

BOULIA SHIRE COUNCIL



Ordinary Meeting

17 June 2022



ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



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BOULIA SHIRE COUNCIL

13 June 2022

NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **Ordinary meeting** of the Boulia Shire Council will be held on **17 June 2022** at the **Boulia shire Hall** commencing at **9am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Ms Lynn Moore
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
NDRP	Natural Disaster Resilience Program
NDRRA	Natural Disaster Relief and Recovery Arrangements
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Ajay Agwan (Director of Works and Operations)
Mr Mark Willis (Finance Manager)
Ms Estelle van Tonder (Executive Assistant Relief)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the *Local Government Act 2009*, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the *Local Government Act 2009*.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 20 May 2022
COMMENCING AT 8:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.35 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Ajay Agwan (Director of Works and Operations)
Mrs Nicole Tonkies (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the minutes of the Ordinary Meeting held on Friday 22nd April 2022 be accepted.

Resolution No.: 2022/05.1

Carried

Cllr Britton left the meeting at 9.43 am. Cllr Beauchamp chaired the meeting.

9 Reports

9.1 Works and Operations

TITLE:	Engineering Services Report Newsbrief April 2022	DOC REF: 9.1.1
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PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That the Engineering Services Report – Newsbrief for April 2022 be noted.

Resolution No.: 2022/05.2

Carried

TITLE:	Action Report – Assessment of T2021-22.16 Bengaecca Crossing Culvert Works Supply and Install Bituminous Products	DOC REF: 9.1.2
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PURPOSE:

To provide a summary and a recommendation for the award of T2021-22.16 Bengaecca Crossings Culvert Works

Moved: Cr Edgar

Seconded: Cr Neilson

That for T2021-22.16 Bengaecca Crossing Culvert Works, seven (7) tenders were received. Three of the submissions were non-conforming and one was a late submission. Lohman Contracting have been assessed against the weighted criteria as the most suitable tenderer. It is recommended that the contract be awarded to Lohman Contracting.

Resolution No.: 2022/05.3

Carried

CLlr Britton returned to the meeting at 9.45 am and resumed the chair.

TITLE:	Foreman Road Maintenance and Utility Services Report April 2022	DOC REF: 9.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of March 2022.

Moved: Cr Britton

Seconded: Cr Edgar

That Council receive the Foreman, Road Maintenance and Utility Services April 2022 report for information.

Resolution No.: 2022/05.4

Carried

The meeting was adjourned for morning tea at 10.11 am.
The meeting resumed at 10.42 am.

TITLE:	Foreman Roads Maintenance and Construction Report April 2022	DOC REF: 9.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Beauchamp

Seconded: Cr Norton

That Council receive the Foreman Roads Maintenance and Construction April 2022 Report for information.

Resolution No.: 2022/05.5

Carried

TITLE:	NDRRA Flood Damage Works Department April 2022 Report	DOC REF: 9.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Cr Neilson

Seconded: Cr Britton

That the NDRRA Flood Damage Works Department April 2022 report be received for information.

Resolution No.: 2022/05.6

Carried

Boulia Shire Council Technical Officer Mr Joseph Kim and Mr Kristan Sedgman from HK Solutions entered the meeting at 10.45 am. Mr Sedgman provided Council with a brief overview of his observations to date of the air conditioning system at the Min Min Encounter.

Mr Kim and Mr Sedgman left the meeting at 11.05 am.

TITLE:	Rural Lands Protection Officer April 2022 Report	DOC REF: 9.1.6
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Rural Lands Protection Officer Report for April 2022.

Resolution No.: 2022/05.7

Carried

9.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report - April 2022	DOC REF: 9.2.1
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PURPOSE:

To advise council of relevant activities undertaken through the office of the CEO.

Moved: Cr Neilson

Seconded: Cr Edgar

That the Chief Executive Officers Report - April 2022 be received for information.

Resolution No.: 2022/05.8

Carried

TITLE:	Proposed Permit/Leases for Coridgee Reserve and Butchers Paddock	DOC REF: 9.2.2
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PURPOSE:

To advise council of the progress of the new permits/ leases for both the Butchers Paddock and Coridgee Reserve.

Moved: Cr Norton

Seconded: Cr Britton

- 1. That the Council consider the application received from the Expression of Interest which closes on 27th May 2022 and authorise the Chief Executive Officer to proceed with the allocations to be confirmed at the June Council meeting.*
- 2. That the Expressions of Interest received to be assessed and if necessary, go to a ballot which will be held on Wednesday 1st of June 2022 if required.*

Resolution No.: 2022/05.9

Carried

TITLE:	Action List - Update April 2022	DOC REF: 9.2.3
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PURPOSE:
To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Action List update for April 2022 for information.

Resolution No.: 2022/05.10

Carried

TITLE:	WH&S April 2022 Report	DOC REF: 9.2.4
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PURPOSE:
To inform Council of progressions and or issues of concern regarding WH&S

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Workplace Health and Safety - WHSA / RRTW April 2022 report for information.

Resolution No.: 2022/05.11

Carried

9.3 Corporate Services

TITLE:	Director of Corporate Service April 2022 Report	DOC REF: 9.3.1
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PURPOSE:
To advise Council of the activities of the Director of Corporate Services.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Director of Corporate Services April 2022 monthly report be received.

Resolution No.: 2022/05.12

Carried

TITLE:	Finance Report for April 2022	DOC REF: 9.3.2
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PURPOSE:
Financial Summary as at 30th April 2022.

Moved: Cr Britton

Seconded: Cr Edgar

That the Finance Report for April 2022 be received for information.

Resolution No.: 2022/05.13

Carried

The meeting was adjourned for lunch at 12.04 pm. Mr Agwan left the meeting at 12.04 pm. The meeting resumed at 12.39 pm.

9.4 Community Services

TITLE:	Community Services Manager April 2022 Report	DOC REF: 9.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Council's community development activities.

Moved: Cr Norton

Seconded: Cr Beauchamp

That the Community Services April 2022 Report be received for information.

Resolution No.: 2022/05.14

Carried

Mr Agwan returned to the meeting at 12.50 pm.

TITLE:	Flexible Hardship Funding	DOC REF: 9.4.2
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PURPOSE:

Recommendations on how to distribute Flexible Hardship Funding when received.

Moved: Cr Britton

Seconded: Cr Edgar

That the Flexible Hardship Funding be allocated as follows:

- 5% for organisational operating costs by Council \$2,434
- P and C Association for various sundries + uniforms \$40,000
- Bob's Street Christmas Party (gifts/catering) \$5,000
- Combined \$46,796 to Boulia Rodeo Association/Boulia Turf Club/Boulia Campdraft Association/Boulia Camel Races for a community benefit project at the Racecourse Reserve
- Meals on Wheels set up and equipment \$20,000
- QCWA Boulia - for senior events \$10,000
- Afternoon sports program \$5,000
- Golf Club - free golf days/tutoring \$10,000
- Mental Health workshop \$22,000

Resolution No.: 2022/05.15

Carried

TITLE:	Min Min Encounter and Heritage Centre Report April 22	DOC REF: 9.4.3
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Edgar

Seconded: Cr Britton

That the Min Min Encounter April 2022 Report be received for information.

Resolution No.: 2022/05.16

Carried

In the interests of clarity and transparency regarding tender T2021-22.10 Boulia Industrial

Subdivision – Installation of Water, Sewer and Power, the Chief Executive Officer discussed with Council the necessity to rescind the original resolution made at the 22nd April 2022 Council meeting in order to replace the resolution with a more clearly worded resolution that explains Council's decision regarding the awarding of the tender.

In accordance with section 150EG of the Local Government Act 2009, Cllr Edgar declared a Prescribed Conflict of Interest in the matter due to being the owner of Quality Electrical. As the matter was already decided upon and the discussion was only in relation to the rewording of the resolution, all Councillors in attendance agreed that Cllr Edgar was to remain in the meeting.

Moved: Cr Neilson

Seconded: Cr Norton

That Council rescind resolution number 2022/04.2 made at the Ordinary Meeting of Council on Friday 22nd April 2022 and it be replaced with resolution number 2022/05.18.

Resolution No.: 2022/05.17

Carried

Moved: Cr Britton

Seconded: Cr Norton

That for T2021-22.10 Boullia Industrial Subdivision – Installation of Water, Sewer and Power, eight (8) tenders were received. KABZS Plumbing and Quality Electrical has been assessed against a weighted criteria as being competitive with other submissions. Thus all eight (8) submissions will be declined, and the relevant contractor will be engaged under the existing T2019-20.11 Panel of Pre-Qualified Suppliers Plant Hire and Trade Services.

Resolution No.: 2022/05.18

Carried

10 Late Reports

Nil

11 Closed Session

CLOSED MEETING AT 1.25 PM.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2022/05.19

Carried

OUT OF CLOSED SESSION AT 1.31 PM.

Moved: Cr Beauchamp

Seconded: Cr Britton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2022/05.20

Carried

The following recommendations were resolved from the closed session: 2022/05.21.

