



**MINUTES OF THE Budget Meeting
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 23 June 2023
COMMENCING AT 9:00 am**

1 Meeting Opening

The Mayor opened the meeting at 4.03 pm.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mrs Nicole Tonkies (Relieving Executive Assistant)

1 Reports

1.1 Mayor's Budget Meeting Report

TITLE:	Mayor's Report 2023-2024	DOC REF: 1.1.1
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PURPOSE:

To deliver a balanced and long-term financial budget for the Boulia Shire Council.

Moved: Cr Neilson

Seconded: Cr Edgar

That the Council adopt the proposed 2023/2024 Budget, operational and capital.

Resolution No.: 2023/B6.1

Carried

1.2 Proposed Budget 2023-2024 Operational & Capital

TITLE:	Proposed Budget 2023-2024 Operational & Capital	DOC REF: 1.2.1
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PURPOSE:

Information shown on individual areas of Council and the proposed budget set for 2023-2024.

Moved: Cr Britton

Seconded: Cr Norton

That the Operational and Capital Budget as presented be adopted and be reviewed and reported on back to Council on a quarterly basis as per the Local Government Regulation 2012.

Resolution No.: 2023/B6.2

Carried

1.3 Financial Statements

TITLE:	Financial Statements 2023/2024 - 2025/2026	DOC REF: 1.3.1
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PURPOSE:

Presentation of Financial Statements for the following 3 years.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Financial Statements for 2023/24 - 2025/26 Report as presented be accepted.

Resolution No.: 2023/B6.3

Carried

1.4 Measures of Financial Sustainability

TITLE:	Measures of Financial Sustainability 2023/2024	DOC REF: 1.4.1
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PURPOSE:

Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting.

Moved: Cr Edgar

Seconded: Cr Norton

That in accordance with Section 169(2)(a) of the Local Government Regulation 2012, the 2023/2024 Boulia Shire Council Long Term Financial Forecast – 2023/2024 be hereby adopted.

Resolution No.: 2023/B6.4

Carried

1.5 Policy Reviews

1.5.1 Policy 101 - Purchasing and Acquisition

TITLE:	Policy 101 - Purchasing and Acquisition	DOC REF: 1.5.1
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PURPOSE:

To review and update Council’s policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Britton

Seconded: Cr Neilson

1. *That Policy 101 Purchasing and Acquisition as presented be adopted.*

2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.5

Carried

1.5.2 Policy 107 - Debt Policy

TITLE:	Policy 107 - Debt Policy	DOC REF: 1.5.2
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Neilson

Seconded: Cr Beauchamp

1. That Policy 107 Debt Policy as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.6

Carried

1.5.3 Policy 109 – Revenue Policy

TITLE:	Policy 109 – Revenue Policy	DOC REF: 1.5.3
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Britton

Seconded: Cr Norton

1. That Policy 109 Revenue Policy 2023/24 as presented be adopted.
2. That a copy of the policy be loaded into the Councillor hub.

Resolution No.: 2023/B6.7

Carried

1.5.4 Policy Review 110 Internal Audit Policy

TITLE:	Policy Review 110 Internal Audit Policy	DOC REF: 1.5.4
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Edgar

Seconded: Cr Neilson

1. That Policy 110 Internal Audit Policy 2023/2024 as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.8

Carried

1.5.5 Policy 119 - Investment Policy 2023/2024

TITLE:	Policy 119 - Investment Policy 2023/2024	DOC REF: 1.5.5
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Beauchamp

Seconded: Cr Norton

1. That Policy 119 Investment Policy 2023/2024 as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.9

Carried

1.5.6 Policy 133 - Fraud and Corruption Control

TITLE:	Policy 133 - Fraud and Corruption Control	DOC REF: 1.5.6
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PURPOSE:

To define Council's position in relation to fraud and corruption by:

- Acknowledging Council's obligations as a public sector entity to eradicate all instances of fraudulent and corrupt activities through appropriate control measures;
- Establishing Council's commitment to the promotion and proper management of the fraud and corruption management framework

Moved: Cr Britton

Seconded: Cr Edgar

1. That Policy 133 Fraud and Corruption Control Policy as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.10

Carried

1.5.7 Policy 139 Related Parties Disclosure

TITLE:	Policy 139 Related Parties Disclosure	DOC REF: 1.5.7
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PURPOSE:

Is to define the parameters for related party transactions and the level of disclosure and reporting required to achieve compliance with *Australian Accounting Standard AASB 124 – Related Party Disclosures*.

