



**MINUTES OF THE GENERAL MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON WEDNESDAY 24th JULY 2019
COMMENCING AT 10 AM**

Attendance:

Councillors: Councillor Eric (Rick) Britton
Councillor Rebecka (Beck) Britton
Councillor Sam Beauchamp
Councillor Brook McGlinchey
Councillor Jack Neilson

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Nicole Tonkies (Executive Assistant)

Opening:

The Mayor opened the meeting at 10.41 am.

Acknowledgement of Traditional Owners

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

Mr Harin Karra and Mr Stuart Bourne entered the meeting at 10.41 am.

Mr Ronnie Callope entered the meeting at 10.42 am.

**2019/7.1 PROCESSING OF COUNCILLOR DECLARATION OF INTERESTS –
JULY 2019 ORDINARY MEETING OF COUNCIL**

Moved: Councillor Rick Britton Seconded: Councillor Neilson

It is acknowledged that there are no Councillor Declaration of Interests relevant to reports in the July 2019 Ordinary Meeting of Council to be noted.

Carried

2019/7.2 ENGINEERING SERVICES REPORT - NEWSBRIEF

PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Councillor Beck Britton Seconded: Councillor Neilson

That the Engineering Services Report - Newsbrief information update be noted.

Carried

2019/7.3 FOREMAN, ROAD MAINTENANCE AND UTILITY SERVICES

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department.

Moved: Councillor Neilson Seconded: Councillor Beauchamp

That Council receive the Foreman, Road Maintenance and Utility Services report for information.

Carried

Mr Ronnie Callope left the meeting at 10.50 am.

Mr Stuart Bourne left the meeting at 10.51 am.

Meeting adjourned for morning tea at 10.51 am.

Meeting resumed at 11.02 am.

Mr Patrick Tully from the Office of Fair Trading and Ms Lucie Russell from The Public Trustee joined the meeting via teleconference at 11.02 am to provide Council with a brief status and outline of options available to Council regarding the parcel of land known as 'Marmanya' at Urandangie.

Mr Tully and Ms Russell left the meeting at 11.10 am.

2019/7.4 MINUTES OF THE JUNE 2019 ORDINARY MEETING

Moved: Councillor Neilson Seconded: Councillor Beauchamp

That the Minutes of the General Meeting held on 20th June 2019 be accepted.

Carried

2019/7.5 MINUTES OF THE JUNE 2019 BUDGET MEETING

Moved: Councillor Beauchamp Seconded: Councillor Beck Britton

That the Minutes of the Budget Meeting held on 20th June 2019 be accepted.

Carried

2019/7.6 GRANTS WORK STATUS SUMMARY

PURPOSE:

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

Moved: Councillor Neilson Seconded: Councillor Rick Britton

That the Grants Work Status Summary on the progress of the funded projects be received for information.

Carried

The Director of Works and Operations presented to Council the Boulia Works Program for information only.

2019/7.7 STATEMENTS OF INTENT - REVIEW

PURPOSE:

To review the Statements of Intent (SOI) for Council's Local Roads of Regional Significance (LRRS).

Moved: Councillor Rick Britton Seconded: Councillor Neilson

That Council consider and endorse the Statements of Intent, attached to the Statements of Intent - Review Report, for Council's Local Roads of Regional Significance.

Carried

2019/7.8 QUEENSLAND DISASTER RESILIENCE FUND – EMERGENCY GENERATOR

PURPOSE:

To formally advise Council of approval of grant funding received for an emergency generator under the Queensland Disaster Resilience Fund program.

Moved: Councillor Beauchamp Seconded: Councillor Rick Britton

That the Council formally endorses acceptance of the Queensland Disaster Resilience Fund funding allocation of \$42,541 (exc. GST) for an emergency generator for the Disaster Coordination Centre.

Carried

2019/7.9 NDRRA FLOOD DAMAGE WORKS DEPARTMENT INFORMATION REPORT

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Councillor Beck Britton Seconded: Councillor McGlinchey

That the NDRRA Flood Damage Works Department report be received for information.

