

BOULIA SHIRE COUNCIL



ORDINARY MEETING

Friday 28 July 2023



Photo by: Jan Norton

ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
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BOULIA SHIRE COUNCIL

24th July 2023

NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Friday 28 July 2023** at the **Boulia Shire Hall** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1 Meeting Opening with the Acknowledgement of Traditional Owners	6
2 Present	6
3 Apologies / Leave of Absence	6
4 Declaration of Interests	6
5 Mayoral Minutes	6
6 Notice of Motion	6
7 Request to Address Council in a Public Forum	7
8 Petitions	7
9 Deputations	7
10 Confirmation of Minutes from Previous Meetings	9
11 Reports	21
11.1 Works and Operations	21
11.1.1 Director of Works and Operations June 2023 Report	21
11.1.2 Engineering Service Report June 2023	24
11.1.3 Foreman Roads, Utilities and Services Report for June 2023	29
11.1.4 Foreman Road Maintenance and Construction Report June 2023	33
11.1.5 QRA Flood Damage Works Department June 2023	34
11.1.6 Rural Lands Protection Officer June 2023 Report	36
11.1.7 Linda Downs Link Road Realignment Proposal	38
11.2 Office of the Chief Executive	43
11.2.1 Chief Executives Report June 2023	43
11.2.2 WHS Report for June 2023	49
11.2.3 154 - Working from Home Policy	52
11.2.4 147 - Boulia Sports and Aquatic Centre Members Policy	55
11.2.5 LGAQ - Annual Conference 2023 - motion submission - Renewal of Quarry Sales Permits	59
11.2.6 Development Application for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots): DA2023/01	75
11.2.7 Annual Re-Valuation 2023-2024	118

11.2.8 CWA – Pensioner Cottage: Review of MOU.....	121
11.2.9 Action List Update June 2023	129
11.3 Corporate Services	136
11.3.1 Director of Corporate & Financial Services June 2023 Report	136
11.3.2 Financial Report for June 2023.....	139
11.3.3 Fees and Charges 2023/24 Amendment	146
11.3.4 Policy 128 Public Interest Disclosure Policy and Procedure.....	152
11.4 Community Services.....	166
11.4.1 Community Services Report June 2023	166
11.4.2 Min Min Encounter & Boullia Heritage Centre Report – June 2023.....	169
12 Late Reports	173
13 Closed Session.....	173
14 General Business	173



Ms Lynn Moore
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to ‘confidential redacted’ attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
NDRP	Natural Disaster Resilience Program
NDRRA	Natural Disaster Relief and Recovery Arrangements
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Gerard Joubert (Acting Director of Works and Operations)
Ms Karen Haer (Executive Assistant)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the *Local Government Act 2009*, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the *Local Government Act 2009*.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by

resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 23 June 2023
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.06 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Gerard Joubert (Acting Director of Works and Operations)
Mrs Nicole Tonkies (Relieving Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Petitions

There were no petitions presented to Council.

9 Deputations

There were no deputations to Council.

10 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the minutes of the Ordinary Meeting held on 26th May 2023 be accepted.

Resolution No.: 2023/6.1

Carried

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations May 2023 Report	DOC REF: 11.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for May 2023.

Moved: Cr Britton

Seconded: Cr Edgar

That Council receive the Director of Works and Operations May 2023 Report for information.

Resolution No.: 2023/6.2

Carried

TITLE:	Engineering Service Report May 2023	DOC REF: 11.1.2
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PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Cr Norton

Seconded: Cr Neilson

That the Engineering Services Report – Newsbrief for May 2023 be noted.

Resolution No.: 2023/6.3

Carried

TITLE:	Foreman Roads, Utilities and Services Report for May 2023	DOC REF: 11.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of May 2023.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council receive the Foreman Roads, Utilities and Services May 2023 Report for information.

Resolution No.: 2023/6.4

Carried

TITLE:	Foreman Roads, Construction and Maintenance Report May 2023	DOC REF: 11.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2023.

Moved: Cr Neilson

Seconded: Cr Norton

That Council receive the Foreman Roads, Construction and Maintenance May 2023 Report for information.

Resolution No.: 2023/6.5

Carried

TITLE:	QRA Flood Damage Works Department May 2023	DOC REF: 11.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for May 2023.

Moved: Cr Edgar

Seconded: Cr Britton

That the QRA Flood Damage Works Department May 2023 Report be received for information.

Resolution No.: 2023/6.6

Carried

The meeting was adjourned for morning tea at 9.54 am.

The meeting resumed at 10.22 am.

TITLE:	Rural Lands Protection Officer May 2023 Report	DOC REF: 11.1.6
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Neilson

Seconded: Cr Edgar

That the Rural Lands Protection Officer's May 2023 Report be received for information

Resolution No.: 2023/6.7

Carried

11.2 Office of the Chief Executive

TITLE:	Chief Executives Report May 2023	DOC REF: 11.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Norton

Seconded: Cr Britton

That the CEO for May 2023 report be received for information.

Resolution No.: 2023/6.8

Carried

TITLE:	Action List Update May 2023	DOC REF: 11.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Edgar

That Council receive the Action List update for May 2023 for information.

Resolution No.: 2023/6.9

Carried

TITLE:	InKind Approval - Boulia State School - Boulia Shire Bus Hire	DOC REF: 11.2.3
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PURPOSE:

To report to Council re proposal from Boulia State School wanting to use the Boulia Shire Council Bus, for the school camp 30th July 2023 to 4th August 2023.

Moved: Cr Britton

Seconded: Cr Edgar

That Council approves this request for assistance so that the school can provide transport for their students to attend their school camp.

That the school is notified of the decision by email by the Executive Assistant.

Resolution No.: 2023/6.10

Carried

TITLE:	EnergyQ Solar Farm - Land request with access agreement	DOC REF: 11.2.4
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PURPOSE:

To advise council of the request for access to Land identified as Lot 101 on SP 255329 having title reference 44051227 registered in the name of Boulia Shire Council and situated at Selwyn Road, Boulia in the state of Queensland. This land is to be used for the sole purpose of providing electricity supply to Boulia township.

Moved: Cr Britton

Seconded: Cr Norton

That the Council endorse the signed access agreement and receive this report for information on the EnergyQ Solar Energy Farm project.

Resolution No.: 2023/6.11

Carried

TITLE:	New Project Decision Policy and Management Directive	DOC REF: 11.2.5
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PURPOSE:

To review and determine a new policy which supports the Project Decision making process at Boulia Shire Council and its supporting management directive.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Council adopt the addition of this new Project Decision Policy into the council's group of policies and endorse the Management Directive which supports the policy.

Resolution No.: 2023/6.12

Carried

TITLE:	Annual Valuation 2023-2024	DOC REF: 11.2.6
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PURPOSE:

To respond by the 13th July 2023 to the request for an annual valuation to be completed by the Valuer General. In line with the requirements of the Act, they seek our local government's

opinion on whether a valuation of our local government should be undertaken to be effective on 30 June 2024.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That a letter of response regarding valuation for the 2024 period be returned to the Valuer General advising that Council wishes for a valuation to be completed and that there should be no referencing to commodity pricing in the valuation. Letter of response to be sent before the 13th July to the Valuer General's email: valuer-general@resources.qld.gov.au

Resolution No.: 2023/6.13

Carried

TITLE:	Informal Annual review of Town Planning Scheme 2023-2024	DOC REF: 11.2.7
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PURPOSE:

The purpose of this report is to complete an informal annual review of the Boulia Shire Council Town Planning Scheme. This is to ensure that the current scheme still meets the needs of the town in relation to future development.

Moved: Cr Britton

Seconded: Cr Neilson

That Council receive the Informal Annual review of Town Planning Scheme 2023-2024 report for information.

Resolution No.: 2023/6.14

Carried

The meeting was adjourned for lunch at 12.10 pm.

Meeting resumed at 12.37 pm.

TITLE:	Disaster and Resilience Recovery Plan 2023-2025	DOC REF: 11.2.8
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PURPOSE:

For council to review and endorse the Disaster and Resilience and Recovery Plan before submission to the Local Disaster Management Group.

Moved: Cr Neilson

Seconded: Cr Britton

- 1. That the Council endorse the Disaster Resilience and Recovery Plan 2023-2025.*
- 2. That the CEO submit the Disaster Resilience and Recovery Plan to the next LDMG meeting for review.*

Resolution No.: 2023/6.15

Carried

TITLE:	WHS Report for May 2023	DOC REF: 11.2.9
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with

evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular toolbox talks and training.

Moved: Cr Britton

Seconded: Cr Norton

That the Workplace Health and Safety for May 2023 report be received for information.

Resolution No.: 2023/6.16

Carried

11.3 Corporate Services

TITLE:	Director of Corporate and Financial Services May 2023 Report	DOC REF: 11.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: Cr Neilson

Seconded: Cr Norton

That the Director of Corporate Services May 2023 report be received for information purposes.

Resolution No.: 2023/6.17

Carried

TITLE:	Audit & Risk Management Committee Update May 2023 Report	DOC REF: 11.3.2
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PURPOSE:

To present Council with the Audit and Risk Management Meeting Minutes held on 29th May 2023.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That the Director of Corporate Services Audit and Risk Management Report for May 2023 be received for information.

Resolution No.: 2023/6.18

Carried

TITLE:	Financial Report for May 2023	DOC REF: 11.3.3
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PURPOSE:

Financial Summary as at 31st May 2023

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the Finance Report for May 2023 be received for information.

Resolution No.: 2023/6.19

Carried

11.4 Community Services

TITLE:	Community Services Report May 2023	DOC REF: 11.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Cr Britton

Seconded: Cr Norton

1. That the Community Services May 2023 report be received for information.
2. That the proof for the new Tourism signage to replace the current sign in Barcaldine as presented in the Community Services May 2023 report be approved.
3. That the same proof be used for the current Tourism sign in Winton but the words 'Herbert Street, Boulia' be replaced with an arrow pointing left and the words 'Boulia, **m on the left' (correct distance to be inserted).

Resolution No.: 2023/6.20

Carried

TITLE:	Min Min Encounter & Boulia Heritage Centre Report – May 2023	DOC REF: 11.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Neilson

Seconded: Cr Britton

That the Min Min Encounter & Boulia Heritage Centre Report – May 2023 be received for information.

Resolution No.: 2023/6.21

Carried

12 Late Reports

There were no late reports presented at this Council meeting.

13 Closed Session

CLOSED MEETING AT 1.09 PM

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:

- (b) industrial matters affecting employees;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2023/6.22

Carried

Mr Joubert left the meeting at 1.59 pm.

Ms Moore, Mrs Sloman and Mrs Tonkies left the meeting at 2.20 pm.

Ms Moore returned to the meeting at 2.50 pm.

Mrs Sloman and Mrs Tonkies returned to the meeting at 3.05 pm.

OUT OF CLOSED SESSION AT 3.05 PM

Moved: Cr Edgar

Seconded: Cr Norton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2023/6.23

Carried

The following recommendations were resolved from the closed session: 2023/6.24, 2023/6.25, 2023/6.26.

TITLE:	Urandangi Pub - Flood event Dec 2022 - Apr 2023	DOC REF: 13.2.1
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PURPOSE:

For discussion on the request by Pam Forster, owner of the Urandangi Hotel after the recent flood event which devastated the hotel.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Neilson

Seconded: Cr Edgar

1. That Council consider all options available to them and the request from the owner of the Urandangi Hotel.
2. That Council include all stakeholders (listed in the report) in future suggested decisions in relation to the Hotel and Urandangi.

Resolution No.: 2023/6.24

Carried

TITLE:	CEO and DCS Contract renewal due June 2023	DOC REF: 13.2.2
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PURPOSE:

To discuss the intention for Council to continue or not to continue the contract of the Chief Executive Officer and also the Director of Corporate and Financial Services which are due to end 30th June 2023

Closed under Local Government Regulation 2012 (254J (3))

(b) industrial matters affecting employees;

Moved: Cr Neilson

Seconded: Cr Britton

That the Council consider the request for the renewal of the contract for the DCS for a further term of 3 years (to 30/6/2026) and that the Council endorse the recommendations by the CEO for the renewal of this contract and remuneration request

Resolution No.: 2023/6.25

Carried

TITLE:	CEO and DCS Contract renewal due June 2023	DOC REF: 13.2.2
---------------	--	---------------------------

PURPOSE:

To discuss the intention for Council to continue or not to continue the contract of the Chief Executive Officer and also the Director of Corporate and Financial Services which are due to end 30th June 2023

*Closed under Local Government Regulation 2012 (254J (3))
(b) industrial matters affecting employees;*

Moved: Cr Norton

Seconded: Cr Edgar

That the Council consider the request for the renewal of the contract for the CEO for a further term of 3 years (to 30/6/2026) and that the Mayor and Deputy Mayor negotiate the renewal of this contract and remuneration request.

Resolution No.: 2023/6.26

Carried

14 General Business

Town Entrances - how can they be improved. Discussion Workshop to be held prior to the start of the July Council meeting.

Traffic Safety issues on the Boulia - Mt Isa Road - Community feedback has been received regarding safety concerns for motorists travelling on this stretch of road, in particular the section closest to Mt Isa where there is limited visibility around corners and due to overgrown scrub. Feedback is predominately concerning the speed at which some cattle road trains are travelling. Letter to be drafted to TMR regarding concerns, consider taking GoPro footage to capture concerns. Mayor Britton to contact cattle road train company to discuss.

Expected tourist fluctuation due to upcoming Big Bash - Council to consider extra measures that can be taken to ensure community is prepared for the large numbers of travellers expected to come through the town: More bins, extra toilet paper in public toilets, creating a temporary bollard barrier in front of the flood height marker opposite the road house to assist with traffic direction, delivering water to travellers waiting in long queues for petrol.

Future residential land sizing - consideration to be given on what size blocks could be made. Discussion Workshop to be held prior to the start of the August Council meeting.

15 Meeting Closure

The Mayor closed the meeting at 4.03 pm.

16 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

Unconfirmed

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations June 2023 Report	DOC REF: 11.1.1
REPORT BY:	Gerhard Joubert Director of Works and Operations	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for June 2023.

CONTENT:

Director of Works and Operations (DWO) activities:

Acting DWO role extended till Friday 4 August.

Acting DWO attended the following meetings in June:

- RACAS Pre-start meeting (Sheperd Services) – 7 June 2023
- ORRTG Technical Committee Monthly Meeting – 8 June 2023
- RAPADWSA Technical Committee Monthly Meeting – 8 June 2023
- Boulia Saltwater Chlorinator - Contract Prestart meeting – 8 June 2023
- Dajarra-Mt Isa Road Priority Structures Scope (BSC/TMR/GBA) – 12 June 2023
- Smart Metering Kick off Meeting with Taggle – 21 June 2023
- Ordinary Council Meeting – 23 June 2023

Staff Training:

No staff training in month of June.

Projects

Urandangi Bore:

New bore still to be connected to the existing solar system and currently running off generator.

Progressing the proposal, to be considered and approved by a declaration by Council, to change Urandangi water supply to non-potable use only. This will be achieved during the review and amendment of Council's DWQMP due early 2024.

Council will manage the current public health risk with signage to be installed at both entrances (grids), as well as signs at most accessible taps in the township. The proposed compliant signage to be installed below.

Urandangi



Town Entrances



Accessible Taps

93E Diamantina Development Road (Bouliia – Dajarra) - Truck Bay

Project Scope: Construction of truck bay on the Winton town entry

Current Status:

First stage of culvert installing by Man Made Construction (T2022-23.10) completed. Placement of Cement Treated Base (CTB) by Council crew, prime and first coat seal of new works by Austek planned for end of July 2023.

Second stage of culvert construction, including installation of concrete margin to follow early August.

Installation of Solar lighting by Quality Industries still to be scheduled.

QRRRF - Concrete Floodways – Package 1 & 2

Project Scope: Concrete Margins and Floodway on Slashers Creek and Coorabulka Roads

Current Status:

Phase 1 works by NQES (T2022-23.1) completed with the Package 2 (T2022-23.11) awarded to Stockham Building Services. The planned construction start date is September (yet to be confirmed by GBA) with Practical Completion late December 2023.

Industrial Estate Services Installation

Project Scope: Installation of Power, Water and Sewer to the Industrial Estate

Current Status:

Sewer construction completed.

Installation of electrical services and water reticulation works commenced.

New Staff Housing Project

Project Scope: Construction of 6 new housing units at 58 Pituri Street (T2022-23.3)

Current Status:

Council have approved the contract for design and construction of 6 units with the revised contract being issued to Beep Beep the successful tenderer.

Design and specifications documents have been drafted and concept drawing received for review. Design has building approval and construction planned to commence late July with Practical Completion late December 2023.

Boulia Saltwater Chlorinator

Project Scope: Installation of a Saltwater Chlorinator (NaOCl Generation & Dosing) at the Boulia Water Treatment Plant

Current Status:

Contract awarded to Trility (T2022-23.8) with project management being undertaken by MJM Environmental Pty Ltd.

The Contract 50% design is progressing with planned installation, commissioning and training (completion) late December 2023.

Pump Station Upgrade

Project Scope: Installation of a new sewerage pump station adjacent to the existing structure by Complex Civil Infrastructure Services Pty Ltd.

Current Status:

All major civil and concrete works completed. There will be significant delays beyond planned completion date of mid-July 2023 impacted by mechanical supply issues and electrical connection by Ergon. Contractor planning to return to site late July 2023.

CONSULTATION:

Council management and staff, George Bourne and Associates and contractors as required.

GOVERNANCE IMPLICATIONS:

All work to be completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Director of Works and Operations June 2023 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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TITLE:	Engineering Service Report June 2023	DOC REF: 11.1.2
REPORT BY:	Stuart Bourne GBA – Senior Civil Engineer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.1: Develop and implement a robust asset management plan to support effective long-term asset management

Key Priority 4: Caring for the environment

4.2 : Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council on the progress of various projects by George Bourne & Associates on behalf of Council through an information update.

CONTENT:

1. Visits to the Shire

6 th – 7 th July	Nathan Raasch and Stuart Bourne <ul style="list-style-type: none"> • Job list meeting with Gerhard • Completion photos for Slashers Creek and Coorabulka
14 th July	Stuart Bourne and Jason Burger <ul style="list-style-type: none"> • Urandangi Pub and Housing inspection • Water inspection

2. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

Activated for the ‘Western Qld Low Pressure Trough 19 Jan – 4th Feb 2022’.

This event will be for Emergent works and REPA. Data collection complete. Submission has been approved by QRA for a total value of \$2,445,193.96. Works Completed, Acquittal complete. All QRA queries.

Activated for the ‘Northern and Central Western Queensland Rainfall and Flooding event 21 April – 12 May 2022’. This event will be for Emergency works and REPA. Data collection is complete. Submission has been approved by QRA for a total value of \$1,750,892.06. Works started, Toolebuc-Middleton, Linda Downs Link, Urandangi North and South and Springvale Road completed.

BouSC has activated for the North and Central Queensland Monsoon and Flooding, 20 December 2022 – March 2023.

Damage pickup has been completed. Emergent work started. Eastern roads have been submitted and waiting approval. Western roads have been exported into MARs and are being checked over before lodgement.

3. Other

Donohue Highway: Outback Way Funding Package 3

There is 76.1 km left to seal which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck and 2.7km near the emergency airstrip).

Design and CH clearance is complete for Stage 7 and 8.

Construction of PPR 1 with site establishment commenced.

A: 170.5-174.5 - \$1.95m

B: 174.5-178.5 - \$1.95m

Sealing procurement started for Ch170.5-178.5 to be delivered with proposed TIDS Donohue Highway Reseal Program for 2023/24.

4. Industrial Subdivision

All earthworks completed. Works awarded to KABZ Plumbing & Quality Industrial. Procurement of materials has been completed. KABZ and Quality Industrial has commenced on site. Sewer completed and electrical works started. NBN Connectivity for the industrial estate has been approved under RCP Program –CEO to progress application documents.

5. Slashers Creek and Coorabulka Queries

All Funding via the QRRRF was received for floodways on the Coorabulka and Slashers Creek Roads. The scope of works was determined by a combined road inspection with Ajay Agwan/Ronnie Calliope/Stuart Bourne and Joseph Kim in August 2022.

Locations were assessed visually to define the start and end of the floodway and to assess the likely speed of the water crossing the road at that point. The treatment of flat/ low or slow moving floodways was with concrete margins and deep/ high flow floodways were to be treated with a full concrete floodway (margins and concrete deck/ running surface).

For low-flow or slow-moving water, concrete margins are a cost-effective method of retaining gravel pavement and preventing severe scours on gravel roads, this is a strategy used successfully by Main Roads for many years on remote gravel roads. For deep/ high flow or fast flowing floodways where budget permits full concrete floodways are recommended.

The width of floodway treatments has been designed as a standard 8m width which consists of 2 x 3.5m lanes plus 2x 0.5m shoulders. The width adopted for this project reflects the industry standard adopted by DTMR for low volume rural roads. Although the through lanes of these roads are typically single lane roads with a carriageway width of 4-5m, floodways by default are designed wider to provide an increased safety margin for the road user to counter the additional hazards often encountered in floodway areas.

It is often not possible for road authorities to inspect the road network after every rainfall event to clear debris from floodways or post speed reductions or post additional hazard signage at floodways. The additional manoeuvring width for the driver is to avoid hazards such as silt banks or vegetation washed down during recent storm activity or to avoid damage to the running surface. The consequences increase for the road user if the vehicle departs from the floodway, as typically floodway shoulder areas are likely to be less forgiving ie boggy/ drop offs/ risk of rollover etc.

The design life for a concrete floodway is several decades and once installed is generally

a low maintenance asset that will not be replaced for generations. While the future industries and resulting traffic volumes on the Coorabulka and Slashers Creek Roads are not known, there are significant advantages to designing floodways to industry standards that will provide some resilience to future needs.

6. Truck Stop Queries

Truck Stop Lighting Design

The truck stop lighting design was not a part of the road design issued at tender stage but was provided by DTMR to BSC in May 2023. The design is an approved DTMR design which is not able to be readily modified by Council. The battery box is located in an area that will go underwater. DTMR have a rigorous design process for roadside structures such as lighting and electronic road signage.

Considerations such as vandal resistance, maintenance accessibility and impact hazards to road users would need to be considered if DTMR were to modify the design for the battery box to be located above the flood level. The 1974 flood level in this location is approximately 2.3m above ground level. To design and install a DTMR compliant battery mounting system that remains above flood level/ is vandal resistant/ accessible for servicing and battery replacement and poses no hazards to road users through vehicle impact is likely to be impractical and uneconomic. Ongoing repairs and maintenance of the lighting will fall under the regular RMPC arrangements.

Truck Stop Concrete Batter Design

The design process for the Truck Stop was an iterative process involving many parties. A version of the design was tabled in June 2022 (below) which included concrete batter protection and rock scour protection. DTMR requested that the design is changed as the scour protection appeared to be excessive/ the works extended beyond the road reserve boundary the likely cost of the batter protection and rock scour protection would exceed the available budget. During tendering there was significant negotiation between BSC and DTMR to reduce the pricing to achieve the required budget. It is anticipated that flood damage repairs will be required to the earthworks batters which will be funded under State flood damage restoration arrangements. Significant damage may trigger a betterment/ resilience improvement such as concrete batter protection in the future.

CONSULTATION:

Nil – information update only

GOVERNANCE IMPLICATIONS:

All programmed works allocated within budget guidelines and/or new grant allocation

RECOMMENDATION:

That the Engineering Services Report – Newsbrief for June 2023 be noted.

ATTACHMENTS:

1. Flood Damage Events - Detailed Summary (ID 464366) [11.1.2.1 - 1 page]
2. Donohue Priorities (ID 464367) [11.1.2.2 - 1 page]

Reviewed by Acting Director of Works and Operations	Mr Gerhard Joubert
Approved by Chief Executive Officer	Ms Lynn Moore

Boulia Shire Council

Flood Damage Events - Detailed Summary (20/07/2023)

QRA Event Code	Activation	Type	Submitted Value(Inc PM,Esc and Cont)	Approved Submission Value (Inc PM,Esc and Cont)	Final Expenditure (Acquittal)	Comments
Western Qld Low Pressure Trough 19 Jan 4th Feb 2022	Jan-22	REPA	\$ 2,514,057.71	\$ 2,445,193.96	\$ 2,120,142.28	REPA - Approved Betterment submission Lodged Acquittal completed - waiting on QRA approval
	Jan-22	Emergency Works	\$ 507,127.18			Lodged
Northern and Central Western Qld Rainfall and Flooding event 21 April - 12 May 2022	Apr-22	REPA	\$ 1,810,518.53	\$ 1,750,892.06		Submission Approved Works started March Betterment submission ineligible - as restoration works for Jan event have been completed on the Betterment sites for April Betterment, the April Betterment submission is deemed ineligible.
	Apr-22	Emergency Works	\$304,307.69			Emergency Works Completed Emergent works submission Lodged
North and Central Queensland Monsoon and Flooding, 20 December 2022 – Match 2023	Jan-23	CDO				2 Submissions Uploaded so far 1. Slashers Creek 2. Eastern Submission Western Submission being checked over before lodgement Gathering evidence for the Urandangi Bore and Reservoir Cleaning
	Jan-23	REPA Slashers Creek	\$298,804.41			
	Jan-23	REPA Easter Submission	\$2,793,821.10			
	Jan-23	REPA Western Submission				
	Jan-23	Emergency Works				

Donohue Highway Projects - Prioritisation

Chainage from Boulia - Dajarra Rd Intersection	Length (km)	Location	Scope of Work	Justification	Priority
0 - 11km	11.0		10mm Reseal (16/17 FY)		
11 - 23.4km	12.4		10mm Reseal (15/16 FY)		
23.4 - 25.5km	2.1		Resealed 2020		
25.5 - 36.0km	10.5		Seal (14/15 FY) Resealed 2020		Completed as part of Section 1 Outback Way - FY 2014/2015
36.0 - 46.0	10.0	Telstra Tower Area/Badalia	10mm Reseal (14/15 FY) Resealed 2019		
46.0 - 49.67	3.7	Badalia/Herbert Downs Border	Seal Top Coat (15/16 FY)		Top Coat Seal Completed as part of Section 2 Outback Way - FY 2015/2016
49.67 - 53.53km	3.9	Realigned Section	Seal (15/16 FY)		As part of Outback Way remaining funding section 2 (\$1.5m) 2015/2016 amalgamated with \$2m from 16/17 FY Funding
53.53 - 60.90km	7.4	Realigned Section	Seal (16/17 FY) Sealed in Oct-16		As part of Outback Way \$2m for 16/17 FY Funding
60.90 - 62.00 km	1.1		Seal (16/17 FY) Sealed in Jun-17		
62.00 - 65.00 Km	3.0		Seal (17/18 FY) Sealed in April-18		
65.00 - 70.3	5.3		To be complete 18/19 (Design Stage 3)		
70.3 - 87.75	17.5	Herbert Downs	Resealed April 2018		
87.75 - 97.6	9.8		18/19 (Design Stage 3)		
97.6 - 103.66	6.06	Burnt out car	Reseal (16/17 FY) Completed October		
103.66 - 111.1	7.4		Seal (16/17 FY)		
111.1 - 114.46	3.36		Completed Dec 19		
114.46 - 114.7	0.24	Georgina River Crossing (Structure Approaches)	Planned reconstruction (16/17 FY)		Pave and Seal as part of the Bridge Renewal Programme
114.7 - 116.45	1.75		Sealed Dec 2020		
116.45 - 122.4	5.95	Glenormiston	Resealed (14/15 FY)		
122.4-134.5	12.1	PPR 4	Stage 8 Design Complete DWG 200111-1. CH cleared refer report 190087 Oct 2021	PPR4: A: 122.4-126.4 -> \$2m B: 126.4-130.4 -> \$2m C: 130.4-134.5 -> \$2m	\$6m
134.5 - 146.5	12.0	PPR 5		PPR5: A: 134.5-138.5 -> \$2m B: 138.5-142.5 -> \$2m C: 142.5-146.5 -> \$2m	\$6m
146.5 - 157	10.5	PPR 6		PPR6: A: 146.5-150.5 -> \$2m B: 150.5-154.5 -> \$2m C: 154.5-157 -> \$2m	\$6m
157 - 167.57	10.57	PPR 7		PPR7: A: 157-161 -> \$2m B: 161-165 -> \$2m C: 165-167.57 -> \$2m	\$6m
167.57 - 170.5	3.1	Piturie Creek		Reseal FY 16/17	122.4-138.4 Top rock underlying gravel which damages tyres when gravel is depleted. 138.4-167.57 Poor natural soils provide low bearing pressure, resulting in gravel pavement failure and section turning to bulldust in the dry and bog holes in the wet
170.5 - 182.5	12.0	PPR 1	Stage 7 Design Complete DWG 190162-1. CH cleared refer report 190087 Oct 2021 Works Started on PPR1	A: 170.5-174.5 -> \$1.95m B: 174.5-178.5 -> \$1.95m C: 178.5-182.5 -> \$2m	\$6m
182.5 - 194.5	12.0	PPR 2		PPR2: A:182.5-186.5 -> \$2m B:186.5-190.5 -> \$2m C: 190.5-194.5 -> \$2m	\$6m
194.5 - 198.71	4.2	PPR 3		188 - 198.71 High Maintenance section a considerable distance from Boulia resulting in high repair costs PPR3: A: 194.5-197 -> \$2m B: 197-198.71 ->1.2m	\$3m
198.71 - 200.635	1.9	Kelleys Creek	Seal FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
200.635 - 202.65	2.0	Kelleys Creek	Reseal FY 15/16		
202.65 - 206.455	3.8	Kelleys Creek	Seal FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
206.455 - 211.6	5.1		New Pave and Seal complete 2020/2021 Aug 27th 2020		
211.6 - 220.3	8.7		Sealed July 2021		
220.3-223.5	3.2	PPR 3	Stage 5 Design Complete DWG 170105-3, CH Cleared BWW refer report 170105 Aug 2020	C: 220.3-221 -> \$0.8m D: 221-223.5 -> \$2m	\$3m
223.5 - 226.5	3.0	Emergency Airstrip	Sealed FY 15/16		
226.5 - 232.1	5.6	The Ridges	Seal Rehab FY 15/16		
232.1 - 233	0.9	The Ridges	Sealed FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
233 - 238.6	5.6	The Ridges	Completed Dec 2020		
Total Unsealed	76.6	Kms			
Total Sealed	162.1	Kms		Total to seal remainder	\$37.5m
Total Length	238.7	Kms			

TITLE:	Foreman Roads, Utilities and Services Report for June 2023	DOC REF: 11.1.3
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REPORT BY:	Ron Callope Foreman Roads, Utilities and Services	DATE: 27/07/2023
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CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of June 2023.

CONTENT:

Racecourse:

Arena and grounds	General maintenance by the caretaker of the Racecourse grounds is ongoing. Council assisted the Boulia Camel Race committee with preparation of the grounds and track for the races event in July.
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Town water testing and depot maintenance:

Chlorine level testing	The plant has continued running at full capacity and levels are currently sitting in our desired range.
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Town Entrances:

Three Mile Campground	In general tourists using the site are keeping the area tidy. Town gardens have been looking great due to warm weather and some rain, watering, and the consistent dedication of our Parks and Gardens Crew.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	All garden areas are continuing being worked on to ensure they are kept in good order. Planning is being undertaken on the proposed upgrade of both entrances to town.
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Mowing/Whipper Snipping	<p>Our crew was kept busy with mowing and whipper snipping. Works completed in the following areas on these days throughout June 2023:</p> <ul style="list-style-type: none"> - 12th June – Airport & Main Office - 14th June – Fire Station, School Safety Park, Pituri Street & Herbert Street <p>Due to rain events throughout the month of June, mowing and whipper snipping had decreased as per normal.</p>
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RMPC/Works crew:

All RMPC works had been completed in accordance with the budget and contracts for the financial year.

Concrete batching is an ongoing interruption to RMPC Works.

Urandangi:

Urandangi	<p>Council services continued over the month of June as required (Rubbish collection etc). Work remains focussed on the continued clean up and management of fire risk. Grading of town fire breaks for Urandangi and slashing are planned and will be ongoing based on availability of both Council and contractor resources (post REPA works in July).</p> <p>The new bore has been established and is up and running. We will lift the water restrictions once a final test of the water has been completed and is within desirable levels.</p> <p>The Urandangi Town Man oversees cleaning and rubbish collection at the new rest area on Dajarra/Mount Isa Road with regular servicing twice weekly.</p>
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Water and Sewerage:

Bouliia Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Urandangi Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Bouliia Airport activity: (Appendix 1)

Number of call outs: RFDS/LifeFlight Rescue	0
Avgas/Jet A1 Refuelling	Total 30 – 30 self-fuelled through Compac.

Bouliia Feral Animal Bounty Claims: (unable to supply graphs)

Feral Pigs	36
Feral Dogs	40

CONSULTATION:

Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS:

All work completed within budget allocations.

