

# BOULIA SHIRE COUNCIL



## ORDINARY MEETING

Friday 20 January 2023



Photo by: Pearl Pocock

ALL COMMUNICATIONS MUST  
BE ADDRESSED TO  
THE CHIEF EXECUTIVE OFFICER,  
BOULIA SHIRE COUNCIL,  
18 HERBERT ST,  
BOULIA. QLD. 4829



TELEPHONE: (07) 4746 3188  
FACSIMILE: (07) 4746 3136

EMAIL: [admin@boulia.qld.gov.au](mailto:admin@boulia.qld.gov.au)  
ABN: 20 492 088 398

## BOULIA SHIRE COUNCIL

18<sup>th</sup> January 2023

### NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Friday 20 January 2023** at the **Boulia Shire Hall** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1 Meeting Opening with the Acknowledgement of Traditional Owners .....	6
2 Present .....	6
3 Apologies / Leave of Absence .....	6
4 Declaration of Interests .....	6
5 Mayoral Minutes .....	6
6 Notice of Motion .....	6
7 Request to Address Council in a Public Forum .....	7
8 Petitions .....	7
9 Deputations.....	7
10 Confirmation of Minutes from Previous Meetings .....	9
11 Reports .....	20
11.1 Works and Operations .....	20
11.1.1 Director of Works and Operations December 2022 Report .....	20
11.2 Office of the Chief Executive .....	22
11.2.1 Chief Executives Report for December 2022.....	22
11.2.2 Action List Update December 2022 .....	24
11.2.3 Annual Report 2021-2022.....	30
11.2.4 Local Disaster Management Plans 2023-2024 review.....	119
11.2.5 Workplace Health and Safety - Audit Report - 20/01/2023 .....	121
11.2.6 Policy review - Model Meeting Procedures Policy (Policy 151) .....	123
11.2.7 2024 LG Quadrennial Election - Postal vote.....	137
11.3 Corporate Services .....	139
11.3.1 Financial Report for December 2022 .....	139
11.4 Community Services.....	144
12 Late Reports .....	144
13 Closed Session.....	144
14 General Business .....	144



Ms Lynn Moore  
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

**COMMONLY USED ACRONYMS**

<b>ALGA</b>	Australian Local Government Association
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DRFA</b>	Disaster Recovery Funding Arrangements
<b>DTMR/TMR</b>	Department of Transport and Main Roads
<b>IPWEA</b>	Institute of Public Works Engineering Australia (NAMS.Plus)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGMA</b>	Local Government Managers Association
<b>ManEX</b>	Managers and Executive
<b>NAMS.Plus</b>	Asset Management System from IPWEA
<b>NDRP</b>	Natural Disaster Resilience Program
<b>NDRRA</b>	Natural Disaster Relief and Recovery Arrangements
<b>OHDC</b>	Outback Highway Development Council
<b>ORRG</b>	Outback Regional Road Group
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>RAPADWSA</b>	RAPAD Water and Sewerage Alliance
<b>REPA</b>	Restoration of Essential Public Assets
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association

## **RISK MANAGEMENT**

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Tim Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate Services)  
Mr Ajay Agwan (Director of Works and Operations)  
Mrs Nicole Tonkies (Executive Assistant)

## **3 Apologies / Leave of Absence**

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

## **4 Declaration of Interests**

To help ensure openness, accountability and transparency, in accordance with the *Local Government Act 2009*, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the *Local Government Act 2009*.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

## **5 Mayoral Minutes**

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

## **6 Notice of Motion**

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

## **7 Request to Address Council in a Public Forum**

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

## **8 Petitions**

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

## **9 Deputations**

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by

resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.



## **10 Confirmation of Minutes from Previous Meetings**

This item in the agenda enables previous minutes of Council meetings to be confirmed.



**MINUTES OF THE ORDINARY MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON Friday 16 December 2022  
COMMENCING AT 9:45 am**

**1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 10.13 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

**2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Tim Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Mr Ajay Agwan (Director of Works and Operations)  
Mrs Nicole Tonkies (Executive Assistant)

**3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

**4 Declaration of Interests**

Councillor Beauchamp declared a Prescribed Conflict of Interest in the report 14.1.1 Australia Day Awards 2023 in accordance with the *Local Government Act 2009* section

150E1 (c)(i), due to being the applicant for approval. In accordance with section 150EM of the *Local Government Act 2009*, Councillor Beauchamp left the meeting while this matter was discussed and voted on.

Councillor Norton declared a Prescribed Conflict of Interest in the report 14.1.1 Australia Day Awards 2023 in accordance with the *Local Government Act 2009* section 150E1 (c)(i), due to being the applicant for approval. In accordance with section 150EM of the *Local Government Act 2009*, Councillor Norton left the meeting while this matter was discussed and voted on.

## **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

## **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

## **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

## **8 Petitions**

There were no petitions presented to Council.

## **9 Deputations**

Ms Tanya Rice from the Pitta Pitta Aboriginal Corporation was to present to Council.

## **10 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

*That the minutes of the Ordinary Meeting held on 18th November 2022 be accepted.*

**Resolution No.: 2022/12.1**

**Carried**

Ms Rice entered the meeting at 10.19 am.

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations November 2022 Report	<b>DOC REF:</b> 11.1.1
---------------	--	---------------------------

**PURPOSE:**

To inform Council of the current utilisation and activities of the entire Works Department in line with all works and operations being undertaken each month.

**Moved:** Cr Norton

**Seconded:** Cr Edgar

*That Council receive the Director of Works and Operations November 2022 Report for information.*

**Resolution No.: 2022/12.2**

**Carried**

<b>TITLE:</b>	Engineering Service Report - Newsbrief for November 2022	<b>DOC REF:</b> 11.1.2
---------------	---	---------------------------

**PURPOSE:**

To inform Council on the progress of various items through an information update.

**Moved:** Cr Beauchamp

**Seconded:** Cr Britton

*That the Engineering Services Report – Newsbrief for November 2022 be received for information.*

**Resolution No.: 2022/12.3**

**Carried**

Mr Agwan left the meeting at 10.27 am.

Ms Rice from the Pitta Pitta Aboriginal Corporation (PPAC) introduced herself and discussed with Council potential ways the PPAC could assist Council and possible avenues for the Council and PPAC to work together.

<b>TITLE:</b>	Foreman Road Maintenance and Utility Services Report November 2022	<b>DOC REF:</b> 11.1.3
---------------	---	---------------------------

**PURPOSE:**  
To inform Council of the current utilisation and activities of the Town Department during the month of November 2022.

**Moved:** Cr Norton

**Seconded:** Cr Neilson

*That Council receive the Foreman, Road Maintenance and Utility Services November 2022 Report for information.*

**Resolution No.: 2022/12.4**

**Carried**

<b>TITLE:</b>	Foreman Roads Maintenance and Construction Report November 2022	<b>DOC REF:</b> 11.1.4
---------------	--	---------------------------

**PURPOSE:**  
To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved:** Cr Edgar

**Seconded:** Cr Neilson

*That Council receive the Foreman Roads Maintenance and Construction November 2022 Report for information.*

**Resolution No.: 2022/12.5**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Works Department November 2022 Report	<b>DOC REF:</b> 11.1.5
---------------	---	---------------------------

**PURPOSE:**  
To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

*That the QRA Flood Damage Works Department November 2022 Report be received for information.*

**Resolution No.: 2022/12.6**

**Carried**

Councillor Britton left the meeting at 10.51 am. Councillor Neilson resumed the chair.

<b>TITLE:</b>	Rural Lands Protection Officer Report for November 2022	<b>DOC REF:</b> 11.1.6
---------------	--	---------------------------

**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved:** Cr Edgar

**Seconded:** Cr Beauchamp

*That the Rural Lands Protection Officer's November 2022 Report be received for information.*

**Resolution No.: 2022/12.7**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report for November 2022	<b>DOC REF:</b> 11.2.1
---------------	---	---------------------------

**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved:** Cr Edgar

**Seconded:** Cr Neilson

*That the CEO November 2022 report be received for information.*

**Resolution No.: 2022/12.8**

**Carried**

Councillor Britton returned to the meeting at 10.58 am and resumed the chair.

<b>TITLE:</b>	Action List Update November 2022	<b>DOC REF:</b> 11.2.2
---------------	----------------------------------	---------------------------

**PURPOSE:**

To present to Council an updated Action List.

**Moved:** Cr Norton

**Seconded:** Cr Neilson

*That Council receive the Action List update for November 2022 for information.*

**Resolution No.: 2022/12.9**

**Carried**

Ms Rice left the meeting at 11 am.

<b>TITLE:</b>	Development Assessment	<b>DOC REF:</b> 11.2.3
---------------	------------------------	---------------------------

**PURPOSE:**

Information to Council in relation to a submission made through the State Assessment and Referral Agency (SARA) ref: 2210-31299 SDA by A Wells and Sons. Lot 3872 on PH1148 Selwyn Rd, Warenda Boulia Shire.

As the Councillors requested further information regarding this matter, the decision on this report was deferred to the next Ordinary Meeting of Council.

<b>TITLE:</b>	Queensland Housing Strategy 2021-2025 - Local Housing Action Plan (Final draft)	<b>DOC REF:</b> 11.2.4
---------------	---	---------------------------

**PURPOSE:**

For Council to endorse the revised draft Queensland Housing Strategy 2021-2025 – Local Housing Action Plan and make any changes as required.

**Moved: Cr Norton**

**Seconded: Cr Neilson**

1. That the Queensland Housing Strategy 2021-2025 - Local Housing Action Plan (Final) for Boulia Shire be endorsed.
2. That Council's endorsement be forwarded to the Western Queensland Alliance of Councils.

**Resolution No.: 2022/12.13**

**Carried**

<b>TITLE:</b>	Proposed Stock Route Mapping	<b>DOC REF:</b> 11.2.5
---------------	------------------------------	---------------------------

**PURPOSE:**

The Department of Resources has sought Council feedback on the proposed Stock Route Network which is to be provided prior to the 23<sup>rd</sup> December 2022 for their consideration.

**Moved: Cr Beauchamp**

**Seconded: Cr Britton**

That Council respond to the request for feedback to the Department of Resources before the 23<sup>rd</sup> Dec with the comments noted in the body of the report or other considerations from the meeting as noted.

**Resolution No.: 2022/12.14**

**Carried**

Councillor Britton left the meeting at 11.37 am. Councillor Neilson resumed the chair.

<b>TITLE:</b>	Policy review - Council Housing Policy	<b>DOC REF:</b> 11.2.6
---------------	--	---------------------------

**PURPOSE:**

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with reviews to the Council Housing Policy.

**Moved: Cr Edgar**

**Seconded: Cr Beauchamp**

That Policy 138 Council Housing Policy as presented be adopted.

**Resolution No.: 2022/12.15**

**Carried**

Councillor Britton returned to the meeting at 11.38 am and resumed the chair.

<b>TITLE:</b>	Workplace Health and Safety - WHSA / RRTW Report for November 2022	<b>DOC REF:</b> 11.2.7
---------------	--	---------------------------

**PURPOSE:**  
To inform Council of progressions and or issues of concern regarding WH&S.

**Moved: Cr Edgar                      Seconded: Cr Britton**

*That Council receive the Workplace Health and Safety November 2022 report for information.*

**Resolution No.: 2022/12.16                      Carried**

### **11.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate and Financial Services November 2022 Monthly Report	<b>DOC REF:</b> 11.3.1
---------------	---	---------------------------

**PURPOSE:**  
To advise Council of the activities of the Director of Corporate and Financial Services.

**Moved: Cr Beauchamp                      Seconded: Cr Norton**

*That the Director of Corporate and Financial Services report for November 2022 be received.*

**Resolution No.: 2022/12.17                      Carried**

<b>TITLE:</b>	Financial Report for November 2022	<b>DOC REF:</b> 11.3.2
---------------	------------------------------------	---------------------------

**PURPOSE:**  
Financial Summary as at 30<sup>th</sup> November 2022.

**Moved: Cr Neilson                      Seconded: Cr Britton**

*That the Finance Report for November 2022 be received for information.*

**Resolution No.: 2022/12.18                      Carried**

### **11.4 Community Services**

<b>TITLE:</b>	Community Services Report for November 2022	<b>DOC REF:</b> 11.4.1
---------------	---	---------------------------

**PURPOSE:**  
To provide Council with an update of the activities associated with Councils' community development activities.



**Moved:** Cr Norton

**Seconded:** Cr Edgar

*That the Community Services November 2022 report be received for information.*

**Resolution No.: 2022/12.19**

**Carried**

## **12 Late Reports**

There were no late reports presented to Council.

## **13 Closed Session**

### **CLOSED MEETING AT 11.02 AM**

**Moved:** Cr Edgar

**Seconded:** Cr Britton

*That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Resolution No.: 2022/12.10**

**Carried**

Councillor Beauchamp left the meeting at 11.03 am.

Councillor Norton left the meeting at 11.12 am.

Councillor Norton returned to the meeting at 11.14 am.

### **OUT OF CLOSED SESSION AT 11.16 AM**

**Moved:** Cr Britton

**Seconded:** Cr Neilson

*It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.*

**Resolution No.: 2022/12.11**

**Carried**

The following recommendations were resolved from the closed session: 2022/12.12

Councillor Beauchamp returned to the meeting at 11.19 am.

*Councillor Beauchamp declared a Prescribed Conflict of Interest in the report 14.1.1 Australia Day Awards 2023 in accordance with the Local Government Act 2009 section 150EI (c)(i), due to being the applicant for approval. In accordance with section 150EM of the Local Government Act 2009, Councillor Beauchamp left the meeting while this matter was discussed and voted on.*

Councillor Norton declared a Prescribed Conflict of Interest in the report 14.1.1 Australia Day Awards 2023 in accordance with the Local Government Act 2009 section 150EI (c)(i), due to being the applicant for approval. In accordance with section 150EM of the Local Government Act 2009, Councillor Norton left the meeting while this matter was discussed and voted on.

<b>TITLE:</b>	Australia Day Awards 2023	<b>DOC REF:</b> 14.1.1
---------------	---------------------------	---------------------------

<b>PURPOSE:</b> To choose a recipient to receive an award in the category nominated in.
--

Closed under Local Government Regulation 2012 (254J (3))  
(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

**Moved: Cr Edgar**

**Seconded: Cr Neilson**

That Council present a 2023 Australia Day Award to the selected nominees as discussed during the closed session of Council on 16th December 2022.

**Resolution No.: 2022/12.12**

**Carried**

## **14 General Business**

The following items were discussed in general business at this meeting and are to be noted on the monthly Action List:

**Continued untidy state of the Waverly Toilets on the Mount Isa Road** - Councillors discussed the ongoing issue of the toilets at the Waverly rest stop on the Mount Isa Road still being unclean (including broken door, blockages). As this is a TMR controlled rest stop, it was suggested that Council approach TMR to suggest that a local contractor be considered to be appointed to ensure the cleanliness of these toilets is maintained. As the Dajarra rest stop toilets would be passed when going to Waverly, it was further suggested that Council could also approach Cloncurry Shire about the same cleaning subcontractor servicing the Dajarra rest stop on the same run to take advantage of potential costs savings. It is to be noted that Councillor Edgar declared a Prescribed Conflict of Interest should this suggestion be carried out as he is engaged as a local cleaning contractor.

**Min Min Encounter Entrance** - the concrete entrance to the Encounter is showing noticeable signs of cracking which is a presentation issue for the tourist attraction. Council to consider applying a cover and making allowances in the budget for this.

**Solar Energy** - Council to conduct a survey regarding their solar energy - what buildings do we have working panels on now, which buildings could we add solar panels onto?

**Purchase of a stabilizer machine** - Given the pending road works schedule and the potential for further rehab works on the Boulia to Winton Road, Council to put together a business case on purchasing a stabilizer for road works.

## **15 Meeting Closure**

The Mayor closed the meeting at 11.57 am.

## **16 Confirmed**

Minutes to be confirmed at the next Ordinary Meeting of Council.

UNCONFIRMED

## 11 Reports

### 11.1 Works and Operations

<b>TITLE:</b>	Director of Works and Operations December 2022 Report	<b>DOC REF:</b> 11.1.1
---------------	---	---------------------------

<b>REPORT BY:</b>	Ajay Agwan Director of Works and Operations	<b>DATE:</b> 18/01/2023
-------------------	--	----------------------------

#### **CORPORATE PLAN REFERENCE:**

##### **Key Priority 2: Building and maintaining quality infrastructure**

##### **2.1: Well connected**

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

##### **2.2: Well serviced**

2.2.1: Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire

2.2.2: Provide and maintain well planned sustainable community assets to meet the needs of our community

##### **2.3: Well planned**

2.3.3: Plan open spaces and recreational facilities and streetscapes to improve civic pride and aesthetic appeal

2.3.4: Facilitate land and infrastructure development that meets the needs of the community and fits with the financial constraints of Council, key stakeholders including State and Federal governments

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To inform Council of the current utilisation and activities of the entire Works Department in line with all works and operations being undertaken each month.

#### **CONTENT: Projects**

##### **Truck Bay**

**Project Scope:** Construction of truck bay on the Winton town entry

**Current Status:** Currently waiting on TMR contract documents before commencing; surveyor has been engaged to mark out extent of works, project expected to be completed early 2023.

##### **Slashers Creek Concrete Works**

**Project Scope:** Concrete Margins and Floodway on Slashers Creek

**Current Status:** The tender has closed and is awaiting approval in this council meeting. the project is to commence early 2023.

##### **Industrial Estate Services Installation**

**Project Scope:** Installation of Power, Water and Sewer to the Industrial Estate

**Current Status:** Plumbing works to the Eastern side of the Mt Isa Highway has been completed. The project will resume in late January.

##### **New Staff Housing Project**

**Project Scope:** Installation of new staff houses at Pituri Street

**Current Status:** The project is currently in the procurement stage, to be closed and assessed in January for the next Council Meeting.

##### **Salt Water Chlorinator**

**Project Scope:** Installation of a Salt Water Chlorinator at the Boulia Water Treatment Plant

**Current Status:** The project is currently in the pre-tender stage, to be closed and assessed in

early 2023.

**Pump Station Upgrade**

**Project Scope:** Installation of a new sewerage pump station adjacent to the existing structure

**Current Status:** The project is currently in the procurement stage, to be closed and assessed in January for the next Council Meeting.

**CONSULTATION:**

Chief Executive Officer as required.

**GOVERNANCE IMPLICATIONS:**

All work to be completed within guidelines and budget allocations.

**RECOMMENDATION:**

That Council receive the Director of Works and Operations December 2022 Report for information.

**ATTACHMENTS:** Nil

Reviewed by Director of Works and Operations

Mr Ajay Agwan

Approved by Chief Executive Officer

Ms Lynn Moore

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report for December 2022	<b>DOC REF:</b> 11.2.1
---------------	---	---------------------------

<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 18/01/2023
-------------------	---------------------------------------	----------------------------

### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance

5.2: It is clearly evident in how Council does business

5.2.4: Transparency and accountability through management reporting

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

### **CONTENT:**

#### **Local Disaster Management Group – Activation Dec 2022- Jan 2023 – Ex-Tropical Cyclone Ellie**

Due to the impact of this event Urandangi became isolated and 21 people including 5 children were caught in Marmanya without food or water. DDMG arranged the evacuation of those people to Mt Isa and a re-supply of food and drinking water to the town of Urandangi.

All council roads were closed during this period and the Boulia/Bedourie Rd and Boulia/Winton Roads were also impacted by closures. The Boulia/Bedourie Rd is still closed with the council being requested by Diamantina Shire to assist with the sport of food supplies. Week 1 saw the councils' crews weigh and load 800kg of frozen and fresh food onto the REX flight to Bedourie. The week of 17<sup>th</sup> Jan a further re-supply was completed for dry goods with 700kg being loaded on 17<sup>th</sup> and a further 300kg on Friday 20<sup>th</sup>.

The camera and monitoring systems which council have had installed for over 8 years again has proved invaluable with improvements to the system being made with additional river gauges and cameras in key locations.

Significant safety improvements could be achieved with electronic road closure signage at the Urandangi South Rd, Urandangi South Rd and both ends of the Donohue Highway. These signs are currently in place at each end of the Winton/Boulia Rd and can be changed /updated using a phone.

#### **Donohue Highway – Outback Way Funding - Stage 7 PPR 1 (a/b):**

Federal Budget confirmed the Outback Way funding has been supported up to \$1b this straddles three states and several Local Government Areas.

Council submitted a comprehensive application in October which was the first time the Donohue Highway project has been done independently of Transport and Main Roads. The Donohue Highway is still a council road despite its length and importance to the 3<sup>rd</sup> trans-national link across Australia.

Confirmation by telephone (17<sup>th</sup> Jan) that our initial submission for funding has been approved and signed off by the Minister for an amount of \$3.9m. Documentation including reporting processes and signage requirements will be issued shortly with work to commence as soon as the flooding has subsided on the Donohue Highway.

#### **Marmanya Land transfer:**

We are at the final stages of this project, and it should be finalised in the early New Year.

Documentation has been signed by the applicants and should be received by Council by Friday 20<sup>th</sup> Jan 2023 ready to submit for transfer and registration.

**Positions Vacant:**

Parks and Gardens	One position is now vacant but due to the closeness of Christmas closedown on 16 <sup>th</sup> Dec it will be advertised in January- locally.
DWO Technical Officer	An employment agency has been engaged to locate suitable applicants. It will be advertised on our web site and email blast as per usual.
Human Resources /Payroll	An employment agency has been engaged to locate suitable applicants. It will be advertised on our web site and email blast as per usual.
RMPC /Leading Hand	This position will be advertised locally and if unsuccessful will be placed through recruitment agency.
Librarian (Casual)	This position will be advertised locally and is a temporary position until the incumbent officer returns from Mat leave.

**Positions filled**

Tourism Officer	Position has been filled locally and the applicant is due to start in February 2023.
Pool Contract	The pool contract has been engaged and commenced on 24 <sup>th</sup> December 2022.
Urandangi- Plant Operator/Labourer	This position has been filled from internal applications.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:**  
NIL

**RECOMMENDATION:**  
That the CEO for December 2022 report be received for information.

**ATTACHMENTS:** Nil

Chief Executive Officer	Ms Lynn Moore
-------------------------	---------------

<b>TITLE:</b>	Action List Update December 2022	<b>DOC REF:</b> 11.2.2
<b>REPORT BY:</b>	Ms Lynn Moore Chief Executive Officer	<b>DATE:</b> 18/01/2023
<b>CORPORATE PLAN REFERENCE:</b> Key Priority 5: Governance 5.2: It is clearly evident in how Council does business 5.2.4: Transparency and accountability through management reporting		
<b>RISK MANAGEMENT:</b> The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as <b>Low L-1</b> .		
<b>PURPOSE:</b> To present to Council an updated Action List.		
<b>CONTENT:</b>  Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.  Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.  Once an action has been shown as completed it is removed from the list.		
<b>CONSULTATION:</b> Nil		
<b>GOVERNANCE IMPLICATIONS:</b> Nil		
<b>RECOMMENDATION:</b> That Council receive the Action List update for December 2022 for information.		
<b>ATTACHMENTS:</b>  1. CEO Action List December 2022 (1) [11.2.2.1 - 5 pages]		
Chief Executive Officer		Ms Lynn Moore



## Bouliia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
<b>Friday 26<sup>th</sup> March 2021</b>				
26/3/2021		Investigate the 'speed advisory signs' (solar) with smiley faces for both the Herbert St and outside the school.	<b>DWO/ CSM</b> <b>Remove after installation</b>	10/11/2022 – TMR confirmation of location requested. 13/10/22 Signs have arrived -depot staff to arrange installation. Location on town entry sports. 18-1-2023- Still waiting on TMR approval
<b>Friday 27 August 2021</b>				
27/08/2021		Look at creating a bigger passing-pad at the give-way sign and possibility of moving the sign to the Town side. 1. Waverley Creek 2. Burke River (Bouliia)	<b>DWO</b>	10/11/2022 – road marking has been completed. RMPC to increase gravel footprint. 13/10/2022 Waiting on TMR approval- possible RMPC project no separate funding., 18-1-2023 – Waiting on TMR approval and funding
<b>Friday 21 January 2022</b>				
21/01/2022		Review all air-conditioning requirements at Depot and Stores. Min Min	<b>DWO</b>	12/12/2022 No response from tender request – will contact individuals privately. 13/10/2022 Report received. Under investigation, short term and long-term solutions have been proposed. An Air-Conditioning Technician needs to be employed now to finalise the issues. Sam to be involved in project. 18-1-2023- No response to tender advert.
18/03/2022		Parking spaces at LPO required – angle parking so more cars can park, Wills St as well angle parking. Disabled parking for PO also required  <b>21/10/2022 – It was asked if we could please investigate the Disabled Parking option for Post Office:</b> - Requires line marking - Line marking for caravans in Main Street - Parking in Wills Street - Caravan Parking in Pituri Street	<b>DWO</b>	12/12/2022 – work completed. 18-1-2023-Will be completed by end of the month
<b>Friday 19<sup>th</sup> August 2022</b>				
19/08/2022		Diamantina Street guttering – investigate	<b>DWO</b>	12/12/2022 potential TIDS funding useage. 12/09/2022 Under investigation- would need to be done in conjunction with town re-seals. 18/1/2023- have been included in TIDS scope
19/08/2022		Washdown Bay double gantry – what is the current status	<b>DWO</b>	23/12/2022 Should be finished in January 2023 10/11/2022 DabFab has been emailed and called - MIA

## Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
				13/10/2022 Under fabrication. 12/09/2022 DabFab has been issued a PO. 18/1/2023- still waiting on DabFab to install
19/08/2022		Cost of NBN line from town to Rodeo Grounds – look into costing	<b>DCS</b>	6/12/2022 Re-emailed, waiting on quote. 8/11/2022 Waiting on quotation from nbn provider.
<b>Friday 16<sup>th</sup> September 2022</b>				
16/09/2022	2022/09.10	Resolve that Council investigate implementing a systematic inspection for dog registration in Boulia town area.	<b>RLPO</b>	10/11/2022 Under review by RLPO
<b>Friday 21<sup>st</sup> October 2022</b>				
21/10/2022		Meeting to be held regarding Urandangi and Racecourse Reserve Bore. Potential Silt/Bore Clean.  <b>16/12/22 - In regards to the Urandangi Bore, existing bore to be blown out so that it can still be used for road works in the area.</b>	<b>DWO</b>	10/11/2022 - Meeting has not been organised yet. Likely to happen within next two weeks. 18/1/2023- Under consideration
21/10/2022		Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	<b>DWO</b>	10/11/2022 ...The request has been sent to TMR. Awaiting response
21/10/2022		Cr Beauchamp: MME Aircon – organise to get the urgent things done before Summer. Then Sam to talk to Ajay about organising a refrigeration mechanic.	<b>DWO</b>	10/11/2022 ...Discussed with Tim. Report has been sent to him. PO will be issued once we receive the quote. Tender for rest of the works is under review
17/08/2020		Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge - suggested) to the Rodeo Grounds	<b>CSM</b>	24/11/22 idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guide posts/labour and plant. Indigenous story signs to be developed with locals. 9/11/2022 Meeting with Pitta Pitta – very interested. Work Camp are also interested as a project. 7/10/2021 Work Camp interested in developing an indigenous bush tucker walking track from Burke River to the Racecourse Reserve. Will need strong consultation with Pitta Pitta
<b>Friday 18<sup>th</sup> November 2022</b>				
18.11.2022	2022/11.20	That Council advise on the type of artworks if required on Outback Way and the replacement of Tropic of Capricorn signage/sculpture.	<b>CSM</b>	12/12/2022 not to commence until 2023.

## Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
18.11.2022	General Business	Discussion regarding the Racecourse Reserve proposal by Campdraft Committee. Further discussions are required prior to any work being completed. Cllr Sam Beauchamp will be required to provide advice. CEO to arrange further meeting.	<b>CEO</b>	12/12/2022 referred to Sam and Campdraft committee to set date.
Friday 16 <sup>th</sup> December 2022				
16.12.2022	2022/12.13	<p>1. That the Queensland Housing Strategy 2021-2025 - Local Housing Action Plan (Final) for Boulia Shire be endorsed.</p> <p>2. That Council's endorsement be forwarded to the Western Queensland Alliance of Councils</p>	<b>CEO</b>	<b>23/12/2022- Acknowledgement forwarded to Greg Hoffman</b>
16.12.2022	2022/12.14	<p><b>Stock Route Mapping</b></p> <p>That Council respond to the request for feedback to the Department of Resources before the 23rd Dec with the comments noted in the body of the report or other considerations from the meeting as noted.</p>	<b>CEO</b>	<p><b>23/12/2022 – Letter returned to</b>                      Dr Steven Ward                      Manager                      State Land and Stock Route management                      Natural Resource Operations.                      E: StockRouteManagement@resources.qld.gov.au</p>
16.12.2022	2022/12.12	That Council present a 2023 Australia Day Award to the selected nominees as discussed during the closed session of Council on 16th December 2022.	<b>CEO/EA</b>	23/2/2022 Preparations have commenced.
16.12.2022	General Business	Continued untidy state of the Waverly Toilets on the Mount Isa Road - Councillors discussed the ongoing issue of the toilets at the Waverly rest stop on the Mount Isa Road still being unclean (including broken door, blockages). As this is a TMR controlled rest stop, it was suggested that Council approach TMR to suggest that a local contractor be considered to be appointed to ensure the cleanliness of these toilets is maintained. As the Dajarra rest stop toilets would be passed when going to Waverly, it was further suggested that Council could also approach Cloncurry Shire about the same cleaning subcontractor servicing the Dajarra rest stop on the same run to take advantage of potential costs	<b>DWO /CEO</b>	<p><b>23/12/2022</b>  <b>DWO – to investigate the Cloncurry cleaning connection, then advise CEO of outcome</b></p> <p><b>CEO- will await advices from DWO progress before negotiating an offer of extension to our existing contractor to take over the site.</b></p>

## Bouliia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
		savings. It is to be noted that Councillor Edgar declared a Prescribed Conflict of Interest should this suggestion be carried out as he is engaged as a local cleaning contractor.		
16.12.2022	General Business	<p>Min Min Encounter Entrance - the concrete entrance to the Encounter is showing noticeable signs of cracking which is a presentation issue for the tourist attraction.</p> <p>For action by DWO, options and costings</p> <p>CSM: Council to consider applying a cover (further clarification reqd)</p> <p>For action by DCS: budget inclusion / review.</p>	<b>DWO-primary</b> <b>CSM-Info</b> <b>DCS- Budget</b>	<b>23/12/2022 –</b> DWO to commences investigation and provide options and costings.
16.12.2022	General Business	Solar Energy - Council to conduct a survey regarding their solar energy - what buildings do we have working panels on now, which buildings could we add solar panels onto?	<b>DWO</b>	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 5px;"> <p style="margin: 0;">Presentation on 16<sup>th</sup> Dec by Ergon</p> </div> </div> <p>Ergon Energy - Bouliia Shire Council</p> <p><b>23/12/2022</b> DWO to Investigate the current solar systems, Min Min, Pool, Depot</p>
16.12.2022	General Business	Purchase of a stabilizer machine - Given the pending road works schedule and the potential for further rehab works on the Bouliia to Winton Road, Council to put together a business case on purchasing a stabilizer for road works.	<b>DWO</b>	18-1-2023 With Donohue Package approved now, this can be a viable option

### COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS

DATE	Staff Member	PROJECT – OR ISSUE:	RESPONSE
18/12/2019		Cllr Beauchamp: Future idea – Drone Park	9-6-2022 Meeting with Droneamics in June. Future of drone flights here.
19/6/2020	DWO	Cllr Edgar: Dam/recreational water park (boating etc)	9-6-2022 This project will be moved to the 'visioning' project 26/02/2021 Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.

19/06/2020	Julie/DWO	Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	26/02/2021 Street signage (i.e., Street names) currently is only on one side of the street. Consider both sides in future? 14/10/2020. Revised street maps with coloured markers on street signs are to be implemented. This will be delivered in conjunction with the DWO.
26/02/2021	CEO/DWO	Cllr Britton: Long Term Business Case/Study to be undertaken regarding artesian bore to support future community growth. Eg. where will drilling have to be done? Costs involved?	9-6-2022 Water Engineer to consider the options available for Boulia. 7/12/2021 to be reviewed during the 'visioning project' 20/01/2022
27/08/2021	DWO	Cllr Neilson - Cooridgee end of the Town Common – consider adding a tank and trough	07/12/2021 to be reviewed during the 'visioning project' 20/01/2022 and 22-23 budget
26/02/2021	DWO	Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	07/12/2021 to be reviewed during the 'visioning project' 20/01/2022 and 22-23 budget

<b>TITLE:</b>	Annual Report 2021-2022	<b>DOC REF:</b> 11.2.3
<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 18/01/2023
<b>CORPORATE PLAN REFERENCE:</b>		
<p>Key Priority 5: Governance</p> <p>5.2: It is clearly evident in how Council does business</p> <p>5.2.1: Council's financial activities are monitored and managed well</p> <p>5.2.2: Maintain high standards of Corporate Governance through effective audits</p> <p>5.2.3: Financial accountability for new projects</p> <p>5.2.4: Transparency and accountability through management reporting</p> <p>Key Priority 5: Governance</p> <p>5.3: Sustainability - our focus on value for money outcomes across the organisation</p> <p>5.3.1: Council's offices, depots and business enterprises are operated under value for money principles</p> <p>5.3.2: Optimise performance of Council business units using available technology</p> <p>5.3.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting</p> <p>5.3.4: Implement good practice in managing and maintaining our assets</p>		
<b>RISK MANAGEMENT:</b>		
<p>The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as <b>Low L-1</b>.</p>		
<b>PURPOSE:</b>		
<p>To present Council's Annual Report 2021-2022 to Council before submission to Division of Local Government.</p>		
<b>CONTENT:</b>		
<ul style="list-style-type: none"> <li>• A local government must prepare an annual report for each financial year.</li> <li>• The local government must adopt its annual report within one month after the day the Auditor-General gives the Auditor-General's audit report about the local government's financial statements for the financial year to the local government.</li> <li>• The local government must publish its annual report on its website within two weeks of adopting the annual report.</li> </ul> <p>The annual report is one of the key points of accountability between a Council and its Community. It is not a report to the Division of Local Government or the Queensland Government, it is a report to the community. The annual report focuses on the Council's implementation of the Corporate Plan objectives and the annual Operational Plan deliverables.</p> <p>The report also includes information that is prescribed by the Local Government (General) Regulation 2012. This information has been included in the Regulation because the Government believes that it is important for community members to know about it – to help their understanding of how the Council has been performing both as a business entity and a community leader. The Annual Report has been prepared under the above guidelines.</p>		

**CONSULTATION:**

The Annual Report including the audited statements have been approved and will be reviewed by the Audit Committee on 16<sup>th</sup> Jan 2023

**GOVERNANCE IMPLICATIONS:**

Prepared in accordance with Local Government Regulation 2012.

**RECOMMENDATION:**

That Council adopt the Annual Report for the financial year 2021-2022 including Financial Statements.

**ATTACHMENTS:**

1. v 3 Draft 2021-2022 Annual Report (latest version 03 JA N 23) [11.2.3.1 - 87 pages]

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore



**BOULIA SHIRE COUNCIL**

# Annual Report

2021–2022



Land of the Min Min Light

Capital of the Channel Country



---

## ACKNOWLEDGEMENT TO COUNTRY

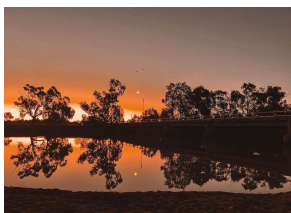
Boulia Shire Council acknowledges Aboriginal and Torres Strait Islanders as the first Australians and recognises that they have a unique relationship with the land and waterways.

Boulia Shire Council pays its respect to the Traditional Owners and their Nations of the Boulia Local Government Area which include the Pitta Pitta, Bulanmu-Walwarra-Wangkayuju, Kalkadoon, Wangkamahdla, Yullna, and Yalarrnga People. The contributions of earlier generations, including the Elders, who have advocated for their rights in managing the land, is valued and leaves as lasting legacy for future generations.

---

## ANNUAL REPORT DISTRIBUTION

Boulia Shire Council's Annual Report is available in hard copy or electronic format. Printed copies can be requested in writing to:



The Chief Executive Officer  
Boulia Shire Council  
18 Herbert Street  
Boulia QLD 4829

It is also available by phoning Council's Administration Centre on (07) 4746 3188 during normal business hours (8.30am - 5.00pm).

Alternatively, you can visit Council's website at <http://www.boulia.qld.gov.au> to download a copy.

Copies are also distributed to the Department of State Development, Infrastructure, Local Government and Planning.

---

## FEEDBACK



In the interest of continuous improvement, Council welcomes your feedback on this report. Please forward your comments in writing to the Chief Executive Officer at the address above, or email to [ceo@boulia.qld.gov.au](mailto:ceo@boulia.qld.gov.au)

---

**Boulia Shire Council would like to thank and acknowledge all the people whose photos have been used in this report.**

---

## Table of Contents

About Us	Pg. 5
Foreword	Pg. 6
Our Councillors	Pg. 7
Responsibilities of the Offices	Pg. 8
Organisational Structure	Pg. 9
Mayor's Review 2021-2022	Pg. 10
Chief Executive Officer's Review 2021-2022	Pg. 12
Boulia Shire Council Economic Statement	Pg. 14
Community Services	Pg. 22
Works and Operations	Pg. 25
Workplace Health & Safety	Pg. 30
Statutory Reporting	Pg. 31
Operational Plan Review 2021-2022	Pg. 39
Community Financial Report	Pg. 44

*Photo by : Pearl Pocock*



*Photo by : Pearl Pocock*

## List of Acronyms used in this report:

AGM	Annual General Meeting
ALGA	Australian Local Government Association
BoR	Building our Regions
CASA	Civil Aviation Safety Authority
CEO	Chief Executive Officer
CWRPMG	Central West Regional Pest Management Group
DCP	Drought Communities Program
DDMG	District Disaster Management Group (Mt Isa)
DILGP	Department of Infrastructure, Local Government and Planning
DNRM	Department of Natural Resources and Mines
DCS	Director Corporate Services
DWO	Director of Works and Operations
DWQMP	Drinking Water Quality Management Plan
EBA	Enterprise Bargaining Agreement
EPA	Environmental Protection Act
FAGs	Financial Assistance Grants
FFH	Flexible Financial Hardship
FM	Financial Manager
GBA	George Bourne & Associates
ILUA	Indigenous Land Use Agreements
IQ-RAP	Inland Queensland Road Action Plan Group
JLTA	Jardine Lloyd Thompson Pty Ltd
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGGSP	Local Government Grants & Subsidies Program
MCS	CSM - Community Services Manager
NDRRA	Natural Disaster Relief and Recovery Arrangements
NGA	National General Assembly
OQTA	Outback Queensland Tourism Association
QRRF	Queensland Resilience and Risk Reduction Fund
ORRTG	Outback Regional Roads and Transport Group
QCWA	Queensland Country Women's Association
QFES	Queensland Fire and Emergency Services
QRA	Queensland Treasury Corporation
QTC	Queensland Reconstruction Authority
R2R	Roads to Recovery
RADF	Regional Arts Development Fund
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	Remote Area Planning and Development Water and Sewerage Alliance
RAU	Remote Airstrip Upgrade
RDANWQ	Regional Development Australia North West Queensland
REPA	Restoration of Essential Public Assets
RFCSNQ	Rural Financial Counselling Service North Queensland
RFDS	Royal Flying Doctor Service
RLPO	Rural Lands Protection Officer
RMPC	Roads Maintenance Performance Contract
SES	State Emergency Service
SWIM	Statewide Water Information Management System
TIDS	Transport Infrastructure Development Scheme
TMR (DTMR)	Transport and Main Roads
W4Q	Works for Queensland
WH&S	Workplace Health and Safety
WQAC	Western Queensland Alliance of Councils
WQLGA	Western Queensland Local Government Association
WQPHN	Western Queensland Primary Health Network

# Where we came from.....

On 31 July 1879, the 1280 acre township reserve of Boulia was established, and the Boulia Divisional Board was subsequently gazetted in September 1887.

Part of Boulia's fame rests on the mysterious Min Min Light, which first appeared around the old Min Min Hotel, the remains of which are situated approximately 100km east of Boulia.

The township of Boulia is the pivotal point of the far-west, with Mount Isa 300 kilometres to the north and Winton 366 kilometres to the east. It is also linked to Alice Springs to the west via the Donohue Highway. The shire shares a 320 kilometre common border with the Northern Territory and the southern part of the Shire's western boundary marks the east edge of the mighty Simpson Desert.

The town is acknowledged as the Capital of the Channel Country, which gives rise to the great rivers that flow south to Lake Eyre.

Urandangi, the second town in Boulia Shire, was founded in 1885 by Charlie Webster and James Hutton who started a general store and the town developed from there. In its heyday, the Dangi, as it's commonly referred to, had three hotels, two stores and a post office. There was also a dance hall which was a welcome site for many a drover.

## **Where we are heading**

Our Regions are Strong and Prosperous - We are members of the Remote Area Planning and Development group (RAPAD) which is constituted by six other western Councils: Barcoo, Barcaldine, Blackall/Tambo, Diamantina, Longreach and Winton. These groups work together for regional projects to achieve economies of scale savings as part of this continued Council regional collaboration.

The Council works with the Outback Regional Roads Group, Outback Regional Water Alliance and Central West Regional Pest Management Group. Council also maintains a range of community assets to improve lifestyle opportunities for the community. Council has acquired land for potential development in the future for residential housing, the Council Community Hub, and rural land and is completing the development of the industrial estate.

We Capitalise on Unique Regional Opportunities and Assets - Council continues to investigate economic development activities for the community including the further sealing and development of the Donohue Highway which forms the eastern part of Australia's longest shortcut - The Outback Way which links Winton in Queensland with Laverton in Western Australia.

The future sealing of the Outback Way will deliver better health services to communities, opening mining for the green economy opportunities, tourism growth to remote Australia, better environmental, animal health and OH&S outcomes for the Ag industry.

The Outback Way project is an exemplary project for the collaboration of 5 local government communities, 2 states, the NT, the Federal Government, Industry, Businesses and State & Federal Government Agencies and has been a work in progress for over 25 years.

# Foreword

Welcome to this Annual Report produced by Boulia Shire Council for the 2021-2022 financial year.

The primary objective of this document is to articulate Council's vision and goals, its achievements and performance results for the past year, and its challenges, opportunities and plans for the future.

This Annual Report aims to provide residents, ratepayers, the corporate sector, statutory bodies and other interested parties insight into the primary activities undertaken by, and the financial position of, the Boulia Shire Council throughout 2021-2022.

## **OUR VISION**

'A progressive shire creating opportunities for all'

We will be valued as a shire where people choose to live, work and play, and a guardian of a sustainable natural environment that inspires and supports a healthy community.

## **OUR PURPOSE**

'Delivering our plans, planning for the future'

We are a Council committed to decisive leadership in making locally responsive, informed and responsible decisions. We aim to deliver continuous improvement, to provide quality services and facilities which support a sustainable future.

## **OUR VALUES**

### ***Leadership and Collaboration***

Building trust, teamwork, communication and a shared understanding which actively listens to our community.

### ***Accountability, Consistency and Transparency***

Equal opportunities, fair and open consultation and communication. Accepting responsibility for our actions.

### ***Performance and Value for Money***

Achieving best value for money outcomes for our community. Collaboration, managing expectations and working towards common goals.

### ***Commitment, Teamwork and Staff development***

Continually improve on our achievements and drive innovative solutions. Lead change and continuous improvement in delivering for our community. Promote a positive health and safety culture.

*'No one individual can do this but as a community working together  
we can deliver a strong framework for the future of our shire'*

# Our Councillors



## Mayor Eric (Rick) Britton

Rick and his photographer wife Ann, own and operate cattle breeding enterprises in Queensland's North West. Residing just outside of Boulia at Goodwood Station, Rick is a long-term member of the region, with family ties to the shire spanning over a number of generations. Rick represents the Council on the following committees: Outback Highway Development Committee, Outback Regional Roads and Transport Group, Central West Regional Pest Management Group, Inland Queensland Road Action Plan Group, Australian Local Government Association, Audit Committee, Remote Area Planning and Development Board, RAPAD Water & Sewerage Alliance, Local Disaster Management Group and the Western Queensland Local Government Association.



## Deputy Mayor Jack Neilson

Councillor Jack Neilson is a born and bred local of Boulia and grew up on a cattle property called Two Rivers north of Boulia. Jack is very passionate about the Boulia community and wants to see Boulia grow and develop as a hub for the west through job security, tourism and helping the Beef Industry which built Boulia town. Jack represents the Council on the following committees: Outback Highway Development Committee, Western Queensland Local Government Association, Local Disaster Management Group, Housing Committee and Plant Committee.



## Councillor Tim Edgar

Since moving to Boulia in 2016 as an electrical contractor, Councillor Tim Edgar and his family have played an active role in the community - supporting organisations and participating in events. As an elected member of Council, Tim would like to focus on the preservation of Boulia's heritage and history, as well as progression, to modernise and evolve our Shire to its full potential.

Tim represents the Council on the following committees: Remote Area Planning and Development Board, Local Disaster Management Group, Plant Committee and Western Queensland Local Government Association.



## Councillor Sam Beauchamp

Elected to Council in 2004, Councillor Beauchamp is one of our longest standing elected members. Primarily a beef cattle producer, Sam has a strong family history in the shire and is an electrician by trade. He is an active member of the community, always willing to provide assistance at local events and ceremonies - a characteristic which is reflective of his 2006 Boulia Shire Council Citizen of the Year award. Sam represents the Council on the following committees: Remote Area Planning and Development Board, Outback Regional Roads and Transport Group, RAPAD Water & Sewerage Alliance, Central West Regional Pest Management Group, Local Disaster Management Group, Western Queensland Local Government Association, Audit Committee and the Boulia Historical Society.



## Councillor Jan Norton

Born in Charleville, raised in Augathella and having spent the majority of her life living in Boulia, Councillor Norton became an elected member in 2020. Over the years she has experienced the trials and tribulations of living in this little remote area, and has been in the background of many organisations doing the legwork and taking photos. She is totally committed to Boulia Shire and believes that she can make a difference as part of a team. Jan represents the Council on the following committees: Outback Highway Development Committee, Western Queensland Local Government Association, Outback Queensland Tourism Association, Better Health Partnership Collaborative Committee, Housing Committee and the Boulia Historical Society.

# Responsibilities of the Offices



From left to right: Lynn Moore (Chief Executive Officer), Ajay Agwan (Director of Works & Operations), Kaylene Sloman (Director of Corporate Services) and Julie Woodhouse (Community Services Manager)

## **The Chief Executive Officer - Lynn Moore**

The Chief Executive Officer (CEO) is responsible for the day to day management of Council in accordance with Council's Strategic Plans and Policies, *Local Government Act 2009* and *Local Government Regulation 2012*. The Office of the CEO is responsible for the following functions: core administrative and strategic functions of Council including Governance, Economic Development, liason with State and Federal Government entities and Industrial Relations. In addition the office of the CEO oversees the legislative functions performed by the elected Councillors.

## **The Works and Operations Department - Ajay Agwan (Director)**

The Works and Operations Department is responsible for maintenance and improvement works on assets and providing the management and administrative support for the functional areas of the Department. The functional areas of the Department include rural roads, town streets, stormwater drainage, culverts, asset management, water & sewerage, plant, works depot, parks & gardens, sporting and recreational facilities, airports, reserves and waste depots. To assist in efficiently and effectively managing the capital, labour, plant and materials resources made available to the Department, the functions are split into separate operational divisions in order to maximise the delivery of services to the community in accordance with Council's Strategic Plan and Operational Plan.

## **The Finance & Corporate Services Department - Kaylene Sloman (Director)**

The Finance and Corporate Services Department is responsible for the financial management practices of Council including preparation of Financial Statements, Budget Reviews, Rating, Valuations, Accounts Receivable/Payable and Payroll. In addition, they oversee Council's administration, regulatory compliance, Information Technology network, electronic document management system and customer service. This department is also responsible for the preparation of the Annual Budget, Long Term Financial Planning and Asset Management documents. This department is also responsible for the monthly reporting to Council on the current financial position against the budget.

## **The Community Services Department - Julie Woodhouse (Community Services Manager)**

The Community Services Department is responsible for civic functions which include Australia Day, NAIDOC Week, Remembrance Day and ANZAC Day, Citizenship Ceremonies and Naturalisations. This department is also responsible for the ongoing promotion and development of the Council's tourism attractions such as the Bouli Heritage Complex and the Min Min Encounter. The department also maintains Council's current housing stock and is responsible for rentals and inspections. Community Services responsibilities include the Aquatic Sports Centre, Library facility, public media including Facebook, the local community newsletter (*Channel Country Chatter*) and Monthly "Hot Spot" newsletter.

# Organisational Structure

Each year Council adopts a Corporate Structure that is appropriate to the performance of the local government’s responsibilities. This structure affords the Council a sound operational base for the future and provides both employees and the community with a quick and easy to understand reference on who employees and internal Council units report to.

Mayor

Councillors

Chief Executive Officer



Office of the  
CEO

Community  
Services

Works &  
Operations  
Department

Finance and  
Corporate  
Services

Governance  
Mayor & Council  
Secretariat  
Town Planning  
Strategic Planning  
Community Relations  
Native Title  
Executive Services  
Economic Development  
Human Resources  
Local Disaster  
Management  
SES  
Workplace Health &  
Safety

Community Services  
Housing  
Tourism/Events  
Boulia Heritage Complex  
Boulia Aquatic Sports Centre  
Min Min Encounter  
Library Services  
Cultural Development

Construction (Road  
Works)  
Maintenance (Road  
Works)  
Infrastructure Buildings  
Water & Sewerage  
Airports  
Waste Management  
External Contractors  
Property Services  
Animal Control  
Bio-Security/  
Weeds/Pests  
Public Cemeteries  
Swimming Pools  
Community Halls  
Operational Support -  
Depot/Workshop  
Parks, Playing Fields and  
Reserves  
Public Order & Safety

Financial Management  
Administration  
Regulatory Compliance  
Creditors  
Debtors  
Stores  
Information Technology  
Records Management  
Payroll  
Debt Recovery  
Long Term Financial Planning  
Rating & Valuations  
Business Analysis  
Customer Service  
Asset Management  
Legal & Insurance



# Mayor's Review 2021-2022



## *Preface*

Firstly, I must thank the Councillors, Chief Executive Officer, Ms Lynn Moore, the Executive Team and council staff for providing the environment that enables the council to embrace change and deliver outcomes on behalf of the community and our many stakeholders.

## *Strong beginnings..... stronger future*

In a time of higher levels of public accountability and transparency, higher levels of scrutiny on long-term sustainability, higher accounting standards and lower guaranteed revenue streams - we continue to have an organisation that is more agile and more responsive to change than ever before.

We acknowledge the challenges that each of us are faced with on a daily basis and it is how we deal with them that makes the difference. Our council is focused not only the present but has its eye on the future of Boulia where the contributions of each Councillor is highly valued during this rapidly changing environment.

## *Grabbing the reigns with both hands....*

Boulia is sitting in a 'once in a lifetime' bubble. The Outback Way Australia's Longest Shortcut is being sealed at a progressively increased rate. So much so that this 3rd Transnational Link across Australia will have an enormous impact for Boulia in the future. The continued funding from Federal, State and our own Local Government is bringing this into reality.

Not only will this open up access for all indigenous communities along this route but also provide an all-weather access for freight travelling from South Australia, Northern Territory and from east (Qld) to west (WA) and vice versa across this great land of ours.

This is a 'river' of opportunity flowing straight to us. The new Industrial Estate, the residential estate plan and the Organic Spelling Facility developments are all designed to support growth. The implementation of the \$4.3m NBN, fibre to the premises, will provided business and residents with internet speeds equal to our city counterparts. This knocks down another barrier to doing 'business in the bush'.

The right infrastructure in the right place is our mantra looking forward and this will be imperative for growth in our local and regional economy.

## *Working together...*

Again, this year we were pleased to be able to deliver a number of projects for the community which would otherwise be out of our reach. We rely heavily on grants provided either by the State or Federal Government and the Work for Queensland programs, Drought Communities program, Federal Assistance Grants and Roads to Recovery tick all the boxes for flexibility in small councils.

# Mayor's Review 2021-2022

## *Working together...*

Our partnerships with the Remote Area Planning and Development Board (RAPAD), the Outback Highway Development Corporation, the Outback Queensland Tourism Association, and the Western Alliance group of councils ensure that our voice is being heard.

Council continues to heavily support community groups to deliver programs and events for the improved liveability of our town and surroundings such as Camel Races, Camp Draft, and Rodeo.

In closing, it is worth noting that small population local governments like ourselves (458 people), that administer geographic areas larger than many countries are major contributors to the Gross Regional Product (\$36.414m), overall social fabric, and identity of our country.

As an economic driver for the state and national economy, Boulia punches well above its weight despite its small population with 57% of the population employed in the agricultural industry.

*Mayor Eric (Rick) Britton*

*Boulia Shire Council*



*Photo by: Jack Neilson*

# Chief Executive Officer's Review 2021-2022



## *What an extraordinary year of change ....*

I am pleased to present my eighth Annual Report to you. This past year we have continued to work our way through droughts, floods, staffing shortages and COVID - we have seen it all in Boulia Shire but the resilience of our business, contractors, and staff enabled us to overcome the obstacles and look towards the future with confidence.

Council again is in a strong financial position and equally, strong compliance position being confirmed by both the internal and external audits completed during the year. This information can be reviewed in the Community Financial Report later in this document.

## **Grant funding.... the devil is in the detail**

The Australian Government's Drought Communities Program and the Queensland Government's Works for Queensland programs again have been a shot in the arm for drought-affected regional and remote communities. There have been many social betterment projects completed, assets renewed, and local jobs maintained as a result of these funding programs. These programs have also maintained, and in many cases, improved the economic activity in our shire. The Drought Communities Program does have guidelines that do not allow for the use of council staff in the delivery of projects. As a result, they do not address job creation or job retention where councils are the major employer and have minimal local contractors to deliver projects.

The above is in addition to the other generous funding and competitive grants programs administered by the State and Federal governments. While some of these funding opportunities are very supportive of local government, we sometimes struggle to meet the funding criteria – particularly if it requires a substantial cash commitment.

Local governments in regional and remote Queensland continue to struggle with sustainability issues as many small local governments like ourselves are heavily reliant on State and Federal grant funding. This will continue into the future due to our small rate base and large geographical area because in real terms our revenue streams are declining.

We are, however, forever optimistic and have several 'shovel ready projects just waiting to get the go-ahead when the opportunity for funding arises!

Our forward-reaching projects which rely on grant funding opportunities are earmarked as follows:

- Donohue Highway - Outback Way
- Boulia Community Hub (Business Admin Hub)
- Staff Housing development
- Stage 1 of the Residential Estate
- Industrial Estate development
- NBN Fibre to the premises' internet connectivity.
- Water treatment Plant
- Re-development of the Waste depot
- Re-development of the Sewage Treatment ponds

# Chief Executive Officer's Review 2021 - 2022

## *Action at ground level...*

The provision of an adequate standard of housing continues to be an area of concern for the Council. The need for better social and public sector housing is one of the high-risk areas for the Council and the state government. Our remote communities have a low standard of housing, and it is one area where, with clever and considered public sector investment could really improve community stability, grow home ownership and seriously assist in the attraction and retention of critical personnel such as police officers, nurses, school teachers, and council staff.

Council has been successful in the Western Queensland Alliance of Council's submission to the State Government for improved housing which has resulted in the State Government allocating funds for housing management plans to be developed. Boulia was one of the initial councils to undergo the trial application process and we remain hopeful that these plans are actioned with support by State Government funding.

We have been successful in the submission of the following grant applications which will provide ongoing work for both council staff and the local contractors for the balance of 2022 and into 2023.

- Local Government Grants and Subsidies Program (LGGSP-State Gov) - Staff Housing \$2,100,000
- Building Our Regions (BoR-State Gov) - Water treatment plant - Salt Water Chlorinator \$212,000
- Qld Resilience and Risk Reduction Funding (QRRF-State Gov) -
  - Coorabulka and Slashers Creek road crossings \$1,700,000
- Remote Roads Upgrade Program (RRUP-Fed Gov) - Springvale Rd re-sheeting \$1,540,000
- Regional Connectivity Program (RCP-Fed Gov) - NBN Telecommunications \$3,272,185
- Local Roads and Community Infrastructure (LRCI-Fed Gov)
  - Industrial Estate \$1,130,000
- Outback Way-Donohue Highway sealing \$41,500,000 (Fed Gov) - proposed PPR Stage 1 \$3,900,000

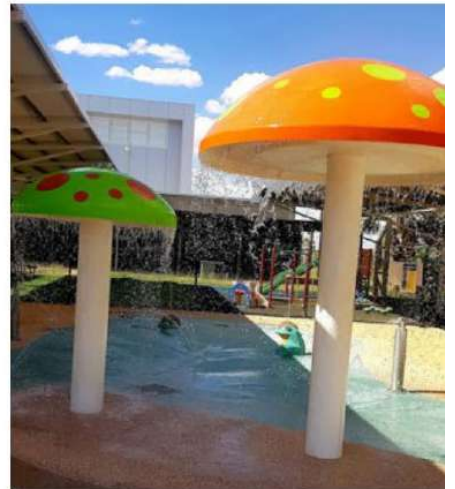
*Ms Lynn Moore*

*Chief Executive Officer*



*Photo by: Michaella Hindom*

# Boulia Shire Council Economic Statement



## Economic Statement

## Local Government Area Statistics

Area 61,176 km<sup>2</sup>

Population 458

### Key Centres

Boulia – population of 275  
The other key population centre in the region is Urandangi.



### Unique lifestyle values

Boulia Shire is the capital of Queensland's Channel Country and is steeped in history and mystery. The lifegiving Georgina River flows through the region to Lake Eyre Basin. Boulia township sits on the banks of the Burke River and is known as the Land of the Min Min Light. Only 190 km east of the Northern Territory border and 240 km south of Mount Isa. The three RRR's apply here – rugged, rural and remote.....

## Economic Overview

Gross regional product  
\$36.414 million

### Largest employing industries

Agriculture – 46.5%  
Public Admin & Safety – 14.5%  
Construction 9.3%

### Primary industries

Agriculture – predominantly beef



### Tourism and Economic development.....

Agriculture is Boulia Shire's primary economic driver. The cattle industry is the most significant contributor to the region's Gross Regional Product. Sheep also contribute to the region's agricultural output.