Carried

2019/7.10 FOREMAN ROADS MAINTENANCE AND CONSTRUCTION

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Councillor Rick Britton Seconded: Councillor McGlinchey

That Council receive the Foreman Roads Maintenance and Construction report for information.

Carried

2019/7.11 RURAL LANDS PROTECTION OFFICER

PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Councillor Beauchamp Seconded: Councillor McGlinchey

That the Rural Lands Protection Officer's report be received for information.

Carried

2019/7.12 BOULIA WORK CAMP REPORT

PURPOSE:

To advise of the activities of the Boulia Work Camp from 17th to 30th June 2019.

Moved: Councillor Neilson Seconded: Councillor Beck Britton

That the Boulia Work Camp report is received for information.

Carried

2019/7.13 CEO BRIEFING FOR JUNE 2019

PURPOSE:

To summarise activities from the CEO office and progress future options for the shire.

Moved: Councillor Rick Britton Seconded: Councillor Beauchamp

That the CEO report is received for information.

Carried

2019/7.14 ACTION LIST

PURPOSE:

To inform Council on the actions taken on the Action List report.

Moved: Councillor Beck Britton Seconded: Councillor Rick Britton

That the updated Action List report be received for information.

Carried

2019/7.15 POLICY REVIEW – 113 UNIFORM POLICY

PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with changes to an existing policy.

Moved: Councillor Neilson **Seconded:** Councillor Beck Britton

1. That Policy 113 – Uniform Policy as presented be adopted.
2. That a copy of the policy be handed to all Councillors for the updating of their Policy books and also forwarded electronically via email.

Carried

2019/7.16 COUNCIL COMMITTEE NOMINATIONS REVIEW

PURPOSE:

To decide on Councillor representatives for various community and regional groups.

Moved: Councillor Beck Britton **Seconded:** Councillor Neilson

That Council endorse the selected members to represent the listed committees on behalf of Boulia Shire Council.

EXTERNAL COMMITTEES	PRIMARY	SECONDARY	STAFF SUPPORT
Outback Highway Development Committee - <i>Representative</i> (OHDC)	Mayor Rick Britton	Deputy Mayor Beck Britton	CEO - Lynn Moore
Remote Area Planning and Development Board - <i>Board Member</i> (RAPAD)	Mayor Rick Britton	Deputy Mayor Beck Britton	CEO - Lynn Moore
Outback Regional Roads and Transport Group - <i>Representative</i> (ORRTG)	Mayor Rick Britton	Councillor Jack Neilson	DWO - Harin Karra
RAPAD Water & Sewerage Alliance - <i>Representative</i> (RAPADWSA)	Mayor Rick Britton	Councillor Sam Beauchamp	DWO - Harin Karra
Central West Regional Pest Management Group - <i>Representative</i> (CWRPMG)	Mayor Rick Britton	Councillor Brook McGlinchey and Councillor Jack Neilson	RLPO - Graham Smerdon
Local Disaster Management Group – <i>Chairperson</i> (LDMG)	Mayor - Rick Britton	Deputy Mayor Beck Britton	(XO position) - CEO - Lynn Moore
Local Disaster Management Group - <i>Deputy Chairperson</i> (LDMG)	Councillor Sam Beachamp	Councillor Jack Neilson and Councillor Brook McGlinchey	(DXO position) - DWO Harin Karra
Inland Queensland Road Action Plan Group - <i>Representative</i> (IQ-RAP)	Mayor Rick Britton	nil	CEO - Lynn Moore
Western Queensland Local Government Association - <i>Representative</i> (WQLGA)	Mayor Rick Britton	Deputy Mayor Beck Britton	CEO - Lynn Moore
Australian Local Government Association - <i>Representative</i> (ALGA)	Mayor Rick Britton	nil	CEO - Lynn Moore
Outback Queensland Tourism Association – <i>Representative</i> (OQTA)	Deputy Mayor Beck Britton	Mayor Rick Britton	CSM - Julie Woodhouse - Western Area board member
Boulia Historical Society	Councillor Sam Beachamp	nil	CSM - Julie Woodhouse

