

Boulia Shire Council



General Meeting Friday 19th June 2020





BOULIA SHIRE COUNCIL

12th June 2020

NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Friday 19th June 2020** at the **Boulia Shire Hall** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1. Meeting opening with the acknowledgment of Country and Traditional Owners.
2. Present
3. Apologies / Leave of Absence
4. Declaration of Material Personal Interest / Conflict of Interest
5. Register of Interests – new / or changes recorded
6. Confirmation of Minutes from previous meetings Pg.1
7. Reports from advisory committees (nil)
8. Mayoral Minutes
9. Notice of Motion
10. Request to address Council in a public forum
11. Petition – if tabled
12. Pitta Pitta representation (when requested)
13. REPORTS:
 - ENGINEERS REPORT – GBA CONSULTING

Item E1	Engineering Services Report – News brief	Pg.11
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 - DIRECTOR OF WORKS AND OPERATIONS

Item DWO1	Grants Work Status Summary	Pg.15
Item DWO2	Boulia Works Program 2018/21	Pg.18
Item DWO3	See Closed Session	
Item DWO4	See Closed Session	
 - INFORMATION REPORTS

(There are currently no Work Camp Reports due to Work Camp presently being unable to travel to Boulia due to COVID-19 restrictions)

Item A	NDRRA Flood Damage Works Department	Pg.19
Item B	Foreman, Road Maintenance and Utility Services	Pg.20
Item C	Foreman, Roads Maintenance and Construction	Pg.25
Item D	Rural Lands Protection Officer	Pg.27
 - CHIEF EXECUTIVE OFFICER

Item CEO1	CEO Briefing for May 2020	Pg.28
Item CEO2	Action List	Pg.29
Item CEO3	Councillors Remuneration Report Including Experience Level Payments	Pg.35
Item CEO4	See Closed Session	
Item CEO5	Boulia Golf Club Rates	Pg.39
Item CEO6	See Closed Session	

ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



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BOULIA SHIRE COUNCIL

Item CEO7 See Closed Session
Item CEO8 See Closed Session

MANAGER CORPORATE & FINANCIAL SERVICES

Item FM1 Manager Corporate & Financial Services Report Pg.42

COMMUNITY SERVICES MANAGER

Item CSM1 Community Services Report Pg.47

INFORMATION REPORTS

(There are currently no Boulia Heritage Complex or Boulia Sports and Aquatic Centre Reports due to these facilities presently being closed due to COVID-19 restrictions)

Item E Min Min Encounter Pg.51
Item F Library Pg.53
Item G Boulia Sports and Aquatic Centre Pg.55
Item H Workplace Health and Safety Pg.57

14. General Business
15. Correspondence for Action
16. Questions for next meeting
17. Late Reports
18. **CLOSED SESSION**

Item DWO3 Tender T2019/20-15 Gravel Crushing and Stockpile
Item DWO4 George Bourne & Associates Hourly Rates and Expenses
Item CEO4 Director Corporate Services Contract
Item CEO6 Harin Karra – Renewal of contract and Performance Review
Item CEO7 CEO Contract
Item CEO8 Review of Organisational Structure

Ms Lynn Moore
Chief Executive Officer

CLOSED SESSIONS OF COUNCIL ARE NOT OPEN TO THE PUBLIC AND MAY BE CLOSED FOR THE FOLLOWING REASONS:

Local Government Regulation - 275 Closed meetings

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -
 - (a) the appointment, dismissal or discipline of employees; or
 - (b) industrial matters affecting employees; or
 - (c) the local government's budget; or
 - (d) rating concessions; or
 - (e) contracts proposed to be made by it; or
 - (f) starting or defending legal proceedings involving the local government; or
 - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or



BOULIA SHIRE COUNCIL

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

DECLARATION OF INTERESTS

Conflict of Interest A Councillor has a conflict of interest if their decisions are, or may be seen to be, influenced by their personal interests.

Material Personal Interest A Councillor has a material personal interest in a matter if a decision or action taken by a Councillor, or any of its committees, on that matter may result in a direct or indirect benefit or loss to themselves or people they are connected with.

Councillors must declare if they have a Conflict of Interest or Material Personal Interest on a matter to be discussed prior to the meeting.

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
NDRP	Natural Disaster Resilience Program
NDRRA	Natural Disaster Relief and Recovery Arrangements
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association



COUNCILLOR DECLARATION OF INTEREST
Declaration of a Conflict of Interest Form

Councillor: _____

Council meeting date: _____

Agenda Item Number: _____

I declare that I have a conflict of interest in the above matter (as defined by section 175D of the Local Government Act 2009) as follows: -

I will be dealing with this declared conflict of interest by (please tick):

- a) leaving the meeting while this matter is discussed and voted on.
- b) Staying in the meeting - I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -
 - (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
 - (b) If so, whether: -
 - i. I must leave the meeting while this matter is discussed or voted on; or
 - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

Signed

Date



COUNCILLOR DECLARATION OF INTEREST
Declaration of a Material Personal Interest Form

Councillor: _____

Council meeting date: _____

Agenda Item Number: _____

I declare that I have a material personal interest in this matter (as defined by Local Government Act 2009, section 175B as follows: -

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

Signed

Date



**MINUTES OF THE GENERAL MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON MONDAY 25TH MAY 2020
COMMENCING AT 10 AM**

Attendance:

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Timothy Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Nicole Tonkies (Executive Assistant)

Opening:

The Mayor opened the meeting at 9.35 am.

Acknowledgement of Traditional Owners

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

2020/5.1 MINUTES OF THE 2020 POST ELECTION COUNCIL MEETING AND THE APRIL 2020 ORDINARY MEETING

Moved: Councillor Neilson Seconded: Councillor Beauchamp

That the Minutes of the Post Election Council Meeting held on 20th April 2020 and the minutes of the Ordinary Meeting held on 20th April be accepted.

Carried

2020/5.2 PROCESSING OF COUNCILLOR DECLARATION OF INTERESTS – MAY 2020 ORDINARY MEETING OF COUNCIL

Moved: Councillor Britton Seconded: Councillor Edgar

Council acknowledged receipt of the following Councillor Declaration of Interests relevant to reports in the May 2020 Ordinary Meeting of Council and resolved to handle the declaration as follows:

Councillor	Agenda Item Number	Type of Declaration	How the interest will be handled
Rick Britton	Item DWO4: Request to Relocate Primary Road to Rural Property	Conflict of Interest	Councillor Britton has a perceived conflict of interest in the matter and, notwithstanding the conflict, may participate in the matter, discuss and vote upon it.
Sam Beauchamp	Item CEO6: Approved Decision Notice - Reconfiguration of a Lot	Material Personal Interest	Councillor Beauchamp has a Material Personal Interest in the matter however, because this report is for the endorsement of Council only, Councillor Beauchamp will remain in the room but not vote on the matter.

Carried

Mr Harin Karra entered the meeting at 9.49 am.

2020/5.3 CEO BRIEFING FOR APRIL 2020

PURPOSE:

To summarise activities from the CEO office and progress future options for the shire.

Moved: Councillor Britton Seconded: Councillor Norton

That the April 2020 CEO report is received for information.

Carried

2020/5.4 ENGINEERING SERVICES REPORT – NEWS BRIEF FOR APRIL 2020

PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Councillor Neilson Seconded: Councillor Beauchamp

That the Engineering Services Report – News brief for April 2020 be noted.

Carried

2020/5.5 GRANTS WORK STATUS SUMMARY – APRIL 2020

PURPOSE:

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

Moved: Councillor Neilson Seconded: Councillor Britton

That the Grants Work Status Summary - April 2020 report on the progress of the funded projects be received for information.

Carried

Item DWO2 - Boulia Works Program 2018/21 was presented to Council for information only.

Councillor Britton declared a Conflict of Interest in the Item DWO4 Request to Relocate Primary Road to Rural Property due to leasing Lucknow Station which is the property on

which the proposed primary road access is located. In accordance with the resolution made under 2020/5.2, Councillor Britton was able to participate, discuss and vote upon the matter.

2020/5.6 REQUEST TO RELOCATE PRIMARY ROAD TO RURAL PROPERTY

PURPOSE:

To present to Council a request to change the primary access road for Dover Station.

Moved: Councillor Beauchamp **Seconded:** Councillor Neilson

That Council advise Mr and Mrs Campbell that prior to further consideration being made by Council in regards to the possible transfer of the primary access road for Dover Station from the McKinlay Road to the Boulia-Winton Road, both the adjoining property owners (Pollygammon Station and Lucknow Station) are consulted by Mr and Mrs Campbell and the result of the consultation provided in writing to Council.

Carried

2020/5.7 NDRRA FLOOD DAMAGE WORKS DEPARTMENT APRIL 2020 REPORT

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Councillor Neilson **Seconded:** Councillor Britton

That the NDRRA Flood Damage Works Department April 2020 report be received for information.

Carried

2020/5.8 FOREMAN, ROAD MAINTENANCE AND UTILITY SERVICES APRIL 2020 REPORT

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department.

Moved: Councillor Britton **Seconded:** Councillor Beauchamp

That Council receive the Foreman, Road Maintenance and Utility Services April 2020 report for information.

Carried

2020/5.9 FOREMAN ROADS MAINTENANCE AND CONSTRUCTION APRIL 2020 REPORT

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Councillor Norton **Seconded:** Councillor Edgar

That Council receive the Foreman Roads Maintenance and Construction April 2020 Report for information.

Carried

2020/5.10 RURAL LANDS PROTECTION OFFICER APRIL 2020 REPORT

PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Councillor Britton **Seconded:** Councillor Neilson

That the Rural Lands Protection Officer's April 2020 Report be received for information.

Carried

2020/5.11 CLOSED MEETING AT 11.03 AM

Moved: Councillor Britton **Seconded:** Councillor Neilson

Closed Session - Local Government Regulation 275
(e) contracts proposed to be made by it;

Carried

2020/5.12 OUT OF CLOSED SESSION AT 11.25 AM

Moved: Councillor Britton **Seconded:** Councillor Edgar

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Carried

The following recommendations were resolved from the closed session: 2020/5.13, 2020/5.14, 2020/5.15, 2020/5.16.

2020/5.13 APPLICATIONS FOR WORK CAMP ASSISTANCE – REVISION OF ELIGIBILITY CRITERIA

PURPOSE:

To consider the eligibility criteria for Yard Maintenance Applications for Assistance.

Moved: Councillor Britton **Seconded:** Councillor Norton

That Council note the following criteria to be used in the assessment of Yard Maintenance Applications for Assistance:

- Applicant to be a Pensioner
- Applicant to have a health condition that prevents them from being able to carry out the requested assistance and they are unemployed
- there is no other abled bodied person living in the applicant's household able to do the work.

Carried

2020/5.14 TENDER T2019/20-12: SUPPLY AND MAINTENANCE OF FIRE FIGHTING EQUIPMENT

PURPOSE:

To evaluate submissions received in Council's call for tenders in the Supply and Maintenance of the Boulia Shire Council Fire Fighting Equipment.

Moved: Councillor Beauchamp **Seconded:** Councillor Neilson
That under tender number T2019/20-12: Supply and Maintenance of Fire Fighting Equipment:

- the Service and Maintenance of all Fire Extinguishers and Blankets be awarded to Central Western Fire Pty Ltd
- the Service and Maintenance of all Fire Panels be awarded to Chubb Fire & Security Pty Ltd

in accordance with the following contract terms of the tender:

A fixed price contract for an initial period of 2 years, with the option to extend an additional 2 years and then a further 1 year (2+2+1).

Carried

2020/5.15 TENDER T2019/20-13: PURCHASE AND SALE OF ONE SKID STEER LOADER

PURPOSE:

This report seeks approval to supply and deliver with or without trade-in: one Skid Steer Loader under Tender No T2019/20-13.

Moved: Councillor Britton **Seconded:** Councillor Beauchamp
That Boulia Shire Council approve purchase of a 279D3 Ultra Compact Track Loader (Skid Steer) with Simex PL60253V (Road Planer/Stabiliser) for \$207,350 including GST. Further, reject all trade-in and direct purchase offers. Plant 116 performance will be assessed in 12 months time for sale.

Carried

2020/5.16 TENDER 2019/20-14: PURCHASE AND SALE OF ONE ISUZU CREW CAB TRUCK

PURPOSE:

This report seeks approval to supply and deliver with or without trade-in: one Isuzu Crew Cab Truck under Tender No T2019/20-14.

Moved: Councillor Edgar **Seconded:** Councillor Neilson
That under tender number T2019/20-14: Boulia Shire Council approve the purchase of an Isuzu FUD 165-260 auto crew from Tony Ireland Isuzu for \$196,256.18 including GST and less trade-in plant 528 REGO 923TIF for \$45,000 including GST.

Carried

Mr Karra left the meeting at 11.30 am.

2020/5.17 WORK HEALTH AND SAFETY APRIL 2020 INFORMATION REPORT

PURPOSE:

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

Moved: Councillor Britton **Seconded:** Councillor Edgar
That Council receive the Work Health and Safety April 2020 Report for information.

Carried

2020/5.18 NEW POLICY - WORKING FROM HOME

PURPOSE:

To present to Council a new policy for consideration and adoption – the Working from Home Policy.

Moved: Councillor Britton **Seconded:** Councillor Neilson

1. That Policy 154 Working from Home Policy be adopted as presented.
2. That a copy of the policy be forwarded to the Councillors electronically via email and the Councillor Hub.

Carried

2020/5.19 ACTION LIST

PURPOSE:

To inform Council on the actions taken on the Action List report.

Moved: Councillor Neilson **Seconded:** Councillor Britton

That the updated Action List report be received for information.

Carried

2020/5.20 COUNCIL MEETING DATES FROM JUNE TO DECEMBER 2020

PURPOSE:

In accordance with Section 277(1) of the Local Government Regulations 2012 notice is to be given when the Ordinary meetings of the Boulia Shire Council will be held.

