



**MINUTES OF THE GENERAL MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON FRIDAY 18<sup>TH</sup> DECEMBER 2020  
COMMENCING AT 9 AM**

**Attendance:**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Timothy Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Mr Harin Karra (Acting Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate Services)  
Mrs Nicole Tonkies (Executive Assistant)

**Opening:**

The Mayor opened the meeting at 8.30 am.

**Acknowledgement of Traditional Owners**

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

**2020/12.1 MINUTES OF THE NOVEMBER 2020 ORDINARY MEETING**

<b><u>Moved:</u> Councillor Neilson</b>	<b><u>Seconded:</u> Councillor Beauchamp</b>
That the minutes of the Ordinary Meeting held on 20 <sup>th</sup> November 2020 be accepted.	
<b><u>Carried</u></b>	

**2020/12.2 ENGINEERING SERVICES REPORT – NEWS BRIEF FOR NOVEMBER 2020**

**PURPOSE:**  
To inform Council on the progress of various items through an information update.

<b><u>Moved:</u> Councillor Britton</b>	<b><u>Seconded:</u> Councillor Norton</b>
That the Engineering Services Report – News brief for November 2020 be noted.	
<b><u>Carried</u></b>	

### 2020/12.3 GRANTS WORK STATUS SUMMARY – NOVEMBER 2020

**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**Moved: Councillor Britton                      Seconded: Councillor Neilson**

That the Grants Work Status Summary – November 2020 report on the progress of the funded projects be received for information.

**Carried**

### 2020/12.4 NDRRA Flood Damage Works Department November 2020 Report

**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved: Councillor Beauchamp                      Seconded: Councillor Neilson**

That the NDRRA Flood Damage Works Department November 2020 Report be received for information.

**Carried**

Councillor Britton left the meeting at 8.56 am. Councillor Beauchamp resumed the chair.

### 2020/12.5 FOREMAN ROAD MAINTENANCE AND UTILITY SERVICES NOVEMBER 2020 REPORT

**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department.

**Moved: Councillor Edgar                      Seconded: Councillor Norton**

That Council receive the Foreman, Road Maintenance and Utility Services November 2020 report for information.

**Carried**

### 2020/12.6 FOREMAN ROADS MAINTENANCE AND CONSTRUCTION NOVEMBER 2020 REPORT

**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved: Councillor Neilson                      Seconded: Councillor Edgar**

That Council receive the Foreman Roads Maintenance and Construction November 2020 Report for information.

**Carried**

Councillor Britton returned to the meeting at 9.02 am and resumed the chair.

### 2020/12.7 RURAL LANDS PROTECTION OFFICER NOVEMBER 2020 REPORT

**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved: Councillor Beauchamp                      Seconded: Councillor Britton**

That the Rural Lands Protection Officer's November 2020 Report be received for information.

**Carried**

#### **2020/12.8 BOULIA WORK CAMP NOVEMBER 2020 REPORT**

**PURPOSE:**

**To advise of the activities of the Boulia Work Camp 20<sup>th</sup> to 29<sup>th</sup> November 2020.**

**Moved: Councillor Edgar                      Seconded: Councillor Norton**

That the Boulia Work Camp November 2020 report is received for information.

**Carried**

#### **2020/12.9 CEO NOVEMBER 2020 REPORT**

**PURPOSE:**

**To advise Council of the activities of the Chief Executive Office.**

**Moved: Councillor Edgar                      Seconded: Councillor Neilson**

That the CEO November 2020 Report is received for information.

**Carried**

#### **2020/12.10 ACTION LIST**

**PURPOSE:**

**To inform Council on the actions taken on the Action List report.**

**Moved: Councillor Edgar                      Seconded: Councillor Norton**

That the updated Action List report be received for information.

**Carried**

#### **2020/12.11 COUNCIL MEETING DATES FROM JANUARY TO DECEMBER 2021**

**PURPOSE:**

**In accordance with section 254B of the Local Government Regulation 2012 notice is to be given when the Ordinary meetings of the Boulia Shire Council will be held.**

**Moved: Councillor Britton                      Seconded: Councillor Neilson**

1. That the dates for the Council meetings from January 2021 until December 2021 be ratified and displayed on Council's website and all other approved distribution methods.

Friday 22 <sup>nd</sup> January 2021	Boulia Shire Hall	9 am
Friday 26 <sup>th</sup> February 2021	Boulia Shire Hall	9 am
Friday 26 <sup>th</sup> March 2021	Boulia Shire Hall	9 am
Friday 23 <sup>rd</sup> April 2021	Boulia Shire Hall	9 am
Friday 21 <sup>st</sup> May 2021	Boulia Shire Hall	9 am
Friday 18 <sup>th</sup> June 2021	Boulia Shire Hall	9 am
Friday 16 <sup>th</sup> July 2021	Boulia Shire Hall	9 am
Friday 27 <sup>th</sup> August 2021	Boulia Shire Hall	9 am
Friday 24 <sup>th</sup> September 2021	Boulia Shire Hall	9 am
Friday 22 <sup>nd</sup> October 2021	Boulia Shire Hall	9 am
Friday 19 <sup>th</sup> November 2021	Boulia Shire Hall	9 am
Friday 17 <sup>th</sup> December 2021	Boulia Shire Hall	9 am

2. That the location be the Boulia Shire Hall with the commencement time 9 am.

**Carried**

## **2020/12.12 AMENDMENT TO THE LOCAL GOVERNMENT ACT - FILLING OF MAYORAL AND COUNCILLOR VACANCIES**

### **PURPOSE:**

To note the change to the legislation on the filling of Mayoral and Councillor vacancies occurring within a term of Local Government as advised by Damien Walker, Director General, Department of State Development, Infrastructure, Local Government and Planning.

**Moved: Councillor Beauchamp                      Seconded: Councillor Neilson**

That the Amendment to the Local Government Act - Filling of Mayoral and Councillor Vacancies report be received for information for future Council vacancies.

**Carried**

## **2020/12.13 DIRECTOR OF CORPORATE SERVICES NOVEMBER 2020 REPORT**

### **PURPOSE:**

To advise Council of the activities of the Director of Corporate Services.

**Moved: Councillor Britton                      Seconded: Councillor Beauchamp**

That the Director of Corporate Services November 2020 Report be received for information.

**Carried**

## **2020/12.14 NEW POLICY – GIVING OF GIFTS AND AWARDS POLICY NO. 155**

### **PURPOSE:**

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

**Moved: Councillor Norton                      Seconded: Councillor Neilson**

That Policy 155 Giving of Gifts and Awards Policy be adopted by Council as presented.

**Carried**

## **2020/12.15 NEW POLICY – INFORMATION TECHNOLOGY POLICY NO. 156**

### **PURPOSE:**

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

**Moved: Councillor Britton                      Seconded: Councillor Edgar**

That Policy No. 156 Information Technology (IT) Policy be adopted by Council as presented.

**Carried**

## **2020/12.16 UPDATED BANKING SIGNATORIES**

### **PURPOSE:**

To update changes to banking signatories following the restructure of the Director of

**Corporate Services position, addition of new Finance Manager and update of Senior Finance Officer including the removal of previous Senior Finance Officer and Senior Administration Officer.**

**Moved: Councillor Britton Seconded: Councillor Edgar**

1. That Council confirm that the following authorised signatories be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.
2. That the Director of Corporate Services action the changes to signatories and electronic devices for the change in role for Kaylene Sloman and addition of Rahul Bhargava and the removal of Evan Blackman and Madhava Dudipalli.
3. That a credit card be raised for use by the Director of Works and Operations for operational purposes only and Council business - no private use.

**CHEQUE SIGNATORIES**

**PRIMARY ACCOUNT SIGNATORY: Type 'A'**

4. Mayor - Eric Britton
5. Chief Executive Officer - Lynn Moore
6. Director of Works and Operations - Harin Karra
7. **Director of Corporate Services - Kaylene Sloman**

**SECONDARY ACCOUNT SIGNATORY: Type 'B'**

8. Finance Manager - **Rahul Bhargava**
9. Executive Assistant - Nicole Tonkies

**ELECTRONIC FUND TRANSFERS:**

**PRIMARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'A'**

10. Chief Executive Officer - Lynn Moore
11. Director of Works and Operations - Harin Karra
12. **Director of Corporate Services - Kaylene Sloman**

**SECONDARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'B'**

13. Finance Manager - **Rahul Bhargava**
14. Executive Assistant - Nicole Tonkies

**VIEW ONLY ACCESS TO BANK ACCOUNTS:**

15. Senior Finance Officer – **Carol Smith**

**The method of signing/authorising electronic transactions will be as follows:**

16. Any two type 'A' signatories OR
17. Any two signatories: consisting of at least one primary 'A' signatory and one secondary 'B' signatory.

**Carried**

**2020/12.17 COMPARISON OF BUDGET V ACTUAL 2019/2020 FINANCIAL YEAR**

**PURPOSE:**

**To present the spreadsheet which compares the Actual 2019/2020 figures to the 2019/2020 Adopted Budget figures for the 2019/2020 financial year.**

**Moved: Councillor Britton Seconded: Councillor Norton**

That the Comparison of Budget v Actual 2019/2020 Financial Year report be received for information.

**Carried**

## 2020/12.18 'DESIGN AND CONSTRUCT' FOR TMR PROJECTS

**PURPOSE:**

To seek Council endorsement to proceed with 'design and construct' phases on two earmarked TMR road work projects.

**Moved: Councillor Edgar**

**Seconded: Councillor Britton**

That Council endorse the completion of a 'design and construction' phase for widening of the road from the Boulia/Bedourie intersection to the dump access on the Bedourie Rd (Ch: 189 – 191km) and construction of a rest area at the Urandangi intersection with the Mt Isa Rd (Ch: 55km).

**Carried**

## 2020/12.19 ANNUAL REPORT 2019-2020

**PURPOSE:**

To present Council's Annual Report 2019/20 to Council before submission to Division of Local Government.

**Moved: Councillor Britton**

**Seconded: Councillor Beauchamp**

That Council adopt the Annual Report for the financial year 2019-2020 including Financial Statements.

**Carried**

Meeting adjourned for morning tea at 10.08 am.

Meeting resumed at 10.23 am.

## 2020/12.20 COMMUNITY SERVICES NOVEMBER 2020 REPORT

**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved: Councillor Edgar**

**Seconded: Councillor Neilson**

That the Community Services November 2020 Report is received for information.

**Carried**

## 2020/12.21 FAR WESTERN SHIRES TV ADVERTISING

**PURPOSE:**

To propose to Council a television alignment with Diamantina and Barcoo Shires.

**Moved: Councillor Neilson**

**Seconded: Councillor Britton**

1. That Council approve a combined television advertising project with Barcoo and Diamantina Shire Councils.
2. That a \$15,000 allocation be made in the annual budget for the project.

**Carried**

Mr Rahul Bhargava entered the meeting at 10.30 am.

## 2020/12.22 MIN MIN ENCOUNTER NOVEMBER 2020 REPORT

**PURPOSE:**

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**Moved:** Councillor Beauchamp                      **Seconded:** Councillor Norton

That the Min Min Encounter November 2020 Report be received for information.

**Carried**

## 2020/12.23 FINANCE MANAGER NOVEMBER 2020 REPORT

**PURPOSE:**

**Financial Summary as at 30<sup>th</sup> November 2020.**

**Moved:** Councillor Britton                      **Seconded:** Councillor Beauchamp

That the Finance Managers November 2020 Report be received for information.

**Carried**

Mr Bhargava left the meeting at 10.51 am.

## 2020/12.24 LIBRARY NOVEMBER 2020 REPORT

**PURPOSE:**

**To update Council on the visitations and activities in the Library.**

**Moved:** Councillor Britton                      **Seconded:** Councillor Neilson

That Council receive the Library November 2020 report for information.

**Carried**

## 2020/12.25 BOULIA SPORTS AND AQUATIC CENTRE NOVEMBER 2020 REPORT

**PURPOSE:**

**To inform Council of the current utilisation and activities of the centre.**

**Moved:** Councillor Norton                      **Seconded:** Councillor Britton

That Council receive the Boulia Sports and Aquatic Centre November 2020 Report for information.

**Carried**

## 2020/12.26 WORK HEALTH AND SAFETY NOVEMBER 2020 REPORT

**PURPOSE:**

**To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.**

**Moved:** Councillor Britton                      **Seconded:** Councillor Neilson

That Council receive the Work Health and Safety November 2020 Report for information.

**Carried**

## 2020/12.27 CLOSED MEETING AT 10.59 AM

**Moved:** Councillor Britton                      **Seconded:** Councillor Neilson

It was resolved Council moved into Closed Session in accordance with the *Local Government Regulation 2012* section 254J (3)

- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

**Carried**

Mrs Sloman left the meeting at 11.11 am.  
Councillor Norton left the meeting at 11.19 am.  
Councillor Norton returned to the meeting at 11.23 am.

