



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 20 January 2023
COMMENCING AT 9:45 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 09:01 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Ajay Agwan (Director of Works and Operations)
Ms Karen Haer (Relief Executive Assistant)

Absent: Councillor Jack Neilson
Councillor Jan Norton
Mrs Kayleen Sloman

3 Apologies / Leave of Absence

Moved: Cr Beauchamp

Seconded: Cr Edgar

That the apology from Councillor Jack Neilson, Councillor Jan Norton and Mrs Kaylene Sloman be accepted and that they be granted leave of absence from the 20th January, 2023 Council meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no requests to petition the Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Edgar

Seconded: Cr Britton

That the minutes of the Ordinary Meeting held on 16th December 2022 be accepted.

Resolution No.: 2023/1.2

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations December 2022 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the entire Works Department in line with all works and operations being undertaken each month.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That Council receive the Director of Works and Operations December 2022 Report for information.

Resolution No.: 2023/1.3

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executives Report for December 2022	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Britton

Seconded: Cr Edgar

That the CEO for December 2022 report be received for information.

Resolution No.: 2023/1.4

Carried

TITLE:	Action List Update December 2022	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council receive the Action List update for December 2022 for information.

Resolution No.: 2023/1.5

Carried

TITLE:	Annual Report 2021-2022	DOC REF: 11.2.3
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PURPOSE:

To present Council's Annual Report 2021-2022 to Council before submission to Division of Local Government.

Moved: Cr Britton

Seconded: Cr Edgar

That Council adopt the Annual Report for the financial year 2021-2022 including Financial Statements.

Resolution No.: 2023/1.6

Carried

TITLE:	Local Disaster Management Plans 2023-2024 review	DOC REF: 11.2.4
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PURPOSE:

To advise council of the reviewed Local Disaster Management Plan 2023-2024, Natural Disaster Risk Management Strategy 2023-2024 and the Local Disaster Evacuation Sub-plan 2023-2024 which has been reviewed and amended by the Local Disaster Management Group at its meeting on 6th December 2022

Moved: Cr Beauchamp

Seconded: Cr Edgar

That the council adopt the following:

- *Local Disaster Management Plan 2023-2024*
- *Natural Disaster Risk Management Strategy 2023-2024*
- *Evacuation Sub-Plan 2023-2024*

Resolution No.: 2023/1.7

Carried

TITLE:	LGW Safety Audit Results	DOC REF: 11.2.5
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PURPOSE:

To inform Council of progressions in regards to the LGW – Safety Audit.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council receive the Workplace Health and Safety - Audit report for information.

Resolution No.: 2023/1.8

Carried

TITLE:	Policy review - Model Meeting Procedures Policy (Policy 151)	DOC REF: 11.2.6
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PURPOSE:

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report will review the Model Meeting Procedures which the council adopted in 2018 with a review completed when COVID restrictions happened in 2020. These COVID restrictions expired in July 2021

Moved: Cr Britton

Seconded: Cr Edgar

- That Model Meeting Procedures Policy (Policy 151) as presented be adopted.

Resolution No.: 2023/1.9

Carried

TITLE:	2024 LG Quadrennial Election - Postal vote	DOC REF: 11.2.7
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PURPOSE:

The Local Government Quadrennial Elections are due in 2024. There is an opportunity to have these conducted via postal vote. Council is required to apply to the Minister for Local Government by 30th April of their intention for the future 2024 election.

Moved: Cr Britton

Seconded: Cr Beauchamp

- That the council consider the application to the Minister for Local Government to have the 2024 Local Government Elections completed via postal vote.
- Council to continue with the traditional polling system and not proceed with a postal vote for the entire Shire.

Resolution No.: 2023/1.10

Carried

11.3 Corporate Services

TITLE:	Financial Report for December 2022	DOC REF: 11.3.1
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PURPOSE:

Financial Summary as at 31st December 2022

Moved: Cr Britton

Seconded: Cr Edgar

That the Finance Report for December 2022 Report be received for information.

Resolution No.: 2023/1.11

Carried

11.4 Community Services

12 Late Reports

There were no late reports at this Council meeting.

Internal Council reference: Resolution No.: 2023/1.12 was not used in the minutes

13 Closed Session

CLOSED MEETING AT 11.13 AM

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

Resolution No.: 2023/1.13

Carried

OUT OF CLOSED SESSION AT 11.16 AM

Moved: Cr Britton

Seconded: Cr Edgar

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2023/1.14

Carried

The following recommendations were resolved from the closed session: 2023/01.15
Adopt the Tender T2022-23.1 Slashers Creek and Coorabulka Road Structures is awarded to NQES Industries.

Moved: Cr Britton

Seconded: Cr Beauchamp

Resolution No.: 2023/01.15

Carried

14 General Business

The following items were discussed in general business at this meeting and are to be noted on the monthly Action List:

Hose reel at the airport is not working and handle is leaking- Councillors discussed this issue.

15 Meeting Closure

The Mayor closed the meeting at 11:17 am.

16 Confirmed

Minutes confirmed: 24 February 2023
Resolution No.: 2023/2.1