Moved: Councillor Britton **Seconded:** Councillor Beauchamp

1. That the dates for the Council meetings from June 2020 until December 2020 be ratified and displayed on Council's website and all other approved distribution methods.

Friday 19 th June 2020	Boulia Shire Hall	9:00 am
Tuesday 21 st July 2020	Boulia Shire Hall	9:00 am
Monday 17 th August 2020	Boulia Shire Hall	9:00 am
Friday 25 th September 2020	Boulia Shire Hall	9:00 am
Friday 23 rd October 2020	Boulia Shire Hall	9:00 am
Friday 20 th November 2020	Boulia Shire Hall	9:00 am
Friday 18 th December 2020	Boulia Shire Hall	9:00 am

2. That the location be the Boulia Shire Hall with the commencement time of 9-00am.

Carried

2020/5.21 MOU BETWEEN DNRME AND BOULIA SHIRE COUNCIL FOR THE GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) AT THE BOULIA AIRPORT

PURPOSE:

To advise Council of the intent for DNRME to formalise a Memorandum of Understanding (MOU) for the continued use of the Global Navigation Satellite System at the Boulia Airport. This will be in conjunction with Geoscience Australia (GA) who will be the lead agency.

Moved: Councillor Beauchamp **Seconded: Councillor Edgar**

That the Memorandum of Understanding between the Department of Natural Resources, Mines and Energy for the access to the Global Navigation Satellite system which is located at the Boulia Airport be endorsed with the commencement period 30/4/2020 and the expiry date 30/6/2029.

Carried

2020/5.22 DEVELOPMENT OF A REGIONAL COMMUNITY PRECINCT – DEED OF GRANT APPLICATION ON LOT 605 ON CROWN PLAN B2671

PURPOSE:

To advise Council of the progress of an application for the deed of grant applied for in December to enable the amalgamation of Lot 604 and 605 for the purpose of progressing the Regional Community Precinct incorporating the Post Office, Library government service offices such as QGAP, cultural display area and registered offices for the Pitta Pitta.

Moved: Councillor Britton **Seconded: Councillor Norton**

That the Council endorse the acceptance of the offer from the Department of Natural Resources Mines and Energy for the purchase of Lot 605 on B2671 (existing Council building site) to secure the land and enable lot 605 and lot 604 to be amalgamated for the future construction of the Regional Community Precinct.

Carried

Councillor Beauchamp declared a Material Personal Interest in the Item CEO6 Approved Decision Notice - Reconfiguration of a Lot due to currently considering purchasing a house block from APA Group. In accordance with the resolution made under 2020/5.2, Councillor Beauchamp will stay in the room but not vote on the matter.

2020/5.23 APPROVED DECISION NOTICE - RECONFIGURATION OF A LOT

PURPOSE:

To advise Council of a Decision Notice Approval that has been issued for the Reconfiguration of a Lot (Two Lot Boundary Realignment).

Moved: Councillor Neilson **Seconded: Councillor Edgar**

That the Approved Decision Notice for Reconfiguration of a Lot, Boulia Shire Council Development approval number D/1-2020 be endorsed by Council.

Carried

2020/5.24 ADOPTION OF THE TOWN PLANNING SCHEME

The purpose of this report is revised from:

‘to formally adopt the Boulia Shire Planning Scheme following the closing of the public consultation period.’

to:

‘to obtain Council’s approval, in accordance with the notice issued under section 18(3) of the Planning Act 2016 and dated 11 April 2018 prescribing the plan-making process, to request Ministerial approval to adopt the proposed planning scheme.’

Moved: Councillor Britton

Seconded: Councillor Neilson

That Council:

1. endorse the Consultation and Submission Report providing a summary of consultation activities undertaken, the matters raised in submissions and proposed changes in response to submissions on the proposed Boulia Shire Planning Scheme.
2. endorse the changed version of the proposed Boulia Shire Planning Scheme.
3. determine that the changed version of the proposed Boulia Shire Planning Scheme is not significantly different to the public consultation version.
4. As no submissions were received, note that no responses to submissions about the proposed planning scheme are required to be sent for the purposes of Step 10(1) of Stage 3 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016.
5. write to the Minister for Infrastructure and Planning requesting approval to adopt the proposed Boulia Shire Planning Scheme, in accordance with Step 14 of Stage 4 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016.

Carried

The meeting was adjourned for lunch at 12.15 pm.

The meeting resumed at 12.57 pm.

Mrs Kaylene Sloman entered the meeting at 12.57 pm.

2020/5.25 MANAGER CORPORATE & FINANCIAL SERVICES APRIL 2020 REPORT

PURPOSE:

Financial Summary as at 30th April 2020.

Moved: Councillor Neilson

Seconded: Councillor Britton

That the Manager of Corporate & Financial Services April 2020 Report be received for information.

Carried

2020/5.26 AUDIT & RISK MANAGEMENT COMMITTEE REPORT

PURPOSE:

To provide an update from the Audit & Risk Management Committee.

Moved: Councillor Britton

Seconded: Councillor Beauchamp

That the Audit & Risk Management Committee Report be received for information.

Carried

Council was presented with an updated 2020-2021 Overall Budget Summary for information in preparation for further 2020-2021 budget works.

Mrs Kaylene Sloman left the meeting at 1.31 pm

2020/5.27 CHIEF EXECUTIVE LEAVE

PURPOSE:

To advise Council of the relief plans for the Chief Executive Officer annual leave and the request that the provision of relief to this position be sourced through an external provider.

Moved: Councillor Britton **Seconded: Councillor Edgar**

That the Council acknowledge and endorse that the relief for the CEO leave in July be sourced through an external provider with the December relief to be arranged if required.

Carried

2020/5.28 COVID-19 RELIEF FOR IDENTIFIED BUSINESSES FOR RATES (SERVICES)

PURPOSE:

To review the current situation of the COVID-19 in relation to the services such as garbage collection, water usage and sewerage for all businesses.

Moved: Councillor Britton **Seconded: Councillor Norton**

1. That Council re-allocate \$60K from the community grants program fund which would have been allocated to community events to support the business community of Boulia for the financial assistance for the payment of services (water, garbage and sewerage) for the periods 1st January 2020 to 31st December 2020 and 1st January 2021 to 30th June 2021.
2. That business must apply to Council in writing for the assistance so that it can be recorded for probity.
3. That Council include the COVID-19 Pandemic Emergency Rates Relief category for 2020-2021 in the community grants program.

Carried

2020/5.29 COMMUNITY SERVICES APRIL 2020 REPORT

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Councillor Britton **Seconded: Councillor Norton**

That the Community Services April 2020 Report is received for information.

Carried

2020/5.30 BOOMERANG REPAINT

PURPOSE:

To propose to Council that the Boomerang sign on the Donohue Highway be updated.

Moved: Councillor Edgar **Seconded: Councillor Beauchamp**

1. That a condition report be completed on the Boomerang sign to determine its current condition.
2. That, providing the sign is in good condition, the design of the repaint be reviewed to include the towns of the Outback Way and an information sign be put alongside the

Boomerang sign. An updated design is to be brought back to the Council meeting for further consideration.

Carried

2020/5.31 MIN MIN ENCOUNTER APRIL 2020 REPORT

PURPOSE:

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Councillor Britton Seconded: Councillor Edgar

That the Min Min Encounter April 2020 Report be received for information.

Carried

2020/5.32 LIBRARY APRIL 2020 REPORT

PURPOSE:

To update Council on the visitations and activities in the Library.

Moved: Councillor Norton Seconded: Councillor Britton

That Council receive the Library April 2020 report for information.

Carried

General Business

Desert Channels Queensland (DCQ) Letter of Support – DCQ have asked Council to provide a letter of support to formally express Council's backing of the DCQ funding application under the Queensland Feral Pest Initiative Round 4, to undertake strategic and innovative approaches to significantly reduce the impact of Parkinsonia on the Desert Channels Region. All Councillors were in agreeance that a letter of support should be provided.

Oban Station Community Recovery Event request – The managers of Oban Station have contacted Council in regards to a possible 'Community Recovery Event' be held on the 6th September 2020 at the Urandangi Pub. It is proposed the event would be a great opportunity for the local stations to catch up after many months of isolation due to the COVID-19 pandemic and would aid in assisting with the mental health of many after months of having minimal contact and also help to uplift the community spirit within the shire once restrictions are eased. An amount of \$1250 plus GST is sought from Council to enable Australian Country Music singer Catherine Britt and her back up band The Cold, Cold Hearts to play at the event. Council was in agreeance to the proposal and funding request providing the relevant State Government restrictions at the time of the event are followed.

Meeting Closure

The Mayor closed the meeting at 2.45 pm.

Confirmed:

Minutes confirmed _____

Resolution No. _____

The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Engineering Services Report – News brief for May 2020	DOC REF: Item E1
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REPORT BY:	STUART BOURNE GBA - SENIOR CIVIL ENGINEER	DATE: 03/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

2.2: Well serviced

2.2.1 Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

PURPOSE:

To inform Council on the progress of various items through an information update.

CONTENT:

1. Visits to the Shire

Nil

2. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

The March 2018 flood event (North and North West Queensland Low and Associated Rainfall and Flooding 24th February – 8th March 2018). March REPA submission (BoSC 23.18) has been approved by QRA, value of \$3.99 million. Works on this event are completed and acquittal has commenced.

The March 2019 Flood Event (Severe Tropical Cyclone Trevor and Associated Low Pressure System 19-27 March 2019) Emergency Works is completed and approved for value of \$1.050m. In Field assessment was held in Boulia on the 16-19th September for the REPA works. Submission has been approved by QRA for a total value of \$14,231,596.59. Job Management Plan completed. Cultural Heritage assessment complete, report in progress. Gravel Crushing and Stockpile Request for Tender advertised on the 8th May and closed on 29th May. Scope of works updated in Asset Edge Recover system. Work on this event has commenced.

The Jan 2020 Monsoonal Flooding Event (QLD Monsoonal Flooding, 23 Jan – 3 Feb 2020) has been activated. Emergency works are completed. Emergency Works submission Draft:001588 is in MARS portal to be lodged, pending addition of financial information and supporting evidence. REPA Pickup has been completed on Donohue Highway only. REPA Submission has been uploaded to MARS with submission value of \$450,999.46 (BoSC.0008.1920.REC). In Field assessment completed on 8th May. Submission has been lodged, pending review and final approval from QRA.

3. Other

Donohue Highway: Outback Way Funding Package 2

Contract	Location	Length	Project Funding	AG Contribution	SG/LG Contribution	Year	Comment
1	111.1-116.5 (Georgina Approaches – Stage 6)	5.16	\$2.18m	\$1.744m	\$0.436m	19/20	Works sealed to the Georgina Bridge.

2	206.5 – 213.5 (Kellys Ck end – Stage 5)	7	\$2.965m	\$2.372m	\$0.593m	19/20 & 20/21	Design Complete. Pegging early May. CH clearance pending.
3	213.5-220.59 (Emergency Airstrip end – Stage 5)	7.09	\$2.97m	\$2.376m	\$0.594m	20/21	Design Complete
4	233-238,6 (Ridges – Stage 4)	5.6	\$2.36m	\$1.888m	\$0.472m	20/21	Design Complete
		24.85	\$10.475m	\$8.38m	\$2.095m		

There will be 73.4km left to seal after the above is complete which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck).

Work has commenced on Stage 6 (Package 2). Double/Double seals on this section were completed in early December 2019. Works from the Georgina Bridge to CH 116.5 to commence in July to August.

Two Tanks Stage 8 and Stage 7 Survey is complete. Design complete for Stage 7, design almost complete for Two Tanks Stage 8.

Request for Tender for Concrete Works (Concrete Culverts and Grids), All Services Bitumen (VendorPanel) and Cover Aggregate were released in early September 2019. All tenders closed on 27th September and 4th of October (Concrete) 2019. Tenders awarded to Central Hire and Contracting Pty Ltd (Concrete), Boral Resources (QLD) Pty Ltd (All Services Bitumen) and PE & GC Harris (Aggregate).

Concrete works on Outback Way to commence June to July 2020. Prestart meeting to be scheduled.

Reseals on Outback Way CH 36-46, Urandangi North Rd CH 0-9.1 and CH 86.95 – 93.0 have been completed in late November - early December 2019. Urandangi Truck pad and the Urandangi airport entrance were also resealed. Remaining truck pads will be resealed in June/July 2020.

Works commencing on Outback Way stage 5 Ch 206.45 – 211.45(5 Km) this month (May), estimated completion mid/late of July 2020. CH Assessment in progress.

4. DTMR Contracts

CN-13210 has been received for pavement rehabilitation and widening on the Boulia – Dajarra Rd(93E). Works include pulverising the existing seal and widening the seal to 6m from Chainage 2.880 to 5.070. Estimate amended. Job Management Plan Completed.

Top Limestone Creek CN - 12317 estimate completed. Works include upgrading Top Limestone Creek Floodway (CH 45.56 – 45.732Km Boulia Dajarra 93E) from 3 cell x 750mm concrete pipes to 5 cell (2400x1800) concrete box culverts. Works also include pavement works on approaches/departures, bitumen sealing and concrete batter protection. Job Management Plan completed. Survey set out completed. Works commenced. Sealing mid July.

Batter slope management works estimate completed. Slope at chainage 122.94 – 123.11 on Dajarra – Mt Isa Rd 93F requires some rock removed as identified by a DTMR slope survey. Job Management Plan Completed. Traffic Guidance Schemes completed.

CN-13645 Disaster Recovery Funding Arrangements 19J flood damage delivery contract draft estimate completed (Bedourie – Boulia Rd). Job Management Plan completed.

