foreman, Road Maintenance and Utility Services July 2022 Report for information.

Resolution No.: 2022/08.4

Carried

TITLE:	Foreman Roads Maintenance and Construction Report July 2022	DOC REF: 9.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Edgar

Seconded: Cr Britton

That Council receive the Foreman Roads Maintenance and Construction July 2022 Report for information.

Resolution No.: 2022/08.5

Carried

TITLE:	NDRRA Flood Damage Works Department July 2022 Report	DOC REF: 9.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the NDRRA Flood Damage Works Department July 2022 Report be received for information.

Resolution No.: 2022/08.6

Carried

TITLE:	Rural Lands Protection Officer July 2022 Report	DOC REF: 9.1.5
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Neilson

Seconded: Cr Britton

That the Rural Lands Protection Officer July 2022 Report be received for information.

Resolution No.: 2022/08.7

Carried

CLOSED MEETING AT 9.49 AM.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2022/08.8

Carried

OUT OF CLOSED SESSION AT 9.57 AM.

Moved: Cr Neilson

Seconded: Cr Norton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2022/08.9

Carried

The following recommendations were resolved from the closed session: 2022/08.10.

TITLE:	T2021-22.29: Plant Hire, Trade Services and Supplies Tender	DOC REF: 15.1
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PURPOSE: To provide a summary and a recommendation for the award of Tender T2021-22.29: Plant Hire, Trade Services and Supplies.
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Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Councillor Britton, Councillor Edgar, Councillor Neilson and Councillor Norton declared Prescribed Conflict of Interests/Declarable Conflict of Interests in the late closed session report in accordance with the Local Government Act 2009 as they all either have a prescribed or declarable conflict of interest, however as the report is for endorsement only, all Councillors are able to stay in the meeting and vote on the matter.

The original report presented to Council suggested a validity period of 12 months, however Council staff have proposed to the Councillors that while the validity period remain for a period of twelve (12) months, an option to extend for additional twelve (12) month increments to a maximum total of thirty-six (36) months up to 30th June 2025 be added.

Moved: Cr Neilson

Seconded: Cr Norton

That Bouliia Shire Council approves the list of suppliers presented in the tender summary report for T2021-22.19: Plant Hire, Trade Services and Suppliers, for a validity period of twelve (12) months with an option to extend for additional twelve (12) month increments to a maximum total of thirty-six (36) months up to 30th June 2025.

Resolution No.: 2022/08.10

Carried

9.2 Office of the Chief Executive

TITLE:	Chief Executives Report for July 2022	DOC REF: 9.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Neilson

Seconded: Cr Britton

That the CEO July 2022 report be received for information.

Resolution No.: 2022/08.11

Carried

TITLE:	Action List Update July 2022	DOC REF: 9.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Norton

Seconded: Cr Britton

That Council receive the Action List update for July 2022 for information.

Resolution No.: 2022/08.12

Carried

TITLE:	Workplace Health and Safety - WHSA / RRTW July 2022 Report	DOC REF: 9.2.3
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PURPOSE:

To inform Council of progressions and or issues of concern regarding WH&S.

Moved: Cr Norton

Seconded: Cr Beauchamp

That Council receive the Workplace Health and Safety - WHSA / RRTW July 2022 Report for information.

Resolution No.: 2022/08.13

Carried

TITLE:	Policy Review – Drug and Alcohol Policy	DOC REF: 113
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PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with changes to the Drug and Alcohol Policy.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That the Drug and Alcohol Policy, policy 114, as presented be adopted.

Resolution No.: 2022/08.14

Carried

9.3 Corporate Services

TITLE:	Director of Corporate Services July 2022 Report	DOC REF: 9.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

Moved: Cr Edgar

Seconded: Cr Britton

That the Director of Corporate Services July 2022 Report be adopted as presented.

Resolution No.: 2022/08.15

Carried

Mr Agwan left the meeting at 10.47 am.

TITLE:	Finance Manager July 2022 Report	DOC REF: 9.3.2
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PURPOSE:

Financial Summary as at 31st July 2022.

Moved: Cr Norton

Seconded: Cr Britton

That the Finance Managers Report for July 2022 be received for information.

Resolution No.: 2022/08.16

Carried

9.4 Community Services

TITLE:	July Community Services Report	DOC REF: 9.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities and services.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That the Community Services Report for July 2022 be received for information.

Resolution No.: 2022/08.17

Carried

TITLE:	Housing issues in Boulia	DOC REF: 9.4.2
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PURPOSE:

To update Council on a meeting that was held regarding Social Housing and investment in Boulia.

Moved: Cr Neilson

Seconded: Cr Edgar

That Council receive the Housing issues in Boulia report for information.

Resolution No.: 2022/08.18

Carried

TITLE:	Min Min Encounter & Boulia Heritage Centre Report – July 2022	DOC REF: 9.4.3
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Edgar

Seconded: Cr Britton

That the Min Min Encounter & Boulia Heritage Centre Report – July 2022 be received for information.

Resolution No.: 2022/08.19

Carried

10 Late Reports

Nil

11 General Business

There was no general business to be noted at this meeting.

12 Meeting Closure

The Mayor closed the meeting at 11.23 am.

14 Confirmed

Minutes Confirmed 16th September 2022
Resolution No.: 2022/09.4