



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Thursday 15 July 2021
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor opened the meeting at 09:01 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Mr Ray Geraghty (Acting Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Harin Karra (Director of Works and Operations)
Mrs Nicole Tonkies (Executive Assistant)
Ms Estelle van Tonder (Relief Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

Councillor Norton declared a Prescribed Conflict of Interest in report 12.2.1 - Purchase of Land in Boulia for staff accommodation in accordance with the *Local Government Act 2009* section 150EI, due to a close associate of the Councillor being an applicant for approval. In accordance with section 150EM of the *Local Government Act 2009*, Councillor Norton will leave the meeting while this matter is discussed and voted on.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Deputations

There were no deputations to Council.

9 Confirmation of Minutes from Previous Meetings

Moved: Cr Norton

Seconded: Cr Neilson

That the minutes of the Ordinary Meeting held on 18th June 2021 be accepted.

Resolution No.: 2021/7.1

Carried

Moved: Cr Britton

Seconded: Cr Edgar

That the minutes of the Budget Meeting held on 25th June 2021 be accepted.

Resolution No.: 2021/7.2

Carried

10 Reports

10.1 Works and Operations

TITLE:	Engineering Services Report – Newsbrief for June 2021	DOC REF: 10.1.1
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PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Cr Britton

Seconded: Cr Edgar

That the Engineering Services Report – Newsbrief for June 2021 be noted.

Resolution No.: 2021/7.3

Carried

TITLE:	Grants Work Status Summary – June 2021	DOC REF: 10.1.2
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PURPOSE:

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the Grants Work Status Summary – June 2021 report on the progress of the funded projects be received for information.

Resolution No.: 2021/7.4

Carried

TITLE:	Construction of New Residential Building - Racecourse Reserve	DOC REF: 10.1.3
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PURPOSE:

To seek Council approval to call for Expressions of Interest for the removal of the existing Racecourse Reserve house and approval for the location of the new house.

Moved: Cr Norton

Seconded: Cr Neilson

1. *That the location of the new residential building at the Racecourse Reserve be in the same location as the present Racecourse Reserve house.*
2. *That an Expression of Interest to sell and remove the existing house be released and the CEO be delegated authority to negotiate the terms of the purchase and removal of the existing house.*

Resolution No.: 2021/7.5

Carried

TITLE:	Local Roads and Community Infrastructure Program Phase 3 - Project Acceptance	DOC REF: 10.1.4
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PURPOSE:

To seek Council's endorsement of the project earmarked for completion with funding received under the Local Roads and Community Infrastructure Program Phase 3.

Moved: Cr Neilson

Seconded: Cr Norton

That Council allocate all funding under the Local Roads and Community Infrastructure Program Phase 3 to the pave and seal of the Boulia Industrial Estate.

Resolution No.: 2021/7.6

Carried

TITLE:	ORRTG Regional Route Hierarchy and Investment Priority	DOC REF: 10.1.5
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PURPOSE:

To present to Council the latest Outback Regional Roads and Transport Group (ORRTG) Regional Route Hierarchy and Investment Priority maps.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That the Council endorse the Outback Regional Roads and Transport Group Hierarchy and Regional Investment Maps as presented in the ORRTG Regional Route Hierarchy and Investment Priority report.

Resolution No.: 2021/7.7

Carried

TITLE:	Foreman, Road Maintenance and Utility Services June 2021 Report	DOC REF: 10.1.6
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of June 2021.

Moved: Cr Norton

Seconded: Cr Britton

That Council receive the Foreman, Road Maintenance and Utility Services June 2021 report for information.

Resolution No.: 2021/7.8

Carried

TITLE:	Foreman Roads Maintenance and Construction June 2021 Report	DOC REF: 10.1.7
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Edgar

Seconded: Cr Britton

That Council receive the Foreman Roads Maintenance and Construction June 2021 Report for information.

Resolution No.: 2021/7.9

Carried

TITLE:	Rural Lands Protection Officer June 2021 Report	DOC REF: 10.1.8
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That the Rural Lands Protection Officer's June 2021 Report be received for information.

Resolution No.: 2021/7.10

Carried

10.2 Office of the Chief Executive

TITLE:	Mayor's Report - 27th National General Assembly	DOC REF: 10.2.1
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PURPOSE:

To provide Council with a brief on the Mayor's attendance at the Australian Local Government Association (ALGA) 27th National General Assembly.

Moved: Cr Neilson

Seconded: Cr Edgar

That the Mayor's Report - 27th National General Assembly be received for information.

Resolution No.: 2021/7.11

Carried

TITLE:	Chief Executives Report for June 2021	DOC REF: 10.2.2
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PURPOSE:

To advise Council of the activities of the Chief Executive Office.

Moved: Cr Britton

Seconded: Cr Neilson

That the Chief Executive Officer June 2021 report is received for information.

Resolution No.: 2021/7.12

Carried

TITLE:	Action List - June 2021 Update	DOC REF: 10.2.3
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That the Action List update for June 2021 be received for information.

Resolution No.: 2021/7.13

Carried

TITLE:	Delegations to CEO and CEO to Staff	DOC REF: 10.2.4
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PURPOSE:

Council as a Local Authority is required to undertake a wide range of powers and functions that are prescribed in legislation and necessary for the good governance of the Shire. Council is required to determine the functions of a Local Authority that are to be delegated to the CEO and to review those delegations on an annual basis.