The Jan 2020 Monsoonal Flooding event (QLD Monsoonal Flooding, 23 Jan – 3 Feb 2020) has been activated, Pickup of Marion Downs on Boulia - Bedourie Rd completed. RADAR assessment and additional photo upload completed.

CN-13750 (Bedourie-Boulia Rd, Marion Downs) Supply of Type 4, WQ35 Compliant Pavement Material and Supply of Concrete estimate and tender return completed.

5. Asset Mapping/Register

Templates for pickup of grids and signs details in progress. Planned site inspections late June to mid-July.

6. Depot Drainage

Design drawings in progress.

7. Industrial Subdivision

Ergon Developer Enquiry submitted to Ergon on 21st May, awaiting response and Works Request Number to progress underground electrical connect design plans. Sewer Designs in progress.

CONSULTATION: Nil – information update only

GOVERNANCE IMPLICATIONS:

All programmed works allocated within budget guidelines and/or new grant allocation

CONCLUSION: Information update only

RECOMMENDATION:

That the Engineering Services Report – News brief for May 2020 be noted.

ATTACHMENTS: Flood Damage Events - Detailed Summary

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

Bouliā Shire Council

Flood Damage Events - Detailed Summary (03/06/2020)

QRA Event Code	Activation	Type	Submitted Value(Inc PM,Esc and Cont)	Approved Submission Value (Inc PM,Esc and Cont)	Total Expenditure to Date	Comments
BoSC.23.18	March. 2018	REPA	\$ 7,200,421.00	\$ 3,994,189.65	\$ 2,783,415.48	Works Completed. Acquittal in Progress.
BoSC.0006.1819G.REC	March. 2019	REPA	\$ 14,706,416.51	\$ 14,231,596.59		Approved, works commenced.
DARFT: 001588	Jan/Feb 2020	Emergency Works				Works completed. EW submission In MARS, Pending financial info/supporting evidence and lodgement.
BoSC.0008.1920.REC	Jan/Feb 2020	REPA	\$ 450,999.46			Lodged, Awaiting Approval.

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Grants Work Status Summary – May 2020	DOC REF: Item DWO1
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REPORT BY:	Mr Harin Karra Director of Works and Operations	DATE: 08/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 2: Building and maintaining quality infrastructure

2.2: Well serviced

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

PURPOSE:

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

CONTENT:

Currently Council have several funding streams which are providing funds to complete various programs across the Shire. Without this type of 'unrestricted' funding Council would be unable to complete these projects and is grateful to receive grants from the following departments:

W4Q - Work for Queensland Three

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

LGGSP - Local Government Grants and Subsidies Program

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

DCP - Drought Communities Program (Dept of Infrastructure and Regional Development – Federal funding)

BoR - Building Our Regions Funding (DSD - Dept of State Development – State funding)

NDRP - 2017-18 Natural Disaster Resilience Program (State of Queensland acting through the Queensland Reconstruction Authority)

CONSULTATION:

George Bourne and Associates (GBA) – various tenders.

GOVERNANCE IMPLICATIONS:

All programs have been included in the budget for 2019-20.

RECOMMENDATION:

That the Grants Work Status Summary – May 2020 report on the progress of the funded projects be received for information.

ATTACHMENTS: Grant Project Summary

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

Boulia Shire Council Projects / Grants Update Register

Grant Summary Status Update As at 8 June 2020

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
1	Urandangi clinic \$50k	Project plan to be revised by Dr Don – Lynn completes the 1/4ly reporting.	RFDS	\$ -		\$50,000	30-Jun-19	New list received for the maintenance.
2	Well Being Centre	House - 3 Dialysis Rooms	DCP-Drought \$572,900		\$7,200	\$580,100	30-Dec-19	Skirting to be installed on entrance side with the landscaping.
3	Depot Cement Shed	Demolish existing shed and replace	Council Project		\$250,000	\$250,000 -		Work will commence after Industrial subdivision completed. Early 2021.
4	Boulia Industrial Estate	Construct Industrial blocks	Building our Regions Round 4	\$ 994,800		\$ 994,800	3-May-21	Approval received for the extension of time. Earthworks will resume towards end of the year (December 2020).
5	Urandangi Water Tanks Relining & Hydrosmart Installation	Urandangi Water Tanks Relining and Hydrosmart Installation	LGGSP	\$ 202,400	\$ 50,600	\$ 253,000.00	30-Jun-21	Orders have been sent, work will commence early July 2020.
6	Security Cameras & Installation	Upgrade the security systems at Library, Sports Centre, Administration Office. New system installation at Heritage Complex and Dump.	LGGSP	\$ 77,467	\$ -	\$ 77,467.00	30-Jun-21	Yet to commence.
Boulia Town Infrastructure Upgrade								
	W4QR301	2019-21	W4Q R3	\$ 520,000	-	\$ 520,000.00	30-Jun-21	
7	Spelling Yards	Bring it to safety standards and obtain certification to spell organic cattle.		\$ 100,000				Organic status audit has been completed. Obtaining hay feeds. Installed water troughs.
8	Cement Shed and fencing @ Industrial Precinct	Install new cement shed and fencing at the new industrial yard.		\$ 100,000				Yet to commence.
9	Earth Bund around the General waste Pit	Construct earth bund around general waste pit.		\$ 20,000				Variation approved. Project yet to commence.
10	Amenities Refurbishment (Sports Centre)	Male and Female Toilets Refurbishment		\$ 170,000				In progress to ordering material.
11	Depot upgrade	Shade shelter for the equipment storage. Majority of the equipment has been exposed to the weather.		\$ 60,000				Design commenced.
12	Double Garages	Install new Garages at 56 Moonah St and 35 Wills St		\$ 60,000				One shed completed. Second shed will be commenced in July 2020.
13	Hamilton - Herbert Street Cnr block development	Install concrete slab and shelter for the wagon.		\$ 10,000				Jail house has been relocated. Concrete slab completed and relocated wool wagon. Landscape to be completed.
Boulia Town Water Infrastructure Upgrade								
	W4QR302	2019-21	W4Q R3	\$ 180,000	-	\$ 180,000.00	30-Jun-21	
14	Hydrosmart @ SES Bore	Install water softener to the water main.		\$ 30,000				Order yet to be sent.
15	Water Meter	Install new smart water meters for the businesses.		\$ 30,000				Working through RAPADWSA group.

Boulia Shire Council Projects / Grants Update Register

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
16	Wash-down Bay Upgrade	Refurbishment - Repair retaining walls, drainage system, cover the pump for the water splashing, electronic key system to use.		\$ 120,000				Yet to commence.
Urandangi Town Infrastructure Upgrade								
		W4QR303 2019-21	W4Q R3	\$ 130,000	-	\$ 130,000.00	30-Jun-21	
17	Urandangi Park Upgrade	Install new play equipment.		\$ 50,000				Procurement commenced.
18	Fuel setup for Urandangi	New self bunded fuel storage and fuel management system. Current setup does not comply with WHS and EPA standards.		\$ 80,000				In-progress.
Boulia Shire Road Network Upgrade Signage & Weed Control								
		W4QR304 2019-21	W4Q R3	\$ 200,000	-	\$ 200,000.00	30-Jun-21	
19	Shire Road Signage	Install information signage. Improve directional signage on the road network.		\$ 100,000				Field audit has been commenced. Report will be completed by end of August 2020.
20	Weed Spraying	Co-contribution for the Pests and Weeds in Drought Funding.		\$ 100,000				80% work completed.

Boulia Works Program 2018/21

ID	Task Name	Duration	Start	14 May '18	30 Jul '18	15 Oct '18	31 Dec '18	18 Mar '19	3 Jun '19	19 Aug '19	4 Nov '19	20 Jan '20	6 Apr '20	22 Jun '20	7 Sep '20	23 Nov '20	8 Feb '21																				
				27	2	7	12	18	23	29	3	11	16	22	27	2	7	13	18	24	29	5	10	16	21	27	1	7	12	18	23	28					
1	Boulia Works Programme	953 days	Mon 2/07/18																																		
2	RMPC Crew	491 days?	Mon 2/07/18																																		
3	General RMPC	261 days?	Tue 2/07/19																																		
4	Edge Repair (Mechanical)	261 days?	Tue 2/07/19																																		
5	Pothole Patching	261 days?	Tue 2/07/19																																		
6	Other Roadside Works	261 days?	Tue 2/07/19																																		
7	Install New Signs (excluding guide signs)	261 days?	Tue 2/07/19																																		
14	Emergent Works DTMR	30 days	Mon 3/02/20																																		
15	Jims Crew	890 days?	Wed 28/06/17																																		
16	RMPC Heavy Shoulder Work	50 days	Mon 10/02/20																																		
17	Side track fro grid replacement at Dajarra	3 days	Mon 20/04/20																																		
18	Side track fro grid replacement at Redhead	3 days	Thu 23/04/20																																		
19	Marion Flood Damage	3 days	Tue 28/04/20																																		
20	RMPC Heavy Shoulder Work - Boulia - Winton Road	20 days	Fri 1/05/20																																		
21	Batter Slope Work on Mt Isa Road	7 days	Fri 29/05/20																																		
22	Donohue Package 2	890 days?	Wed 28/06/17																																		
25	Prime and two coat Seal	5 days	Mon 25/11/19																																		
26	Chainage 114.46 - 116.5 (1.8km)	80 days	Wed 21/08/19																																		
27	Side-track	20 days	Tue 9/06/20																																		
29	Emergent Works DTMR and RMPC	44 days	Mon 3/02/20																																		
30	Chainage 206 - 213.5 (7km)	35 days	Fri 15/05/20																																		
31	Chainage 213.5 - 220.59 (7.09km)	130 days	Fri 3/07/20																																		

Date: Tue 9/06/20

RMPC Crew		Summary		Manual Task		Finish-only		Manual Progress
Concrete Crew		Project Summary		Duration-only		External Tasks		External Milestone
Task		Inactive Task		Manual Summary Rollup		Deadline		Progress
Split		Inactive Milestone		Manual Summary		Start-only		
Milestone		Inactive Summary		Start-only				



BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on Friday 19th June 2020

TITLE:	NDRRA Flood Damage Works Department May 2020 Report	DOC REF: Item A
REPORT BY:	Gordon Stumbris Consultant Works Overseer	DATE: 07/06/2020
CORPORATE PLAN REFERENCE: Key Priority 2: Building and maintaining quality infrastructure 2.1: Well connected 2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety 2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines		
PURPOSE: To inform Council of the current utilisation and activities of the Boulia Shire Council Contractors.		
CONTENT: New Road Construction (Toby Harris Crew) This contract team has commenced the New Pave /Seal Project (Kelly's Creek) Chainage 206.44 to Ch 211.50 (5 kilometres of new road pavement). This project has been split into two stages (2.50 klms each stage). Stage 1 is 50% complete, on schedule and within budget criteria. Excellent result. Mixed Crew Our Mixed Crew are currently working on Shoulder Resheeting on the Winton Rd between Bedourie Rd and 9 Mile Creek. The work that has been carried out has certainly up-lifted the road profile and has ensured greater safety for ALL road users. The project has a completion date of 18-6-2020, we are currently on track for this milestone.		
CONSULTATION: GBA as project officers on NDRRA flood damage work.		
GOVERNANCE IMPLICATIONS: All work completed within NDRRA guidelines and budget allocations.		
RECOMMENDATION: That the NDRRA Flood Damage Works Department May 2020 report be received for information.		
ATTACHMENTS: Nil		
Reviewed by Director of Works and Operations	Mr Harin Karra	
Approved by Chief Executive Officer	Ms Lynn Moore	

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Foreman, Road Maintenance and Utility Services May 2020 Report	DOC REF: Item B
REPORT BY:	Mr Ron Callope Foreman, Road Maintenance and Utility Services	DATE: 08/06/2020

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment
 1.1: Promotion of community events, services and facilities
 1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department.

CONTENT:

All Shire roads were open for the month of May with the COVID-19 Restrictions of Essential Travel only in place.

<u>May 2020</u>	TOTAL			
	Open	Closed	Restricted	COVID-19 Restrictions
BOULIA - DAJARRA RD	30			30
DAJARRA - MT ISA RD	30			30
BOULIA - WINTON RD	30			30
BOULIA - BEDOURIE RD	30			30
BOULIA - QLD BORDER RD	30			30
QLD BORDER - ALICE SPRINGS RD	30			30
URANDANGI SOUTH RD	30			30
URANDANGI NORTH RD	30			30
TOOLEBUC RD	30			30
COORABULKA RD	30			30
SLASHERS CREEK RD	30			30
SPRINGVALE RD	30			30
SELWYN RD	30			30

Race Course:

Arena and grounds	<p>All bookings for the Racecourse have been cancelled for the foreseeable future, this will be reviewed in September however general maintenance of the grounds will be kept ongoing as per usual.</p> <p>This month we received our first truck of organic cattle to spell in the yards since establishing organic certification. These cattle were on route from the Northern Territory heading to Blackall Sale and hopefully will be the first of many to use the facilities.</p> <p>As the grounds have been Organic Certified for 12 months now and with the COVID-19 Restrictions that were in place, the spelling of these cattle were also used to do our audit. We reported through the procedures on what takes place before, during and after the grounds were used. This</p>
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resulted in the grounds being passed and renewed for another 12 months as Organic Certified.



