



# BOULIA SHIRE COUNCIL

Minutes of the ORDINARY MEETING  
of the Boulia Shire Council  
held on Friday 23 August 2024  
commencing at 9:00 am

## 1 Meeting Opening with the Acknowledgement of Traditional Owners

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 9 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

## 2 Present

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton  
Councillor Julie Woodhouse

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mr Henry Mascarenhas (Director of Works and Operations)  
Miss Lily Williams (Executive Assistant)

## 3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

## 4 Declaration of Interests

*Moved: Cr Woodhouse*

*Seconded: Cr Neilson*

It is to be noted that Councillor Rick Britton declared a Declarable Conflict of Interest in the following reports in accordance with the *Local Government Act 2009*.

- 11.2.5 Policy Review - Town Common Policy, as he owns land neighbouring the Town Common.
- 12.1.1 Rodeo Paddock Lease - due for review, as he owns land neighbouring the Rodeo Paddock.

In accordance with the *Local Government Act 2009*, Councillor Britton has elected to leave the meeting while these matters are discussed and voted on.

Resolution No.: 2024/08.1

*Carried*

## 5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

## 6 Notice of Motion

There were no notices of motions to be noted at this meeting.

## 7 Request to Address Council in a Public Forum

There were no requests to address the Council.

## 8 Petitions

There were no petitions presented to Council.

## 9 Deputations

Mrs Kim Mc Kelvie, Boullia Shire Resident, joined the meeting to discuss a letter she recently sent to Council regarding various facility standards and Council support to community.

## 10 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson

Seconded: Cr Norton

That the minutes of the Ordinary Meeting held on 26th July 2024 be accepted.

Resolution No.: 2024/08.2

Carried

Mrs Kim Mc Kelvie joined the meeting at 9.22 am.

Mrs Mc Kelvie made some suggestions in relation to tourism opportunities within the Shire (to be reflected in the action list). Mrs Mc Kelvie's letter to Council was also addressed.

Mrs Mc Kelvie left the meeting at 9.53 am.

## 11 Reports

### 11.1 Works and Operations

<b>TITLE:</b>	Director of Works and Operations July 2024 Report	<b>DOC REF:</b> 11.1.1
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for July 2024.

Moved: Cr Britton

Seconded: Cr Neilson

That Council receive the Director of Works and Operations July 2024 Report for information.

Resolution No.: 2024/08.3

Carried

<b>TITLE:</b>	Engineering Service Report July 2024	<b>DOC REF:</b> 11.1.2
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**PURPOSE:**

To inform Council on the progress of various items through an information update.

Moved: Cr Beauchamp

Seconded: Cr Woodhouse

That the Engineering Services Report – Newsbrief for July 2024 be noted.

Resolution No.: 2024/08.4

Carried

<b>TITLE:</b>	Foreman Town Services and Utilities Report July 2024	<b>DOC REF:</b> 11.1.3
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of July 2024.

*Moved:* Cr Norton

*Seconded:* Cr Woodhouse

That Council receive the Foreman Town Services and Utilities July 2024 Report for information.

*Resolution No.: 2024/08.5*

*Carried*

<b>TITLE:</b>	Foreman Road Maintenance and Construction Report July 2024	<b>DOC REF:</b> 11.1.4
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for July 2024.

*Moved:* Cr Neilson

*Seconded:* Cr Britton

That Council receive the Foreman Roads, Construction and Maintenance July 2024 Report for information.

*Resolution No.: 2024/08.6*

*Carried*

<b>TITLE:</b>	QRA Flood Damage Works Department July 2024	<b>DOC REF:</b> 11.1.5
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for July 2024.

*Moved:* Cr Neilson

*Seconded:* Cr Britton

That the QRA Flood Damage Works Department July 2024 Report be received for information.

*Resolution No.: 2024/08.7*

*Carried*

<b>TITLE:</b>	Rural Lands Protection Officer July 2024 Report	<b>DOC REF:</b> 11.1.6
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**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Norton

Seconded: Cr Beauchamp

That the Rural Lands Protection Officer July 2024 Report be received for information.

Resolution No.: 2024/08.8

Carried

The meeting was adjourned for morning tea at 10.36 am.

The meeting resumed at 10.55 am.

## 11.2 Office of the Chief Executive

<b>TITLE:</b>	Chief Executive Officers Report July 2024	<b>DOC REF:</b> 11.2.1
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### **PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Neilson

Seconded: Cr Britton

That the CEO Report for July 2024 be received for information.

Resolution No.: 2024/08.9

Carried

<b>TITLE:</b>	Action List Update July 2024	<b>DOC REF:</b> 11.2.2
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### **PURPOSE:**

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Action List update for July 2024 for information.