TITLE:	Sale of 6 Mulligan Street - via tender	DOC REF: 11.1.1
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PURPOSE:

To confirm the sale of housing which has been identified as being unsuitable for Council purposes.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Neilson

Seconded: Cr Norton

That the Council proceeds with the sale of 6 Mulligan Street with the sale price accepted to be equal to or exceed the new valuation price submitted by the valuer.

Resolution No.: 2022/05.21

Carried

12 General Business

There was no general business to be noted at this meeting.

Councillor attendance at upcoming meetings were discussed by Council.

Moved: Cr Beauchamp

Seconded: Cr Neilson

Council decided on attendance at external meetings as follows:

- *Australian Local Government Association National General Assembly – Canberra (June 19-22nd 2022): Cllr Britton*
- *Civic Leaders Program - Sunshine Coast (June 29-30th 2022): Cllr Britton*
- *Bush Council Convention - Barcaldine (July 26th – 28th 2022): Cllr Britton, Cllr Neilson, CEO*
- *LGAQ Annual Conference - Cairns (October 17-19th 2022): Cllr Britton, Cllr Neilson, CEO*

Resolution No.: 2022/05.22

Carried

13 Meeting Closure

The Mayor closed the meeting at 1.42 pm.

14 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council

9 Reports

9.1 Works and Operations

TITLE:	Engineering Services Report Newsbrief May 2022	DOC REF: 9.1.1
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REPORT BY:	Stuart Bourne GBA - Senior Civil Engineer	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 2: Built Environment

2.3: Well planned - land, open spaces and assets

2.3.1: Develop and implement a robust Asset Management Strategy to support effective long-term asset management

Key Priority 3: Economic Development

3.2: Advocate for the region through regional networks

3.2.1: Advocate and support the development of the Outback Highway

Key Priority 4: Natural Environment

4.2: Resilient management plans which support the community in times of crisis

4.2.1: Implement initiatives for flood responses and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council on the progress of various items through an information update.

CONTENT:

1. Visits to the Shire

1 st – 2 nd June
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Cloncurry Culverts and Dajarra Rehab inspections	
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2. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

The March 2019 Flood Event (Severe Tropical Cyclone Trevor and Associated Low Pressure System 19-27 March 2019) Emergency Works is completed and approved for the value of \$1.050m. In Field assessment was held in Boulia on the 16-19th September 2019 for the REPA works. Submission has been approved by QRA for a total value of \$14,231,596.59. Job Management Plan completed. Cultural Heritage Risk assessment complete. CH Site inspections Feb 2021. The completion date of the event has been extended by 12 months. Completion due June 2022.

The Jan 2020 Monsoonal Flooding Event (QLD Monsoonal Flooding, 23 Jan – 3 Feb 2020) has been activated. Emergency works are complete and submission has been uploaded to MARS for acquittal with submission value of \$494,438.07 (BoSC.0011.1920E.EWK). Emergency works Submission is approved for a value of \$494,154.85. REPA Pickup has been completed on Donohue Highway only. REPA Submission has been uploaded to MARS with submission value of \$450,999.46 (BoSC.0008.1920.REC). In Field assessment completed on 8th May. The submission has been approved by QRA for \$450,999.46. Scope of works has been uploaded into Asset Edge Recover system. Works has been completed pending acquittal of works.

Activated for the 'Central, Southern and Western Queensland Rainfall and Flooding, 10th November – 3rd December 2021' on the 17/11/21.

This event will be Emergent Works only, REPA will be submitted under the subsequent event.

Activated for the 'Western Qld Low Pressure Trough 19 Jan – 4th Feb 2022'.

This event will be for Emergent works and REPA. Data collection complete. Submission compiled pending QRA approval.

Activated for the 'Northern and Central Western Queensland Rainfall and Flooding event 21 April – 12 May 2022'.

This event will be for Emergency works and REPA. Data collection is complete. Pending submission preparation.

3. Other

Donohue Highway: Outback Way Funding Package 2

There is 76.1 km left to seal which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck and 2.7km near the emergency airstrip).

Design and CH clearance is complete for Stage 7 and 8.

4. Industrial Subdivision

Earth works to be finalised up to finished level. Works awarded to KABZ Plumbing & Quality Electrical. Procurement of materials has commenced.

5. Bengeacca Crossing

\$1.7m QRA resilience funding – top up as required with Outback Way Package 3.

Survey complete, cultural heritage clearance is complete. Design complete. Tender closed and awarded to Lohman Contracting.

6. DTMR 20D Flood Damage and Dump Road Access

Prime took place on the 3rd of December, initial seal completed December. Final Seal completed in June.

CONSULTATION:

Nil – information update only

GOVERNANCE IMPLICATIONS:

All programmed works allocated within budget guidelines and/or new grant allocation

RECOMMENDATION:

That the Engineering Services Report – Newsbrief for May 2022 be noted.

ATTACHMENTS:

1. Flood Damage Events - Detailed Summary (ID 410516) [9.1.1.1 - 1 page]

Reviewed by Director of Works and Operations

Mr Ajay Agwan

Approved by Chief Executive Officer

Ms Lynn Moore

Boulia Shire Council

Flood Damage Events - Detailed Summary (10/3/2022)

QRA Event Code	Activation	Type	Submitted Value(Inc PM,Esc and Cont)	Approved Submission Value (Inc PM,Esc and Cont)	Final Expenditure (Acquittal)	Comments
BoSC.23.18	March. 2018	REPA	\$ 7,200,421.00	\$ 3,994,189.65	\$ 2,811,273.65	Works Completed. Acquittal Completed
BoSC.0006.1819G.REC	March. 2019	REPA	\$ 14,706,416.51	\$ 14,231,596.59		Approved, works commenced
BoSC.0011.1920E.EWK	Jan/Feb 2020	Emergency Works	\$ 494,438.07	\$ 494,154.58	\$ 494,438.07	Approved/ Works Complete
BoSC.0008.1920.REC	Jan/Feb 2020	REPA	\$ 450,999.46	\$ 450,999.46		Approved - Donohue only, works completed - pending acquittal
Central, South and Western Qld Rainfall and Flooding 10 Nov - 3 Dec 2021	Nov - Dec 2021	REPA	Superseeded			Emergent works submission completed, REPA submission to be superseeded by Jan 22 event.
	Nov - Dec 2021	Emergency Works	\$262,330.61			
Western Qld Low Pressure Trough 19 Jan - 4th Feb 2022	Jan-22	REPA	\$2,514,057.71			Submission pending QRA approval
	Jan-22	Emergency Works	\$ 337,648.68			Emergent works submitted into MARS but not yet lodged
Northern and Central Western Qld Rainfall and Flooding event 21 April - 12 May 2022	Apr-22	REPA				Data collection complete pending preparation of submission
	Apr-22	Emergency Works				Emergent works underway

TITLE:	Foreman Road Maintenance and Utility Services Report May 2022	DOC REF: 9.1.2
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REPORT BY:	Mr Ron Callope Foreman, Road Maintenance and Utility Services	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 6: Lifestyle and Community

6.1: Facilitate opportunities for community development

6.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of May 2022.

CONTENT

Race Course:

Arena and grounds	General maintenance of the grounds has continued by the Racecourse Caretaker. The bore pump once again needed replacing, possible causes are being looked at. A new pump has been put down and pumping ok.
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Town water testing and Depot maintenance:

Chlorine level testing	Plant is running to desired chlorine levels within town. Water usage is down so dosing is not as frequent which requires manual input to keep levels constant. Chlorine testing has been conducted on a weekly basis with satisfactory levels maintained at Urandangi.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	All garden areas are continuing being worked on to ensure they are kept in good order. With the tourist season starting, we are working hard to ensure the town is still looking its best. Recent rains have the town looking great however mowing & whipper snipping have increased. Staff shortages have caused some problems.
Mowing/Whipper Snipping	Our crew was kept busy with mowing and whipper snipping being completed in the following areas on these days throughout May 2022: <ul style="list-style-type: none"> ▪ 3rd May – Robinson Park, Main Office ▪ 4th May – Median Strips, Council Depot ▪ 5th May - Melrose ▪ 9th May – Post Office ▪ 10th May – Fire Station ▪ 11th May - Stonehouse ▪ 12th May – School Safety Park, Town Entrances ▪ 13th May – Robinson Park, Median Strip ▪ 16th May – Sports Centre, Council Depot ▪ 17th May - Cemetery ▪ 18th May – Pensioner Units, Town Entrances

	<ul style="list-style-type: none"> ▪ 19th May – Robinson Park, Median Strips, Melrose ▪ 23rd May – Post Office ▪ 24th May – Robinson Park, Median Strips ▪ 26th May – Sports Centre, School Safety Park ▪ 27th May – Main Office
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Town Entrances:

Three Mile Campground	The area has had limited maintenance due to wet conditions. The few Tourists we have had are keeping the area in a tidy condition.
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RMPC/Works crew:

RMPC signage is still an ongoing project.