Organic Cattle in the Spelling Yards

Town water testing and Depot maintenance:

Chlorine level testing	We received our Chlorine Gas and are now back to the normal operations doing automatic dosages.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	All garden areas are continuing being worked on (watering, weeding etc.) to ensure they are kept in good order.
Signage	RMPC signage is still an ongoing project. The Road Construction Crew and Sign Crew are currently still working on the Boulia – Dajarra section completing signage, edge repair and heavy shoulder grading.
Mowing/Whipper Snipping	Our crew was kept busy with mowing and whipper snipping being completed in the following areas on these days throughout May: <ul style="list-style-type: none"> • 5th May – Airport & Footpaths • 6th May – Town Entrances & Main Office • 7th May – Robinson Park & SES • 11th May - Medium Strips • 12th May – Post Office & Airport • 13th May – Airport Strip & Footpaths • 14th May – Oval & Min Min Encounter • 15th May – Oval & Sport Centre • 19th May – Robinson Park, Airport, & Medium Strips • 20th May – Footpaths & Clean Gutters • 25th May – Post Office & Main Office • 26th May – Safety School Park & SES • 27th May – Footpaths • 28th May – Footpaths

Town entrances:

Boulia–Bedourie–Winton roads intersection	The moon rocks project is still at 98%, we are awaiting more moon rocks to arrive to add to the display working in with the contractor’s trucks to be working in the area and back load the rocks back to town; once these rocks are installed the project will be complete.
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Three Mile Campground	The area has been maintained with general maintenance with regular slashing and whipper snipping.
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RMPC/Works crew:

Due to time limits we have utilised the Contractors along with our Council staff to complete urgent RMPC tasks throughout the Shire, this has resulted in our total defects going from 588 last month to 570 this month.

Jim's Crew and the RMPC Crew are still working on the Boulia – Mount Isa Road in the Barcaldine section (93E) working towards completing Heavy Shoulder Grading, Edge Repairs & Signage; Anthony Britton is currently working on the same section cleaning and repairing grids with Peter Hindom.

On the Boulia – Winton (99D) Road we currently have Harris Contractors de-grassing the shoulders and cleaning culverts. This same sections has the Mixed Contractor's Crew working on Heavy Shoulder Grading.

RMPC Budget	Boulia Shire RMPC Defects			
	May 2020 Total Defects 570			
	Road	Funded	Safety Defects (Unfunded)	Total
	93D Bedourie - Boulia	16	50	66
	93E Boulia - Dajarra	47	52	99
	93F Dajarra - Mount Isa	216	116	332
	99D Winton - Boulia	29	44	73

Urandangi:

Urandangi	Regular Council services continued over the month of May (mowing, whipper snipping, rubbish collection etc.) Border Control is still in place at Urandangi with the Police & Australian Defence Force still located in the township.
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Water and Sewerage:

Boulia Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Urandangie Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

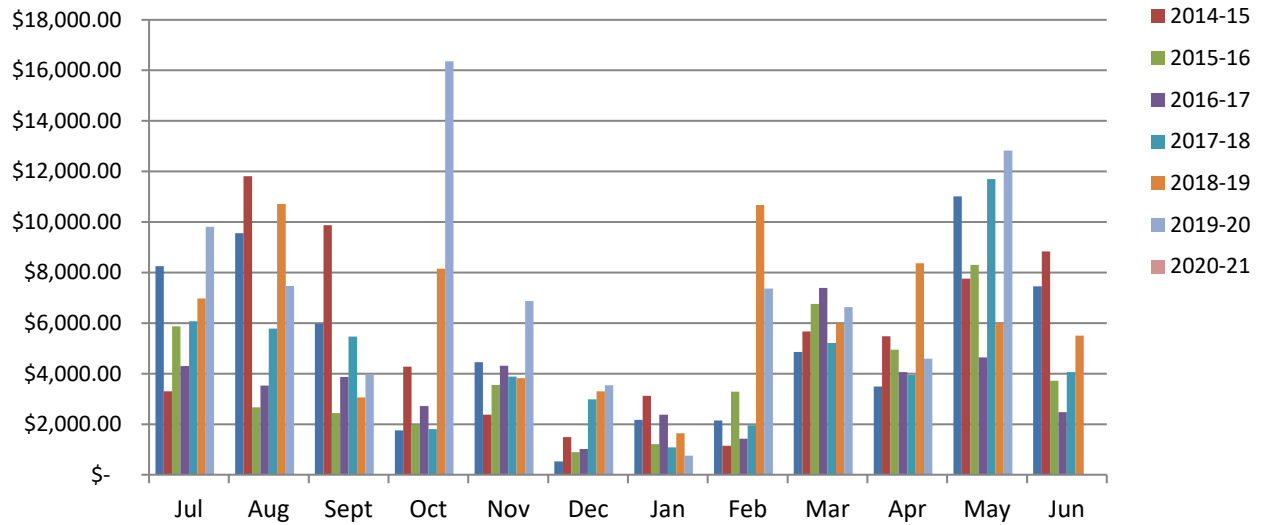
Boulia Airport activity:

Number of call outs: RFDS	Nil
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Fuel re-supply

6 in total, 2 of which were call-outs.

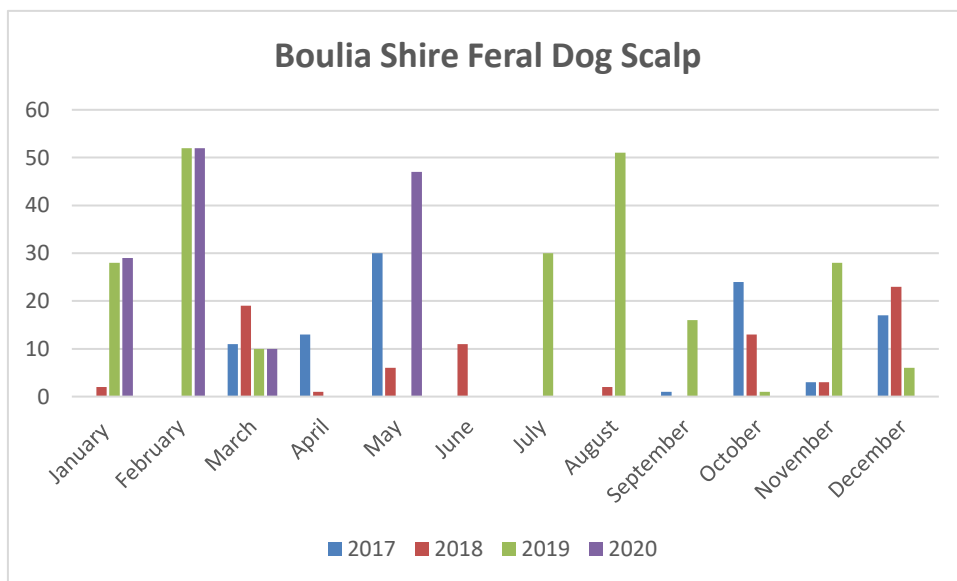
Boulia Shire Council Monthly Fuel Income

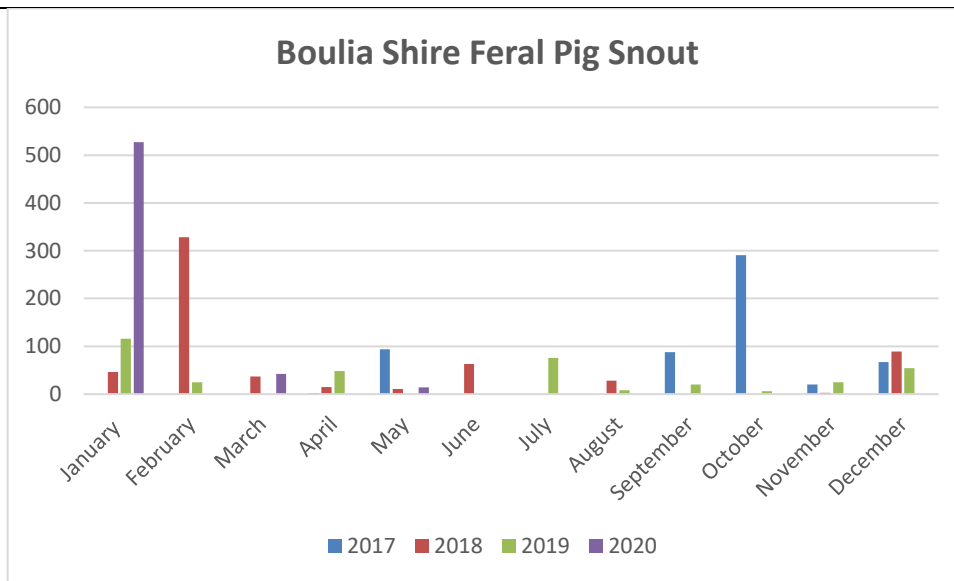


Boulia Feral Animal Bounty Claims:

Feral Pigs	14
Feral Dogs	47

Boulia Shire Feral Dog Scalp





May Metro Count Data:

Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
Burke St (Pool)	Boulia	64	1906	49	2.6
Coorabulka Rd	Ch. 1.20km	19	581	66	11.4
Donohue Hwy	Ch. 2.50km	30	903	384	42.5
Donohue Hwy	Ch. 201.00km (Kelley's Ck)	17	492	102	20.7
Headingly Rd	Ch. 24.64km (Toby Ck)	0.3	10	0	0.0
Selwyn Rd	Ch. 2.50km	14	429	40	9.3
Toolebuc Rd	Ch. 0.10km	6	169	23	13.6
Urandangi North Rd	Ch. 0.04km	16	474	20	4.2
Urandangi Border Rd	Ch. 9.22km	0	0	0	0.0
Urandangi South Rd					

CONSULTATION: DWO as required.

GOVERNANCE IMPLICATIONS: All work completed within budget allocations.

RECOMMENDATION:
That Council receive the Foreman, Road Maintenance and Utility Services May 2020 report for information.

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

BOULIA SHIRE COUNCIL


Report for Ordinary Meeting held on 19th June 2020

TITLE:	Foreman Roads Maintenance and Construction May 2020 Report	DOC REF: Item C
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REPORT BY:	Mr Jimmy Newman Foreman Roads Maintenance and Construction	DATE: 04/06/2020
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CORPORATE PLAN REFERENCE: Key Priority 2: Building and maintaining quality infrastructure 2.1: Well connected 2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety 2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines
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PURPOSE: To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

CONTENT: Current and Upcoming Projects are as follows: <ul style="list-style-type: none">• Crew at present are continuing working towards completing RMPC defects on the Boulia – Mount Isa Road. They are currently working in the Boulia – Barcardine section doing heavy shoulder grading, this project has been ongoing whilst working on other tasks.• Completed the Sub-Grade & Batter-slope preparation on the Upper Limestone Project. Central Hire have excavated slot for culverts. Next task on this project will be the pouring of the base slabs for the culverts early June.• Other projects commenced and completed this month were the batter-slope and renewal of fence at Mt Guide. Whilst working on the batter-slope we found a lot of loose material falling which required extra attention resulting with the job taking longer than originally anticipated.• With the crew working at completing outstanding RMPC tasks, the Upper Limestone Project works and other various tasks, the work on the Donohue Highway is yet to commence but still planned for later in the year.• Purchased our own set of traffic lights which we used on the Mt Guide batter-slope job. These were a great asset to the job making traffic flow much easier. <div data-bbox="304 1552 1388 1886" data-label="Image"></div> <p><i>Roadworks being carried out on Upper Limestone Crossing and Mt Guide</i></p>
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CONSULTATION: DWO as required. GBA as Project Officers on RMPC work.

GOVERNANCE IMPLICATIONS: All work completed within guidelines and budget allocations.

RECOMMENDATION:
That Council receive the Foreman Roads Maintenance and Construction May 2020 Report for information.

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Rural Lands Protection Officer May 2020 Report	DOC REF: Item D
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REPORT BY:	GRAHAM SMERDON Rural Lands Protection Officer	DATE: 07/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1 Ensure the region's sustainability through integrated weed and pest management practices

PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

CONTENT:**RLPO:**

The month was spent doing weed spraying, animal control and 1080 baiting.

TOWN COMMON:

The feed and what stock there is, are all looking good.

PONY CLUB PADDOCK:

Replacement/realignment of the road fence: waiting for Work Camp to return so they can do the job.

DOMESTIC ANIMAL CONTROL:

There were six stray dogs impounded this month one has been reclaimed by its owner the other five are still in the pound.

CWRPM (TECHGROUP)

There has been no news about when the spraying of the Sticky Florestina it will take place, once the restriction's to do with COVID -19 are finished.

WEED SPRAYING SHIRE ROADS:

I have done the Selwyn Rd to the Boulia/Cloncurry Boundary. Will do more this month.

RMPC:

With the RMPC weed spraying I have only 10k to go to have that part finished.

GRAVEL/BURROW PITS:

I will be going back to the pits where the Parkinsonia bushes were really thick and I could not get the Graslant pellets around all of the bushes, and putting more pellets out to get a 100% kill.

STOCK ROUTE:

After doing a bore inspection on some of the stock route water points, noticed the lack of feed - no chance of any travel permits being issued for some time.

1080 BAITING:

The first round of 1080 baiting was carried out in May and there were 9 properties that baited with one property getting me to inject 3600 dog baits. There was a total of 3000kg of meat treated with pig strength 1080 poison and 622.5kg of meat treated with dog strength 1080 poison.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMENDATION:

That the Rural Lands Protection Officer's May 2020 Report be received for information.

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	CEO Briefing for May 2020	DOC REF: Item CEO1
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REPORT BY:	Lynn Moore Chief Executive Officer	DATE: 08/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

PURPOSE:

To summarise activities from the CEO office and progress future options for the shire.

CONTENT:

Regional Community Precinct (Hub)

The updated floor design from the meeting with the architects held on 18th March have been received for review. These will now be circulated to the staff for input of functionality. The designers have been very receptive to our comments and are moving to provide a functional energy saving, attractive building to support the Council and the community for many years to come.

Boulia Shire Certified Agreement 2019-2023

By the time this meeting occurs the finalisation of 18 months work will be completed with back payments to staff made, the majority of staff position descriptions have been reviewed and updated and several staff will have been transitioned to the new Award as their old award no longer exists (back paid to 1/7/2019 as per agreement).

Town Planning Scheme

The Town Planning Scheme request for approval has been sent to the Minister and we are waiting for this to then be officially adopted by Council. We are expecting this to be next month.