Moved: Cr Britton

Seconded: Cr Neilson

1. That Policy 139 Related Parties Disclosure Policy 2023/2024 as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.11

Carried

1.5.8 Policy 145 Community Facilities Hire

TITLE:	Policy 145 Community Facilities Hire	DOC REF: 1.5.8
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PURPOSE:

To give guidance on the hiring of community facilities to ensure community enjoyment and facility longevity.

Moved: Cr Britton

Seconded: Cr Norton

1. That Policy 145 Community Facilities Hire Policy as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.12

Carried

1.5.9 Policy 158 Landfill Remediation

TITLE:	Policy 158 Landfill Remediation	DOC REF: 1.5.9
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PURPOSE:

To consider Council's Financial Management obligations in relation to the management and restoration of the Boulia Landfill.

Moved: Cr Britton

Seconded: Cr Edgar

1. That Policy 158 Landfill Remediation as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.13

Carried

1.5.10 Policy 162 Environmental Levy

TITLE:	Policy 162 Environmental Levy	DOC REF: 1.5.10
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PURPOSE:

To provide clarity on how the funds from the Environmental Levy can be utilised.

Moved: Cr Britton

Seconded: Cr Neilson

1. That Policy 162 Environmental Levy Policy as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2023/B6.14

Carried

1.6 Revenue Statement

1.6.1 Revenue Statement 2023-2024

TITLE:	Revenue Statement 2023-2024	DOC REF: 1.6.1
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PURPOSE:

This Revenue Statement is based on the principles set out in Council's Revenue Policy and has been formulated in accordance with section 172 of the Local Government Regulation 2012.

Moved: Cr Neilson

Seconded: Cr Britton

1. That in accordance with Section 169(2)(b) of the Local Government Regulation 2012, the 2023/2024 Boulia Shire Revenue Statement be hereby adopted.
2. That in accordance with section 81 of the Local Government Regulation 2012, the categories into which rateable land is categorised, and the description of those categories for the 2023/2024 financial year be as set out in the first table appearing in Council's Revenue Statement 2023/2024.

3. *That in accordance with section 257 of the Local Government Act 2009, Council delegates to the Chief Executive Officer the power, contained in subsections (4) and (5) of section 81 of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.*
4. *That in accordance with section 94 of the Local Government Act 2009 and sections 80 and 77 of the Local Government Regulation 2012, the differential general rates, and minimum general rates, for the 2023/2024 financial year be as set out in the first table appearing in Council's Revenue Statement 2023/2024.*
5. *That in accordance with section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to levy a cleansing utility charges, as further detailed in Council's Revenue Statement 2023/2024.*

The cleansing utility charges shall be:

 - *\$379.00 per annum for Residential occupied premises (collected once per week)*
 - *\$195.00 per annum for Additional Bin service at Residential occupied premises (collected once per week)*
 - *\$1,227.00 per annum for Commercial Bin Service (collected three times per week 2 bins)*

Where a service is provided for only part of the year cleansing charges will be levied on a pro rata time basis.

Charges for the collection of industrial and bulk waste will be based on type of waste, volume and frequency of collection. Charges will be determined on a cost recovery basis as required.
6. *That in accordance with section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to levy a waste management utility charge, as further detailed in Council's Revenue Statement 2023/2024.*

The waste management utility charge shall be:

 - *\$90.00 per annum for all unoccupied / vacant land in townships and all rural properties within a 30 kilometres radius of the townships of Boulia and Urandangi.*
7. *That in accordance with section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012 sewerage utility charges for the 2023/2024 year are made and will be levied for the purposes of providing for the removal of refuse from all occupied premises (domestic and commercial), as further detailed in Council's Revenue Statement 2023/2024.*
 - *The sewerage utility charge (connected) shall be \$482.00 per annum.*
 - *The sewerage utility charge (not connected) shall be \$194.00 per annum.*
 - *Commercial properties shall be charged based on a comparison to a standard house block, dependant on its size, use and impact on these services.*
8. *That in accordance with section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Boulia Shire Council hereby levies Water Utility Charges for the Financial Year 2023/2024, as further detailed in Council's Revenue Statement 2023/2024.*
 - *The water utility charge shall be \$683.00 per annum.*
 - *The vacant land water utility charge shall be \$493.00 per annum.*
 - *Commercial properties shall be charged based on a comparison to a standard house block, dependant on its size, use and impact on these services.*