Each year, approximately 29,932 tourists overnight in Boulia Shire each year and spend \$27.1 million. Of all visitors to the shire, 58 per cent are tourists. Tourists travel through the region from the Northern Territory (especially Alice Springs) and northern Western Australia. The Min Min Encounter and the Boulia Camel Races are the region's primary tourism experiences.

With its proximity to the North West Minerals Province, mineral exploration is occurring to the north and west of Boulia with companies basing themselves in Boulia to undertake this work.

To support the potential of the region, the Boulia Shire Council is investing in a new industrial area which is currently under development and earmarked land for a new residential estate. These developments will support the region's growing agricultural, transportation and tourism sector.



**Boulia township is located at the junction of three bitumen arterial roads that run east (Winton), north (Mt Isa), south (Bedourie/Birdsville) and west to Alice Springs. Boulia is located at the eastern gateway to the Outback Way (Australia's Longest Shortcut) which stretches from Winton in Queensland to Laverton in Western Australia.**

There are regular Regional Express passenger flights connecting Boulia with Brisbane and Mount Isa Airports four times per week.



The Boulia Racecourse Reserve is home to a spelling facility that can cater for up to 3000 head of cattle. This facility is also a Certified Organic spelling facility. This is a particularly beneficial stop for cattle transport coming from the Northern Territory and travel south east through the state or vice-versa.

The town is supplied with sub artesian potable bore water from six bores strategically located around the town. Town blocks are connected to sewerage and potable water. The town is well serviced by accommodation providers with a hotel, motel and caravan park located within Boulia township. A number of local businesses provide for the day to day needs of residents and tourists and bulk fuel is available for transporters. Robinson Park features a BBQ facility, multi accessible toilets, modern playground equipment and a skate park.



Boulia Shire is proudly one part of the seven councils who make up the RAPAD group. Boulia, Diamantina, Barcoo, Winton, Longreach, Barcardine and Blackall-Tambo.

# Boulia Shire Fast Facts

## Estimated Resident Population

**Boulia: 458**  
**Central West: 10,511**  
 (2021 Census)



## Heavy Vehicle Movements

**50 heavy vehicles** pass through Boulia each day (2020)

## Median Age

**Boulia: 33 years**  
**Central West: 41.6 years**  
 (2021 Census)



## Indigenous Population

**Boulia: 30.1%**  
**Central West: 4.6%**  
 (2021 Census)



## Boulia Shire Area

**60,906 km<sup>2</sup>**  
**3.28%** of Queensland's land area



**Gross Regional Product**  
**\$36.414 million** (2021)

## Tourism

**29,932 overnight visitors per year**  
 (2020)



## Cattle Herd

**109,311 head**  
**10.08%** of Central West Queensland herd  
 (2020/2021)



## Top Industries by Employment

### Agriculture, Forestry and Fishing

**Boulia: 46.5%**  
**Central West: 25.7%**

### Public Administration and Safety

**Boulia: 14.5%**  
**Central West: 12%**

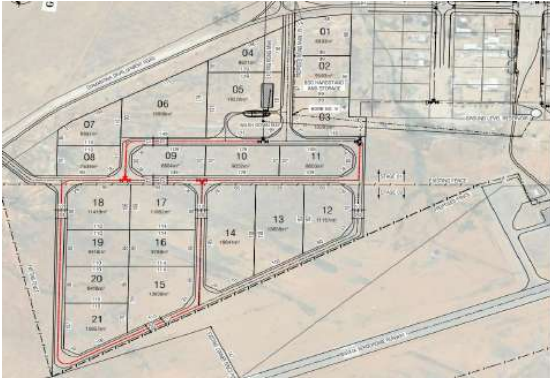
### Education and Training

**Boulia: 4.8%**  
**Central West: 7.7%**

Sources: ABS 2021 Population estimates, ABS 2021 Census, QGSO Population medium average projections, Small area labour market data December 2020, 2021 ABS Agriculture census, Stafford Strategy report, Remplan 2020.



## Recent Achievements



### Boulia Industrial Estate Stage 1 – capex \$1.3 million

The estate is comprised of 11 lots each approximately one hectare in size. The estate is located adjacent to the Boulia – Mount Isa Road and capitalises on the increasing transport and logistics activity in region. The estate predominantly services the transport industry with a focus on long haul transport through providing layover facilities and service opportunities. Stage 1 is due to be completed by Dec 2022 and two anchor tenants have been identified.

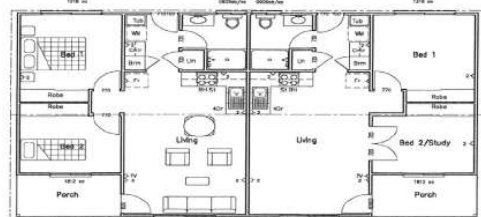
### Min Min Encounter Upgrade Stage 1 – capex \$540,000

An upgrade to the entrance and sales areas of the complex included an external facelift to feature new signage with LED backlighting and graphics to windows. This will compliment the proposed extension to the centre to include the new ‘Underwater inland sea experience’ complete with Plesiosaurs, improving the overall visitor experience.



### Residential accommodation – capex \$2,100,000

Boulia has been successful in lobbying for funding through the LGGSP funding program to increase the accommodation available for staff for the Boulia Shire. This increased accommodation will release housing which would otherwise not be available to the public providing a growth avenue for the town.



### Regional Connectivity Program \$3,272,185

Boulia has been successful in its application for Fibre to the premises for the town area.

This will increase our capabilities to support business and have connectivity via the internet which is comparable to the best locations in Brisbane.

Agreement with NBN is expected to be signed in Nov 2022 and the project is expected to be finalised in approximately 18-24 months.



# Project Pipeline



## Community Precinct (Hub)

Capex: \$10 million  
Jobs: 10  
Status: construction ready

The construction of a new Community Precinct will address the need for suitable location for a public internet training hub, community library, post office, Boulia Shire Council offices, and new office space (currently unavailable). The movement of two facilities into this building will release of two council buildings and will allow development of a child-care facility and potential Art gallery into the future.

Extensive community consultation has been undertaken in development of the project. The project is specifically identified in Boulia Shire Council's Strategic Corporate Plan 2019 – 2024 (page 15) and Operational Plan 2022-2023 (page 11). Designs for the project have been completed and costed and the project is ready to proceed to construction.

## Residential Estate Stage 1

Capex: \$1.5 million  
Jobs: 10  
Status: Ready to construct

Boulia is located on the cross-roads linking Mount Isa (north), NSW (south), Northern Territory (west) and the business export centres on the eastern seaboard of Queensland. Our location provides future opportunities for decentralisation providing a 'hub' for long haul transport operators which is supported by Boulia's industrial estate.

This residential estate will meet current and future demand for residential land. Future demand will in part be driven by a medical centre and public schooling up to Year 7 which will attract additional young families to Boulia. Land in Boulia is at a premium and Stage 1 of the estate (10 blocks in total – noted 'Bore block') is the first step to attract and to retain new residents to town.



## Boulia Airport Upgrade

Capex: \$1 million  
Jobs: 3  
Status: construction ready

The Boulia Airport is a certified aerodrome operable at all times and is maintained to ensure its compliance with the Australian Government's Civil Aviation Safety Authority (CASA) standards. The resurfacing of the runway will address shape and ponding issues and ensure maintenance and operational costs do not escalate.

The airport is used for Regular Public Transport (RPT) services, aeromedical evacuations and private/charter aircraft landings. The RPT service currently operating to Boulia provides a minimum of two return weekly services between Boulia and Mount Isa and Boulia and Brisbane. The aerodrome also serves as the only reliable night/wet weather backup strip for surrounding properties. The airport provides a vital transport connection during Channel Country floods and is essential for health services. The Royal Flying Doctor Service provides the region's only GP and supports the Boulia Clinic and delivers Maternal Health Clinics.

## Min Min Encounter Stage 2 – Marine Fossil Experience

Capex: \$5 million (estimate)  
Jobs: 12 (estimate)  
Status: Design Stage

The educational 'experience' concept builds on the theme for Boulia – Land full of history (inland sea) and mystery (Min Min Lights). The proposed Stage 2 design expands the already very popular Min Min Light animatronics show designed and constructed over 20 years ago. Over 10,000 people visit Boulia each year attracted by the annual Boulia Camel races and events in the broader region – Big Red Bash, Birdsville Races etc.

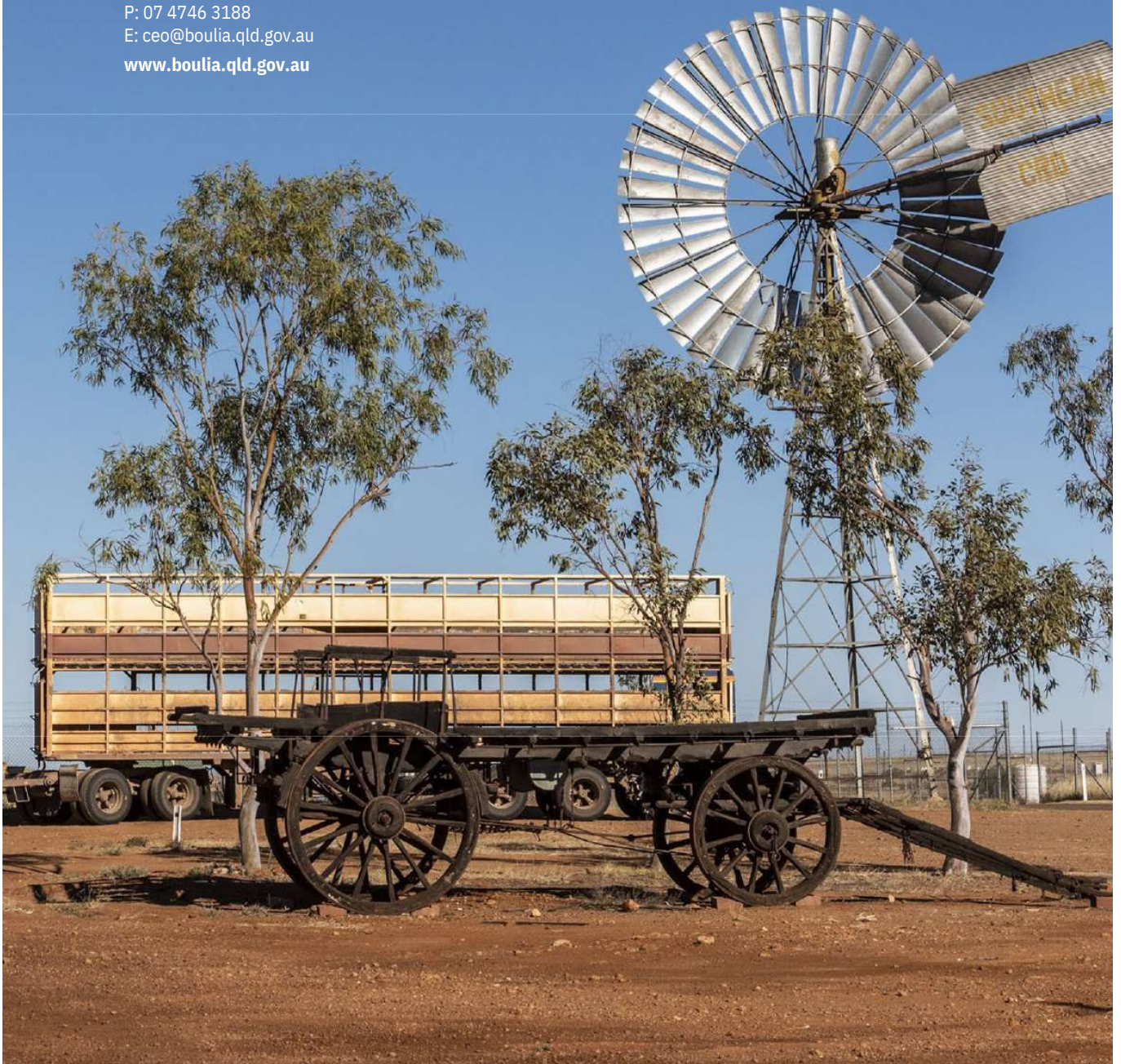
The scope of this project will compliment the existing animatronics show and provide an educational and stimulating experience back into pre-miocene times when this area was an inland sea. The 'traveller' will walk backwards through time into a submarine 'experience' viewing long since extinct marine creatures through a porthole into the past.

*"Seeing spaces – going places..... Boulia."*

## Further Information



Boulia Shire Council  
18 Herbert Street, Boulia QLD 4829  
P: 07 4746 3188  
E: [ceo@boulia.qld.gov.au](mailto:ceo@boulia.qld.gov.au)  
[www.boulia.qld.gov.au](http://www.boulia.qld.gov.au)

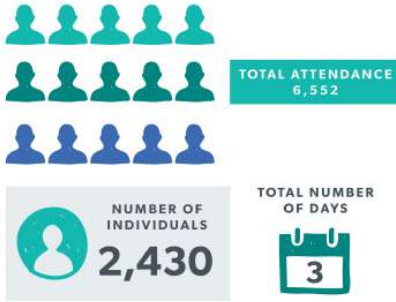


# Boulia Camel Races

15 - 17 JULY 2022

Queensland

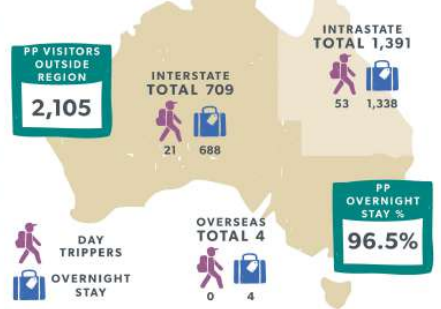
## ATTENDANCES



## VISITOR ORIGINS



## PRIMARY PURPOSE VISITORS



## DIRECT VISITOR NIGHTS



## OVERNIGHT VISITOR EXPENDITURE (OVE)



## VISITOR DAY TRIP EXPENDITURE



This document is commercial in confidence, not for public distribution.



## ORGANISER DIRECT AND INCREMENTAL EXPENDITURE

### ORGANISER CONTRIBUTION (BOULIA REGION)

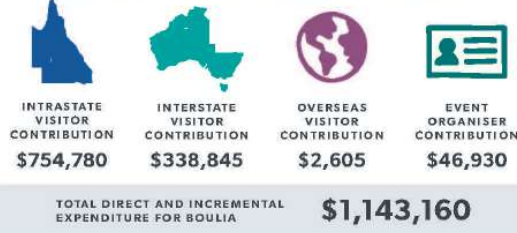
GROSS EXPENDITURE - EXPENDITURE MADE OUTSIDE BOULIA	ESTIMATED % OF INCOME MADE OUTSIDE BOULIA	TOTAL MADE OUTSIDE BOULIA
\$59,429	79.0%	\$46,930

### ORGANISER CONTRIBUTION (QUEENSLAND)

GROSS EXPENDITURE - EXPENDITURE MADE OUTSIDE QUEENSLAND	ESTIMATED % OF INCOME OBTAINED OUTSIDE QUEENSLAND	TOTAL OBTAINED OUTSIDE QUEENSLAND
\$372,650	25.2%	\$93,817

## ECONOMIC AND TOURISM IMPACTS

Total Direct and Incremental Expenditure for the Boulia region



Total Direct and Incremental Expenditure for Queensland



## AT A GLANCE

Across the 3 days Boulia Camel Races attracted 2,430 individuals who attended or participated in one of the Boulia Camel Races events.

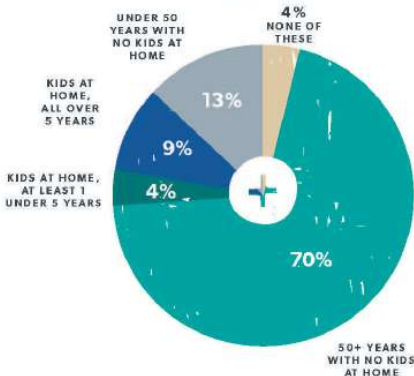
Boulia Camel Races generated direct and incremental expenditure of \$1,143,160 attributable to the Boulia economy and \$877,333 attributable to the Queensland economy.

Boulia Camel Races was responsible for generating 9,783 visitor nights in Boulia. The majority of these nights were generated by intrastate visitors (5,961).

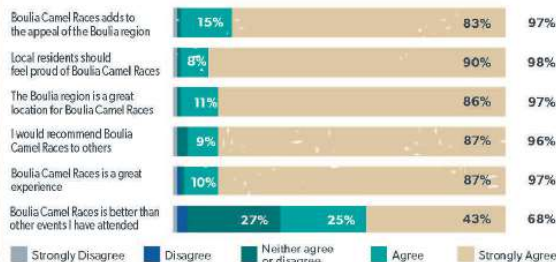
In total, \$2,985,857 was spent by overnight visitors who stayed more than 40km from their normal place of residence. The majority of this spending was undertaken by intrastate visitors (\$2,214,339).

When assessing 'community pride', Boulia Camel Races rates high to very high on all indicators. The highest level of agreement was recorded for the statements 'Local residents should feel proud of Boulia Camel Races' (98%).

## DEMOGRAPHIC PROFILE



## COMMUNITY PRIDE



# Community Services 2021-2022

## During the 2021-2022 financial year:

- This financial year saw funding provide sponsorship for several events and social functions which boost morale, local economy and are family inclusive.
- Arts Queensland supported us with \$10,000 of RADF funding. In this financial year we had workshops on decorating cupcakes and making silver jewellery. One funded live performance event for children was Charlotte's Web and the other workshop for children and young adults was Flipside Circus, a touring acrobatic skills mentoring troupe.
- Funding was received to help with a program for Reconciliation Week and this was held at the sports centre with an Indigenous story time, traditional food, painting and showcasing traditional medicines and bush tucker.
- The Queensland Government community drought program has funded the Council \$161,000 which was distributed throughout several not-for-profit organisations in the shire and for a mental health expert to hold a four day workshop for the community.
- The Queensland State Government has provided \$20,000 in drought relief funding for the purpose of holding social events in the community for mental health and wellbeing into the following 12 months.



*Charlotte's Web art production team with Boulia primary school held in June.*



*Photo: Reconciliation Week celebration.*

# Community Services 2021-2022

## LIBRARY

Boulia Shire Council provides a modern, welcoming public Library which is open 5 days a week Monday to Friday.

The library continues to facilitate community events such as ANZAC Day, Remembrance Day and organise the Senior Citizens Christmas lunch as well as assisting with holiday activities in partnership with the Boulia community support office.

This year the library hosted a visit from Mr R. Ah Wing (a Kalkatungu speaker from the Queensland State Library) to hold a workshop to discuss traditional languages spoken in the Boulia area.

The Library offers many services to the community such as:

- Borrowing /lending of books/audio tapes/DVD's
- Free WIFI and computers for use
- Printing, copying and scanning
- Laminating
- Free swap books
- A play room
- Holiday activities
- Craft/reading time
- First Five Forever Program

Annual funding from the State Library allowed for educational activities and materials for the First Five Forever programs held twice weekly at the town library.

## SPORTS COMPLEX:

The Thursday afternoon sports for children facilitated by Boulia police and Boulia Community Support Services continues with great attendance and this year was facilitated by a \$5,000 funding grant from the Move It program. This funding bought some more sports equipment for the children to be able to have some different sports on Thursdays and for catering.



# Community Services 2021-2022

## TOURISM

### Min Min Encounter:

The Min Min Encounter and Visitor Information Centre continues to promote the Shire to all visitors.

Due to refurbishments and lack of staff (COVID) the centre was closed for 3 months in 2021. However, the upgrade has greatly improved the visitor experience and further upgrade stages will happen in the future.

A new range of merchandise has also proved popular as evidenced by sales.

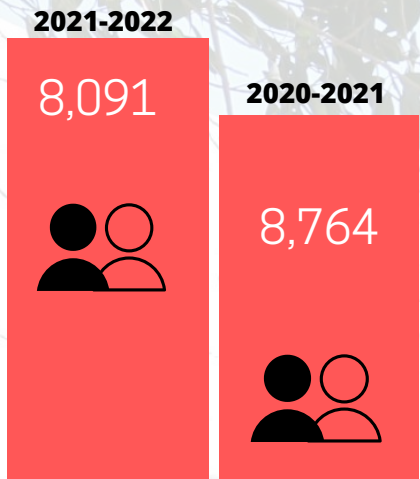
### Min Min Encounter Sales



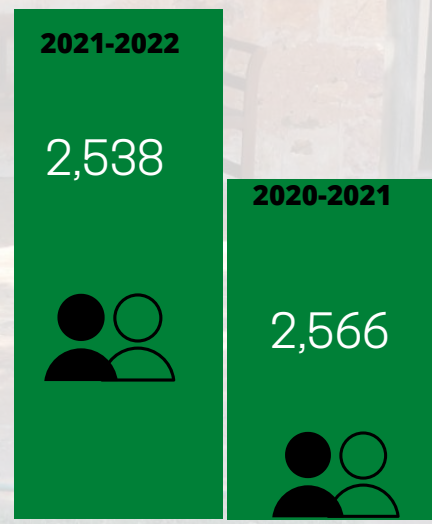
### Boulia Heritage Complex:

The complex covers the ages from the Dinosaur marine reptile era, Indigenous Heritage, early explorers and European settlers.

Visitors to the Complex are amazed at the quality of fossils on display and its presentations of artifacts by dedicated staff. During the financial year the new truck shed was finished, and it houses an early model truck used for mail deliveries in this area.



Min Min Encounter Visitor Numbers



Heritage Complex Visitor Numbers

# Works and Operations 2021-2022

The 2021-2022 year reinforced Boulia Shire Council's commitment to focus on aligning our works and services projects to the needs of our community.

Council prides itself on working for and in conjunction with Local Government key stakeholders including the wider community and the State and Federal governments. This essential collaboration ensures that everyone has the ability to access and therefore experience the beauty and resilience of the Boulia Shire and Outback Queensland.

Our Councillors, staff and local contractors work tirelessly to fulfill Council's key priorities. These priorities are –

- Key Priority 1: Social License - A strong supportive community environment
- Key Priority 2: Built environment - Building and maintaining quality infrastructure
- Key Priority 3: Economic Development - A sustainable local economy
- Key Priority 4: Natural Environment - Caring for the environment
- Key Priority 5: Governance
- Key Priority 6: Lifestyle and Community - Supporting local services and facilities
- Key Priority 7: Our Team - Our People - Valuing our greatest asset
- Key Priority 8: Leadership - Proactive and responsible leadership

Council staff and contractors have been kept busy working on a variety of works and services projects throughout the past 12-month period. The following pages depict a snapshot of the work that has been carried out during this time.

## **We are proud to have been able to progress the following projects:**

- The local Roads Maintenance Performance Contract (RMPC) Crew has completed maintenance work to the value of \$1.11 million in the last year
- Several sealing projects have been completed along the Donohue Highway, from Boulia to the Northern Territory Border. By the end of the 2021-22 period, 162.1km has been sealed, leaving approx. 76km left. This project has been jointly funded by the Transport Infrastructure Development Scheme (TIDS) and the Roads to Recovery program.
- The Diamantina Development Road between Boulia and Mount Isa rehabilitation and widening project of approx. 12km, funded by the Department of Transport and Main Roads
- The Rural Lands Protection Office (RLPO) has sprayed a total of 21,500 litres of 1080 solution between the 01/07/2021 to 30/06/2022 and treated a quantity of 5175kg of bait and sold 400L of pre-manufactured De-K9 buckets
- Council includes \$5000 each year for the control of feral dogs, cats and pigs:  
Feral Dog Scalps: 21 Fergal Cat Tails: 0 Pig Snouts: 37
- The Parks and Gardens crews have worked tirelessly to keep our lawns and gardens beautiful and tidy. Throughout the year, tourists have remarked 'how nice it is to see the green oasis when coming into town'
- The Work Camp have contributed to assisting Council in completing fencing work on the Town Common, line marking, and continue to assist the local community members with their yards.

The tables on the following pages also outline many more of the projects Council has and continues to bring to completion.



# Works and Operations 2021-2022

## BOULIA SHIRE COUNCIL PROJECTS UPDATE

Council is in the fortunate position of being able to implement a number of projects thanks to grant funding received from both the State and Federal Governments. We are extremely grateful to have received this funding, because without it, these projects would not have been able to become a reality. The below table shows an update of the current projects Council is undertaking.

Funding Provider	Project
Funding body - Minister for Economic Development	
Building Acceleration Fund	Min Min Encounter PLC Scrip System
Funding Body - Building Acceleration Fund	
Building Acceleration Fund	Min Min Encounter Redesign and refurbishment
Funding Body - Queensland Reconstruction Authority	
QRRF	Bengeacca Creek Floodway upgrade
Funding Body - Building our Regions Round 5	
BoR	Bouliia Airport upgrade of security fencing and Crak Seal repair
Funding Body - Community Drought Support	
FFH	A helping Hand.... community financial assistance



# Works and Operations 2021-2022

Infrastructure improvements	
Works for Queensland	Construction of a new Caretakers house at the Racecourse \$450,000
Local Roads and Community Infrastructure	\$1.3m for the development of the Boulia Industrial Estate
Council program	Town Entrance beautification -border signage
Federal Government and Council collaboration	Donohue Highway - total sealed 162.6 klms remaining to seal 76 klms
Queensland Reconstruction Authority	Flood warning river gauges, cameras and rain gauges over 8 new sites in the shire.
Queensland Reconstruction Authority	Flood damage road works totalling \$14,231,596
Queensland Reconstruction Authority and Roads to Recovery	Bengeacca Floodway crossing
DTMR	Bedourie Rd widening and sealing from the Golf Club to the Waste depot
DTMR TIDS	Boulia Airport crack sealing and line-marking
DTMR TIDS	Rest Stop - 50klms north of Dajarra
Works for Queensland	Sewage Pump Station upgrade
Works for Queensland	Housing infrastrucutre upgrades



# Works- Rural Roads and Town Streets 2021-2022

Rural Roadworks completed		
Selwyn Rd	QRA Flood damage	\$516,032
Donohue Hwy	QRA Flood damage ,Council mtce, QRA Betterment, R2R	\$2,193,587
Selwyn Connection Rd	QRA Flood damage	\$403,692
Cravens Peak	QRA Flood damage	\$857,609
Urandangi Border Rd	QRA Flood damage	\$1,078,532
Urandangi South Rd	QRA Flood damage Roads to Recovery, Council Mtce	\$971,862
Headingly	QRA Flood damage	\$463,251
Elose	QRA Flood damage, Council Mtce	\$165,251
Coorabulka Rd	QRA Flood damage	\$106,956
Fort William	QRA Flood damage	\$102,572
Toolebuc-Middleton Rd	QRA Flood damage	\$354,816
Urandangi North Rd	QRA Flood damage, Council Mtce	\$250,865
Slashers Creek Rd	QRA Flood damage	\$182,073
Pathungra	QRA Flood damage	\$309,365
Linda Downs Rd	QRA Flood damage	\$879,344
Springvale Rd	QRA Flood damage	\$98,784
Toolebuc Rd	QRA Flood damage	\$595,451
Linda Downs Link Rd	QRA Flood damage	\$819,952
Town Streets	Wills St, Herbert St, Burke St	\$54,958

# Works and Operations 2021-2022

## SHIRE ROADS FLOOD DAMAGE SNAPSHOT 1/7/2021 - 30/6/2022

**Bulk excavate surplus material  
and remove from site - 215m<sup>3</sup>**



**Gravel resheeting - 31,524m<sup>3</sup>**

**Gravel supply and top up gravel - 2501m<sup>3</sup>**

**Heavy formation grading - 105,000m (105km)**

**Medium formation grading - 306,000m (306km)**

**Replace markers and guide posts - 106**

**Reshape table drain - 220m**

**Rock protection - 14m<sup>3</sup>**



**Sealed Pavement  
repairs  
12,650m<sup>2</sup>**

**Total Value of works completed: \$8.67m**

**(this value is from the actual cost at acquittal)**

# Workplace Health and Safety 2021-2022

**The health and safety of our workers, customers, contractors, visitors and the general public is of primary importance to our organisation and we will continue to update our processes to achieve this goal into the future.**

- Council Induction program now online for Contractors to complete
- Contractors projects and documentation training and compliance
- Ongoing collection of audit evidence for Audit Inspection LGW
- Implementation of iAuditor – online application to record incidents, inspections and hazards across the Council and all worksites
- Toolbox talks across Council for all Staff as well as toolbox talks for Contractors
- Ongoing training of Foreman on safety
- Fire Extinguisher training for all employees both internal and external
- Snake catching course for 4 staff
- Updated all building evacuation posters
- Defibrillator training & implementation
- First Aid Training
- Drug and Alcohol testing for all staff and Councillors



Fire Extinguisher Training



Staff Fire Evacuation

## **Equal Opportunity in Employment Plan**

Boulia Shire Council adheres to Equal Employment Opportunity in all human resources practices through up to date policies and procedures. For example such practices as:

- Employing the best person for the position;
- Praise and promote employees on the basis of merit, and the potential of the employee to handle greater responsibility and their willingness to do so, and
- Maintain a workplace free of harassment and victimisation.

# Statutory Reporting 2021-2022

In accordance with the *Local Government Act 2009* (LGA) and the *Local Government Regulation 2012* (LGR) there a number of statutory reporting requirements local governments must include within their Annual Report. This section of the report addresses these obligations.