Councillor training

Due to COVID-19 this has been deferred. Training is available online.

Compliance and Governance

During this month the finalisation of the Council's Risk Management Plan has been completed and loaded onto the PULSE reporting system. This is the same system we currently use for the reporting of the Quarterly Operational Plan and Internal and External Audit reviews. Along with this is an extra section which is a repository for all Risks and Hazards including mitigation strategies. This will now provide a sound, reliable and traceable framework for future compliance and governance.

Work is now complete on the Budget, Operational Plan and Statutory Policies which will be adopted at this meeting. I would like to congratulate the Corporate and Financial Services Manager for the volume of work which has been completed to achieve this result.

CEO Meetings

I have deliberately not listed these as many are COVID-19 related. However, the regular ManEx meetings are still taking place as these are a vehicle to progress our other projects of which there are many still moving forward. Local Disaster Management meetings have been cancelled from the fortnightly meetings until further notice. The status has now been changed to 'Lean Forward'. District Disaster meetings are still being held weekly along with meetings with COW's, and LGMA CEO groups.

ATTACHMENTS: Nil

RECOMMENDATION:

That the May 2020 CEO report is received for information

Chief Executive Officer

Ms Lynn Moore

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Wednesday 18th April 2018				
22/8/2018		Cllr Beauchamp: Consider heritage signage at the Boulia clinic.	CSM	05/05/2020 Pedestals and signs are at yard ready to be installed. 05/03/2020 Pedestals have now been ordered for the signs. 15/01/2020 Signage received ready for installation
Wednesday 17th April 2019				
17/04/2019		Cllr Neilson: Consider making a short clip promoting Boulia to distribute on Social Media when recruiting for staff.	CSM	05/05/2020 Various Clips have been done and one still being worked on. 07/02/2020 Media Officer fine tuning this. 15/01/2020 In progress, Media Officer has undertaken some filming.
Wednesday 22nd May 2019				
22/05/2019		Boundary fence on Cooridgee and Wirrilyerna – check if repairs finished	RLPO/DWO	05/03/2020 Nothing will happen until weather improves and COVID-19 abates. 02/12/2019 Allocation of \$40,000 to repair/replace fencing
Wednesday 24th July 2019				
24/07/2019		Cllr Rick Britton: Meeting to be set up with TMR Cloncurry and Cloncurry Council regarding Ardmore mine	CEO	**Councillor request at April Council meeting – look at setting up the meeting via zoom. Consider doing annual Boulia Shire/Cloncurry Shire/TMR meeting ** 30/1/2020 Eric Denham confirmed meeting for later in the year. -disruption now due to COVID-19
Monday 18th November 2019				
18/11/2019	2019/11.36	That Council proceed with the Facebook Checkfront online booking system.	CSM	05/05/2020 New Tourism Officer to look into this in future. 07/04/2020 Will be completed, COVID-19 restrictions - no tourists. 07/02/2020 Requiring staff to implement. 15/01/2020 To be progressed further when new Min Min Encounter staff begin. 02/12/2019 Request to proceed completed.
Wednesday 18th December 2019				
18/12/2019		Cllr Rick Britton: During upgrades to washdown bay facility, look at possibilities for	DWO	10/02/2020 To be considered during upgrade works.

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		accommodating double deckers e.g. ramp access in order to prepare for future possibilities in line with Council's organic spelling yard.		
18/12/2019	2019/12.8	2. That the Town Common Stock Route Fence/Stock Baulk be deferred for investigation on Town Common leasing to be obtained.	DWO/RLPO	CEO 05/03/2020 Further info sought from DNRME (email). 14/01/2020 (CEO) DNRME request for information done.
Monday 20th January 2020				
	2020/1.19	That Council consider: - the extension of the CEO contract for a further term of 3 years (due 30/6/2020) and that the Mayor and Deputy Mayor negotiate the renewal of this contract. - the extension of the DWO contract for a further term of 3 years (due 15/5/2020) and that the Mayor and Deputy Mayor review and approve the recommendations by the CEO for the renewal of this contract.	CEO	08/06/2020 Mayor has been provided with CEO performance review to complete with Deputy Mayor along with the new 3 year contract if approved. 20/01/2020 In accordance with the current contract conditions requiring 6 months notice prior to the expiry of an Executive contract, both CEO and DWO have indicated that they would be happy to extended the contract with Council and the Council also indicated same. As the contracts expire new contracts to be negotiated (May - DWO) (CEO - June).
Monday 17th February 2020				
17/02/2020		Flyer to be sent out to the community about how one of squash courts could be repurposed/general suggestions for Sports Centre use	CEO/EA	08/06/2020 Suggestion from last Council meeting are being investigated. 25/05/2020 Councillors have reviewed the ideas put forward by the community. The virtual games screen (Motion Magix) to be costed and looked into further. 05/05/2020 Collation of ideas for May meeting. 27/02/2020 Notice sent out to the community with a closing date of 24/3/20. CSM to collate responses.
17/02/2020	2020/2.24	That Council replace the old Pony Club paddock fence with a new fence not including a floodgate.	RLPO	13/05/2020 Works to recommence when COVID-19 restrictions are lifted/eased and Work Camp are able to travel to Bouliia again. Obtaining fencing quotes as a possible alternative to Work Camp completing due to unknown return date. 05/03/2020 To be attended to after rain events.
Monday 20th April 2020				
20/04/2020	2020/4.26	1. That the Development Approval for the Airport Industrial Estate be endorsed by Council and received for information. 2. That the CEO do all things necessary to finalise the registration of the survey plans.	CEO	08/06/2020 This will be completed after the work has been done. Mid 2020. 05/05/2020 Work to commence with final survey plans to be drawn up once the work has been completed and then registered.

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Monday 25 th May 2020				
25/05/2020		Cllr Britton: Council to consider making a resolution for the \$30 dog scalp levy to remain and for the rural graziers to match the existing levy rather than burden the rate payer with the regional proposal to raise the bounty payable to \$60.	CEO	08/06/2020 Noted in fees and charges
25/05/2020		Cllr Norton: consider changing the display on rates notices to more clearly identify the pre-discount, discount and post-discount totals applicable.	FM	08/06/2020 Query lodged with IT Vision.
25/05/2020		Possible considerations for Fees and Charges regarding the Council Spelling Facility: <ul style="list-style-type: none"> - Change 'overnight' spelling to '24 hour' spelling - For rain events, consider making the minimum spelling period cost the same for up to 48 hours - Whilst Council is the service provider for all aspects of spelling at the facility (other than providing organic hay) increase the per/head rate. - Consider adding stock destruction fee and stock burial fee 	FM/CEO/DWO	08/06/2020 Changes made to fees and charges for 2020-2021
25/05/2020		'BO' km signage between Boulia and Winton to be replaced	DWO	10/06/2020 Signage audit to be completed.
25/05/2020		Urandangi Playground – Councillors to attend an official opening following the completion of this W4Q Round 3 funded project	DWO	10/06/2020 Await completion of works. Combined opening to be done with Urandangi Water Tanks project once both are completed.
25/05/2020		Bengecca Causeway – to be flagged for works	DWO	10/06/2020 Design and cost estimates completed. Await funding opportunities.
25/05/2020		Desert Channels Queensland (DCQ) Letter of Support – DCQ have asked Council to provide a letter of support to formally express Council's backing of the DCQ funding application under the Queensland Feral Pest Initiative Round 4, to undertake strategic and innovative approaches to significantly reduce the impact of Parkinsonia on the Desert Channels Region.	CEO	28/05/2020 Letter of Support sent to DCQ

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		All Councillors were in agreeance that a letter of support should be provided.		
25/05/2020		Oban Station Community Recovery Event request – The managers of Oban Station have contacted Council in regards to a possible ‘Community Recovery Event’ be held on the 6th September 2020 at the Urandangi Pub. It is proposed the event would be a great opportunity for the local stations to catch up after many months of isolation due to the COVID-19 pandemic and would aid in assisting with the mental health of many after months of having minimal contact and also help to uplift the community spirit within the shire once restrictions are eased. An amount of \$1250 plus GST is sought from Council to enable Australian Country Music singer Catherine Britt and her back up band The Cold, Cold Hearts to play at the event. Council was in agreeance to the proposal and funding request providing the relevant State Government restrictions at the time of the event are followed.	CEO	28/05/2020 Letter sent to Oban Station confirming Council will fund the entertainment cost.
25/05/2020	2020/5.6	That Council advise Mr and Mrs Campbell that prior to further consideration being made by Council in regards to the possible transfer of the primary access road for Dover Station from the McKinlay Road to the Boulia-Winton Road, both the adjoining property owners (Pollygammon Station and Lucknow Station) are consulted by Mr and Mrs Campbell and the result of the consultation provided in writing to Council.	DWO	28/05/2020 Letter sent to Mr and Mrs Campbell advising of Council resolution.
25/05/2020	020/5.13	That Council note the following criteria to be used in the assessment of Yard Maintenance Applications for Assistance: - Applicant to be a Pensioner - Applicant to have a health condition that prevents them from being able to carry out	EA/DWO	8/6/2020 Changes made to form to accommodate this request.

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		<p>the requested assistance and they are unemployed</p> <p>- there is no other abled bodied person living in the applicant's household able to do the work.</p>		
25/05/2020	2020/5.24	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse the Consultation and Submission Report providing a summary of consultation activities undertaken, the matters raised in submissions and proposed changes in response to submissions on the proposed Boulia Shire Planning Scheme. 2. endorse the changed version of the proposed Boulia Shire Planning Scheme. 3. determine that the changed version of the proposed Boulia Shire Planning Scheme is not significantly different to the public consultation version. 4. As no submissions were received, note that no responses to submissions about the proposed planning scheme are required to be sent for the purposes of Step 10(1) of Stage 3 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016. 5. write to the Minister for Infrastructure and Planning requesting approval to adopt the proposed Boulia Shire Planning Scheme, in accordance with Step 14 of Stage 4 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016. 	CEO	29/05/2020 Request for approval to adopt the Town Planning Scheme sent to the Minister.
25/05/2020	2020/5.27	<p>That the Council acknowledge and endorse that the relief for the CEO leave in July be sourced through an external provider with the December relief to be arranged if required.</p>	CEO	** resolution to be made at June meeting for the appointment of Raymond Geraghty within the role of Acting Chief Executive Officer and the dates he will be in the position for.
25/05/2020	2020/5.28	<ol style="list-style-type: none"> 1. That Council re-allocate \$60K from the community grants program fund which 	CEO/FM	28/05/2020 Rates relief information/application details sent to identified businesses.

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		<p>would have been allocated to community events to support the business community of Boulia for the financial assistance for the payment of services (water, garbage and sewerage) for the periods 1st January 2020 to 31st December 2020 and 1st January 2021 to 30th June 2021.</p> <p>2. That business must apply to Council in writing for the assistance so that it can be recorded for probity.</p> <p>3. That Council include the COVID-19 Pandemic Emergency Rates Relief category for 2020-2021 in the community grants program.</p>		
25/05/2020	2020/5.30	<p>1. That a condition report be completed on the Boomerang sign to determine its current condition.</p> <p>2. That, providing the sign is in good condition, the design of the repaint be reviewed to include the towns of the Outback Way and an information sign be put alongside the Boomerang sign. An updated design is to be brought back to the Council meeting for further consideration.</p>	DWO / CSM	10/06/2020 In progress – condition assessment to be completed.

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS			
Date	Item	Project – or Issue:	Response:
18/12/2019		Cllr Beauchamp: Future idea – Drone Park	
11/05/2020		Cllr Edgar: Resealing of Mulligan Street	To be included in the listing of future projects for funding. Costings to be done on potential surfacing options e.g. bitumen, polycom
25/05/2020		Cllr Norton: Once State COVID-19 restrictions allow for it, consider hosting a COVID-19 Community Recovery Party	

RECOMMENDATION	That the Action List item update be received for information
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BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Councillors Remuneration Report Including Experience Level Payments	DOC REF: Item CEO3
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REPORT BY:	Ms Lynn Moore Chief Executive Officer	DATE: 22/04/2020
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CORPORATE PLAN REFERENCE:

Key Priority 8: Proactive and responsible leadership

8.2: Strong representation

8.2.1 To represent and collectively make decisions to benefit the entire community

PURPOSE:

Council to consider remuneration levels for 2020-2021 financial year which will consider years of Local Government Experience as a qualifying factor.

Review of remuneration is required by Chapter 8, Administration, Part 1 Councillors, Division 1 Councillor remuneration, (s.247[1-7], s.248 [1-4]) of the *Local Government Regulation 2012*.

CONTENT:

On 29th November 2019, the Local Government Remuneration Commission concluded its review of the categories of local governments and the assignment of local governments to categories. In addition, the Commission determined the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland local governments as required by section 177 (c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012*. This is published in The Queensland Government Gazette No. 112 for week ending 13.12.2019.

The Commission decided not to make any changes in this current review but will undertake a comprehensive category review within the first 12 months following the quadrennial local government elections which were held in March 2020.

The review was presided over by the Chair Commissioner - Mr Robert Abbot, Commissioner - Andrea Ranson and Commissioner - Reimen Hill.

The Commission has decided to increase the maximum remuneration levels for Mayors, Deputy Mayors and Councillors by 2%.

In making this determination, the Tribunal has considered the following:

- Increases in the Consumer Price Index (CPI) for the financial year ended 30 June 2019 as follows:
 - Weighted average of the eight capital cities - + 1.6 per cent
- Increases in the Wage Price Index (WPI) for the financial year ended 30th June 2019
 - Australia and Queensland (all industries) +2.3 per cent
 - Australia and Queensland (Public Sector) +2.5 per cent

Superannuation

The level of superannuation payments made to a Councillor is a matter to be determined by each Council having regard to Commonwealth legislation and section 226 of the Act.