The Sign Crew are currently working on flood damage surface correction on the Bedourie Road with hold ups occurring with recent rain events – this section will soon be complete and the crew will commence on the Winton Road.

Surface correction is also scheduled for Dajarra/Mount Isa & Winton roads.

The crew has also completed concrete batching for private works throughout May.

Slashing has commenced on the Mt Isa/Dajarra Road.

Urandangi:

Urandangi	Regular Council services continued over the month of May (mowing, whipper snipping, rubbish collection etc.). Willie Doyle is also in charge of cleaning and rubbish collection at the new rest area on Dajarra/Mount Isa Road – servicing has been increased to two days per week.
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Water and Sewerage:

Boulia Township

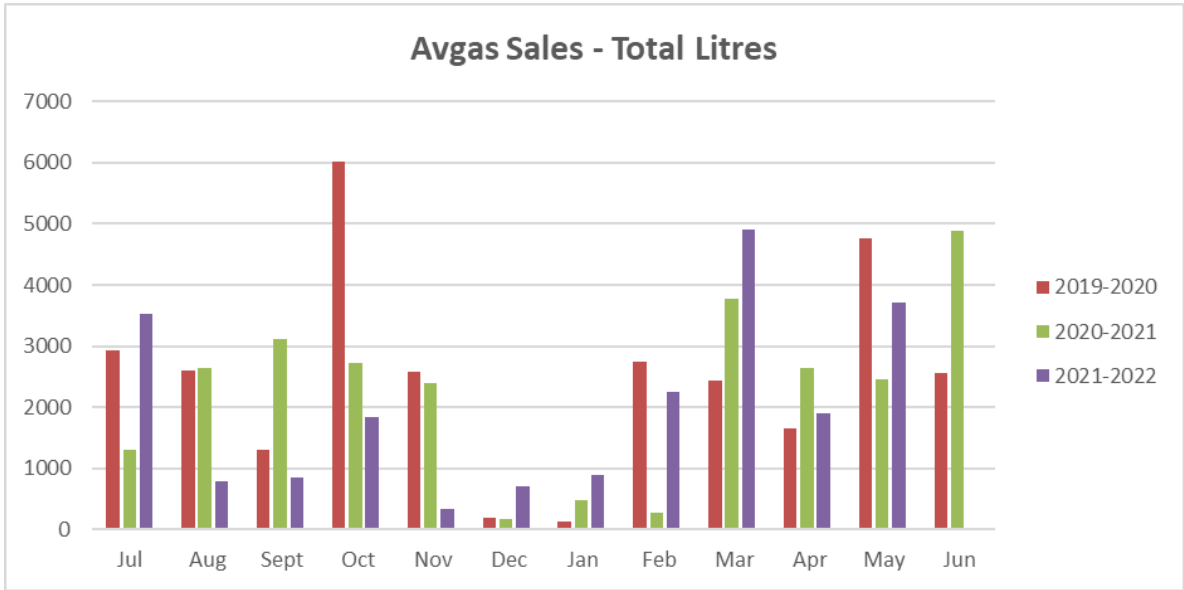
Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Urandangi Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

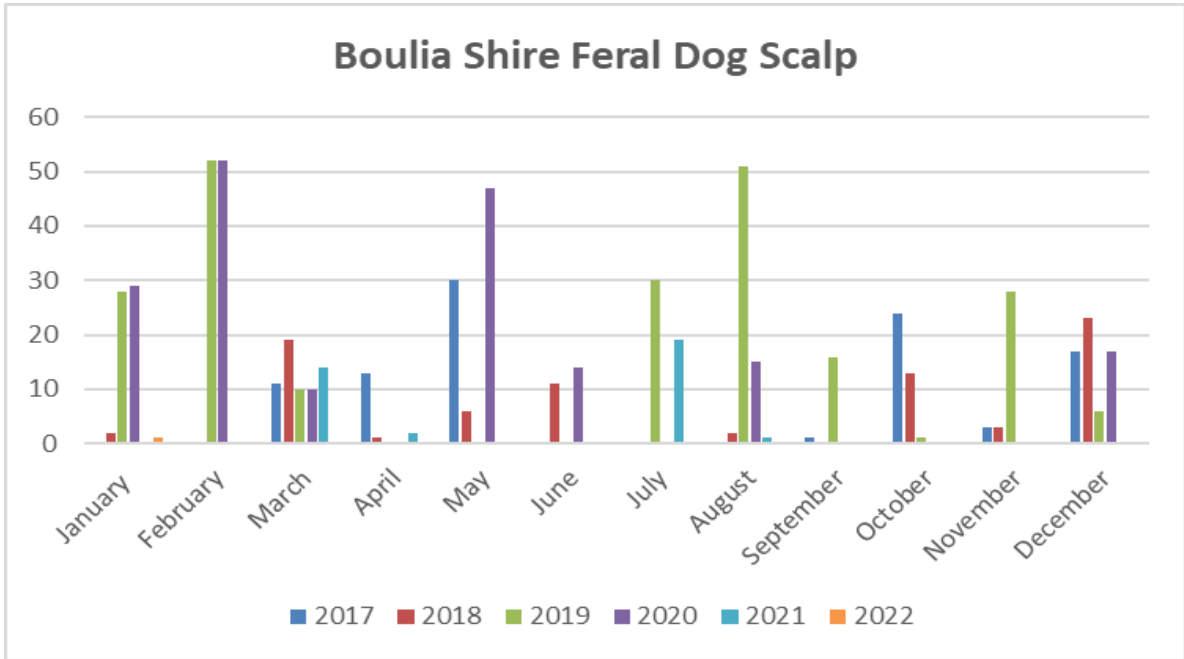
Boulia Airport activity:

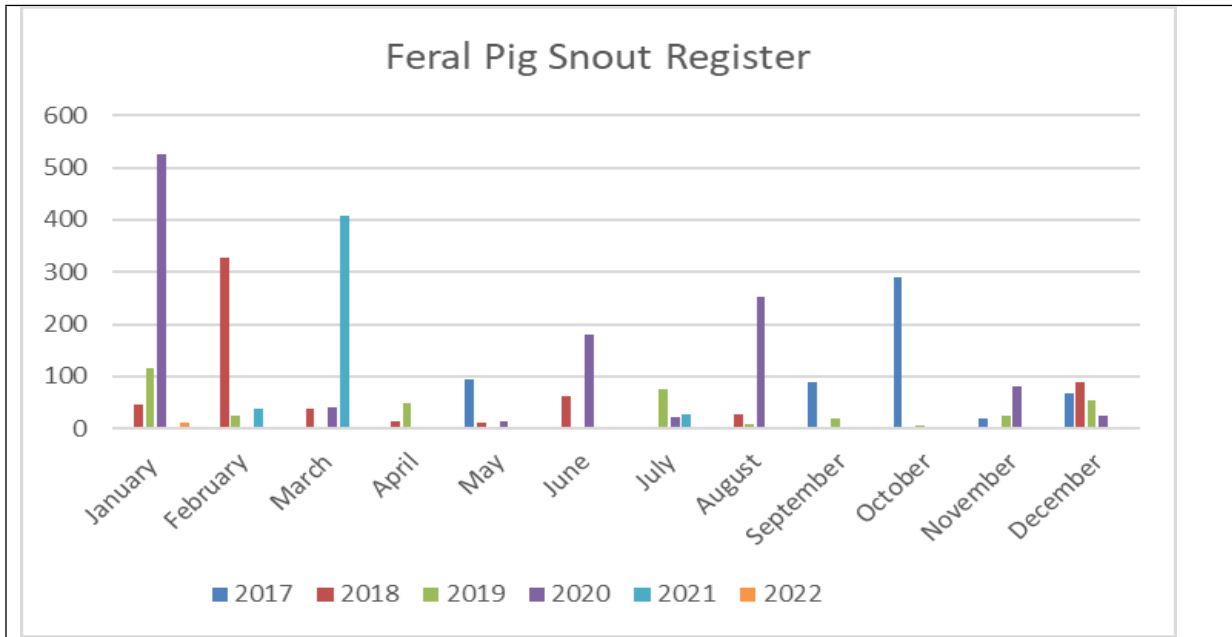
Number of call outs: RFDS/Lifeflight Rescue	Nil
Avgas/Jet A1 Refuelling	24 for May 2022 – 20 self-fuelled through Compac.



Boulia Feral Animal Bounty Claims:

Feral Pigs	0
Feral Dogs	0





CONSULTATION:

DWO as required.

GOVERNANCE IMPLICATIONS:

All work completed within budget allocations.

RECOMMENDATION:

That Council receive the Foreman, Road Maintenance and Utility Services May 2022 report for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations

Mr Ajay Agwan

Approved by Chief Executive Officer

Ms Lynn Moore

TITLE:	Foreman Roads Maintenance and Construction Report April 2022	DOC REF: 9.1.3
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REPORT BY:	Mr Jimmy Newman Foreman Roads Maintenance and Construction	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 2: Built Environment
 2.1: Fit for purpose - roads, airport infrastructure
 2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety
 2.1.2: Deliver quality outcomes on all roads (Shire and State) within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.