9. That in accordance with section 94 of the Local Government Act 2009 and section 103 of the Local Government Regulation 2012, Council resolves to levy an environmental separate charge, as further detailed in Council's Revenue Statement 2023/2024.

The environmental separate charge shall be:

- \$50.00 per annum for all properties in the Boulia Shire.

10. That in accordance with section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:

- for half year 1 July 2023 to 31 December 2023 – in August/September 2023;
and
- for the half year 1 January 2024 to 30 June 2024 – in February/March 2024.

Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 clear days of the date of the issue of the rate notice.

11. That in accordance with section 133 of the Local Government Regulation 2012 a charge of 11.64 percent compounding interest calculated on daily rests be hereby made and levied on rates and charges that are 30 days overdue starting on 1st July 2023.

12. That in accordance with section 130 of the Local Government Regulation 2012 a discount of 4% be allowed for all current Council rates & charges (excluding fire levy) if paid within 30 days of issue, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full.

13. That in accordance with sections 121 & 122 of the Local Government Regulation 2012 Council will not charge general rates to pensioners who reside in their own premises within the townships of Boulia and Urandangi provided there are no outstanding rates from previous periods.

14. Council offers a **30% subsidy** on all **services** (excepting the fire levy) to pensioners who reside in their own premises within the townships of Boulia and Urandangi. This subsidy is in addition to the 20% subsidy offered by the State Government with both subsidies capped at \$180.00 per annum, each.

Resolution No.: 2023/B6.15

Carried

Long Term Financial Forecast:

Moved: Cr Britton

Seconded: Cr Neilson

That in accordance with Section 169(2)(a) of the Local Government Regulation 2012, the 2023/2024 Boulia Shire Council Long Term Financial Forecast - 2023/24 be hereby adopted.

Resolution No.: 2023/B6.16

Carried

Differential General Rate Categories:

Moved: Cr Beauchamp

Seconded: Cr Edgar

That pursuant to s80 of the Local Government Regulation 2012, Boulia Shire Council hereby levies Differential General Rates and sets Minimum General Rates for each category, in

accordance with s77 of the Local Government Regulation 2012 for the 2023/2024 financial year as set out in Council's Revenue Statement 2023/2024.

Resolution No.: 2023/B6.17

Carried

Utility Charges:

Cleansing:

Moved: Cr Neilson

Seconded: Cr Norton

In accordance with s99 Local Government Regulations 2012, Council resolves to levy a commercial waste collection and disposal charge according to Council's Revenue Statement 2023/2024.

The cleansing charges shall be:

\$379.00 per annum for Residential occupied premises (collected once per week)

\$195.00 per annum for Additional Bin service at Residential occupied premises (collected once per week)

\$1,227.00 per annum for Commercial Bin Service (collected three times per week 2 bins)

Where a service is provided for only part of the year cleansing charges will be levied on a pro rata time basis.

Charges for the collection of industrial and bulk waste will be based on type of waste, volume and frequency of collection. Charges will be determined on a cost recovery basis as required.

Resolution No.: 2023/B6.18

Carried

Waste Management Facility

Moved: Cr Neilson

Seconded: Cr Edgar

In accordance with s99 Local Government Regulations 2012, Council resolves to levy a waste management facility levy according to Council's Revenue Statement 2023/2024. The waste management facility charge shall be: \$90.00 per annum for all unoccupied / vacant land in townships and all rural properties within a 30 kilometres radius of the townships of Boulia and Urandangi.

Resolution No.: 2023/B6.19

Carried

Environmental:

Moved: Cr Norton

Seconded: Cr Britton

In accordance with s103 Local Government Regulations 2012, Council resolves to levy an environmental levy according to Council's Revenue Statement 2023/2024.