226 Super scheme for councillors

- (1) A local government (other than the Brisbane City Council) may, for its councillors -
 - (a) establish and amend a superannuation scheme; or
 - (b) take part in a superannuation scheme.

- (2) If it does so, the local government may pay an amount from its operating fund to the superannuation scheme as a contribution for its councillors.
- (3) However, the local government must not make contributions to the superannuation scheme -
 - (a) of more than the proportion of a salary that is payable by the local government for its standard permanent employees under this part; or
 - (b) for a person who is no longer a councillor.
- (4) A councillor of the local government may enter into an arrangement with the local government under which -
 - (a) the councillor agrees to forgo a percentage or amount of the remuneration that the councillor is entitled to as a councillor; and
 - (b) the local government agrees to contribute the percentage or amount to the superannuation scheme for the councillor.
- (5) A superannuation scheme is a superannuation scheme that complies with the Commonwealth Super Act.

The Council has not resolved to become an 'eligible local governing body' under the *Taxation Administration Act* but is able to determine how it deals with superannuation payments to Councillors. A maximum contribution rate of 12% is applicable. In this instance a Councillor is not an employee but they are dealt with as if they are.

Option 1: Council will contribute 9.5% of the Councillor salary to the Local Government Superannuation Fund or the Fund of the Councillors choice but will need to meet ATO requirements (no contribution by the Councillor).

Option 2: Council will contribute 12% provided the Councillor contributes 6% of own member contributions. The 6% member contributions may either be pre-tax/salary sacrifice (concessional) or post-tax (non-concessional) contributions to the super fund.

REMUNERATION – BOULIA SHIRE COUNCIL, CATEGORY 1

In accordance to the Tribunal remuneration schedule the following table applies to all Category 1 Councils from 1st July 2020:

Mayor	Deputy Mayor	Councillors
\$ 108,222	\$ 62,435	\$ 54,110

The Council has the discretion to make lower payments to Councillors but not to exceed these amounts without reference to the Tribunal (LGR 2012 s248). In previous recommendations the Council has opted for an increase to at least keep pace with CPI.

In 2014 the Tribunal decided, the remuneration should be split into a **base fee** and a **meeting fee** which should be based on attendance at, and participation in, mandated Council meetings. The Tribunal believed that the meeting fee concept be extended to incorporate other important meetings which require a Councillor's attendance, and participation, such as budget meetings, planning sessions, and the like. This is because the role of a Mayor, Deputy Mayor or Councillor requires them to fully participate in, and contribute to, such meetings.

The following meetings have been identified and used for the meeting fee calculation rate. It is estimated that Councillors will attend 12 monthly Council meetings, 2 special budget review meetings and 2 special planning meetings days. Making a total of 16 meetings to be attended during the course of the year.

COUNCILLOR REMUNERATION - BOULIA SHIRE COUNCIL 2020-2021

In accordance with the tribunals decision the following are presented for consideration to the remuneration for Mayor, Deputy Mayor and Councillors. Noting that Councillors are to be paid the same amount as each other which is different to the Mayor and Deputy Mayor.

In 2019-20 financial year the Council opted to use a sliding scale in line with a Councillor's length of experience in the role to be able to justify the salary payable which provides a framework around the salary range (Table1).

Table 1: Remuneration Scale for Years of Local Government Service.

	Maximum Tribunal Payment	Year 1	Year 2	Year 3 & Year 4	Year 5-8	Year 9-12	Over 12 years
		50%	60%	70%	80%	90%	100%
Mayor	\$108,222	\$54,111	\$64,933	\$75,755	\$86,578	\$97,400	\$108,222
Dep Mayor	\$62,435	\$31,218	\$37,461	\$43,705	\$49,948	\$56,192	\$62,435

NB: This applies only to the current term and does not include previous terms in Council

	Maximum Tribunal Payment	Year 1	Year 2	Year 3 & Year 4	Year 5-8	Year 9-12	Over 12 years
		50%	60%	70%	80%	90%	100%
Councillors	\$54,110	\$27,055	\$32,466	\$37,877	\$43,288	\$48,699	\$54,110

NB: All Councillors except the Mayor and Deputy Mayor must be paid the same rate which is to be determined by the scale above.

REMUNERATION SPLIT BETWEEN BASE FEE AND MEETING FEE

Remuneration as determined by Table 1 will be further allocated as two thirds (2/3) of the payment as a 'BASE' fee and the further one third (1/3) to be allocated as a MEETING fee. See Table 2.

Table 2: Base fee and Meeting Fee split (example Maximum payments)

2020-21 pmt		Annual Base meeting fee (75%)	Annual attendance at 16 meeting pa (25%)	Monthly Base meeting fee	Monthly meeting attendance (16)
Mayor	\$108,222.00	\$81,166.50	\$27,055.50	\$6,763.88	\$1,690.97
Deputy Mayor	\$62,435.00	\$46,826.25	\$15,608.75	\$3,902.19	\$975.55
Councillor 1	\$54,110.00	\$40,582.50	\$13,527.50	\$3,381.88	\$845.47
Councillor 2	\$54,110.00	\$40,582.50	\$13,527.50	\$3,381.88	\$845.47
Councillor 3	\$54,110.00	\$40,582.50	\$13,527.50	\$3,381.88	\$845.47
Total Annual cost	\$332,987.00	\$249,740.25	\$83,246.75	\$20,811.69	\$5,202.92

This meeting fee will only be payable at personal attendance at the meeting or by prior arrangement with the Mayor to attend via telephone/video connection **in exceptional circumstances**. Meeting fee claims are the responsibility of the Councillor and must be claimed by the Councillor using the claim form.

SECTION 247 LOCAL GOVERNMENT REGULATIONS

REMUNERATION PAYABLE TO COUNCILLORS

- (1) A local government must pay remuneration to each councillor of the local government.
- (2) The maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor, unless the local government, by resolution, decides the maximum amount is not payable to the councillor.
- (3) If the local government decides the maximum amount of remuneration is not payable to the councillor, the local government must, by resolution, decide the amount of remuneration payable to the councillor.
- (4) The amount of remuneration decided under subsection (3) for each councillor must not be more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.
- (5) The amount of remuneration for each councillor, other than a mayor or deputy mayor, must be the same.
- (6) The local government must make a resolution under subsection (2), for the remuneration payable from 1 July of a particular year, before 1 July of that year.

CONSULTATION:

Consideration and review at the June Council meeting

GOVERNANCE IMPLICATIONS:

- Required to be considered under *Local Government Regulation 2012, Sec 247*
- Budget allocation for 2020-2021 will be an increase of \$XXXXX on the previous years budget.

RECOMMENDATION:

1. That the Council determine the Councillor remuneration payable to the Mayor, Deputy Mayor and Councillors for the 2020-2021 budget to be:

Position	Maximum Payment as per remuneration table	Years of service	Payment as agreed by Council
Mayor, Rick Britton	\$ 108,222	Over 12 yrs	\$108,222
Dep Mayor, Sam Beauchamp	\$ 62,435	Over 12 yrs	\$62,435
Councillors	\$ 54,110	60% (2yrs)	\$32,466

2. That the CEO advise the Chair of the Tribunal of the new remuneration for 2020-21, via enquiries@lg.remunerationtribunal.qld.gov.au
3. That the 2020-2021 budget allocation for Mayor, Deputy Mayor and Councillors be set at \$ XXXXXX (excluding travel and accommodation costs).
4. Attendance at meetings by the Mayor, Deputy Mayor or Councillor is taken to be part of the normal remuneration paid and will not being compensated further by Council. Payment of expenses as per the Councillor Remuneration and Expenses Re-imbusement policy (Policy 111) will still apply.

ATTACHMENTS: Nil

Chief Executive Officer

Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Boulia Golf Club Rates	DOC REF: Item CEO5
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REPORT BY:	Lynn Moore Chief Executive Officer	DATE: 02/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.2: Accountability

5.2.1 Ensure Council's financial activities are monitored and well managed

5.4: Sustainability

5.4.3 Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

PURPOSE:

To advise Council of the request to waiver the rates relating to the Boulia Golf Club.

BACKGROUND:

The Boulia Golf Club Inc is a not for profit association that manages the Boulia Golf Club for the benefit of the members and the broader community. In the past the Council has allowed a rate donation on the basis that it is a not for profit community facility run by volunteers.

The Local Government Regulations exempt land from General Rates that is vested in or under the management or control of a person under an Act for a recreational or sporting purpose. In other words the land is held in dedicated in perpetual reserve trust for a recreational purpose. However, it would appear that in this case the exact nature of the lease involved here would suggest that it is not a dedicated reserve as such but a lease for the Golf Club and Course. This precludes the presumption of rates exemption.

However, there is a reasonable justification for Council to consider the application of a concession or donation given the use of the land as a recreational facility and its volunteer committee status.

The Golf Course and Buildings are located in a rural land zone just outside of the Town District and have been categorized as Boulia Commercial, as this is the most appropriate categorization for a facility of this type. The rates have been correctly levied and are not able to be exempted under the rating provisions.

At present, the Boulia Golf Club (Assessment A244) has a net due of \$4,401.92 for this current financial year 2019-2020. This total is broken down as follows -

General rates levied:

Moiety 1	
General Rates	\$1,377.38
Service Billing (Garbage)	\$ 758.00
	<u>\$2,135.38</u>

Moiety 2	
General Rates	\$1,374.48
Service Billing (Garbage)	\$ 758.00
	<u>\$2,132.48</u>

Penalty Interest:	\$ 123.11
Emergency Services Levy:	\$ 10.95

The volunteer committee works hard to try to continue to operate the Golf Club and take initiative to endeavor to raise funds by offering food on a regular basis and hosting social events. With the advancement of COVID-19 and the subsequent restrictions put in place, the fundraising efforts of the committee have been set back therefore the continuation of the waiver/donation of rates would assist them greatly.

Accordingly, it is therefore recommended that Council donate the amount of \$4,401.92 to the Boulia Golf Club Inc as a contribution to offset the rates payable for the 2019/2020 financial year on the basis that it is a volunteer association maintaining a recreational facility in the town.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

CONCLUSION: It would seem appropriate to consider a rate donation based on the current use and volunteer nature of the services being provided.

RECOMMENDATION:

1. That Council donate the amount of \$4,401.92 to the Boulia Golf Club as a donation towards the General Rates plus garbage services paid and payable for the 2019-2020 financial year on the basis that the association is a volunteer association responsible for providing a recreational facility.
2. That the CEO write to the Golf Club and advise them of the outcome.
3. Action to be completed by Finance to make the donation to the Golf Club to cover the 2019/2020 financial year. Notation to be made in the rates system for future records.

ATTACHMENTS: Letter of request from the Boulia Golf Club

Approved by Chief Executive Officer	Ms Lynn Moore
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BOULIA GOLF CLUB

Kennedy Developmental Road
Boulia QLD 4829

1st June 2020

Mrs Lynn Moore
Chief Executive Officer
Boulia Shire Council
18 Herbert Street
BOULIA Qld 4829

Dear Ms Moore,

Re: Boulia Golf Club Rates

We write to request a reduction/wavier in our rates. We are a self-sufficient club; we provide our own water, sewerage and maintenance on our course and clubhouse are done by the tireless work of our volunteers. We ask very little from Council; the use of machinery on occasion. Our weekly rubbish collection is only required on Mondays (2 bins) as we trade on Friday nights and voluntary on Sunday golf days. We close through the summer months when it is too hot to play. Annually we pay insurance, electricity and rates. We feel our rates are rather high considering that we are a non-profit sporting club the same as other Boulia clubs who are not required to pay electricity, rent or rates.

The financial strain of recent years (and more so this year with the COVID-!9 restrictions) has forced us to write seeking your help in trying to continue to provide a viable club that is an asset to Boulia with a great golf course on which we hold annual open and charitable events and have held Queensland sandgreen and masters championships in previous years.

We ask your favourable consideration of this matter.

Yours sincerely

Shelley Norton

Treasurer Boulia Golf Club

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Manager Corporate & Financial Services May 2020 Report	DOC REF: Item FM1
REPORT BY:	Kaylene Sloman	DATE: 07/06/2020

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1 Ensure Council's financial activities are monitored and well managed

5.4: Sustainability

5.4.3 Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

PURPOSE: Financial Summary as at 31st May 2020.

Telstra Phone Contract

The order for Services with Telstra contract through Local Buy has been signed this month for the next 36 months (3 years).

Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	31 st May 2020	30 th April 2020
Cash at Hand	20,877,717	19,523,300
Net Cash Equivalent (Debtors-Creditors)	166,604	366,415
Total	\$21,044,321	\$19,889,715

Income

- Total revenues 31st May 2020 are \$11,325,352. This equates to approx. 77% of this year's budget.

Expenditure

- Operating expenses to 31st May 2020 are \$9,191,494. This equates to approx. 67% of this year's budget.

Liquidity

• CBA		\$158,834
• Floats		\$ 1,300
• Investments		
CBA At Call 0.1%	\$11,056,607	
QTC .88%	\$ 9,660,976	
		\$20,717,583
Total		\$20,877,717

Additional Information on Cash Position

Cash Balance as at 31st May 2020 20,877,717

The following items need to be backed by cash:

Reserves 30 th June	2,328,551
Funded Depreciation	3,766,954
Funded Employee Entitlements - NC	199,875
Flood Damage Restoration Works – March 2019 (paid in advance)	4,269,179
Working Capital Cash	1,500,000
Capital Grants	9,303,803
Operating Results for 2019/2020	2,519,896
Less Capital Expenditure 2019/2020	(6,472,485)
	17,415,773

Uncommitted Cash 31st May 2020 **\$ 3,461,944**

AGED DEBTORS 31st May 2020

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	56,204.18	650.00	3,474.14	39,720.93	(8,909.77)	91,139.48

90+ Days Outstanding

Of the \$56,204.18, \$31,343.12 are currently under a payment arrangement, \$6,285.14 have been referred to Council's external Collection Agency, the balance outstanding is being followed up by Manager.