CONTENT

Current and upcoming projects are as follows:

- Dajarra Widening – Stabilisation is ongoing and 4km of sub grade has been completed. Waiting on test results before commencing base course – Passed.
- Commenced base course, completed 5 lots ready for testing. Will finish carting remainder of base course lots by 10.6.22. Complete base course by 16.6.22.
- Side track held up well during rain event.
- Water supply at Selwyn Connection Road is sufficient for current needs.
- Cloncurry culvert section Ch 122 – Subcontractors have completed the base slab, with culvert installation happening on the 10th June. Road crew expected to return 20th June.

CONSULTATION:

DWO as required. GBA as Project Officers on RMPC work.

GOVERNANCE IMPLICATIONS:

All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads Maintenance and Construction May 2022 Report for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Ajay Agwan
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	NDRRA Flood Damage Works Department May 2022 Report	DOC REF: 9.1.4
REPORT BY:	Alan Pilsworth Consultant Works Overseer	DATE: 16/06/2022

CORPORATE PLAN REFERENCE:

Key Priority 2: Built Environment
 2.1: Fit for purpose - roads, airport infrastructure
 2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety
 Key Priority 4: Natural Environment
 4.2: Resilient management plans which support the community in times of crisis
 4.2.1: Implement initiatives for flood responses and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

CONTENT:

Current Projects

Emergent Works April Event

All Emergent Works Safety Grade for various roads within the Shire will be completed by 10/06/2022.

FD Works, March 2019 REPA Event

Harris Crew "A" are currently working on Toolebuc Rd and Pathungra Rd, works will be completed by the 30th June 2022 as per our program submitted to QRA.
 Bilby Mixed Crew are on Cravens Peak Road and will also have this project completed by 30th June 2022 as per our program submitted to QRA

Donohue Highway 2020 Restoration Work

Donohue Hi-way (Stabilisation and Bitumen Sealing) Work was completed middle of May 2022 ahead of schedule.

South Urandangi Road R2R Ch30.400 to Ch35.400 Reconstruction

Harris Crew are mobilising on the 8/06/2022 with their Dozer to the gravel pit at Ardmore 2. (Refer Attached Photos) Grading Crews will start work on the road 10/06/2022, it is expected all importation of crushed material and grading will be completed by the end of June 2022

CONSULTATION:

GBA as project officers on NDRRA Flood damage work.

GOVERNANCE IMPLICATIONS:

All work completed within NDRRA guidelines and budget allocations.

RECOMMENDATION:

That the NDRRA Flood Damage Works Department May 2022 report be received for information.

ATTACHMENTS:

1. NDRRA Flood Damage Works Department May 7-06-2022 Information Rep [9.1.4.1 - 1 page]

Reviewed by Director of Works and Operations

Mr Ajay Agwan

Approved by Chief Executive Officer

Ms Lynn Moore

Appendix



Figure 1 Ardmore Gravel Pit



Figure 2 R 2 R South Urandangi Project point 1 Ch 30.4 (starting point)

TITLE:	Rural Lands Protection Officer May 2022 Report	DOC REF: 9.1.5
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REPORT BY:	Graham Smerdon Rural Lands Protection Officer	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 4: Natural Environment

4.3: Sustainable practices are in place to be a good caretaker of our natural resources

4.3.1: Caretake environmental impact areas of pests, weeds, water resources, disasters and natural resources

4.3.2: Ensure all activities conducted by Council meet with environmental guidelines and are sustainable

4.3.3: Apply practical water conservation practices that ensure that the town retains a green look and feel

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

CONTENT:

RLPO:

The month was spent Fogging, weed spraying and slashing.

TOWN COMMON:

Have been checking on weeds that I applied Grasland pellets to before the rain and can see that have had a 99.9% kill so far some taking a bit longer to die.

DOMESTIC ANIMAL CONTROL:

There were no dogs impounded.

CWRPM (TECHGROUP):

A teleconference was held on the 11th of May 2022, please see attached minutes from meeting.

The group have set some dates to do a combined spraying of weeds at Aramac on the 15/16th of June.

I am still doing slashing along the Dajarra to Mt Isa Rd so will not be going.

There is another day planned to do some spraying in Winton (Arno's Wall) this is set down for the 21st of June this job should only take Approx. 4 to 6 hrs and as it would take me 4hrs to get there I won't be going over.

WEED SPRAYING SHIRE ROADS:

I've been out and sprayed the Donahue Highway this month putting out 2000 litres of mix.

Now that all of the shire roads are open, I will be out inspecting them and carrying out any weed spraying where needed, once I finish slashing.

RMPC:

I will be finished Slashing the Dajarra to Mt Isa Road from the Mt Isa boundary to Waverly Creek around the 14th or 15 of June.

I will then do what weed spraying is needed from the Ardmore Boundary up to Mt Isa boundary.

GRAVEL/BURROW PITS:

I still have to put Grasland pellets out in any of the pits that need them.

STOCK ROUTES:

There is still no news on any funding to replace the tank at the 15 mile bore.
No enquires for travel permits so far.

1080 BAITING:

Have some baiting to do in the first week of June.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

None

RECOMMENDATION:

That the Rural Lands Protection Officer Report be received.

ATTACHMENTS:

1. CWRPPG Minutes May 2022 [9.1.5.1 - 4 pages]

Reviewed by Acting Director of Works and Operations

Mr Ajay Agwan

Approved by Chief Executive Officer

Ms Lynn Moore

CENTRAL WEST REGIONAL PEST PARTNERSHIP GROUP (CWRPPG) - MINUTES Wednesday 11 May 2022

1. Opening of Meeting 1337hrs
2. Present Graham Smerdon, Anna-Marie Moffat, John Fisher; Peter Pidgeon; Phillip 'Tex' Hayward, Jeffrey Newton

Apologies Lynne Moore; Brittany Beetson; Geoff Cox

3. Minutes from Previous Meeting
Moved: John Fisher
Second: Graham Smerdon

4. Agenda Items

- Mike Pratt sent an email regarding a Survey Item that was to be presented to the CWRPPG, unfortunately this paper was not forwarded to the group and was not discussed. Mike did however send through a Summary of a recent Biosecurity Meeting (10 May 2022), which outlined discussions on current Pest Weed Projects (attached to minutes).

12/05/2022 – it should be noted that Mike has emailed since the meeting apologising for not sending through the Survey attachment, it has been since received and will be sent to the Group and discussed at the next CWRPPG Meeting.

- Central Highlands RLO Susan 'Suzi' Walters send an email on Tuesday 26 April regarding the Risk Assessment for Prickly Acacia new Biocontrol Agent. Due to not everyone receiving this email, it will be forwarded on to all group members.
- Tex has been talking to Megan Leech (Dalby DAF Biosecurity Officer) about obtaining Tiger Pear Bug. Megan is going to collect infected cladodes from a property around the Chinchilla area and regenerate the bug to be used in the infested areas of Barcaldine and Longreach.
- Alpha/Jericho RLO John Fisher attended the LGAQ Forum that was recently held in Emerald. At this Forum John had a chance to talk to Suzi Walters and Murweh RLO Blair O'Connor about the Cochineal Bug for Tiger Pear. Suzi and Blair were going to collect infected cladodes from a property near Rolleston for Blair to take back to Murweh Shire.

John also spoke to Suzi about obtaining Parthenium Rust that has been doing well in the Springsure area. Due to the cooler weather the rust will slow down; John and Suzi will look at following up with this in November.

5. General Business
 - Jeffrey - Longreach Regional Council LGAQ Forum May 23 & 24, commences at 3:30pm Monday and finishes Tuesday 1:30pm

- Who is attending? Peter, Tex, Anna-Marie
 - Jeffrey – presenting on the Cactus in the Region
 - Wayne Vogler – presenting on the Sticky Florestina which will add credibility to the CWRPPG research program
 - Geoff Cox will be presenting at Forum
 - Jeffrey to send out the current Agenda for this meeting
 - Confirmed with everyone that no Stock Route enquiries have been received. John confirmed that the drover that arrived in the Barcaldine Council area 17 Jan 2022 is still in the area, currently around Aramac. Unsure where she originated from, possibly Charters Towers
- Peter
 - Has everyone received the spreadsheet from Dog Watch?
 - Pest Weeds/Feral Animals will explode after the recent rains; there has been a noticeable increase in pigs over the past couple of weeks, as well as dogs
 - Will send through the minutes regarding the use of ‘Sniffer Dogs’ inside exclusion fences
 - Diamantina Shire and Connemara were looking at baiting prior to the rains, however these have been postponed until it is dry enough to execute the program
- Tex
 - Received an email from Tristan Eaton informing him that Donald de Busch has resigned from Lake Eyre Basin Rangers; Tristan is filling in until such time as the role is filled
 - Kristy Gooding has also left LGAQ, she will be greatly missed by everyone
 - Will follow up with Brittany or Geoff on what is happening with the ‘Arno Wall 2021/22 Project’
 - Bexley Site Visit with Jeffrey was postponed and will be rescheduled for another time. The new Bug was released over a month ago, will be good to go up and see how it is going
 - 215mm of rain has been received for the Blackall area since Anzac Weekend
 - Any Agenda Items for the Sept SRLOG meeting please get in as early as possible; Blair O’Connor is very keen to have this meeting in Charleville.
- Graham
 - Mosquitos and Sandflies are active again in the Boulia Shire; Fogging will commence soon
 - Very little rain received in the district (5-6mm)
 - Conducted pest weed spraying the week before
 - Slashing will commence on the Mt Isa Rd, to deter kangaroos getting too close to the roads
- John
 - Pest Weed Spraying for Rubber Vine, Acacia and Parthenium has been conducted in his area
 - Currently generating information on the Harrisia Cactus to be sent to Biosecurity Queensland. The Cactus is moving east and sth; There is a

Cochineal Bug currently under investigation to see whether it will help control the spread of the Harrisia Cactus, however it is still another 5yrs or more away from being released in Australia.