Moved: Cr Norton

Seconded: Cr Beauchamp

- 1. That all the powers referred to in the document entitled "Register of Delegations – Council to CEO" attached to this report are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009.*
- 2. That Council note in the Register of Delegations current delegations from the CEO to other staff and contractors.*
- 3. That all previous delegations be updated to reflect the changes, accepted by delegates and then published on the website*

Resolution No.: 2021/7.14

Carried

TITLE:	Policy Review - Policy 114 Drug and Alcohol Policy	DOC REF: 10.2.5
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PURPOSE:

To present to Council an updated version of Council's Drug and Alcohol Policy for adoption.

Moved: Cr Norton

Seconded: Cr Britton

That Policy 114 Drug and Alcohol Policy, as presented, be adopted.

Resolution No.: 2021/7.15

Carried

TITLE:	Policy Review - Policy 129 Councillor Code of Conduct	DOC REF: 10.2.6
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PURPOSE:

To present to Council an updated version of Council's Councillor Code of Conduct policy.

Moved: Cr Britton

Seconded: Cr Neilson

That Policy 129 Councillor Code of Conduct, as presented, be adopted.

Resolution No.: 2021/7.16

Carried

10.3 Corporate Services

TITLE:	Director Corporate Services June 2021 Report	DOC REF: 10.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Director of Corporate Services June 2021 report be accepted for information only.

Resolution No.: 2021/7.17

Carried

TITLE:	Policy Reviews	DOC REF: 10.3.2
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Norton

Seconded: Cr Britton

1. *That the following policies be endorsed as presented:*
 - *Audit & Risk Management Committee Policy 108*
 - *Internal Audit Policy 110*
 - *Fraud and Corruption Control Policy 133*
2. *That all policies are loaded on the Councillor hub.*

Resolution No.: 2021/7.18

Carried

Mr Geraghty left the meeting at 10.21 am.

TITLE:	Finance Manager June 2021 Report	DOC REF: 10.3.3
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PURPOSE:

Financial Summary as at 30th June 2021.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That the Finance Report for June 2021 be received for information.

Resolution No.: 2021/7.19

Carried

10.4 Community Services

TITLE:	June 2021 Community Services Report	DOC REF: 10.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Cr Neilson

Seconded: Cr Edgar

That the June 2021 Community Services Report be received for information.

Resolution No.: 2021/7.21

Carried

TITLE:	Why Leave Town credit cards	DOC REF: 10.4.2
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PURPOSE:

To inform Council on requirements of Community Drought Support funding 2020-2021.

The Why Leave Town credit cards report was deferred for consideration to the August 2021 Ordinary Meeting of Council.

TITLE:	Policy Review - Arts and Cultural Policy, Council Housing Policy	DOC REF: 10.4.3
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PURPOSE:

To present to Council an updated version of the Arts and Cultural Policy and Council Housing Policy.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That Policy 117 Arts and Cultural Policy and Policy 138 Council Housing Policy, as presented, be adopted.

Resolution No.: 2021/7.22

Carried

TITLE:	Min Min Encounter June 2021 Report	DOC REF: 10.4.4
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PURPOSE:

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Edgar

Seconded: Cr Britton

That the Min Min Encounter June 2021 Report be received for information.

Resolution No.: 2021/7.23

Carried

TITLE:	Library June 2021 Report	DOC REF: 10.4.5
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PURPOSE:

To update Council on the visitations and activities in the Library.

Moved: Cr Britton

Seconded: Cr Norton

That Council receive the Library June 2021 Report for information.

Resolution No.: 2021/7.24

Carried

TITLE:	Bouliia Sports and Aquatic Centre June 2021 Report	DOC REF: 10.4.6
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PURPOSE:

To inform Council of the current utilisation and activities of the centre.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That Council receive the Bouliia Sports and Aquatic Centre June 2021 Report for information.

Resolution No.: 2021/7.25

Carried

11 Late Reports

TITLE:	Audit and Risk Management Report	DOC REF: 11.1
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PURPOSE:

To inform Council of the latest reports and minutes from the Audit and Risk Management Committee.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the Audit and Risk Management Report be received for information purposes.

Resolution No.: 2021/7.20

Carried

TITLE:	Internal Fees & Charges 2021/22 Updated Report	DOC REF: 11.2
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PURPOSE:

To advise Council of the proposed Internal Fees & Charges for 2021/22.

The Internal Fees & Charges 2021/22 Updated Report was deferred for consideration to the August 2021 Ordinary Meeting of Council

Councillor Norton declared a Prescribed Conflict of Interest in the report 12.2.1 Purchase of Land in Boulia for staff accommodation in accordance with the *Local Government Act 2009* section 150E1, due to her son being the applicant for approval in the report. In accordance with section 150EM of the *Local Government Act 2009*, Councillor Norton left the meeting while this matter was discussed and voted on.

Councillor Norton left the meeting at 11.03 am.

12 Closed Session

CLOSED MEETING AT 11.03 AM

Moved: Cr Neilson **Seconded:** Cr Edgar

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2021/7.26 **Carried**

OUT OF CLOSED SESSION AT 11.07 AM

Moved: Cr Beauchamp **Seconded:** Cr Britton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2021/7.27 **Carried**

The following recommendations were resolved from the closed session: 2021/7.28.

TITLE:	Purchase of Land in Boulia for staff accommodation	DOC REF: 12.2.1
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PURPOSE: To seek Council approval for the acquisition of land within Boulia for the construction of staff accommodation.
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Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Neilson **Seconded:** Cr Britton

That Council approve the purchase of the land at Lot 27 on B2672, 56 Pituri Street Boulia for the future construction of staff accommodation.

Resolution No.: 2021/7.28 **Carried**

Councillor Norton returned to the meeting at 11.08 am.

13 General Business

There was no general business to be noted at this meeting.

14 Meeting Closure

The Mayor closed the meeting at 11:47 am.

15 Confirmed

Minutes confirmed: 27 August 2021
Resolution No.: 2021/8.2