TECHNICAL COMMITTEES	PRIMARY	SECONDARY	STAFF SUPPORT
Outback Regional Roads and Transport Group – <i>Technical committee</i> (ORRTG-tc)	ENGINEER - Stuart Bourne, GBA	DWO - Harin Karra	n/a
RAPAD Water & Sewerage Alliance - <i>Technical committee</i> (RAPADWSA)	ENGINEER - Stuart Bourne, GBA	DWO - Harin Karra	n/a
Central West Regional Pest Management Group - <i>Technical Committee</i> (CWRPMG-tc)	RLPO - Graham Smerdon	DWO - Harin Karra	n/a

INTERNAL COMMITTEES	PRIMARY	SECONDARY	STAFF SUPPORT
Housing Committee	Councillor Brook McGlinchey	Deputy Mayor Beck Britton	CSM - Julie Woodhouse
Audit Committee	Mayor Rick Britton	Deputy Mayor Beck Britton	FM - Kaylene Sloman
Modern Award/Enterprise Bargaining Committee	Mayor Rick Britton	Deputy Mayor Beck Britton	CEO - Lynn Moore FM - Kaylene Sloman
Plant Committee	Councillor Jack Neilson	Councillor Sam Beauchamp	

Carried

Ms Lynn Moore entered the meeting at 11.57 pm.

2019/7.17 BIENNIAL EMPLOYEE ASSISTANCE REPORT

PURPOSE:

To provide to Council the Biannual Employee Assistance Report.

Moved: Councillor Beauchamp Seconded: Councillor McGlinchey

That the Biannual Employee Assistance Report is received for information.

Carried

2019/7.18 CLOSED MEETING AT 12.01 PM

Moved: Councillor Beck Britton Seconded: Councillor Neilson

Closed Session
Local Government Regulation 275
(e) contracts proposed to be made by it;

Carried

2019/7.19 OUT OF CLOSED SESSION AT 12.08 PM

Moved: Councillor Neilson Seconded: Councillor McGlinchey

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Carried

The following recommendations were resolved from the closed session: 2019/7.20.

2019/7.20 WORK CAMP PROJECT – INMATE WORK EXPERIENCE WITH COUNCIL ROAD CREW

PURPOSE:

To advise Council of a potential new Work Camp project and to request Council's decision on whether or not the project is to be approved or denied.

Moved: Councillor Beck Britton Seconded: Councillor McGlinchey

That Council approve for the Work Camp Project – Inmate Work Experience with Council Road Crew to go ahead subject to clearances by the Queensland Corrective Services and Queensland Workers Union.

Carried

Mr Harin Karra left the meeting at 12.08 pm.

Meeting adjourned for lunch at 12.08 pm.

Meeting resumed at 12.36 pm.

Mrs Kaylene Sloman entered the meeting at 12.36 pm.

2019/7.21 MANAGER CORPORATE & FINANCIAL SERVICES REPORT

PURPOSE:

Financial Summary as at 30th June 2019.

Moved: Councillor Neilson Seconded: Councillor Beck Britton

That the Manager of Corporate & Financial Services Report be received for information.

Carried

2019/7.22 AMENDMENTS TO 2019/2020 FEES AND CHARGES

PURPOSE:

To advise Council of amendments required to be made to the 2019/2020 Fees and Charges following an update of pricing received from the Department of State Development, Manufacturing, Infrastructure and Planning.

Moved: Councillor Rick Britton Seconded: Councillor McGlinchey

That Council make the following amendments to page 13 of the 2019/2020 Boulia Shire Council Fees and Charges -

1. The Right of Information Request Application fee be increased to \$50.80
2. The Right of Information Processing Fee be increased to \$7.85.

Carried

2019/7.23 POLICY REVIEW – DEBT COLLECTION, INTERNAL AUDIT, INVESTMENT POLICIES

PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with minor changes to existing policies which does not have any material effect on the intent of the documents.

Moved: Councillor Beauchamp Seconded: Councillor Neilson

1. That the policies as presented be adopted.

POLICY	NO.	OFFICER	TYPE
Debt Collection	106	Manager of Corporate & Financial Services	STAT

Changes to policy	Page No	Paragraph
Updated reference from Finance Manager to Manager of Corporate & Financial Services	3	2
	4	6
	5	7

POLICY	NO.	OFFICER	TYPE
Internal Audit Policy 2019/20	110	Manager of Corporate & Financial Services	STAT

Changes to policy	Page No	Paragraph
Nil	-	-

POLICY	NO.	OFFICER	TYPE
Investment Policy	119	Manager of Corporate & Financial Services	STAT

Changes to policy	Page No	Paragraph
Nil	-	-

2. That a copy of the changes to the policy be handed to all Councillors for the updating of their Policy books and also forwarded electronically via email.

Carried

Mrs Kaylene Sloman left the meeting at 12.57 pm.

2019/7.24 COMMUNITY SERVICES REPORT

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Councillor Beck Britton Seconded: Councillor Neilson

That the Community Services Report is received for information.

Carried

2019/7.25 MEMORANDUM OF UNDERSTANDING WITH OUTBACK QLD TOURISM ASSOCIATION

PURPOSE:

To report to Council on OQTA's Memorandum Of Understanding with Boulia Shire Council.

Moved: Councillor Rick Britton Seconded: Councillor Beauchamp

That the Outback Qld Tourism Association Memorandum Of Understanding is agreed upon and signed.

Carried

2019/7.26 MIN MIN ENCOUNTER JUNE 2019 REPORT

PURPOSE:

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Councillor Rick Britton **Seconded:** Councillor Beck Britton

That the Min Min Encounter June 2019 Report be received for information.

Carried

2019/7.27 BOULIA HERITAGE COMPLEX (INFORMATION REPORT)

PURPOSE:

To update Council on the visitations and activities at the Boulia Heritage Complex.

Moved: Councillor Neilson **Seconded:** Councillor Rick Britton

That the Boulia Heritage Complex report is received for information.

Carried

2019/7.28 BOULIA SPORTS AND AQUATIC CENTRE (INFORMATION REPORT)

PURPOSE:

To inform Council of the current utilisation and activities of the centre.

Moved: Councillor Rick Britton **Seconded:** Councillor McGlinchey

That Council receive the Boulia Sports and Aquatic Centre report for information.

Carried

2019/7.29 LIBRARY REPORT

PURPOSE:

To update Council on the visitations and activities in the Library.

Moved: Councillor Beck Britton **Seconded:** Councillor McGlinchey

That Council receive the Library report for information.

Carried

General Business

Council Meeting Dates August to December – The possibility of making changes to Council meeting dates from August to November 2019 was discussed.

2019/7.30

Moved: Councillor Rick Britton **Seconded:** Councillor McGlinchey

That dates for the Ordinary Meeting of the Boulia Shire Council between August and December 2019 be changed to:

Monday 19th August 2019
Monday 16th September 2019
Monday 21st October 2019
Monday 18th November 2019

Carried

Australien Skies 3 – Council was presented with the Australien Skies 3 episode created by Dojo Media. Councillors were happy for the film release to proceed.

Meeting briefs – Mayor Rick Britton provided briefs on the following Council meetings:

- Meeting with Mr Eric Denham (Department of Transport and Main Roads) in Boulia on 9th July.
- Meeting with LGAQ (Mr Greg Hallam and Mr Mark Jamieson) in Boulia on 16th July.
- Central Queensland Regional Office (CQRO) local government meeting held in Emerald on the 19th July.

Meeting Closure

The Mayor closed the meeting at 2.04 pm.

Confirmed:

Minutes confirmed 19th August 2019
Resolution No. 2019/8.1

The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.