



**MINUTES OF THE GENERAL MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON FRIDAY 22ND JANUARY 2021
COMMENCING AT 9 AM**

Attendance:

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Timothy Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Harin Karra (Director of Works and Operations)
Mrs Nicole Tonkies (Executive Assistant)

Opening:

The Mayor opened the meeting at 9 am.

Acknowledgement of Traditional Owners

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

2021/1.1 MINUTES OF THE DECEMBER 2020 ORDINARY MEETING

<u>Moved:</u> Councillor Beauchamp	<u>Seconded:</u> Councillor Norton
That the minutes of the Ordinary Meeting held on 18 th December 2020 be accepted.	
<u>Carried</u>	

2021/1.2 GRANTS WORK STATUS SUMMARY – DECEMBER 2020

PURPOSE: To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.
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<u>Moved:</u> Councillor Neilson	<u>Seconded:</u> Councillor Edgar
That the Grants Work Status Summary – December 2020 report on the progress of the funded projects be received for information.	
<u>Carried</u>	

2021/1.3 BOULIA WORK CAMP DECEMBER 2020 REPORT

PURPOSE:

To advise of the activities of the Boulia Work Camp from 17th to 27th December 2020.

Moved: Councillor Britton **Seconded:** Councillor Edgar

That the Boulia Work Camp December 2020 report is received for information.

Carried

2021/1.4 CEO DECEMBER 2020 REPORT

PURPOSE:

To advise Council of the activities of the Chief Executive Office.

Moved: Councillor Britton **Seconded:** Councillor Beauchamp

1. That the CEO December 2020 Report is received for information.

Carried

2021/1.5 ACTION LIST

PURPOSE:

To inform Council on the actions taken on the Action List report.

Moved: Councillor Edgar **Seconded:** Councillor Britton

That the updated Action List report be received for information.

Carried

2021/1.6 DRAFT PLAN OF MANAGEMENT PARKS, RESERVES AND SPORTSGROUNDS

PURPOSE:

To present to Council the outcomes of the community consultation of the draft Plan of Management (PoM) for Parks, Reserves and Sportsgrounds.

Moved: Councillor Britton **Seconded:** Councillor Neilson

1. That a provision be included in the Plan of Management - Parks, Reserves and Sportsgrounds, that enables an applicant to request Council approval for motor bikes to be used within a nominated Boulia Shire Council Park, Reserve or Sportsgrounds for a specific event and is time limited.
2. That the Plan of Management – Parks, Reserves and Sportsgrounds be adopted by Council.

Carried

2021/1.7 DIRECTOR OF CORPORATE SERVICES DECEMBER 2020 REPORT

PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

Moved: Councillor Britton **Seconded:** Councillor Neilson

That the Director of Corporate Services December 2020 Report be received for information.

Carried

2021/1.8 NEW POLICY – PERFORMANCE MANAGEMENT POLICY NO. 157

PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Councillor Britton Seconded: Councillor Norton

That the Performance Management Policy No. 157 as presented, be adopted by Council.

Carried

2021/1.9 COMMUNITY SERVICES DECEMBER 2020 REPORT

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Councillor Beauchamp Seconded: Councillor Edgar

That the Community Services December 2020 Report is received for information.

Carried

2021/1.10 COMMUNITY SERVICES TOWN MAP REPORT

PURPOSE:

To present to Council for implementation a condensed version of the town's various walking routes into an easier format for people to follow.

Moved: Councillor Britton Seconded: Councillor Norton

That the Community Services Town Map Report be received for information and that a revised version of the map taking into account the suggestions provided by Council be resubmitted for Council consideration.

Carried

2021/1.11 LIBRARY DECEMBER 2020 REPORT

PURPOSE:

To update Council on the visitations and activities in the Library.

Moved: Councillor Neilson Seconded: Councillor Norton

That Council receive the Library December 2020 report for information.

Carried

2021/1.12 BOULIA SPORTS AND AQUATIC CENTRE DECEMBER 2020 REPORT

PURPOSE:

To inform Council of the current utilisation and activities of the centre.

Moved: Councillor Norton Seconded: Councillor Edgar

That Council receive the Boulia Sports and Aquatic Centre December 2020 Report for information.

Carried

2021/1.13 WORK HEALTH AND SAFETY DECEMBER 2020 REPORT

PURPOSE:

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

Moved: Councillor Neilson **Seconded: Councillor Britton**

That Council receive the Work Health and Safety December 2020 Report for information.

Carried

2021/1.14 REPORT ON ACKNOWLEDGEMENT BANNER

PURPOSE:

To propose to Council the idea of putting a traditional owner acknowledgement banner on Council emails.

Moved: Councillor Britton **Seconded: Councillor Norton**

That a traditional owner acknowledgement banner with the following wording be included on all Council emails:

We respectfully acknowledge the Traditional Custodians of the land and waters on which we work and live, paying respect to Elders, past and present.

Carried

2021/1.15 POLICY REVIEW – CREDIT CARD POLICY AND CODE OF CONDUCT POLICY

PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report looks at two policies that are due for review.

Policy 107 – Debt Policy required small amendments and the revised policy version was presented to Council for approval.

Moved: Councillor Britton **Seconded: Councillor Edgar**

1. That Policy 131 – Credit Card Policy, Policy 146 – Code of Conduct and Policy 107 - Debt Policy as presented be adopted.
2. That a copy of the policies be loaded into the Councillor Hub.

Carried

2021/1.16 CLOSED MEETING AT 11.24 AM

Moved: Councillor Britton **Seconded: Councillor Edgar**

It was resolved Council moved into Closed Session in accordance with the *Local Government Regulation 2012* section 254J (3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

Carried

Mrs Sloman and Mr Karra left the meeting at 11.36 am.

Mrs Sloman and Mr Karra returned to the meeting at 11.52 am.

2021/1.17 OUT OF CLOSED SESSION AT 11.52 AM

Moved: Councillor Britton **Seconded: Councillor Edgar**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Carried

Mr Bhargava left the meeting at 12.30 pm.

Meeting Closure

The Mayor closed the meeting at 12.30 pm.

Confirmed:

Minutes confirmed 26th February 2021

Resolution No. 2021/2.1

The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.