- RATES 31st May 2020

Total Outstanding \$213,701.79

RATES	3 Years +	2 Years	1 Year (18-19)	Current Year (19-20)	In Credit (pre-paid OR Water & Gravel Compensation)	Total Outstanding
Urban	0.00	34,569.61	43,784.46	75,172.58	(2,025.72)	151,500.93
Rural	0.00	2,338.36	1,838.00	81,421.22	(29,240.22)	56,357.36
Mining	0.00	0.00	0.00	5,843.50	0.00	5,843.50
	0.00	36,907.97	45,622.46	162,437.30	(31,265.94)	213,701.79

CREDITORS 31st May 2020

\$ 642.56

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 31st May 2020

2020 Actual

Income	
Revenue	
Recurrent Revenue	
Net rate and utility charges	1,359,540
Fees and charges	164,650
Rental income	250,414
Interest received	167,689
Sales - contract and recoverable works	4,965,014
Other Income	189,637
Grants, subsidies, contributions and donations	3,318,434
Total Recurrent Revenue	10,415,378
Capital Revenue	
Grants, subsidies, contributions and donations	9,303,803
Total Capital Revenue	9,303,803
Total Revenue	19,719,181
Total Income	19,719,181
Expenses	
Recurrent Expenses	
Employee benefits	(2,697,611)
Materials & Services	(6,369,298)
Finance Costs	(101,411)
Depreciation	(3,766,954)
Total Recurrent Expenses	(12,935,274)
Total Expenses	(12,935,274)
Net Result Attributable to Council	6,783,907

BOULIA SHIRE COUNCIL
Balance Sheet
For the period ended 31st May 2020

	<i>2020 Actual</i>
Current Assets	
Cash and cash equivalents	20,877,717
Trade and other receivables	236,439
Inventories	343,628
Total Current Assets	<u>21,457,784</u>
 Non-current Assets	
Property, plant and equipment	<u>176,803,293</u>
Total Non-current Assets	176,803,293
 TOTAL ASSETS	<u>198,261,077</u>
 Current Liabilities	
Trade and other payables	(69,835)
Borrowings	(14,883)
Provisions	(595,414)
Total Current Liabilities	<u>(680,132)</u>
 Non-current Liabilities	
Borrowings	(1,061,743)
Provisions	(199,875)
Total Non-current Liabilities	<u>(1,261,618)</u>
 TOTAL LIABILITIES	<u>(1,941,750)</u>
 NET COMMUNITY ASSETS	<u><u>196,319,327</u></u>
Community Equity	
Asset revaluation reserve	103,435,170
Retained surplus	92,884,157
TOTAL COMMUNITY EQUITY	<u><u>196,319,327</u></u>

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 31st May 2020

2020 Actual

Cash Flows from Operating activities:	
Receipts from customers	7,141,144
Payments to suppliers and employees	<u>(9,168,725)</u>
	(2,027,581)
Interest received	167,689
Rental income	250,414
Non-capital grants and contributions	3,318,435
Borrowing costs	<u>(33,774)</u>
Net Cash Inflow (Outflow) from Operating Activities	1,675,183
 Cash Flows from Investing activities:	
Payments for property, plant and equipment	(6,472,485)
Proceeds from sale of property, plant and equipment	323,057
Grants, subsidies, contributions and donations	<u>8,980,746</u>
Net Cash Inflow (Outflow) from Investing activities	2,831,318
 Cash Flows from Financing activities	
Repayment of borrowings	<u>(37,398)</u>
Net Cash Inflow (Outflow) from Financing activities	(37,398)
 Net Increase (Decrease) in Cash and Cash Equivalents held	 <u>4,469,103</u>
 Cash and Cash Equivalents at beginning of Reporting period	 16,408,614
 Cash and Cash Equivalents at end of Reporting period	 <u>\$ 20,877,717</u>

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Manager of Corporate & Financial Services May 2020 Report be received for information.

DOCUMENTS TO BE TABLED: Capital Major Projects, Capital Road Works, Flood Damage Works Reports, Revenue & Expenditure Report, Telstra Order for Services

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Community Services May 2020 Report	DOC REF: Item CSM1
REPORT BY:	Mrs Julie Woodhouse Community Services Manager	DATE: 06/06/2020

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.2 Council owned housing is managed, is affordable, and which is suitable to meet demands

3.4: Promote Bouliia Shire and the RAPAD region as a region for tourism and development opportunities

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

CONTENT:

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation currently	2
Total units available (includes 2 pensioner units)	3
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	1
Houses/units being renovated/painted	0
Applications for rental for May	1

Housing:

- A unit was leased to Central West Health for the time period of 6 months with an option of a further 12 months for a new employee.
- 58 Moonah street is currently vacant until the 28th June and will accommodate the acting CEO.
- 7 Wills street is refurbished inside and only needs the underneath cleaned up to be ready for renting.
- 50 Burke street is vacant currently and 3/26 Pituri Street has been leased to a new employee.
- Hydrakleen have done another round of air-conditioning cleaning with the Council facilities the last to be done in June.

Tourism:

The Min Min Encounter reopens on Friday the 12th June to the travelling public with all COVID-19 safety restrictions in place. Business safety plans were devised and implemented as per Govt regulations. There have been many enquiries from Qld people wishing to visit during school holidays.

A new projector has been fitted into the theatre scene which should serve until the annual maintenance in December.

Talks continue with Focus Productions as to the next steps in redesigning a new experience behind the current building.

Library:

Our Library Officer has resigned this month, so in the interim a casual has been completing the functions of a reopened Library.

Grants:

No new grants have been applied for this month. Council is still waiting for outcomes on several other grants which closed earlier in the year. Many grants have been put on hold by the Government departments responsible for distribution.

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Community Services May 2020 Report be received for information.

ATTACHMENTS:

- Grant Funding Register – Approved items
- Grant Funding Register – Pending items

Approved by Chief Executive Officer

Ms Lynn Moore

Grant Funding Register - Approved items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	NOTES	Amount of Funding approved	Expected Project Completion Date	Works Completed
Upgrade Urandangi Health Clinic - auspiced	Western Qld Primary Health Network	\$ 50,000	\$ -	\$ -	\$ 50,000	Funding auspiced by Council for Urandangi Health Clinic. Trust A/c	\$ 50,000	30th June 2018	
Regional Community Hub (Study)	MIPP_Maturing Infrastructure Pipeline	\$ 66,220	\$ -	\$ -	\$ 66,220	Additional funding received	\$ 125,310.91	30/09/2020	
Airport Industrial Estate	Building our Regions	\$ 994,800	\$ -	\$ -	\$ 994,800	Stage 1, industrial airport land Extension of time	\$ 994,800.00	3/05/2021	
Combatting Pest and Weeds	Department of Ag and Water Resources	\$ 100,000	\$ -	\$ 99,498	\$ 199,498	Stage 2 Hamilton Channels	\$ 100,000	1/12/2019	
LDMG EMERGENCY GENERATOR	2018-2019 Queensland Disaster Resilience Fund (QDRF) and the Prepared Communities Fund (PCF) via Queensland Reconstruction Authority	\$ 42,541	\$ -	\$ -	\$ 42,541		\$ 42,541	30/6/2020	
Bouliia Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 520,000	\$ -	\$ -	\$ 520,000		\$ 520,000	30/6/2021	
Bouliia Town Water Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 180,000	\$ -	\$ -	\$ 180,000		\$ 180,000	30/6/2021	
Urandangi Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 130,000	\$ -	\$ -	\$ 130,000		\$ 130,000	30/6/2021	
Bouliia Shire Council Road Network Upgrade Signage and Weed Control - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 200,000	\$ -	\$ -	\$ 200,000		\$ 200,000	30/6/2021	
Urandangi Water Tanks Relining & Hydrosmart Installation	LGGSP	\$ 202,400	\$ 50,600	\$ -	\$ 253,000		\$ 202,400	30/06/2021	
Qld Day 2020	Qld State Government 2020 Qld Day sponsorship	\$ 3,860	\$ 1,860				\$ 2,000	6/07/2020	
Security Cameras & Installation	LGGSP	\$ 77,467	\$ -	\$ -	\$ 77,467	Upgrade security systems at Library, Sports Centre, Admin Office. New system installation at Heritage Complex and Dunes	\$ 77,467	30/06/2021	
Toddler reading corner	Qld State Library - First 5 Forever Innovation Micro Grant	\$ 5,000	\$ -		\$ 5,000		\$ 5,000		
Flagpole	Saluting their Service funding	\$ 2,690	\$ 1,200	\$ -	\$ 3,890	ANZAC memorial garden	\$ 2,690		
Bouliia SES Facility Upgrade	Queensland Fire and Emergency Services - SES	\$ 59,446.62	\$ -	\$ -	\$ 59,446.62		\$ 55,919.42	30/06/2021	
Drought Communities Program Extension - Various projects	Drought Communities Program (DCP), Department Infrastructure, Transport, Cities & Regional Development	\$ 1,000,000	\$ -	\$ 40,000	\$ 1,000,000		\$ 1,000,000		
Zoom Room Set up	RAPAD			\$ 10,000	\$ 10,000		\$ 10,000		

TOTAL AMOUNT OF FUNDING APPROVED: \$ 3,698,128

Grant Funding Register - Pending items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	Application closing date	Council Officer Responsible	NOTES
Boulia Airport Resurfacing and Security Fencing Upgrade	Building our Regions Round 5 - EOI	\$ 996,325	\$ -	\$ -	\$ 996,325	30/8/19	DWO	
Springvale Road realignment	Department of Transport and Main Roads Black Spot Program	\$ 414,916	\$ -	\$ -	\$ 414,916		DWO	
Qld Health	TRAIC	\$ 61,000	\$ -	\$ -	\$ 61,000	13/11/2019	CSM	community projects as per TRAIC workshop
Tennis Court Lighting/Security	Active Community Infrs. Round 1/Sports & Rec Dept Housing and Public Works	\$ 104,000	\$ -	\$ -	\$ 104,000	6/12/2019	CSM	
Community Drought support program	Dept of Communities, Disabilities, Health Services	\$ 47,000	\$ -	\$ -	\$ 47,000	13/11/2019	CSM	circus and 1 year of movies in hall
Min Min mini birthday party	YOOTEF	\$ 5,000	\$ 5,000		\$ 10,000	16/03/2020	CSM	street party
Community Grandstanding	Tackling Tough Times Together (FRRR)	\$ 40,900.00	\$ 11,500		\$ 52,400	25/02/2020	CSM	two grandstands for oval
Garden seating	Veterans Memorial Funding	\$ 30,000	\$ 15,000		\$ 45,000		CSM	covered seating memorial garden
2 VMS trailers	FNQ and NQ Monsoon Trough (Dept of Community, Disabilities,)	\$ 47,586	\$ 7,680		\$ 55,266	6/04/2020	CSM	VMS trailers
Tennis court lights	Gambling community benefit Fund	\$30,00	\$ 12,000		\$ 42,000	30/04/2020	CSM	new tennis court lights
Boulia Regional Community Precinct	Building Better Regions Round 4	\$ 7,342,200	\$ 815,800	\$ -	\$ 8,158,000	19/12/2019	CEO	Construction of Regional Community Precinct. Application for 90% funding with a 10% Council co-contribution.
W4Q COVID -19	Department of Local Government Racig and Cultural Affiars	\$ 1,020,000	\$ -	\$ -	\$ 1,020,000	9/06/2020	CEO/DWO	Shovel ready projects - must be completed by 30/6/2021
	Total Amount of Funding applied for	\$ 10,108,927						

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Min Min Encounter May 2020 Report	DOC REF: Item E
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REPORT BY:	Roni Harris	DATE: 01/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

PURPOSE:

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

CONTENT:

Monthly Activity Statistics:

Daily Sales for May 2020	\$412.80
MME Visitor Stats for May 2020	15
MME Show Stats for May 2020	Nil
BHC Stats for May 2020	Closed

Social Media Statistics for May 2020:

Page	Page Likes	Reached	Shares
Boulia Shire Council	1834	22,047	602
Min Min Encounter	1036	11041	888

REPORT ON ACTIVITIES HELD FOR MAY 2020

Unfortunately, due to the COVID-19 shutdown, the Min Min Encounter remained closed to the public for the entire month.

Facebook: remains active and continues to generate interest.

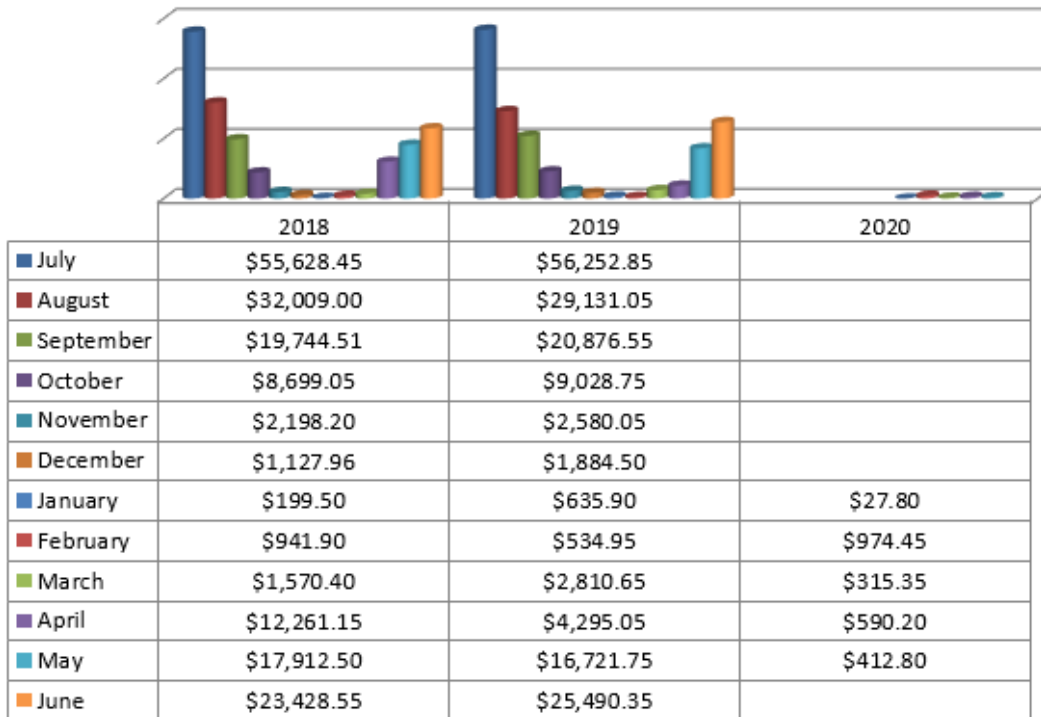
Other media: Toward the end of the month, a noticeable increase in phone and email enquiries from would-be travellers including a caravan group of 40 vans travelling in July.