Resolution No.: 2024/08.10

Carried

<b>TITLE:</b>	WQLGA - winding up process for RAPAD Councils	<b>DOC REF:</b> 11.2.3
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### **PURPOSE:**

To seek the re-allocation of funds from the WQLGA NFP organisation to support the WQALC.

Moved: Cr Britton

Seconded: Cr Norton

- That the Council support the allocation of the wind up funds (\$7,400) from the WQLGA be allocated to RAPAD to be quarantined exclusively for the work completed by the WQAC.

- That the Council authorise the CEO to advise RAPAD of the outcome of this resolution.

**Resolution No.: 2024/08.11**                      **Carried**

<b>TITLE:</b>	Organisational Chart Review	<b>DOC REF:</b> 11.2.4
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**PURPOSE:**

To present to Council an updated Organisational Chart for adoption.

**Moved:** *Cr Neilson*                      **Seconded:** *Cr Britton*

That the Bouliia Shire Council Organisational Chart 2024 as presented be adopted.

**Resolution No.: 2024/08.12**                      **Carried**

<b>TITLE:</b>	Policy Review - Town Common Policy	<b>DOC REF:</b> 11.2.5
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**PURPOSE:**

To present to Council suggested updates to Policy 124 – Town Common Policy.

*Councillor Britton has declared a conflict of interest in this report. The interest will be dealt with in accordance with resolution number 2024/08.1.*

Councillor Britton left the meeting at 11.54 am.

**Moved:** *Cr Neilson*                      **Seconded:** *Cr Woodhouse*

That policy 124 Town Common Policy as presented, be adopted.

**Resolution No.: 2024/08.13**                      **Carried**

Councillor Britton returned at 12.02 pm.

<b>TITLE:</b>	Desert Channels - Pest and Weed Management program - Burke River	<b>DOC REF:</b> 11.2.6
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**PURPOSE:**

To gain Council support for the program of pest and weed management application being completed by Desert Channels for the entire Burke River system.

**Moved:** *Cr Britton*                      **Seconded:** *Cr Woodhouse*

That Council endorse the letter of support provided to Desert Channels and the co-contribution of \$20,000 per annum for the next three years if the Grant is successful.

**Resolution No.: 2024/08.24**                      **Carried**

<b>TITLE:</b>	Manager - People & Culture Report July 2024	<b>DOC REF:</b> 11.2.7
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**PURPOSE:**

To provide Council with an update of the activities of the Manager – People & Culture for the month of July 2024.

*Moved: Cr Beauchamp*

*Seconded: Cr Neilson*

That the Manager – People & Culture July 2024 report is received for information.

*Resolution No.: 2024/08.14*

*Carried*

<b>TITLE:</b>	WHS Report for July 2024	<b>DOC REF:</b> 11.2.8
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**PURPOSE:**

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular toolbox talks and training.

*Moved: Cr Britton*

*Seconded: Cr Neilson*

That the Workplace Health and Safety Report for July 2024 be received for information.

*Resolution No.: 2024/08.15*

*Carried*

The meeting was adjourned for lunch at 12.10 pm.

Meeting resumed at 12.35 pm.

### 11.3 Corporate Services

<b>TITLE:</b>	Director of Corporate & Financial Services July 2024 Report	<b>DOC REF:</b> 11.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

*Moved: Cr Britton*

*Seconded: Cr Neilson*

That the Director of Corporate & Financial Services July 2024 report be received for information purposes.

*Resolution No.: 2024/08.16*

*Carried*

<b>TITLE:</b>	Comparison of Interest Rates Term Deposits July 2024	<b>DOC REF:</b> 11.3.2
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**PURPOSE:**

To advise Council on the current Interest Rates available.

***Moved:** Cr Britton*

***Seconded:** Cr Beauchamp*

That Council receive the Comparison of Interest Rates Term Deposits July 2024 for information purposes only.

***Resolution No.:** 2024/08.17*

***Carried***

<b>TITLE:</b>	Policy Reviews 108 and 159	<b>DOC REF:</b> 11.3.3
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**PURPOSE:**

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

***Moved:** Cr Beauchamp*

***Seconded:** Cr Britton*

That 108 Audit & Risk Management Policy and 159 Naming of Public Assets Policy be adopted as presented and that a copy of the updated policy be made available in the Councillor Information Hub.

***Resolution No.:** 2024/08.18*

***Carried***

<b>TITLE:</b>	Financial Report for July 2024	<b>DOC REF:</b> 11.3.4
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**PURPOSE:**

Financial Summary as at 31 July 2024.

***Moved:** Cr Britton*

***Seconded:** Cr Neilson*

That the Finance Report for July 2024 be received for information.