- Anna-Marie
 - Due to the recent rains all outdoor projects have been put on hold
 - Wild Dog Baiting Program was completed in three (3) days, just over 6,000kg put out
 - Putting together submissions for Capital Works – have been working with Leanne Searles from DoR as per email received from Nikki Gay a few months ago

6. Next Meeting Wednesday 7 September 2022 (SRLOG)

7. Meeting Closed 1421hrs

CENTRAL WEST REGIONAL PEST PARTNERSHIP GROUP (CWRPPG) - MINUTES Wednesday 9 March 2022

1. Opening of Meeting 0732hrs
2. Present Doug Allpass; Emilie Jellie; Peter Pidgeon; Graham Smerdon; Brittany Beeton; Ray Fox; Geoff Cox; John Fisher; Jeffrey Newton; Anna-Marie Moffat

Apologies Paul Hockings; Phillip 'Tex' Hayward
3. Minutes from Previous Meeting
 Moved: John Fisher
 Second: Peter Pidgeon
4. 2021/2022 Project updated
 - Ilfracombe to Barcaldine Sticky Florestina Spraying Conducted
 - Winton Project – Paperwork has been drafted however owner of residential block is never home
 - Aramac project – To be conducted
5. 2022/2023 Project Update
 - Sticky Florestina Research Project – Tony Pople is supporting this Project along with Barcaldine Mayor Sean Dillon, LGAQ Kristy Gooding and Wayne Vogler. Tony Pople took this Research Project to the State oversight Group and it has been approved to be conducted with the assistance of ???. This Project will be funded through the RAPAD Council contributions and will be conducted during 2022/2023 financial year. There are other Councils outside the RAPAD Shire that are also dealing with this Pest Weed, including but not limited to Murweh Shire and the Maranoa Region – they too have a Pest Weed Project.
 - Peter Pidgeon asked what is the end goal for this research Project - To control the spread Sticky Florestina along roads, estuaries ensuring that seed cannot be spread by Graders, Tourists, Livestock and other mechanical/environmental.
6. General Business
 - Longreach Regional Council is hosting the LGAQ Forum May 23 & 24. Anyone who would like to present at this Forum, please let Jeffrey Newton know as soon as possible. Jeffrey Newton will be presenting an overall scope of what Longreach Council is doing in controlling Pest Weeds i.e Bexley and Leander. Michael Kaminski will also be presenting on Esri.
7. Next Meeting – Wednesday 11 May @ 1330hrs
8. Meeting Closed 0741hrs

9.2 Office of the Chief Executive

TITLE:	Chief Executives Report for May 2022	DOC REF: 9.2.1
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REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.2: It is clearly evident in how Council does business

5.2.4: Transparency and accountability through management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise council of relevant activities undertaken through the office of the CEO.

CONTENT:

Leases Butcher Paddock and Coridgee Reserve:

Tenders (T2021-22.28) were issued for two parcels of land, one being a reserve and the other a sub-lease. Council was pleased to allocate both properties after the closing date and all applicants were notified of the result. The commencement date will be the 1st July 2022 for a term of three years expiring on 30th June 2025. The leases have been prepared and issued to the successful applicants for the following:

- Butchers Paddock - Lot 27 on CP WI73
- Coridgee Reserve - Lot 7 on CP WI63

It was pleasing to see the next generation take advantage of this unique opportunity.

Leases for other council infrastructure:

I am currently working on the preparation of leases for the following, which will then be placed out to the public:

- 'Old CPL' yard – commencement – Sep 2022
- Boulia Aquatic Centre – commencement - Dec 2022
- Building known as the 'Old Butchers Shop'- currently leased to Hot Heads Hair.(expired)

EOI - Fencing of Coridgee Reserve.

Expressions of interest have been issued for the fencing of 9klm of boundary fencing and several floodways' which will close on Friday 17th June at 12 noon. Council has purchased the material, and this will be a labour only project.

Sale of Council housing: 6 Mulligan Street Boulia.

Tender (T2021-22.27) closed on 26th May 2022 at 12 noon. The price offered by the successful tenderer was above the maximum required valuation price to enable a sale price to be considered. Significant interest was shown in the sale of this property and was offered as vacant possession.

The successful tenderer has been notified and the contract of sale has been prepared and issued which is subject to a finance clause which will expire on 30th June 2022. Should finance not be successful the opportunity to purchase will be offered to the applicant who had the next highest offer (which is also above the minimum valuation price)

Donohue Highway – Outback Way Funding- Stage 7- value \$7.5m

As the Government is in caretaker mode funding will not be officially approved until after the Government is announced and the Minister has had time to sign off the release of funds.

In the interim period, I have commenced the preparation of the first Project Proposal Report (PPR) which is required to be submitted to the Federal Government for Stage 7 with a value of \$7.5m.

The estimated period before funding allocation and commencement of work on the Donohue Highway will be Jan 2023 due to approval timeframes and tendering periods.

Marmanya request for transfer of Land - Lot 7 PU16, Parish Urandangi

Request from the newly incorporated **Marmanya Community Aboriginal Corporation** Indigenous Corporation Number 9747:

This is a corporation registered under the Corporations (Aboriginal and Torres Strait Island Act 2006). The date of registration is 19th May 2022 issued under section 321(c) Aboriginal and Torres Strait Islander Corporations Certificate. Separate report provided.

RAPAD – Face to Face meeting in Longreach 23-25th May

The Mayor, the Director of Works and Operations, Ajay Agwan and myself attended the Longreach meeting for Roads, Water & Sewerage, and Pest Management and the quarterly RAPAD meeting held over 2 days. Mayor to provide full report in the Mayoral Minute. It was an opportunity for the new Director to get a feel for the role RAPAD plays in the region.

Housing:

Due to the lack of housing in Boulia, council will be leasing the only house available for the Flood damage Contractor for the remaining period of his contract. The rental payment will be funded from flood damage. This will then enable us to recruit for other council vacant positions and utilise council subsidised housing. (Note; there is no decision to be made and therefore no conflict of interest for any councillor.)

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

- Lease income for Butchers Paddock and Coridgee Reserve will be included in 2022-2023 budget
- Sale proceeds of Mulligan Street will go to support new LGGSP funding application for the units in Pituri Street.
- Donohue Highway funding package will be included in the 2022-2023 budget.

RECOMMENDATION:

That the report be received for information.

ATTACHMENTS: Nil

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

TITLE:	Marmanya transfer of Land request	DOC REF: 9.2.2
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REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

Key Priority 1: A strong supportive community environment

1.3: Bouliia Shire to have active inclusive communities

1.3.4: Build social capital through provision of accessible community infrastructure and programs

Key Priority 8: Proactive and responsible leadership

8.2: Strong representation

8.2.1 To represent and collectively make decisions to benefit the entire community

RISK MANAGEMENT:

Reputational Risk: The risk associated with the recommendations of the report have been assessed as Minor (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium M-6**.

PURPOSE:

To advise council of the request to transfer land to the newly formed Marmanya **Community Aboriginal Corporation** for the property known as Marmanya, Lot 7 on CP PU16

CONTENT:

For several years the council has been trying to resolve the Marmanya (Urandangi) land issue after the dissolution of the Marmanya Development Association Incorporated. In March 2019 the Office of Fair Trading called for Expressions of Interest so that the property could be vested to a not-for-profit group operating in the Bouliia Shire area for the benefit of the community. Despite our best efforts, there was no response.

The Office of Fair Trading saw no other option but to vest the land into the name of the Council as there was no other legal entity apparent at that time. This then allowed council to write off the rates.