## **Beneficial Enterprises (LGA section 41) and Business Activities (LGA section 45)**

The Bouliia Shire Council had no beneficial enterprises or business activities during the 2021-2022 financial year.

## **Expenses Reimbursement Policy and Non-current Physical Assets (LGR section 185) (a)**

Pursuant to section 250(1) of the *Local Government Regulation 2012*, it is reported that in July 2021, Council reviewed its Councillor Expenses Policy, policy number 111. The policy, available to view on the Council website, provides guidelines and procedures for the reimbursement of Councillors for expenses incurred in attending to and discharging their official duties as representatives of Bouliia Shire Council and is reviewed every three years or as impacted by legislation.

## **Resolutions made during the financial year under s206(2) of the LGR (LGR section 185) (b)**

No resolutions of Council were passed under section 206(2) of the regulation during 2021-2022. This provision deals with any resolutions passed that sets an amount for each different type of non-current asset. The notation of how Council deals with this is listed in Note 12 in the financial statements.

All items of plant and equipment with a total value of less than \$5000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

## **Councillor Remuneration, Superannuation, Expenses and facilities provided (LGR section 186)**

The below remuneration, superannuation and expenses figures are reflective of all the Councillors that held a seat during the 2021-2022 period.

Name	186 (a) Remuneration	186 (a) Employer Superannuation	186 (b) Expenses incurred*	Total
Mayor Rick Britton	\$109,913.00	\$10,991.00	\$17,443.00	\$138,347.66
Cr Sam Beauchamp	\$63,411.00	\$6,341.00	\$1,780.00	\$71,531.98
Cr Jack Neilson	\$32,466.00	\$3,247.00	\$674.00	\$36,387.36
Cr Jan Norton	\$32,973.00	\$3,297.00	\$0	\$36,270.90
Cr Tim Edgar	\$32,466.00	\$3,247.00	\$0	\$35,712.89

\* This figure is reflective of the cost of expenses incurred by and facilities provided to Councillors. Expenses include such items as travel, accommodation and meals encountered whilst attending to and discharging official duties. All Councillors are provided with a corporate uniform and IT equipment. In addition, the Mayor is also provided with a mobile phone. A total of \$19,898.00 was incurred in Councillor Expenses for the 21/22 financial year.

## **Conduct and Performance of Councillors (LGR section 186)**

During the 2021-2022 financial year there were:

186d(i) no orders of unsuitable meeting conduct made under section 150I(2) of the LGA

186d(ii) no orders of disciplinary action made against Councillors under section 150AH(1) of the LGA

186d(iii) no decisions, orders or recommendations made under section 150AR(1) of the LGA in relation to disciplinary action against Councillors.

# Statutory Reporting 2021-2022

## Complaints about Councillors - LGR section 186 (1)(f)

In the 2021-2022 financial period, there were:

- i. no complaints referred to the assessor under section 150P(2)(a) of the LGA by the Council, a Councillor or the CEO.
- ii. no matters, mentioned in section 150P(3) of the LGA, notified to the Crime and Corruption Commission.
- iii & (iv) no notices given under section 150R(2) or 150S(2)(a) of the LGA
- v. no decisions made under section 150W(1)(a), (b) and (e) of the LGA
- vi. no referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the LGA.
- vii. no occasions information was given under section 150AF(4)(a) of the LGA.
- viii. no occasions the Council asked another entity to investigate, under chapter 5A, part 3, division 5 of the LGA for the Council, the suspected inappropriate conduct of a Councillor.
- ix. no applications heard by the conduct tribunal about the alleged misconduct of a Councillor under chapter 5A, part 3, division 6 of the Act, about whether a Councillor engaged in misconduct or inappropriate conduct.

## Councillor Meeting attendance (LGR section 186) (c)

Elected members form the decision-making body of Council, and matters for consideration are directed through regular Council meetings. Ordinary Meetings of Council are held approximate to the third week of every month.

Special Meetings are convened where necessary to consider specific items such as budget, major projects and future strategic direction. Like Ordinary Meetings, Special Meetings comprise all members of Council and are called as and when required to attend to any urgent business of Council.

All meetings are open to the public, unless Council resolves, under Section 254J(3) of the *Local Government Regulation 2012*, that a meeting be closed. Council, from time to time, needs to discuss matters such as contracts, staff, industrial and legal proceedings 'in confidence' and closes that part of the meeting to the public.

Public notice of days and times of meetings is given each month and copies of the agenda for each meeting are available for public inspection at Council's Administration Centre or on the Council's website at least two days prior to each scheduled meeting.

The below table is reflective of the number of Ordinary and Budget/Special Meetings attended by Councillors. It does not include the Councillor attendance at other meetings, for example at representative committee meetings.

Name	Ordinary Meeting	Budget/Special Meetings
Mayor Rick Britton	11	0
Cr Sam Beauchamp	12	0
Cr Tim Edgar	11	0
Cr Jack Neilson	11	0
Cr Jan Norton	11	0

# Statutory Reporting 2021-2022

## **Administrative Action Complaints (LGR section 187) (1a) (1b)**

Boulia Shire Council is committed to providing a level of customer service that does not attract complaints however, acknowledges the right of persons to provide feedback, both positive and negative, on its services and/or to lodge a complaint. Council makes a genuine commitment to dealing fairly with administrative action complaints and this is achieved through the adoption of policies and procedures designed to provide confidence in Council's ability to provide feedback and deal with complaints in a fair and equitable manner. Council's policy 127, Complaints Management Policy and Process (available to view on the Council website) specifically provides guidelines on how administrative action complaints are handled.

The complaints process has been instituted to ensure that, to the greatest practical extent, any complaint is dealt with fairly, promptly, professionally, in confidence (subject to any legal requirements) and in a manner respectful to the complainant. To this end, within Council's complaints management process we endeavour to ensure that:

- People with particular needs are assisted – for example people who are in any way disadvantaged by intellectual or physical disability, education, language ability or any other impairment.
- Council officers receive complaints in a professional manner and welcome valid feedback as an opportunity for improvement of the Council's administrative practices.
- Complainants will not suffer any reprisal from Council or its officers for making a complaint.
- Complaints are responded to as quickly as possible and in accordance with the timeframes set out in the complaints process.
- Complaints are properly monitored with a view to continuous improvement of the Council's business processes.
- If a complainant is not satisfied that a complaint has been satisfactorily resolved, he/she will be informed of any statutory right of review and, if they request, be provided with details of any further review mechanism that is available.

**In accordance with section 187(2) of the LGR, Council is pleased to note that during the 2021-2022 period, there were:**

- (a)(i) no administrative action complaints made to Council
- (a)(ii) no administrative action complaints required to be resolved by the Council under the complaints management process
- (a)(iii) no administrative action complaints not resolved by the Council under the complaints management process
- (b) no administrative action complaints not resolved by Council under the complaints management process that were made in a previous financial year.

## **Expenditure from each Councillor's discretionary fund and expenditure on grants to Community Organisations (LGR section 189 and LGR section s354)**

**201B LGR - Requirements for local government about discretionary funds - not applicable**

**202A LGR - Requirements for notice of allocation - not applicable**

The Boulia Shire Council does not have any Councillor discretionary funds; however a strong supportive community environment is a key priority for Council. We are therefore fully committed to assisting our local organisations where possible and are pleased to be able to provide grant support when feasible.



# Statutory Reporting 2021-2022

## Expenditure from each Councillor's discretionary fund and expenditure on grants to Community Organisations (LGR section 189 and LGR section s354)

During the 2021-2022 financial year, the following grants to Community Organisations were allocated:

Organisation	Purpose	Approval	Amount
Boulia State School	School Camp - Bus	CEO-Lynn Moore	\$1788
Boulia State School	Trivia Night - Shire Hall	CEO-Lynn Moore	\$280
Boulia Sate School	Awards Night - Shire Hall	CEO-Lynn Moore	\$280
Pitta Pitta	Meeting - Shire Hall	CEO-Lynn Moore	\$190
Boulia Community Support Service	Bingo - Shire Hall	CEO-Lynn Moore	\$280
Boulia Community Support Services	Workshop - Shire Hall	CEO-Lynn Moore	\$140
Boulia Community Support Services	Fancy Dress - Shire Hall	CEO-Lynn Moore	\$280
Boulia Community Support Services	Christmas Carols - Shire Hall	CEO-Lynn Moore	\$140
Boulia Camel Races	Camel Races - Racecourse Reserve, Equipment and Bus	Council/ CEO-Lynn Moore	\$59,170
Central West Health	Covid - Shire Hall	CEO-Lynn Moore	\$380
Mount Isa School of the Air	Activity Days - Shire Hall	CEO-Lynn Moore	\$1140
QCWA	Spring Fair - Shire Hall	CEO-Lynn Moore	\$560

# Statutory Reporting 2021-2022

Organisation	Purpose	Approval	Amount
Boulia State School	Rewards day for students at Boulia and Dajarra State School - Bus	CEO-Lynn Moore	\$344
Boulia Rodeo Association & Boulia Campdraft	Easter Rodeo, Races and Campdraft Weekend - Venue, Bus, Equipment and Machinery	Council / CEO-Lynn Moore	\$29,386
Pitta Pitta	AGM Meeting - Venue Hire	CEO-Lynn Moore	\$190
Pitta Pitta Aboriginal Corp PPAC	BBQ - Burke Street Shire Hall	CEO-Lynn Moore	\$190
Boulia State School	47 *100 Colour Double sided booklets - School Printing - Community Contribution	CEO-Lynn Moore	\$2,820

## Overseas Travel (LGR section 188)

No Councillors or employees of Council undertook any overseas travel during the financial year.

## Senior Management Remuneration (LGA section 201)

The following information is listed in increments of \$100,000 of the Senior Management of Boulia Shire Council for the 2021-2022 financial year.

Number of Positions	\$'s
Nil	\$200,000 - \$300,000
Three	\$100,000 - \$200,000

The total remuneration packages payable in 2021-2022 to Senior Management was \$392,165.41 (the total of all Senior Executive remuneration)

# Statutory Reporting 2021-2022

## Changes to Tenders (LGR section 190)

The following invitations or requests to change tender/s under section 228(7) of the LGR was issued:

Tender Number	Tender Description	Addendum Description
T2021-22.10	Boulia Industrial Subdivision - Installation of Water, Sewer and Power	Addendum 1 - Sidetrack clarifications
T2021-22.11	Remove and Replace Cloncurry Culverts - Replacement of existing culverts on Diamantina Development Road CH.122.56 km on 93E and CH14.68 km and CH. 15.41 km on 93F	Addendum 1 - Quantities clarification Addendum 2 - Supply install of grid
T2021-22.13	Dajarra Rehab 69600CH-78800CH Gravel Supply and Installation of Concrete Works	Addendum 1 - Supply and install of grid Addendum 2 - Removal of items and addition of items
T2021-22.14	Dajarra Rehabilitation Cover Aggregate	Addendum 1 - Additional scope of works
T2021-22.15	Dajarra Rehabilitation 'All Services' Supply & Installation of Bituminous Materials	Addendum 1 - Additional scope of works
T2021-22.17	Supply and Delivery with or Without Trade-In One (1) Hilux Dual Cab Ute	Addendum 1 - Clarification on scope of works
T2021-22.18	Supply and Delivery with or Without Trade-In One (1) Hilux Dual Cab Ute	Addendum 1 - Clarification on scope of works
T2021-22.19	Supply and Delivery with or Without Trade-In One (1) Hilux Dual Cab Ute	Addendum 1 - Clarification on scope of works
T2021-22.20	Supply and Delivery of One (1) Rubbish Truck	Addendum 1 - Clarification on scope of works
T2021-22.21	Supply and Delivery of One (1) Town Streets Water Truck	Addendum 1 - Clarification on scope of works
T2021-22.22	Supply and Delivery of One (1) Backhoe	Addendum 1 - Clarification on scope of works
T2021-22.23	Supply and Delivery One (1) Hilux Dual Cab Ute	Addendum 1 - Clarification on scope of works
T2021-22.28	Exp of Interest Cooridgee Reserve and Butchers Paddock	Addendum 1 - Lease made available to view

# Statutory Reporting 2021-2022

## Internal Audit (LGR section 190)

Bouliia Shire Council appointed Walsh Accounting as internal auditors in 2018. They have undertaken eight audit reviews.

Council has an Audit & Risk Management Committee which includes the Mayor and Deputy Mayor and an external party in accordance with the Local Government Act. Peter O'Regan from O'Regan & Partners Chartered Accountants is the Chair of the committee.

## Investigation notices (LGR section 190)

There were no investigation notices given under section 49 of the LGR for competitive neutrality complaints during the year ended 30 June 2022.

## Responses to the Queensland Competition Authority's (QCA) recommendations (LGR section 190)

There were no responses in the financial year on the QCA's recommendations on any competitive neutrality complaints under section 52(3) of the LGR.

## List of Registers kept by Bouliia Shire Council (LGR section 190(f))

The following registers are kept by the Bouliia Shire Council:

REGISTER	ACT/REGULATION	PURPOSE
Register of Interest of Councillors and their related parties	LGR 2012 section 290(1)	To record certain financial and other personal interests of Councillors and their related parties.
Register of Interests of the Chief Executive Officer and Senior Executive staff and their related persons	LGR 2012 section 290(1) and (2)	To record certain financial and other personal interest of the CEO, Senior Executive Staff and their related parties.
Register of Delegations by Council	LGA 2009 section 257	To record all powers delegated by Council.
Register of Delegations by Chief Executive Officer	LGA 2009 section 259	To record all delegations made by CEO
Register of Local Laws	LGA 2009 section 31 and LGR 2012 section 14	To record all Local Laws
Register of Roads	LGA 2009 section 74	To show details of roads in the Shire available to any person.
Register of Land Record	LGR 2012 section 154(2)	To record details of every parcel of rateable land in the Shire.
Register of Cost-Recovery Fees	LGA 2009 section 98	To record the cost-recovery fees made under a local law or resolution.
Register of business activities to which the competitive neutrality principles apply	LGR 2012 section 56	To record the business activities to which the competitive neutrality principles apply.
Register of non-current physical assets	LGR 2012 section 180	Register of non-current physical assets

# Statutory Reporting 2021-2022

## Summary of all Concessions for Rates and Charges Granted by Council (LGR section 190)

### PAYING YOUR RATES

#### Pensioner Rebate

Ratepayers who reside in their own premises in Boulia or Urandangi receive a full rebate on their general rates and a 30% subsidy on service charges (excluding the Emergency Services Levy - ESL) up to a maximum of \$180.00. This subsidy is in addition to the 20% subsidy offered by the State Government (up to a maximum of \$180.00).

#### Other Remissions

Other remission requests, or rate deferral requests, are assessed on a case-by-case basis. In considering the application of concessions, Council is guided by the principles of:

- Equity: By having regard to different levels of capacity to pay within the local community
- Consistency: The same consistent treatment for ratepayers receiving concessional rating
- Capacity to pay: In determining appropriate arrangements for different groups within the community
- Transparency: By making clear the requirements necessary to receive concession.

#### Discounts

To encourage prompt payment and to ensure equity, Council offered to all ratepayers a 6% discount on the 'Rates Notice' (excluding interest charges and fire levy), if all current and outstanding rates and charges were paid within at least 30 days after the issue of the rates notice.

#### Annual Operation Plan Report and Financial Statements

Due to the size of these documents, they will only be available electronically on the website.



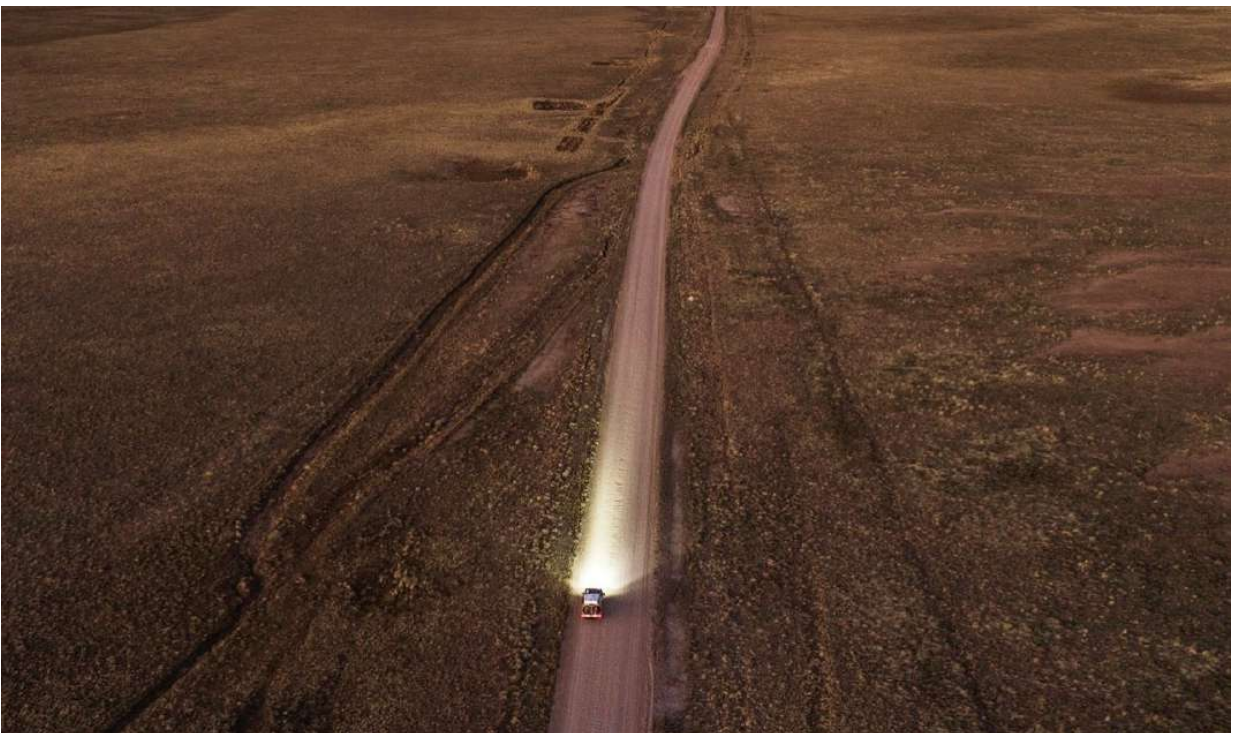
# Operational Plan Review 2021-2022

## BOULIA SHIRE COUNCIL ANNUAL REVIEW OPERATIONAL PLAN 2021-2022

Mayor Rick Britton,  
Deputy Mayor Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Tim Edgar  
Councillor Jan Norton

**For a full report on the activities of each section of the Operational Plan please visit the  
Boulia Shire Council website / Council documents**

[www.boulia.qld.gov.au](http://www.boulia.qld.gov.au)



# Operational Plan Review 2021-2022

## Key Priority 1: A strong supportive Community Environment

Our communities are our heartland and boast a unique character. They are places where we demonstrate our diversity and community spirit and provide vital hubs for the services and activities that connect us.

We will encourage individual and community responsibility, foster acceptance and reduce disadvantage thereby bringing our communities closer together.

- Council supported community 'in kind' – Camel Races, Rodeo etc.
- Three workshops supported by RADF funding
- Council supported 'Grant Guru' program available to all clubs.
- Heritage Complex hosted several community support events.
- Council partnered with Rainbow Gateway for job pathways.
- Community events such as NAIDOC, Australia Day supported.
- Council facilities available for local events.
- Library programs delivered for all ages were a huge success.



## Key Priority 2: Building and maintaining quality Infrastructure

Infrastructure creates the building blocks for our future. Our access to clean water, reliable energy supplies, communication technology and public infrastructure is paramount to our standard of living. We will keep pace with demand by planning for the future. We will create green spaces and social infrastructure, manage expansion and provide essential services.

- Airports at Boulia and Urandangi are well maintained by council.
- Disaster Recovery Funding Arrangements for flood events total over \$14m to complete road repairs.
- Outback Highway continued with the sealing program with 76klms left to seal.
- Purchased new construction machinery to enable further road maintenance work to continue.
- Waste depot refurbished, and track loader purchased to manage waste and shed.
- Water reservoir maintenance completed in conjunction with RAPADWSA
- Upgrading of Boulia Cemetery - new fencing
- Asset Management Plans progressed
- New species of trees planted in the main street
- Industrial Estate progressed
- Town Planning Scheme reviewed
- Residential Estate planning undertaken
- Staff housing funding for new units in Pituri Street

# Operational Plan Review 2021-2022

## Key Priority 3: Economic development -a sustainable local economy

Economic prosperity creates opportunity. Our economic strength fuels growth across our region and is responsive to opportunities, particularly in the tourism and the agricultural market. We will advocate for local businesses and work to diversify the local economy to include mining and exploration and take full advantage of the resources available to us.

- Redesign of Channel Country Chatter – professional image
- Television advertising to support tourism
- Collaboration with regions Roads, Water and Pest Management groups.
- Strong representation to support Boulia through involvement in RAPAD, OHDC, WQAC
- Introduced technology for outside workforce
- Increased our footprint in media relations with Min Min Encounter releases on Facebook, Twitter (Mayor).



### Have you seen the light? - BOOK ONLINE NOW!!!

Would you like to take part in a 45-minute animatronic show about the story of the Min Min Light? Or maybe explore the history of the Boulia Shire including 100 million year old fossils of marine reptiles? Or do both? You can now book your experience online before you get here.

[Simply click here to visit our Online booking page](#)



## Key Priority 4: Caring for the Environment

We are the guardians of our environment. Our Shire is home to diverse, pristine and culturally sensitive environments. We have a duty of care to preserve and protect our shared environment so it continues to underpin our history, lifestyle and economy. We will encourage sustainable practices including green energy solutions and the responsible land management.

- Cultural Heritage clearances are conducted for all new sites.
- Fogging activities completed after rain events.
- Support of SES members and facilities.
- Support for Boulia Land Care.
- Management of reserves and town common
- Management of pest species-bounty for wild dog scalps and pig snouts with assisted baiting across the Shire.





# Operational Plan Review 2021-2022

## Key Priority 5: Robust Governance

The decisions made by local government and community organisation's change our lives. Decisions made by State and Federal Government affect how we operate. We want a greater say in the process and in the allocation of resources, especially in our local communities. We will ensure we have effective process, procedures and policies to positively change behaviours which are supported by the Local Government Act 2009 to provide confidence to funding providers.

- Strengthening Boulia Shire – EBA Agreement in its third year
- Audit and Risk Management Committee reviews completed with no adverse findings.
- WH&S focus across the organization – toolbox talks, Take-5s, I-Auditor implemented for both inside and outside staff.
- Online induction system continues for all contractors and new staff.
- All policies and procedures reviewed on time within legislation.
- Long Term Financial Plan completed with the Queensland Treasury Model.
- Quarterly Operational Plan reviews reported to Council each quarter along with the budget reviews.
- Drug and Alcohol testing for all staff and councillors continues.
- Mobile towers installed at Hamilton Channells.



## Key Priority 6: Supporting local services and facilities

Active, healthy lifestyles drive our success as a Shire. Health and wellbeing are building blocks for fulfilling lives. We will support smart lifestyle decisions to reduce the toll of preventable disease and increase our life spans. We understand the importance of open green spaces for recreation and social cohesion and support a work-life balance to remain connected with our colleagues, family and community.

Provision of Council facilities for community events:

- Post Office - mail and parcels etc.
- Zoom room facilities available for meetings (teleconferences)
- Ongoing maintenance of Urandangi Hall (used by Dr Don Bowley to deliver RFDS services to the town).
- Parks and gardens scheduled maintenance projects and town beautification.
- Min Min Encounter, and Boulia Heritage Complex to support the local economy
- Pool
- Racecourse Reserve - Easter Races, Campdraft, Camel Races and Rodeo



# Operational Plan Review 2021-2022

## Key Priority 7: Valuing our greatest asset - people

People are our greatest asset. Unleashing individual potential maximises personal, community and economic outcomes. We will encourage an inclusive community that supports the needs of business people, our staff, the young and the elderly and we will support the least advantaged including Aboriginal and Torres Strait Islander Queenslanders. We will encourage diversity, foster innovation and use the talents of all - we believe that nobody should be left behind.

- Fostering a WH&S culture across the organisation.
- Performance reviews and staff training plan completed for staff.
- Introduction of the Go1 and SafetyHub platform for online training.
- Continue to support staff and families with the Employee assistance program.
- Customer Management system development is in process.
- Partner with Boulia Community Services to deliver after school programs and activities such as Bingo.
- Traineeship program in Administration has been successful with one Graduate being fully engaged at the Depot.



## Key Priority 8: Proactive and responsible Leadership

Our Shire is well recognised and respected both in Queensland and the Federal arena and this is critical for the future growth of the region. We recognise the challenge population decline brings and will find ways to manage it and do what we can to reverse the trend. We will build on what already makes our shire and the surrounding regions great, including our exceptional people, local enterprise, and natural resources by developing our strategic focus and competitive advantage underpinned by strong regional partnerships.

- Mayor lobbies on behalf of Boulia for the sealing of the Outback Way
- Community meeting held in May 2022.
- Council Elected Members have attended all meetings (with only minimal apologies noted)
- Council meetings are uploaded to the website within the timeframe.
- Council has built strong relationships and is well respected by external bodies such as RAPAD, OHDC, and LDMG.

# Community Financial Report 2021-2022

The Community Financial Report aims to simplify Council's financial statements through a visual and plain English written explanation of our results for the financial year 1 July 2021 to 30 June 2022.

This Community Financial Report consists of 3 key statements. They are:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flows

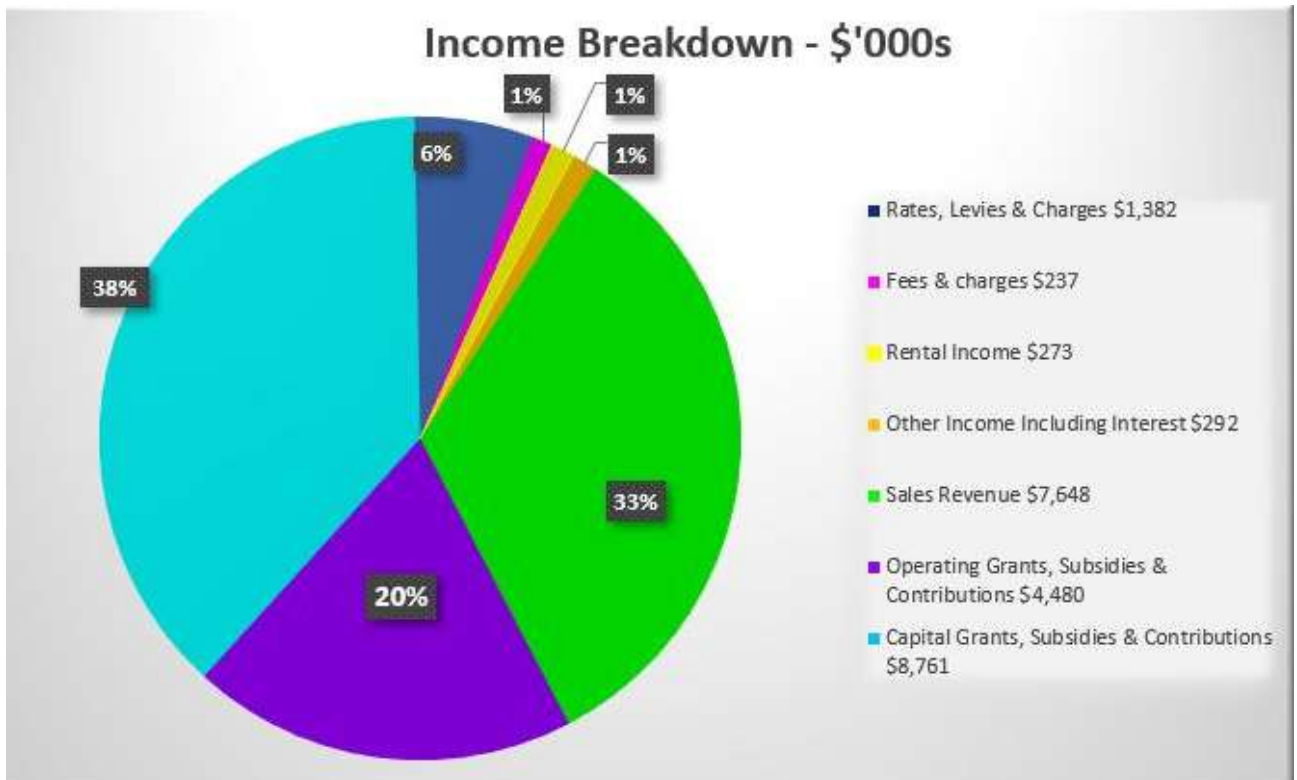
## Statement of Comprehensive Income

The Statement of Comprehensive Income reflects how we take the money we receive in our day-to-day operations and spend it to provide the level of services the community expects from our Council. This year Council's total revenue amounted to \$23.1 million and total expenses amounted to \$17.6 million returning a net result surplus of \$5.5 million.

### REVENUE - Where did Council's funds come from?

Council's reported Total Income of \$23.1 million during the 2021/22 financial year is broken up into two areas:

- Operating Income \$ 14.3M
- Capital Income \$ 8.8M



# Community Financial Report 2021-2022

## The more significant contributors to Council's revenue stream include:

- Rates, Levies & Charges \$2.2M
- Sales Revenue \$7.6M
- Operating Grants, Subsidies & Contributions \$ 4.5M
- Capital Grants, Subsidies & Contributions \$ 8.8M

## Expenditure - Where does the money go?

Council incurs both operating & capital expenditures through providing a wide range of services to the community. Expenditure is regularly monitored to ensure funds are used efficiently.