RECOMMENDATION:

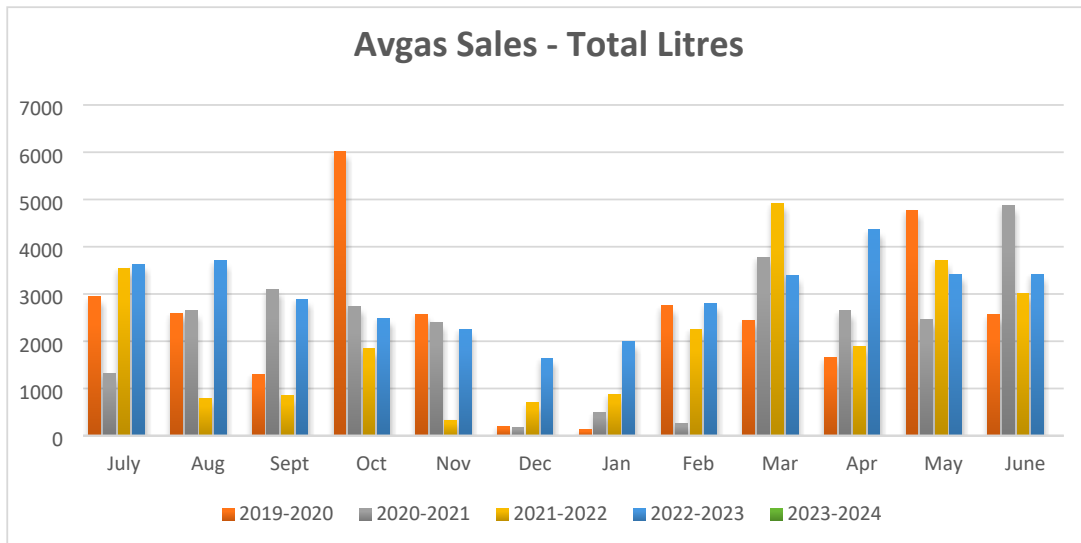
That Council receive the Foreman Roads, Utilities and Services June 2023 Report for information.

ATTACHMENTS:

1. Appendix 1 [11.1.3.1 - 1 page]

Reviewed by Acting Director of Works and Operations	Mr Gerhard Joubert
Approved by Chief Executive Officer	Ms Lynn Moore

Appendix 1



TITLE:	Foreman Road Maintenance and Construction Report June 2023	DOC REF: 11.1.4
REPORT BY:	Jimmy Newman Foreman Roads, Construction and Maintenance	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for June 2023.

CONTENT:

Current and upcoming projects are as follows:

- Truck Stop
 - Culvert installation completed in June
 - Planning to complete cement stabilised base (CTB) pavement works and bitumen sealing in late July 2023.
 - Traffic to be switched over in September for existing roadway to be cut, excavated for balance of new culvert works.
 - Installation of solar lighting planned for September 2023.
- Donohue Highway
 - Mobilised to site and established camp at CH 170
 - Completed side track for first 4km.
 - Commenced procurement of site survey set-out, and planning for gravel and seal for project
 - Works did not progress in July due recent rain event, emergent grading on the road and break over Camel Races.

CONSULTATION:

Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS:

All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads, Construction and Maintenance June 2023 Report for information.

ATTACHMENTS: Nil

Reviewed by Acting Director of Works and Operations	Mr Gerhard Joubert
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	QRA Flood Damage Works Department June 2023	DOC REF: 11.1.5
REPORT BY:	Director of Works and Operations on behalf of Consultant Works Overseer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2 : Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for June 2023.

CONTENT:

REPA Apr-May 2022

Harris Crew A

- Completed South Urandangi Road and Linda Downs Road in June.
- Mobilised to Selwyn Road in July to do gravel re-sheeting under Shire Road maintenance on sections not captured under the REPA Dec-Apr 2023.
- Plan final REPA works on Selwyn Connector Road at same time.

Harris Crew B

- Completed all work for to North Urandangi Road.
- Graded firebreaks around Urandangi town ship including school.
- Started on Urandangi Border Road, have two working stints to complete this work end of June 2023.
- Undertake additional gravel re-sheeting on Border Road under Shire Road maintenance on sections not captured under the REPA Dec-Apr 2023.

Bilby Mixed Crew

- The Mixed Crew is still working on the Donohue Highway and this crew will be here until end of July 2023.

GBA have lodged the proposed REPA Dec-Apr 2023 submission for all Eastern Shire Roads to QRA.

CONSULTATION:

GBA as project managers for Council QRA Flood damage work.

GOVERNANCE IMPLICATIONS:

All work completed within QRA guidelines and budget allocations.

RECOMMENDATION:

That the QRA Flood Damage Works Department June 2023 Report be received for information.

ATTACHMENTS: Nil

Reviewed by Acting Director of Works and Operations	Mr Gerhard Joubert
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	Rural Lands Protection Officer June 2023 Report	DOC REF: 11.1.6
REPORT BY:	GRAHAM SMERDON Rural Lands Protection Officer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment
4.3: Sustainable

4.3.1: Ensure the region's sustainability through integrated weed and pest management practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of current activities by the Rural Lands Protection Officer (RLPO) relating to weed management, pest control, animal management and stock routes.

CONTENT:

Rural Lands Protection Officer:

The RLPO spent the month of June doing pest weed control, domestic animal control and some 1080 baiting.

TOWN COMMON:

Feed is holding up and with rain forecast this could mean some green pick if the days are warmer after the rain.

PONY/CAMEL PADDOCKS:

The feed in these paddocks will improve are the rain.

DOMESTIC ANIMAL CONTROL:

I was kept busy this month doing street patrols, the patrols did end up with 6 dogs being impounded with one dog being impounded twice in 5 days.

Of the 6 dogs only one was registered the other 5 dogs were returned to their owners once all fees had been paid.

CWRPM (Technical Group):

There are 2 projects on the drawing board with one planned to go ahead in September, along Bullock Creek in the Barcaldine shire as this is only going to take 1 day so I would not be going over to get a hand.

The second project the control of Jumping Cholla Cactus is to take place in October on Forest Hill in Barcaldine Shire as this project will take up to 3days I will see about going over and giving a hand.

WEED SPRAYING SHIRE ROADS:

No weed spraying was done this month.

RMPC:

No weed spraying was done this month.

GRAVEL/BORROW PITS:

Spread some Grassland Pellets around 50 to 75 small to large Parkinsonia Bushes in an old borrow pit this was done just before it rained.

I should see a result in the next 3 to 4 weeks.

STOCK ROUTES:

With the recent changes to the Stock Route Management Act 2002 and the Stock Route Management Regulation 2023 there has been a change to all fees and charges.

As from the 1st of July 2023 Councils will now retain 100% of Stock Route Revenue. The charge for traveling stock will be \$1.06 per day per 20 head for large stock, \$1.06 per day per 140 head for small stock and they must still maintain 10km a day travel.

For large stock, a mob of 2500 head = 125 lots of 20 head equates to 125 X \$1.06 = \$132.50 a Day.

1080 BAITING:

There were 2 properties that carried out some 1080 baiting with a total of 550kg of meat treated with pig strength 1080 solution.

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the Rural Lands Protection Officer’s June 2023 Report be received for information

ATTACHMENTS: Nil

Reviewed by Acting Director of Works and Operations	Mr Gerhard Joubert
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	Linda Downs Link Road Realignment Proposal	DOC REF: 11.1.7
REPORT BY:	Stuart Bourne Senior Civil Engineer – George Bourne & Associates	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and Maintaining Quality Infrastructure.

2.1: Well connected

2.1.1 Develop, manage, and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

Background

The existing Linda Downs Road and Linda Downs Link Road at the Georgina River crossing is in poor condition, the road is regularly flooded and remains boggy when wet.

The station owners of Roxborough Downs have graded a new road to access the Linda Downs Link Road, as shown in the ‘Realigned Path’ on the map in the attachment.

A suggestion had been made that the Linda Downs Link Road is realigned to take in the realigned track constructed by Roxborough Downs.

The proposed path will start from the grid, travel around the Georgina River crossing on the high side of the river and eventually join the Linda Downs Road. The realigned section is 6,898m in total length (Ch.21.4 – 28.249km) and is 1,122m longer than the existing gazetted Council Road. It is estimated that the works will cost approximately \$1.1M inclusive of cultural heritage/environmental clearance, design (see attachment for a detailed cost estimate). Included is designing geometry, subgrade improvement and gravel paving works.

A summary of the benefits and issues of realigning the road is presented in the table below.

Benefits	Issues
<ul style="list-style-type: none"> • Reduce vehicles’ exposure to black soil road • The section before intersecting the Georgina River is at a higher elevation, therefore less likely to get flooded • More convenient for the homestead owners to access Linda Downs Road via the Linda Downs Link Road and Georgina River Crossing 	<ul style="list-style-type: none"> • The realigned path intersects the Georgina River the same number of times as the current path at the same locations. In the event of a flood, the realigned section that crosses the water channel will be inundated and thus closed. • Gazetting of the proposed new road reserve is required. • The proposed alignment is poor and would require significant works to be fit for purpose • There is no increase in flood immunity for the

	<p>road link</p> <ul style="list-style-type: none"> • Estimated cost to be \$1.1M
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Conclusion

The proposed realignment would not improve the overall resilience or flood immunity of the road.

As the road is sitting in a floodplain, it is susceptible to inundation, leading to road closure during the flood season. The goal of betterment works is to improve the essential public assets to a more resilient standard to help them withstand the impacts of future natural disasters.

The realignment proposal would only achieve this goal for a small section of the road.

While there is potential at this site for an improvement it should be thoroughly researched and planned as there are significant issues which will affect the design.

The proposal is subject to Environmental - Purple waterway requirements and Cultural Heritage clearance, drainage design, etc).

A realignment with concrete structures would provide improved resilience and flood immunity however the costs are likely to be several million dollars.

CONSULTATION:

Alan Pilsworth (Flood Damage Officer, Boulia Shire Council), Gerhard Joubert (Director of Works and Operations, Boulia Shire Council)

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the Linda Downs Link Road is not realigned to suit the current graded track provided by Roxborough Downs.

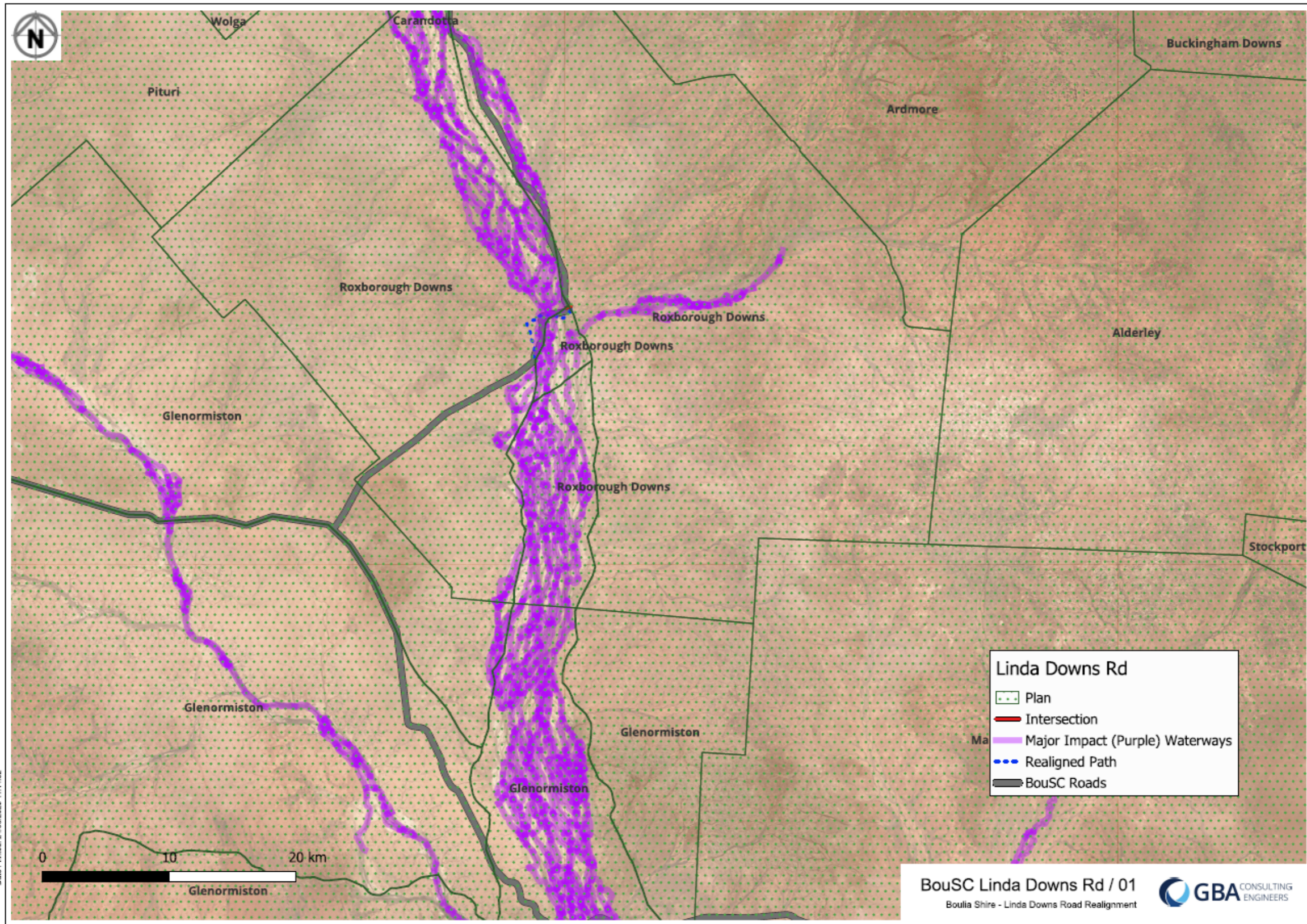
That planning commences on a more resilient alignment on the Linda Downs Link Road in the vicinity of the Georgina River crossing and the Roxborough Downs homestead which will be suitable for a potential future QRA Betterment submission.

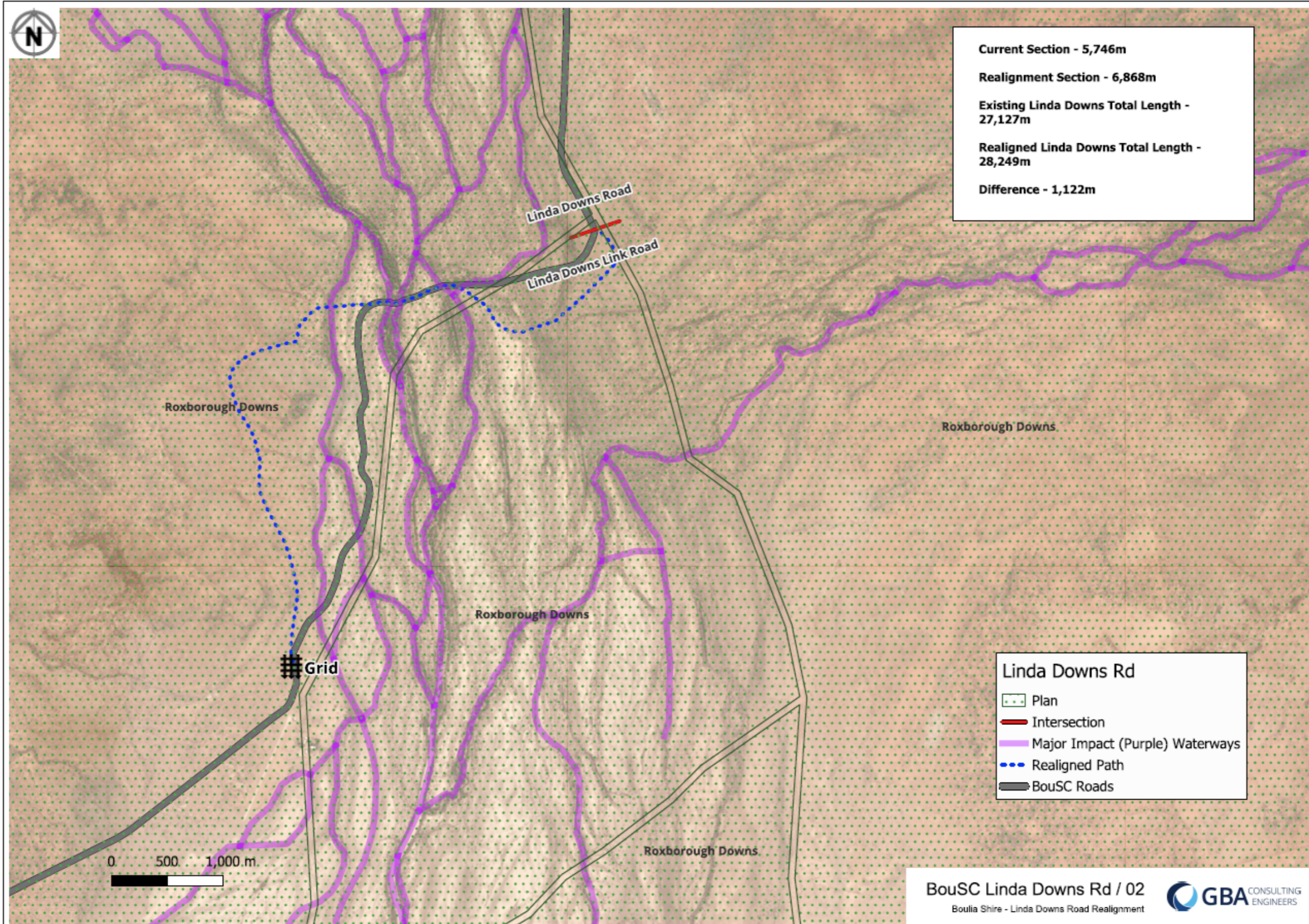
ATTACHMENTS:

1. Linda Downs Link Rd Realignment - Attachments [11.1.7.1 - 3 pages]

Reviewed by Acting Director of Works and Operations	Mr Gerhard Joubert
Approved by Chief Executive Officer	Ms Lynn Moore

Proposed Road Realignment Map





Current Section - 5,746m
Realignment Section - 6,868m
Existing Linda Downs Total Length - 27,127m
Realigned Linda Downs Total Length - 28,249m
Difference - 1,122m

Linda Downs Rd
 - - - Plan
 — Intersection
 — Major Impact (Purple) Waterways
 - - - Realigned Path
 — BouSC Roads

BouSC Linda Downs Rd / 02
 Boulia Shire - Linda Downs Road Realignment

Cost Estimate

Linda Downs Link Road					
Gravel Realignments – 21.400km to 28.249km					
Description	Unit	Qty	Unit Rate	Amount excl. oncosts	Amount
Design + Survey	L.sum	1	\$20,000.00	\$20,000.00	\$ 20,000.00
Cultural Heritage Clearance	L.sum	1	\$20,000.00	\$20,000.00	\$ 20,000.00
Site Facilities	L.sum	1	\$21,000.00	\$21,000.00	\$ 21,000.00
Traffic Control	L.sum	1	\$20,000.00	\$20,000.00	\$ 20,000.00
Clearing + Grubbing + Subgrade	m2	55000	\$6.00	\$330,000.00	\$ 330,000.00
Lay + Compact Gravel	m3	5600	\$90.00	\$504,000.00	\$ 504,000.00
Installation of Guide Posts	L.sum	1	\$8,000.00	\$8,000.00	\$ 8,000.00
Installation of Signs	L.sum	1	\$9,000.00	\$9,000.00	\$ 9,000.00
				Sub Total	\$932,000.00
				CONTINGENCY (20%)	\$186,400.00
				TOTAL	\$ 1,118,400.00

11.2 Office of the Chief Executive

TITLE:	Chief Executives Report June 2023	DOC REF: 11.2.1
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

Bouliia Shire Council Precinct - Growing Our Regions funding – Expressions of Interest to open on 5th July 2023. Initial preparations have begun with the re-scoping of the building reducing the tenants and Post Office allocations. The original designers have been requested to complete a 'what if' scenario. They have advised since the original drawings were completed their other projects building and material costs have increased over 50%.

Local Recovery and Resilience Grants - State Government Initiative - Urandangi Flood Event – Dec to April 2023

Bouliia Shire Council has been identified as one of the four local councils who have been heavily impacted by the Dec – April 2023 Flood events. Discussion from the June council meeting have been progressed with a report to come to council in this closed agenda.

Insurance have been approached with a view to move the Hall (currently used by RFDS) to a flood free site (the airport). Jasko Air Services who complete our annual inspection for CASA have been approached as to the viability of this and from their perspective it is a sound idea and can be accommodated at the airport. George Bourne and Associates Building Certifier have been requested to provide reports on several structures in the town for structural stability and safety. Requests for surrender of land are being reviewed.

Sales Permits for gravel – Native Title and the Futures Act

Council has identified 104 gravels pits across the shire used for the maintenance of council's roads and some TMR road work. Sales permits which are in place and have been issued by DAF are currently being reviewed. ILUA's will now be negotiated by DAF for each of the Native Title owners:

- Pitta Pitta
- Wangkamadhla People
- Bularnu Waluwarra and Wangkayujuru Peoples

DAF visited on 5th June to inspect (selected) gravel pits which have been identified as 'crucial' to the delivery of road building material to the shire prior to the expiry of Sales Permits in December 2023.

DAF have identified three large road reserves in the northern part of the shire which would allow council to retrieve gravel from those areas as we are the trustee. The normal cultural heritage clearances would be required if good road gravel was located in these areas.

This important issue was raised at the ORRTG and at RAPAD in the May meeting and comparison costings provided by Boulia have been evaluated by an external consultant as to the impact of potential pit closures on the cost of road construction. More councils are now being affected and the implications will be to use our data and take it to the wider WQAC group.

The inspection brought to our notice (breach x 2) that someone had dumped tyres and concrete on the permit area. As we are responsible (in breach of the permit) we have removed those tyres and concrete – taken before and after photos and sent them to DAF. (28/6/2023)

The State ILUA group have made contact with the Wangkamadhla group and they are meeting with the administrators of the BWW group at the end of the week (21/7). They are yet to make contact with the Pitta Pltta group.

Signage – Outback Way, Winton Intersection, Barcaldine and Bedourie Rd

Recent damage to the Outback Way by an unknown vehicle means that a replacement is required.

- OHDC (Longest Shortcut) is currently updating their signage and having designs completed.
We are unable to replace this at present until we have the design. CEO has requested details from OHDC which is to be reviewed at OHDC meeting 7/7/23
- **Winton Intersection ('This way to Boulia')** – waiting to confirm exact size of this sign -CSM to provided drafts on new signs at last council meeting.
- **Barcaldine (Min Min Light)** - CSM to arrange replacement with the new style Min Min sign as presented at last council meeting.

Sale of Staff housing to employees

The sale of employee housing to an employee has been supported by the Department of State Development and assessed and forwarded to the Minister. This approval has now been received and we are waiting for HTW to come and complete the valuation which may be here before the council meeting occurs to enable council to determine a sale price. (This has been followed up with both parties and hopefully will have an answer by the time of this council meeting)

Ergon Street Lighting project

Sixteen new lighting locations have been identified to reduce the 'dark spots' and improve safety in the town area. This project has been submitted to Ergon for inclusion in their LED lighting campaign. As of the 18th July confirmation that all councils existing lights will be converted to LED lights under the government's new plan and will not cost council any extra. This will happen over the next 6-8 months. New street lighting audit which was completed by council staff have been submitted and Ergon have contacted council to advise that this will be able to be supported with new LED lights erected on existing poles. We are required to have a design completed which we are looking to have completed by the end of the month (external consultant). Ergon will install the lights at no cost to council and they will also be LED lights (for foot traffic).

Solar Farm – EnergyQ

Letter has been submitted to TMR for further advice on the suggested Boulia By-pass in case it has an impact on the proposed Solar Farm location in Boulia.

Positions Vacant:

DWO	This position is being filled with an Acting DWO, Gerard Joubert, from 12th May until the 4 th August and he is unable to stay after that date. (travelling plans) We are looking for another Acting DWO as the recruitment process is quite long. At this stage we have received 5 Acting DWO applications and the Permanent role has received 3 applications but the position does not close until 21 st July so this may change.
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Events / Conferences

Date	Activity	Attendees	Location
13/7 - 16/7	Camel Races	Council	Boulia
25/7 -27/7	Bush Councils	Rick,	Goondiwindi
7/8 - 11/8	Leave	Lynn	Townsville
22/8 - 23/8	RAPAD Mtg	Councillors, Lynn	Boulia
28/8 - 1/9	LGMA	L Moore/K Sloman	Caloundra
28/8 - 31/8	CWRPMG	Rick	Dalby
17/9 - 21/9	OHDC	Rick / Lynn	Alice Springs
25/9 - 29/9	WQAC	Rick, Lynn, Jack	Winton
16/10 - 18/10	LGAQ	Rick, Lynn, Jack?	Gladstone
27/11 - 1/12	RAPAD AGM	Rick, Lynn, Jack?	Brisbane

CONSULTATION:

NIL

GOVERNANCE IMPLICATIONS:

NIL

RECOMMENDATION:

That the CEO for June 2023 report be received for information.

ATTACHMENTS:

1. 2023 LGAQ Annual Conference - Motions template [11.2.1.1 - 3 pages]

Chief Executive Officer	Ms Lynn Moore
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Every Queensland
community deserves
to be a liveable one

2023 LGAQ Annual Conference – Motions template

Who is the key contact for this motion? (required)	Rick Britton, Mayor Boulia Shire Council
Submitting council (required)	Boulia Shire Council
Supporting organisation (if applicable)	RAPAD, NWQROC, SWQROC, WQAC
Council resolution # (required)	
Date of council resolution (required)	Please select the date of resolution here
<input checked="" type="checkbox"/> Does this motion have state-wide relevance? Yes,	
Title of motion (required)	Renewal of Quarry Sales Permits – Urgent State Government Action to Resolve the Unrealistic Requirements for Indigenous Land Use Agreements (ILUAs) Prior to Granting a Quarry Sales Permit.
Motion (required)	That the LGAQ calls on the State Government to give greater priority to finding solutions to the unrealistic demands and high costs being imposed on councils renewing Quarry Sales Permits by the Department of Agriculture and Fisheries' (DAF) interpretation of the Native Title Act 1993.
What is the desired outcome sought? (required) 200 word limit	For DAF to review its new interpretation of the NTA and remove the requirement for councils to undertake Native Title assessment before renewing quarry sales permits on State land. Alternatively, and only if the requirement for Native Title Assessment cannot be removed, for DAF in conjunction with the Departments of Transport and Main Roads, and Resources to develop a streamlined, no cost template Indigenous Land Use Agreement (ILUA) to expedite ILUA negotiation and decision-making processes.

Background
(required) 350 word limit

In 2022 the Department of Agriculture and Fisheries adopted a new interpretation of the Native Title Act 1993 (NTA) requiring councils seeking a renewal of their quarry sales permits to extract gravel for road construction and maintenance, to first undertake a Native Title assessment and negotiate an Indigenous Land Use Agreement (ILUA) as it is deemed a “future act”.

Information obtained from DAF has identified Boulia Shire Council as having 100 affected gravel pits requiring ILUAs to be negotiated whilst our neighbouring Shires of Winton have 38 and Diamantina 53. Our other RAPAD region colleagues Barcaldine have 36, Longreach 4 and Blackall Tambo 5. Across Western Queensland the regions and councils impacted are as follows:

Region	Councils Impacted	Gravel Pits affected
NWQROC	8/10	686
RAPAD	6/7	236
SWQROC	6/6	127
Total	20/23	1069

This situation applies across other regions.

The major cost, delays, job losses and resultant overall dislocation caused to council work programs, as well as DTMR, by these requirements make it imperative that the State explores every possible response including legal action, and legislative and policy change to urgently resolve the situation.

As it is also understood this situation is unique to Queensland with no such action being required in other jurisdictions, it is incumbent on the Queensland Government to expedite a solution and bear all costs involved as the current situation is a consequence of State government decision making.

Case study/ Example
(optional) 350 word limit

On a current flood restoration project in the Boulia Shire the cost of gravel will increase from \$2.50 per tonne to \$82.50 per tonne because the distance from the gravel pit to the construction site has increased from 10km to 330km. With four (4) operating gravel pits in the Shire the travel time to service road construction sites has blown out to 60 days whereas with the previous 100 pits it was only 16 days. The estimated cost is now \$5.7M compared to \$173,437 with 100 pits. The cost impact on QRA and RMPC work is astronomical.



TITLE:	WHS Report for June 2023	DOC REF: 11.2.2
REPORT BY:	Cindy Reimers WHSA	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.1: Ensure a high level of governance, accountability and compliance

5.1.5: Workplace Health and Safety focus

Key Priority 7: Our Team – Our People

7.2: A great place to work

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular toolbox talks and training.

CONTENT:

LGW – (TMR Audit requirements)	<ul style="list-style-type: none"> TMR Traffic Management Registration Certification issued until 31st May 2025.
Toolbox talks / Presentations	<ul style="list-style-type: none"> Toolbox talks/presentations to council staff will re-commence on the 31st of July 2023. Planning for additional sessions to be presented to relevant staff for Queensland Health and WHSQ alerts, vehicle/plant updates, changes in industry compliances and topics generated from field observations and/or staff feedback (Safe work Practices).
Compliance and Education	<ul style="list-style-type: none"> Present WHS actions/issues/iAuditor/ Audit rectification plan to ManEx meetings weekly (refer table below). Update WH&S registers – move current paper-based register to electronic copies (continuous process) On-going review of existing WHS documentation/ procedures/registers/inspection schedules to streamline workflow and ensure compliance (Ongoing - all Docs are currently being updated and reviewed). Reviewing IAuditor Systems and running test demonstrations of other on-line safety platforms.
Assistance to Staff/ Contractors/ Compliance	<ul style="list-style-type: none"> CWO/Flood Damage Foreman tasked to check contractor compliance via iAuditor Schedule regular alerts and inspections in iAuditor for relevant staff to perform (Alerts sent out weekly to assigned staff/managers). Camp crew issued with required safety compliance documentation. Completed required compliance documentation for all staff on

	commencement of new projects and works (Will be completed when workers commence camping, completed for all other workers at start-up 2023).		
Near Misses, Incidents and issues	Total iAuditor WHS actions/issues since last Council meeting: <ul style="list-style-type: none"> • Near Miss – 0 • Hazards – 0 • Damage – 0 • Incidents – 0 		
Category	Description	Site	Outcome
Hazards	Nil		
Damage	Nil		
Incidents	Nil		
Completed Tasks/ And/or Achievements	<ul style="list-style-type: none"> • Face-to-face Inductions: 2 • Online Inductions: 0 • Completed LGW Audit Action Plan (15.05.2023) • Learning systems and updating tasks for completion. • Toolbox talks with office staff monthly: Psychosocial toolbox (22.05.2023) • WHSA fast track training for Cert IV Training & Assessment (which will enable WHSA to conduct any training that she holds a qualification in). 		
Works in Progress	<ul style="list-style-type: none"> • Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective. • Regularly monitor the Bouliia Shire Council Hazard Risk Register and update as required (Checked week of 11.07.2023) • Continue to upload evidentiary documents from iAuditor and hard copy documents into Magiq (our document retention software) and Pulse (linked to WHS Plan) to ensure they are available for regulatory compliance checks (Docs uploaded weekly - LGW SMS, iAuditor reports from Man Ex meetings) • Updating and overhauling the Safety Management System from Safe Plan to LGW On-Line Master Suite (This is works in progress, aiming to complete before EFY). 		
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> • Adam Stevenson will no longer be our LGW Rep, Julian Soler will be his replacement as of end August. Dates for face-to-face visit TBA. 		
Training Required	<ul style="list-style-type: none"> • RAPAD will be conducting an on-site visit to work with trainees. • Review opportunities where E-Learning and face-to-face courses are offered to the shire. • Consult with Supervisors if competencies or extra training may be required and future toolbox topics. • First Aid & CPR completed. 		

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That the Workplace Health and Safety for June 2023 report be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Ms Lynn Moore

TITLE:	154 - Working from Home Policy	DOC REF: 11.2.3
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REPORT BY:	Cindy Reimers WWSA	DATE: 27/07/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council.

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

Regular review of council policies and documents ensure that council maintains an up-to-date guide for staff to refer to in the day-to-day management of council. This report deals with minor changes to an existing document which does not have any material effect on the intent of the document.

CONTENT:

The Council is required to conduct a review of certain documents on a regular basis to ensure that they are consistent with changes to regulations, employment conditions and Council's objectives.

The Working from Home Policy has also been reviewed and updated as required. Attached for Council's review is the proposed updated to this Policy. The basic principle of the policy remains the same, the wording has changed to be more up-to-date and current.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

The policies are consistent with the guidelines and legislation as issued.

RECOMMENDATION:

That the Working from Home Policy as presented, be adopted.

ATTACHMENTS:

1. 154 Working from Home Policy 05.07.2023 [11.2.3.1 - 2 pages]

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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BOULIA SHIRE COUNCIL

WORKING FROM HOME POLICY

Category:	Policy
Policy Number:	154
Document Version:	2
Obsolete Version:	1
Keyword Classification:	WHS
Summary:	The purpose of this document is to provide guidance to staff required to work from home.
Adoption Date:	25 th May 2020
Resolution:	2020/5.18
Due for Revision:	Every three years or as impacted by legislation
Revision date:	25 th May 2023
Date revoked:	N/A
Related documents:	<i>1 Auditor Risk Assessment – Inspection of Home Workplace</i>
Responsible Section:	WHS
Responsible Officer:	WHSA
Legislation:	WHS Act and Regulations 2011 Boulia Shire Council Certified Agreement 2019

PURPOSE:

The purpose of this policy is to ensure that any Boulia Shire Council staff required to work from home can complete their duties in a safe manner.