During the past few months, several conversations have taken place with a group who are keen to progress this for the benefit of children and community members. The intent is to rely on the ILUA signed in 12th April 2001 between the Bouliia Shire Council and the Georgina River Waluwarra People for the future use and development of the property by the new corporation. (**Marmanya Community Aboriginal Corporation** Indigenous Corporation Number 9747)

Reference as per the 2001 –ILUA

Item D. Housing for the benefit of the local Aboriginal community has been constructed on the Surrender Area. The Parties agree that it is desirable to grant a freehold estate to the Marmanya Development Association Incorporated (now dissolved) to provide the Association with a secure tenure over the Surrender Area and to facilitate further housing development on the Surrender Area.

Item E. The Native Title Parties on behalf of the Native Title Group agree to surrender any native title rights and interests in the Surrender Area to the State and consent to the dedication of a road to provide access to the Surrender Area.

The Native Title Parties acknowledge that upon surrender, native title rights and interests in the Surrender Area will be extinguished. The surrender of native title rights and interests in the Surrender Area will enable the Surrender Area to be granted in fee simple to the Marmanya Development Association. (This was vested to Boulia Shire by the Office of Fair Trading)

Item F. *The Council agrees to surrender SL No.13/48163 (previous old reference) to enable the Surrender Area to be granted in fee simple to the Marmanya Development Association Incorporated (now dissolved).*

Item G. *The State agrees to use its best endeavours to ensure that the Surrender Area is granted in fee simple to the Marmanya Development Association Incorporated.*

As you can read the intent is for the land identified as Marmanya to be granted 'freehold' title to the previous Incorporated Association which is now dissolved however the new corporation wish to have the land transferred to them and they will utilise the land and buildings for the original purpose – for the betterment of the community.

Over the years the previous incorporation incurred fees and charges which were written off by council several years ago.

Future rates for Marmanya:

**Local Government Regulation 2012,
Item 73 Land that is exempt from rating—Act, s 93**

Section 93(3)(j)(ii) of the Act, the following land is exempted from rating—

(d) land owned by a community organisation if the land is less than 20ha and is used for providing the following—

(i) accommodation associated with the protection of children;

(ii) accommodation for students;

(iii) educational, training or information services aimed at improving labour market participation or leisure opportunities;

Future general rates will be exempt on the provision that the use of the property remains within the categorisation under section 93 (3)(j)(ii) -(d)(i)(ii)(iii).

Town Water, Sewerage, Waste and electricity supply requirements

Town Water: At this point in time the property is not connected to the town water and the intent is that a bore be re-instated by the new Marmanya Community Aboriginal Corporation and as such water charges will not be incurred unless at some stage in the future town water is required to be provided.

Sewerage: Marmanya community properties are currently serviced by septic tanks which will be responsibility of the new Marmanya Community Aboriginal Corporation to maintain, clean, repair or replace into the future.

Waste depot: In the interest of the health and safety of the entire community of Urandangi and Marmanya, a fee will be levied for the use and maintenance of the town's waste facility on an annual basis for 'one entire property' not several individual blocks.

Electricity supply: Marmanya community does not have electricity supply and will be reliant on external provision (generators or solar). Future Power supply (solar or generators) and the maintenance of those will remain the sole responsibility of the Corporation.

ACKNOWLEDGEMENT of the connection between the original signatories of the ILUA and the representatives of the new Marmanya Community Aboriginal Corporation.

CONSULTATION:

Previously: Queensland Trustees, Office of Fair Trading

GOVERNANCE IMPLICATIONS:

- Notification that the rating category be listed as non-accrual.

RECOMMENDATION:

1. That council considers and approves the application for the transfer of land to the new Marmanya Community Aboriginal Corporation (indigenous Corporation number 9747) as per the discussions over the past several years
2. That this request by the new Corporation is lodged and received per the intent of the 2001 ILUA and that it is a valid request. It is confirmed that there is a direct connection between the original signatories to the ILUA signed in 2001 and the new Marmanya Community Aboriginal Corporation via
3. That council approve that the CEO do all things necessary for the land to be transferred to the newly formed Marmanya Community Aboriginal Corporation.
4. The property is 'freehold' and the transfer will be completed at no cost to council. Once transferred council will have no further obligations to this property.
5. Provided the purpose of the land remains within the intent of the 2001 ILUA future general rates will be exempt: on the provision that the use of the property remains within the categorisation under Local Government Regulations Item 73; Section 93 (3)(j)(ii) -(d)(i)(ii)(iii).
6. Should the property wish to be connected to town water it will be at the expense of the Corporation and fees will apply for the connection and ongoing water supply to the community.
7. Septic waste connections, repair and maintenance will be the responsibility of the Corporation.
8. Future Power supply (solar or generators) and the maintenance of those will remain the sole responsibility of the Corporation.
9. Waste depot: In the interest of the health and safety of the entire community of Urandangi and Marmanya, a fee will be levied for the use and maintenance of the town's waste facility on an annual basis for 'one entire property' not several individual blocks.

ATTACHMENTS:

1. Certificate of registration - Marmanya Community Aboriginal Corporation ICN 9747 [9.2.2.1 - 1 page]
2. Indigenous Land Use Agreement Agreement 12 th day of April 2001 [9.2.2.2 - 15 pages]
3. Letter to Boulia Shire Council for Transfer of Marmanya [9.2.2.3 - 2 pages]

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore



Australian Government
Office of the Registrar of Indigenous Corporations

CERTIFICATE OF REGISTRATION OF AN ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION



This is to record that

MARMANYA COMMUNITY ABORIGINAL CORPORATION **INDIGENOUS CORPORATION NUMBER: 9747**

is a corporation registered under the
Corporations (Aboriginal and Torres Strait Islander) Act 2006.

The date of registration is 19 May 2022

Delegate of the Registrar of Aboriginal and Torres Strait Islander
Corporations

Certificate issued under section 32-1(c)



CORPORATIONS (ABORIGINAL AND TORRES STRAIT ISLANDER) ACT 2006

Security Cabinet
A8

INDIGENOUS LAND USE AGREEMENT

**AN AREA AGREEMENT PURSUANT TO
SECTIONS 24CA TO 24CL OF
THE NATIVE TITLE ACT 1993**

BETWEEN

THE STATE OF QUEENSLAND

THE BOULIA SHIRE COUNCIL

AND

**EILEEN JARD AND ELIZABETH DEMPSEY
ON BEHALF OF THE
GEORGINA RIVER/WALUWARRA PEOPLE**

INDIGENOUS LAND USE AGREEMENT

This AGREEMENT is made this 12th day of April 2001.

BETWEEN Eileen Jard and Elizabeth Dempsey (“the Native Title Parties”) on their own behalf and on behalf of the Georgina River/Waluwarra People (“the Native Title Group”)

AND Boulia Shire Council (“the Council”)

AND State of Queensland (“the State”)

RECITALS

- A. The Native Title Parties on behalf of the Native Title Group have lodged the Native Title Claim in relation to an area of land that includes the ILUA Area.
- B. The Native Title Group are Aboriginal people traditionally and historically associated with the claimed lands and waters and otherwise represent that they hold native title in relation to those claimed lands and waters.
- C. The Council is the lessee of Special Lease No.13/48163 in relation to the Surrender Area.
- D. Housing for the benefit of the local Aboriginal community has been constructed on the Surrender Area. The Parties agree that it is desirable to grant a freehold estate to the Marmanya Development Association Incorporated to provide the Association with a secure tenure over the Surrender Area and to facilitate further housing development on the Surrender Area.
- E. The Native Title Parties on behalf of the Native Title Group agree to surrender any native title rights and interests in the Surrender Area to the State and consent to the dedication of a road to provide access to the Surrender Area. The Native Title Parties acknowledge that upon surrender, native title rights and interests in the Surrender Area will be extinguished. The surrender of native title rights and interests in the Surrender Area will enable the Surrender Area to be granted in fee simple to the Marmanya Development Association.
- F. The Council agrees to surrender SL No.13/48163 to enable the Surrender Area to be granted in fee simple to the Marmanya Development Association Incorporated.
- G. The State agrees to use its best endeavours to ensure that the Surrender Area is granted in fee simple to the Marmanya Development Association Incorporated.

- H. The Native Title Party has informed the Carpentaria Land Council as the relevant representative Aboriginal/Torres Strait Islander body under section 24CD(7) of the NTA of the Native Title Parties' intention to enter into this Agreement.
- I. The Parties intend this Agreement to be registered as an Indigenous Land Use (Area) Agreement under section 24CA to section 24CL of the NTA and the *Native Title (Indigenous Land Use Agreements) Regulations 1999* (Cth).

AGREEMENT

1. DEFINITIONS

1.1 In this Agreement:

"Commencement Date" means the date on which the last Party signs this Agreement;

"ILUA" means an Indigenous Land Use Agreement under the NTA;

"ILUA Area" means Lot 7 on Plan PU16 and that part of Lot 8 on Plan CP884165 described as AREA to be EXCISED 2-6-5-3-2 on Plan SP135892 attached at Schedule 1;

"Native Title Claim" means native title determination application QG 6115/98;

"Native Title Registrar" has the meaning given in the NTA;

"NNTT" means the National Native Title Tribunal;

"NTA" means the *Native Title Act 1993* (Cth);

"Parties" means the Native Title Parties on their own behalf and on behalf of the Native Title Group, the Council and the State;

"Register" means the Register of Indigenous Land Use Agreements under the NTA;

"Surrender Area" means Lot 7 on Plan PU16.