## Operating expenditure is made up of:

- Employee benefits \$3.89M
- Materials & Services \$8.68M
- Finance Costs \$0.04M
- Depreciation \$4.67M
- Capital Expenses \$0.31M

Employee benefits consists of wages & other entitlements such as superannuation and annual leave which is paid to our staff members.

*Materials & Services* consists of goods Council purchases to use in day-to-day operations. Wherever possible, Council uses local suppliers and contractors so that the money flows back into our community.

Finance costs consist predominantly of provisions for bad debts, loan & bank charges.

## Statement of Financial Position

The Statement of Financial Position measures what we own (our assets), what we owe (our liabilities) and our net worth (total community equity) at the end of the financial year.

Total Assets	\$230.4M
Total Liabilities	\$ 8.7M
Total Community Equity	\$221.6M

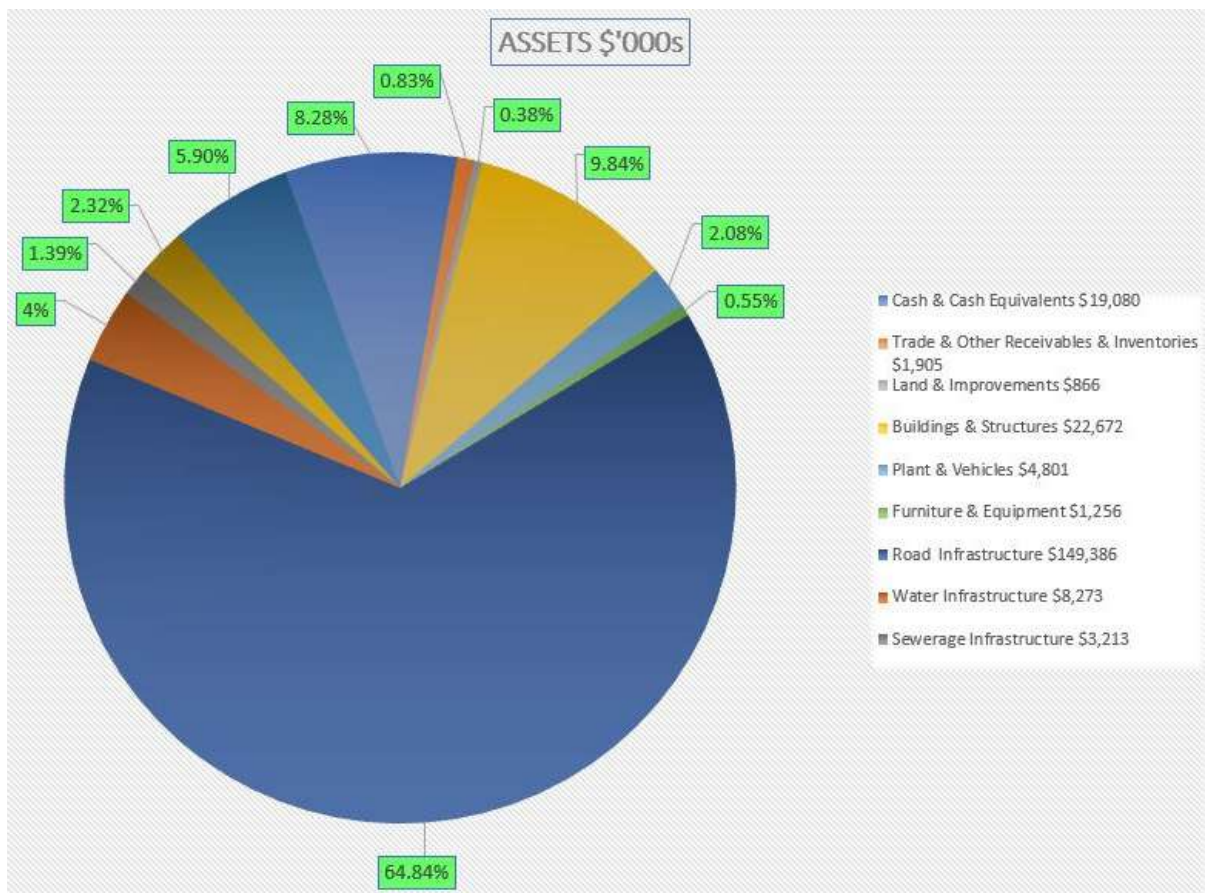
# Community Financial Report 2021-2022

## ASSETS - What the community owns

Assets controlled by Council totalled \$230M of which property, plant & equipment accounts for 91% of Council's assets which includes the road infrastructure, buildings & structures, plant & vehicles, water, sewerage and aerodrome assets. This represents a significant investment of community funds and requires careful management to ensure that the levels of service provided by these assets is maintained and the remaining 9% is our cash and investments.

The major components of our assets include:

Road network	\$139.7M
Land, Buildings & structures	\$ 22.6M
Plant & vehicles	\$ 4.8M
Cash & investments	\$ 18.1M
Assets Under Construction	\$ 8.6M
Water Infrastructure	\$ 8.5M
Sewerage Infrastructure	\$ 3.3M
Aerodrome Infrastructure	\$ 5.1M
Trade, Other receivable and inventories	\$ 1.0M



# Community Financial Report 2021-2022

## LIABILITIES - What the community owes

The components of our liabilities are:

Borrowing	\$1.4M
Trade & other payables	\$2.3M
Provisions	\$0.5M



## Statement of Cash Flows

The statement of cash flows shows Council's cash received and spent during the year. It shows our ability to pay our bills and put aside some funds for the future. Our final cash balance as at 30 June 2022 was \$19.1M.

This report covers three specific areas: Financing, Investing and Operating activities.

- Financing activities are cash received if Council takes out new loans or cash paid as repayments against loans;
- Investing activities include money Council receives and spends when we buy or sell property, plant and equipment (Capital purchases);
- Operating activities include all other areas such as rates, fees & charges, interest,
- Grants, employee costs, materials & services, interest and administration.

# Community Financial Report 2021-2022

Listed below is a table showing the results of the Cash Flow Statement for the past seven years.

	2021/22 \$,000	2020/21 \$,000	2019/20 \$,000	2018/19 \$,000	2017/18 \$,000	2016/17 \$,000	2015/16 \$,000
Opening Cash Balance	18,063	21,513	16,408	13,903	14,961	11,779	13,378
Net Cash Flow from Operating Activities	3,114	(3,532)	2,671	4,079	(1,440)	3,638	656
Net cash Flow from Investing Activities (Capital Purchases)	(2,465)	135	2,485	(1,525)	429	(411)	(2,207)
Net Cash Flows from Financing Activities (Loans)	368	(53)	(51)	(49)	(47)	(45)	(49)
Clasing Cash Balance	19,080	18,063	21,513	16,408	13,903	14,961	11,779

## Key Sustainability Ratios

The Department of Local Government, Community Recovery and Resilience has developed a range of sustainability indicators to assist in assessing the sustainability of Councils. A Queensland Council is considered sustainable if its infrastructure and financial capital is able to be maintained over the long term.

Section 179 of the Local Government Regulation 2012 requires that the measures of sustainability for the financial year be included in the Community Financial Report. The table below summarises the indicators and compares Council's actual results with the targets.

Measure of Financial Sustainability	How it is calculated	Explanation	Target	Result at 30 June 2022	Target met
Operating surplus ratio	Net result divided by total operating revenue	Measures the extent to which Council's revenue raised covers operational expenses. If there is a surplus, this is then available for funding capital expenditure	Between 0% and 10%	-20.74%	No
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense	This ratio reflects the extent to which infrastructure assets managed by Council are replaced as they reach the end of their useful life	Greater than 90%	120.7%	Yes
Net Financial liabilities ratio	Total liabilities less current assets divided by total operating revenue	Measures the extent to which the net financial liabilities of Council can be repaid from operating revenue	Less than 60%	-85.6%	Yes

# Community Financial Report 2021-2022

## Overall Financial Summary

Council has achieved 2 of the 3 key targets for the financial year but must focus on fine tuning our management of asset replacement so that the asset sustainability ratio meets its target.

**\$19,080,378**

**CASH BALANCE**

as at 30 June 2022

**\$221,646,498**

**TOTAL COMMUNITY EQUITY**

as at 30 June 2022



## The Future

Council has further consolidated its financial position and is in a sound financial position to face the challenges in the years ahead.





# FINANCIAL STATEMENTS



**Boulia Shire Council**

**Financial Statements  
for the year ended 30 June 2022**

# **Bouliia Shire Council**

## **Financial Statements**

### For the year ended 30 June 2022

#### **Table of contents**

Statement of Comprehensive Income	
Statement of Financial Position	
Statement of Changes in Equity	
Statement of Cash Flows	
Notes to the Financial Statements	
1	Information about these financial statements
2	Analysis of Results by Function
3	Revenue Analysis
4	Grants, Subsidies, Contributions and Donations
5	Capital Income / Expense
6	Employee Benefits
7	Materials and Services
8	Cash and Cash Equivalents
9	Receivables
10	Inventories
11	Property, Plant and Equipment
12	Payables
13	Borrowings
14	Provisions
15	Asset Revaluation Surplus
16	Contractual Commitments
17	Contingent Liabilities
18	Superannuation - Regional Defined Benefit Fund
19	Reconciliation of Net Result for the Year to Net Cash Inflow (outflow) from Operating Activities
20	Reconciliation of Liabilities Arising From Finance Activities
21	Financial Instruments
22	Events after the reporting period
23	Transactions with Related Parties
24	Contract Balances
Management Certificate	
Independent Auditor's Report (General Purpose Financial Statements)	
Current Year Financial Sustainability Statement	
Certificate of Accuracy - for the Current Year Financial Sustainability Statement	
Independent Auditor's Report (Current Year Financial Sustainability Statement)	
Unaudited Long Term Financial Sustainability Statement	
Certificate of Accuracy - for the Long Term Financial Sustainability Statement	

**Boulia Shire Council**  
**Statement of Comprehensive Income**  
**For the year ended 30 June 2022**

	Note	2022 \$	2021 \$
<b>Income</b>			
<b>Revenue</b>			
<b>Recurrent Revenue</b>			
Rates, levies and charges	3(a)	1,382,180	1,384,593
Fees and charges		237,421	217,582
Rental income		273,404	295,709
Interest received		79,797	119,617
Sales revenue	3(b)	7,647,928	4,087,551
Other income		211,981	304,252
Grants, subsidies, contributions and donations	4(a)	4,479,644	3,194,066
<b>Total recurrent revenue</b>		<u>14,312,355</u>	<u>9,603,371</u>
<b>Capital Revenue</b>			
Grants, subsidies, contributions and donations	4(b)	8,760,726	14,195,215
Other Capital Revenue		-	37,748
<b>Total Revenue</b>		<u>23,073,081</u>	<u>23,836,333</u>
<b>Total Income</b>		<u>23,073,081</u>	<u>23,836,333</u>
<b>Expenses</b>			
<b>Recurrent Expenses</b>			
Employee benefits	6	(3,893,884)	(3,424,060)
Materials and services	7	(8,682,967)	(7,742,789)
Finance costs		(40,118)	(42,289)
Depreciation		(4,665,038)	(4,562,748)
		<u>(17,282,007)</u>	<u>(15,771,886)</u>
<b>Capital Expenses</b>			
	5	(308,143)	(493,836)
<b>Total Expenses</b>		<u>(17,590,150)</u>	<u>(16,265,722)</u>
<b>NET RESULT</b>		<u>5,482,931</u>	<u>7,570,612</u>
<b>Other Comprehensive Income</b>			
<b>Items that will not be reclassified to net result</b>			
Increase / (decrease) in Asset Revaluation Surplus	16	9,725,440	-
<b>Total Other Comprehensive Income for the Year</b>		<u>9,725,440</u>	<u>-</u>
<b>Total Comprehensive Income for the Year</b>		<u>15,208,371</u>	<u>7,570,612</u>

*The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.*

**Boulia Shire Council**  
**Statement of Financial Position**  
**as at 30 June 2022**

	Note	2022 \$	2021 \$
<b>Current Assets</b>			
Cash and cash equivalents	8	19,080,378	18,063,972
Receivables	9	1,466,555	712,352
Inventories	10	438,378	317,746
<b>Total Current Assets</b>		<u>20,985,311</u>	<u>19,094,070</u>
<b>Non Current Assets</b>			
Property, plant and equipment	11	209,392,896	193,427,628
<b>Total Non-Current Assets</b>		<u>209,392,896</u>	<u>193,427,628</u>
<b>Total Assets</b>		<u>230,378,207</u>	<u>212,521,698</u>
<b>Current Liabilities</b>			
Payables	12	2,254,016	2,368,185
Borrowings	13	90,529	56,362
Provisions	15	274,947	241,069
Contract Liabilities	25	4,620,289	2,221,520
<b>Total Current Liabilities</b>		<u>7,239,781</u>	<u>4,887,136</u>
<b>Non-Current Liabilities</b>			
Borrowings	13	1,287,884	954,533
Provisions	14	205,624	243,484
<b>Total Non-Current Liabilities</b>		<u>1,493,508</u>	<u>1,198,018</u>
<b>Total Liabilities</b>		<u>8,733,289</u>	<u>6,085,154</u>
<b>Net Community Assets</b>		<u>221,644,918</u>	<u>206,436,545</u>
<b>Community Equity</b>			
Asset Revaluations Surplus	15	120,416,299	110,690,858
Retained Surplus		101,228,619	95,745,688
<b>Total Community Equity</b>		<u>221,644,918</u>	<u>206,436,545</u>

*The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.*

**Boulia Shire Council**  
**Statement of Changes in Equity**  
**For the year ended 30 June 2022**

	Note	Asset revaluation surplus 15 \$	Retained Surplus \$	Total \$
<b>Balance as at 1 July 2021</b>		110,690,859	95,745,688	206,436,547
Increase / Decrease in Asset Revaluation Surplus	11	9,725,440	-	9,725,440
Net result			5,482,931	5,482,931
<b>Total Comprehensive Income for the Year</b>		<u>9,725,440</u>	<u>5,482,931</u>	<u>15,208,371</u>
<b>Balance as at 30 June 2022</b>		<b><u>120,416,299</u></b>	<b><u>101,228,619</u></b>	<b><u>221,644,918</u></b>
<b>Balance as at 1 July 2020</b>		110,690,859	88,175,076	198,865,935
Increase / Decrease in Asset Revaluation Surplus		-	-	-
Net result		-	7,570,612	7,570,612
<b>Total Comprehensive Income for the Year</b>		<u>-</u>	<u>7,570,612</u>	<u>7,570,612</u>
<b>Balance as at 30 June 2021</b>		<b><u>110,690,859</u></b>	<b><u>95,745,688</u></b>	<b><u>206,436,547</u></b>

*The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.*

**Boulia Shire Council**  
**Statement of Cash Flows**  
**For the year ended 30 June 2022**

	Note	2022 \$	2021 \$
<b>Cash Flows from Operating Activities</b>			
Receipts from customers		8,907,748	3,335,165
Payments to suppliers and employees		(12,959,795)	(10,434,354)
		<u>(4,052,047)</u>	<u>(7,099,189)</u>
Interest received		79,797	119,617
Rental income		273,404	295,709
Non capital grants and contributions		4,441,364	3,194,066
Borrowing costs		(40,118)	(42,289)
<b>Net Cash Inflow (outflow) from Operating Activities</b>	19	<u>702,400</u>	<u>(3,532,086)</u>
<b>Cash Flows from Investing Activities</b>			
Payments for property, plant and equipment		(11,292,620)	(14,130,624)
Proceeds from sale of property plant and equipment		50,909	70,909
Grants, subsidies, contributions and donations		11,188,199	14,195,215
<b>Net Cash Inflow (outflow) from Investing Activities</b>		<u>(53,512)</u>	<u>135,500</u>
<b>Cash Flows from Financing Activities</b>			
Proceeds from borrowings		454,298	-
Repayment of borrowings	13	(86,780)	(52,607)
<b>Net Cash Inflow (outflow) from Financing Activities</b>		<u>367,518</u>	<u>(52,607)</u>
<b>Net Change in Cash and Cash Equivalent Held</b>		<u>1,016,406</u>	<u>(3,449,193)</u>
<b>Cash and Cash Equivalents at the Beginning of the Financial Year</b>		18,063,972	21,513,165
<b>Cash and Cash Equivalents at End of the Financial Year</b>	8	<u>19,080,378</u>	<u>18,063,972</u>

*The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.*

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**1 Information about these financial statements**

**1.A Basis of Preparation**

These general purpose financial statements are for the period 1 July 2021 to 30 June 2022. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. They comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB).

Council is a not-for-profit entity and the Australian Accounting Standards include requirements for not-for-profit entities which are inconsistent with International Financial Reporting Standards (IFRS). Therefore in some instances these financial statements do not comply with IFRS. The main impacts are the offsetting of revaluation gains and losses within a class of assets and the timing of recognition of non-reciprocal grant revenue.

These financial statements have been prepared under the historical cost convention except where stated.

**1.B Constitution**

The Boulia Shire Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

**1.C Currency**

The Council uses the Australian dollar as its functional currency and its presentation currency.

**1.D New and revised Accounting Standards**

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2021, none of the standards had a material impact on reported position, performance and cash flow.

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2022. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Council.

	Effective for NFP annual report periods beginning on or after:
AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non Current and associated standards (amended by AASB2020-6)	01-January-2023
AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments	01-January-2022
ASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies and Definition of Accounting Estimates ( amended by AASB 2021-6)	01-January-2023
AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10, AASB 2017-5 and AASB 2021-7))	01-January-2025

**1.E Estimates and Judgements**

Where necessary judgements, estimates and assumptions have been used in preparing these financial statements. Those that have a significant effect, or risk of causing an adjustment to council's assets or liabilities relate to:

Valuation and depreciation of property, plant and equipment (Note 12)

Impairment of property, plant and equipment (Note 12)

Provisions (Note 15)

Contingent liabilities (Note 18)

Financial instruments and financial liabilities (note 22)

Revenue recognition (Note 3)

**1.F Rounding and Comparatives**

The financial statements are in Australian dollars and have been rounded to the nearest \$1

Comparative information is prepared on the same basis as the prior year.

**1.G Taxation**

The income of local government and public authorities is exempt from Income tax. However council is subject to Fringe Benefits Tax, Goods and Services Tax ("GST") and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.



**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

## 2. Analysis of Results by Function

### 2(a) Components of Council Functions

The activities relating to the Council's components reported on in Note 2(b) are as follows :

#### **Corporate Support**

Secure revenue from governments and ratepayers to finance the general activities of Council  
Provide support functions for the Mayor and Councillors, Council and committee meetings and statutory requirements including disaster management, civic receptions and regional services  
Provide Council and corporate management of the organisation including:-  
Financial and administrative services  
Encourage and monitor the planning and construction of the building environment  
Information technology  
Human resources and payroll  
Plan and design Council's infrastructure and provide general engineering and operational support  
Provision of tourism attractions and museums and assist with the promotion and development of the local tourism industry  
Provide leadership and key industry contacts for the diversification and growth of local industry  
Procure and service Council's mobile fleet

#### **Environmental and Natural Resources**

Ensure a high level of environmental health is maintained for all residents and visitors. Protect the natural environment and undertake projects to enhance economic and environmental return from use of reserves.  
Protect and enhance the environmental and natural resources within the Shire. This includes:-  
Property pest management  
Stock route management  
Animal control  
Environmental licenses and approvals

#### **Community and Lifestyle Services**

Enhance community development and equity through targeted assistance and development activities  
Provide activities and services to improve the lifestyle of residents including:-  
Providing accessible and quality library materials to residents  
Providing entertainment venues for all residents  
Community centres and halls  
Providing community housing for both staff and non-staff members of the Shire  
Community services  
Provision of clean and appropriate recreational & sporting facilities and areas and other public spaces for community and tourist use  
Parks and gardens  
Cemeteries

#### **Health and Welfare**

Assist with the provision of facilities and activities to enhance the health and welfare of residents. Lobby government for improved facilities.

#### **Water, Sewerage and Garbage**

##### **Water Infrastructure**

Supply urban residents and businesses with a clean and reliable water supply  
Improve the conservation of water use by the community

##### **Sewerage Infrastructure**

Provide sewerage services to the urban community

##### **Garbage Infrastructure**

Provide urban residents and businesses with an efficient refuse collection and disposal service

#### **Roads**

Provide, maintain and upgrade roads, streets and drainage to the highest standard within limits of resources  
Undertake road construction and maintenance works for third parties

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**2 Analysis of Results by Function**

(b) Income and Expenses defined between Recurring and Capital are attributed to the following functions:

**Year ended 30 June 2022**

Functions	Gross Program Income				Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurring Operations	Net Result	Assets
	Recurrent		Capital			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2022	2022	2022	2022		2022	2022				
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Corporate Support	2,863,688	960,915			3,824,603	(3,269,034)		(3,269,034)	555,569	555,569	44,619,071
Environmental & Natural Resources		13,939			13,939	(295,617)		(295,617)	(281,678)	(281,678)	866,577
Community & Lifestyle Services		436,844	629,985		1,066,829	(1,209,744)	(279,064)	(1,488,808)	(772,900)	(421,979)	27,825,504
Health & Welfare		25,376			25,376	(1,071,347)		(1,071,347)	(1,045,971)	(1,045,971)	
Water Sewerage & Garbage		298,379			298,379	(821,351)		(821,351)	(522,972)	(522,972)	12,048,226
Roads	1,615,956	8,097,258	8,130,741		17,843,955	(10,614,913)	(29,079)	(10,643,993)	(901,699)	7,199,963	145,018,829
<b>Total Council</b>	<b>4,479,644</b>	<b>9,832,711</b>	<b>8,760,726</b>	<b>-</b>	<b>23,073,081</b>	<b>(17,282,007)</b>	<b>(308,143)</b>	<b>(17,590,150)</b>	<b>(2,969,651)</b>	<b>5,482,931</b>	<b>230,378,208</b>

**Year ended 30 June 2021**

Functions	Gross Program Income				Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurring Operations	Net Result	Assets
	Recurrent		Capital			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2021	2021	2021	2021		2021	2021				
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Corporate Support	1,480,344	1,650,629			3,130,973	(3,263,240)		(3,263,240)	132,267	(132,267)	32,753,626
Environmental & Natural Resources		26,872			26,872	(125,417)		(125,417)	(98,545)	(98,545)	866,577
Community & Lifestyle Services	97,751	323,355	752,063		1,173,169	(1,674,678)		(1,674,678)	(1,253,573)	(501,510)	26,959,623
Health & Welfare	32,711		49,390		82,101	(489,772)		(489,772)	(457,062)	(407,672)	
Water Sewerage & Garbage		408,772	153,427		562,200	(909,586)		(909,586)	(500,814)	(347,387)	12,048,226
Roads	1,583,261	3,999,676	13,240,334	37,748	18,861,019	(9,309,191)	(493,836)	(9,803,028)	(3,726,253)	9,057,992	139,893,646
<b>Total Council</b>	<b>3,194,066</b>	<b>6,409,305</b>	<b>14,195,214</b>	<b>37,748</b>	<b>23,836,333</b>	<b>(15,771,885)</b>	<b>(493,836)</b>	<b>(16,265,722)</b>	<b>(6,168,514)</b>	<b>7,570,611</b>	<b>212,521,699</b>

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

3 Revenue Analysis	Note	2022	2022	2021	2021
		\$	\$	\$	\$
		AASB 15	AASB 1058	AASB 15	AASB 1058
		\$	\$	\$	\$
<b>Revenue recognised at a point in time</b>					
Rates, levies and charges	-	-	1,382,180	-	1,384,592
Fees and charges	-	-	-	-	-
Rental income	-	-	-	-	-
Interest received	-	-	-	-	-
Sale of goods and services	7,647,928	-	-	4,087,551	-
Grants, subsidies, donations and contributions	625,133	8,061,834	589,988	11,227,153	-
Other income	211,981	-	304,252	-	-
		<u>8,485,042</u>	<u>9,444,014</u>	<u>4,981,791</u>	<u>12,611,745</u>
<b>Revenue recognised over time</b>					
Fees and charges	237,421	-	-	217,582	-
Rental income	273,404	-	-	295,709	-
Grants, subsidies, donations and contributions	-	4,553,403	-	-	5,572,140
Interest received	79,797	-	-	119,617	-
Other income	-	-	-	-	-
		<u>590,622</u>	<u>4,553,403</u>	<u>632,909</u>	<u>5,572,140</u>
<b>Total revenue</b>		<u>9,075,664</u>	<u>13,997,417</u>	<u>5,614,699</u>	<u>18,183,885</u>

(a) Rates, Levies and Charges

Rates, levies and annual charges are recognised as revenue when the council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

	2022	2021
	\$	\$
General rates	1,082,741	1,081,284
Water	180,438	180,015
Sewerage	117,941	117,565
Garbage charges	105,355	105,173
Total rates and utility charge revenue	1,486,475	1,484,037
Less: discounts	(103,755)	(99,407)
Less: pensioner remissions	(540)	(37)
	<u>1,382,180</u>	<u>1,384,593</u>

(b) Sales Revenue

The sale of goods is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.

Rendering of services

Contract and recoverable works	7,647,928	4,087,551
	<u>7,647,928</u>	<u>4,087,551</u>

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**4 Grants, Subsidies, Contributions and Donations**

**Grant income under AASB 15**

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

The performance obligations are varied based on individual agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control. Within grant agreements there may be some performance obligations where control transfers at a point in time, and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods, being either costs or time incurred, are deemed to be the most appropriate methods to reflect the transfer of benefit

**Grant income under AASB 1058**

Assets arising from grants in the scope of AASB 1058 is recognised at the asset's fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

**(a) Operating**

	<u>2022</u>	<u>2021</u>
	\$	\$
General purpose grants	2,136,948	2,273,826
State government and other subsidies and grants	2,342,696	920,240
Contributions	-	-
	<u>4,479,644</u>	<u>3,194,066</u>

**(b) Capital**

**Capital Grants**

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control, and which are enforceable, are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred. This is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and / or investment in new assets.

State government subsidies and grants	8,314,711	13,036,826
Commonwealth government subsidies and grants	446,015	1,158,389
	<u>8,760,726</u>	<u>14,195,215</u>

**Donations and Contributions**

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

**5 Capital Income / Expense**

**Gain / Loss on Disposal of Non-Current Assets**

Proceeds from the sale of property, plant and equipment	50,909	37,748
Less: Carrying value of disposed property, plant and equipment	(359,052)	(531,584)
	<u>(308,143)</u>	<u>(493,836)</u>

**Provision for restoration of land**

Initial recognition of refuse restoration provision		20,000
	<u>-</u>	<u>20,000</u>

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

6 <b>Employee Benefits</b>		2022	2021
Employee benefit expenses are recorded when the service has been provided by the employee	<b>Note</b>	<b>\$</b>	<b>\$</b>
Total staff wages and salaries		3,312,935	2,611,482
Councillors' remuneration		271,230	271,269
Termination benefits		-	-
Annual, sick, long service leave and entitlements		432,232	477,022
Superannuation	18	473,064	418,091
		<u>4,489,461</u>	<u>3,777,863</u>
Other employee related expenses		50,590	38,386
		<u>4,540,051</u>	<u>3,816,249</u>
Less: Capitalised employee expenses		<u>(646,167)</u>	<u>(392,189)</u>
		<u><u>3,893,884</u></u>	<u><u>3,424,060</u></u>

Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.

Total council employees at the reporting date:

	2022	2021
	Number	Number
Elected members	5	5
Administration staff	27	20
Depot and outdoors staff	32	23
Total full time equivalent employees	<u>64</u>	<u>48</u>

7 <b>Materials and Services</b>		2022	2021
Expenses are recorded on an accruals basis as Council receives the goods or services;		<b>\$</b>	<b>\$</b>
Administration supplies and consumables		636,042	838,749
Audit of annual financial statements by the Auditor-General of Queensland		46,844	55,000
Communications and IT		273,313	500,615
Consultants		651,533	390,918
Donations paid		83,640	133,137
Housing		311,410	366,596
Repairs and maintenance		649,178	285,440
Roads		5,698,607	4,165,101
Water & Sewerage		240,279	410,280
Other materials and services		92,121	596,951
		<u>8,682,967</u>	<u>7,742,789</u>

Total audit fees quoted by the Queensland Audit Office relating to the 2021-22 financial statements are \$60,750 (2021-\$59,000). Figures exclusive GST.

**8 Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at the year end and deposits held at call with financial institutions.

Cash at bank and on-hand	1,451,972	63,909
Deposits at-call	17,628,406	18,000,063
Balance per Statement of Financial Position	<u>19,080,378</u>	<u>18,063,972</u>

Cash and deposits at call are held in the Queensland Treasury Corporation and Commonwealth Bank of Australia in normal business accounts.

Cash and deposits at call are held in the Commonwealth Bank of Australia in normal at call and business cheque accounts. The bank currently has a short term credit rating of AA2 and longer term rating of P-1.

Cash and cash equivalents	19,080,378	18,063,972
Less: Externally imposed restrictions on cash	(i) 4,620,289	2,221,520
Unrestricted cash	<u>14,460,089</u>	<u>15,842,452</u>

Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include:

(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	4,620,289	2,221,520
<b>Total externally imposed restrictions on cash assets</b>	<u>4,620,289</u>	<u>2,221,520</u>

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**8 Cash and Cash Equivalents (Continued)**

In accordance with the *Local Government Act 2009* and Local Government Regulation 2012, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds for security deposits lodged and auspicing projects. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the statements.

	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>Trust Funds</b>		
<b>Trust Funds Held for Outside Parties</b>		
Monies collected or held on behalf of other entities yet to be paid out to or on behalf of those entities		
Auspicing	49,676	39,551
Security deposits	26,678	7,011
	<u>76,354</u>	<u>46,563</u>

**9 Receivables**

Receivables are amounts owed to council at year end. They are recognised at the amount due at the time of sale or service delivery. Settlement is required within 30 days after the invoice is issued.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

Because Council is empowered under the provisions of the Local Government Act 2009 to sell an owner's property to recover outstanding rate debts, Council does not impair rate receivables.

	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>Current</b>		
Rateable revenue and utility charges	154,121	340,144
Other debtors & Accrued Revenue	1,096,746	311,768
Loss Allowance	(41,854)	(35,313)
GST recoverable	304,688	163,065
Rates received in advance	(47,146)	(67,312)
	<u>1,466,555</u>	<u>712,352</u>

Interest rate charged on outstanding rates as at 1st July 2021 was 8.03%. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

Movement in accumulated impairment losses (other debtors) is as follows:

Opening balance at 1 July	35,313	35,313
Impairment (released)/provided for during the year	6,541	-
Closing Balance at 30 June	<u>41,854</u>	<u>35,313</u>

**10 Inventories**

Stores and raw materials held for resale are valued at the lower of costs and net realisable value and include where applicable, direct material, direct labour and an appropriate proportion of variable and fixed overheads.

Inventories held for distribution are

- goods to be supplied at no nominal charge; and
- goods to be used for the provision of services at no or nominal charge.

These goods are valued at cost, adjusted, when applicable for any loss of service potential.

**Inventories held for sale**

Miscellaneous sales items	77,212	71,355
	<u>77,212</u>	<u>71,355</u>

**Inventories held for distribution**

Quarry and road materials	361,166	246,391
	<u>361,166</u>	<u>246,391</u>

Total Inventories	<u>438,378</u>	<u>317,746</u>
-------------------	----------------	----------------



**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**11 Property, Plant and Equipment (Continued)**

**30-Jun-21**

Basis of measurement

**Asset Values**

Opening Gross Value as at 1 July 2020

Additions

Disposals

Revaluation adjustments to revaluation surplus

Transfers between classes

**Closing Gross Value as at 30 June 2021**

**Accumulated Depreciation and Impairment**

Opening Balance as at 1 July 2020

Depreciation provided in period

Depreciation on disposals

Revaluation adjustments to revaluation surplus

Transfers between classes

**Accumulated Depreciation as at 30 June 2021**

**Total Written Down Value as at 30 June 2021**

Residual value

Range of estimated useful life in years

Note	Land and Improvements	Buildings and Structures	Plant and Vehicles	Furniture & Equipment	Road Infrastructure	Water Infrastructure	Sewerage Infrastructure	Aerodrome Infrastructure	Work in Progress	Total
	Fair Value	Fair Value	Cost	Cost	Fair Value	Fair Value	Fair Value	Fair Value	Cost	\$
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	809,328	28,881,161	6,907,734	1,200,877	160,834,710	9,623,776	3,904,446	7,437,516	7,376,080	226,975,627
	-	946,877	1,016,563	78,004	5,152,011	140,869	93,719	-	6,745,730	14,173,774
5	-	(376,525)	(99,506)	-	(189,438)	(65)	(35,000)	(27,045)	-	(727,579)
15	-	-	-	-	-	-	-	-	-	-
	57,249	235,423	32,810	-	4,590,480	623,309	-	12,357	(5,551,628)	-
	866,577	29,686,936	7,857,600	1,278,881	170,387,763	10,387,889	3,963,165	7,422,828	8,570,182	240,421,821
	-	6,979,442	2,816,788	522,869	28,043,644	1,604,408	562,256	2,060,479	-	42,589,886
	-	965,099	286,176	75,137	2,690,375	257,886	111,676	178,805	-	4,565,153
5	-	(23,167)	(43,373)	-	(53,001)	-	(30,788)	(10,517)	-	(160,846)
15	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	7,921,374	3,059,591	598,006	30,681,018	1,862,294	643,144	2,228,767	-	46,994,193
	866,577	21,765,562	4,798,009	680,875	139,706,745	8,525,595	3,320,021	5,194,061	8,570,182	193,427,628
	-	-	-	-	-	-	-	-	-	-
	N/A	20-100	2-20	3-10	10-100	30-80	25-75	20-100	-	-



**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**11 Property, Plant and Equipment (continued)**

**(a) Fair Value Measurements**

Land under the roads and reserve land which falls under the *Land Act 1994* or the *Land Title Act 1994* is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

**(i) Recognised Fair Value Measurements**

Plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Replacement of a major component of an asset, in order to maintain its service potential, is treated as the acquisition of a new asset. However, routine operating maintenance, repair costs and minor renewals to maintain the operational capacity and useful life of the non-current asset is expensed as incurred.

Expenditure incurred in accordance with Natural Disaster Relief and Recovery Arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

Council measures and recognises the following assets at fair value on a recurring basis:

Property, plant and equipment

- Land and improvements
- Buildings and other structures
- Aerodrome infrastructure
- Road infrastructure
- Water infrastructure
- Sewerage infrastructure

Council does not measure any liabilities at fair value on a recurring basis.

**(b) Measurements**

Property plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees and engineering design fees and all other establishment costs. Direct labour and materials and an appropriate proportion of overheads incurred in the acquisition or construction of assets are also included in their cost.

**(c) Depreciation**

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use, at which time they are reclassified from work in progress to the appropriate property, plant and equipment class. Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council. Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

The depreciable amount of improvements to or on leasehold land is allocated progressively over the estimated useful lives of the improvements to the Council or the unexpired period of the lease, whichever is the shorter.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date.

**(d) Impairment**

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

**(e) Valuation**

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**11 Property, Plant and Equipment (Continued)**

**(e) Valuation (Continued)**

In the intervening years, Council uses internal engineers and asset managers to assess the condition and cost assumptions associated with all infrastructure assets, the results of which are considered in combination with an appropriate cost index for the region. Together these are used to form the basis of a management valuation for infrastructure asset classes in each of the intervening years. With respect to the valuation of the land and improvements and buildings and structures asset classes in the intervening years, management perform a "desktop" valuation. A desktop valuation involves management reviewing additions, deletions and changes in assumptions such as useful life, residual value and condition rating. Suitable indices are sourced which are applied to each of these asset classes. Management, in consultation with consulting engineers, also assess indices on an annual basis for material movements in relevant indices.

An analysis performed by management has indicated that, on average, the variance between an indexed asset value and the valuation by an independent valuer when performed is not significant and the indices used by Council are sound. Further details in relation to valuers, the methods of valuation and the key assumptions used in valuing each different asset class are disclosed below.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

The following table categorises fair value measurements as either Level 2 or Level 3 in accordance with AASB 13. Council does not have any assets or liabilities measured at fair value which meet the criteria for categorisation as Level 1.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable, the asset is included in Level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in Level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2022.

Note	Level 2 2022	Level 2 2021	Level 3 2022	Level 3 2021	Total 2022	Total 2021	
	(Observable inputs)		(Unobservable inputs)				
	\$	\$	\$	\$	\$	\$	
<b>Recurring Fair Value Measurements</b>							
Land and improvement	11	866,577	866,577	-	-	866,577	866,577
Buildings and structures	11	-	-	22,672,193	22,446,438	22,672,193	22,446,438
Road infrastructure	11	-	-	149,384,488	139,706,745	149,384,488	139,706,745
Water infrastructure	11	-	-	8,272,626	8,525,596	8,272,626	8,525,596
Sewerage infrastructure	11	-	-	3,213,448	3,320,021	3,213,448	3,320,021
Aerodrome infrastructure	11	-	-	5,339,701	5,194,061	5,339,701	5,194,061
		866,577	866,577	188,882,456	179,192,860	189,749,033	180,059,437

There were no transfers between levels during the year.

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

**Specific Valuation Techniques Used to Value Council Assets Comprise:**

**Land (level 2)**

Council obtains independent valuations at least every 5 years for all rental properties. The last valuation was undertaken by APV Valuers and Asset Management on 30th April 2020.

**Buildings (Level 2 and 3)**

The fair value of buildings were also determined by independent valuer, APV Valuers and Asset Management effective 30 April 2020. Where there is a market for Council building assets, fair value has been derived from the sales prices of comparable properties after adjusting for differences in key attributes such as property size. The most significant inputs into this valuation approach were price per square metre.

Where Council buildings are of a specialist nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential including allowances for preliminaries and professional fees. The gross current values have been derived from reference to market data for recent projects and costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's (Australian Construction Handbook). Where a depth in market can be identified, the net current value of a building asset is the difference between the market value of the asset as a whole (including land) and the market value of the land component. Where there is no depth of market, the net current value of a building asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset.

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**11 Property, Plant and Equipment (Continued)**

In determining the level of accumulated depreciation the asset has been disaggregated into significant components which exhibit different useful lives. Allowance has been made for the typical asset life cycle and renewal treatments of each component, residual value at the time the asset is considered to be no longer available for use and the condition of the asset. Condition was assessed taking into account both physical characteristics as well as holistic factors such as functionality, capability, utilisation and obsolescence.

While the unit rates based on square metres can be supported by market evidence (Level 2), the estimates of residual value, useful life, pattern of consumption and asset condition that are used to calculate accumulated depreciation comprise unobservable inputs (Level 3). Where these other inputs are significant to the valuation the overall valuation has been classified as Level 3.

The indexation was calculated by an independent valuer as at April 2022 for the financial year ending 2022 and was found to be immaterial to the financial statements and therefore not applied as at 30 June 2022

**Infrastructure Assets (Level 3)**

All Council infrastructure assets were fair valued using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were over designed, had excess capacity, or were redundant an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output within the Council's planning horizon.

The unit rates (Labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on a "Greenfield" assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks. The written down current replacement cost was determined using methods relevant to the asset class as described under individual asset categories below.

**1(f) Road Infrastructure - Calculation of Current Replacement Cost**

**Roads and Aerodrome**

*Current Replacement Cost*

The Road Network has been segmented. Unit rates are applied to the individual road components seal, pavement, formation, footpaths, floodways, culverts and kerb and channel of each road in order to determine the replacement cost.

The unit rates assume an incremental Greenfields approach and exclude Brownfield cost components. These unit rates are estimated using information collated from cost guides, historical costs, contractor rates, future works, regional information and the Queensland Road Alliance project data. Primary factors used in assumptions on unit rates are:- 1) Raw materials have been sourced locally from gravel pits for unsealed roads; 2) Water is available at low to moderate cost for rural road work (<20 km); 3) Contract crushing utilised for aggregate for sealing and aggregation of sealing projects and renewals to reduce low quantity works and increase economies of scale; 4) Quality of material used in pavement construction and extent of compaction of formation varied based on road type and hierarchy.

The last full independent valuation of road infrastructure was undertaken effective 31 May 2019 and was conducted by Shepherd Services Pty Ltd. The indexation was calculated by an independent valuer for the April 2022 year and was found to be material to the financial statements. Indexation of assets as at 31 March 2022 has been processed.

*Accumulated Depreciation*

In determining the level of accumulated depreciation, remaining useful lives were determined based on condition assessments according to the following table:

The condition rating inputs can be defined in the following table:

Description		% of Life Remaining
10	New asset	100%
9	Near new asset or refurbished asset	90%
8	Excellent condition, minimal deterioration noted	80%
7	Very good condition with early stages of deterioration	70%
6	Good condition, some signs of deterioration	60%
5	Fair to good condition, clear signs of deterioration evident	50%
4	Poor to fair condition with clear deterioration. Moderate maintenance requirements	40%
3	Poor condition, clear deterioration, high maintenance required. Renewal required.	30%
2	Very poor condition with severe deterioration.	20%
1	Extremely poor condition with almost failed	10%
0	Failed asset, inhabitable, inoperable	0%

Remaining lives used in the depreciation calculations are estimated using Three (3) different methods: condition, known age and estimated age.

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**11 Property, Plant and Equipment (Continued)**

**2(g) Water and Sewerage Infrastructure - Calculation of Written Down Current Replacement Cost**

**Water and Sewerage**

*Current Replacement Cost*

Water and sewerage infrastructure fair values were determined by independent valuers, APV Valuers and Asset Management effective 30th April 2020. CRC was calculated based on expected replacement costs. In all cases the assets were disaggregated to component level to ensure a reliable measure of cost and service capacity and deterioration of estimated remaining life.

APV Asset Valuers and Asset Management's Cost Models were derived from the following sources:
• Asset valuation database
• Schedule rates for construction of asset or similar assets
• Cost curves derived by experience
• Price index tables
• Recent contract and tender data
• Relevant Indices for building and construction, and
• Suppliers' quotations

Factors taken into account in determining replacement costs included:

- Development factors - the area in which development takes place (e.g. Rural areas would have little or no restoration requirements, whereas a high density area would have large amounts of high quality footpaths, road pavements and associated infrastructure that would require reinstatement, and would also require traffic control).
- Soil Factors - The types of soil or other surface material (e.g. Areas where soil is sandy are difficult to excavate and would require shoring while areas where the soil is generally free of rock would not present any great difficulty for excavation).
- Depth Factors - All water assets are in trenches at or above 600mm in depth. Most sewerage assets are in trenches less than 1.5m and Council will reline sewers rather than replace them.

In determining accumulated depreciation, assets were either subject to a site inspection or an assessment to determine remaining useful life. Where site inspections were conducted (i.e. for active assets), the assets were allocated a condition assessment, which was used to estimate remaining useful life as tabled below:

	Description	Remaining
10	Brand new or rehabilitated to new	100%
9	Near new with no visible deterioration	90%
8	Excellent overall condition early stages of deterioration	80%
7	Very good overall condition with obvious deterioration evident	70%
6	Good overall condition, obvious deterioration, serviceability impaired very slightly	60%
5	Fair overall condition, obvious deterioration, some serviceability loss	50%
4	Fair to poor overall condition, obvious deterioration, serviceability loss	40%
3	Poor overall condition, obvious deterioration, some serviceability loss, high maintenance costs	30%
2	Very poor overall condition, severe deterioration, very high maintenance costs. Consider renewal.	20%
1	Extremely poor condition, severe serviceability problems, renewal required immediately	10%
0	Failed asset, No longer serviceable. Should not remain in service	0%

Where site inspections were not conducted (i.e. for passive assets and active assets for which no site inspections were undertaken), the remaining useful life was calculated on an age basis after taking into consideration current and planned maintenance records.

For wastewater gravity mains the assumption that the pipes will be relined was adopted. The fair value for sewer gravity mains was determined as follows:

- For all pipes, replacement cost was determined based on replacement by trench excavation, useful life was determined as the pipe useful life plus the reline useful life, and the pipe fair value was based on age.

- Where pipes have been relined, the total pipe useful life was determined as the pipe age when the reline occurred plus the reline life.

- The relining of pipes was valued at reline rates and depreciated over the reline life (70 years). The reline fair value was based on age.

In August, 2014, 1.45 kms of the sewerage system was relined after initial visual assessments of the CCTV footage indicated that a number of joint displacements, intruding junctions, fracturing longitudinally and circumferentially as well as root and debris within the invert of the assets. The relining work utilised EX PVC lining. The product is guaranteed for between 20 - 25 years by Abergeldie Complex Infrastructure, the company that undertook the work. However, discussions with our Engineer, Stuart Bourne have indicated 3 studies that have been completed that have stated that PVC pipe has a longevity in excess of 100 years and that it would be further protected by being inside the existing sewerage pipes.

The relining is treated as an addition and depreciated as a separate component to the existing pipe and that the remaining useful life of the existing pipe would then be consistent with the useful life of the relining.

Given the studies that predict that PVC piping has a useful life of in excess of 100 years, we have given the relining a useful life equivalent to the remaining useful life of the existing pipe.

The indexation was calculated by an independent valuer as at April 2022 for the financial year ending 2022 and was found to be immaterial to the financial statements and therefore not applied as at 30 June 2022

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**12 Payables**

Creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price net of applicable discounts other than contingent discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

Liabilities are recognised for employee benefits such as wages and salaries, annual leave and long service leave in respect of services provided by the employees up to the reporting date. Liabilities for employee benefits are assessed at each reporting date.

Salaries and Wages

A liability for salaries and wages is recognised and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

Annual Leave

A liability for annual leave is recognised. Amounts expected to be settled within 12 months (the current portion) are calculated on current wage and salary levels and includes related employee on-costs. Amounts not expected to be settled within 12 months (the non-current portion) are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values. This liability represents an accrued expense and is reported as a payable.

As Council does not have an unconditional right to defer this liability beyond 12 months annual leave is classified as a current liability.

Sick Leave

Council has an obligation to pay sick leave on termination to employees and therefore a liability has been recognised for this obligation. This liability represents an accrued expense and is reported as a payable.

Superannuation

The superannuation expense for the reporting period is the amount of the contribution the Council makes to the superannuation plan which provides benefits to its employees. Details of those arrangements are set out in Note 19.

	2022 \$	2021 \$
<b>Current</b>		
Creditors and accruals	1,362,385	1,375,026
Annual leave	366,773	422,030
Sick leave	506,119	552,390
Other entitlements	18,739	18,739
	2,254,016	2,368,185

**13 Borrowings**

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these Liabilities are measured at amortised cost.

In accordance with the *Local Government Regulation 2012* Council adopts an annual debt policy that sets out Council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times. All borrowing costs are expensed in the period in which they are incurred. No borrowing costs are capitalised on qualifying assets.

**Current**

Loans - Queensland Treasury Corporation	58,529	56,362
Loan - Economic Development Queensland	32,000	-
	90,529	56,362

**Non-current**

Loans - Queensland Treasury Corporation	897,587	954,533
Loan - Economic Development Queensland	390,298	-
	1,287,885	954,533

**Loans - Queensland Treasury & Economic Development Qld**

Opening balance at beginning of financial year	1,010,895	1,063,502
Loans raised	454,298	-
Principal repayments	(86,780)	(52,607)
Book value at end of financial year	1,378,414	1,010,895

The QTC loan market value at the reporting date was \$943,901.79. This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts.

No Assets have been pledged as security by the Council for any liabilities. However, all loans are guaranteed by the Queensland Government.

The Economic Development Queensland Loan is an interest-free loan received in the audit period. A single annual repayment of \$32,000 is required each year. The term of the loan expires in the year ended 30 June 2036.

All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues. Expected final repayment date is 15th June 2035. There has been no defaults or breaches of the loan agreement during the period.

Principal and Interest repayments are made quarterly in arrears.

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**14 Provisions**

*Long Service Leave*

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

<b>Current</b>	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
Long service leave	<u>274,947</u>	<u>241,069</u>
	<u>274,947</u>	<u>241,069</u>
<b>Non-Current</b>		
Long service leave	<u>185,624</u>	<u>223,484</u>
	<u>185,624</u>	<u>223,484</u>

Details of movements in provisions:

**Landfill Rehabilitation**

Balance at beginning of financial year	20,000	20,000
Movement in the year	-	-
Balance at end of financial year	<u>20,000</u>	<u>-</u>

**15 Asset Revaluation Surplus**

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus.

Increases and decreases on revaluation are offset within a class of assets.

Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.

	<b>Council</b>	
	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>Movements in the Asset Revaluation Surplus were as follows:</b>		
Balance at beginning of financial year	110,690,859	110,690,859
Net adjustment to non-current assets at end of period to reflect a change in current fair value:		
Road infrastructure	9,339,929	-
Aerodrome infrastructure	385,511	-
Balance at end of financial year	<u>120,416,299</u>	<u>110,690,859</u>

**Asset Revaluation Surplus Analysis**

The closing balance of the asset revaluation surplus comprises the following asset categories:

Land and improvements	604,432	604,432
Buildings	16,426,904	16,426,904
Road infrastructure	94,396,567	85,056,638
Sewerage	1,564,115	1,564,115
Water	4,937,425	4,937,425
Aerodrome infrastructure	2,486,856	2,101,344
	<u>120,416,299</u>	<u>110,690,858</u>

**Commitments for Expenditure**

**16 Contractual Commitments**

Contractual commitments at end of financial year but not recognised in the financial statements are as follows:

Plant and Vehicles	520,888	550,997
Business Systems	-	-
Water Infrastructure	-	-
Buildings	-	-
	<u>520,888</u>	<u>550,997</u>

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**17 Contingent Liabilities**

Details and estimates of maximum amounts of contingent liabilities are as follows:

**Local Government Mutual**

The Council is a member of the Local Government Mutual Liability Self-Insurance Pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2022 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

**Local Government Workcare**

The Council is a member of the Queensland Local Government Worker's Compensation Self-Insurance Scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the Self Insurance Licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's Workers Compensation Authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$25,474.

**18 Superannuation - Regional Defined Benefit Fund**

Council contributes to the LGIA Super Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIA super trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*.

The scheme is a defined benefit plan, however Council is not able to account for it as a defined benefit plan in accordance with AASB119 because LGIA super is unable to account for its proportionate share of the defined benefit obligation, plan assets and costs.

Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee assets and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in LGIA super increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	Note	2022 \$	2021 \$
Superannuation contributions made to the Regional Defined Benefits Fund		8,977	22,159
Other superannuation contributions for employees		464,087	395,932
Total superannuation contributions paid by Council for employees:	6	473,064	418,091

**19 Reconciliation of Net Result for the Year to Net Cash Inflow (outflow) from Operating Activities**

Net result	5,482,931	7,570,612
Non-cash items:		
Depreciation	4,665,038	4,562,748
	4,665,038	4,562,748
Investing and development activities:		
Net (Profit)/Loss on disposal of non-current assets	308,143	493,836
Capital grants and contributions	(8,760,726)	(14,195,215)
	(8,452,583)	(13,701,379)
Changes in operating assets and Liabilities:		
(Increase)/ decrease in receivables	(754,203)	(349,875)
(Increase)/decrease in inventories	(120,632)	10,488
Increase/(decrease) in payables	(114,169)	778,121
Increase/(decrease) in other provisions	(3,983)	52,938
Increase/(decrease) in contract liabilities (operating)	(992,986)	491,673
	702,400	(1,076,346)
Net cash inflow / (outflow) from operating activities	702,400	(1,076,346)

**20 Reconciliation of Liabilities Arising From Finance Activities**

	As at 30 June 2021	Cash Flows	As at 30 June 2022
Loans	1,164,546	86,780	1,251,326
	1,164,546	86,780	1,251,326

**Boulia Shire Council  
Notes to the Financial Statements  
For the year ended 30 June 2022**

**21 Financial Instruments**

Boulia Shire Council has exposure to the following risks arising from financial instruments:

- Credit risk
- Liquidity risk
- Market risk

This note provides information (both qualitative and quantitative) to assist statement users evaluate the significance of financial instruments on the Council's financial position and financial performance, including the nature and extent of risks and how the Council manages these exposures.

**Financial Risk Management**

Boulia Shire Council is responsible for the establishment and oversight of the Risk Management Framework, together with developing and monitoring Risk Management Policies.

Council's management approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

Boulia Shire Council does not enter into derivatives.

**Credit Risk**

Credit Risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State / Commonwealth Bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No Collateral is held as security relating to the financial assets held by Boulia Shire Council.

The following table represents the maximum exposure to credit risk based on the carrying amounts of financial assets at the end of the reporting period:

	<b>Note</b>	<b>Council</b>	
		<b>2022</b>	<b>2021</b>
		<b>\$</b>	<b>\$</b>
<b>Financial Assets</b>			
Cash and equivalents	8	19,080,378	18,063,972
Receivables - rates	9	154,121	340,144
Receivables - other	9	1,054,892	276,455
<b>Other Credit Exposures</b>			
Guarantees	17	25,474	50,265
<b>Total Financial Assets</b>		<u>20,314,865</u>	<u>18,730,836</u>

*Cash and Cash Equivalents*

The Council may be exposed to credit risk through its Investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties.

Deposits with the QTC cash fund are capital guaranteed. Working capital facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

*Other Financial Assets*

Other investments are held with financial institutions, which are rated AA2 and P-1 based on rating agency Standard and Poor ratings, and whilst not capital guaranteed, the likelihood of a credit failure is assessed as remote.



**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**21 Financial Instruments (continued)**

*Receivables*

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of defaults.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

Ageing of past due receivables and the amount of any impairment is disclosed in the following table:

	<u>Note</u>	<b>Council</b>	
		<b>2022</b>	<b>2021</b>
		<b>\$</b>	<b>\$</b>
Not past due		1,091,408	8,223
Past due 31-60 days		45,982	261,688
Past due 61-90 days			
More than 90 days		127,164	100,878
Impaired		(41,854)	(35,313)
<b>Total</b>		<b>1,222,700</b>	<b>335,476</b>

**Liquidity Risk**

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

Boulia Shire Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in Note 8.

The following table sets out the liquidity risk in relation to financial liabilities held by Council. It represents the remaining contractual cash flows (Principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements.

**Council**

	<b>0 to 1 year</b>	<b>1 to 5 years</b>	<b>Over 5 years</b>	<b>Total Contractual Cash Flows</b>	<b>Carrying Amount</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>2022</b>					
Trade and other payables	-	-	-	-	-
Loan - Economic Devt Qld	32,000.00	128,000	262,298	422,298	422,298
Loans - QTC	94,897	379,588	759,176	1,233,661	956,115
	<u>126,897</u>	<u>507,588</u>	<u>1,021,474</u>	<u>1,655,959</u>	<u>1,378,413</u>
<b>2021</b>					
Trade and other payables	-	-	-	-	-
Loans - QTC	94,897	379,588	854,073	1,328,558	1,010,895
	<u>94,897</u>	<u>379,588</u>	<u>854,073</u>	<u>1,328,558</u>	<u>1,010,895</u>

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**21 Financial Instruments (continued)**

**Market Risk**

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

*Interest Rate Risk*

Council is exposed to interest rate risk through Investments with QTC and other financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

*Sensitivity*

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

	Net Carrying Amount	Effect on Net Result		Effect on Equity	
		1% increase	1% decrease	1% increase	1% decrease
	\$	\$	\$	\$	\$
<b>2022</b>					
QTC Cash Fund	17,628,406	176,284	(176,284)	176,284	(176,284)
Other investments		-	-	-	-
Loans - QTC*	(1,378,414)	-	-	-	-
<b>Net Total</b>	<b>16,249,992</b>	<b>176,284</b>	<b>(176,284)</b>	<b>176,284</b>	<b>(176,284)</b>
<b>2021</b>					
QTC Cash Fund	18,000,063	180,001	(180,001)	180,001	(180,001)
Other investments	-	-	-	-	-
Loans - QTC*	(1,010,895)	-	-	-	-
<b>Net Total</b>	<b>16,989,168</b>	<b>180,001</b>	<b>(180,001)</b>	<b>180,001</b>	<b>(180,001)</b>

\*QTC Generic Debt Pool - the Generic Debt Pool products approximate a fixed rate loan. There is negligible impact on interest sensitivity from changes in interest rates for Generic Debt Pool borrowings.

**Fair Value**

The fair value of receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

The fair value of borrowings with QTC is based on the market value of debt outstanding. The market value of a debt obligation is the discounted value of future cash flows based on prevailing market rates and represents the amount required to be repaid if this was to occur at balance date. The market value of debt is provided by QTC and is disclosed in Note 14.

QTC applies a book rate approach in the management of debt and interest rate risk, to limit the impact of market value movements to client's cost of funding. The book value represents the carrying value based on amortised cost using the effective interest method.

**22 Events after the reporting period**

There were no material adjusting events after the balance date.

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**23 Transactions with Related Parties**

**(a) Transactions with Key Management Personnel (KMP)**

KMP include the Mayor, Councillors, Council's Chief Executive Officer and some Executive Management. The compensation paid to KMP comprises:

	2022	2021
	\$	\$
Short-term employee benefits	703,485	706,056
Post-employment benefits	23,209	23,806
Long-term benefits	106,568	135,289
<b>Total</b>	<b>833,262</b>	<b>865,150</b>

Detailed Remuneration disclosures are provided in the annual report.

**(b) Transactions with other Related Parties**

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between council and other related parties are disclosed below:

Details of Transaction	2022	2021
	\$	\$
Employee expenses for close family members of key management personnel	215,180	261,086
Purchase of materials and services from entities controlled by key management personnel	422,682	437,653

(i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

The council employs 45 staff of which only 4 are close family members of key management personnel.