Boulia Shire Council generally requires employees to attend work at their allotted workplace according to their agreed hours. Boulia Shire also recognises that there may exist circumstances whereby approval may be given for employees to work from home, these circumstances may include the following:

- Where employees are advised to self-quarantine due to a Federal or State Government order and are still able to perform most of their normal duties.
- Where employees are quarantined due to illness or injury to themselves or a family member and are still able to perform most of their duties.
- Where an employee makes a formal application to the CEO for approval to work at home due to exceptional circumstances.

Boulia Shire Council is committed to ensuring the health, safety, and welfare of all individuals in the workplace.

ORGANISATIONAL COMMITMENT

Boulia Shire Council is committed to the health, safety, and welfare of employees working in various working environments, including employees working from home.

Boulia Shire Council will ensure that:

- All risks as related to working from home are appropriately assessed.
- The provision of safe systems of work
- All risks as related to working from home are effectively controlled.

MANAGEMENT COMMITMENT

Boulia Shire Council management will ensure that:

- Procedures are put into place which minimize or remove the health and safety risks to employees working from home.
- Sufficient resources are provided to ensure that the systems of work in place are safe.
- Employees receive relevant and suitable information, instruction, and training to allow them to work at home without risks to their health and safety.
- Appropriate provisions for the supervision of employees working from home will be negotiated by way of consultation.

EMPLOYEE COMMITMENT

Boulia Shire Council employees working from home will meet and comply with all working-from-home procedures that are in place.

TITLE:	147 - Boulia Sports and Aquatic Centre Members Policy	DOC REF: 11.2.4
REPORT BY:	Cindy Reimers WHSA	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles, and responsibilities of Council.

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant

(Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

Regular review of council policies and documents ensure that council maintains an up-to-date guide for staff to refer to in the day-to-day management of council. This report deals with minor changes to an existing document which does not have any material effect on the intent of the document.

CONTENT:

The Council is required to conduct a review of certain documents on a regular basis to ensure that they are consistent with changes to regulations, employment conditions and Council's objectives.

The Boulia Sports and Aquatic Centre Members Policy has been reviewed. Attached for Council's review is the proposed update to the above stated Policy. The basic principle of the policy remains the same, the wording has changed to be more up-to-date and current.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

The policies are consistent with the guidelines and legislation as issued.

RECOMMENDATION:

That the Workplace Health and Safety Policy Statement as presented, be adopted.

ATTACHMENTS:

1. 147 - Boulia Sports and Aquatic Centre Members Policy 05072023 [11.2.4.1 - 3 pages]

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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BOULIA SHIRE COUNCIL

Boulia Sports and Aquatic Centre Members Policy

Category:	Policy
Policy Number:	147
Document Version:	3
Obsolete Version:	1 & Policy 143 Use of Gym facilities (repealed Feb 2020) 2- Boulia Sports and Aquatic Centre Members Policy (superseded by version 03)
Keyword Classification:	Boulia Sports and Aquatic Centre Members Policy
Summary:	The purpose of this policy is to provide guidelines and information to manage effectively the membership process of the Boulia Sports and Aquatic Centre.
Adoption Date:	17/02/2020
Resolution:	2020/2.18
Due for Revision:	Three years unless otherwise impacted by legislation
Revision date:	13/02/2023
Date revoked:	n/a
Related documents:	Form No 46; Application for Gym Membership
Responsible Section:	Workplace Health and Safety
Responsible Officer:	Workplace Health and Safety Advisor
Legislation:	Work Health and Safety Act 2011 Work Health and Safety Regulation 2011 BSC Safety Management System Code of Practice Children and Young Workers 2006

PURPOSE

The purpose of this policy is to provide guidelines and information to effectively manage the membership process of the Boulia Sports and Aquatic Centre.

SCOPE

This procedure applies to the employer and all relevant employees of the Boulia Shire Council, relevant contractors, and proposed members of the Boulia Sports and Aquatic Centre.

DEFINITIONS

Fitness Screening: detailed information about the health or disease of members in a way that is consistent with nationally recognized professional practice and in accordance with the most current evidence about exercise risk.

Member: A person who has paid at least one month's membership and is over the age of 18.

Risk Assessment: is the overall process of risk identification, risk analysis and risk evaluation (the process used to think about what type of risks exist, what can go wrong, and deciding if enough has been done to prevent them).

MEMBER INDUCTIONS:

Centre inductions are designed to provide injury prevention guidelines, educate members on how to use the equipment safely, and evacuate the premises safely in case of emergency. Inductions are to involve a Sports Centre tour, information about how to use centre facilities safely, centre rules and expectations, emergency procedures, and amenities.

RESPONSIBILITIES

The Supervisor or the person in control of the workplace is to ensure all staff are aware of and follow WH&S procedures.

It is the Member's own responsibility to ensure that they:

- Supply truth in all documentation
- Read and understand.
 - membership forms
 - screening tools
 - medical instructions if required.
- Know their own limits.
- Understand the Emergency Procedures of the Boulia Sports and Aquatic Centre
- Understand what areas of the centre their membership covers e.g. No one is to access the pool area after hours.
- Understand the area access rules for minors under the age of 18 as well as the requirements for supervision of minors whilst at the aquatic centre.
- Minors under the age of 18 are not permitted to access the Gymnasium at any time.
- Failure to follow centre rules may result in termination of membership.
- Use of facilities applies only to financial members.

Access keys are not to be shared with non-members.

Physical fitness always carries a risk however it is the member's own responsibility to manage these risks.

MEMBERSHIP REQUIREMENTS

1. Complete the Membership Application Form
2. Complete the Fitness Screening Test
3. Complete Building Induction with Sports Centre Staff
4. Receive Membership Key for Out of Hours Access
5. Abide by the conditions outlined in the membership application.
6. Enjoy our facilities, Know your own limits, Exercise Responsibly
7. Report any hazards or incidents in the communications book provided.

TITLE:	LGAQ - Annual Conference 2023 - motion submission - Renewal of Quarry Sales Permits	DOC REF: 11.2.5
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 8: Proactive and responsible leadership
8.2: Strong representation

8.2.1: To represent and collectively make decisions to benefit the entire community

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To seek council support for the submission of a motion to the LGAQ conference in October requesting action for the current interpretation by DAF on Sales permits affecting over 100 council gravel pits within Boulia and 1069 statewide.

CONTENT:

Council currently have over 104 gravel pits. In January this year, the normal process for approval of Sales permits for our gravel pits was received from DAF with only approval for four gravel pits. This left our 100 Gravel pits across the Shire only valid up to December 2023. The reason for this decision to only approve four pits is due to the States interpretation of the Native Title Act and Futures Act consent.

NB: A future act is a proposal to deal with land in a way that affects native title rights and interests. Examples of future acts include the grant of a mining tenement or the compulsory acquisition of land. The Native Title Act 1993 sets out procedures that governments have to follow before going ahead with the future act. These procedures vary depending on the nature of the act.

Unfortunately, this interpretation has enormous implications not only for Boulia but for other shires across Queensland. To this end, council has escalated their concerns and commenced the process through RAPAD, NWQROC, SWROC, WQAC group of Councils, and the Outback Regional Road group to bring this to light.

At the present time meetings have been held with local contractors and road operators within the Shire as we were required to identify critical pits within the Shire to enable an 'interim' agreement to be brokered. This has been completed with 20 critical pits advised to DAF.

The Department of Agriculture and Fisheries are then to commence negotiations for an interim agreement with the three traditional owner groups prior to the expiration of the Sales Permit in December. This will then progress to an ILUA (Indigenous Land Use Agreement).

Barcoo Shire were the first council to be affected by this and have been dealing with this in an individual manner as they had pits which were closed almost immediately. (Sep 2022)

It is imperative that this is resolved at a State level immediately as impacts will be felt across several areas:

- TMR – roads repairs and construction
- QRA – disaster reconstruction after flood events
- Local Councils roads - Transport – freight and livestock

CONSULTATION:

RAPAD, ORRTG, NWQROC, SWQROC, WQAC.

GOVERNANCE IMPLICATIONS:

- Reduced capacity to complete road works (within reach of gravel pits)
- Reduced workforce capacity to enable work to be completed after flood events.

RECOMMENDATION:

1. That the council support the submission to LGAQ Conference in October 2023 for the review into the Renewal of Quarry Sales Permits.
2. That council call upon urgent State Government action to resolve the unrealistic requirements for Indigenous Land Use Agreements (ILUAs) prior to granting a quarry sales permit.

ATTACHMENTS:

1. 080623 Boulia SC letter re DAF ILUA assistance [11.2.5.1 - 9 pages]
2. Response Quarry Sales Permit 201309014 [11.2.5.2 - 2 pages]
3. LGAQ - Annual Conference 2023 - Motion - Boulia Shire Council [11.2.5.3 - 3 pages]

Reviewed and Approved by Chief Executive Officer
--

Ms Lynn Moore

Our ref: Sales Permit 201309014

8 June 2023

The Chief Executive Officer
Boulia Shire Council
18 Herbert Street
Boulia, QLD 4829

Sent by Email to: admin@boulia.qld.gov.au

Dear Lynn

Re: Boulia Council Quarry Sales Permit 201309014

I refer to our letter of 16 January 2023 and recent discussions with local Forestry staff regarding Boulia Shire Council's (Council) Sales Permit 201309014 for getting quarry material, issued by the Department of Agriculture and Fisheries (the Department) under the *Forestry Act 1959*. The sales permit expires on 31 December 2023.

In the letter, we advised that 101 of the 105 currently endorsed quarry areas (EQAs) could not be included in the renewal of the sales permit because future act consent is required from the relevant native title holders in the form of an Indigenous Land Use Agreement (ILUA). Through further research the Department has updated that number to now be 100 EQAs requiring future act consent.

Table 1 identifies all EQA's currently listed on Council's sales permit, whether future act consent is required or not, and for those requiring future act consent whether the EQA is located within a native title determination or claim area. Map 1 shows the location of each EQA.

With regard to those EQA's requiring future act consent, the Department advises that;

- for those located within a native title determination or claim area the Department can assist Council by seeking to negotiate an ILUA with the relevant native title party for the future act consent required for extension on Council's sales permit beyond 31 December 2023.
- for those located in an area that is not subject to a native title determination or claim the Department is currently considering what assistance it may be able to provide.

To assist the Department in its negotiations and planning I request Council;

1. Consider the future needs of each EQA in Table 1 and identify those where extraction of quarry material is no longer required to support future Council works programs.
2. For those EQA's required for future use and identified in Table 1 as requiring future act consent;
 - a. Identify the priority EQAs from which quarry material is required for anticipated works program over calendar years 2024 (priority 1) and 2025 (priority 2), and
 - b. Provide the Department with a list of priority 1 and 2 EQA's to enable the Department to focus on negotiating an ILUA(s) for Council's highest priority EQAs to minimise any potential disruption to Council's planned works program.



27 O'Connell Street
LMB 383
Gympie QLD 4570
Telephone: 0428 983 341
Email: john.ludlow@daf.qld.gov.au

Please advise the Department of those EQAs Council no longer requires along with the list of priority 1 and 2 EQAs by 7 July 2023.

The Department notes that Council is party to an ILUA with some of the registered native title parties listed in Table 1. If Council considers these ILUA's provide the necessary future act consent the Department would welcome an opportunity to review the ILUA and discuss with Council.

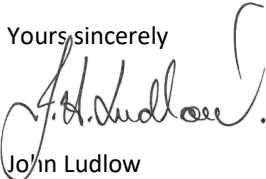
Upon receipt of Council's advice regarding its priority EQAs and existing ILUA's, the Department will contact the relevant native title parties to arrange meetings to negotiate the required ILUA's. Whilst the Department will use its best endeavours to reach agreement with the respective native title parties, the Department cannot guarantee that future act consent will be obtained.

The Department is currently undertaking due diligence reviews on the 5 EQAs that do not require future act consent for consideration in the sales permit's renewal. Subject to there not being any significant issues the required EQAs will remain available for Council's use post 31 December 2023.

Forestry staff are available to work with Council to assist in this review of EQA's.

If you have any queries or wish to discuss any of the above, please contact Mr Matthew Barry, Operations Manager Quarry Material North on 0476849993 or email matthew.barry@daf.qld.gov.au.

Yours sincerely



John Ludlow
**Manager, Quarry Material
Forestry**

Table 1 - list of all Endorsed Quarry Areas and future Act Requirements (Sales Permit 201309014)

Endorsed Quarry Areas (EQA) name	Sale Unit	DAF MUID (QLD GLOBE)	Map Number (Schedule 5)	Lot and Plan Details		Future Act Consent (ILUA) Required	Native Title Party Name
Alderley 01	1	QBOULL078	1	70	SP262992	Yes	Pitta Pitta People
Alderley 02	2	QBOULL094	2	70	SP262992	Yes	Pitta Pitta People
Ardmore 01	3	QBOULL069	3	3	SP117500	Yes	Bularnu Waluwarra & Wangkayujuru People
Ardmore 02	4	QBOULL070	4	1	WA3	Yes	Bularnu Waluwarra & Wangkayujuru People
Ardmore 03	5	QBOULL004	5	4	CT838463	Yes	Bularnu Waluwarra & Wangkayujuru People
Ardmore 04	6	QBOULL074	6	3254	SP271312	Yes	Bularnu Waluwarra & Wangkayujuru People
Ardmore 05	7	QBOULL021	7	3254	SP271312	Yes	Bularnu Waluwarra & Wangkayujuru People
Badalia 01	8	QBOULL072	8	11 10	GI844080 GI844079	Yes	Pitta Pitta People
Badalia 02	9	QBOULL044	9	ROAD	ROAD	No	
Badalia 03	10	QBOULL098	10	11	GI844080	Yes	Pitta Pitta People
Bellevue Pit	11	QBOULL028	11	3	SP263939	Yes	Pitta Pitta People
Buckingham 01	12	QBOULL089	12	2999	PH1926	Yes	No claim or determination
Buckingham 02	13	QBOULL107	13	2999	PH1926	Yes	No claim or determination
Canary 01	14	QBOULL014	14	3	HL14	Yes	Pitta Pitta People
Carrandotta 01	15	QBOULL087	15	4	CT838463	Yes	Bularnu Waluwarra & Wangkayujuru People
Carrandotta 02	16	QBOULL006	16	4	CT838463	Yes	Bularnu Waluwarra & Wangkayujuru People
Carrandotta 03	17	QBOULL091	17	4	CT838463	Yes	Bularnu Waluwarra & Wangkayujuru People
Carrandotta 04	18	QBOULL076	18	4	CT838463	Yes	Bularnu Waluwarra & Wangkayujuru People

Endorsed Quarry Areas (EQA) name	Sale Unit	DAF MUID (QLD GLOBE)	Map Number (Schedule 5)	Lot and Plan Details		Future Act Consent (ILUA) Required	Native Title Party Name
Charlies Pit	19	QBOULL029	19	3	SP263939	Yes	Pitta Pitta People
Clearview 01	20	QBOULL100	20	12	W118	Yes	Pitta Pitta People
Coorabulka 1	21	QBOULL019	21	4	W162	Yes	Pitta Pitta People
Corridgie Pit	22	QBOULL102	22	47	SP255117	Yes	Pitta Pitta People
Cravens Peak 01	23	QBOULL012	23	5358	SP272858	Yes	Wangkamahdla People Part A
Glenormiston 02	24	QBOULL103	24	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 03	25	QBOULL092	25	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 04	26	QBOULL030	26	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 05	27	QBOULL077	27	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 06	28	QBOULL036	28	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 07	29	QBOULL037	29	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 08	30	QBOULL022	30	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 09	31	QBOULL038	31	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 10	32	QBOULL039	32	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 11	33	QBOULL045	33	364	AM840884	Yes	Wangkamahdla People Part A
Glenormiston 12	34	QBOULL043	34	364	AM840884	Yes	Wangkamahdla People Part A
Headingly 01	35	QBOULL020	35	35	SP117500	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 02	36	QBOULL009	36	8	SP135892	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 03	37	QBOULL015	37	1	CT837990	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 04	38	QBOULL007	38	1	CT837990	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 05	39	QBOULL046	39	9	PU839944	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 06	40	QBOULL082	40	9	PU839944	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 07	41	QBOULL097	41	9	PU839944	Yes	Bularnu Waluwarra & Wangkayujuru People

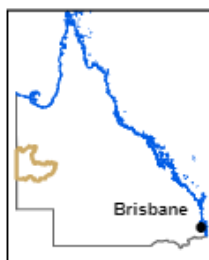
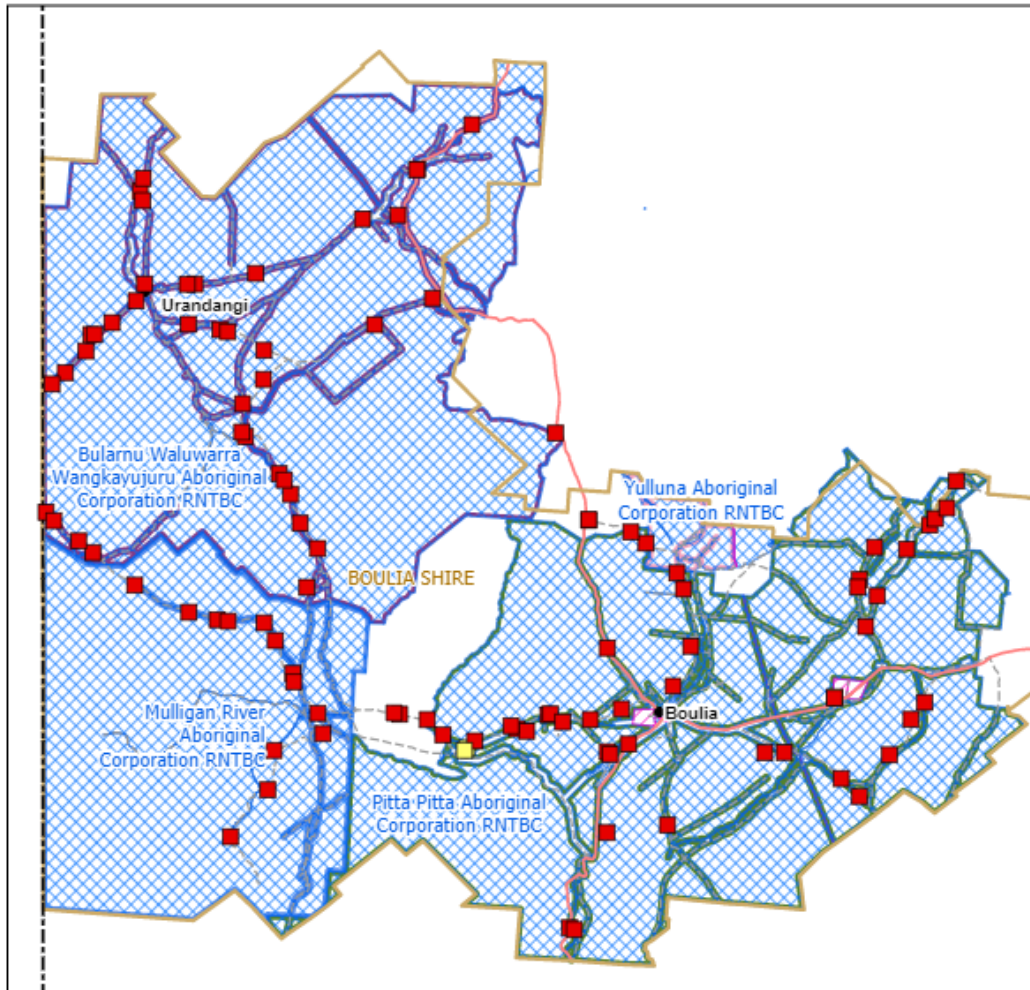
Endorsed Quarry Areas (EQA) name	Sale Unit	DAF MUID (QLD GLOBE)	Map Number (Schedule 5)	Lot and Plan Details		Future Act Consent (ILUA) Required	Native Title Party Name
Headingly 32km	42	QBOULL031	42	9	PU839944	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 36km	43	QBOULL016	43	9	PU839944	Yes	Bularnu Waluwarra & Wangkayujuru People
Headingly 41km	44	QBOULL083	44	9	PU839944	Yes	Bularnu Waluwarra & Wangkayujuru People
Herbert 02	45	QBOULL073	45	3	SP263939	Yes	Pitta Pitta People
Herbert 03	46	QBOULL032	46	3	SP263939	Yes	No claim or determination
Herbert 04	47	QBOULL042	47	3	SP263939	Yes	No claim or determination
Herbert 05	48	QBOULL033	48	3	SP263939	Yes	No claim or determination
Linda Downs 01	49	QBOULL095	49	4	CT838463	Yes	Bularnu Waluwarra & Wangkayujuru People
Linda Downs 02	50	QBOULL034	50	4	CT838463	Yes	Bularnu Waluwarra & Wangkayujuru People
Macunda Downs 01	51	QBOULL061	51	3781	SP319677	No	
Macunda Downs 2	52	QBOULL017	52	ROAD	ROAD	No	
Marion Downs 02 Pit Supply Zone	53	QBOULL023	53	3	SP263939	Yes	Pitta Pitta People
Marion Downs 3	54	QBOULL018	54	ROAD	ROAD	No	
Marion Downs Pit Supply Zone	55	QBOULL035	55	3	SP263939	Yes	Pitta Pitta People
Marion Loam	56	QBOULL010	56	3	SP263939	Yes	Pitta Pitta People
North Urandangi Road East	57	QBOULL005	57	3	SP117500	Yes	Bularnu Waluwarra & Wangkayujuru People
North Urandangi Road West	58	QBOULL093	58	3	SP117500	Yes	Bularnu Waluwarra & Wangkayujuru People
Oban 01	59	QBOULL040	59	1857	PH1803	Yes	Bularnu Waluwarra & Wangkayujuru People
Old Quarry Pit	60	QBOULL080	60	3	SP117500	Yes	Bularnu Waluwarra & Wangkayujuru People
Pathungra 01	61	QBOULL056	61	2	WNR12	Yes	Pitta Pitta People

Endorsed Quarry Areas (EQA) name	Sale Unit	DAF MUID (QLD GLOBE)	Map Number (Schedule 5)	Lot and Plan Details		Future Act Consent (ILUA) Required	Native Title Party Name
Pathungra 02	62	QBOULL060	62	2	WNR12	Yes	Pitta Pitta People
Pituri 01	63	QBOULL105	63	2312	PH335	Yes	Wangkamahdla People Part A
Pituri 02	64	QBOULL024	64	2312	PH335	Yes	Bularnu Waluwarra & Wangkayujuru People
Pituri 03	65	QBOULL079	65	2312	PH335	Yes	Bularnu Waluwarra & Wangkayujuru People
Pituri 04	66	QBOULL041	66	2312	PH335	Yes	Bularnu Waluwarra & Wangkayujuru People
Pituri 05	67	QBOULL048	67	2312	PH335	Yes	Bularnu Waluwarra & Wangkayujuru People
Rainbow Bore Gravel Pit	68	QBOULL049	68	3203	PH804	Yes	Pitta Pitta People
Redhead Gravel A	69	QBOULL108	69	1	HL11	No	
Redhead Gravel B	70	QBOULL081	70	3	HL14	Yes	Pitta Pitta People
Roxborough 01	71	QBOULL086	71	394	PH107	Yes	Bularnu Waluwarra & Wangkayujuru People
Roxborough 02 Pit	72	QBOULL026	72	394	PH107	Yes	Bularnu Waluwarra & Wangkayujuru People
Roxborough Downs	73	QBOULL050	73	394	PH107	Yes	Bularnu Waluwarra & Wangkayujuru People
Roxborough Station	74	QBOULL051	74	394	PH107	Yes	Bularnu Waluwarra & Wangkayujuru People
Slashers Creek 01	75	QBOULL052	75	3	HL12	Yes	Pitta Pitta People
Slashers Creek 03	76	QBOULL085	76	3	HL12	Yes	Pitta Pitta People
St Lucia 01	77	QBOULL008	77	1	WNR13	Yes	Pitta Pitta People
Stockport	78	QBOULL099	78	4017	PH1061	Yes	Pitta Pitta People
Strathelbiss 01	79	QBOULL013	79	3560	SP256833	Yes	Pitta Pitta People
Suliman	80	QBOULL109	80	2999	PH1926	Yes	Bularnu Waluwarra & Wangkayujuru People
Thorner 01 Pit	81	QBOULL053	81	3	PU17	Yes	Bularnu Waluwarra & Wangkayujuru People
Thorner 02 Pit	82	QBOULL104	82	3	PU17	Yes	Bularnu Waluwarra & Wangkayujuru People
Toolebuc 01	83	QBOULL055	83	346	SP255339	Yes	Pitta Pitta People

Endorsed Quarry Areas (EQA) name	Sale Unit	DAF MUID (QLD GLOBE)	Map Number (Schedule 5)	Lot and Plan Details		Future Act Consent (ILUA) Required	Native Title Party Name
Toolebuc 02	84	QBOULL062	84	346	SP255339	Yes	Pitta Pitta People
Toolebuc 03	85	QBOULL063	85	346	SP255339	Yes	Pitta Pitta People
Toolebuc 04	86	QBOULL084	86	346	SP255339	Yes	Pitta Pitta People
Town Common	87	QBOULL057	87	7	WI63	Yes	Pitta Pitta People
Urandangi North Road Reserve Pit	88	QBOULL059	88	3	PU9	Yes	Bularnu Waluwarra & Wangkayujuru People
Wallaby Pit	89	QBOULL101	89	5	WI49	Yes	Pitta Pitta People
Warena 01	90	QBOULL106	90	1	WB14	Yes	Pitta Pitta People
Warena 02	91	QBOULL047	91	1	WB14	Yes	Pitta Pitta People
Warra 01	92	QBOULL071	92	3	HL14	Yes	Pitta Pitta People
Warra 02	93	QBOULL064	93	3	HL14	Yes	Pitta Pitta People
Waterford 01	94	QBOULL054	94	3203	PH804	Yes	Pitta Pitta People
Westwood Hoe 01	95	QBOULL075	95	3642	SP270278	Yes	Pitta Pitta People
Westwood Hoe Gravel	96	QBOULL065	96	3642	SP270278	Yes	Pitta Pitta People
Wilgunyah 01	97	QBOULL066	97	1	SP249543	Yes	Pitta Pitta People
Wirriyerna 02	98	QBOULL058	98	1	GI2	Yes	No claim or determination
Wirriyerna 01	99	QBOULL090	99	47	SP255117	Yes	Pitta Pitta People
Wirriyerna 03	100	QBOULL067	100	4171	PH133	Yes	Pitta Pitta People
Wirriyerna 04	101	QBOULL011	101	47	SP255117	Yes	Pitta Pitta People
Wirriyerna 05	102	QBOULL088	102	47 7	SP255117 7WI63	Yes	Pitta Pitta People
Wolga 01	103	QBOULL025	103	1	CT837990	Yes	Bularnu Waluwarra & Wangkayujuru People
Wolga 02	104	QBOULL096	104	1	CT837990	Yes	Bularnu Waluwarra & Wangkayujuru People

Endorsed Quarry Areas (EQA) name	Sale Unit	DAF MUID (QLD GLOBE)	Map Number (Schedule 5)	Lot and Plan Details		Future Act Consent (ILUA) Required	Native Title Party Name
Wolga 03	105	QBOULL068	105	1	CT837990	Yes	Bularnu Waluwarra & Wangkayujuru People

Map 1 – Endorsed Quarry Areas (Sales Permit 201309014)



Prepared by: SwiftS
14/02/2023

Queensland Government
Forestry
Department of Agriculture and Fisheries

Endorsed Quarry Areas and Native Title.
Permittee - Boulia Shire
Sales Permit - 201309014
LGA - BOULIA SHIRE
0 25 50
Kilometres

1:1,900,000
Approx. Scale - A4

- Populated Places
- EQA Native Title Requirements
 - Future Act Consent Not Required
 - Requires Future Act Consent
- TMR_Boulia
- - - Council Road
- - - Queensland Border
- Determination Outcome
 - ▨ Native Title Does Not Exist
 - ▨ Native Title Exists
- RNTBC Name
 - ▨ Bularnu Waluwarra Wangkayujuru Aboriginal Corporation RNTBC
 - ▨ Mulligan River Aboriginal Corporation RNTBC
 - ▨ Pitta Pitta Aboriginal Corporation RNTBC
 - ▨ Yulluna Aboriginal Corporation RNTBC
 - ▨ Local Government Area Boundary

ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



TELEPHONE: (07) 4746 3188

EMAIL:
admin@boulia.qld.gov.au
ABN: 20 492 088 398

BOULIA SHIRE COUNCIL

Friday 9th June 2023
Our Ref: Doc ID 62960
Your Ref: Sales Permit 201309014

Mr John Ludlow Manager,
Quarry Material, Forestry
27 O'Connell Street
LMB 383
Gympie Qld 4570

Sent by email to: john.ludlow@daf.qld.gov.au

Dear John

Re: Boulia Shire Council – Quarry Sales Permit 201309014

I refer to your letter of 8th June 2023 specifically relating to the provision of information for the ongoing use of specific gravel pits within our shire.

Boulia Shire Council's (Council) Sales Permit 201309014 for getting quarry material, issued by the Department of Agriculture and Fisheries (the Department) under the Forestry Act 1959, expires on 31 December 2023.

We reference the Table 1 in your letter identifying all endorsed quarry areas (EQA) and your request to advise the Department of those EQAs Council no longer requires along with the list of priority 1 and 2 EQAs **by 7 July 2023**.

We will be unable to provide the identified list of pits which are no longer required by this date.

Our existing Sales Permit is in effect until Dec 2023 which provides us with a window of opportunity during this time to enable us to identify those pits which are no longer required for future work within the shire.

As you may be aware our road network is very extensive and is spread across 60,000kms². The impacts of flood events dictate the usage of gravel from a variety of pits across this network which are not always in the same geographical location. Obviously we will be able to eliminate quite quickly those pits along the Donohue Highway which are no longer required and those which are identified will be strategically located to ensure future edge works are able to be completed without exorbitant travel costs.

You have requested us to assist the Department in its negotiations and planning by;

1. *Consider the future needs of each EQA in Table 1 and identify those where extraction of quarry material is no longer required to support future Council works programs.*

ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



TELEPHONE: (07) 4746 3188

EMAIL:
admin@boulia.qld.gov.au
ABN: 20 492 088 398

BOULIA SHIRE COUNCIL

Over the past three weeks we have worked with local contractors, flood damage contractors , Boulia Shire Council staff, Councillors and the Mayor to provide you with the list on 'Priority' pits strategically located across the shire which we will require to complete emergent road maintenance and repairs after flood events etc.

The inspections have been completed with our staff, an external contractor, and Matthew Barry this week and a draft document has been supplied to you.

2. For those EQA's required for future use and identified in Table 1 as requiring future act consent;
a. Identify the priority EQAs from which quarry material is required for anticipated works program over calendar years 2024 (priority 1) and 2025 (priority 2), and

- refer answer to Q1.

b. Provide the Department with a list of priority 1 and 2 EQA's to enable the Department to focus on negotiating an ILUA(s) for Council's highest priority EQAs to minimise any potential disruption to Council's planned works program.

- refer answer to Q1.

We are encouraged by the support of the department to continue to resolve this issue however it is not within our capabilities to determine whether the Departments interpretation of the existing ILUA's provide the necessary consent to continue under the existing sales permits.

After provision of the priority EQA's to the department, with the assistance of Matthew Barry, this week we would be an 'interested party' and as such to be involved in any discussions between the relevant native title parties to negotiate the required ILUA's to secure future act consent.

We look forward to working with the Department for a resolution to a critical issue for not only our council but councils across Queensland.

Yours sincerely

A handwritten signature in black ink that reads 'Lynn Moore'.