***Resolution No.:** 2024/08.19*

***Carried***

Mr Paul Bawden Council's Economic and Community Development Manager joined the meeting at 12.50 pm.

## 11.4 Community Services

<b>TITLE:</b>	Economic & Community Development Report – July 2024	<b>DOC REF:</b> 11.4.1
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**PURPOSE:**

To provide Council with an update of the activities associated with Councils' Economic and Community development activities.

**Moved:** *Cr Neilson*

**Seconded:** *Cr Britton*

That the Economic and Community Development Report for July 2024 be received for information.

**Resolution No.: 2024/08.22**

**Carried**

<b>TITLE:</b>	Racecourse Reserve Advisory Committee of Management	<b>DOC REF:</b> 11.4.2
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**PURPOSE:**

To provide Council with an opportunity to establish an Advisory Committee of Management across the Racecourse Reserve that would include two Councillors, user group representatives together with officer support; to identify and assess facility and maintenance improvements. The outcome of meetings would be reported to Council.

**Moved:** *Cr Britton*

**Seconded:** *Cr Beauchamp*

1. The proposed Racecourse Reserve Advisory Committee of Management be established in accordance with the Terms of Reference.
2. That Councillors Julie Woodhouse and Jan Norton be nominated as Chairperson and Deputy Chairperson respectively for the Racecourse Reserve Advisory Committee of Management as part of their portfolio "Community Housing & Public Open Spaces".
3. That the CEO be authorised to undertake the necessary implementation.

**Resolution No.: 2024/08.23**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Centre Report – July 2024	<b>DOC REF:</b> 11.4.3
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**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter (MME) and Boulia Heritage Centre (BHC) and to promote tourism in the Shire and surrounding region.

**Moved:** *Cr Norton*

**Seconded:** *Cr Woodhouse*

That the Min Min Encounter & Boulia Heritage Centre Report July 2024 be received for information.

**Resolution No.: 2024/08.20**

**Carried**

Mr Bawden left the meeting at 1.12 pm.

Mr Mascarenhas left the meeting at 1.19 pm.

## 12 Late Reports

There were no late reports presented to Council.

## 13 Closed Session

CLOSED MEETING AT 1.19 PM.

Moved: Cr Britton

Seconded: Cr Beauchamp

*That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

*(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;*

*Resolution No.: 2024/08.25*

*Carried*

It is to be noted that the following occurred during the closed session:

Councillor Britton and Lily Williams left the meeting at 1.20 pm.

Councillor Britton returned to the meeting at 1.25 pm.

Lynn Moore left the meeting at 1.50 pm.

Lynn Moore and Lily Williams returned to the meeting at 2.04 pm.

OUT OF CLOSED SESSION AT 2.04 PM

*Moved:* Cr Britton

*Seconded:* Cr Neilson

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

*Resolution No.: 2024/08.26*

*Carried*

The following recommendations were resolved from the closed session: 2024/08.27, 2024/08.28

<b>TITLE:</b>	Rodeo Paddock Lease - due for review	<b>DOC REF:</b> 12.1.1
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### **PURPOSE:**

To determine if Council wish to continue a lease arrangement over the Rodeo Paddock (Lot 100 on SP 255329).

*Closed under Local Government Regulation 2012 (254J (3))*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

*Councillor Britton has declared a conflict of interest in this report. The interest will be dealt with in accordance with resolution number 2024/08.1.*

**Moved:** Cr Neilson

**Seconded:** Cr Woodhouse

- That Council approve for the lease over the Rodeo Paddock (Lot 100 on SP 255329) to continue with a new leasee to be determined by tender process. The tender reserve shall be set by Council.
- That the Council grant the CEO authorisation to call for tenders for a new lease.

**Resolution No.: 2024/08.27**

**Carried**

<b>TITLE:</b>	Pitta Pitta Land Compensation Claim	<b>DOC REF:</b> 12.1.2
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**PURPOSE:**

To confirm Council's position on the request for land for the Pitta Pitta Group land compensation through Department of Agriculture and Fisheries.

*Closed under Local Government Regulation 2012 (254J (3))*

*(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967*

**Moved:** Cr Britton

**Seconded:** Cr Neilson

That Council decide what is appropriate to be included in the land compensation claim and that the CEO advise DAF on the outcome.

**Resolution No.: 2024/08.28**

**Carried**

## **14 General Business**

There was no general business to be noted at this meeting.

## **15 Meeting Closure**

The Mayor closed the meeting at 2.06 pm.

## 16 Confirmed

Minutes confirmed 27<sup>th</sup> September 2024  
Resolution No.: 2024/09.2