(ii) The purchases of materials and services from entities controlled by key management personnel were on an arm's length basis in accordance with Council's procurement policies. The total disclosed includes the following:

Payments charged by entities controlled by key management personnel	Details of related party	2022	2021
		\$	\$
Purchase of materials and services from entities controlled by key management personnel	Tim Edgar, a contractor employed by Council to undertake various electrical works throughout the course of the year, is a related party of Councillor Rebecka Britton. He was engaged on commercial terms and all transactions have occurred in accordance with Council's relevant procurement policy.	265,989	273,398
Purchase of materials and services from entities controlled by key management personnel	Dannieah Stewart, a contractor employed by Council to undertake various cleaning works throughout the course of the year, is a related party of Ron Callope. She was engaged on commercial terms and all transactions have occurred in accordance with Council's relevant procurement policy.	133,293	135,355
Purchase of materials and services from entities controlled by key management personnel	Various other minor and immaterial related party transactions.	23,400	28,900
<b>Total</b>		<b>422,682</b>	<b>437,653</b>

**(c) Loans and guarantees to / from Related Parties**

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

**(d) Transactions with Related Parties that have not been disclosed**

Most of the entities and people that are related parties of council live and operate within the Boulia Shire Council. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Gym membership
- Dog registration
- Venue hiring
- Borrowing books from a council library

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

**Boulia Shire Council**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2022**

**24 Contract Balances**

Contract assets represents the excess off cash incurred in relation to a contract with the customer or construction of an asset over the amounts that Council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what is incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>Contract liabilities</b>		
- Under AASB 15	679,675	-
- Under AASB 1058	3,940,614	2,221,520
<b>Total contract liabilities</b>	<b><u>4,620,289</u></b>	<b><u>2,221,520</u></b>

(i) Contract liabilities breakdown

Funds received upfront to construct Council controlled assets	1,792,281	1,874,869
Non-capital performance obligations net yet satisfied	2,828,008	346,651
	<b><u>4,620,289</u></b>	<b><u>2,221,520</u></b>

(ii) Revenue recognised that was included in the contract liability balance at the beginning of the year

Funds received upfront to construct Council controlled assets	2,177,401	4,618,501
Non-capital performance obligations net yet satisfied	-	-
	<b><u>2,177,401</u></b>	<b><u>4,618,501</u></b>

**Boulia Shire Council  
Financial Statements  
For the year ended 30 June 2022**

**Management Certificate  
For the year ended 30 June 2022**

These general purpose financial statements have been prepared pursuant to Sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages **3 to 27**, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



\_\_\_\_\_  
Mayor  
Eric Britton

Date: 9 / 12 / 2022



\_\_\_\_\_  
Chief Executive Officer  
Lynn Moore

Date: 9 / 12 / 2022

## INDEPENDENT AUDITOR'S REPORT

To the councillors of Boulia Shire Council

### Report on the audit of the financial report

#### Opinion

I have audited the financial report of Boulia Shire Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2022, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Mayor and Chief Executive Officer.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Boulia Shire Council's annual report for the year ended 30 June 2022 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

#### **Responsibilities of the councillors for the financial report**

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

#### **Auditor's responsibilities for the audit of the financial report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

#### **Report on other legal and regulatory requirements**

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2022:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

#### **Prescribed requirements scope**

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.



David Adams  
as delegate of the Auditor-General

12 December 2022

Queensland Audit Office  
Brisbane




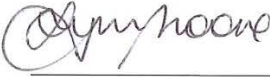
**Boulia Shire Council**  
**Current-year Financial Sustainability Statement**  
**For the year ended 30 June 2022**

**Measures of Financial Sustainability**

	How the Measure is Calculated	Actual	Target
Council's performance at 30 June 2022 against key financial ratios and targets:			
Operating Surplus Ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	-20.75%	0% and 10%
Asset Sustainability Ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	120.70%	> 90%
Net Financial Liabilities Ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	-85.60%	< 60%

**Note 1 - Basis of Preparation**

The current year Financial Sustainability Statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2022.

Certificate of Accuracy	
For the year ended 30 June 2022	
This Current-year Financial Sustainability Statement has been prepared pursuant to Section 178 of the <i>Local Government Regulation 2012</i> (the Regulation).	
In accordance with Section 212(5) of the Regulation we certify that this Current-year Financial Sustainability Statement has been accurately calculated.	
 _____ Mayor Eric Britton	 _____ Chief Executive Officer Lynn Moore
Date: <u>9/12/2022</u>	Date: <u>9/12/2022</u>

## INDEPENDENT AUDITOR'S REPORT

To the councillors of Boulia Shire Council

### Report on the current-year financial sustainability statement

#### Opinion

I have audited the accompanying current-year financial sustainability statement of Boulia Shire Council for the year ended 30 June 2022, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current-year financial sustainability statement of Boulia Shire Council for the year ended 30 June 2022 has been accurately calculated.

#### Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current-year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current-year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Boulia Shire Council's annual report for the year ended 30 June 2022 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current-year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

**Responsibilities of the councillors for the current-year financial sustainability statement**

The councillors are responsible for the preparation and fair presentation of the current-year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

**Auditor's responsibilities for the audit of the current-year financial sustainability statement**

My objectives are to obtain reasonable assurance about whether the current-year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.
- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



David Adams  
as delegate of the Auditor-General

12 December 2022

Queensland Audit Office  
Brisbane

**Boulia Shire Council**  
**Unaudited Long-Term Financial Sustainability Statement**  
**Prepared as at 30 June 2022**

**Measures of Financial Sustainability**

Cou  
ncil

Measure	Target	Actuals at 30 June 2022	Projected for the years ended									
			30 June 2023	30 June 2023	30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	
Operating Surplus Ratio	0% to 10%	Net result divided by total operating revenue	-20.75%	-24.46%	-28.16%	-28.07%	-28.16%	-27.89%	-27.72%	-27.69%	-27.66%	-27.66%
Asset Sustainability Ratio	> 90%	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	120.70%	111.53%	100.88%	73.42%	72.22%	79.62%	72.12%	79.62%	68.70%	68.70%
Net Financial Liabilities Ratio	< 60%	Total liabilities less current assets divided by total operating revenue	-85.60%	-52.58%	-53.25%	-53.62%	-53.96%	-54.29%	-54.60%	-54.89%	-54.65%	-54.65%

**Council's Financial Management Strategy**

Council aims to operate within a set of conservative guide-posts to ensure we are financially sustainable in the short, medium and long term. As part of our financial strategy, we have adopted seven (7) key financial performance Indicators to guide our financial health. In addition to the financial Indicators, we have the above three (3) sustainability indicators that have been set by the Department of Local Government, Community Recovery and Resilience to help monitor the long-term sustainability of all Councils across Queensland. Throughout the financial year, these indicators are calculated and reported on monthly at Council meetings, as part of a full suite of financial reports. Should there be any deviation outside these parameters, the executive management and Council will be fully informed and may take corrective action as required.

Certificate of Accuracy	
For the Long-term Financial Sustainability Statement prepared as at 30 June 2022	
This Long-term Financial Sustainability Statement has been prepared pursuant to Section 178 of the <i>Local Government Regulation 2012</i> (the Regulation).	
In accordance with Section 212(5) of the Regulation we certify that this Long-term Financial Sustainability Statement has been accurately calculated.	
 Mayor Eric Britton Date: 9, 12, 2022	 Chief Executive Officer Lynn Moore Date: 9, 12, 2022

**Boulia Shire Council Administration Office**

18 Herbert Street  
Boulia QLD 4829  
Ph: (07) 4746 3188  
Fax: (07) 4746 3136  
Email: [admin@boulia.qld.gov.au](mailto:admin@boulia.qld.gov.au)  
<https://www.facebook.com/BouliaCouncil/>

**Min Min Encounter Visitor Information Centre**

22 Herbert Street  
Boulia QLD 4829  
Ph: (07) 4746 3386  
Fax: (07) 4746 3387  
Email: [tourism@boulia.qld.gov.au](mailto:tourism@boulia.qld.gov.au)  
<https://www.facebook.com/MinMinEncounterVisitorInformationCentre/>

**Boulia Heritage Complex**

Cnr Hamilton and Pituri Streets  
Boulia QLD 4829  
Ph: (07) 4746 3188  
Email: [stonehouse@boulia.qld.gov.au](mailto:stonehouse@boulia.qld.gov.au)

**Boulia Sports and Aquatic Centre**

Burke Street  
Boulia QLD 4829  
Ph: (07) 4746 3527  
Email: [sports@boulia.qld.gov.au](mailto:sports@boulia.qld.gov.au)

**Boulia Shire Council Library Service**

Burke Street  
Boulia QLD 4829  
Ph: (07) 4746 3408  
Email: [library@boulia.qld.gov.au](mailto:library@boulia.qld.gov.au)

**Boulia Shire Council Depot**

Herbert Street  
Boulia QLD 4829  
Email: [dwoadmin@boulia.qld.gov.au](mailto:dwoadmin@boulia.qld.gov.au)  
Ph: (07) 4746 3188

**Boulia Post Office**

40 Herbert Street  
Boulia QLD 4829  
Email: [post@boulia.qld.gov.au](mailto:post@boulia.qld.gov.au)  
Ph: (07) 4746 3129



<b>TITLE:</b>	Local Disaster Management Plans 2023-2024 review	<b>DOC REF:</b> 11.2.4
<b>REPORT BY:</b>	CEO (Lynn Moore) Chief Executive Officer	<b>DATE:</b> 18/01/2023
<b>CORPORATE PLAN REFERENCE:</b> Key Priority 4: Caring for the environment: 4.2: Resilient 4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region 4.2.2: Establish and maintain a disaster management response capability to meet community needs when required		
<b>RISK MANAGEMENT:</b> Information Report only - not applicable.		
<b>PURPOSE:</b> To advise council of the reviewed Local Disaster Management Plan 2023-2024, Natural Disaster Risk Management Strategy 2023-2024 and the Local Disaster Evacuation Sub-plan 2023-2024 which has been reviewed and amended by the Local Disaster Management Group at its meeting on 6 <sup>th</sup> December 2022		
<b>CONTENT:</b> The Local Disaster Management Group is supported by the District Disaster Management Group in Mt Isa and is regulated by the Disaster Management Act 2003  <b>Part 3-Division 3-Subdivision-1 Section 59 – Reviewing and renewing the Plan</b> A local government may review, or renew, its local disaster management plans when the local government considers it appropriate. However, the local government must review the effectiveness of the plans at least once a year.  The plans have been reviewed at the groups meeting on 6 <sup>th</sup> December 2022 with notifications of changes and amendments now completed and issued to members.  <b>Local Disaster Management Plan 2023-2024</b> The Boulia Shire through the work of the Local Disaster Management Group will maintain their commitment to effective disaster management for the shire. To be effective our disaster management planning must be a moving feast, we learn from events in the shire and we examine the actions of other shires to ensure that we improve and adapt to changes such as the expectations of the community and climate change. This plan is a plan for the community, to be truly effective we must draw on the collective knowledge of the community to develop plan that are suitable and effective. The purpose of the Boulia Shire Disaster Management Plan is to address the disaster management needs of the Boulia Shire.  This will be achieved by: <ul style="list-style-type: none"> <li>• Ensuring that community risks related to events are effectively managed;</li> <li>• Ensuring that risks requiring District level support are identified and communicated to the District Level;</li> <li>• Ensuring that Local Government and Local Groups comply with their disaster management obligations under the Disaster Management Act 2003; and</li> <li>• other purposes related to disaster management the Local Government determines.</li> </ul> The plan ensures that community risks relating to disaster events, or events that affect the wellbeing of the community are identified and effectively managed. The plan is to detail the arrangements and responsibilities between response agencies, supporting government and non-government organisations.		

### **Natural Disaster Risk Management Strategy 2023-2024**

Natural Disaster Relief and Recovery Arrangements (DRFA) funding guidelines require Local Governments to provide evidence of mitigation (where mitigation means measures taken in advance of a disaster aimed at decreasing or eliminating its impact on society and the environment). This decision follows a shift in the philosophical ideas on disaster management in Australia. Research has determined that every \$1 spent on mitigation saves approximately \$3 in economic and social recovery costs.

In this Strategy each natural hazard has been evaluated in respect of the level of likelihood and consequence. Each hazard was also assessed according to the risks to different elements of the community including:

- People
- Buildings
- Environment
- Business
- Lifelines
- Critical Facilities

The strategy gives a balance approach to the preparedness, prevention and delivery of critical services across the shire.

### **Evacuation Sub-Plan 2023-2024**

The purpose of the evacuation sub-plan is to provide support to local government when planning and implementing an evacuation of exposed persons within the Boullia Sire Local Disaster Management Group (LDMG) area of responsibility.

The completion of this plan will support the LDMG to:

- identify local hazards and the population exposed map
- relevant data document community education awareness programs - before, during and after an event
- document the decision to evacuate
- develop and disseminate user-friendly public information and warnings to the community
- coordinate an organised and coordinated movement of exposed persons to a safer location and their eventual return home.

This sub-plan forms part of the Local Disaster Management Plan (LDMP).

These documents are quite large due to their nature so will not be attached to this report but they are available to view on council's website and for Councillors they are available on BigTinCan.

### **CONSULTATION:**

- Local Disaster Management Group - Boullia

### **GOVERNANCE IMPLICATIONS:**

- Compliance with the Disaster Management Act 2003, Part 3-Division 3-Subdivision-1 Section 59 – Reviewing and renewing the Plan

### **RECOMMENDATION:**

That the council adopt the following:

- Local Disaster Management Plan 2023-2024
- Natural Disaster Risk Management Strategy 2023-2024
- Evacuation Sub-Plan 2023-2024

**ATTACHMENTS:** Nil Copies of these documents will be tabled at the council meeting.

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore



<b>TITLE:</b>	LGW Safety Audit Results	<b>DOC REF:</b> 11.2.5
---------------	--------------------------	---------------------------

<b>REPORT BY:</b>	Cindy Reimers WHS/RRTWC	<b>DATE:</b> 18/01/2023
-------------------	----------------------------	----------------------------

**CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance  
5.1: Ensure a high level of governance, accountability and compliance  
5.1.5: Workplace Health and Safety focus  
Key Priority  
7: Our Team - Our People  
7.2: A great place to work  
7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health Safety matters

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To inform Council of progressions in regards to the LGW – Safety Audit.

**CONTENT:**

LGW – (TMR Audit requirements)	<ul style="list-style-type: none"> <li>• Audit completed 8<sup>th</sup> December 2022.</li> <li>• Score of 70% or greater was required.</li> <li>• Score achieved 75.8%</li> <li>• We received 22 Conformances (C), 6 Conformances with observations (CO), 4 Non-applicable (NA), 1 not able to be verified (NAV) and 0 Non-Conformances (NC)</li> <li>• TMR Traffic Management Registration Scheme will now be extended to March 2026.</li> </ul>
Completed Tasks and / or Achievements	<ul style="list-style-type: none"> <li>• Completed LGW Audit.</li> <li>• Create risk register for conformances with recommendations.</li> <li>• Learning systems and updating tasks for completion.</li> <li>• Commence toolbox talks with office staff monthly.</li> <li>• Required equipment purchased for batching plant.</li> <li>• WHS Safety Performance Report (21-22FY) has been submitted to LGW.</li> </ul>
WHS Alerts and Updates	<ul style="list-style-type: none"> <li>• Adopt various alerts/updates into regular toolbox talks and training.</li> <li>• Review WHSQ website and alert board where relevant.</li> <li>• Receive WHS alerts from Workplace Australia.</li> </ul>
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> <li>• Address conformances with recommendations.</li> </ul>

**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council receive the Workplace Health and Safety report for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Policy review - Model Meeting Procedures Policy (Policy 151)	<b>DOC REF:</b> 11.2.6
---------------	--	---------------------------

<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> {date}
-------------------	---------------------------------------	------------------------

**CORPORATE PLAN REFERENCE:**

Key Priority 5. Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

**PURPOSE:**

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report will review the Model Meeting Procedures which the council adopted in 2018 with a review completed when COVID restrictions happened in 2020. These COVID restrictions expired in July 2021

**CONTENT:**

The Council is required to conduct a review of policies on a regular basis to ensure that they are consistent with changes to regulations, employment conditions and Council's objectives. The policy as listed below, is due for review.

Policy 151 – Model Meeting Procedures Policy

Only minor changes have been made with the removal of the reference to COVID restrictions which expired on July 2021.

It is recommended that the updated policy version as presented, be adopted.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:**

The policy is consistent with the guidelines and legislation as issued.

**RECOMMENDATION:**

That Model Meeting Procedures Policy (Policy 151) as presented be adopted.

**ATTACHMENTS:**

1. draft 2023 151 Model Meeting Procedures [11.2.6.1 - 13 pages]

Chief Executive Officer	Ms Lynn Moore
-------------------------	---------------



# BOULIA SHIRE COUNCIL

## Model Meeting Procedures Policy

<b>Category:</b>	Policy
<b>Policy Number:</b>	151
<b>Document Version:</b>	2 -draft 20 Jan 2023
<b>Obsolete Version:</b>	20/11/2020
<b>Keyword Classification:</b>	Model Meeting Procedures
<b>Summary:</b>	To set out certain procedures to ensure the Local Government principles are reflected in the conduct of Local Government meetings and Local Government committee meetings.
<b>Adoption Date:</b>	20 <sup>th</sup> January 2023
<b>Resolution:</b>	XX
<b>Due for Revision:</b>	Three years unless otherwise impacted by legislation
<b>Revision date:</b>	20/01/2026
<b>Date revoked:</b>	n/a
<b>Related documents:</b>	Policy 129 - Councillor Code of Conduct Policy 146 - Code of Conduct Policy 148 - Standing Orders for Council Meetings Policy 150 - Investigation Policy
<b>Responsible Section:</b>	Executive
<b>Responsible Officer:</b>	Chief Executive Officer
<b>Legislation:</b>	Local Government Act 2009 Local Government Regulation 2012 Acquisition of Land Act 1967

## Table of Contents

Purpose of the model meeting procedures .....	3
Background .....	3
Application.....	3
Processes .....	4
1. Process for dealing with unsuitable meeting conduct by a Councillor in a meeting.....	4
2. Meeting process for dealing with suspected inappropriate conduct which has been referred to a Local Government by the IA .....	5
3. Prescribed conflict of interest .....	7
4. Declarable Conflict of Interest .....	7
5 Reporting a suspected conflict of interest .....	10
6 Loss of quorum .....	11
7 Recording prescribed and declarable conflicts of interest .....	12
8 Closed Meetings .....	12
9 Teleconferencing meetings.....	13

## Purpose of the model meeting procedures

The purpose of the model meeting procedures is to set out certain procedures to ensure the local government principles are reflected in the conduct of council meetings, standing and advisory committee meetings as defined in the Local Government Act 2009 (LGA), Local Government Regulation 2012 (LGR), the City of Brisbane Act 2010 (COBA) and the City of Brisbane Regulation 2012 (COBR). However, model meeting procedures do not apply to meetings of the council's audit committee.

It is not intended that the model meeting procedures would deal with all aspects of meeting conduct but only those required to strengthen public confidence in council to deal with the conduct of councillors in meetings.

## Background

As required under section 150F of the LGA this document sets out:

- the process for how a chairperson of a council meeting may deal with instances of unsuitable meeting conduct by councillors,
- the process for how suspected inappropriate conduct of a councillor referred to the local government by the Independent Assessor (IA) is to be dealt with at a council meeting,
- the processes for dealing with conflicts of interests and recording them,
- the process for dealing with a loss of quorum, and
- procedures for closed meetings.

## Application

A council must either adopt the model meeting procedures or prepare and adopt other procedures for the conduct of its council meeting, standing and advisory committee meetings, that are consistent with the model meeting procedures.

If there is any inconsistency, then the council is taken to have adopted the model meeting procedures to the extent of the inconsistency. If a council chooses to continue using existing standing orders, the council must review them to ensure that they are consistent with the requirements of these model meeting procedures.

To assist council, the Department has published best practice example standing orders that councils can choose to adopt. These are published on the departmental website.

A council must conduct its meetings in a manner that is consistent with either the model meeting procedures or its own standing orders meeting procedures.

## Processes

### 1. Process for dealing with unsuitable meeting conduct by a Councillor in a meeting

The conduct of a councillor is unsuitable meeting conduct if the conduct happens during a Council meeting and contravenes a behavioral standard of the code of conduct for Councillors. When dealing with an instance of unsuitable conduct by a Councillor in a meeting, the following procedures must be followed:

- 1.1. The Chairperson must reasonably believe that unsuitable meeting conduct has been displayed by a Councillor at a meeting.
- 1.2. If the Chairperson decides the unsuitable meeting conduct has occurred, the Chairperson may consider the severity of the conduct and whether the Councillor has had any previous warnings for unsuitable meeting conduct issued. If the Chairperson decides the conduct is of a serious nature, or another warning is unwarranted, proceed to step 1.7.
- 1.3. If the Chairperson decides unsuitable meeting conduct has occurred but is of a less serious nature, the Chairperson may request the Councillor take remedial action such as:
  - 1.3.1. Ceasing the unsuitable meeting conduct and refraining from exhibiting the conduct
  - 1.3.2. Apologising for their conduct
  - 1.3.3. Withdrawing their comments.
- 1.4. If the Councillor complies with the Chairperson's request for remedial action, no further action is required.
- 1.5. If the councillor fails to comply with the chairperson's request for remedial action, the chairperson may warn the councillor that failing to comply with the request could result in an order being issued.
- 1.6. If the councillor complies with the chairperson's warning and request for remedial action, no further action is required.
- 1.7. If the councillor continues to fail to comply with the chairperson's request for remedial action or the chairperson decided a warning was not appropriate under 1.3, the chairperson may make one or more of the orders below:
  - 1.7.1. An order reprimanding the Councillor for the conduct
  - 1.7.2. An order requiring the Councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting.
- 1.8. If the Councillor fails to comply with an order to leave and stay away from the meeting, the Chairperson can issue an order that the Councillor be removed from the meeting.

1.9 Following the completion of the meeting, the chairperson must ensure:

- 1.9.1 details of any order issued is recorded in the minutes of the meeting
  - 1.9.2 if it is the third or more order made within a 12 month period against a councillor, or the councillor has refused to comply with an order issued to leave the meeting, these matters are dealt with at the next meeting of the council and treated as inappropriate conduct
  - 1.9.3 the council's chief executive officer (CEO) is advised to ensure details of any order made is updated in the council's councillor conduct register.
- 1.10 Any councillor aggrieved with an order issued by the chairperson can move a motion of dissent for parts 1.1, 1.7 and 1.8 above.

**Note:** *Chairpersons of a meeting are carrying out a statutory responsibility under the LGA and City of Brisbane Act 2010 (COBA) to manage and lead the meeting. As such, where a Chairperson behaves inappropriately in a meeting, this involves a breach of the trust placed in them as the Chairperson of the meeting and may be dealt with as misconduct. The breach can be referred to the Office of the Independent Assessor (OIA) to be dealt with. However, breaches of trust don't arise because Councillors disagree with the Chairperson's decision or ruling during the meeting.*

## **2. Meeting process for dealing with suspected inappropriate conduct which has been referred to a Local Government by the IA**

Pursuant to Chapter 5A, Division 5 of the LGA (Referral of conduct to Local Government) a referral from the IA of inappropriate conduct or an instance of suspected inappropriate conduct may arise from circumstances under paragraph 1.9.2 of this document.

In either case, the Council must complete an investigation into the alleged conduct:

- consistent with any recommendations from the IA; and
- consistent with the Council's investigation policy; or
- in another way decided by resolution of the Council.

After the completion of the investigation, the Council must decide in a Council meeting, whether the Councillor has engaged in inappropriate conduct, unless it has delegated responsibility for this decision under section 257 of the LGA or section 238 of the COBA.

When dealing with an instance of suspected inappropriate conduct which has been referred to a Council by the IA:

- 2..1. The Council must be consistent with the Local Government principle of transparent and accountable decision making in the public interest by dealing with suspected inappropriate conduct in an open meeting of the Council. However, where the matter may directly affect the health and safety of the complainant due to the nature of the complaint, the Council may resolve to go into closed session under section 254J of the LGR or section 242J of the COBR to discuss the allegation.



- 2..2. The subject Councillor has a declarable conflict of interest in the matter and is permitted by the Council to remain in the meeting during the debate about whether the Councillor engaged in the inappropriate conduct and answer questions put to the subject Councillor through the Chairperson to assist the other Councillors in making a decision. The permission to remain in the meeting for the debate is on the condition that the subject Councillor must leave the place where the meeting is being held, including any area set aside for the public, during the vote on whether they have committed inappropriate conduct and what, if any, penalty to impose if the Councillor is found to have committed inappropriate conduct.
- 2..3. Should the complainant be a Councillor, that Councillor may have a declarable conflict of interest in the matter and if so, must follow the declarable conflict of interest procedures in section 4. If the complainant Councillor who has a conflict of interest, wishes to remain in the meeting during the debate and vote on the matter, the other Councillors must decide how to deal with the conflict of interest under section 4. The complainant Councillor can be ordered to leave the meeting place or conditions may be applied to allow that Councillor to participate in either the debate, the vote or the decision on any disciplinary action to be applied.
- 2..4. The Council must debate the issue and decide whether the subject Councillor engaged in inappropriate conduct. If the Council has lost quorum due to the number of conflicted Councillors or another reason, the matter must be delegated consistent with section 257 of the LGA or section 238 of the COBA or deferred to another date when a quorum will be present.
- 2..5. If a decision is reached that the subject Councillor has engaged in inappropriate conduct, then the Councillors must decide what penalty or penalties from the orders detailed in 2.6, if any, to impose on the Councillor. In deciding what penalty to impose, the Council may consider any previous inappropriate conduct of the Councillor and any allegation made in the investigation that was admitted, or not challenged, and that the Council is reasonably satisfied is true.
- 2..6. The Council may order that no action be taken against the Councillor or make one or more of the following:
- 2..6.1. an order that the Councillor make a public admission that the Councillor has engaged in inappropriate conduct
  - 2..6.2. an order reprimanding the Councillor for the conduct
  - 2..6.3. an order that the Councillor attend training or counselling to address the Councillor's conduct, including at the Councillor's expense
  - 2..6.4. an order that the Councillor be excluded from a stated Council meeting
  - 2..6.5. an order that the Councillor is removed, or must resign, from a position representing the local government, other than the office of Councillor, for example that the Councillor is ordered to resign from an appointment representing the local government on a state board or committee
  - 2..6.6. an order that if the Councillor engages in the same type of conduct again, it will be treated as misconduct
  - 2..6.7. an order that the Councillor reimburse the Council for all or some of the costs arising from the Councillor's inappropriate conduct.
- 2..7. A local government may not make an order under 2.6.3; 2.6.4; 2.6.5; 2.6.6 in relation to a person who is no longer a Councillor.

2..8. The subject Councillor, and where relevant, the complainant Councillor, must be invited back into the place where the meeting is being held once a decision has been made, and the Chairperson must advise them of the details of the decision.

2..9. The Chairperson must ensure the meeting minutes reflect the resolution made.

### **3. Prescribed conflict of interest**

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a Council meeting, standing or advisory committee meeting (other than ordinary business matters). When dealing with a prescribed conflict of interest, Councillors must abide by the following procedures:

- 3.1. A Councillor who has notified the Chief Executive Officer of a prescribed conflict of interest in a matter to be discussed in a Council meeting must also give notice during the meeting.
- 3.2. A Councillor who first becomes aware of a prescribed conflict of interest in a matter during a Council meeting must immediately inform the meeting of the conflict of interest.
- 3.3. When notifying the meeting of a prescribed conflict of interest, the following details must, at a minimum, be provided:
  - 3.3.1. if it arises because of a gift, loan or contract, the value of the gift, loan or contract
  - 3.3.2. if it arises because of an application or submission, the subject of the application or submission
  - 3.3.3. the name of any entity, other than the Councillor, that has an interest in the matter,
  - 3.3.4. the nature of the Councilor's relationship with the entity that has an interest in a matter,
  - 3.3.5. details of the Councilor's and any other entity's interest in the matter.
- 3.4. The Councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject Councillor has written notice from the Minister to participate in the matter.
- 3.5. Once the Councillor has left the area where the meeting is being conducted, the Council can continue discussing and deciding on the matter at hand.

### **4. Declarable Conflict of Interest**

Councillors are ultimately responsible for informing of any declarable conflict of interest on matters to be discussed at council meetings and standing or advisory committee meetings that might lead to a decision that is contrary to the public interest (other than the interests prescribed under 150EO of the LGA and 177C of the COB, and ordinary business matters prescribed in 150EF of the LGA).

A Councillor may raise their personal interests in a matter at the meeting to canvas the view of the other Councillors prior to deciding to declare a conflict of interest. If the other Councillors suspect the personal interest might be a conflict of interest, the Councillor may disclose their suspicion and the processes under section 150EW of the LGA or Section 177T of COBA applies.

When dealing with a declarable conflict of interest, Councillors must abide by the following procedures:

- 4.1 A councillor who has notified the chief executive officer in writing of a declarable conflict of interest in a matter to be discussed at a council meeting must also give notice during the meeting.
- 4.2 A councillor who first becomes aware of a declarable conflict of interest in a matter during a council meeting must inform the meeting of the conflict of interest.
- 4.3 When notifying the meeting of a declarable conflict of interest, a councillor should provide sufficient detail to allow the other councillors to make an informed decision about how best to manage the declarable conflict of interest in the public interest. The following minimum details must be provided:
  - 4.3.1 the nature of the declarable conflict of interest
  - 4.3.2 if it arises because of the councillor's relationship with a related party:
    - i. the name of the related party
    - ii. the nature of the relationship of the related party to the councillor
    - iii. the nature of the related party's interest in the matter
  - 4.3.3 if it arises because of a gift or loan from another person to the councillor or a related party:
    - i. the name of the other person
    - ii. the nature of the relationship of the other person to the Councillor or related party
    - iii. the nature of the other person's interest in the matter
    - iv. the value of the gift or loan and the date the gift or loan was made.
- 4.4 After a Councillor has declared a conflict of interest, the Councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.