Ms Lynn Moore
Chief Executive Officer
Boulia Shire Council

CC: Gerard Joubert DWO
Kaylene Sloman DCS
BSC Councillors

2023 LGAQ Annual Conference – Motions template

Who is the key contact for this motion? (required)	Rick Britton, Mayor Boulia Shire Council
Submitting council (required)	Boulia Shire Council
Supporting organisation (if applicable)	RAPAD, NWQROC, SWQROC, WQAC
Council resolution # (required)	
Date of council resolution (required)	Please select the date of resolution here
<input checked="" type="checkbox"/> Does this motion have state-wide relevance? Yes,	
Title of motion (required)	Renewal of Quarry Sales Permits – Urgent State Government Action to Resolve the Unrealistic Requirements for Indigenous Land Use Agreements (ILUAs) Prior to Granting a Quarry Sales Permit.
Motion (required)	That the LGAQ calls on the State Government to give greater priority to finding solutions to the unrealistic demands and high costs being imposed on councils renewing Quarry Sales Permits by the Department of Agriculture and Fisheries’ (DAF) interpretation of the Native Title Act 1993 (NTA) and futures act requirements.
What is the desired outcome sought? (required) 200 word limit	<ul style="list-style-type: none"> For DAF to review its new interpretation of the NTA and the requirements under the Native Title directive when renewing quarry sales permits on State land under Subdivision K. <i>(Subdivision K of the Native Title Act 1993 (NTA) allows for acts to be carried out that constitute the establishment of a facility for service to the public as listed in Section 24KA(2) of the NTA)</i> Alternatively, and only if the requirements under the Native Title directive cannot be removed, for DAF in conjunction with the State provide a pathway to enable continued unfettered supply of quarry material. That the State intervene in those areas which are ‘unallocated land’ or traditional owner land which is under dispute or administration to secure unfettered supply of quarry material. That the State support councils to secure access for councils to utilize existing quarries/gravel pits through

	<p>interim agreements until the State brokers agreement with the groups to utilise and approve access under existing ILUA's or develop a streamlined, no cost template Indigenous Land Use Agreement (ILUA) to expedite ILUA negotiation and decision-making processes.</p>															
<p>Background (required) 350 word limit</p>	<p>In 2022 the Department of Agriculture and Fisheries adopted a new interpretation of the Native Title Act 1993 (NTA) requiring councils seeking a renewal of their quarry sales permits to extract gravel for road construction and maintenance, and negotiate an Indigenous Land Use Agreement (ILUA) as it is deemed a “future act”.</p> <p>Several changes have taken place in the interim period and the requirement for councils to prepare ILUA's is no longer required as the State will be the lead agency on this.</p> <p>Information obtained from DAF has identified Boulia Shire Council as having 100 affected gravel pits requiring ILUAs to be negotiated whilst our neighbouring Shires of Winton have 38 and Diamantina 53. Our other RAPAD region colleagues Barcaldine have 36, Longreach 4 and Blackall Tambo 5. Across Western Queensland the regions and councils impacted are as follows:</p> <table border="1" data-bbox="580 1093 1166 1274"> <thead> <tr> <th>Region</th> <th>Councils Impacted</th> <th>Gravel Pits affected</th> </tr> </thead> <tbody> <tr> <td>NWQROC</td> <td>8/10</td> <td>686</td> </tr> <tr> <td>RAPAD</td> <td>6/7</td> <td>236</td> </tr> <tr> <td>SWQROC</td> <td>6/6</td> <td>127</td> </tr> <tr> <td>Total</td> <td>20/23</td> <td>1069</td> </tr> </tbody> </table> <p>This situation applies across other regions.</p> <p>The major cost, delays, job losses and resultant overall dislocation caused to council, DTMR, QRA work /reconstruction programs by these requirements make it imperative that the State explores every possible response including legal action, and legislative and policy change to urgently resolve the situation.</p> <p>As it is also understood this situation is unique to Queensland with no such action being required in other jurisdictions, it is incumbent on the Queensland Government to expedite a solution and bear all costs involved as the current situation is a consequence of State government decision making.</p>	Region	Councils Impacted	Gravel Pits affected	NWQROC	8/10	686	RAPAD	6/7	236	SWQROC	6/6	127	Total	20/23	1069
Region	Councils Impacted	Gravel Pits affected														
NWQROC	8/10	686														
RAPAD	6/7	236														
SWQROC	6/6	127														
Total	20/23	1069														
<p>Case study/ Example (optional) 350 word limit</p>	<p>On a current flood restoration project in the Boulia Shire the cost of gravel will increase from \$2.50 per tonne to \$82.50 per tonne because the distance from the gravel pit to the construction site has increased from 10km to 330km. With four (4) operating gravel pits in the Shire the travel time to service</p>															

	<p>road construction sites has blown out to 60 days whereas with the previous 100 pits it was only 16 days. The estimated cost is now \$5.7M compared to \$173,437 with 100 pits. The cost impact on QRA and RMPC work is astronomical.</p>
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TITLE:	Development Application for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots): DA2023/01	DOC REF: 11.2.6
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REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 27/07/2023
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CORPORATE PLAN REFERENCE:

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.1: Encourage a diverse supply of housing affordability and choices

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

For Council to determine a response for the development application seeking a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) on land at Goodwood Road, Boulia formally described as Lot 1 on SP118535 and Lot 5 on SP111278 (Boulia Shire Council Development Application reference DA2023/01).

CONTENT:

The proposal is for a Reconfiguration of a Lot – Boundary Realignment (2 lots into 2 lots) for Lot 1 SP118535 and Lot 5 SP111278. The purpose of the realignment is to ensure that the portion of the established caravan park within Lot 5 is contained wholly within Lot 1. The new boundary location will align with the established fence and tree line.

BOULIA SHIRE PLANNING SCHEME 2020-2040

The following codes are applicable to this application: -

Rural Zone Code

General Development Code

Reconfiguring a Lot Code

An assessment has been made against the requirements of the abovementioned codes, and the proposed development generally complies with the relevant Performance outcomes and Acceptable outcomes.

Based on a performance assessment of the above-mentioned code, it is determined that the proposal is acceptable and generally complies with the relevant Performance outcomes, and sufficient justification has been provided.

INFRASTRUCTURE CHARGES

The proposal is for Boundary Realignment and does not result in the creation of any new lots. Therefore, the application does not result in additional infrastructure charges.

The proposed development is generally in accordance with the purpose of the *Rural Zone Code*, *General Development Code* and the *Reconfiguring of a Lot Code*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. Therefore, the proposal is recommended for approval per the approved plans and subject to the conditions outlined in the recommendation.

STATEMENT OF REASONS

Description of the development	The proposed development is for Reconfiguring a Lot – Boundary Realignment (2 lots into 2 lots)
Reasons for Decision	<p>a. The proposed use does not compromise the strategic framework in the <i>Boulia Shire Planning Scheme 2020-2040</i>.</p> <p>b. Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity;</p> <p>c. The proposed development does not compromise the relevant State Planning Policy; and</p> <p>d. The application should be approved because the application follows all aspects of the assessment benchmarks.</p>
Assessment Benchmarks	<p>The proposed development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Rural Zone Code • General Development Code • Reconfiguring a Lot Code
Compliance with assessment benchmarks	The development was assessed against all the assessment benchmarks listed above and complies with all of these.
Matters prescribed by regulation	<p>I. The <i>State Planning Policy – Part E</i>;</p> <p>II. The <i>Boulia Shire Planning Scheme 2020-2040</i>; and</p> <p>III. The common material, being the material submitted with the application.</p>

CONSULTATION:

Gideon Town Planning

GOVERNANCE IMPLICATIONS:

Remains in line with Council Town Planning Scheme

RECOMMENDATIONS:

RECOMMENDATION A

That in relation to the application for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 lots into 2 lots), made by M Boyd, on Lot 1 SP118535 and Lot 5 SP111278, located on Goodwood Road, Boulia, Council resolves to Approve the application subject to the following conditions:

1. ADMINISTRATION

1. The Developer and their employee, agent, contractor, or invitee is responsible for ensuring compliance with the conditions of this development approval.
2. Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
3. All conditions, works, or requirements of this development approval must be undertaken and completed:
 1. to Council’s satisfaction;
 2. at no cost to Council; and
 3. prior to the issue of the Survey Plan Approval Certificate, unless otherwise stated.
4. Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the issue of the Survey Plan Approval Certificate, unless otherwise stated.

5. All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
6. All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised, and certified by a Registered Professional Engineer of Queensland.

2. APPROVED PLANS AND DOCUMENTS

1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Drawing/report title	Prepared by	Date	Reference number	Revision
Plan of Lots 1 & 5	Brazier Motti Pty Ltd	09/06/2023	SP340682	-

2. Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
3. Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the issue of the Survey Plan Approval Certificate.

3. WATER WORKS

1. All water works must be designed and constructed in accordance with the *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008* and *Plumbing and Drainage Act 2002*.
2. All lots within the development must be connected to Council's water network.

4. ELECTRICITY

1. Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider.
2. A certificate of electricity supply from the relevant service provider must be provided to Council, prior to the issue of the Survey Plan approval Certificate.

5. SITE WORKS

1. Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

6. ASSET MANAGEMENT

1. Any alteration necessary to electricity, telephone, water mains, sewerage, mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
2. Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway, that occurs while any works are being carried out in association with this development approval must be repaired at full cost of the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website: www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. Capricorn Municipal Development Guidelines

The Capricorn Municipal Development Guidelines can be accessed on the following website: www.cmdg.com.au

RECOMMENDATION B

That in relation to the application for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 lots into 2 lots), made by M Boyd, on Lot 1 SP118535 and Lot 5 SP111278, located on Goodwood Road, Boulia, Council resolves not to issue an Infrastructure Charges Notice as discussed above.

ACTION: CEO to advise Gideon Granade once development application is approved so he can prepare the decision notice to the clients.

ATTACHMENTS:

1. 43324-002-01 - Development Application [**11.2.6.1** - 33 pages]
2. Gideon Town Planning Report for Boundary Realignment Development Applicatt [**11.2.6.2** - 5 pages]
3. D A 2023 01 Proposal Plan [**11.2.6.3** - 1 page]

Chief Executive Officer	Ms Lynn Moore
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13 June 2023

Our Ref: 43324-002-01
QA: es

Assessment Manager
Boulia Shire Council
18 Herbert Street
BOULIA QLD 4829

Attention: Development Assessment

Dear Sir/Madam,

**DEVELOPMENT APPLICATION
RECONFIGURING A LOT: DEVELOPMENT PERMIT FOR BOUNDARY REALIGNMENT (2
LOTS INTO 2 LOTS)
GOODWOOD ROAD, BOULIA**

We act on behalf of the Applicant, Maryellen Boyd, in relation to the abovementioned application.

Please find enclosed a Development Application seeking a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) on land at Goodwood Road, Boulia formally described as Lot 1 on SP118535 and Lot 5 on SP111278.

In accordance with the written correspondence provided by Gideon Town Planning, the development application fee is \$1,295.00. The fee will be paid directly to council by the applicant upon receipt of Council's application reference number.

Thank you in advance and please do not hesitate in contacting the undersigned should you require further information.

Yours faithfully,

Emma Staines
Town Planner
Brazier Motti Pty Ltd

Encl. Development Application

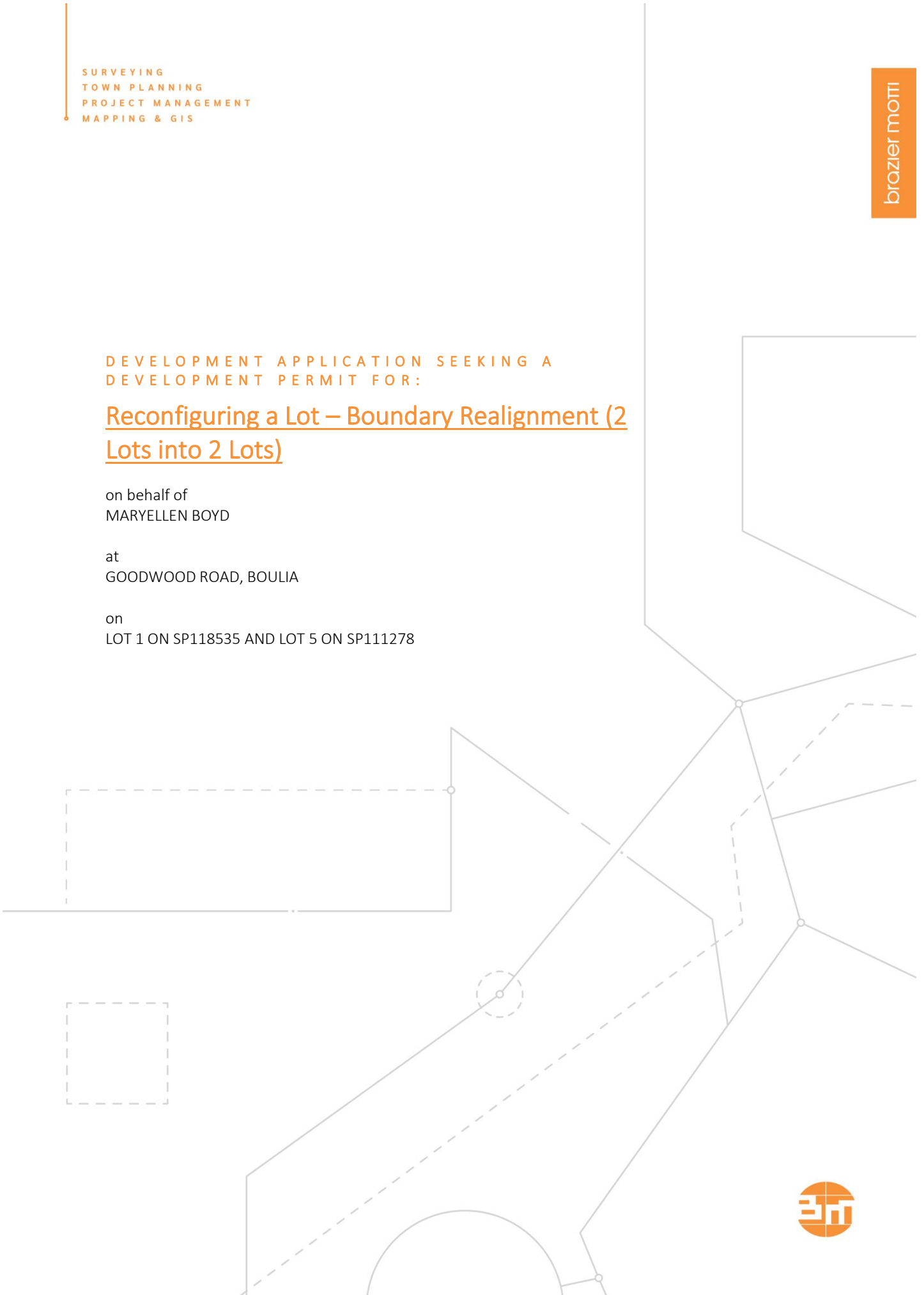
DEVELOPMENT APPLICATION SEEKING A
DEVELOPMENT PERMIT FOR:

Reconfiguring a Lot – Boundary Realignment (2
Lots into 2 Lots)

on behalf of
MARYELLEN BOYD

at
GOODWOOD ROAD, BOULIA

on
LOT 1 ON SP118535 AND LOT 5 ON SP111278





Brazier Motti have prepared this report for the sole purposes of Maryellen Boyd for the specific purpose of a Development Application seeking a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) on Goodwood Road, Boulia.

In preparing this report we have assumed that all information and documents provided to us by others, such as the client, other consultants acting on the client's behalf or government agencies, to be complete, accurate and current.

Signed on behalf of Brazier Motti Pty Ltd

A handwritten signature in black ink that reads 'Emma Staines'.

EMMA STAINES

Town Planner

Brazier Motti Pty Ltd



BRAZIER MOTTI

595 Flinders Street

Townsville Q 4810

Ph 4772 1144

Final: June 2023

Prepared by: EJS

QA: es.az

Job No: 43324-002-01



CONTENTS

1.0	INTRODUCTION	3
2.0	THE SITE	4
3.0	THE PROPOSAL	5
4.0	RELEVANT LEGISLATION	6
4.1	COMMONWEALTH LEGISLATION	
4.2	THE PLANNING ACT 2016	
4.3	STATE ASSESSMENT AND REFERRALS	
4.4	STATE PLANNING POLICY	
4.5	ASSESSMENT MANAGER AND PLANNING SCHEME	
4.6	PUBLIC NOTIFICATION	
5.0	THE PLANNING FRAMEWORK.....	7
5.1	LAND DESIGNATION	
5.2	LEVEL OF ASSESSMENT, ASSESSABLE BENCHMARKS & APPLICABLE CODES	
6.0	BOULIA SHIRE PLANNING SCHEME 2020-2040	8
6.1	ZONE CODE PROVISIONS	
6.2	DEVELOPMENT CODES	
7.0	CONCLUSION.....	10

APPENDICES

Appendix A:	DA form 1 - Development Application Details and Landowner's Consent
Appendix B:	Certificate of Title and Smart Map
Appendix C:	Proposed Boundary Realignment Plan, prepared by Brazier Motti



1.0 INTRODUCTION

This town planning report has been prepared on behalf of the Applicant, Maryellen Boyd, in support of a Development Application seeking a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) on land on Goodwood Road, Boulia, being formally described as Lot 1 on SP118535 and Lot 5 on SP111278.

The development application is made in accordance with section 51 of the *Planning Act 2016* and contains the mandatory supporting information specified in the applicable development application form, included in **Appendix A**.

The subject site is located within the Boulia Shire Council local government area and the applicable planning scheme for use by the Assessment Manager is the Boulia Shire Planning Scheme 2020-2040 (“the Planning Scheme”).

In accordance with the Planning Scheme, the application is subject to code assessment and therefore public notification will not be required.

To assist in Council’s determination of this development application, this planning report covers the following matters:

- Section 2:- A site description including the site characteristics and its immediate surrounds.
- Section 3:- A detailed description of the development proposal.
- Section 4:- A review of the relevant legislation provisions.
- Section 5:- An assessment of the proposal against the Boulia Shire Planning Scheme 2020-2040.
- Section 6:- Conclusion and recommendation.

2.0 THE SITE

The subject site is located on Goodwood Road to the east of the Boulia town centre.

The site is formally described as Lot 1 on SP118535 and Lot 5 on SP111278 and has a combined total land area of 45,390m². *Figure 1* below shows an aerial of the site and its immediate surrounds. The certificates of title confirming ownership by Scott Sterling Blacket and Maryellen Boyd are included **Appendix B**.

Figure 1: Aerial image of the site and immediate surrounds



Source: Queensland Globe, 2023

The site has generally even topography and is bound by the Bourke River to the north and Goodwood Road to the south and adjoins a rural allotment to the east. Access is afforded to each lot by unconstructed cross overs directly off Goodwood Road.

The existing Lot 1 contains the Boulia Caravan Park which is currently encroaching the existing Lot 5. Lot 5 is improved by an existing dwelling and outbuildings.

Each lot is serviced by the Boulia town water supply and on-site effluent disposal systems that are appropriately managed to deal with the demand generated by the existing uses. They are also serviced by an existing overhead electricity supply.

The Smart Map is included in **Appendix B** which shows the site and surrounding cadastre.



3.0 THE PROPOSAL

This report details an application seeking a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) on the subject site described above.

Specifically, the proposal seeks to rearrange the common boundary of Lot 1 and Lot 5 to increase the size of Lot 1. The purpose of the realignment is to rationalise the existing tenure and incorporate the portion of the established caravan park, which is currently situated within Lot 5, into Lot 1. The new boundary location will align with the established fence and tree line.

Lot 1 has an area of 12,100m² and Lot 5 has an area of 33,290m². The approximate area being transferred into Lot 1 is 5,870m².

The proposed reconfiguration is identified on the proposal plan included in **Appendix C** and summarised below in Table 1:

Table 1: Lot size summary

	Council’s Acceptable Solution	Lot 1	Lot 5
Existing Lot	30,000ha	1.21ha	3.329ha
Proposed Lot		1.803ha	2.742ha

The proposed layout is inconsistent with the recommended area for rural lots in the Planning Scheme, however, given the nature of the land, the shortfall is considered insignificant given the existing areas have historically been below the minimum size requirement. The utility of the lots will not be negatively impacted upon as a result of the boundary realignment.

Access arrangements will remain unchanged for the purpose of this proposed development. Each lot will also maintain individual connections to public and private infrastructure.



4.0 RELEVANT LEGISLATION

4.1 COMMONWEALTH LEGISLATION

The application is not subject to assessment against Commonwealth legislation. It is not anticipated that development of this land will trigger assessment against the *Environmental Protection and Biodiversity Conservation Act 1999* (EPBC), as it is not anticipated that the development will significantly impact upon a matter of national environmental significance.

4.2 THE PLANNING ACT 2016

The *Planning Act 2016* provides the framework for coordinating local, regional and state planning. Given the nature of the development, the application requires assessment against this legislation.

4.3 STATE ASSESSMENT AND REFERRALS

Consideration of the proposed development against Schedule 10 of the *Planning Regulation 2017* determined that the proposal does not trigger referral to the State Assessment and Referral Agency.

4.4 STATE PLANNING POLICY

In accordance with section 2.1 – State planning provisions of the Planning Scheme, the Planning Minister has identified the State Planning Policy (SPP) July 2017 is appropriately integrated in the Boulia Shire Planning Scheme. Hence, for the purposes of this development, we consider that assessment of the proposal against the provisions of the SPP is not required, and all relevant matters will be dealt with under the provisions of the planning scheme.

4.5 ASSESSMENT MANAGER AND PLANNING SCHEME

Boulia Shire Council is nominated as the Assessment Manager for the application. The applicable planning scheme is the Boulia Shire Planning Scheme 2020-2040.

4.6 PUBLIC NOTIFICATION

Under the provisions of the *Planning Act 2016*, the proposed development at this location is not subject to Public Notification.



5.0 THE PLANNING FRAMEWORK

The Planning Scheme seeks to achieve outcomes through the identification of a number of overall outcomes, performance outcomes and acceptable outcomes.

However, it should be noted that the Planning Scheme is performance based. That means that the acceptable solutions are to be read as offering one way of achieving compliance with a code but do not prohibit alternate solutions where the performance outcomes can be shown to be met.

Land identified within the Planning Scheme is categorised by a number of zones and precincts to guide development across the region. The Planning Scheme further identifies a range of overlays that may impact the land, these are governed by overlay codes.

5.1 LAND DESIGNATION

In accordance with the Planning Scheme, the site is included within the Rural zone and is identified as affected by the Flood map.

5.2 LEVEL OF ASSESSMENT, ASSESSMENT BENCHMARKS AND APPLICABLE CODES

The subject land is designated within the *Rural Zone*, and *Flood Map*. The relevant table of assessment within the Planning Scheme (Table 5.5.1) identifies Reconfiguring a Lot as assessable development and is code assessable.

The assessment table identifies that an application for Reconfiguring a Lot requires assessment the following codes:

- Rural zone code;
- Reconfiguring a lot code; and
- General development code.



6.0 BOULIA SHIRE PLANNING SCHEME 2020-2040

A complete assessment of the proposed boundary realignment against the applicable codes is discussed below.

6.1 ZONE CODE PROVISIONS

6.1.1 Rural Zone Code

The proposed development is nominated for assessment against the Rural zone code.

The purpose of the Rural zone code is to—

- (1) *Provide for rural uses and activities; and*
- (2) *Provide for other uses and activities that are compatible with:*
 - a. *Existing and future rural uses and activities; and*
 - b. *The character and environmental features of the zone; and*
- (3) *Maintain the capacity of land for rural uses and activities by protecting and managing significant natural resources and processes.*

The purpose of the zone will be achieved through the following overall outcomes—

- (1) *The establishment of a wide range of rural activities is facilitated, including cropping, intensive horticulture, intensive animal industry, animal husbandry and animal keeping and other compatible primary production uses.*
- (2) *Areas for broadscale primary production are conserved and lot fragmentation is avoided where possible.*
- (3) *Uses that have impacts such as noise or odour may be appropriate where land-use conflicts can be minimised.*
- (4) *Development is reflective of, and responsive to, the environmental constraints of the land.*
- (5) *Development embraces sustainable land-management practices and contributes to the amenity and landscape of the area.*
- (6) *Residential and other development is appropriate only where directly associated with the rural nature of the zone.*
- (7) *The establishment of outdoor recreation and small-scale tourism facilities in suitable locations is facilitated in a manner that does not significantly compromise the rural productivity of the land.*
- (8) *Natural features such as creeks, gullies, waterways and wetlands are retained, managed and enhanced where possible.*
- (9) *The viability of existing and future rural uses and activities is protected from the intrusion of incompatible uses.*
- (10) *Areas identified as having significant values for biological diversity, water catchment, ecological functioning and historical or cultural values (for example national parks) are protected from development.*
- (11) *Ecotourism or recreational activities are facilitated where a demonstrated need exists and such activities do not detrimentally affect the environmental and cultural values of the area.*

Response

The proposed development is consistent with the purpose and overall outcomes of the Rural zone code, specifically noting that there will be no changes to the existing uses established on the site.

The proposal provides a layout responsive to the land uses and existing built form. It also ensures lot sizes which continue to accommodate the existing uses whilst achieving separation distances to adjoining rural zoned land.

Given the scale and intent of the proposed development, a detailed assessment against the code is not warranted.



6.2 DEVELOPMENT CODES

6.2.1 Reconfiguring a Lot Code

The proposal is nominated for assessment against the Reconfiguring a lot code.

The purpose of the Reconfiguring a lot code is to—

- (1) *Facilitate the creation of lots, of a size and dimension, that allow the intended uses within zones and precincts to be achieved.*
- (2) *Ensure that future lots are resilient to the impacts of flood and bushfire.*
- (3) *Prevent, minimise or mitigate the adverse impacts of development on the cultural heritage, water quality and biodiversity values of an area.*
- (4) *Ensure that the reconfiguring of lots does not adversely impact on the Bouliia Shire's economy.*

Response

The proposal is consistent with the purpose and overall outcomes of the Reconfiguring a lot code, however will result in two lots of a size that is inconsistent with the minimum requirements for the rural zone.

This non-compliant aspect does not mean the proposal is in conflict. The development aligns with the performance outcomes of the code, as the design of the resultant lots are suitable for their intended use and are responsive to land constraints. The reconfiguration continues to provide lawful access to site and will not affect the ecological and physical functions of the site.

6.2.2 General Development Code

The proposal is nominated for assessment against the General development code.

The purpose of the General development code is to ensure that development in the local government area is located, designed and managed in a safe and efficient manner.

Response

No new buildings or structures are proposed as part of this development application which would otherwise conflict with the development code.

The application merely seeks to solve an encroachment and the boundary realignment is not anticipated to increase traffic volumes or result in a reduction of on-site car parking.

The proposed reconfiguration will not result in any air, light or noise pollution that would impact on surrounding sensitive land uses, the environment or streetscape.

Access arrangements will remain unchanged for the purpose of this proposed development. Each lot will also maintain individual connections to public and private infrastructure.

The site is identified within bushfire prone area as potential impact buffer on the SPP interactive mapping system. It is not anticipated the simple boundary realignment will increase the risk of bushfire to people or property.

The site is identified on the flood hazard map, however evacuation routes will remain unchanged, and the development does not comprise the storage of hazardous materials. The reconfiguration does not involve any earthworks or changes to the function of landforms and vegetation.

Given the above, the proposed reconfiguration is considered to comply with the performance outcomes and acceptable outcomes of the general development code.



7.0 CONCLUSION

This proposal details a development application to Boulia Shire Council seeking a Development Permit for a Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots), on land located on Goodwood Road, Boulia.

In summary, the proposed development is recommended for approval based on the following reasons:

- The proposal generally complies with the codes nominated by the Planning Scheme as being relevant to the assessment of a proposal of this nature. The shortfall in lot areas is insignificant and does not adversely impact upon the utility of the lots. Land uses have been established on the site in the past;
- The resultant lots are in character with the locality, ensuring amenity within the Rural Zone is maintained;
- The proposal rationalises the tenure to include the portion of the existing caravan park currently within Lot 5, into Lot 1;
- The proposal does not include any new land uses that would otherwise conflict with the Planning Scheme; and
- The proposal does not require any earthwork or built form that would impact on the environment.

Given the above facts and circumstances the proposal can be favourably considered and we recommend that Council **approve** the development subject to reasonable and relevant conditions.

APPENDIX A

Development Application Form 1 & Landowner's Consent

brazier moti



DA Form 1 – Development application details

Approved form (version 1.3 effective 28 September 2020) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot)**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) <i>(individual or company full name)</i>	Maryellen Boyd c/ - Brazier Motti
Contact name <i>(only applicable for companies)</i>	Emma Staines
Postal address <i>(P.O. Box or street address)</i>	595 Flinders Street
Suburb	Townsville
State	QLD
Postcode	4810
Country	Australia
Contact number	4772 1144
Email address <i>(non-mandatory)</i>	emma.staines@braziermotti.com.au
Mobile number <i>(non-mandatory)</i>	
Fax number <i>(non-mandatory)</i>	
Applicant's reference number(s) <i>(if applicable)</i>	43324-002-01

2) Owner's consent

2.1) Is written consent of the owner required for this development application?

- Yes – the written consent of the owner(s) is attached to this development application
 No – proceed to 3)

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2, and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see DA Forms Guide: Relevant plans.

3.1) Street address and lot on plan

- Street address **AND** lot on plan (all lots must be listed), **or**
 Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
			Goodwood Road	Boulia
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4829	1	SP118535	Boulia
b)	Unit No.	Street No.	Street Name and Type	Suburb
			Goodwood Road	Boulia
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4829	5	SP111278	Boulia

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row.

- Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

- Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

- Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application
 Not required

4) Identify any of the following that apply to the premises and provide any relevant details

- In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:

- On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

- In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

- On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:

<input type="checkbox"/> Listed on the Environmental Management Register (EMR) under the <i>Environmental Protection Act 1994</i>
EMR site identification: <input type="text"/>
<input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>
CLR site identification: <input type="text"/>

5) Are there any existing easements over the premises?
Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).

Yes – All easement locations, types and dimensions are included in plans submitted with this development application

No

PART 3 – DEVELOPMENT DETAILS

Section 1 – Aspects of development

6.1) Provide details about the first development aspect
a) What is the type of development? <i>(tick only one box)</i>
<input type="checkbox"/> Material change of use <input checked="" type="checkbox"/> Reconfiguring a lot <input type="checkbox"/> Operational work <input type="checkbox"/> Building work
b) What is the approval type? <i>(tick only one box)</i>
<input checked="" type="checkbox"/> Development permit <input type="checkbox"/> Preliminary approval <input type="checkbox"/> Preliminary approval that includes a variation approval
c) What is the level of assessment?
<input checked="" type="checkbox"/> Code assessment <input type="checkbox"/> Impact assessment <i>(requires public notification)</i>
d) Provide a brief description of the proposal <i>(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):</i>
Boundary realignment 2 lots into 2 lots
e) Relevant plans <i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms guide: Relevant plans.</i>
<input checked="" type="checkbox"/> Relevant plans of the proposed development are attached to the development application
6.2) Provide details about the second development aspect
a) What is the type of development? <i>(tick only one box)</i>
<input type="checkbox"/> Material change of use <input type="checkbox"/> Reconfiguring a lot <input type="checkbox"/> Operational work <input type="checkbox"/> Building work
b) What is the approval type? <i>(tick only one box)</i>
<input type="checkbox"/> Development permit <input type="checkbox"/> Preliminary approval <input type="checkbox"/> Preliminary approval that includes a variation approval
c) What is the level of assessment?
<input type="checkbox"/> Code assessment <input type="checkbox"/> Impact assessment <i>(requires public notification)</i>
d) Provide a brief description of the proposal <i>(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):</i>
e) Relevant plans <i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.</i>
<input type="checkbox"/> Relevant plans of the proposed development are attached to the development application
6.3) Additional aspects of development
<input type="checkbox"/> Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
<input checked="" type="checkbox"/> Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?	
Material change of use	<input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input checked="" type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input type="checkbox"/> Yes – complete <i>DA Form 2 – Building work details</i>

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use			
Provide a general description of the proposed use	Provide the planning scheme definition <i>(include each definition in a new row)</i>	Number of dwelling units <i>(if applicable)</i>	Gross floor area (m ²) <i>(if applicable)</i>

8.2) Does the proposed use involve the use of existing buildings on the premises?	
<input type="checkbox"/> Yes	
<input checked="" type="checkbox"/> No	

Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?	

9.2) What is the nature of the lot reconfiguration? <i>(tick all applicable boxes)</i>	
<input type="checkbox"/> Subdivision <i>(complete 10)</i>	<input type="checkbox"/> Dividing land into parts by agreement <i>(complete 11)</i>
<input checked="" type="checkbox"/> Boundary realignment <i>(complete 12)</i>	<input type="checkbox"/> Creating or changing an easement giving access to a lot from a constructed road <i>(complete 13)</i>

10) Subdivision				
10.1) For this development, how many lots are being created and what is the intended use of those lots:				
Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?	
<input type="checkbox"/> Yes – provide additional details below	
<input type="checkbox"/> No	
How many stages will the works include?	
What stage(s) will this development application apply to?	

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?				
Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment			
12.1) What are the current and proposed areas for each lot comprising the premises?			
Current lot		Proposed lot	
Lot on plan description	Area	Lot on plan description	Area
Lot 1 on SP118535	1.21ha	1	1.803ha
Lot 5 on SP111278	3.329ha	4	2.742ha
12.2) What is the reason for the boundary realignment?			
To consolidate the existing caravan park into one allotment			

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement? (attach schedule if there are more than two easements)				
Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?	
<input type="checkbox"/> Road work <input type="checkbox"/> Drainage work <input type="checkbox"/> Landscaping <input type="checkbox"/> Other – please specify:	<input type="checkbox"/> Stormwater <input type="checkbox"/> Earthworks <input type="checkbox"/> Signage <input type="checkbox"/> Water infrastructure <input type="checkbox"/> Sewage infrastructure <input type="checkbox"/> Clearing vegetation
14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)	
<input type="checkbox"/> Yes – specify number of new lots:	
<input type="checkbox"/> No	
14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)	
\$	

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application
Boulia Shire Council
16) Has the local government agreed to apply a superseded planning scheme for this development application?
<input type="checkbox"/> Yes – a copy of the decision notice is attached to this development application <input type="checkbox"/> The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached <input checked="" type="checkbox"/> No

PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements?

Note: A development application will require referral if prescribed by the Planning Regulation 2017.

- No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **Chief Executive of the Planning Act 2016:**

- Clearing native vegetation
- Contaminated land (*unexploded ordnance*)
- Environmentally relevant activities (ERA) (*only if the ERA has not been devolved to a local government*)
- Fisheries – aquaculture
- Fisheries – declared fish habitat area
- Fisheries – marine plants
- Fisheries – waterway barrier works
- Hazardous chemical facilities
- Heritage places – Queensland heritage place (*on or near a Queensland heritage place*)
- Infrastructure-related referrals – designated premises
- Infrastructure-related referrals – state transport infrastructure
- Infrastructure-related referrals – State transport corridor and future State transport corridor
- Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
- Infrastructure-related referrals – near a state-controlled road intersection
- Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
- Koala habitat in SEQ region – key resource areas
- Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
- Ports – Brisbane core port land – environmentally relevant activity (ERA)
- Ports – Brisbane core port land – tidal works or work in a coastal management district
- Ports – Brisbane core port land – hazardous chemical facility
- Ports – Brisbane core port land – taking or interfering with water
- Ports – Brisbane core port land – referable dams
- Ports – Brisbane core port land – fisheries
- Ports – Land within Port of Brisbane’s port limits (*below high-water mark*)
- SEQ development area
- SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
- SEQ regional landscape and rural production area or SEQ rural living area – community activity
- SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
- SEQ regional landscape and rural production area or SEQ rural living area – urban activity
- SEQ regional landscape and rural production area or SEQ rural living area – combined use
- Tidal works or works in a coastal management district
- Reconfiguring a lot in a coastal management district or for a canal
- Erosion prone area in a coastal management district
- Urban design
- Water-related development – taking or interfering with water
- Water-related development – removing quarry material (*from a watercourse or lake*)
- Water-related development – referable dams
- Water-related development – levees (*category 3 levees only*)
- Wetland protection area

Matters requiring referral to the **local government:**

- Airport land
- Environmentally relevant activities (ERA) (*only if the ERA has been devolved to local government*)

<input type="checkbox"/> Heritage places – Local heritage places
Matters requiring referral to the Chief Executive of the distribution entity or transmission entity: <input type="checkbox"/> Infrastructure-related referrals – Electricity infrastructure
Matters requiring referral to: <ul style="list-style-type: none"> • The Chief Executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual <input type="checkbox"/> Infrastructure-related referrals – Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council: <input type="checkbox"/> Ports – Brisbane core port land
Matters requiring referral to the Minister responsible for administering the Transport Infrastructure Act 1994: <input type="checkbox"/> Ports – Brisbane core port land (<i>where inconsistent with the Brisbane port LUP for transport reasons</i>) <input type="checkbox"/> Ports – Strategic port land
Matters requiring referral to the relevant port operator , if applicant is not port operator: <input type="checkbox"/> Ports – Land within Port of Brisbane’s port limits (<i>below high-water mark</i>)
Matters requiring referral to the Chief Executive of the relevant port authority: <input type="checkbox"/> Ports – Land within limits of another port (<i>below high-water mark</i>)
Matters requiring referral to the Gold Coast Waterways Authority: <input type="checkbox"/> Tidal works or work in a coastal management district (<i>in Gold Coast waters</i>)
Matters requiring referral to the Queensland Fire and Emergency Service: <input type="checkbox"/> Tidal works or work in a coastal management district (<i>involving a marina (more than six vessel berths)</i>)

18) Has any referral agency provided a referral response for this development application?		
<input type="checkbox"/> Yes – referral response(s) received and listed below are attached to this development application		
<input checked="" type="checkbox"/> No		
Referral requirement	Referral agency	Date of referral response
Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application (<i>if applicable</i>).		

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules
<input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this development application
<input type="checkbox"/> I do not agree to accept an information request for this development application
Note: <i>By not agreeing to accept an information request I, the applicant, acknowledge:</i>
<ul style="list-style-type: none"> • that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties • Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.
<i>Further advice about information requests is contained in the DA Forms Guide.</i>

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)			
<input type="checkbox"/> Yes – provide details below or include details in a schedule to this development application <input checked="" type="checkbox"/> No			
List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval <input type="checkbox"/> Development application			
<input type="checkbox"/> Approval <input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)		
<input type="checkbox"/> Yes – a copy of the receipted QLeave form is attached to this development application <input type="checkbox"/> No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid <input checked="" type="checkbox"/> Not applicable (e.g. building and construction work is less than \$150,000 excluding GST)		
Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?
<input type="checkbox"/> Yes – show cause or enforcement notice is attached <input checked="" type="checkbox"/> No

23) Further legislative requirements	
Environmentally relevant activities	
23.1) Is this development application also taken to be an application for an environmental authority for an Environmentally Relevant Activity (ERA) under section 115 of the <i>Environmental Protection Act 1994</i> ?	
<input type="checkbox"/> Yes – the required attachment (form ESR/2015/1791) for an application for an environmental authority accompanies this development application, and details are provided in the table below <input checked="" type="checkbox"/> No <i>Note: Application for an environmental authority can be found by searching "ESR/2015/1791" as a search term at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.</i>	
Proposed ERA number:	Proposed ERA threshold:
Proposed ERA name:	
<input type="checkbox"/> Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.	
Hazardous chemical facilities	
23.2) Is this development application for a hazardous chemical facility ?	
<input type="checkbox"/> Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application <input checked="" type="checkbox"/> No <i>Note: See www.business.qld.gov.au for further information about hazardous chemical notifications.</i>	

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation that the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

- Yes – this development application includes written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)
- No

Note: 1. Where a development application for operational work or material change of use requires a s22A determination and this is not included, the development application is prohibited development.
2. See <https://www.qld.gov.au/environment/land/vegetation/applying> for further information on how to obtain a s22A determination.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

- Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter
- No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala habitat in SEQ Region

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work which is assessable development under Schedule 10, Part 10 of the Planning Regulation 2017?

- Yes – the development application involves premises in the koala habitat area in the koala priority area
- Yes – the development application involves premises in the koala habitat area outside the koala priority area
- No

Note: If a koala habitat area determination has been obtained for this premises and is current over the land, it should be provided as part of this development application. See koala habitat area guidance materials at www.des.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with underground water through an artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the Water Act 2000**?

- Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the *Water Act 2000* may be required prior to commencing development
- No

Note: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au for further information.

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. If the development application involves:

- Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1
- Taking or interfering with water in a watercourse, lake or spring: complete DA Form 1 Template 2
- Taking overland flow water: complete DA Form 1 Template 3.

Waterway barrier works

23.7) Does this application involve **waterway barrier works**?

- Yes – the relevant template is completed and attached to this development application
- No

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. For a development application involving waterway barrier works, complete DA Form 1 Template 4.

Marine activities

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants**?

- Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*
- No

Note: See guidance materials at www.daf.qld.gov.au for further information.

Quarry materials from a watercourse or lake

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000*?

- Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development
 No

Note: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au and www.business.qld.gov.au for further information.

Quarry materials from land under tidal waters

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995*?

- Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development
 No

Note: Contact the Department of Environment and Science at www.des.qld.gov.au for further information.

Referable dams

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the *Water Supply Act*)?

- Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the *Water Supply Act* is attached to this development application
 No

Note: See guidance materials at www.dnrme.qld.gov.au for further information.

Tidal work or development within a coastal management district

23.12) Does this development application involve **tidal work or development in a coastal management district**?

- Yes – the following is included with this development application:
 Evidence the proposal meets the code for assessable development that is prescribed tidal work (*only required if application involves prescribed tidal work*)
 A certificate of title
 No

Note: See guidance materials at www.des.qld.gov.au for further information.

Queensland and local heritage places

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

- Yes – details of the heritage place are provided in the table below
 No

Note: See guidance materials at www.des.qld.gov.au for information requirements regarding development of Queensland heritage places.

Name of the heritage place:		Place ID:	
-----------------------------	--	-----------	--

Brothels

23.14) Does this development application involve a **material change of use for a brothel**?

- Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*
 No

Decision under section 62 of the Transport Infrastructure Act 1994

23.15) Does this development application involve new or changed access to a state-controlled road?

- Yes – this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)
 No

Walkable neighbourhoods assessment benchmarks under Schedule 12A of the Planning Regulation

23.16) Does this development application involve reconfiguring a lot into 2 or more lots in certain residential zones (except rural residential zones), where at least one road is created or extended?

- Yes – Schedule 12A is applicable to the development application and the assessment benchmarks contained in schedule 12A have been considered
 No

Note: See guidance materials at www.planning.dsdmip.qld.gov.au for further information.

PART 8 – CHECKLIST AND APPLICANT DECLARATION

24) Development application checklist

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17 Yes

Note: See the *Planning Regulation 2017* for referral requirements

If building work is associated with the proposed development, Parts 4 to 6 of [DA Form 2 – Building work details](#) have been completed and attached to this development application Yes Not applicable

Supporting information addressing any applicable assessment benchmarks is with the development application Yes
Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning Report Template](#).

Relevant plans of the development are attached to this development application Yes
Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21) Yes Not applicable

25) Applicant declaration

- By making this development application, I declare that all information in this development application is true and correct
 Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager’s and/or referral agency’s website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received: Reference number(s):

Notification of engagement of alternative assessment manager	
Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment			
<i>Note: For completion by assessment manager if applicable</i>			
Description of the work			
QLeave project number			
Amount paid (\$)		Date paid (dd/mm/yy)	
Date receipted form sighted by assessment manager			
Name of officer who sighted the form			

Individual owner's consent to the making of a development application under the *Planning Act 2016*

We, SCOTT STERLING BLACKET and MARYELLEN BOYD

as owner of the premises identified as follows:

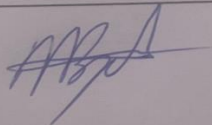
Lot 1 on SP118535; and
Lot 5 on SP111278

consent to the making of a development application under the *Planning Act 2016* by:

Brazier Motti Pty Ltd

on the premises described above, for:

Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots)



[signature of owner and

12-06-2023 . date signed]



[signature of owner and

12-06-2023 . date signed]

APPENDIX B

Current Title Search and Smart Map

brazier moti



Queensland Titles Registry Pty Ltd
ABN 23 648 568 101

Title Reference: 50275967	Search Date: 09/06/2023 11:53
Date Title Created: 04/08/1999	Request No: 44696306
Previous Title: 40020898	

ESTATE AND LAND

Estate in Fee Simple

LOT 5 SURVEY PLAN 111278
Local Government: BOULIA

REGISTERED OWNER

Dealing No: 719003703 21/09/2018

SCOTT STERLING BLACKET
MARYELLEN BOYD

JOINT TENANTS

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 40020898 (Lot 5 on SP 111278)
2. MORTGAGE No 719003704 21/09/2018 at 11:44
WESTPAC BANKING CORPORATION A.C.N. 007 457 141

ADMINISTRATIVE ADVICES

NIL

UNREGISTERED DEALINGS

NIL

Caution - Charges do not necessarily appear in order of priority

** End of Current Title Search **

Queensland Titles Registry Pty Ltd
ABN 23 648 568 101

Title Reference: 50275968

Search Date: 09/06/2023 11:51

Date Title Created: 04/08/1999

Request No: 44696226

Previous Title: 40020897

ESTATE AND LAND

Estate in Fee Simple

LOT 1 SURVEY PLAN 118535
Local Government: BOULIA

REGISTERED OWNER

Dealing No: 721486182 17/02/2022

SCOTT STERLING BLACKET
MARYELLEN BOYD

JOINT TENANTS

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 40020897 (Lot 1 on SP 118535)
2. MORTGAGE No 721486183 17/02/2022 at 12:17
WESTPAC BANKING CORPORATION A.C.N. 007 457 141

ADMINISTRATIVE ADVICES

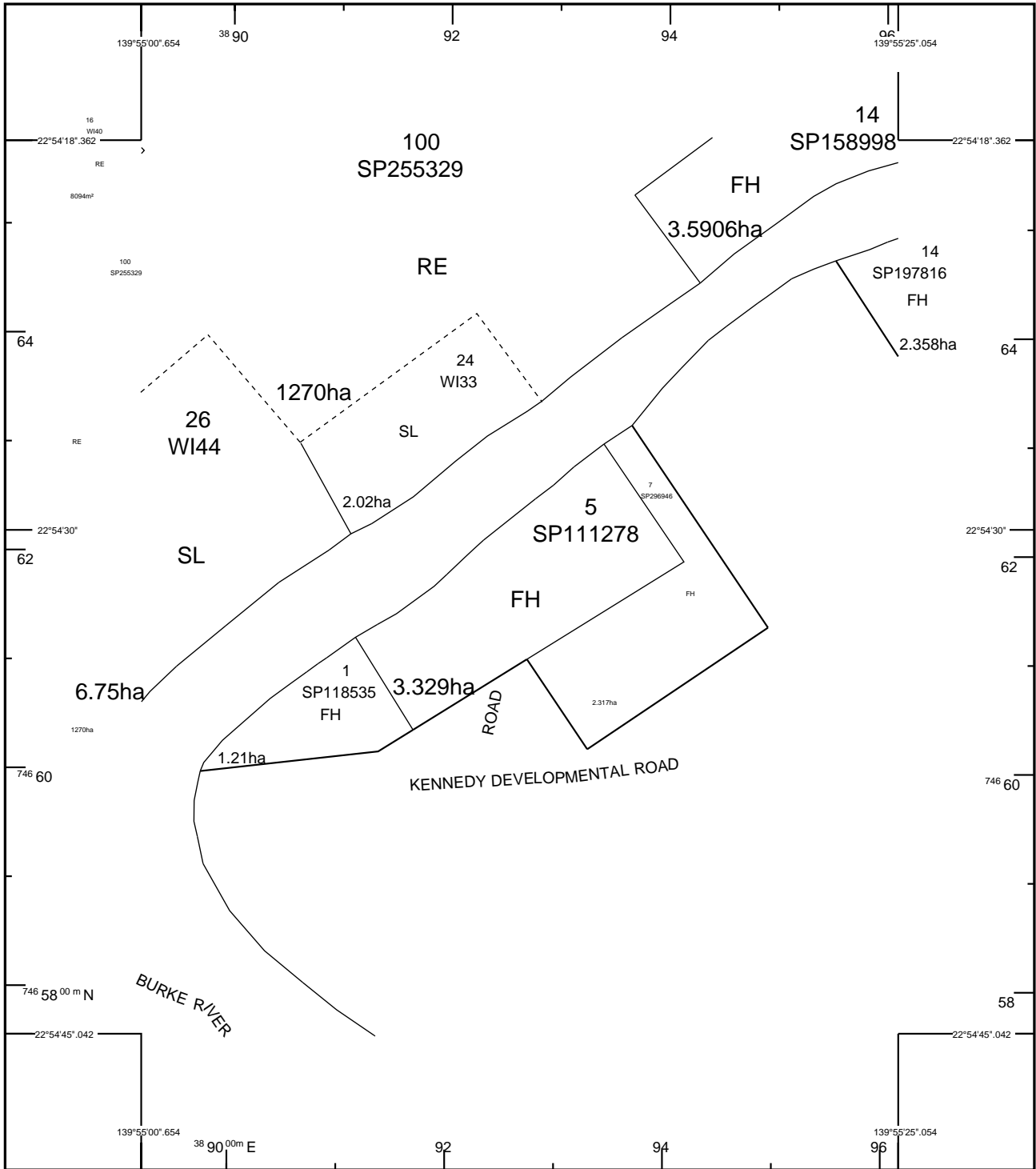
NIL

UNREGISTERED DEALINGS

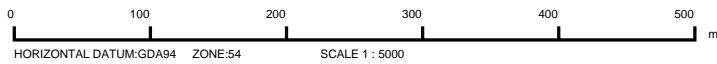
NIL

Caution - Charges do not necessarily appear in order of priority

** End of Current Title Search **



STANDARD MAP NUMBER
6852-22424



SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	Lot/Plan	5/SP111278
	Area/Volume	3.329ha
	Tenure	FREEHOLD
	Local Government	BOULIA SHIRE
	Locality	BOULIA
	Segment/Parcel	63/25

CLIENT SERVICE STANDARDS

PRINTED 12/06/2023

DCDB 09/06/2023

Users of the information recorded in this document (the Information) accept all responsibility and risk associated with the use of the Information and should seek independent professional advice in relation to dealings with property.

Despite Department of Resources best efforts, RESOURCES makes no representations or warranties in relation to the Information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to that arising from negligence) in connection with any use of or reliance on the Information

For further information on SmartMap products visit
<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>



Queensland Government
(c) The State of Queensland,
(Department of Resources) 2023.



APPENDIX C

Proposed Boundary Realignment Plan prepared by Brazier Motti Pty Ltd

brazier motti



SURVEY PLAN

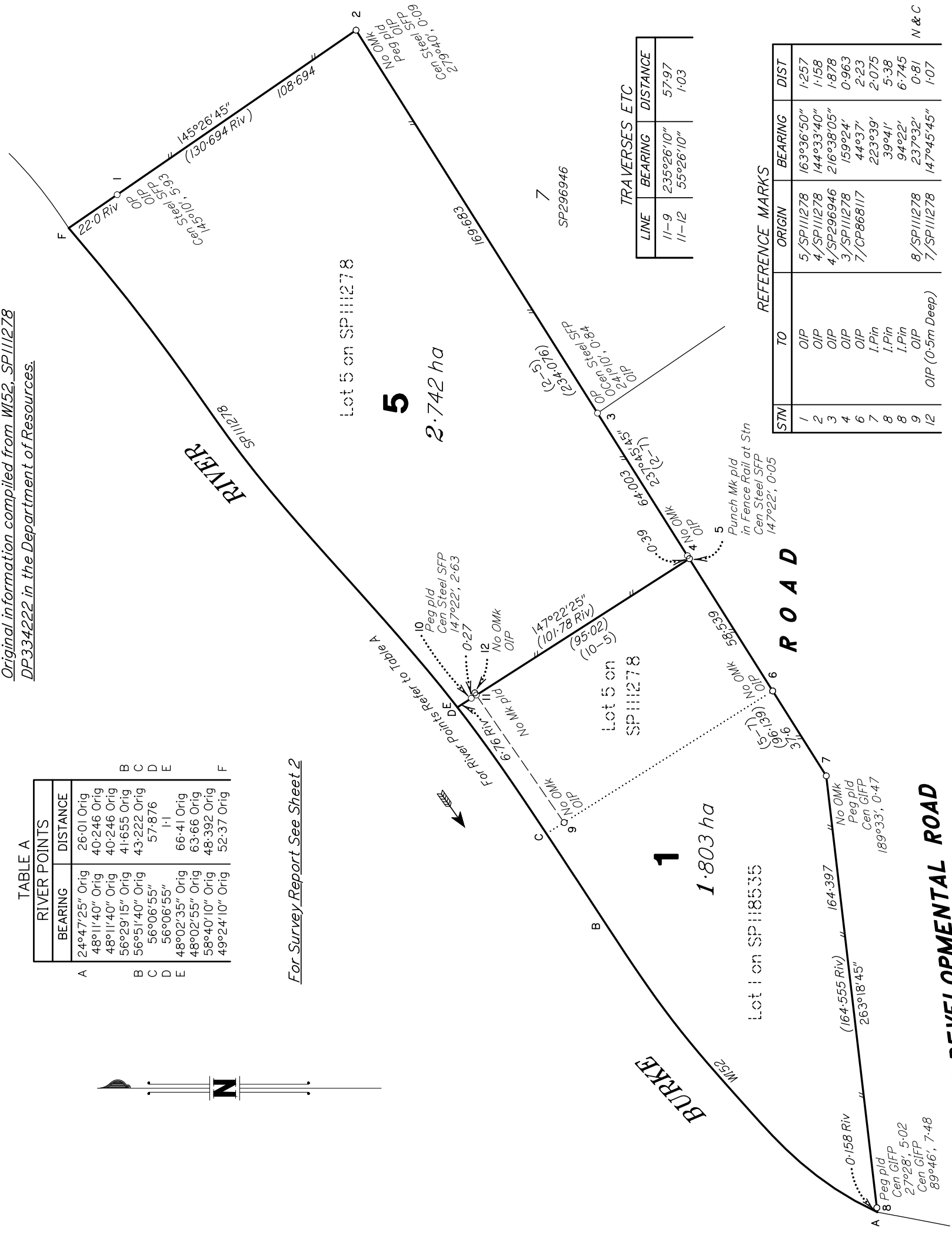
Original information compiled from *W152, SP111278*
DP334222 in the Department of Resources.

TABLE A

RIVER POINTS	
BEARING	DISTANCE
A	24°47'25" Orig
B	48°11'40" Orig
C	48°11'40" Orig
D	56°29'15" Orig
E	56°51'40" Orig
F	56°06'55" Orig
	57.876
	1.1
	66.41 Orig
	63.66 Orig
	48.392 Orig
	52.37 Orig



For Survey Report See Sheet 2



TRAVERSES ETC

LINE	BEARING	DISTANCE
11-9	235°26'10"	57.97
11-12	55°26'10"	1.03

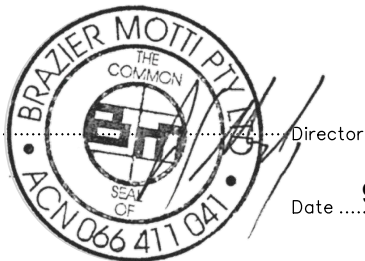
REFERENCE MARKS

STN	TO	ORIGIN	BEARING	DIST
1	OIP	5/SP111278	163°36'50"	1.257
2	OIP	4/SP111278	144°33'40"	1.158
3	OIP	4/SP296946	216°38'05"	1.878
4	OIP	3/SP111278	159°24'	0.963
6	OIP	7/CP868117	44°37'	2.23
7	I.Pin		223°39'	2.075
8	I.Pin		39°41'	5.38
8	I.Pin		94°22'	6.745
9	OIP	8/SP111278	237°32'	0.81
12	OIP (0.5m Deep)	7/SP111278	147°45'45"	1.07

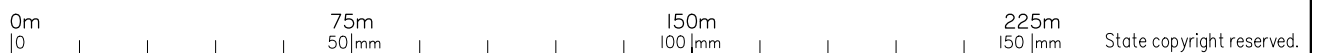
PERMANENT MARKS

PM	ORIGIN	BEARING	DIST	NO	TYPE
7-OPM	4/CP868117	256°34'10"	163.41	110932	S.Pkt

BRAZIER MOTTI PTY LTD (ACN 066 411 041) hereby certify that the land comprised in this plan was surveyed by the corporation, by Julie Rachael WILMANS, Registered Surveyor, for whose work the corporation accepts responsibility, under the supervision of Peter John MURPHY, Cadastral Surveyor, and that the plan is accurate, that the said survey was performed in accordance with the Survey and Mapping Infrastructure Act 2003 and Surveyors Act 2003 and associated Regulations and Standards and that the said survey was completed on 5th May, 2023.



Date **9-06-23**



Plan of Lots 1 & 5

Cancelling Lot 5 on SP111278 and Lot 1 on SP118535

LOCAL GOVERNMENT: **BOULIA SHIRE COUNCIL**

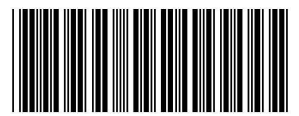
LOCALITY: **BOULIA**

Meridian: **MGA (Zone 54) vide SP111278**

Survey Records: **No**

Scale: **1:1500**

Format: **STANDARD**



SP340682

WARNING : Folded or Mutilated Plans will not be accepted.
Plans may be rolled.
Information may not be placed in the outer margins.

(Dealing No.)

4. Lodged by

(Include address, phone number, email, reference, and Lodger Code)

i. Existing		Created		
Title Reference	Description	New Lots	Road	Secondary Interests
50275968	Lot 1 on SP118535	1	==	==
50275967	Lot 5 on SP111278	1 & 5	==	==

MORTGAGE ALLOCATIONS

Mortgage	Lots Fully Encumbered	Lots Partially Encumbered
721486183	—	1
719003704	5	1

Survey Report.

Plans used - W152, SP111278, DP334222 & SP296946.

Datum for this plan is MGA (Zone 54) vide SP111278. Subtract 0°00'55" from the bearings on SP296946 to rotate them to the meridian of this plan. Add 3°33'45" to bearings on W152 to rotate them to the meridian of this plan.

Corners at Stns 1 & 2 were reinstated using the OIP's off these Stn's.
Line 2-7 was reinstated from OIPs at Stns 3, 4, & 6, noting agreement with SP296946.
Corner at Stn 7 was fixed using deed distance along the line from Stn 6.
Line 7-8 was fixed using deed angle, noting agreement with original marks on line 2-7

First New Plan Of Survey under Section 108 of the SMIA.

The creek boundaries in Lots 1 and 5 have been compiled from W152 and SP111278 respectively. Measurements taken at sufficient accessible locations on the river bank between stations A and E confirm that the surveyed location is the high bank of the Burke River, and it is located, to the greatest practicable extent, in the original surveyed location. The feature satisfies the location criteria in s. 100 of the SMIA in that it is a stable feature (as evidenced by the large trees located along the bank) and is not in the bed of the watercourse.

The new boundary between lots 1 and 5 was intersected with the original dimensions derived from the River Points Table from DP334222. The relevant section of the river was surveyed either side of the intersection (River Points C - E) and found to coincide with the high bank feature.

Lots	Orig
5	Lot 5 on SP111278
1	Lot 1 on SP118535 & Lot 5 on SP111278

2. Orig Grant Allocation :

3. References :

Dept File :
Local Govt :
Surveyor : 43324/002-01 - 43324_002A.dwg - SLR - 05/23 - v0

5. Passed & Endorsed :

By : BRAZIER MOTTI PTY LTD
Date : **9-06-23**
Signed : 
Designation : Liaison Officer

6. Building Format Plans only.

I certify that :
* As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road;
* Part of the building shown on this plan encroaches onto adjoining * lots and road
.....
Cadastral Surveyor/Director * Date
*delete words not required

7. Lodgement Fees :

Survey Deposit \$
Lodgement \$
.....New Titles \$
Photocopy \$
Postage \$
TOTAL \$

8. Insert Plan Number **SP340682**



REPORT PREPARED FOR BOULIA SHIRE COUNCIL

Application Number:	DA2023/01
Applicant:	M Boyd
Real Property Address:	Lot 1 SP118535 & Lot 5 SP111278
Common Property Address:	Goodwood Road, Boulia
Area of Site:	45,390m ² total (12,100m ² & 33,290m ²)
Planning Scheme:	Boulia Shire Planning Scheme 2020-2040
Planning Scheme Zone:	Rural Zone
Planning Scheme Overlays:	Boulia 1% Annual Exceedance Probability Flood Event
Existing Development:	Boulia Caravan Park
Existing Approvals:	Not Applicable
Approval Sought:	Development Permit for Reconfiguring a Lot – Boundary Realignment (2 lots into 2 lots)
Level of Assessment:	Code Assessable
Referral Agency:	Not Applicable
Priority Infrastructure Area:	No

PROPOSAL

The proposal is for a Reconfiguration of a Lot – Boundary Realignment (2 lots into 2 lots) for Lot 1 SP118535 and Lot 5 SP111278. The purpose of the realignment is to ensure that the portion of the established caravan park within Lot 5 is contained wholly within Lot 1. The new boundary location will align with the established fence and tree line.

BOULIA SHIRE PLANNING SCHEME 2020-2040

The following codes are applicable to this application: -

Rural Zone Code
General Development Code
Reconfiguring a Lot Code

An assessment has been made against the requirements of the abovementioned codes, and the proposed development generally complies with the relevant Performance outcomes and Acceptable outcomes.

Based on a performance assessment of the above-mentioned code, it is determined that the proposal is acceptable and generally complies with the relevant Performance outcomes, and sufficient justification has been provided.

INFRASTRUCTURE CHARGES

The proposal is for Boundary Realignment and does not result in the creation of any new lots. Therefore, the application does not result in additional infrastructure charges.

CONCLUSION

The proposed development is generally in accordance with the purpose of the *Rural Zone Code*, *General Development Code* and the *Reconfiguring of a Lot Code*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. Therefore, The proposal is recommended for approval per the approved plans and subject to the conditions outlined in the recommendation.

STATEMENT OF REASONS

Description of the development	The proposed development is for Reconfiguring a Lot – Boundary Realignment (2 lots into 2 lots)
Reasons for Decision	<p>a) The proposed use does not compromise the strategic framework in the <i>Bouliia Shire Planning Scheme 2020-2040</i>.</p> <p>b) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity;</p> <p>c) The proposed development does not compromise the relevant State Planning Policy; and</p> <p>d) The application should be approved because the application follows all aspects of the assessment benchmarks.</p>
Assessment Benchmarks	<p>The proposed development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Rural Zone Code • General Development Code • Reconfiguring a Lot Code
Compliance with assessment benchmarks	The development was assessed against all the assessment benchmarks listed above and complies with all of these.
Matters prescribed by regulation	<p>I) The <i>State Planning Policy – Part E</i>;</p> <p>II) The <i>Bouliia Shire Planning Scheme 2020-2040</i>; and</p>

	III) The common material, being the material submitted with the application.
--	--

RECOMMENDATION A

That in relation to the application for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 lots into 2 lots), made by M Boyd, on Lot 1 SP118535 and Lot 5 SP111278, located on Goodwood Road, Boulia, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and their employee, agent, contractor, or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed:
 - 1.3.1 to Council’s satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the issue of the Survey Plan Approval Certificate, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the issue of the Survey Plan Approval Certificate, unless otherwise stated.
- 1.5 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.6 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised, and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Drawing/report title	Prepared by	Date	Reference number	Revision
Plan of Lots 1 & 5	Brazier Motti Pty Ltd	09/06/2023	SP340682	-

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the issue of the Survey Plan Approval Certificate.

3.0 WATER WORKS

- 3.1 All water works must be designed and constructed in accordance with the *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008* and *Plumbing and Drainage Act 2002*.
- 3.2 All lots within the development must be connected to Council's water network.

4.0 ELECTRICITY

- 4.1 Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider.
- 4.2 A certificate of electricity supply from the relevant service provider must be provided to Council, prior to the issue of the Survey Plan approval Certificate.

5.0 SITE WORKS

- 5.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

6.0 ASSET MANAGEMENT

- 6.1 Any alteration necessary to electricity, telephone, water mains, sewerage, mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 6.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway, that occurs while any works are being carried out in association with this development approval must be repaired at full cost of the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website: www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. Capricorn Municipal Development Guidelines

The Capricorn Municipal Development Guidelines can be access on the following website: www.cmdg.com.au

RECOMMENDATION B

That in relation to the application for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 lots into 2 lots), made by M Boyd, on Lot 1 SP118535 and Lot 5 SP111278, located on Goodwood Road, Boulia, Council resolves not to issue an Infrastructure Charges Notice as discussed above.

Prepared by: Gideon Town Planning

Date: 11 July 2023

SURVEY PLAN

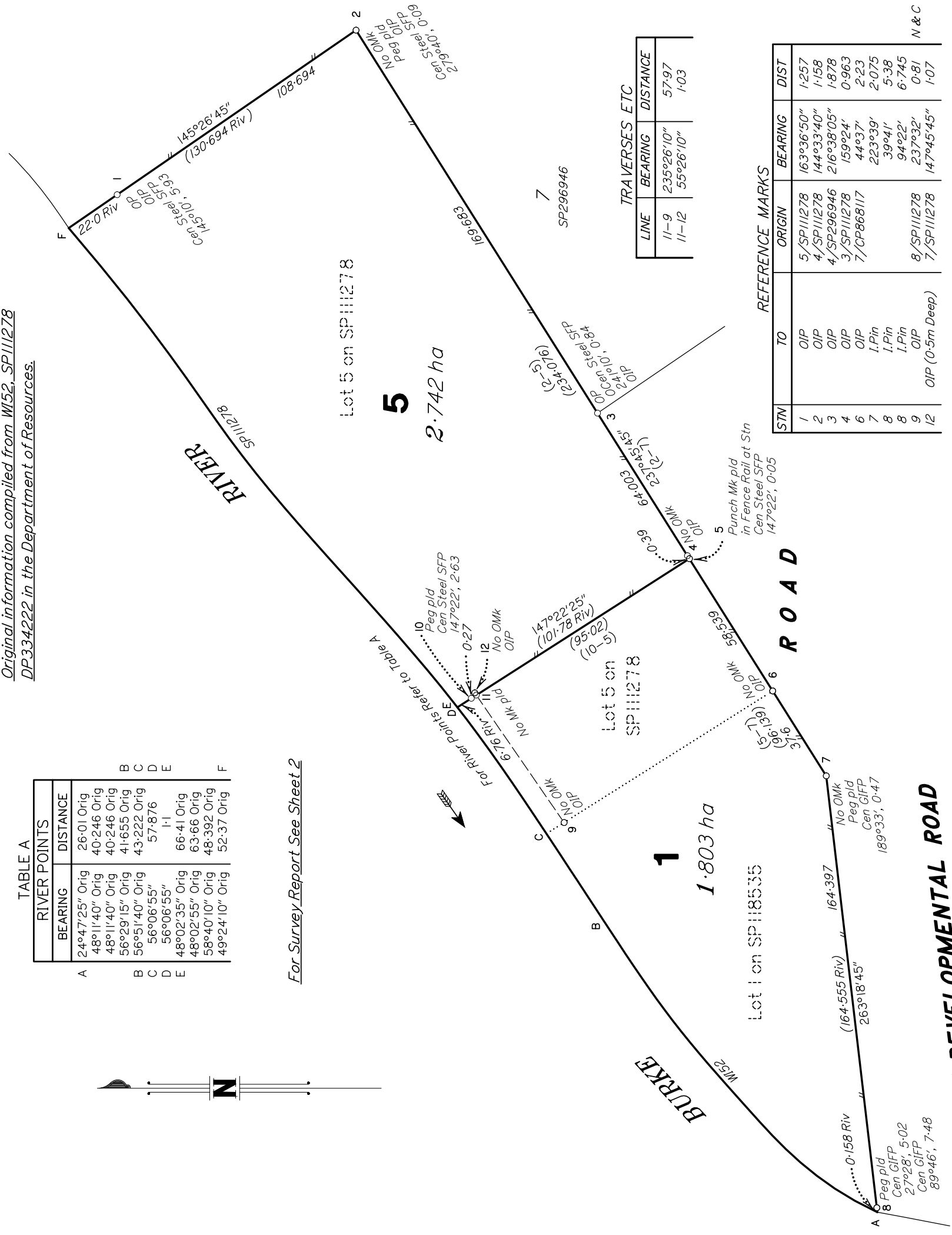
Original information compiled from *W152, SP111278*
DP334222 in the Department of Resources.

TABLE A

RIVER POINTS	
BEARING	DISTANCE
A	24°47'25" Orig
B	48°11'40" Orig
C	48°11'40" Orig
D	56°29'15" Orig
E	56°51'40" Orig
F	56°06'55" Orig
	57.876
	1.1
	66.41 Orig
	63.66 Orig
	48.392 Orig
	52.37 Orig



For Survey Report See Sheet 2



TRAVERSES ETC

LINE	BEARING	DISTANCE
11-9	235°26'10"	57.97
11-12	55°26'10"	1.03

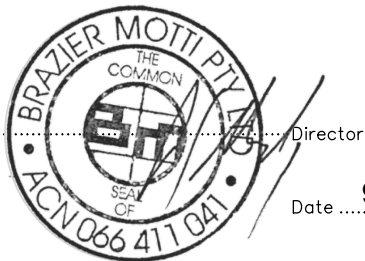
REFERENCE MARKS

STN	TO	ORIGIN	BEARING	DIST
1	OIP	5/SP111278	163°36'50"	1.257
2	OIP	4/SP111278	144°33'40"	1.158
3	OIP	4/SP296946	216°38'05"	1.878
4	OIP	3/SP111278	159°24'	0.963
5	OIP	7/CP868117	44°37'	2.23
6	I.Pin		223°39'	2.075
7	I.Pin		39°41'	5.38
8	I.Pin		94°22'	6.745
9	OIP	8/SP111278	237°32'	0.81
12	OIP (0.5m Deep)	7/SP111278	147°45'45"	1.07

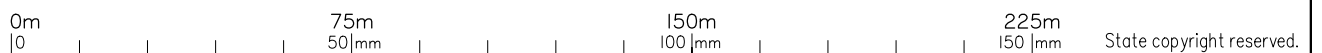
PERMANENT MARKS

PM	ORIGIN	BEARING	DIST	NO	TYPE
7-OPM	4/CP868117	256°34'10"	163.41	110932	S.Pkt

BRAZIER MOTTI PTY LTD (ACN 066 411 041) hereby certify that the land comprised in this plan was surveyed by the corporation, by Julie Rachael WILMANS, Registered Surveyor, for whose work the corporation accepts responsibility, under the supervision of Peter John MURPHY, Cadastral Surveyor, and that the plan is accurate, that the said survey was performed in accordance with the Survey and Mapping Infrastructure Act 2003 and Surveyors Act 2003 and associated Regulations and Standards and that the said survey was completed on 5th May, 2023.



Date **9-06-23**



Plan of Lots 1 & 5

Cancelling Lot 5 on SP111278 and Lot 1 on SP118535

LOCAL GOVERNMENT: **BOULIA SHIRE COUNCIL**

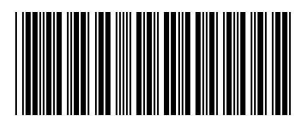
LOCALITY: **BOULIA**

Meridian: **MGA (Zone 54) vide SP111278**

Survey Records: **No**

Scale: **1:1500**

Format: **STANDARD**



SP340682

TITLE:	Annual Re-Valuation 2023-2024	DOC REF: 11.2.7
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance
5.5: Advocacy

5.5.2: To have Councillor representation and advocacy for the shire

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To respond by the 14th July 2023 the request for an annual valuation to be completed by the Valuer General. In line with the requirements of the Act, they seek our local government's opinion on whether a valuation of our local government should be undertaken to be effective on 30 June 2024.

CONTENT:

The Land Valuation Act 2010 (the Act) requires the Valuer-General to undertake an annual statutory valuation of all rateable land in Queensland except in unusual circumstances or after consideration of:

- a market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales on the value of land since the last annual valuation; and
- the results of consultation with the local government for the area, and appropriate local and industry groups.

Under the Act, annual valuations are required to be issued prior to 31 March in the year the Valuation is to take effect.

CONSULTATION:

- Discussed at the council meeting held on 23rd June 2023

GOVERNANCE IMPLICATIONS:

- Nil

RECOMMENDATION:

That a letter of response be returned to advise the Valuer General of council's recommendation regarding valuation for the 2023-2024 period to be effective 30th June 2024.

ATTACHMENTS:

1. BOULIA SHIRE [11.2.7.1 - 1 page]
2. Annual valuation response 2023-2024 (002) [11.2.7.2 - 1 page]

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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Department of **Resources**

6 June 2023

Ms Lynn Moore
Chief Executive Officer
Boulia Shire Council
Cnr Herbert & Burke Streets
Boulia QLD 4829

By email: ceo@boulia.qld.gov.au;

Dear Ms Moore

Consideration for the annual valuation program effective 30 June 2024

I would like to introduce myself; my name is Laura Dietrich, I am the Valuer-General, Department of Resources. I have more than 25 years valuation experience across the public and the private sector. I have lived and worked in regional Queensland including Mackay, Roma, Emerald, and Maryborough and South-East Queensland.

I am seeking your views in relation to the revaluation of your local government area as part of the 2024 revaluation program that will take effect on 30 June 2024.

The *Land Valuation Act 2010* requires that the Valuer-General undertakes an annual valuation of rateable land, but they may decide not to do so in a local government area after considering:

- a market survey report for the local government area that reviews the sales of land and the probable impact of those sales on the value of land since the last annual valuation
- the results of consultation with the local government for the area and appropriate local and industry groups.

The State Valuation Service (SVS) is currently considering a range of factors, including the timing of the last valuation and market movements. The SVS will continue to monitor the property market.

Consistent with the Act, please advise me of your support or otherwise for a revaluation in 2024. You may also wish to provide me with any additional information relevant for consideration. Please provide your response to me **by Friday, 14 July 2023** by email at valuer-general@resources.qld.gov.au. The results of this consultation will be used to inform my final decision about the 2024 revaluation program.

If you have any further enquiries regarding the revaluation program, please contact Brett Bowen, Area Manager, State Valuation Service on telephone (07) 4222 5500 or email Brett.Bowen@resources.qld.gov.au.

Yours sincerely

Laura Dietrich
Valuer-General
Department of Resources

1 William Street, Brisbane Qld 4000
PO Box 15216, City East Qld 4002
www.resources.qld.gov.au
ABN 59 020 847 551



BOULIA SHIRE COUNCIL

18 Herbert Street
Boulia Qld 4829

Phone 07 4746 3188
Email: admin@boulia.qld.gov.au

Friday, 14 July 2023

Your Ref: Ltr 6/6/2023
Our Ref: 64599

Laura Dietrich
Valuer-General, Department of Resources
PO Box 15216,
City East Qld 4002
Via email: laura.dietrich@resources.qld.gov.au; valuer-general@resources.qld.gov.au

Dear Ms Dietrich

Consideration for the annual valuation program effective 30 June 2024

We would like to submit our views in relation to the revaluation of our local government area as part of the 2024 revaluation program that will take effect on 30 June 2024.

The *Land Valuation Act 2010* requires that the Valuer-General undertakes an annual valuation of rateable land, but they may decide not to do so in a local government area after considering:

- a market survey report for the local government area that reviews the sales of land and the probable impact of those sales on the value of land since the last annual valuation
- the results of consultation with the local government for the area and appropriate local and industry groups.

As the State Valuation Service (SVS) is currently considering a range of factors, including the timing of the last valuation and market movements. The SVS will continue to monitor the property market.

In line with previous indications advised to property owners the current value of the market value of cattle was also a consideration in past valuations. If this is correct, can you advise if this will be taken into consideration during this valuation.

Consistent with the Act, we support the fair revaluation of the land in Boulia Shire for 2024.

Yours sincerely



Ms Lynn Moore
Chief Executive Officer
Boulia Shire Council

TITLE:	CWA – Pensioner Cottage: Review of MOU	DOC REF: 11.2.8
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

1.1.2: Liaise and work with community groups and organisations in attracting funding and/or providing support where appropriate

1.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 1: A strong supportive community environment

1.3: Bouliia Shire to have active inclusive communities

1.3.2: Recognise the outstanding work done by volunteers by partnering with relevant groups to support volunteering services within the shire

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**.

PURPOSE:

To consider the request to extend the Memorandum of Understanding (MOU) for the Country Women’s Association (CWA) to continue the use of the Pensioner Cottage.

CONTENT:

The current MOU between Bouliia Shire Council and the CWA for the use of the Pensioner’s Cottage has expired and this report seeks Council’s approval to continue the use of the Pensioner Cottage as a base for the branch of the Bouliia CWA and to waive the monthly fee. The reviewed MOU is attached for Council’s reference.

Council is endeavouring to make use of all Council buildings within the shire and the Pensioner Cottage is one which was vacant previously and now has been actively used by this group since 2016. It is a very small building of which the greater part of the area is suitable as a meeting place for a very small group. The location on the main thoroughfare to Mt Isa is an excellent position which provides high visibility to the general public which decreases the potential for vandalism.

What periods the building would be open for the public?

The building will be open for members and visitors of the CWA Bouliia with control being in the hands of the President or other authorised person during meetings and other mandated times such as training or classes.

How does this benefit Bouliia?

The Bouliia branch of the CWA have been in existence for over 30 years. The group actively supports community members and holds an annual Spring Fair event which raises money for worthy organisations. This building supports the volunteers and by having a permanent place the CWA group will be able to offer support to the residents of Bouliia Shire in good times and in bad and continue fundraising activities.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS:

Basic maintenance as per other Council buildings.

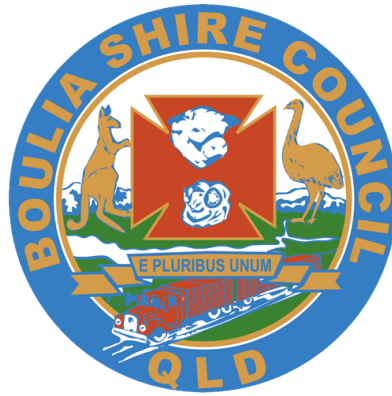
RECOMMENDATION:

1. That the Council continue to support the good work done by the Country Women's Association by waiving the \$410 per month rental fee.
2. That Council endorse the Memorandum of Understanding between the Country Women's Association and Bouliia Shire Council for a term of 3 years and advise the Country Women's Association President, Mrs Ann Britton.

ATTACHMENTS:

1. CWA BSC Pensioner Cottage MOU 2023 2026 [11.2.8.1 - 6 pages]

Chief Executive Officer	Ms Lynn Moore
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Memorandum of Understanding

Between

Boulia Shire Council

And

CWA - Boulia branch

61 Hamilton ST, BOULIA
'THE PENSIONER COTTAGE'

THIS MEMORANDUM OF UNDERSTANDING is made:

BETWEEN: BOULIA SHIRE COUNCIL

Herbert St, BOULIA, QLD

AND: The Boulia Branch of the CWA,

C/o The President, Mrs Ann Britton,
PO Box 3, BOULIA QLD 4829

BACKGROUND

Council is endeavouring to make use of all Council buildings within the shire and the Pensioner Cottage is one which has been used by the Boulia Branch of the CWA for several years now as it is unsuitable for permanent rental. It is a very small building of which the greater part of the area would be suitable as a meeting place for a small group. The location on the main thoroughfare to Mt Isa is an excellent position which provides high visibility to the general public which decreases the potential for vandalism.

PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to recognise Council's commitment to the public and to clarify the relationship between Boulia Shire Council and the Boulia Branch of the CWA in respect to the operation and management of the building known as the 'Pensioner Cottage' located in 61 Hamilton Street, Boulia. The MOU will identify the roles and responsibilities of each party to this agreement.

This MOU is not intended to be a legally binding document.

OBJECTIVES

1. To provide an operational framework for the use of the 'Pensioner Cottage' building.
2. To support the excellent networking ability and local engagement of Boulia Shire residents which is provided by of this volunteer organisation within the community.

DEFINITIONS

"Occupier" means CWA – Boulia Branch.

"the group" means CWA – Boulia Branch.

"Council" means Boulia Shire Council.

"Building" means the 'Pensioner Cottage' at 61 Hamilton Street, Boulia.

"Chief Executive Officer" means the Chief Executive Officer of Boulia Shire Council.

1. BUILDING ACCESS

- 1.1. The Occupier shall have reasonable access to the building located on land described as the "Pensioner Cottage".
- 1.2. The Occupier shall allow Council access to the building subject to prior notification.

2. INSURANCE

As a condition of operation the Occupier must provide the Council with:

- 2.1 A copy of the current certificate of public liability insurance shall be forwarded to Council on an annual basis with the level of cover being \$20 million.
- 2.2 The group will be responsible for insurance for any contents.
- 2.3 Council will maintain building insurance but will not include contents cover.

3. MAINTENANCE

The Council will be responsible for the cost of reasonable general maintenance of the premises including but limited to the following:

- 3.1.1 Structural maintenance of the building;
- 3.1.2 Leaking taps, cisterns etc.;
- 3.1.3 Services and associated fittings, e.g. electrical and plumbing (corroded/damaged pipes);
- 3.1.4 Doors and windows – handles, locks, hinges etc;

Report any maintenance required to the building in accordance to items 3.1.1 to 3.1.4 immediately to the Council office.

3.2 CLEANING

- 3.2.1 The Occupier must, at the Occupiers expense maintain the building in a presentable manner conducive to the purpose of the building.
- 3.2.2 The Council will be responsible to consider all other maintenance requests such as fitting and fixture repair and replacement, e.g. hot water systems etc. and are to be submitted in writing to the Chief Executive Officer as soon as practical.

4. HOURS OF OPERATION

The hours of operation are to be determined by the Boulia Branch of CWA and are to be such so as to not disrupt the quiet enjoyment of other residents in the vicinity of the 'Pensioner Cottage'.

5. AGREED USE AND OPERATION

The agreed use of the building is primarily associated with regular meetings of the group and any activities of a social nature which the group would ordinarily mandate.

The use and allocation of keys for access will rest solely with the President or authorised person who is a member of the CWA-Boulia Branch. Duplicate keys may be held at the Council office if required.

The building may be used to store equipment and supplies of craft material with the provision that materials held do not increase the risk of fire or explosion within the area.

The building is not to be used as temporary accommodation.

6. SECURITY & FIRE SAFETY

- 6.1 The Occupier will ensure that the building is securely locked when unattended to prevent unauthorised access.
- 6.2 The Occupier will provide sufficient fire safety equipment i.e. extinguishers, blankets and hoses to meet regulations and ensure that regular maintenance checks on equipment are completed by a qualified contractor.
- 6.3 The Occupier will develop and display a suitable evacuation plan for the building. The evacuation plan must be displayed in a prominent position for all staff and patrons to see if required.
- 6.4 The Occupier will ensure all members and visitors are familiar with the fire evacuation plan and maintain all fire exits free of obstruction.

7. FINANCIAL MANAGEMENT

- 7.1 All funds derived from the operation of the group shall remain the property of the Boulia CWA.
- 7.2 The occupier shall be responsible for all licence fees required to maintain the operations of the group.

8. ELECTRICITY

- 8.1 The Occupier is responsible for the connection and payment of accounts for electricity to the premises for the purpose of carrying on the group's activities.

9. TELEPHONE

- 9.1 The occupier will be responsible for connection and charges associated with any telephone service.

10. ACTIVITIES

- 10.1 The Occupier will be responsible for all costs associated with any promotion and/or advertising of the business Boulia CWA.
- 10.2 Alterations to or additions to the building or land associated with the building which change the use of the land or buildings must have prior approval from the Council.

11. CONTACTS

- 11.1 The Occupier shall provide Council with the names, address, telephone contact number and email address of an alternate representative. The contact at the commencement of this MOU shall be who shall be the initial point of contact for any subsequent matters in relation to the operation:

Name: Mrs Ann Britton, CWA President
Address: PO Box 3, BOULIA
Phone: 0428 281 423
Email: qcwabouliabranchnp@gmail.com

- 11.2 The Council shall provide the Occupier with the name, telephone number and email address of the officer who shall be the initial point of contact for any matters in relation to the building.

The Council contact at the commencement of this MOU shall be:

Name: Chief Executive Officer
Phone 4746 2111
Mobile: 0429 463 188
Email: ceo@boulia.qld.gov.au

12. IMPLEMENTATION

- 12.1 The MOU can only be amended with the agreement of both parties.
- 12.2 The parties undertake to formally review this agreement no later than three (3) months from its expiry date or at any other time during the life of the MOU at the request of either party, provided three (3) months notice of intention to review is given to the other party.
- 12.3 Upon signing any new or amended MOU both parties will undertake a joint inspection to determine and document the existing condition of the building. The inspection report will be signed by both parties and be held as an attachment to the MOU.

13. TERMS OF MEMORANDUM OF UNDERSTANDING

- 13.1 The parties agree that the life of this MOU is for a period of three (3) years from the date of signing.

14. RENTAL PAYMENT AND REVIEW PERIOD

- 14.1 The 12 month rental sum of **\$10-00 per week** to be paid to Boulia Shire Council commences from the date of the execution of this agreement.

This takes into consideration that this is a fledgling organisation.

On the first anniversary and each year thereafter the rent payment will be negotiated with the occupier and the Council.

This invoice will be raised each month and paid as per Council's current invoice payment requirements.

Council will consider the donation of this rental fee upon application in writing stating the reasons why this fee should not be charged. This will be effective for the term of the MOU.

)	
)	
)	x
)	_____
)	Mrs Ann Britton
)	President
)	
)	x
)	_____
)	Witness
Signed on behalf of 'Boulia Branch of the CWA')	
on this day of 2023)	
)	x
)	_____
)	Mrs Julie Woodhouse
)	Treasurer
)	
)	X
)	_____
)	Witness
)	
)	
Signed on behalf of the Boulia Shire Council on this day of 2023)	_____
)	Lynn Moore
)	Chief Executive Officer

This MOU/Lease will be the subject of a report to Council on 28th July 2023

TITLE:	Action List Update June 2023	DOC REF: 11.2.9
REPORT BY:	Ms Lynn Moore Chief Executive Officer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for June 2023 for information.

ATTACHMENTS:

1. CEO Action List - June 2023 [**11.2.9.1** - 6 pages]

Chief Executive Officer	Ms Lynn Moore
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Bouliia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday 26 th March 2021				
26/3/2021		Investigate the 'speed advisory signs' (solar) with smiley faces for both the Herbert St and outside the school.	DWO/CSM Remove after installation	3/7/2023 smiley signs installed on Herbert Street and Mt Isa rd
Friday 27 August 2021				
27/08/2021		Look at creating a bigger passing-pad at the give-way sign and possibility of moving the sign to the Town side. 1. Waverley Creek 2. Burke River (Bouliia)	DWO	13/6/2023- TMR scoping a new section for Waverley creek – perhaps there is some more money around? 17-3-2023 - The 93F Waverly Ck 'Give Way' area upgrade is currently with TMR awaiting completion of scoping. Once project is scoped and quantities confirmed, a schedule will be provided to Bouliia Shire Council for pricing. Estimate schedule will be provided to Council mid-April.
Friday 21 January 2022				
21/01/2022		Review all air-conditioning requirements at Depot and Stores. Min Min (Dec 2022- no responses recd from tender- handed to Tim Edgar- electrician)	DWO	13/6/2023 – Follow-up required with electrician 21/4/2023 Tim to follow up (purchase order is required) 17-3-2023- Tim has sent the report to an AC technician. Awaiting response. Sam to be involved in project.
18/03/2022	Emailed Ron 28/6	Disabled parking for PO required - Requires disabled line marking - Line marking for caravans in Main Street - Caravan Parking in Pituri Street	DWO/RUS	13/6/2023- Disabled parking at the post office to be completed by end of June
Friday 19 th August 2022				
19/08/2022		Washdown Bay double gantry – what is the current status	DWO	14/7 Advice from DABFAB -will be completed 30th July. 3/7/2023 email from CEO to DABFAB sent regarding deadline. No response recd. 13/6/2023-DWO to follow up on progress. 21/4/2023 – Promised weekly reporting. None. 17-3-2023- Still waiting on DabFab to complete the works 18/1/2023 - still waiting on DabFab to install - advised a further 3-4 weeks required. 23/12/2022 Should be finished in January 2023
Friday 16 th September 2022				
16/09/2022	2022/09.10 Emailed Graham 28/6	Resolve that Council investigate implementing a systematic inspection for dog registration in Bouliia town area.	RLPO	14/7/23 Inspection arranged for August with Carpentaria. 13/6/2023 -no further update. 21/4/2023 CWRPMG are looking to engage a 'commercial' operator to blitz each shire.

Bouliia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
21/10/2022		Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	DWO	10/11/2022 ...The request has been sent to TMR. Awaiting road inspection by TMR.
21/10/2022		Cr Beauchamp: MME Aircon – organise to get the urgent things done before Summer. Then Sam to talk to DWO about organising a refrigeration mechanic.	DWO	13/6/2023 – No action- DWO to follow up. 10/11/2022 ...Discussed with Tim. Report has been sent to him. PO will be issued once we receive the quote. Tender for rest of the works is under review
Friday 16th December 2022				
16.12.2022	General Business	Continued untidy state of the Waverly Toilets on the Mount Isa Road - Councillors discussed the ongoing issue of the toilets at the Waverly rest stop on the Mount Isa Road still being unclean (including broken door, blockages). It is to be noted that Councillor Edgar declared a Prescribed Conflict of Interest should this suggestion be carried out as he is engaged as a local cleaning contractor.	DWO/CEO	3/7/2023 Interim contract issued to Cloncurry Shire for the cleaning of 'Waverley' toilets. This will be the most economical option as they are only 50kms from Dajarra. Awaiting signing. 23/12/2022 - DWO – to investigate the Cloncurry cleaning connection, then advise CEO of outcome. CEO- will await advices from DWO progress before negotiating an offer of extension to our existing contractor to take over the site.
16.12.2022	General Business	Min Min Encounter Entrance - the concrete entrance to the Encounter is showing noticeable signs of cracking which is a presentation issue for the tourist attraction. For action by DWO, options and costings CSM: Council to consider applying a cover (further clarification reqd)	DWO-primary CSM-Info DCS- Budget	28/6/23 Contractor to schedule in off tourist season 2023. 30/5/23 Seating with attached planter boxes have been ordered for site, CSM 26/4/23 Ideas re landscaping were given to DWO by CSM. 20.02.2023 - Not yet investigated due to ongoing important issues 23/12/2022 – DWO to commences investigation and provide options and costings.
16.12.2022	General Business	Solar Energy - Council to conduct a survey regarding their solar energy - what buildings do we have working panels on now, which buildings could we add solar panels onto?	DWO	23/6/23 Solar farm establishment in progress 20.02.2023 - Not yet investigated due to current ongoing important issues. 23/12/2022 DWO to Investigate the current solar systems, Min Min, Pool & Depot, Racecourse
21.4.2023	General Business	Salt water chlorination plant- building. Q? Is it being replaced/what will happen to the old one ? Can we sell it?	DWO/CEO	7/6/2023 Prestart meeting 8/6/2023 Expected completion by Dec 2023

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
21.04.2023	General Business	Cars to be removed from Urandangi after flood event. <i>Ronnie to arrange this asap.</i>	RUS	13/6/2023- contractor collected Boulia cars but not Urandangi yet.
21.04.2023	General Business	Tree trimming required for the Sybella and Mica creeks (Mt Isa shire). <i>Contact Mt Isa Shire Works Overseer to progress this – safety issue.</i>	DWO/CEO	14/7 CEO wrote to TMR Barcaldine-Gavin Hill – he has spoken to Cloncurry TMR about this and it has been noted/ 23/6/23 Councillors stated more trimming needed.
21.04.2023	General Business	Tropic of Capricorn- metal fence panel similar to the Heritage Complex. Boulia-Land of the Min Min Light. Tropic of Capricorn and a goats head symbol. CSM to get quotes and complete project.	CSM	12/7/23 Waiting on completion of approved sign. 28/6/23 Proof sent back to contractor for amendment.
21.04.2023	General Business	Peak creek toilets are an issue – poor water pressure. Purchase order to be created for plumber to review. 23/6/23 Council meeting: Toilet to be flagged for internal white paint. Plumbing to be fixed. Future improvements – new tank and pipe repairs	DWO	14/7 CEO Painting completed. 23/6/2023 – Painter in town – have advised of painting required. 7/6/2023 Waiting for quote from plumber.
21.4.2023	General Business	Street lighting (existing and new). Ergon to be followed up and see if we qualify for LED lights . Map to be completed for new power poles.	DWO and CEO	14/7/2023 Ergon have requested a design and construct for the new lights- this is being sourced from an external surveyor for the ability to complete and also the cost. 3/7/2023 submission completed to Ergon for the new lights to be install ed on existing poles (LED lights) 13/6/2023 Map completed, new lights to be identified .
Friday 23rd June 2023				
23.06.2023	2023/6.10	That Council approves this request for assistance so that the school can provide transport for their students to attend their school camp. That the school is notified of the decision by email by the Executive Assistant.	EA	4/7/2023 Completed- school advised by letter.
23.06.2023	2023/6.13	That a letter of response regarding valuation for the 2024 period be returned to the Valuer General advising that Council wishes for a valuation to be completed and that there should be no referencing to commodity pricing in the valuation. Letter of response to be sent before the 13th July to the Valuer Generals email: valuer-general@resources.qld.gov.au	CEO	14/7/2023 – Completed – yes to valuation – with regard to the market price of cattle also if this has been a consideration in the past. Response received from Val Gen and email sent to landholders for their information.

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
23.06.2023	2023/6.15	1. That the Council endorse the Disaster Resilience and Recovery Plan 2023-2025. 2. That the CEO submit the Disaster Resilience and Recovery Plan to the next LDMG meeting for review.	CEO	4/7/2023 Plan has been lodged into the LDMG agenda ready to be submitted at the next meeting. Plan forwarded to all group members for prior review along with updated contact list.
23.06.2023	2023/6.20	2. That the proof for the new Tourism signage to replace the current sign in Barcardine as presented in the Community Services May 2023 report be approved. 3. That the same proof be used for the current Tourism sign in Winton but the words 'Herbert Street, Boulia' be replaced with an arrow pointing left and the words 'Boulia, **m on the left' (correct distance to be inserted).	CSM/CEO	14/7/2023 CEO emailed CEO Winton to get them to measure the sign- acknowledged-they will complete. 4/7/2023 Distance from t/o confirmed with DWO – trying to get correct dimensions of billboard (may be 4m wide by 3m in height) 28/6/23 Proof approved with Isa signs.
23.06.2023	2023/6.24	1. That Council consider all options available to them and the request from the owner of the Urandangi Hotel. 2. That Council include all stakeholders (listed in the report) in future suggested decisions in relation to the Hotel and Urandangi.	CEO	4/7/23-Insurance quote recd. Waiting on proposal to move clinic out of flood water zone.(cost)
23.06.2023	DWO Report	QRRRF Package 1 and 2: Who did the designs? Concerns with concrete margins	DWO	4/7/2023 answered in council report for July.
23.06.2023	DWO Report	Industrial Estate: nbn line to be added now while other trench line is being placed. Check on status.	DWO/CEO	18/7 CEO required to apply for new connection- documents have been received from NBN. CEO- 4/7/2023 Ventia and NBN ar working designs and costing to see if they can get the industrial estate into the current grant funding.
23.06.2023	General Business	Letter to be drafted to TMR (Gavin Hill) advising of feedback received from the community about road safety concerns on the Boulia-Mt Isa Road (cattle train speed and visibility issues)	CEO	14/7/2023 Gavin Hill TMR, responded via phone call – Cloncurry has Mt Isa rd as a Number 2 priority (same as we do). They are reviewing the Mica creek issue. 4/7/2023 Completed and sent requesting meeting with TMR Barcy and Cloncurry (cc'd councillors)
23.06.2023	General Business	Letter of response be written to Shane King MP regarding our support for the ongoing development of the road network in the Diamantina Shire- state controlled roads.	CEO	28/6/2023 – Letter sent to Shane King supporting the road network and ongoing viability from the Public enquiry request.
23.06.2023	General Business	Traffic Safety issues on the Boulia - Mt Isa Road - consider taking GoPro footage to capture concerns.	DWO	4/7/2023 Go-Pro will be available to NWQICSS when required.

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
23.06.2023	General Business	Traffic Safety issues on the Boulia - Mt Isa Road - Mayor Britton to contact cattle road train company to discuss.	Mayor	4/7/2023 I have spoken to owner/ Manager of Curly Cattle Transport. There are cameras and trackers on all their trucks, all trucks are governed at 95km, so the camera records the on coming traffic (the speed of the oncoming car & the truck), if there is issues with the said transport company the Owner/Manager asked to be contacted with time/place/truck number which is their Number plate and permission to give their Mobile Number Steven Curly 0427909175.
23.06.2023	General Business	Future water security: Feasibility study to be done for Artesian Bore. Consider getting someone in (Water Geologist?) to see where water is, cost to access, potable or non potable	CEO	14/7/2023 Initial research has commenced – review into the taking of water from the GAB with new restrictions.
23.06.2023	General Business	Town Entrances - how can they be improved. Discussion Workshop to be held prior to the start of the July Council meeting.	Cllrs/CEO/EA	4/7/2023 to be discussed at this council meeting.
23.06.2023	General Business	Expected tourist fluctuation due to upcoming Big Bash - Council to consider extra measures that can be taken to ensure community is prepared for the large numbers of travellers expected to come through the town: More bins, extra toilet paper in public toilets, creating a temporary bollard barrier in front of the flood height marker opposite the road house	DWO/RUS	4/7/2023 Work done- roadhouse is very happy with help to manage tourists.
23.06.2023	General Business	Future residential land sizing - consideration to be given on what size blocks could be made. Discussion Workshop to be held prior to the start of the August Council meeting.	Cllrs/CEO/EA	For August pre-council meeting.
26/6/2023		Potential electricity power outage for the roadhouse on 4 th July.	CEO	3/7/2023 Phone call to CEO- confirming this will not happen 27/6/2023 – Completed email Dane Thomas– EnergyQ on the impact the decision to shut off power for 4+ hours will have on the only fuel depot in town during peak tourist season.

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS			
DATE	Staff Member	PROJECT – OR ISSUE:	RESPONSE
18/12/2019		ClIr Beauchamp: Future idea – Drone Park	9-6-2022 Meeting with Droneamics in June. Future of drone flights here.
19/6/2020	DWO	ClIr Edgar: Dam/recreational water park (boating etc)	9-6-2022 This project will be moved to the ‘visioning’ project 26/02/2021 Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.
19/06/2020	Julie/DWO	ClIr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	30/5/23 These signs are being investigated-CSM 26/02/2021 Street signage (i.e., Street names) currently is only on one side of the street. Consider both sides in future? 14/10/2020. Revised street maps with coloured markers on street signs are to be implemented. This will be delivered in conjunction with the DWO.
26/02/2021	CEO/DWO	ClIr Britton: Long Term Business Case/Study to be undertaken regarding artesian bore to support future community growth. Eg. where will drilling have to be done? Costs involved?	9-6-2022 Water Engineer to consider the options available for Boulia. 7/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022
27/08/2021	DWO	ClIr Neilson - Cooridgee end of the Town Common – consider adding a tank and trough	07/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022 and 22-23 budget
26/02/2021	DWO	ClIr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	07/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022 and 22-23 budget
17/08/2020	CSM	ClIr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge - suggested) to the Rodeo Grounds	13/6/2023- Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 28/4/23 Funding not approved, for future shelf ready project 15/2/23 No costings to date, but looking into funding. 24/11/22 idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guide posts/labour and plant. Indigenous story signs to be developed with locals. 9/11/2022 Meeting with Pitta Pitta – very interested. Work Camp are also interested as a project. 7/10/2021 Work Camp interested in developing an indigenous bush tucker walking track from Burke River to the Racecourse Reserve. Will need strong consultation with Pitta Pitta
07/03/2023	Cr Edgar	Cr Edgar supplied some photos of Shade Structures	

11.3 Corporate Services

TITLE:	Director of Corporate & Financial Services June 2023 Report	DOC REF: 11.3.1
REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

CONTENT:

2023/2024 Budget

Operational and Capital budgets were presented to Council 23rd June 2023. The LTFF (Long Term Financial Framework) - 10-year forecasting model has been updated with the adopted budgets.

Fees & Charges both internal and external were adopted at the Budget Meeting. The new Fees & Charges have been sent to all departments and loaded onto our website.

Financial Statements for 2022-2023

Council is working with Altius a consulting firm that specialises in completing Financial Statements for Local Government Councils in Queensland.

A site visit for the week ending 26th May went successfully. Mapping of our General Ledger accounts to the statements was completed. As part of the review of our processes was the balancing and reconciliations for the current financial year.

Business papers for Revaluations, Indexation and any other changed processes are currently being developed for submission to external Auditors.

Close off, of the Ledger has been done, reconciliations have begun as part of the process to finalise the statements.

Next External Audit visit is scheduled for 4-8th September 2023.

Service Planning for Council Officers Training – The University of Qld & QTC

The University of Qld will be conducting training for both Elected Members and Officers working in Local Government to be held in Boulia, so all Councillors.