Training: Staff have taken the opportunity to upgrade training in Fire Safety and taken part in various webinars and chat sessions with the Tourism network.

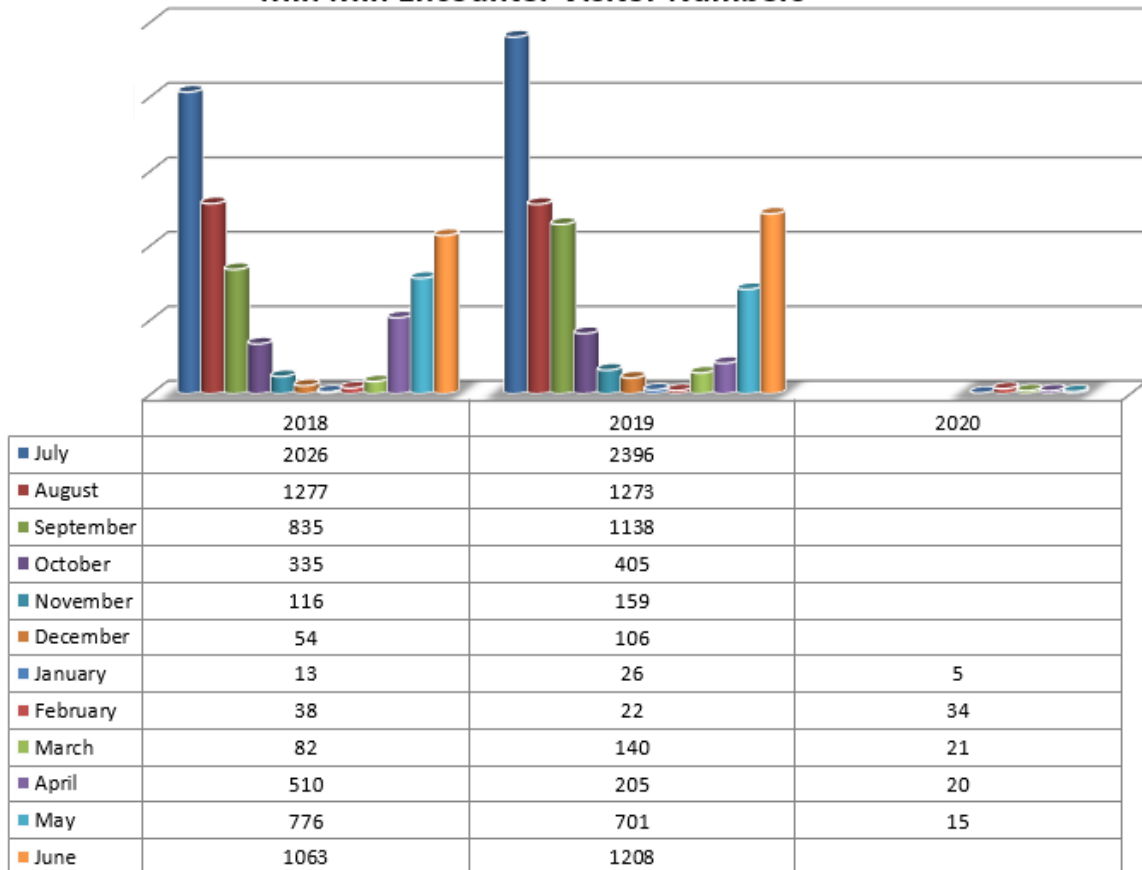
Safety: First Aid Kit, Fire Safety, COVID-19 Plan (including a cleaning checklist) has been developed and implemented. A basic Safety Inspection was carried out by WHSA staff.

Maintenance: A new camera was installed in the merchandise section. A request for replacement light bulbs is in place. A review of the Encounter highlighted minor repairs are required to the ceiling of the theatre.

Min Min Encounter & BHC Tickets & Merchandise Sales



Min Min Encounter Visitor Numbers



RECOMMENDATION:

That the Min Min Encounter May 2020 Report be received for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

BOULIA SHIRE COUNCIL
Report for Ordinary Meeting held on 19th June 2020

TITLE:	Library May 2020 Report	DOC REF: Item F
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REPORT BY:	Sandra Capewell	DATE: 03/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

PURPOSE:

To update Council on the visitations and activities in the Library.

CONTENT:

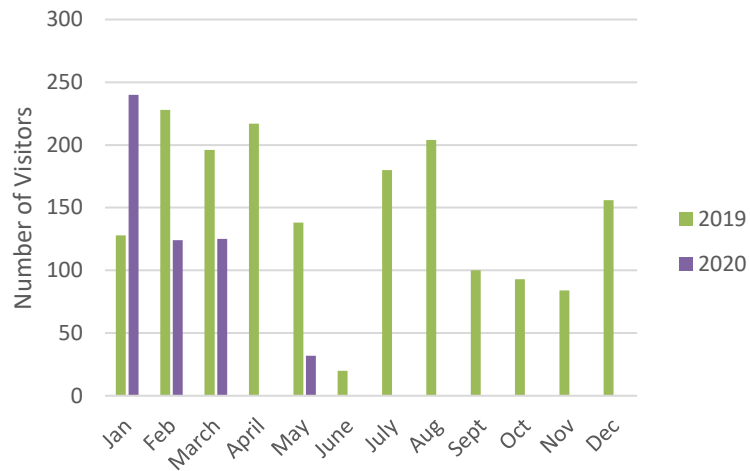
Boulia Shire Council provides a well-appointed Library facility which is open 5 days per week from 1pm to 5pm.

ACTIVITY	CUSTOMER VOLUME - per month
Library visitors	32
Wi Fi	10
Number of new members - local	0
Tourist Member	0

LIBRARY ACTIVITIES

The Library reopened to the public on the 18th May 2020 with a limit of no more than 6 people at a time. Appropriate signage on how to stay safe from COVID-19 is clearly displayed throughout the Library, hand sanitiser is available on entering and hard surfaces such as door handles and benches are being sanitised regularly with a spray mist sanitiser. Shelving in the Library has been reorganised to make room for the new children's reading corner. With travel restrictions due to be eased soon across some States we look forward to Queenslanders being able to travel freely and enjoying our great State once more.

Visitors to the Library



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2019	128	228	196	217	138	20	180	204	100	93	84	156
2020	240	124	125	0	32							

RECOMMENDATION:

That Council receive the Library May 2020 report for information.

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Boulia Sports and Aquatic Centre May 2020 Report	DOC REF: Item G
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REPORT BY:	Natarsha Shaw Sports Centre Attendant	DATE: 05/06/2020
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1 Build a strong sense of community, capacity and pride by supporting partnerships

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.3: Boulia Shire to have active inclusive communities

1.3.3 Facilitate opportunities for learning, social activities, community events, grants and funding programs

PURPOSE:

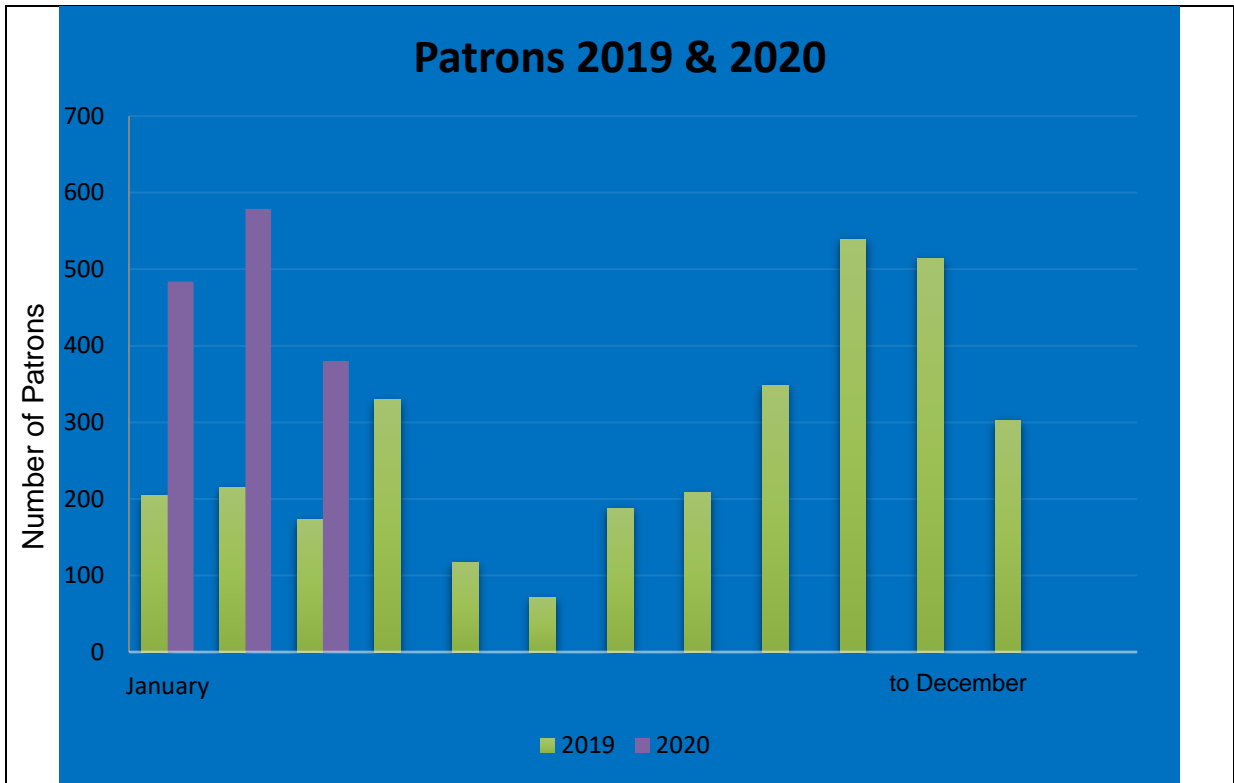
To inform Council of the current utilisation and activities of the centre.

CONTENT:

The Sports and Aquatic Centre provides an important sports venue for the local residents of Boulia. It has an extensive gymnasium with up to date equipment and several large activity areas including the swimming pool. Charges are levied for membership with casual entry fees for ad-hoc visitation.

ACTIVITY	CUSTOMER VOL PER MONTH
• Gymnasium	During Hours: 0 After Hours: 0
• Squash	0
• Casual entry usage	0
• Kids usage	0
• Membership usage	0
• Merchandise sales	\$
• Admission	\$
• Refreshment sales	\$

Activities held this month: Nil



Please Note:

The Boulia Sports and Aquatic Centre reopened the Pool only on the 18th May 2020 due to the restrictions in place.

RECOMMENDATION:

That Council receive the Boulia Sports and Aquatic Centre May 2020 Report for information.

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 19th June 2020

TITLE:	Work Health and Safety May 2020 Report	DOC REF: Item H
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REPORT BY:	James Greer Work Health and Safety Advisor	DATE: 08/06/2020
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CORPORATE PLAN REFERENCES:

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.3 Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

7.2: A great place to work

7.2.4 Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

PURPOSE:

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

COMPLETED TASKS and/or ACHEIVEMENTS:

- WHSA handover from Daniel Kirk to James Greer (temporary)
- Identification of SafePlan (Safety Management System) improvement access areas including:
 - Ease of operator access.
 - Document security and version control.
 - Audit compliance traceability.
- Identification of new filing protocols to improve audit traceability and compliance requirements.
- Upload of an improved Hazard Risk Register.
- Site establishment for the Donohue Highway road work, work site.

ACCIDENT, INCIDENT and NEAR MISS REPORTING:

- One only minor plant related incident recorded.

WORKS IN PROGRESS:

- Ongoing monitoring and audit on site Donohue Highway road works, to identify potential hazards and any audit requirement shortfalls.
- SafePlan documentation uploading with hyperlinks tested to enable security and ease of access.
- Ongoing monitoring of work site activities to ensure that compliance standard requirements are being met to enable compliance re-certification.
- Ongoing improvement of the Hazard Risk Register (this is a live document).

IDENTIFIED FUTURE WORK REQUIRED and/or IMPROVEMENT AREAS:

- Submission of the Site Audit Evidence to LGW to meet the required Audit criteria requirements.
- Submission of the Boulia Shire Council's Safety System audit evidence to LGW to meet the required audit criteria requirements and compliance standards.
- Achieving the LGW and TMR compliance standard requirements for compliance re-certification.

TRAINING REQUIRED:

- Workers to be trained in the use of the new SafePlan accessibility System rollout.
- Workers to be trained in the Implementation and rollout of the new Hazard Risk Register.

RECOMMENDATION:

That Council receive the Work Health and Safety May 2020 Report for information.

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore