



**MINUTES OF THE ORDINARY MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON Friday 17 December 2021  
COMMENCING AT 9:00 am**

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 09:05.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Tim Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate Services)  
Mr Robert Bottger (Director of Works and Operations)  
Ms Estelle van Tonder (Executive Assistant Relief)

## **3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

## **4 Declaration of Interests**

Councillor Jan Norton declared a Declarable Conflict of Interest in the matter in accordance with the *Local Government Act 2009* section 11.1.1 due to being a nominee for the Australia Day Awards 2022. In accordance with section 150EM of the *Local Government Act 2009*, Councillor Jan Norton left the meeting while this matter was discussed and voted on.

Councillor Jack Neilson declared a Declarable Conflict of Interest in the matter in accordance with the *Local Government Act 2009* section 11.1.1 due to his wife being a nominee for the Australia Day Awards 2022. In accordance with section 150EM of the Local Government Act 2009, Councillor Jack Neilson left the meeting while this matter was discussed and voted on.

## **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

## **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

## **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

## **8 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Norton

**Seconded:** Cr Beauchamp

*That the minutes of the Ordinary Meeting held on 19 November 2021 be accepted.*

**Resolution No.:** 2021/12.1

**Carried**

## **9 Reports**

### **9.1 Works and Operations**

<b>TITLE:</b>	Engineering Services News Brief for November 2021	<b>DOC REF:</b> 9.1.0
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<b>PURPOSE:</b> To inform Council on the progress of various items through an information update.
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**Moved:** Cr Neilson

**Seconded:** Cr Norton

*That the Engineering Services Report – Newsbrief for November 2021 be noted.*

**Resolution No.:** 2021/12.2

**Carried**

<b>TITLE:</b>	Grants Work Status Summary – November 2021	<b>DOC REF:</b> 9.1.1
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<b>PURPOSE:</b> To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.
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**Moved: Cr Beauchamp**

**Seconded: Cr Britton**

*That the Grants Work Status Summary November 2021 report on the progress of the funded projects be received for information.*

**Resolution No.: 2021/12.3**

**Carried**

<b>TITLE:</b>	Foreman Roads Maintenance and Construction Report November 2021	<b>DOC REF:</b> 9.1.3
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved: Cr Neilson**

**Seconded: Cr Edgar**

*That Council receive the Foreman Roads Maintenance and Construction November 2021 Report for information.*

**Resolution No.: 2021/12.4**

**Carried**

<b>TITLE:</b>	Foreman, Road Maintenance and Utility Services Report November 2021	<b>DOC REF:</b> 9.1.4
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of October 2021.

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

*That Council receive the Foreman, Road Maintenance and Utility Services November 2021 report for information.*

**Resolution No.: 2021/12.5**

**Carried**

<b>TITLE:</b>	Rural Lands Protection Officer report	<b>DOC REF:</b> 9.1.5
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**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved: Cr Edgar**

**Seconded: Cr Norton**

*That the Rural Lands Protection Officer November 2021 Report be received.*

**Resolution No.: 2021/12.6**

**Carried**

<b>TITLE:</b>	NDRRA Flood Damage Works Department November 2021 Information Report	<b>DOC REF:</b> 9.1.6
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved:** Cr Norton

**Seconded:** Cr Britton

*That the NDRRA Flood Damage Works Department November 2021 report be received for information.*

**Resolution No.:** 2021/12.7

**Carried**

The meeting adjourned for Morning Tea at 09:45am  
During this time the CEO Lynn Moore, DCS Kaylene Sloman and Councillors Tim Edgar and Sam Beauchamp met with John O'Brien to discuss NBN connectivity.  
The meeting resumed at 10:42am

## **9.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report for November 2021	<b>DOC REF:</b> 9.2.1
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**PURPOSE:**

To advise Council of the activities of the Chief Executive Office.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

- 1. That the Chief Executive Officer November 2021 report be received for information.*
- 2. That \$500,000 be put in the Budget Review and allocated for a solution to the connectivity issues.*

**Resolution No.:** 2021/12.8

**Carried**

<b>TITLE:</b>	Urundangi Lease extension agreement with the Bureau of Meteorology (Bureau)	<b>DOC REF:</b> 9.2.2
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**PURPOSE:**

To advise the council of the request by the bureau of meteorology who wish to exercise the option of a 10-year extension as per the original MOU for the collection of data at the Urundangi Airstrip.

**Moved:** Cr Beauchamp

**Seconded:** Cr Britton

- That Council agree to the request by the bureau of meteorology to take up the option of a lease extension from 1<sup>st</sup> March 2022 to 28<sup>th</sup> February 2032.*
- That the CEO sign and return the approved agreement to the Bureau.*

**Resolution No.:** 2021/12.9

**Carried**

<b>TITLE:</b>	Council Meeting Dates from January 2022 to December 2022	<b>DOC REF:</b> 9.2.3
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**PURPOSE:**

Information provided to enable participation in Council Meetings to the general public.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

1. That the dates for the Council meetings from January 2022 until December 2022 be ratified and displayed on Council's website and all other approved distribution methods.

Friday 21 <sup>st</sup> January 2022	Boulia Shire Hall	9 am
Friday 18 <sup>th</sup> February 2022	Boulia Shire Hall	9 am
Friday 18 <sup>th</sup> March 2022	Boulia Shire Hall	9 am
Friday 22 <sup>nd</sup> April 2022	Boulia Shire Hall	9 am
Friday 20 <sup>th</sup> May 2022	Boulia Shire Hall	9 am
Friday 17 <sup>th</sup> June 2022	Boulia Shire Hall	9 am
Friday 15 <sup>th</sup> July 2022	Boulia Shire Hall	9 am
Friday 19 <sup>th</sup> August 2022	Boulia Shire Hall	9 am
Friday 16 <sup>th</sup> September 2022	Boulia Shire Hall	9 am
Friday 21 <sup>st</sup> October 2022	Boulia Shire Hall	9 am
Friday 18 <sup>th</sup> November 2022	Boulia Shire Hall	9 am
Friday 16 <sup>th</sup> December 2022	Boulia Shire Hall	9 am

2. That the location be the Boulia Shire Hall with the commencement time of 9 am.

**Resolution No.: 2021/12.10**                      **Carried**

<b>TITLE:</b>	Annual Report 2020-2021	<b>DOC REF:</b> 9.2.4
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**PURPOSE:**

To present Council's Annual Report 2020-2021 to Council before submission to Division of Local Government.

**Moved:** Cr Britton                      **Seconded:** Cr Norton

That Council adopt the Annual Report for the financial year 2020-2021 including Financial Statements.

**Resolution No.: 2021/12.11**                      **Carried**

<b>TITLE:</b>	Action List - November 2021	<b>DOC REF:</b> 9.2.5
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**PURPOSE:**

To present to Council an updated Action List.

**Moved:** Cr Edgar                      **Seconded:** Cr Neilson

That the Action List update for November 2021 be received for information.

**Resolution No.: 2021/12.12**                      **Carried**

<b>TITLE:</b>	WHSA / Insurance / Risk Management November Report	<b>DOC REF:</b> 9.2.6
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**PURPOSE:**

To inform Council of progressions and or issues of concern regarding Workplace Health & Safety.

**Moved:** Cr Beauchamp                      **Seconded:** Cr Edgar

*That Council receive the Workplace Health and Safety - WHSA / Insurance / Risk Management November 2021 Report for information.*

**Resolution No.: 2021/12.13**

**Carried**

### **9.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate Services November 2021 Update	<b>DOC REF:</b> 9.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate Services.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

*That the Director of Corporate Services November 2021 Report be received for information.*

**Resolution No.: 2021/12.14**

**Carried**

<b>TITLE:</b>	Financial Manager November 2021 Report	<b>DOC REF:</b> 9.3.2
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**PURPOSE:**

Financial Summary as at 30<sup>th</sup> November 2021

**Moved: Cr Edgar**

**Seconded: Cr Britton**

*That the finance report for November 2021 be received for information.*

**Resolution No.: 2021/12.15**

**Carried**

<b>TITLE:</b>	Original Budget vs Actual 2021 Comparison Report	<b>DOC REF:</b> 9.3.3
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**PURPOSE:**

To present the spreadsheet which compares the Actual 2020/2021 figures to the 2020/2021 Adopted Budget figures for the 2020/2021 financial year

**Moved: Cr Norton**

**Seconded: Cr Britton**

*That the Comparison of Budget v Actual 2020/2021 Financial Year report be received for information.*

**Resolution No.: 2021/12.16**

**Carried**

### **9.4 Community Services**

<b>TITLE:</b>	Community Services Report - November 2021	<b>DOC REF:</b> 9.4.1
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**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved:** Cr Norton

**Seconded:** Cr Beauchamp

*That the Community Services November 2021 Report be received for information.*

**Resolution No.:** 2021/12.17

**Carried**

<b>TITLE:</b>	Sports Centre November Report 2021	<b>DOC REF:</b> 9.4.2
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**PURPOSE:**

To inform Council of the current utilisation and activities of the centre.

**Moved:** Cr Britton

**Seconded:** Cr Edgar

*That Council receive the Bouliia Sports and Aquatic Centre November Report for information.*

**Resolution No.:** 2021/12.18

**Carried**

<b>TITLE:</b>	Min Min Encounter Report November 2021	<b>DOC REF:</b> 9.4.3
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**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region

**Moved:** Cr Beauchamp

**Seconded:** Cr Norton

*That the Min Min Encounter November 2021 Report be received for information.*

**Resolution No.:** 2021/12.19

**Carried**

<b>TITLE:</b>	Library November Report 2021	<b>DOC REF:</b> 9.4.4
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**PURPOSE:**

To update Council on the visitations and activities in the Library

**Moved:** Cr Edgar

**Seconded:** Cr Neilson

*That Council receive the Library November 2021 report for information.*

**Resolution No.:** 2021/12.20

**Carried**

<b>TITLE:</b>	Western Touring Circuit report	<b>DOC REF:</b> 9.4.5
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**PURPOSE:**

To date this programme arTour has been managed by Circa with funding supplied from the Tim Fairfax Foundation and has not submitted a tender to keep doing the marketing and organisation after 31<sup>st</sup> December 2021.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

*That Council approve the payment of \$750.00 to Red Ridge Interior Qld Ltd.*

**Resolution No.:** 2021/12.21

**Carried**

## **10 Late Reports**

<b>TITLE:</b>	Connectivity for Boulia	<b>DOC REF:</b> Item DCS2
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**PURPOSE:**

To advise Council of the options available through possible grant application.

**Moved: Cr Edgar**

**Seconded: Cr Neilson**

1. That the Council agree to allocate \$500,000 in the current budget for connectivity for town telecommunications.
2. That the Council submit an EOI to the NBN Regional Connectivity Proposal to connect fibre to the premises.

**Resolution No.: 2021/12.22**

**Carried**

## **11 Closed Session**

**CLOSED MEETING AT 12:13 pm**

**Moved: Cr Britton**

**Seconded: Cr Neilson**

*That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Resolution No.: 2021/12.23**

**Carried**

Councillor Jan Norton left the meeting at 12:13pm  
Councillor Jan Norton returned to the meeting at 12:25pm  
Councillor Jack Neilson left the meeting at 12:40pm  
Councillor Jack Neilson returned to the meeting at 12:45pm

**OUT OF CLOSED SESSION AT 12:47 am**

**Moved: Cr Beauchamp**

**Seconded: Cr Neilson**

*It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.*

**Resolution No.: 2021/12.24**

**Carried**

The following recommendations were resolved from the closed session: **2021/11.1.1**

<b>TITLE:</b>	Australia Day Awards 2022	<b>DOC REF:</b> 11.1.1
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**PURPOSE:**

To choose a recipient to receive an award in the category nominated in:



- Citizen of the Year
- Young Citizen of the Year
- Community Event of the Year
- Organisation/Organiser of the Year
- Australia Day Senior Sports Award
- Australia Day Junior Sports Award

*Closed under Local Government Regulation 2012 (254J (3))*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Voted all for**

*That Council present a 2022 Australia Day Award to the selected nominees as discussed at the 17 December 2021 meeting.*

**Resolution No.: 2021/11.1.1**

***Carried***

## **12 General Business**

Mayor Rick Britton congratulated Councillor Jan Norton for being a Finalist for the Alison Woolla Memorial Award for Local Leadership in Preventing Domestic and Family Violence and presented her with a Certificate from LGAQ.

## **13 Meeting Closure**

The Mayor closed the meeting at 1pm.

## **14 Confirmed**

Minutes to be confirmed at the next Ordinary Meeting of Council.