There is a minimum number of attendees per course, that is 10 persons with a maximum of 20. It is suggested that we hold one day for Elected Members and another day for Council Officers. We have invited Diamantina Shire to join in the training sessions in Boulia.

The Department of Local Government have agreed to pay for this training.

Training dates are 13th September 2023 for Councillors, 14th September 2023 for Council Officers.

2023/2024 Insurance

Asset and Motor Vehicle questionnaires have been finalised and submitted for Insurance policies to be created. Draft costs of premiums will be received shortly.

Insurance Claims

Have submitted **insurance claim for P522**, town water truck to be repaired as significant damage has occurred and it is undriveable.

Quote has come in at \$5,915 (net of GST), the truck is now being transported to Townsville to have the works done to repair.

Truck is in transit on its way back to Boulia.

Urandangi Township insurance claim has been initially lodged. Assessor went to Urandangi 28th April 2023 to assess damages and is now reviewing the costs for repairs to all affected Assets that were insured by Council. A report will come to Council to review. Further discussions have been made with the Insurance Assessors, waiting on a response.

Stolen Ute / Equipment

Lodged a new claim for stolen Toyota Ute, for the equipment that was stolen. Satellite Phone, Fuel Pod with approx. 100 litres of diesel plus socket ratchet gun with accessories.

RMPC Contract 2023/2024

The 2023/2024 Contract for maintenance on TMR state roads has been fully signed.

Reflect is an application that is used by the Staff to record defects when sited on a phone or tablet, then from this information they then schedule the works to be done.

We have just had the Trainer from Civica to Boulia to do hands on training with the Foreman and other Staff. At this training they covered the entire process of loading a defect through to the accomplishment of the works.

nbn Local – nbn RCP Boulia

Community presentation / introduction was held on June 13th 2023, a Breakfast, at the Shire Hall that was attended by a number of the Community, Councillors and Staff.

A further Community presentation is scheduled for a lunch time BBQ on the 7th August 2023 at the Shire Hall shaded area. This BBQ is being put on by Ventia who are the Contractors who will be implementing the nbn fibre.

Regional University Hub for Boulia

Awaiting updates.

ICT (Information, Communication, Technology) Officer

Starting on July 10th, we have a casual ICT Officer coming on board to assist with the IT demands. It has been planned for the upcoming Camel Races for the Officer to be trained by Macrosphere in the operation of the Audio system at the Races.

It is planned that we will get this Officer to be at all Council events / Community events where Council Audio equipment is to be used.

Meetings

I have attended the following meetings during June:

- RACAS Survey & Comprehensive Valuation of Roads – Pre-start
- LGAQ Data, Digital & Innovation onsite meeting
- David Lloyd, PKF – External Auditor – exit meeting from audit
- Dajarra –Mt Isa Road Priority Structures Scope
- Altius Advisors – Peter Catterson, Financials
- 2023 REPA - QRA – Gavin Williams onsite
- VendorPanel – Bert, services available for Boulia

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That the Director of Corporate & Financial Services June 2023 report be received for information purposes.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Ms Lynn Moore

TITLE:	Financial Report for June 2023	DOC REF: 11.3.2
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REPORT BY:	Marie Chan Finance Manager	DATE: 27/07/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.3: Decisions on new or enhanced community assets or facilities are viewed with the future financial impact on Council

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

Financial Summary as at 30th June 2023

CONTENT:

Cash Position

The Cash Position determines the expected money the Council should have after every period.

	30 th Jun-23	31 st May-23
Cash at Hand	20,574,853	15,452,352
Net Cash Equivalent (Debtors – Creditors)	(53,787)	567,829
Total	20,521,066	16,020,181

Income

Total revenues to 30th June 2023 are \$19,376,834. This equates to approx. 127% with this year's budget. A pre-payment of FAGS grant of \$6,550,461 was received for the 2023/2024 Financial year prior to the 30th June

Expenditure

Operating expenses to 30th June 2023 are \$21,586,975. This equates to approx. 122% of this year's budget.

Liquidity

CBA		\$	126,091
Floats		\$	1,150
Investments			
CBA At Call 2.45%	\$	9,100,000	
QTC 2.33%	\$	<u>11,347,612</u>	\$ <u>20,447,612</u>
Total			\$ 20,574,853

Additional Information on Cash Position:

Cash Balance as at 30th June 2023	20,574,853
The following items need to be backed by cash	
Reserves 30th June	2,328,551

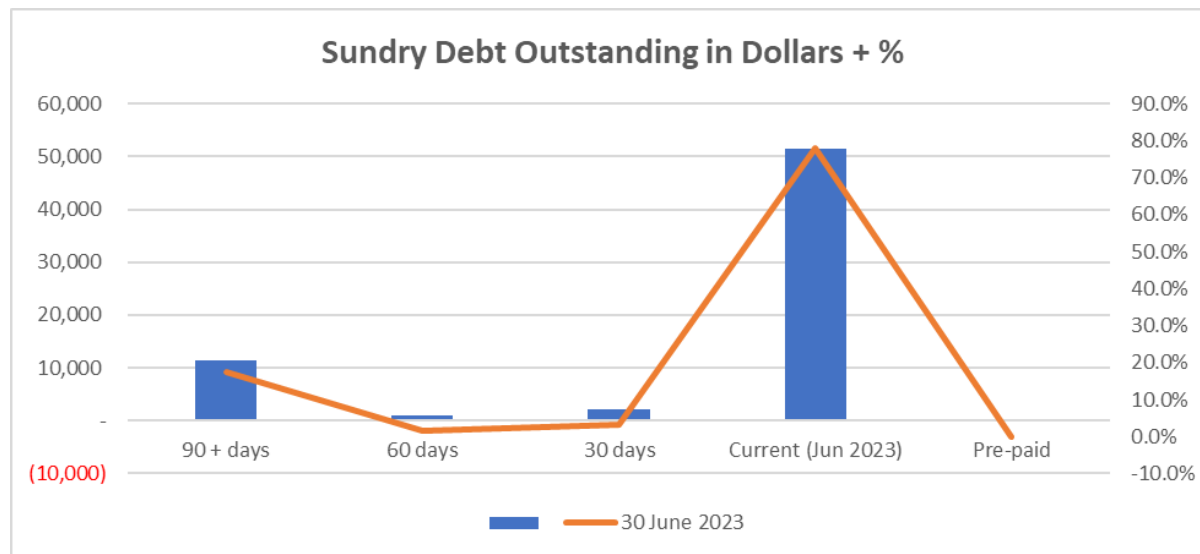
Funded Depreciation	4,530,869
Less Depreciation accrued	(4,482,984)
Funded	
Funded Employee Entitlements (Current and Non-Current)	1,293,548
Grant Funding (paid in Advance)	11,170,750
Working Capital Cash	1,500,000
Capital Grants	5,365,378
Operating Result for 2022/2023	(3,391,721)
Less Capital Expenditure 2022/2023	(12,488,319)
	5,826,072
Cash unallocated as at 30th June 2023	14,748,781

Aged Debtors 30th June 2023

DEBTOR	90 +	60	30	CURRENT	PRE-PAID	BALANCE
	11,498	915	2,135	51,554	(10)	66,092

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$11,498, which constitute 17% of the total debtors. Council's external Collection Agency has closed the file for \$960 of one debtor as the available contact details are obsolete. That amount has been provisioned as doubtful, therefore. The balance either have a payment arrangement in place or are in discussions with Senior Finance Officer to Director of Corporate Services.



Creditors 30th June 2023

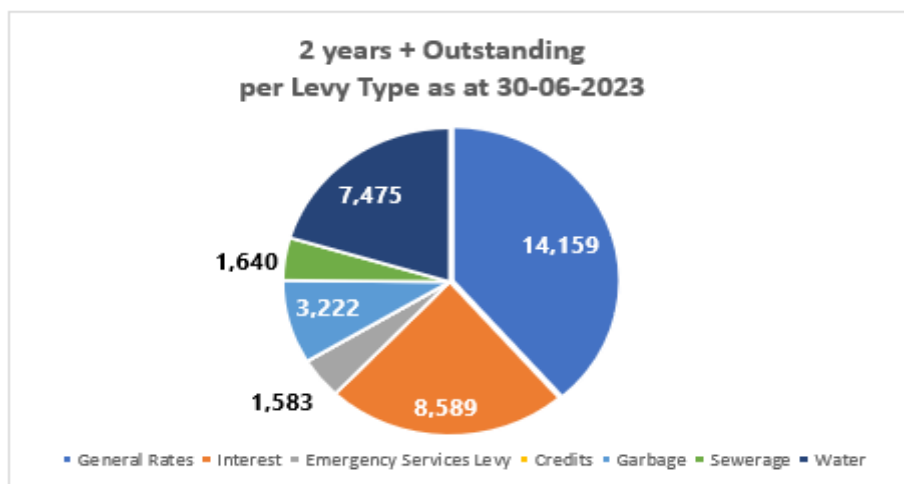
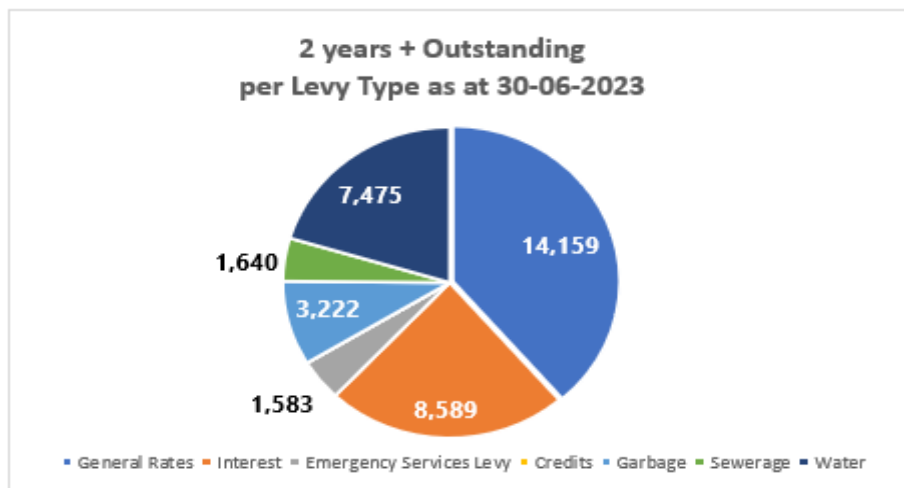
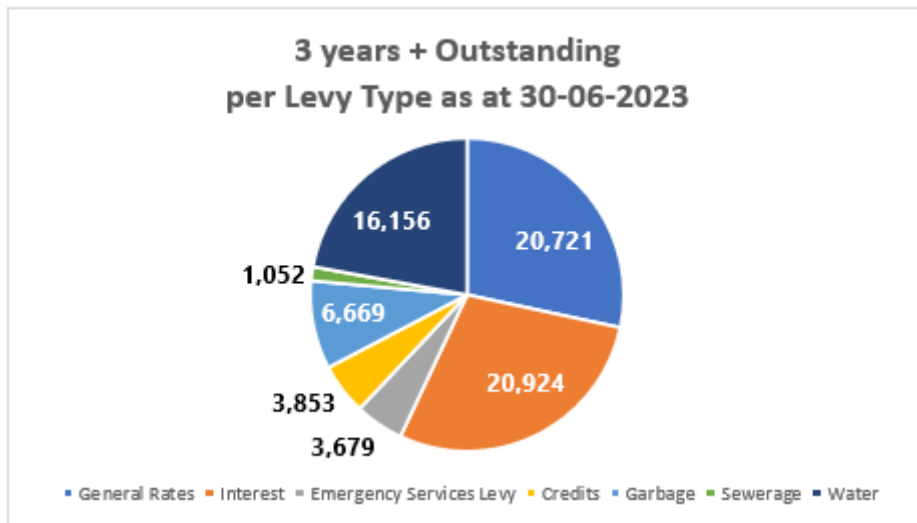
Total amount waiting for payment, not yet due **\$474,913**

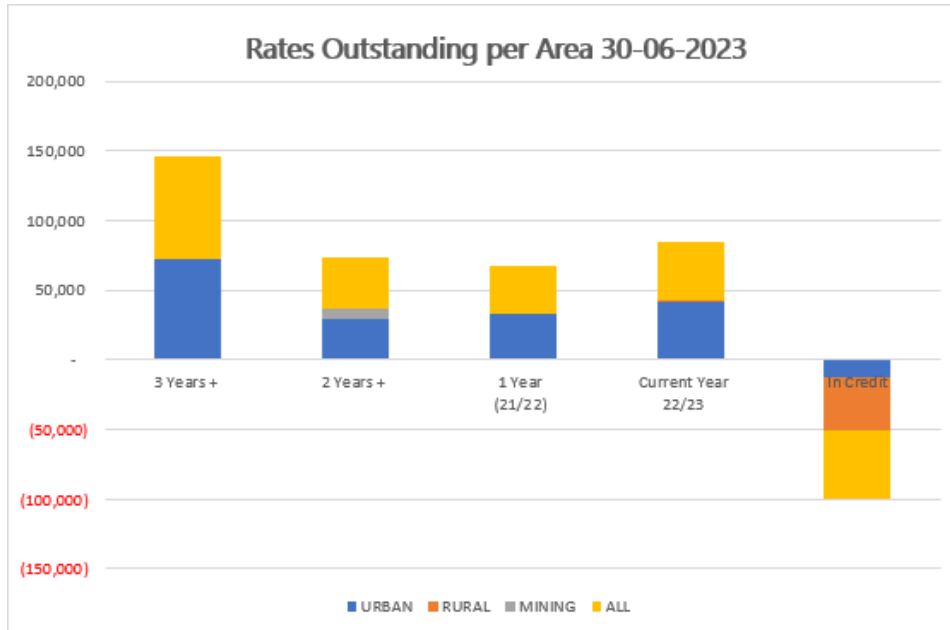
Rates 30th June 2023

Total Outstanding **\$135,751**

RATES	3 Years +	2 Years +	1 Year (21/22)	Current Year 22/23	In Credit	Total Outstanding
URBAN	73,054	29,836	33,552	41,306	(11,963)	165,785.01
RURAL	-	-	-	1,158	(38,023)	-36,865.00
MINING	-	6,831	-	-	(0)	6,831.01

ALL	73,053.92	36,667.47	33,552.07	42,463.63	(49,986.07)	135,751.02
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CONSULTATION:
NIL

GOVERNANCE IMPLICATIONS:
NIL

RECOMMENDATION:
That the Finance Report for June 2023 Report be received for information.

ATTACHMENTS:

1. FS Income Statement Jun-23 [11.3.2.1 - 1 page]
2. FS Balance Sheet Jun-23 [11.3.2.2 - 1 page]
3. FS Cash Flow Statement Jun-23 [11.3.2.3 - 1 page]
4. CONFIDENTIAL REDACTED - Revenue Expenses Jun-23 [11.3.2.4 - 2 pages]
5. CONFIDENTIAL REDACTED - G- 2022 LRCI Progression Table- Phase 3 \$1,136,912 ends 30 th June 24 as at 30-06-23 [11.3.2.5 - 1 page]
6. CONFIDENTIAL REDACTED - G-2021-2024 W 4 Q Progression Table \$1,026,667 30-06-2023 [11.3.2.6 - 1 page]
7. CONFIDENTIAL REDACTED - G-2022 LRCI Progression Table- Phase 2 \$390,090 as at 30-06-2023 [11.3.2.7 - 1 page]
8. CONFIDENTIAL REDACTED - G- LGGSP 2022-24 as at 30-06-23 [11.3.2.8 - 1 page]
9. CONFIDENTIAL REDACTED - Flood Damage Report 30-06-2023 [11.3.2.9 - 6 pages]
10. CONFIDENTIAL REDACTED - Capital Budget Update as at 30-06-2023 [11.3.2.10 - 4 pages]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 30th Jun 2023

	<i>2022/2023</i> <i>Actual</i>	<i>2022/2023</i> <i>Budget</i>
Income		
Revenue		
Recurrent Revenue		
Net rate and utility charges	1,828,330	1,632,031
Fees and charges	416,738	460,400
Rental income	244,724	252,000
Interest received	502,319	75,500
Sales - contract and recoverable works	2,427,988	1,743,000
Other Income	230,146	190,500
Grants, subsidies, contributions and donations	8,360,400	5,296,379
Total Recurrent Revenue	<u>14,010,645</u>	<u>9,649,810</u>
Capital Revenue		
Grants, subsidies, contributions and donations	5,352,491	10,416,324
Sale of property, plant and equipment	13,698	0
Total Capital Revenue	<u>5,366,189</u>	<u>10,416,324</u>
Total Revenue	<u>19,376,834</u>	<u>20,066,134</u>
Total Income	<u>19,376,834</u>	<u>20,066,134</u>
Expenses		
Recurrent Expenses		
Employee benefits	(3,936,471)	(6,650,940)
Materials & Services	(8,315,919)	(1,682,375)
Finance Costs	(37,456)	(45,100)
Depreciation	(5,112,520)	(3,771,450)
Total Recurrent Expenses	<u>(17,402,366)</u>	<u>(12,149,865)</u>
Capital Expenses	(4,184,609)	0
Total Expenses	<u>(21,586,974)</u>	<u>(12,149,865)</u>
Net Result Attributable to Council	<u><u>(2,210,140)</u></u>	<u><u>7,916,269</u></u>

BOULIA SHIRE COUNCIL
Balance Sheet
For the period ended 30th June 2023

2022/2023 Actuals

Current Assets		
Cash and cash equivalents	20,574,853	
Trade and other receivables	536,472	
Inventories	384,196	
Total Current Assets	21,495,521	
Non-current Assets		
Property, plant and equipment	212,323,425	
Total Non-current Assets	212,323,425	
TOTAL ASSETS	233,818,947	
Current Liabilities		
Trade and other payables	(590,259)	
Borrowings	(92,785)	
Provisions	(1,185,929)	
Contract Liabilities	(11,170,750)	
Total Current Liabilities	(13,039,723)	
Non-current Liabilities		
Borrowings	(1,196,587)	
Provisions	(146,361)	
Total Non-current Liabilities	(1,342,948)	
TOTAL LIABILITIES	(14,382,671)	
NET COMMUNITY ASSETS	219,436,276	
Community Equity		
Asset revaluation reserve	120,416,299	
Retained surplus	99,019,977	
TOTAL COMMUNITY EQUITY	219,436,276	

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 30th Jun 2023

	<i>2022/2023</i> <i>Actuals</i>	<i>Adopted Budget</i> <i>2022-23</i>
Cash Flows from Operating activities:		
Receipts from customers	3,477,899	2,360,431
Payments to suppliers and employees	(13,010,277)	(8,333,315)
	(9,532,378)	(5,972,884)
Interest received	502,319	75,500
Rental income	244,724	252,000
Non-capital grants and contributions	10,715,786	6,961,879
Borrowing costs	(37,456)	(45,100)
Net Cash Inflow (Outflow) from Operating Activities	1,892,995	1,271,395
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(12,450,348)	(6,216,644)
Proceeds from sale of property, plant and equipment	225,030	
Grants, subsidies, contributions and donations	11,917,325	0
Net Cash Inflow (Outflow) from Investing activities	(307,993)	(6,216,644)
Cash Flows from Financing activities		
Proceeds from borrowings		0
Repayment of borrowings	(90,529)	0
Net Cash Inflow (Outflow) from Financing activities	(90,529)	0
Net Increase (Decrease) in Cash and Cash Equivalents held	1,494,475	(4,945,249)
Cash and Cash Equivalents at beginning of Reporting period	19,080,379	19,080,379
Cash and Cash Equivalents at end of Reporting period	\$ 20,574,853	\$ 14,135,130

TITLE:	Fees and Charges 2023/24 Amendment	DOC REF: 11.3.3
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 27/07/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To amend and update Council's register of cost-recovery fees for the financial year, 2023/2024, in accordance with the Local Government Act s97 and s98.

CONTENT:

The 2023/2024 Fees and Charges for cost-recovery for services and goods.

A new Stock Route Management Regulation 2023 has been released with new fees.

Amendment made:

Page No.	Description	What needs to change	Change made
4	Stock Route - Land Protection		
4	Small Stock (Sheep, Goats, etc)	Fee change for 5 head	\$2.12/5 head/week
4	Large Stock (Horses, Cattle, etc)	Fee change	\$2.97 head/week
4	Stock Route – Travel Permit		
4	Large Stock – each kilometre & each 20 head or part thereof	Fee and description change for each km / day and each 20 head or part thereof	\$1.06 day/20 head
4	Small Stock - each kilometre & each 140 head or part thereof	Fee and description change for each km / day and each 140 head or part thereof	\$1.06 day/140 head

RECOMMENDATION:

That in accordance with section 97 of the Local Government Act 2009, the 2023/2024 Fees and Charges amendments:

Page No.	Description	What needs to change	Change made
4	Stock Route - Land Protection		
4	Small Stock (Sheep, Goats, etc)	Fee change for 5 head	\$2.12/5 head/week
4	Large Stock (Horses, Cattle, etc)	Fee change	\$2.97/head/week
4	Stock Route – Travel Permit		
4	Large Stock – each kilometre & each 20 head or part thereof	Fee and description change for each km / day and each 20 head or part thereof	\$1.06 day/20 head
4	Small Stock - each kilometre & each 140 head or part thereof	Fee and description change for each km / day and each 140 head or part thereof	\$1.06 day/140 head

That the July 2023 Agenda be hereby adopted by Boulia Shire Council.

ATTACHMENTS:

1. Amended Page 4 of Fees and Charges 2023-24 [**11.3.3.1** - 1 page]
2. Fact sheet - new Stock Route Management Regulation 2023 (004) [**11.3.3.2** - 3 pages]

Approved by Chief Executive Officer	Ms Lynn Moore
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BOULIA SHIRE COUNCIL			
Fees & Charges 2023/2024			
(Register of Cost Recovery Fees (LG Act 2009 S97 - 98))			
Type of Charge	2023/2024	Inc. GST	GL Code
AGISTMENT			
Town Common / Pony Paddock (Cattle, Horses, Camels, Donkeys)			
All Beasts/Livestock (over 6 months or branded)	\$3.85/head/ week	Y	14005500.156
Management Tags	\$ 2.00		
NLIS Tags	\$ 5.60		
Muster fee (Council coordinated)	At Cost + 10%		
Release Fee within (24 hours) - maximum 10 livestock	Free		
Sustenance charge after 24 hrs per head per day	\$50.00/head/day		
NOTE: No Stallions / Bull (camel) / Jacks are NOT allowed on the Town Common or Pony Paddock			
Spelling of Livestock Boullia Racecourse Reserve (also ORGANIC CERTIFIED) (Pre-booking essential in Office Hours)			
24 Hour Spelling of Livestock at Racecourse Reserve (max 20 head)		Y	14007540.156
24 Hour Spelling of Livestock at Racecourse Reserve (max 20 head) ** Includes use of amenities	\$25/Night		
24 Hour Spelling of Livestock at Racecourse Reserve (max 20 head) ** Includes use of amenities + electricity	\$50 /Night		
36 Hour Spelling of Livestock at Racecourse Reserve (over 20 head) ** Includes use of amenities	\$2.20/head/24 hours Min chg \$50.00		
Yard cleaning fee (if not cleaned by User)	At Cost + 10%		
Humane Disposal of Livestock			
Livestock Destruction Fee (<i>Burial additional costs</i>)	\$121.00 /head - Business Hours, Out of Hours - At Cost + 10%	Y	14007540.156
Burial of Livestock Fee	\$121.00 /head - Business Hours, Out of Hours - At Cost + 10%		
STOCK ROUTE			
Depasturing/Removal of Animals			
First Animal	At Cost + 10%	Y	14005500.156
Each additional animal	At Cost + 10%		
Driving/Heading Stock			
Driving or Heading Stock towards Pound or Owner		Y	14005500.156
By hoof (per hour or part thereof)	At Cost + 10%		
Other Means of Transportation	At Cost + 10%		
Land Protection (Pest and Stock Route Management)			
Permit fee for Stock Route agistment permit (Act, s116(5))			
Large Stock (Horses, Cattle, etc)	\$2.97/head/week	Y	14004510.156
Small Stock (Sheep, Goats, etc)	\$2.12/5 head/week		
Permit fee for Stock Route travel permit (Act, s134(3))			
Application Fee (non-refundable)	\$ 150.00	Y	14004510.156
Large Stock - each day & each 20 head or part thereof	\$ 1.06/day/20 head	N	
Small Stock - each day & each 140 head or part thereof	\$ 1.06/day/140 head		
Inspect Register of Water Facility Agreements (Act, s164(3)(a))	\$ 13.60		

New Stock Route Management Regulation 2023

Introduction

The new Stock Route Management Regulation 2023 (the Regulation) introduces several changes including new travel and agistment permit fees. The Regulation is subordinate legislation to the *Stock Route Management Act 2002* (the Act), the primary legislation for administering stock routes in Queensland.

The new Regulation contains many of the provisions in the repealed regulation that have been refined in close consultation with stakeholders. This consultation also led to the Act being recently amended with other changes. The Changes to the *Stock Route Management Act 2002* and Stock Route Management Regulation 2003 fact sheet has more details on these changes.

For local governments, the refinements reduce the regulatory burden and enable greater cost recovery for administering and managing the stock route network.

The Regulation has effect from **1 July 2023**.

What's different?

Travel and agistment permit fees (refer to Attachment 1)

The Regulation makes important changes to permit fees.

- Travel permit fees have increased and are on a per day basis (previously per kilometre), noting that the minimum travel rate of 10 kilometres per day remains unchanged under the Act.
- Agistment permit fees have increased and remain on a per week basis.
- Travel and agistment fees for small stock are set at one-seventh the fee for large stock (previously one-fifth).
- The permit fees will be indexed annually.

Stock route management plans

From 1 July 2023 the councils required to prepare a stock route management plan has changed, removing five councils from the prescribed list. Only 19 councils that have significant primary stock routes in their local area are now required to prepare a stock route management plan for their local government area. A plan is no longer required for Bulloo Shire Council, Charters Towers Shire Council, Cloncurry Shire Council, Mt Isa City Council and Quilpie Shire. No new councils are prescribed.

Application fee (refer to Attachment 1)

The Act now requires payment of an application fee for travel and agistment permits (including renewals). The application fee will be indexed annually.

Local governments may waive the application fee if it is satisfied that the applicant is experiencing financial hardship.

Alignment of other travelling stock fees

The Regulation also amends the Nature Conservation (Protected Areas Management) Regulation 2017 to align the permit fees for stock travelling in a protected area with that which applies to stock travelling on the stock route network.

Minor amendments

The Regulation inserts new definitions for 'eligible large stock', 'eligible small stock' and 'excluded stock'. It also removes obsolete terms and provisions. Some provisions have been redrafted in line with current drafting practices.

Further information

For more information about stock routes, visit the website at <https://www.qld.gov.au/environment/land/access/stock-routes>

Stock Route Management Act 2002 and *Stock Route Management Regulation 2023*

<https://www.legislation.qld.gov.au/browse/inforce> and

<https://www.legislation.qld.gov.au/browse/asmade>

If you have questions or require further information about these changes, call 13 QGOV (13 74 68) to contact your nearest business centre.

Attachment 1

New stock route permit fees and application fee commencing 1 July 2023

The regulation specifies a number of fee units applying to each permit. The amounts in the regulation are multiplied by the *value* of a fee unit for a particular year to arrive at the actual fee in dollars and cents. The value of a fee unit will change every year on 1 July according to Government's indexation policy. For 2023/24 the value of a fee unit is \$1.06.

Example

The blue columns in the table below show the number of fee units specified by the regulation for each type of permit. When these are multiplied by the fee unit value of \$1.06 for 2023/24, the actual fees in dollars and cents are calculated. These calculated fees appear in the green columns.

Note that from 2024/25 the fee unit value may change and therefore the actual fees in the green columns below will also change.

Permit type	Fee Parameters	FEE UNITS from Stock Route Regulation 2023		Actual Fee for 23/24	
		min	max	min	max
Travel permit - large stock	per day per 20 head ¹	1		\$1.06	
Travel permit - small stock	per day per 140 head ²	1		\$1.06	
		min	max	min	max
Agistment permit - large stock	per head per week ³	2.8	5.5	\$2.97	\$5.83
Agistment permit - small stock	per 5 head ⁴ per week ³	2	4	\$2.12	\$4.24
Application Fee		150		\$159.00	

¹- or part of 20 head

²- or part of 140 head

³- or part of week

⁴- or part of 5 head

For 2023/24, 1 fee unit = **\$1.06**

TITLE:	Policy 128 Public Interest Disclosure Policy and Procedure	DOC REF: 11.3.4
REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

CONTENT:

Public Interest Disclosure Policy and Procedure.

No changes.

RECOMMENDATION:

1. That Policy 128 Public Interest Disclosure Policy and Procedure be endorsed as presented
2. That the Policy 128 Public Interest Disclosure Policy and Procedure be updated on the Councillor Hub

ATTACHMENTS:

1. 128 - Public Interest Disclosure Policy and Procedure 28-7-2023 [11.3.4.1 - 13 pages]

Reviewed by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore



BOULIA SHIRE COUNCIL

Public Interest Disclosure Policy and Procedure

Category:	Policy
Policy Number:	128
Document Version:	3
Obsolete Version:	17 th August 2021, 2021/11.10
Keyword Classification:	Public Interest Disclosure, PID
Summary:	This policy acts as a guide to the processes involved with making and handling a Public Interest Disclosure
Adoption Date:	
Resolution:	
Due for Revision:	Annually
Revision date:	28 July 2024
Date revoked:	n/a
Related documents:	<p>Policy 108 - Audit & Risk Management Committee Policy</p> <p>Policy 127 - Complaints Management Policy and Process</p> <p>Policy 129 - Councillor Code of Conduct</p> <p>Policy 130 - Dealing with a Complaint involving a Public Official (CEO)</p> <p>Policy 133 - Fraud and Corruption Control</p> <p>Policy 140 - Statement of Business Ethics</p> <p>Policy 146 - Code of Conduct</p>
Responsible Section:	Executive
Responsible Officer:	Chief Executive Officer
Legislation:	<p>Crime and Corruption Act 2001</p> <p>Disability Services Act 2006</p> <p>Local Government Act 2009</p> <p>Ombudsman Act 2001</p> <p>Public Interest Disclosure Act 2010</p> <p>Public Interest Disclosure Standard No. 1/2019, 2/2019, 3/2019</p> <p>Public Records Act 2002</p> <p>Public Sector Ethics Act 1994</p>

OBJECTIVE

Boulia Shire Council (Council) is committed to fostering an ethical, transparent culture. In pursuit of this, Council values the disclosure of information about suspected wrongdoing in the public sector so that it can be properly assessed and, if necessary, appropriately investigated. Council will provide support to an employee or others who make disclosures about matters in the public interest. This Public Interest Disclosure Policy and Procedure document demonstrates this commitment, and ensures that practical and effective procedures are implemented which comply with the requirements of the *Public Interest Disclosure Act 2010* (PID Act).

By complying with the PID Act, Council will:

- promote the public interest by facilitating Public Interest Disclosures (PIDs) of wrongdoing
- ensure that PIDs are properly assessed and, where appropriate, properly investigated and dealt with
- ensure appropriate consideration is given to the interests of persons who are the subject of a PID
- ensure protection from reprisal is afforded to persons making PIDs.

As required under the PID Act, the Chief Executive Officer will implement procedures to ensure that:

- any public officer who makes a PID is given appropriate support
- PIDs made to Council are properly assessed and, where appropriate, properly investigated and dealt with
- appropriate action is taken in relation to any wrongdoing which is the subject of a PID
- a management program for PIDs made to Council, consistent with the standards issued by the Queensland Ombudsman, is developed and implemented
- public officers who make PIDs are offered protection from reprisal by Council or other public officers of Council.

DEFINITIONS

Term	Definition
Administrative action	<p>(a) means any action about a matter of administration, including, for example:</p> <ul style="list-style-type: none"> (i) a decision and an act; and (ii) a failure to make a decision or do an act, including a failure to provide a written statement of reasons for a decision; and (iii) the formulation of a proposal or intention; and (iv) the making of a recommendation, including a recommendation made to a Minister; and (v) an action taken because of a recommendation made to a Minister; and <p>(b) does not include an operational action of a Police Officer or of an officer of the Crime and Corruption Commission.</p>
Confidential information	<p>(a) includes -</p> <ul style="list-style-type: none"> (i) information about the identity, occupation, residential or work address or whereabouts of a person - <ul style="list-style-type: none"> (A) who makes a public interest disclosure; or (B) against whom a public interest disclosure has been made; and (ii) information disclosed by a public interest disclosure; and (iii) information about an individual's personal affairs; and (iv) information that, if disclosed, may cause detriment to a person; and <p>(b) does not include information publicly disclosed in a public interest disclosure made to a court, tribunal or other entity that may receive evidence under oath, unless further disclosure of the information is prohibited by law.</p>

Corrupt conduct	<p>As defined in section 15 of the <i>Crime and Corruption Act 2001</i> -</p> <p>(1) <i>Corrupt conduct</i> means conduct of a person, regardless of whether the person holds or held an appointment, that -</p> <ul style="list-style-type: none"> (a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of - <ul style="list-style-type: none"> (i) a unit of public administration; or (ii) a person holding an appointment; and (b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that - <ul style="list-style-type: none"> (i) is not honest or is not impartial; or (ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or (iii) involves a misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment; and (c) would, if proved, be - <ul style="list-style-type: none"> (i) a criminal offence; or (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment. <p>(2) <i>Corrupt conduct</i> also means conduct of a person, regardless of whether the person holds or held an appointment, that -</p> <ul style="list-style-type: none"> (a) impairs, or could impair, public confidence in public administration; and (b) involves, or could involve, any of the following - <ul style="list-style-type: none"> (i) collusive tendering; (ii) fraud relating to an application for a licence, permit or other authority under an Act with a purpose or object of any of the following (however described) - <ul style="list-style-type: none"> (A) protecting health or safety of persons; (B) protecting the environment; (C) protecting or managing the use of the State's natural, cultural, mining or energy resources; (iii) dishonestly obtaining, or helping someone to dishonestly obtain, a benefit from the payment or application of public funds or the disposition of State assets; (iv) evading a State tax, levy or duty or otherwise fraudulently causing a loss of State revenue; (v) fraudulently obtaining or retaining an appointment; and (c) would, if proved, be - <ul style="list-style-type: none"> (i) a criminal offence; or (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.
Detriment	<p>Includes –</p> <ul style="list-style-type: none"> (a) personal injury or prejudice to safety; and (b) property damage or loss; and (c) intimidation or harassment; and (d) adverse discrimination, disadvantage or adverse treatment about career, profession, employment, trade or business; and (e) financial loss; and (f) damage to reputation, including, for example, personal, professional or business reputation.
Disability	<p>As defined in section 11 of the <i>Disability Services Act 2006</i>, for the purposes of this procedure:</p> <p>(1) A disability is a person's condition that -</p> <ul style="list-style-type: none"> (a) is attributable to - <ul style="list-style-type: none"> (i) an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment; or

	<p>(ii) a combination of impairments mentioned in subparagraph (i); and</p> <p>(b) results in -</p> <p>(i) a substantial reduction of the person's capacity for communication, social interaction, learning, mobility or self-care or management; and</p> <p>(ii) the person needing support.</p> <p>(2) For subsection (1), the impairment may result from an acquired brain injury.</p> <p>(3) The disability must be permanent or likely to be permanent.</p> <p>(4) The disability may be, but need not be, of a chronic episodic nature.</p>
Discloser	A person who makes a disclosure in accordance with the <i>Public Interest Disclosure Act 2010</i> .
Employee	Of an entity, includes a person engaged by the entity under a contract of service.
Investigation	For the purposes of this procedure, investigation includes any enquiry undertaken to establish whether the information provided in a PID can be substantiated, including a review or audit.
Journalist	A person engaged in the occupation of writing or editing material intended for publication in the print or electronic news media.
Maladministration	As defined in schedule 4 of the <i>Public Interest Disclosure Act 2010</i> , maladministration is administrative action that -
	<p>(a) was taken contrary to law; or</p> <p>(b) was unreasonable, unjust, oppressive, or improperly discriminatory; or</p> <p>(c) was in accordance with a rule of law or a provision of an Act or a practice that is or may be unreasonable, unjust, oppressive, or improperly discriminatory in the particular circumstances; or</p> <p>(d) was taken -</p> <p>(i) for an improper purpose; or</p> <p>(ii) on irrelevant grounds; or</p> <p>(iii) having regard to irrelevant considerations; or</p> <p>(e) was an action for which reasons should have been given, but were not given; or</p> <p>(f) was based wholly or partly on a mistake of law or fact; or</p> <p>(g) was wrong.</p>
Natural justice	<p>Natural justice, also referred to as 'procedural fairness' applies to any decision that can affect the rights, interests or expectations of individuals in a direct or immediate way. Natural justice is at law a safeguard applying to an individual whose rights or interests are being affected.</p> <p>The rules of natural justice, which have been developed to ensure that decision-making is fair and reasonable, are:</p> <ul style="list-style-type: none"> • avoid bias; and • give a fair hearing; • act only on the basis of logically probative evidence.
Organisational support	<p>For the purposes of this procedure, organisational support means actions such as, but not limited to:</p> <ul style="list-style-type: none"> • providing moral and emotional support • advising disclosers about agency resources available to handle any concerns they have as a result of making their disclosure • appointing a mentor, confidante or other support officer to assist the discloser through the process • referring the discloser to the agency's Employee Assistance Program or arranging for other professional counselling • generating support for the discloser in their work unit where appropriate • ensuring that any suspicions of victimisation or harassment are dealt with • maintaining contact with the discloser • negotiating with the discloser and their support officer a formal end to their involvement with the support program when it is agreed that they no longer need assistance.
Proper authority	A person or organisation that is authorised under the <i>Public Interest Disclosure Act 2010</i> to receive disclosures.

Public officer	A public officer, of a public sector entity, is an employee, member or officer of the entity.
Reasonable belief	A view which is objectively fair or sensible.
Reasonable management action	Action taken by a manager in relation to an employee, includes any of the following taken by the manager - (a) a reasonable appraisal of the employee's work performance; (b) a reasonable requirement that the employee undertake counselling; (c) a reasonable suspension of the employee from the employment workplace; (d) a reasonable disciplinary action; (e) a reasonable action to transfer or deploy the employee; (f) a reasonable action to end the employee's employment by way of redundancy or retrenchment; (g) a reasonable action in relation to an action mentioned in paragraphs (a) to (f); (h) a reasonable action in relation to the employee's failure to obtain a promotion, reclassification, transfer or benefit, or to retain a benefit, in relation to the employee's employment.
Reprisal	The term 'reprisal' is defined under the <i>Public Interest Disclosure Act 2010</i> as causing, attempting to cause or conspiring to cause detriment to another person in the belief that they or someone else: <ul style="list-style-type: none"> • has made or intends to make a disclosure; or • has been or intends to be involved in a proceeding under the Disclosure Act against any person. Reprisal under the <i>Public Interest Disclosure Act 2010</i> is a criminal offence and investigations may be undertaken by the Queensland Police Service.
Subject officer	An officer who is the subject of allegations of wrongdoing made in a disclosure.
Substantial and specific	Substantial means "of a significant or considerable degree". It must be more than trivial or minimal and have some weight or importance. Specific means "precise or particular". This refers to conduct or detriment that is able to be identified or particularised as opposed to broad or general concerns or criticisms.

PID Management Program

The Chief Executive Officer has overall responsibility for ensuring that Boulia Shire Council develops, implements and maintains a PID management program. The Boulia Shire Council PID management program encompasses:

- commitment to encouraging the internal reporting of wrongdoing
- senior management endorsement of the value to Boulia Shire Council of PIDs and the proper management of PIDs
- a communication strategy to raise awareness among employees about PIDs and Council's PID procedure
- a training strategy to give employees access to training about how to make a PID, information on the support available to a discloser and advice on how PIDs will be managed
- specialist training and awareness about PIDs for senior management and other staff who may receive or manage PIDs, disclosers or workplace issues relating to PIDs
- the appointment of a specialist officer/unit to be responsible for issues related to the management of PIDs
- ensuring effective systems and procedures are in place so that issues and outcomes from PIDs inform improvements to service delivery, business processes and internal controls
- regular review of the Public Interest Disclosure Policy and Procedure and evaluation of the effectiveness of the PID management program.

The Chief Executive Officer has designated the following roles and responsibilities for managing PIDs within Council:

Role:	Responsibilities:	Officer:
PID Coordinator	<ul style="list-style-type: none"> ▪ principal contact for PID issues within Boulia Shire Council ▪ document and manage implementation of PID management program ▪ review and update PID procedure annually ▪ maintain and update internal records of PIDs received ▪ report data on PIDs to Queensland Ombudsman ▪ assess PIDs received ▪ provide acknowledgment of receipt of PID to discloser ▪ undertake risk assessments in consultation with disclosers and other relevant officers ▪ liaise with other agencies about referral of PIDs ▪ allocate Investigator and Support Officer to PID matter 	Chief Executive Officer (07) 4746 3188 ceo@boulia.qld.gov.au
PID Support Officer	<ul style="list-style-type: none"> ▪ provide advice and information to discloser on Council PID procedure ▪ provide personal support and referral to other sources of advice or support as required ▪ facilitate updates on progress of investigation ▪ proactively contact discloser throughout PID management process 	Executive Assistant (07) 4746 3188 execassist@boulia.qld.gov.au
Investigator	<ul style="list-style-type: none"> ▪ conduct investigation of information in PID in accordance with terms of reference ▪ prepare report for delegated decision-maker 	An appropriate internal or external investigator will be appointed for each PID investigated depending upon the type of disclosure and other relevant considerations.
Delegated decision-maker	<ul style="list-style-type: none"> ▪ review investigation report and determine whether alleged wrongdoing is substantiated 	An appropriate decision-maker will be appointed for each PID investigated.

WHY MAKE A PID?

Employees who are prepared to speak up about public sector misconduct, wastage of public funds, suspected unlawful activity or danger to health, safety or the environment can be the most important sources of information to identify and address problems in public sector administration. Boulia Shire Council supports the disclosure of information about wrongdoing because:

- implementing systems for reporting and dealing with wrongdoing contributes to the integrity of Council
- the outcomes of PIDs can include improvements to systems that prevent fraud and other economic loss to Council
- the community's trust in public administration is strengthened by having strong processes in place for reporting wrongdoing.

When making a PID the discloser receives the protections provided under the PID Act, including:

- confidentiality – the discloser’s name and other identifying information will be protected to the extent possible
- protection against reprisal – the discloser is protected from unfair treatment by Council and employees of Council as a result of making the PID
- immunity from liability – the discloser cannot be prosecuted for disclosing the information but is not exempt from action if they have engaged in wrongdoing
- protection from defamation – the discloser has a defense against an accusation of defamation by any subject officer.

WHAT IS A PUBLIC INTEREST DISCLOSURE?

Under the PID Act, any person can make a disclosure about:

- a substantial and specific danger to the health or safety of a person with a disability
- the commission of an offence, or contravention of a condition imposed under a provision of legislation mentioned in Schedule 2 of the PID Act, if the offence or contravention would be a substantial and specific danger to the environment
- reprisal because of a belief that a person has made, or intends to make a disclosure.

In addition, public sector officers can make a disclosure about the following public interest matters:

- corrupt conduct
- maladministration that adversely affects a person’s interests in a substantial and specific way
- a substantial misuse of public resources
- a substantial and specific danger to public health or safety
- substantial and specific danger to the environment.

A discloser can have either a ‘reasonable belief’ that wrongdoing has occurred, or provide evidence which tends to show the wrongdoing has occurred.

A disclosure amounts to a PID and is covered by the PID Act even if the:

- discloser reports the information as part of their duties – such as an auditor reporting a fraud or an occupational health and safety officer reporting a safety breach
- disclosure is made anonymously – the discloser is not required to give their name or any identifying information
- discloser has not identified the material as a PID – it is up to Boulia Shire Council to assess information received and decide if it is a PID
- disclosure is unsubstantiated following investigation – the discloser is protected when the information they provide is assessed as a PID, whether or not it is subsequently investigated or found to be substantiated.

WHO CAN A PID BE DISCLOSED TO?

A PID must be made to the ‘proper authority’ to receive disclosures of the type being made.

Disclosers are encouraged to make a disclosure to an appropriate officer of Boulia Shire Council first. If the matter is not resolved, or the discloser is concerned about confidentiality, the disclosure may be made to another appropriate agency.

Who to contact within Boulia Shire Council?	Other agencies that can receive PIDs:
<p>Any person (including employees) can make a disclosure to:</p> <ul style="list-style-type: none"> • any person in a supervisory or management position • the Human Resources Officer • the Chief Executive Officer 	<p>Disclosures can be made to an agency that has a responsibility for investigating the information disclosed:</p> <ul style="list-style-type: none"> • Crime and Corruption Commission (CCC) for disclosures about corrupt conduct including reprisal • Queensland Ombudsman for disclosures about maladministration • Queensland Audit Office for disclosures about a substantial misuse of resources • Department of Child Safety, Youth and Women for disclosures about danger to the health and safety of a child or young person with a disability • Department of Communities, Disability Services and Seniors for disclosures about danger to the health and safety of a person with a disability • Office of the Public Guardian for disclosures about danger to the health and safety of a person with a disability • Department of Environment and Science for disclosures about danger to the environment • A Member of the Legislative Assembly (MP) for any wrongdoing or danger • The Chief Judicial Officer of a court or tribunal in relation to a disclosure about wrongdoing by a judicial officer.

A disclosure can also be made to a journalist if the following conditions have been met:

- a valid PID was initially made to a proper authority, and
- the proper authority:
 - decided not to investigate or deal with the disclosure, or
 - investigated the disclosure but did not recommend taking any action, or
 - failed to notify the discloser within six months of making the disclosure whether or not the disclosure was to be investigated or otherwise dealt with.

A person who makes a disclosure to a journalist in these circumstances is protected under the PID Act. However, disclosers should be aware that journalists are not bound under the confidentiality provisions of section 65 of the PID Act.

HOW TO MAKE A PID

A discloser can make a PID in any way, including anonymously, either verbally or in writing. To assist in the assessment, and any subsequent investigation of a PID, disclosers are requested to:

- provide contact details (this could be an email address that is created for the purpose of making the disclosure or a telephone number)
- provide as much information as possible about the suspected wrongdoing, including:
 - who was involved
 - what happened
 - when it happened
 - where it happened
 - whether there were any witnesses, and if so, who they are
 - any evidence that supports the PID, and where the evidence is located
 - any further information that could help investigate the PID
- provide this information in writing.

DECIDING WHETHER A MATTER IS A PID

If there is any doubt as to whether a matter is a PID, further information may be obtained to inform the decision. If doubt still remains, the matter will be considered and managed as a PID.

Mere disagreements over policy do not meet the threshold for a PID under the PID Act.

It is an offence under the PID Act to intentionally give false or misleading information intending it be acted on as a PID. Employees may be subject to disciplinary action for intentionally giving false or misleading information in a PID, or during an investigation into a PID.

Where a discloser states they are making a PID, but it is assessed that the matter is not a PID, Boulia Shire Council will advise the discloser:

- that their information has been received but was not assessed as a PID
- the reasons for the decision
- the review rights available if the discloser is dissatisfied with the decision and how to request review
- any action Council proposes to take in relation to the matter
- any other options the discloser has in relation to the matter.

ASSESSING A PID

The disclosure will be assessed in accordance with the PID Act, the PID standards, Boulia Shire Council's Public Interest Disclosure Policy and Procedure and any other relevant procedure(s).

Once the matter has been assessed as a PID, Council will advise the discloser:

- that their information has been received and assessed as a PID
- the action to be taken by Council in relation to the disclosure, which could include referring the matter to an external agency, or investigating
- the likely timeframe involved
- the name and contact details of the Council support officer they can contact for updates or advice
- of the discloser's obligations regarding confidentiality
- the protections the discloser has under the PID Act
- the commitment of Council to keep appropriate records and maintain confidentiality, except where permitted under the PID Act
- how updates regarding intended actions and outcomes will be provided to the discloser
- contact details for the Council's Employee Assistance Program.

If the PID has been made anonymously and the discloser has not provided any contact details, Council will not be able to acknowledge the PID or provide any updates.

REFERRING A PID

If Boulia Shire Council decides there is another proper authority that is better able to deal with the PID, the PID may be referred to that agency. This may be because:

- the PID concerns wrongdoing by that agency or an employee of that agency
- that agency has the power to investigate or remedy the matter.

Before referring the PID to another agency, Council will conduct a risk assessment, and will not proceed with the referral if there is an unacceptable risk of reprisal.

It may also be necessary to refer the PID to another agency because of a legislative obligation, for example, refer a matter to the Crime and Corruption Commission where there is a reasonable suspicion that the matter involves or may involve corrupt conduct (as required by section 38 of the *Crime and Corruption Act 2001*).

The confidentiality obligations of the PID Act permit appropriate officers of Council to communicate with another agency about the referral of a PID. Officers will exercise discretion in their contacts with any other agency.

The discloser will be advised of the action taken by Council.

RISK ASSESSMENT AND PROTECTION FROM REPRISAL

Disclosers should not suffer any form of detriment as a result of making a PID. Upon receiving a PID, Council will conduct a risk assessment to assess the likelihood of the discloser (or witnesses or affected third parties) suffering reprisal action as a result of having made the disclosure. This assessment will take into account the actual and reasonably perceived risk of the discloser (or witnesses or affected third parties) suffering detriment, and will include consultation with the discloser.

A risk assessment will be undertaken if the discloser is anonymous on the basis of information available in the PID. The risk assessment will also take into account the risk to persons who may be suspected of making the PID.

Consistent with the assessed level of risk, Council will develop and implement a risk management plan and arrange any reasonably necessary support or protection for the discloser (or witnesses or affected third parties).

Council will regularly reassess the risk of reprisal while the PID is being managed, in consultation with the discloser, and review the risk management plan if required.

In the event of reprisal action being alleged or suspected, Boulia Shire Council will:

- attend to the safety of the discloser (or witnesses or affected third parties) as a matter of priority
- review its risk assessment, risk management plan and any protective measures needed to mitigate any further risk of reprisal
- manage any allegation of a reprisal as a PID in its own right.

DECLINING TO TAKE ACTION ON A PID

Under the PID Act, the Boulia Shire Council may decide not to investigate or deal with a PID in various circumstances, including:

- the information disclosed has already been investigated or dealt with by another process
- the information disclosed should be dealt with by another process
- the age of the information makes it impractical to investigate
- the information disclosed is too trivial and dealing with it would substantially and unreasonably divert Council from the performance of its functions

- another agency with jurisdiction to investigate the information has informed Council that an investigation is not warranted.

If a decision is made not to investigate or deal with a PID Council will give the discloser written reasons for that decision.

If the discloser is dissatisfied with the decision, they can request a review by writing to the Chief Executive Officer of Council within 28 days of receiving the written reasons for decision.

COMMUNICATION WITH DISCLOSERS

Under the PID Act, the Boulia Shire Council must give reasonable information to a discloser.

Council will acknowledge receipt of the PID in writing as soon as practicable. The discloser will be provided with information that meets the requirements of the PID Act and the standards issued by the Queensland Ombudsman, including:

- the action that will be taken in response to the PID
- the protections under the PID Act
- confidentiality obligations of the discloser and the Council
- support arrangements.

Council will maintain contact with the discloser and provide regular updates during the management of the PID.

In accordance with the PID Act, after finalising action in response to the PID, the Council will advise the discloser in writing of the action taken and the results of the action.

CONFIDENTIALITY

While Boulia Shire Council will make every attempt to protect confidentiality, a discloser's identity may need to be disclosed to:

- provide natural justice to subject officers
- respond to a court order, legal directive or court proceedings.

Council will ensure that communication with all parties involved will be arranged discreetly to avoid identifying the discloser wherever possible.

Disclosers should be aware that while Council will make every attempt to keep their details confidential, it cannot guarantee that others will not try to deduce their identity.

SUPPORT FOR DISCLOSERS

Boulia Shire Council recognises that providing appropriate support to a discloser is an important feature of effective PID management.

An assessment will be undertaken to identify the support needs of the discloser. Where appropriate, a PID Support Officer will be assigned to the discloser. The PID Support Officer will assist the discloser to access information about PIDs, protections available under the PID Act and the PID management process.

The PID Support Officer will proactively contact the discloser to offer support.

Information and support will be provided to the discloser until the matter is finalised.

Making a PID does not prevent reasonable management action. That means that the discloser will be continued to be managed in accordance with normal, fair and reasonable management practices during and after the handling of the PID.

INVESTIGATING A PID

If a decision is made to investigate a PID, this will be done with consideration for the:

- principles of natural justice
- obligation under the PID Act to protect confidential information
- obligation under the PID Act to protect officers from reprisal
- interests of subject officers.

If as a result of investigation, the information about wrongdoing provided in the PID is substantiated, appropriate action will be taken.

Where the investigation does not substantiate wrongdoing, Boulia Shire Council will review systems, policies and procedures to identify whether there are improvements that can be made and consider if staff training is required.

RIGHTS OF SUBJECT OFFICERS

Boulia Shire Council acknowledges that for officers who are the subject of a PID the experience may be stressful. Council will protect their rights by:

- assuring them that the PID will be dealt with impartially, fairly and reasonably in accordance with the principles of natural justice
- confirming that the PID is an allegation only until information or evidence obtained through an investigation substantiates the allegation
- providing them with information about their rights and the progress and outcome of any investigation
- referring them to the Employee Assistance Program for support.

Information and support will be provided to a subject officer until the matter is finalised.

RECORD-KEEPING

In accordance with its obligations under the PID Act and the [Public Records Act 2002](#), Boulia Shire Council will ensure that:

- accurate data is collected about the receipt and management of PIDs
- anonymised data is reported to the Office of the Queensland Ombudsman in their role as the oversight agency, through the PID reporting database.

Records about disclosures, investigations, and related decisions will be kept secure and accessible only to appropriately authorised people involved in the management of the PID.

SUPPORTING INFORMATION

The following Fact Sheets have been made available on the Queensland Ombudsman website:

- Disclosure Fact sheet 1: What is a disclosure
(<https://www.ombudsman.qld.gov.au/improve-public-administration/public-interest-disclosures/what-is-a-public-interest-disclosure>)
- Disclosure Fact sheet 2: Checklist for making a disclosure
(<https://www.ombudsman.qld.gov.au/how-to-complain/how-to-make-a-public-interest-disclosure/a-checklist-for-making-a-public-interest-disclosure>)
- Disclosure Fact sheet 3: Discloser information and support
(<https://www.ombudsman.qld.gov.au/how-to-complain/how-to-make-a-public-interest-disclosure/discloser-information-and-support->)

11.4 Community Services

TITLE:	Community Services Report June 2023	DOC REF: 11.4.1
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REPORT BY:	Julie Woodhouse Community Services Manager	DATE: 27/07/2023
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.2: Respecting our culture and heritage, past, present and future

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.4: Promote Bouliia Shire and the RAPAD region as a region for tourism and development opportunities

Key Priority 6: Supporting local services and facilities

6.1: Facilitate opportunities

6.1.2: Provide community services through government funded programs for the benefit of disadvantage members of the community

6.2: Support an active healthy community

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Bouliia the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

CONTENT:

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation currently	0
Total units available (includes 1 pensioner unit)	1
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	0
Houses/units being renovated/painted	0
Formal applications for rental for June	0
Enquiries re housing availability for June	1

Community/staffing:

- The monthly newsletter was produced and printed.
- An admin employee from the main office will move to the Library in July and continue with records management.

Grant/community tourism updates:

- Our last two funding submissions were not approved as per register.
- New funding submissions to be finalised in July.
- The Lexus Melbourne Cup will be featured at the Boulia Camel Races in July with Glen Boss attending. The Boulia turf club have arranged in conjunction with the Boulia Camel Races committee that a feature race of horse versus camel be staged at 10am on the Saturday morning so hopeful Glen Boss can present a trophy to the winner.
- The 24 towns that were on the tour will all be allocated a barrier in the Melbourne Cup race, the town with the horse from the winning barrier will be presented with a cash prize to the pre-nominated community charity.

Update on balance of funds held at **Why Leave Town** trust is **\$38,292.00**. The company is seeing transactions going down about \$2,000 a month, whilst slow is some progress on reducing what is left.

I think another round advertised just before Christmas would be good to remind people to come in, this will help with purchases for food/fuel over holiday period. There are only 29 residents in the shire and surrounds who have not received their 2nd card. Seventeen of these were Urandangi residents.

From 2021 when cards were first distributed 40 people who received the first card have left the district. Some residents also do not wish to receive a card at all.

Sports:

The NQ sports foundation have released their guidelines again for the years sports nominations ready for the NQ 2023 sport star awards on 4th November 23.

Flyers have gone out regarding these nominations in the community and if more than one applicant in the Shire district it is up to Council to review and select the best candidate to put forward.

Council needs a closing date for this process as all nominations must be in before the 15th of September 2023. I would suggest that the 31st of August would be a good date for our area if any nominations are received. In the past we have had one nomination for a child at boarding school and Council also nominated a sportswoman from the community the following year in the “Service to sport category”.

Library report: J. Somerfield

Library patron numbers:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2022	54	74	49	18	137	135	170	64	67	75	71	42
2023	51	137	86	131	129	88						

This month our first 5 forever program was held twice a week. Set days being Monday and Wednesdays.

Library is holding a colouring competition, which will be judged at the Camel Races next month.

We started our school holiday program which began on the 26th of June. First Five and school kids came in to complete their colouring competition and a nature hunt. Which was enjoyed by all.

Sports Centre report:

35 gym users (*figures obtained from lessee D. Karel*)
135 attendees for sports centre activities (*data supplied by M. Punch*)

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Community Services June 2023 report be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer
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Ms Lynn Moore

TITLE:	Min Min Encounter & Boulia Heritage Centre Report – June 2023	DOC REF: 11.4.2
REPORT BY:	Karen Savage Tourism Officer	DATE: 27/07/2023

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

CONTENT:

Monthly Activity Statistics: June 2023

Sales – tickets/merchandise	\$37,490.68
MME total Visitor Stats	1255
MME Tickets	381
BHC Tickets	64
COMBO Tickets	234
Rezdy Online Bookings during the month (no payment taken)	22

Social Media Statistics: June 2023:

Social media pages	Reached
TripAdvisor Review	0
Google Business Profile	528 profile views 26 website visits from the profile

REPORT ON ACTIVITIES HELD FOR MAY

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month
- Outback Queensland (OQTA) monthly report email by the 10th of each month

June saw us playing host to the winners of the Running Man Competition with Ray Martin and a visit from the Assistant Health Minister Nikki Boyd. Both visits went very well with all parties impressed by the show. The weather in the last week of June saw a few road closures which led to many phone calls about road conditions and suitable alternate routes. Numbers throughout the month showed a significant increase on previous months with income surpassing the previous year. We continue to explore new avenues of merchandise and brochures and information sheets restocked ready for camel races.

Group Bookings:

We saw a total of 3 group bookings through the show this month with very positive feedback from both the tourists and the guides. Unfortunately, due to reduced tourist numbers we have had a couple of bus tours cancelled this month.

Social Media

Facebook posts this month reached 11.8K people with 2.4K engaging in the posts. We saw an increase of 141% in net followers and an increase of 30% in video views.

Explore Queensland Network: n/a

Merchandise:

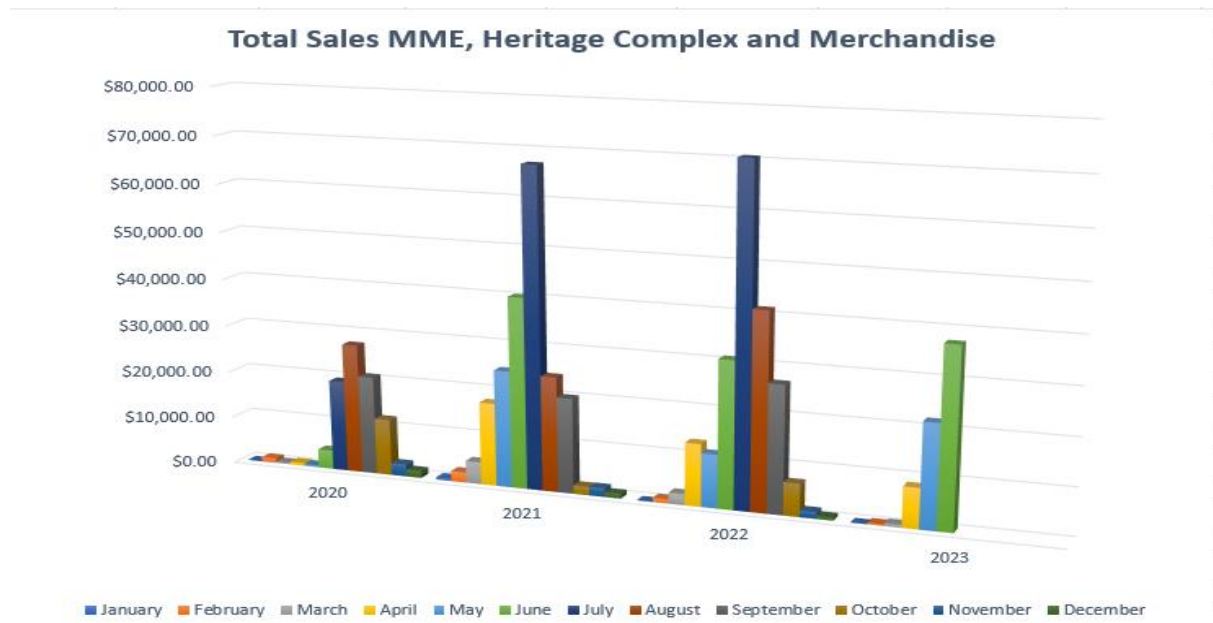
Present merchandise selling very well. In particular 'Smelly Balls' which arrived on the shelf and sold out in 3 weeks! New stock has been ordered. Westprint maps closed permanently this month and the map side has been picked up by another company, however, the outback books that were available through them are no longer. I am looking for new publishers at present to restock.

Boulia Heritage Centre:

The Heritage Complex has been very popular this month with a significant increase in visitors throughout the month. Feedback has been excellent with visitors enjoying the local knowledge from our staff.

General:

A busy time of year with the end of the financial year. Stocktake was completed despite a very busy day of visitors to the Min Min Encounter. The last week of June was extremely busy with many visitors making their way through Boulia to the Big Red Bash. This saw our visitor numbers increase significantly putting us in an excellent position to exceed last year's numbers over the camel race period.



Total Sales MME, BHC & Merchandise

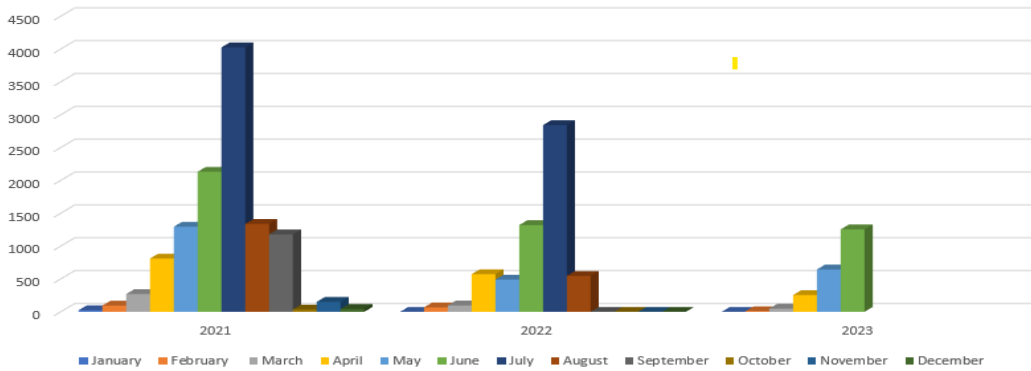
	2020	2021	2022	2023
January	\$ 27.80	\$ 522.25	\$ -	\$ -
February	\$ 974.45	\$ 2,192.35	\$ 869.50	\$ 327.85

March	\$ 315.35	\$ 4,735.20	\$ 2,341.35	\$ 589.53
April	\$ 590.20	\$17,599.45	\$ 13,157.75	\$ 8,518.56
May	\$ 412.80	\$24,691.00	\$ 11,267.15	\$ 21,869.34
June	\$ 3,985.95	\$40,253.80	\$ 30,891.56	\$37,490.68
July	\$ 19,329.20	\$67,167.50	\$ 70,637.11	
August	\$ 27,432.71	\$24,277.55	\$ 41,365.90	
September	\$ 20,851.55	\$20,091.75	\$ 26,832.70	
October	\$ 11,987.00	\$ 1,791.30	\$ 6,954.73	
November	\$ 2,622.70	\$ 1,838.70	\$ 1,426.85	
December	\$ 1,462.75	\$ 976.90	\$ 635.35	

MME & Heritage Complex Visitor Numbers

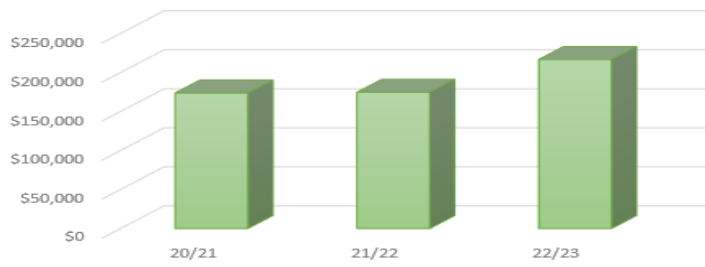
	2021	2022	2023
January	24	0	0
February	95	67	10
March	270	97	49
April	811	573	255
May	1296	490	645
June	2132	1320	1255
July	4026	2842	
August	1338	546	
September	1179	0	
October	35	0	
November	152	0	
December	44	0	

MME & Heritage Complex Visitor Information



Financial Year Comparison Chart

The following chart is a comparison of the previous 3 financial years total income showing a significant increase in sales. This income includes entry fees for both the MME and the Heritage Complex in addition to merchandise sales. Tickets accounted for 69% of the total income for the financial year.



CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Min Min Encounter & Boulia Heritage Centre Report June 2023 be received for information.

ATTACHMENTS: Nil

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

12 Late Reports

Nil

13 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

14 General Business

1. Town Entrances – How can they be improved? Discussion Workshop to be held prior to the start of July Council Meeting @ 8am or Lynn Moore and the Councillors.
2. Register of Interests Annual Confirmation – Session for Councillors to log on and fill out their form:
 - a. Click on the link to the online form, which you can complete, and save on your computer – ready to do next year
 - b. [Register of Interests \(statedevelopment.qld.gov.au\)](http://statedevelopment.qld.gov.au)
 - c. Print and give Karen Haer a copy.