- 4.5 If the Councillor chooses not to leave the meeting, the Councillor may advise the other Councillors of their reasons for seeking permission to participate in making the decision.
- 4.6 The other Councillors at the meeting must then decide, by resolution, whether the Councillor can participate in the decision making in relation to the matter, including voting on the matter, or whether they should not participate in the decision and leave the place of the meeting while the matter is decided by the eligible Councillors. The eligible Councillors may impose conditions on the Councillor under a decision to either participate or leave the meeting e.g. may stay for the debate but must leave for the vote. The Councillor must comply with any decision or condition imposed by the eligible Councillors.
- 4.7 In deciding on whether a Councillor may participate in a decision about a matter in which the Councillor has a declarable conflict of interest, only Councillors who do not themselves have a prescribed or declarable conflict of interest in the matter are eligible to participate in the decision making. The decision may be made even if the number of those Councillors is less than a majority or less than a quorum for the meeting consistent with section 150ET of the LGA and section 177Q of COBA.
- 4.8 The Councillor who is the subject of the decision may remain in the meeting while the debate is occurring and can participate by answering questions from the Chairperson to assist the other Councillors in making their decision. The subject Councillor must not vote or otherwise participate in making the decision but may remain in the meeting while the vote on the matter takes place and the decision is declared by the Chairperson, on whether the Councillor may remain in the meeting and participate in deciding the matter in which the Councillor has a declarable conflict of interest.
- 4.9 When deciding whether a Councillor may participate in the decision making on a matter in which they have a declarable conflict of interest, the other Councillors should consider the circumstances of the matter including, but not limited to:
  - 4.9.1 how does the inclusion of the Councillor in the deliberation affect the public trust
  - 4.9.2 how close or remote is the Councillor's relationship to the related party
  - 4.9.3 if the declarable conflict of interest relates to a gift or other benefit, how long ago was the gift or benefit received
  - 4.9.4 will the benefit or detriment the subject Councillor or their related party stands to receive from the decision have major or minor impact on them

- 4.9.5 how does the benefit or detriment the subject Councillor stands to receive compare to others in the community
  - 4.9.6 how does this compare with similar matters that Council has decided and have other Councillors with the same or similar interests decided to leave the meeting
  - 4.9.7 whether the subject Councillor has unique skills, knowledge or expertise that might help make the best decision in the public interest.
- 4.10 If the eligible Councillors cannot decide about the declarable conflict of interest of a Councillor, they are taken to have decided that the Councillor must leave and stay away from the meeting while the eligible Councillors discuss and vote on the matter.
- 4.11 A decision about a Councillor who has a declarable conflict of interest in a matter applies in relation to the Councillor for participating in the decision, and subsequent decisions, about the same matter unless there is a change to the Councillor's personal interests and/or the nature of the matter being discussed. If the eligible Councillors decide that the Councillor can act in the public interest on the matter, then the Councillor may participate in the meeting and be involved in processes occurring outside of a Council meeting about the same matter e.g. briefing sessions or workshops.
- 4.12 In making the decision under 4.6 and 4.9, it is irrelevant how the subject Councillor intended to vote on the issue or any other issue (if known or suspected).
- 4.13 A Councillor does not contravene the above procedures if the Councillor participates in a decision under written approval from the Minister as prescribed in 150EV of the LGA or 177s of the COBA .

## **5 Reporting a suspected conflict of interest**

- 5.1 If a councillor at a meeting reasonably believes or suspects that another councillor has a personal interest in a matter that may be a prescribed or declarable conflict of interest, and that councillor is participating in a decision on that matter, the councillor who believes or suspects this, must immediately inform the chairperson of the meeting of their belief or suspicion, and the facts and circumstances that led to their belief or suspicion.
- 5.2 The chairperson should ask the relevant councillor with the suspected personal interest whether they have any prescribed or declarable conflict of interest in the matter. If the councillor agrees they have a conflict of interest, the councillor must follow the relevant procedures above.

- 5.3 If the councillor believes they do not have a conflict of interest, they must inform the meeting of that belief and their reasons for that belief.
- 5.4 The eligible councillors must then decide whether the councillor has a prescribed conflict of interest, a declarable conflict of interest or that the councillor does not have a prescribed or declarable conflict of interest in the matter. If the meeting decides the councillor has a conflict of interest, the councillor must follow the relevant procedures above. If a councillor with a declarable conflict of interest wants to participate in the decision despite the declarable conflict of interest, then the eligible councillors must make a decision about the councillor's participation.
- 5.5 If the councillors cannot reach a decision about the conflict of interest , or the subject councillor's participation in the matter despite a declarable conflict of interest, then they are taken to have determined that the councillor must leave and stay away from the place where the meeting is being held while the eligible councillors discuss and vote on the matter. This decision will continue to apply in relation to all subsequent decisions about the same matter, where the conflict of interest remains unchanged

## 6 Loss of quorum

- 6.1 In the event where one or more councillors leave a meeting due to a prescribed or declarable conflict of interest in a matter that results in a loss of a quorum for deciding the matter, the council must resolve to:
  - 6.1.1 delegate the consideration and decision on the matter, pursuant to 257 of the LGA or 238 of the COBA unless the matter cannot be delegated; or
  - 6.1.2 defer the matter to a later meeting
  - 6.1.3 not to decide the matter and take no further action in relation to the matter.

All councillors including the conflicted councillors, may participate in deciding to delegate or defer a matter.

- 6.2 The council must not delegate a decision to an entity if the entity, or a majority being at least half of its members, has a prescribed or declarable conflict of interest in the matter.

- 6.3 If the matter cannot be delegated under an Act, the councillors with a conflict of interest may seek ministerial approval to be able to consider and vote on the matter, subject to any conditions the Minister for Local Government may impose

## **7 Recording prescribed and declarable conflicts of interest**

When a Councillor informs a meeting that they or another Councillor have a prescribed or declarable conflict of interest in a matter, the minutes of the meeting must record all of the relevant details of how the conflict of interest was dealt with, being:

- a. the name of any Councillor and any other Councillor who may have a prescribed or declarable conflict of interest
- b. the particulars of the prescribed or declarable conflict of interest provided by the Councillor
- c. the actions taken by a Councillor after informing the meeting that they have, or they reasonably suspect another Councillor has a prescribed or declarable conflict of interest
- d. any decision then made by the eligible Councillors
- e. whether the Councillor with a prescribed or declarable conflict of interest participated in or was present for the decision under ministerial approval
- f. the Council's decision on what actions the Councillor with a declarable conflict of interest must take and the reasons for the decision
- g. the name of each Councillor who voted on the matter and how each voted

If the Councillor has a declarable conflict of interest the following additional information must be recorded in the minutes of the meeting when the meeting is informed of a Councillor's personal interest by someone other than the Councillor:

- a. the name of each Councillor who voted in relation to whether the Councillor has a declarable conflict of interest, and how each of the Councillors voted.

Where a decision has been made under section 4.6 above – the minutes must include:

- a. the decision and reasons for the decision, and
- b. the name of each eligible Councillor who voted and how each eligible Councillor voted.

## **8 Closed Meetings**

Council meetings, standing and advisory committee meetings may resolve that a meeting be closed to the public if its Councillors consider it necessary to discuss any of the following matters:

- a. Appointment, dismissal or discipline of the CEO or, in the case of Brisbane City Council only, for senior executive employees
- b. Industrial matters affecting employees
- c. the Council's budget, which does not include the monthly financial statements
- d. Rating concessions
- e. legal advice obtained by the Council, including legal proceedings that may be taken by or against the Council
- f. matters that may directly affect the health and safety of an individual or a group of individuals

- g. negotiations relating to a commercial matter involving the Council for which a public discussion could prejudice the interests of the Council
- h. negotiations relating to the taking of land by the Council under the *Acquisition of Land Act 1967*
- i. a matter that the Council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or state.

A Council meeting, standing and advisory committee meeting cannot resolve that a meeting be closed where the meeting is informed of a Councillor's personal interest in the matter by another person and the eligible Councillors at the meeting must decide by resolution whether the Councillor has a prescribed or declarable conflict of interest in the matter.

Further, the meeting must not be closed if a quorum is lost due to the number of conflicted Councillors who leave the meeting and the Council must;

- a. delegate the matter unless the matter cannot be delegated.
- b. Decide by resolution to defer the matter to a later meeting
- c. decide by resolution to take no further action on the matter.

None of the above will be considered, discussed, voted on or made during a closed session.

To take a matter into a closed session the Council must abide by the following:

- a. Pass a resolution to close the meeting.
- b. The resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered.
- c. If the matter is known in advance, the agenda should clearly identify that the matter will be considered in closed session, and an explanation of why it is deemed necessary to take the issue into closed session must be stated.
- d. Not make a resolution while in a closed meeting (other than a procedural resolution).

## 9 Teleconferencing meetings

- a. If a Councillor wishes to be absent from a Council meeting place during a meeting, the Councillor must apply to the Chairperson to participate by teleconference, at least three business days prior to the meeting or as soon as practicable once the Councillor becomes aware of their intended absence.
- b. The Chairperson may allow a Councillor to participate in a Council meeting, standing or advisory committee meeting by teleconference.
- c. A Councillor taking part by teleconference is taken to be present at the meeting if the Councillor was simultaneously in audio contact with each other person at the meeting.
- d. The attendance of the Councillor must be recorded in the minutes as present at the meeting
- e. If a closed session includes attendance by teleconference, the Councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting.

**Note:** Teleconferencing includes the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in a discussion as it happens.



<b>TITLE:</b>	2024 LG Quadrennial Election - Postal vote	<b>DOC REF:</b> 11.2.7
---------------	--	---------------------------

<b>REPORT BY:</b>	CEO (Lynn Moore) Chief Executive Officer	<b>DATE:</b> 18/01/2023
-------------------	---	----------------------------

**CORPORATE PLAN REFERENCE:**

Key Priority 8: Proactive and responsible leadership  
8.1: Genuine community engagement  
8.1.2: Manage and govern to ensure transparency and responsiveness to the needs and views of our communities in decision making practices

**RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

**PURPOSE:**

The Local Government Quadrennial Elections are due in 2024. There is an opportunity to have these conducted via postal vote. Council is required to apply to the Minister for Local Government by 30<sup>th</sup> April of their intention for the future 2024 election.

**CONTENT:**

Council is to consider the option of a postal ballot for the 2024 Local Government Election. Each time an election takes place in Boulia there is significant difficulty in recruiting the people to do the required work for the election, counting, and reporting. It may be an option (as do other shires in the region) to have the vote conducted via postal vote. This will not totally be a decision by council but also considered by the Minister.

**Applying for a postal-only ballot**

A local government can apply before 1 May in the year preceding the quadrennial election to the Minister for Local Government (the Minister) for a poll to be conducted only by postal ballot for all of the local government's area.

**Requests sent to Electoral Commissioner**

The Minister must refer an application for a postal-only ballot to the Electoral Commissioner for an assessment and recommendation as to whether an application should be approved.

**Criteria to make a recommendation**

The Electoral Commissioner must have regard to these matters in section 45AB(4) of the Local Government Electoral Act 2011 (LGEA) to make a recommendation:

- the reasons, stated in the application, why the poll should be by postal ballot
- identify costs of conducting the poll by postal ballot compared to the costs by conducting using polling booths
- the number of persons enrolled on an electoral roll for an electoral district, or part of an electoral district, included in the area to which the application relates.  
the population density and distribution in the area to which the application relates
- whether a poll has previously been conducted by postal ballot in the area to which the application relates.

**ECQ's guiding principles to administer assessment to conduct postal-only ballots**

The Electoral Commission of Queensland is responsible for the conduct and administration of free and democratic local government elections under the LGEA. The guiding principles to assess and recommend postal-only ballots are:

- maximise the opportunity to exercise the right to vote by providing voter accessibility
- freedom from any undue influence when exercising their right to vote
- assistance and information for voters
- maximisation of the formal vote count

**Deciding postal-only ballot applications**

The Minister decides local government postal-only ballot applications. When deciding an application, the Minister must have regard for the Electoral Commissioner's recommendation and the criteria in section 45AB(4) of the LGEA

**CONSULTATION:**

- Email request from DSDILGP

**GOVERNANCE IMPLICATIONS:**

- Applications should be forwarded to [deputy.premier@ministerial.qld.gov.au](mailto:deputy.premier@ministerial.qld.gov.au) with a cc to Bernadette Plummer and Paul Pedersen Dept of State Development.

**RECOMMENDATION:**

- That the council consider the application to the Minister for Local Government to have the 2024 Local Government Elections completed via postal vote.
- If approved by council that the CEO writes to the Minister of Local Government requesting consideration for Boulia to conduct the 2024 Local Government Election via postal vote before the end of April 2023.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

## **11.3 Corporate Services**

<b>TITLE:</b>	Financial Report for December 2022	<b>DOC REF:</b> 11.3.1
---------------	------------------------------------	---------------------------

<b>REPORT BY:</b>	Marie Chan Finance Manager	<b>DATE:</b> 18/01/2023
-------------------	-------------------------------	----------------------------

### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.4: Ensure transparency and accountability through integrated performance management reporting

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

Financial Summary as at 31<sup>st</sup> December 2022

### **CONTENT:**

#### **Cash Position**

The Cash Position determines the expected money the Council should have after every period.

	31 <sup>st</sup> Dec-22	30 <sup>th</sup> Nov-22
Cash at Hand	17,387,212	19,173,970
Net Cash Equivalent (Debtors – Creditors)	287,664	233,304
<b>Total</b>	<b>17,674,876</b>	<b>19,407,274</b>

#### **Income**

Total revenues to 31<sup>st</sup> December 2022 are \$12,314,505. This equates to approx. 81% of this year's budget.

#### **Expenditure**

Operating expenses to 31<sup>st</sup> December 2022 are \$7,747,208. This equates to approx. 44% of this year's budget.

#### **Liquidity**

CBA		\$ 795,475
Floats		\$ 1,150
Investments		
CBA At Call 2.45%	\$ 5,397,726	
QTC 2.33%	<u>\$11,192,861</u>	\$16,590,587
<b>Total</b>		<b>\$17,387,212</b>

#### **Additional Information on Cash Position:**

Cash Balance as at 31 <sup>st</sup> December 2022	17,387,212
The following items need to be backed by cash	
Reserves 30th June	2,328,551
Funded Depreciation	4,530,869
Less Depreciation accrued	
Funded	
Funded Employee Entitlements (Current and Non-Current)	1,434,603
Grant Funding (paid in Advance)	
Working Capital Cash	1,500,000

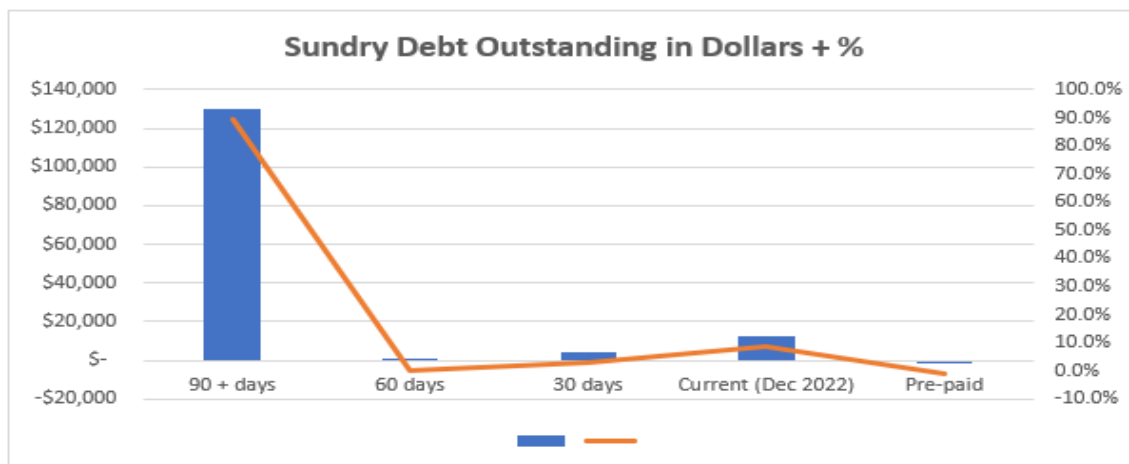
Capital Grants	3,184,452
Operating Result for 2022/2023	1,223,270
Less Capital Expenditure 2022/2023	(6,178,372)
	8,023,373
Cash unallocated as at 31 <sup>st</sup> December 2022	9,363,839

### Aged Debtors 30<sup>st</sup> December 2022

DEBTOR	90 +	60	30	CURRENT	PRE-PAID	BALANCE
	130,313	368	4,074	12,417	(1,580.00)	145,592

### 90+ Days Outstanding

For this month, amounts greater than 90+ days total \$130,312.61, \$5,260.00 have been referred to Council's external Collection Agency. The balance either have a payment arrangement in place or are in discussions with Senior Finance Officer to Director of Corporate Services.



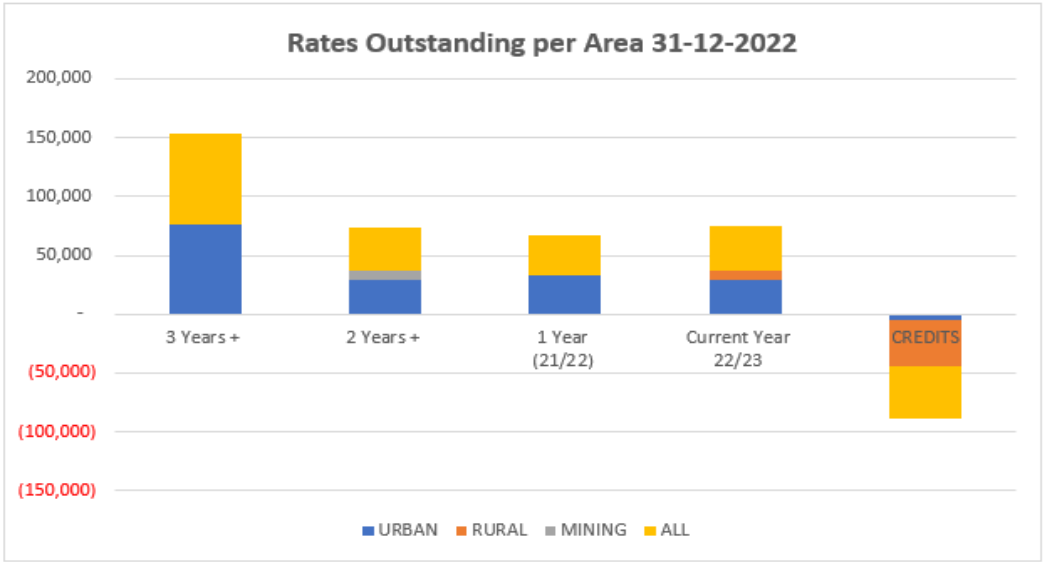
### Creditors 31<sup>st</sup> December 2022

Total amount waiting for payment, not yet due **\$22,518**

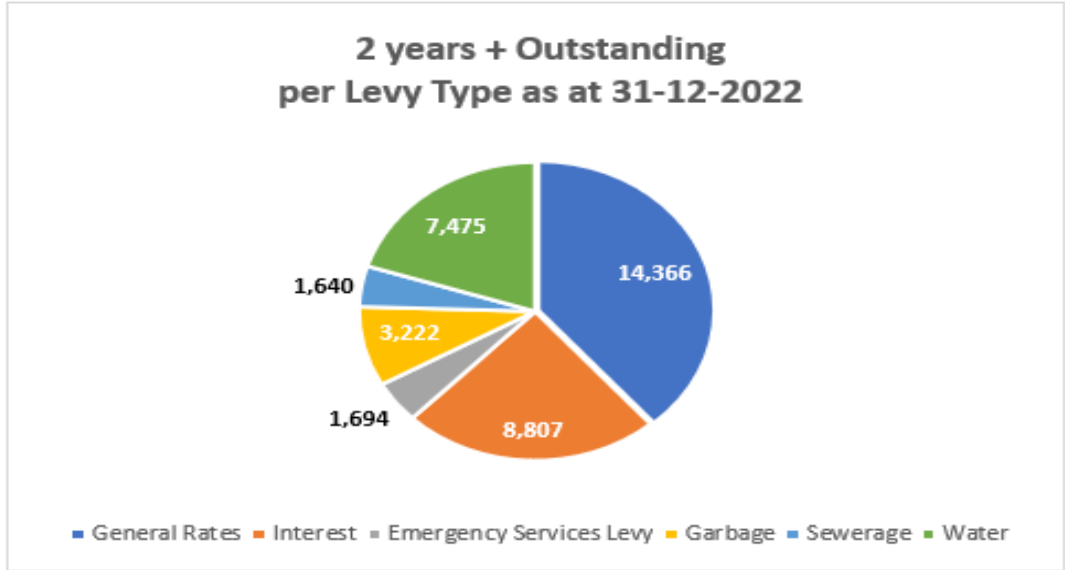
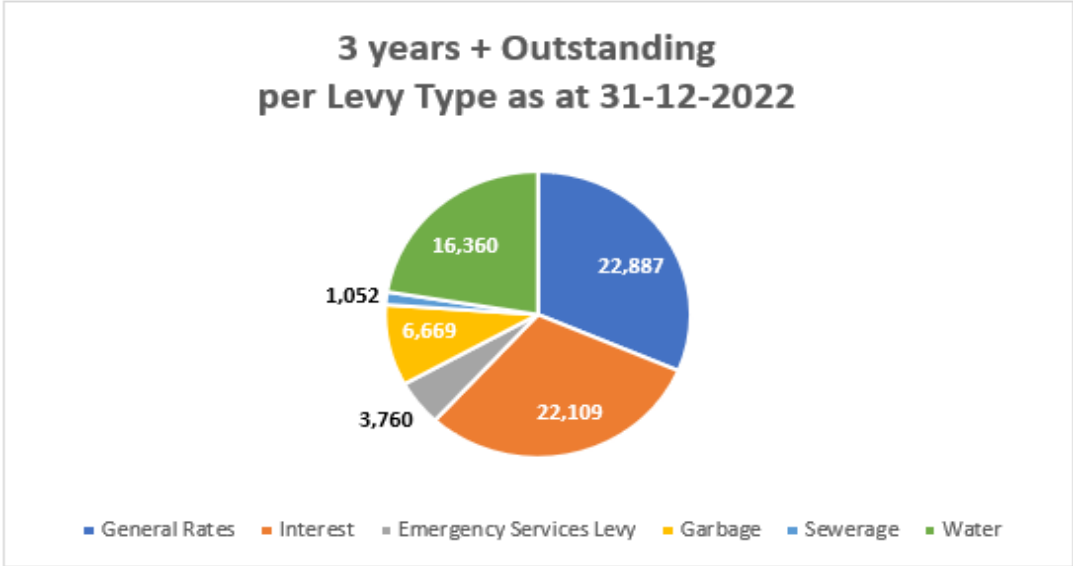
### Rates 31<sup>st</sup> December 2022

Total Outstanding **\$139,730**

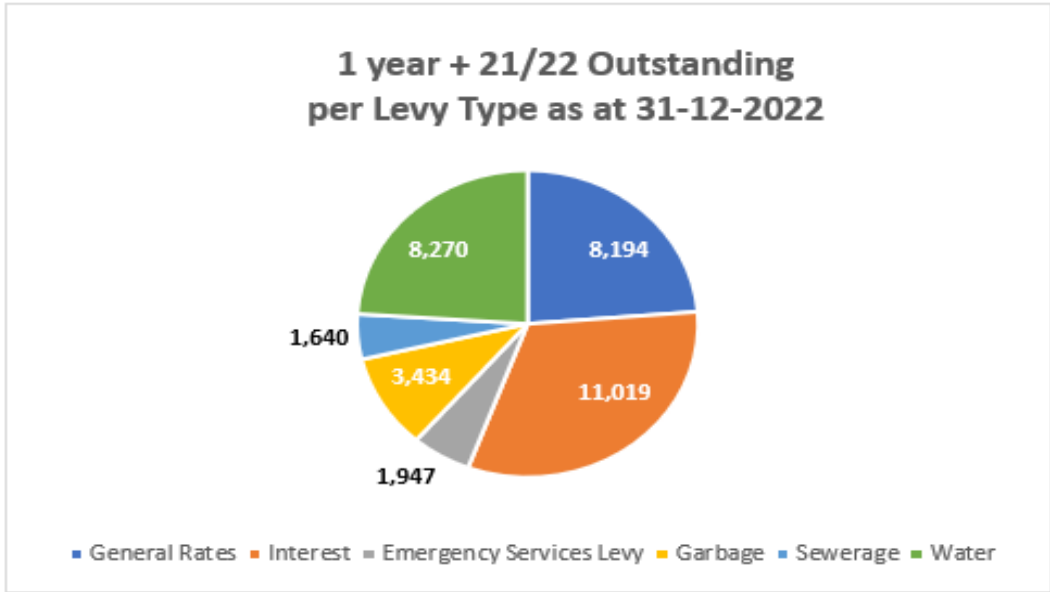
RATES	3 Years +	2 Years +	1 Year (21/22)	Current Year 22/23	In Credit	Total Outstanding
URBAN	76,689	29,799	33,283	28,950	(4,608)	164,112
RURAL	-	-	327	8,339	(39,880)	(31,213)
MINING	-	6,831	-	-	-	6,831
	76,689	36,630	33,610	37,289	(44,488)	139,730



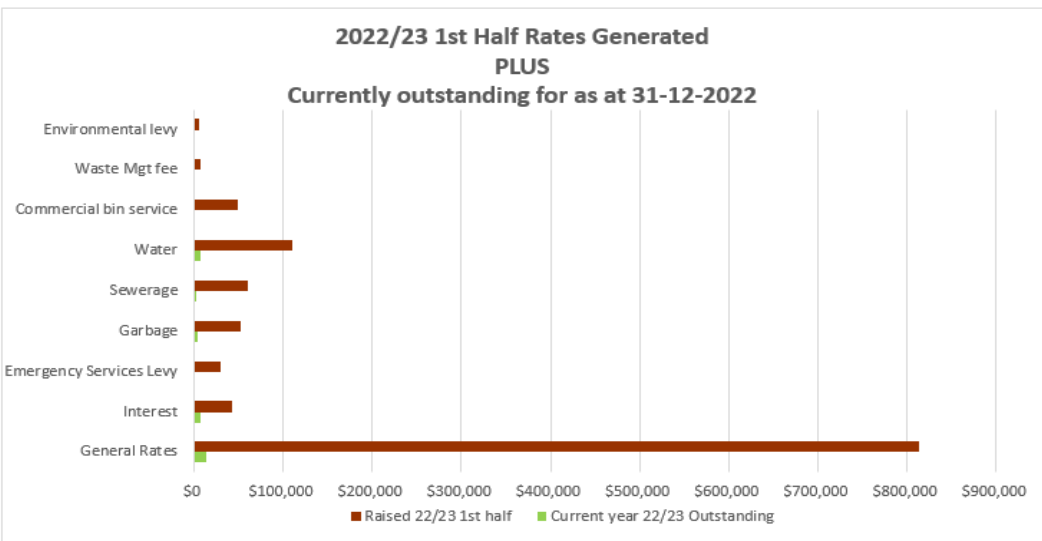
The above graph details the dollars outstanding in years per area, Urban, Rural and Mining as at 31<sup>st</sup> December 2022.



**1 year + 21/22 Outstanding  
per Levy Type as at 31-12-2022**



The pie graphs are showing the amount of dollars outstanding per Levy type for each of the ageing years.



This bar graph details the total amount of Levies raised for the 1<sup>st</sup> half year of Rates for 2022/23 year in the brown.

The green is showing what is left outstanding of the current Levies that have been raised this year.

**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the Finance Report for December 2022 Report be received for information.

**ATTACHMENTS:**

1. CONFIDENTIAL REDACTED - FS Income Statement Dec-22 [**11.3.1.1** - 1 page]
2. CONFIDENTIAL REDACTED - FS Balance Sheet Dec-22 [**11.3.1.2** - 1 page]
3. CONFIDENTIAL REDACTED - FS Cash Flow Statement Dec-22 [**11.3.1.3** - 1 page]
4. CONFIDENTIAL REDACTED - Flood Damage Report 31-12-2022 [**11.3.1.4** - 5 pages]
5. CONFIDENTIAL REDACTED - Revenue Expenses Dec-22 [**11.3.1.5** - 2 pages]
6. CONFIDENTIAL REDACTED - G- 2022 LRCI Progression Table- Phase 3 \$1,136,912 ends 30 th June 23 as at 31-12-2022 [**11.3.1.6** - 1 page]
7. CONFIDENTIAL REDACTED - G-2021-2024 W 4 Q Progression Table \$1,026,667 31-12-2022 [**11.3.1.7** - 1 page]
8. CONFIDENTIAL REDACTED - G-2022 LRCI Progression Table- Phase 2 \$390,090 as at 31-12-2022 [**11.3.1.8** - 1 page]
9. CONFIDENTIAL REDACTED - G- LGGSP 2022-24 as at 31-12-2022 [**11.3.1.9** - 1 page]
10. CONFIDENTIAL REDACTED - Capital Budget Update as at 31-12-22 [**11.3.1.10** - 3 pages]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore

## **11.4 Community Services**

### **12 Late Reports**

Nil

### **13 Closed Session**

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

### **14 General Business**

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.

1. Ms Lynn Moore – Development Assessment from last Council Meeting was for the Councillors information only.