Councillor Britton left the meeting at 11.32 am to attend a teleconference with the Acting Premier. Councillor Beauchamp resumed the chair.

#### **2020/12.28 OUT OF CLOSED SESSION AT 11.40 AM**

**Moved: Councillor Beauchamp                      Seconded: Councillor Norton**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Carried**

The following recommendations were resolved from the closed session: 2020/12.29, 2020/12.30, 2020/12.31, 2020/12.32.

#### **2020/12.29 NEX GEN ECOSYSTEM**

*Closed under Local Government Regulation 2012 section 254J (3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

##### **PURPOSE:**

**To introduce to Council the Nex Gen ecosystem and seek Council's approval to enter into a contract to implement it.**

**Moved: Councillor Neilson                      Seconded: Councillor Edgar**

1. That Council enter into an agreement with Local Buy for the Nex Gen Procurement Ecosystem, at no cost to Council.
2. That the CEO be authorised to do all things necessary to progress the agreement.

**Carried**

#### **2020/12.30 BBRF INFRASTRUCTURE PROJECT – REGIONAL COMMUNITY PRECINCT**

*Closed under Local Government Regulation 2012 section 254J (3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

##### **PURPOSE:**

**To seek Council consideration to apply for funding to support the future of Boulia Shires Regional Community Precinct which will provide a 'one stop shop' for service delivery for administration, library, post office and external office space.**

**Moved: Councillor Beauchamp                      Seconded: Councillor Edgar**

That consideration of the report be deferred until January/February 2021 due to the release of the next Building Better Regions Funding round.

**Carried**

#### **2020/12.31 PITTA PITTA COMPENSATION APPLICATION – NOTIFICATION**

*Closed under Local Government Regulation 2012 section 254J (3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government*



**PURPOSE:**

To advise Council of the recent notification from Native Title Tribunal on behalf of Florence Melville & Ors on behalf of Pitta Pitta People & State of Queensland (QP2020/001) ref QUD327/2020.

**Moved: Councillor Neilson**

**Seconded: Councillor Norton**

That Council note the Pitta Pitta Compensation application – Notification and agree to the joint meeting between the CEO of Boulia Shire and the CEO of Diamantina Shire Council and Holding Redlich to take place early January with the view to file a Form 5 (Notice of Intention to become a Party) with the Federal Court on or before 29 March 2021 if this is the course of action we (CEO's and Holding Redlich) agree upon.

**Carried**

**2020/12.32 2021 AUSTRALIA DAY AWARDS**

*Closed under Local Government Regulation 2012 section 254J (3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

Nominations received for the 2021 Australia Day Awards were presented to Council for consideration.

*Councillor Norton declared a Prescribed Conflict of Interest in the matter in accordance with the Local Government Act 2009 section 150EI(c)(i), due to being the applicant for approval. In accordance with section 150EM of the Local Government Act 2009, she left the meeting and stayed away from the meeting while the matter was discussed.*

*Councillor Edgar made a Declarable Conflict of Interest in the matter in accordance with the Local Government Act 2009 section 150EQ(4)(a) and (b), due to a related party of his (sister – Rebecka Britton) being nominated for an Australia Day Award. Pursuant to section 150ES of the Local Government Act 2009, all other Councillors agreed that Councillor Edgar could remain in the meeting. Councillor Edgar abstained from voting in the matter.*

**Moved: Councillor Beauchamp**

**Seconded: Councillor Neilson**

That Council present a 2021 Australia Day Award to the selected nominees as discussed in the 18<sup>th</sup> December 2020 Council meeting.

**Carried**

**General Business**

**2021 Deputy Mayor role** – Councillor Neilson addressed the Council regarding a resolution of Council (2020/PE4.1) that was made in April 2020 regarding the rotating role of Deputy Mayor between Councillor Beauchamp and Councillor Neilson. Councillor Neilson is scheduled to take the role of Deputy Mayor in 2021 however due to other commitments, suggested that it would be in the best interest of the Council if Councillor Beauchamp continued with the Deputy Mayor role in 2021. All Councillors were in agreement with the suggestion. Formal resolution to be noted at the January 2021 Council meeting.

Councillor Britton returned to the meeting at 11.57 am and resumed the chair.

**Meeting Closure**

The Mayor closed the meeting at 12.02 pm.

**Confirmed:**

Minutes confirmed 22<sup>nd</sup> January 2021  
Resolution No. 2021/1.1

*The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.*