The environmental charge shall be:

\$50.00 per annum for all properties in the Boulia Shire.

Resolution No.: 2023/B6.20

Carried

Sewerage:

Moved: Cr Neilson

Seconded: Cr Britton

That in accordance with s94 of the Local Government Act 2009 and s99 Local Government Regulations 2012 cleansing charges for the 2023/2024 year are made and will be levied for the purposes of providing for the removal of refuse from all occupied premises (domestic and commercial) according to Council's Revenue Statement 2023/2024.

The residential house block sewerage charge shall be \$482.00 per annum.

The vacant land sewerage charge shall be \$194.00 per annum.

Commercial properties shall be charged based on a comparison to a standard house block, dependant on its size, use and impact on these services.

Resolution No.: 2023/B6.21 **Carried**

Bouliia and Urandangi Water Schemes:

Moved: Cr Britton **Seconded: Cr Beauchamp**

That pursuant to s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Bouliia Shire Council hereby levies Water Charges for the Financial Year 2022/2023 according to Council's Revenue Statement 2023/2024.

The residential house blocks water service charge shall be \$683.00 per annum.

The vacant land water service charge shall be \$493.00 per annum.

Commercial properties shall be charged based on a comparison to a standard house block, dependant on its size, use and impact on these services.

Resolution No.: 2023/B6.22 **Carried**

Interest:

Moved: Cr Edgar **Seconded: Cr Britton**

That in accordance with s133 of the Local Government Regulation 2012 a charge of 11.64 percent compounding interest calculated on daily rests be hereby made and levied on rates and charges that are 30 days overdue starting on 1st July 2023.

Resolution No.: 2023/B6.23 **Carried**

Discount:

Moved: Cr Norton **Seconded: Cr Neilson**

That in accordance with s130 of the Local Government Regulation 2012 a discount of 4% be allowed for all current Council residential rates & charges (excluding fire levy) if paid within 30 days of issue, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full for the 2023/2024 year.

Resolution No.: 2023/B6.24 **Carried**

Council Pensioner Rate Remission:

Moved: Cr Britton **Seconded: Cr Norton**

That in accordance with s121 & 122 of the Local Government Regulation 2012 Council will not charge general rates to pensioners who reside in their own premises within the townships of Boulia and Urandangi and that Council offers a 30% subsidy on all services (excepting the fire levy) to pensioners who reside in their own premises within the townships of Boulia and Urandangi. This subsidy is in addition to the 20% subsidy offered by the State Government with both subsidies capped at \$180.00 per annum each.

Resolution No.: 2023/B6.25

Carried

1.7 Fees and Charges

1.7.2 2023-2024 Fees and Charges

TITLE:	2023-2024 Fees and Charges	DOC REF: 1.7.2
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PURPOSE:

To review and update Council's register of cost-recovery fees for the new financial year, 2023/2024, in accordance with the Local Government Act s97 and s98.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That in accordance with section 97 of the Local Government Act 2009, the 2023/2024 Fees and Charges as presented in the Boulia Shire Council Budget Papers 2023/2024 be hereby adopted.

Resolution No.: 2023/B6.26

Carried

1.8 Draft Operational Plan 2023-2024

1.8.1 Operational Plan 2023-2024 to be adopted

TITLE:	Operational Plan 2023-2024 to be adopted	DOC REF: 1.8.1
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PURPOSE:

The Operational Plan from 1st July 2023 to 30th June 2024 has been prepared and is supported by the 2023-2024 budget. It reflects Council's objectives in relation to the Corporate Plan 2020-2024 and progress towards goals Council aims to achieve.

Moved: Cr Britton

Seconded: Cr Edgar

1. *That Council adopt the proposed 2023-2024 Operational Plan.*
2. *That the report be displayed on the Council website.*
3. *That the actions and deliverables from 2023-2024 Operational Plan be reported to Council on a quarterly basis as per the Local Government Regulation 2012.*

Resolution No.: 2023/B6.27

Carried

2 Meeting Closure

The Mayor closed the meeting at 5 pm.

3 Confirmed

Minutes confirmed: 28th July 2023

Resolution No.: 2023/7.24