2. INTERPRETATION

2.1 In this Agreement, unless the contrary intention appears:

- (a) headings are for ease of reference only and do not affect the meaning of this Agreement;

- (b) the singular includes the plural and vice versa and words importing a gender include other genders;
- (c) other grammatical forms of defined words or expressions have corresponding meanings;
- (d) a reference to a clause, paragraph, schedule or annexure is a reference to a clause, paragraph, schedule or annexure to this Agreement and a reference to this Agreement includes any schedules and annexures;
- (e) a reference to a document or agreement, including this Agreement, includes a reference to that document or agreement as novated, altered or replaced from time to time;
- (f) a reference to 'A\$', '\$A', 'dollar' or '\$' is a reference to Australian currency;
- (g) a reference to a specific time for the performance of an obligation is a reference to that time in the State, Territory or other place where that obligation is to be performed;
- (h) a reference to a party includes its successors and permitted assigns;
- (i) words and expressions importing natural persons include partnerships, bodies corporate, associations, governments and governmental and local authorities and agencies; and
- (j) a reference to any legislation or statutory instrument or regulations is construed in accordance with the *Acts Interpretation Act 1901* (Cth) or the equivalent State legislation, as applicable.

3. AUTHORITY TO ENTER INTO AGREEMENT

3.1 The Native Title Parties represent and warrant that:

- (a) they have the authority to enter into this Agreement on behalf of the Native Title Group; and
- (b) all reasonable efforts have been made (including consultation with the Carpentaria Land Council) to ensure that all persons who hold or may hold native title in relation to the ILUA Area have been identified; and
- (c) all of the persons so identified have authorised the making of this Agreement in accordance with section 251A of the NTA.

4. COMMENCEMENT

4.1 This Agreement commences on the Commencement Date.

5. REGISTRATION WITH THE NATIVE TITLE REGISTRAR

- 5.1 The State is authorised on behalf of the Parties to apply to the Native Title Registrar for this Agreement to be registered on the Register.
- 5.2 The Parties agree to take any necessary steps to aid the registration of this Agreement as an ILUA.

6. AGREEMENT TO FUTURE ACTS

- 6.1 Upon registration of this Agreement on the Register, the Native Title Parties surrender to the State any native title rights and interests that may exist in relation to the Surrender Area.
- 6.2 The Native Title Parties consent to the dedication of a road over that part of Lot 8 on Plan CP884165 described as AREA to be EXCISED 2-6-5-3-2 on Plan SP135892 attached at Schedule 1.
- 6.3 The Native Title Parties acknowledge that the surrender of native title rights and interests under clause 6.1 takes effect even though the acts referred to in clause 7 of this Agreement will be done after this Agreement is registered on the Register.

7. ACTS BY THE COUNCIL AND THE STATE

- 7.1 In consideration of the Native Title Parties surrendering native title rights and interests in the Surrender Area, the Council agrees to surrender its interest in SL No.13/48163 to the State.
- 7.2 If the Council surrenders its interest in SL No.13/48163 then, in consideration of the Native Title Parties surrendering native title rights and interests in the Surrender Area, the State agrees to use its best endeavours to ensure that the Surrender Area is granted in fee simple to the Marmanya Development Association Incorporated.

8. COMPENSATION

- 8.1 The Native Title Parties acknowledge and agree that performance by the Council and the State of the acts described in clause 7 of this Agreement is in full and final satisfaction of any right or entitlement (whether monetary or otherwise) to compensation for the surrender of native title rights and interests in the Surrender Area and the dedication of the road to provide access to the Surrender Area.

9. STATEMENTS FOR THE PURPOSES OF THE NTA

- 9.1 The Parties agree that this Agreement is intended to be registered as an Area Agreement pursuant to sections 24CA to 24CL of the NTA and the *Native Title (Indigenous Land Use Agreements) Regulations 1999* (Cth).

- 9.2 This Agreement applies to the ILUA Area.
- 9.3 The Native Title Parties represent and warrant that before entering into this Agreement they informed the Carpentaria Land Council of their intention to enter into this Agreement.
- 9.4 The Parties agree that Subdivision P of Division 3 of Part 2 of the NTA is not intended to apply to any act done pursuant to this Agreement.
- 9.5 The Parties agree that the surrender of native title rights and interests under clause 6.1 is intended to extinguish any native title rights and interests that may exist in relation to the Surrender Area.

10. BEST ENDEAVOURS

- 10.1 Each Party to this Agreement must use its best endeavours to do all things necessary or desirable to give full effect to this Agreement and refrain from doing anything that might hinder performance of this Agreement.

11. CONFIDENTIALITY

- 11.1 The following information is Confidential Information:
- (a) the terms of this Agreement;
 - (b) the terms of any related negotiations;
 - (c) information provided by, or on behalf of any of the Parties during negotiation of this Agreement or as required by this Agreement.
- 11.2 Each Party undertakes not to disclose the Confidential Information without the written consent of each of the Parties unless:
- (a) required by law or under the official listing requirements of the Australian Stock Exchange;
 - (b) it is or becomes public knowledge (other than in breach of this Agreement);
 - (c) it was received from another person having the unrestricted legal right to disclose the information;
 - (d) it is disclosed to the Party's accountants, financiers, financial institutions, legal advisors, auditors or employees on their undertaking to keep the information confidential in accordance with this Agreement;
 - (e) in the case of the State, it is required for reporting and accountability requirements.

12. PUBLICITY

12.1 A Party must not make or authorise a press release or other public statement relating to the negotiations of the Parties or the subject matter or terms of this Agreement unless:

- (a) it has the prior written approval of the other Parties;
- (b) it is required by law or the Listing Rules of the Australian Stock Exchange Limited;
- (c) in the case of the State, it is required for reporting and accountability requirements.

12.2 If a Party is required to make any such press release or other public statement as set out in clause 12.1, the Party must before doing so:

- (a) notify each other Party; and
- (b) give each other Party a reasonable opportunity to comment on the contents of, and the requirement for, any such press release or statement.

12.3 This clause does not prevent a Party from announcing the successful conclusion of this Agreement.

13. NO TERMINATION FOR BREACH

13.1 The Parties agree that no breach of this Agreement by any Party will give to any other Party a right to elect to terminate the Agreement, but that Party may exercise any other remedy available to it in respect of such breach.

14. PURPOSE

14.1 Each Party acknowledges that:

- (a) its purpose in entering into this Agreement is set out in the recitals; and
- (b) a construction of this Agreement that promotes that purpose is to be preferred to a construction that does not do so.

15. ENTIRE AGREEMENT

15.1 This Agreement constitutes the entire agreement between the Parties as to its subject matter and supersedes and cancels all prior arrangements, understandings and negotiations in connection with it.

16. COUNTERPARTS

16.1 This Agreement may be executed in any number of counterparts.

17. INDEPENDENT LEGAL ADVICE

17.1 The Parties acknowledge that they have received independent legal advice in respect of all aspects of this Agreement, including specific legal advice on issues relating to native title.

18. RESOLUTION OF DISPUTES

18.1 In the event of a dispute between the Parties in relation to any matter arising under this Agreement, any Party may serve a written notice of the dispute containing full particulars of the dispute on the other Parties and the Parties must negotiate in good faith to resolve any dispute that may arise between them.

18.2 If the dispute cannot be resolved within 14 days of the date of notification of the dispute, the dispute must be referred to a mediator appointed by the President of the Law Society.

18.3 If the dispute cannot be resolved within 20 days of the commencement of the mediation of the dispute by the mediator appointed in accordance with Clause 18.2, then the Parties may take such other lawful action as they see fit to resolve the dispute.

19. NOTICE

19.1 A Party giving notice under this Agreement must do so in writing:

- (a) directed to the recipient's address specified in this clause, as varied by any notice; and
- (b) hand delivered or sent by prepaid post or facsimile to that address.

The Parties' addresses and facsimile numbers are:

The Native Title Parties

Address: c/- Hunt & Hunt Solicitors
Level 1
13 Cavenagh Street
Darwin N.T. 0801

Facsimile: (08) 8941 0012

Boulia Shire Council

Address: Herbert Street
Boulia Q 4829

Facsimile: (07) 4746 3136

State of Queensland

Address: C/- Executive Director
Native Title Services
Department of the Premier and Cabinet
Level 1
61 Mary Street
Brisbane Q 4000

Facsimile: (07) 3227 8004

19.2 A notice given in accordance with Clause 19 is taken to be received:

- (a) if hand delivered, on delivery;
- (b) if sent by prepaid post, 3 business days after the date of posting;
- (c) if sent by facsimile, when the sender's facsimile system generates a message confirming successful transmission of the total number of pages of the notice unless, within 8 business hours after that transmission, the recipient informs the sender that it has not received the entire notice.

20. COSTS

20.1 Each Party must bear their own costs of preparing and executing this Agreement.

21. SEVERABILITY

21.1 If a part, or all, of any provision of this Agreement is illegal or unenforceable, that part may be severed from this Agreement and the remaining provisions of this Agreement continue in force.

22. RELATIONSHIP

22.1 This Agreement does not create a relationship of employment, agency or partnership between the Parties.

23. WAIVER

23.1 The failure of a Party at any time to require performance of any obligation under this Agreement is not a waiver of that Party's right:

- (a) to insist on performance of, or claim damages for breach of, that obligation unless that Party acknowledges in writing that the failure is a waiver; and
- (b) at any other time to require performance of that or any other obligation under this Agreement.

24. GOVERNING LAW

24.1 This Agreement is governed by the law applicable in Queensland and shall be deemed to be made in Brisbane, Queensland.

EXECUTED as an Agreement

SIGNED by **EILEEN JARD** on her own behalf
and on behalf of the **GEORGINA RIVER/
WALUWARRA PEOPLE**

Eileen Jard
Signature of:
Date: 12.4.01

In the presence of:

[Signature]

Signature of witness

Name of witness: **CHRISTINE FEWINGS**
Solicitor

SIGNED by **ELIZABETH DEMPSEY** on her
own behalf and on behalf of the **GEORGINA
RIVER/WALUWARRA PEOPLE**

Elizabeth Dempsey
Signature of:
Date: 12/04/01

In the presence of:

[Signature]

Signature of witness

Name of witness: **CHRISTINE FEWINGS**

SIGNED by **SALLY MAHER** on her own behalf
and on behalf of the **GEORGINA RIVER/
WALUWARRA PEOPLE**

Sally Maher
Signature of:
Date: 12-4-01

In the presence of:

[Signature]

Signature of witness

Name of witness: **CHRISTINE FEWINGS**

SIGNED by **BETTY PARKER** on her own behalf
and on behalf of the **GEORGINA RIVER/
WALUWARRA PEOPLE**

Betty Parker
Signature of:
Date: 12.4.01

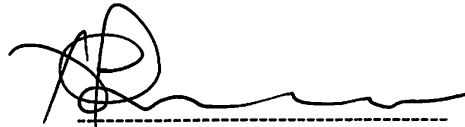
In the presence of:

[Signature]

Signature of witness

Name of witness: **CHRISTINE FEWINGS**

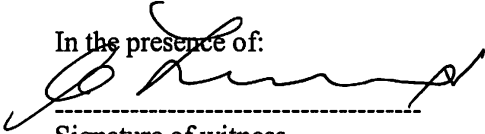
**SIGNED for and on behalf of the
BOULIA SHIRE COUNCIL**



Signature of:

Date: 12.04.2001.

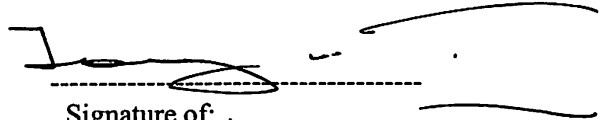
In the presence of:



Signature of witness

Name of witness: CHRISTINE FEWINGS

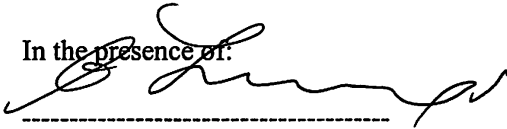
**SIGNED for and on behalf of the
STATE OF QUEENSLAND**



Signature of:

Date: 12/4/01

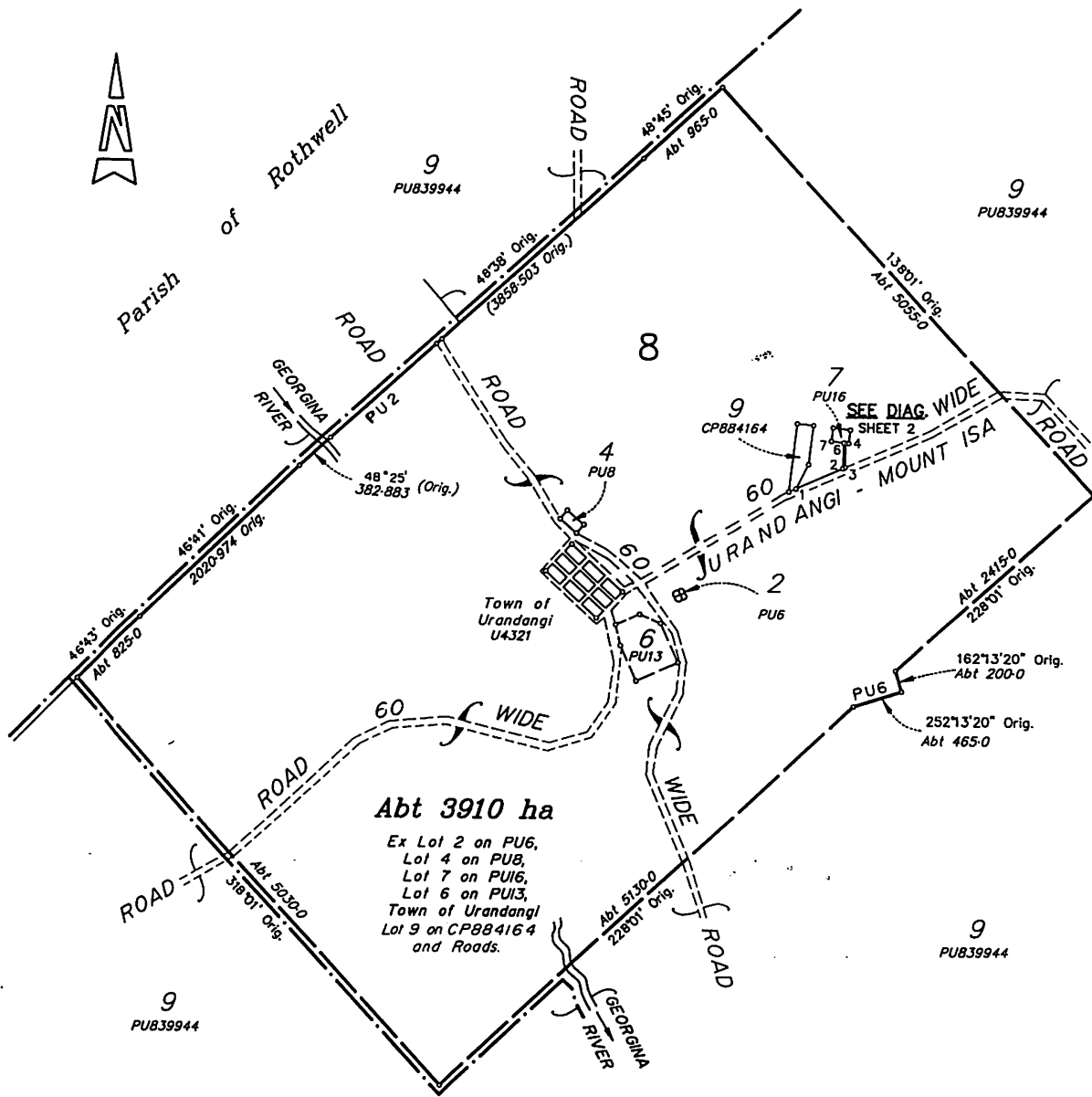
In the presence of:



Signature of witness

Name of witness: CHRISTINE FEWINGS

SCHEDULE 1
SURVEY PLAN SP135892

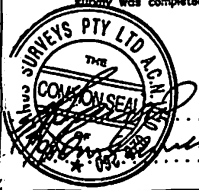


Parish of Sherburn

AREA to be EXCISED
(2-6-5-3-2) 4941 m²

Original information compiled from CP884165 and PUI4
in the Department of Natural Resources.

Rowlands, Surveys Pty. Ltd. (ACN 010, 025, 260).
I hereby certify that the Company has surveyed the land and comprised in this plan by and Francis Hoskins, Surveying Associate, and by Kerry John Smith, Supervising Licensed Surveyor, for whose work the Company accepts responsibility, that the plan is accurate, that the said survey was performed in accordance with the Surveyors Act (1977) and the Surveyors Regulation (1992) and that the said survey was completed on 12/12/2000



Kerry John Smith
Licensed Surveyor/
Director
John James Rowlands
Director
Date: 12/12/2000

<p>PLAN OF</p> <p style="text-align: center;">LOT 8</p> <p style="text-align: center;">Cancelling Lot 8 on CP884165</p>		<p>Scale: 1 : 40000</p> <p>Format: STANDARD</p> <p>SP135892</p> <p>Plan Status:</p>
<p>PARISH: URANDANGI COUNTY: Piturie</p> <p>Meridian: MGA</p>		<p>F/N's: NONE</p>

REFERENCE MARKS

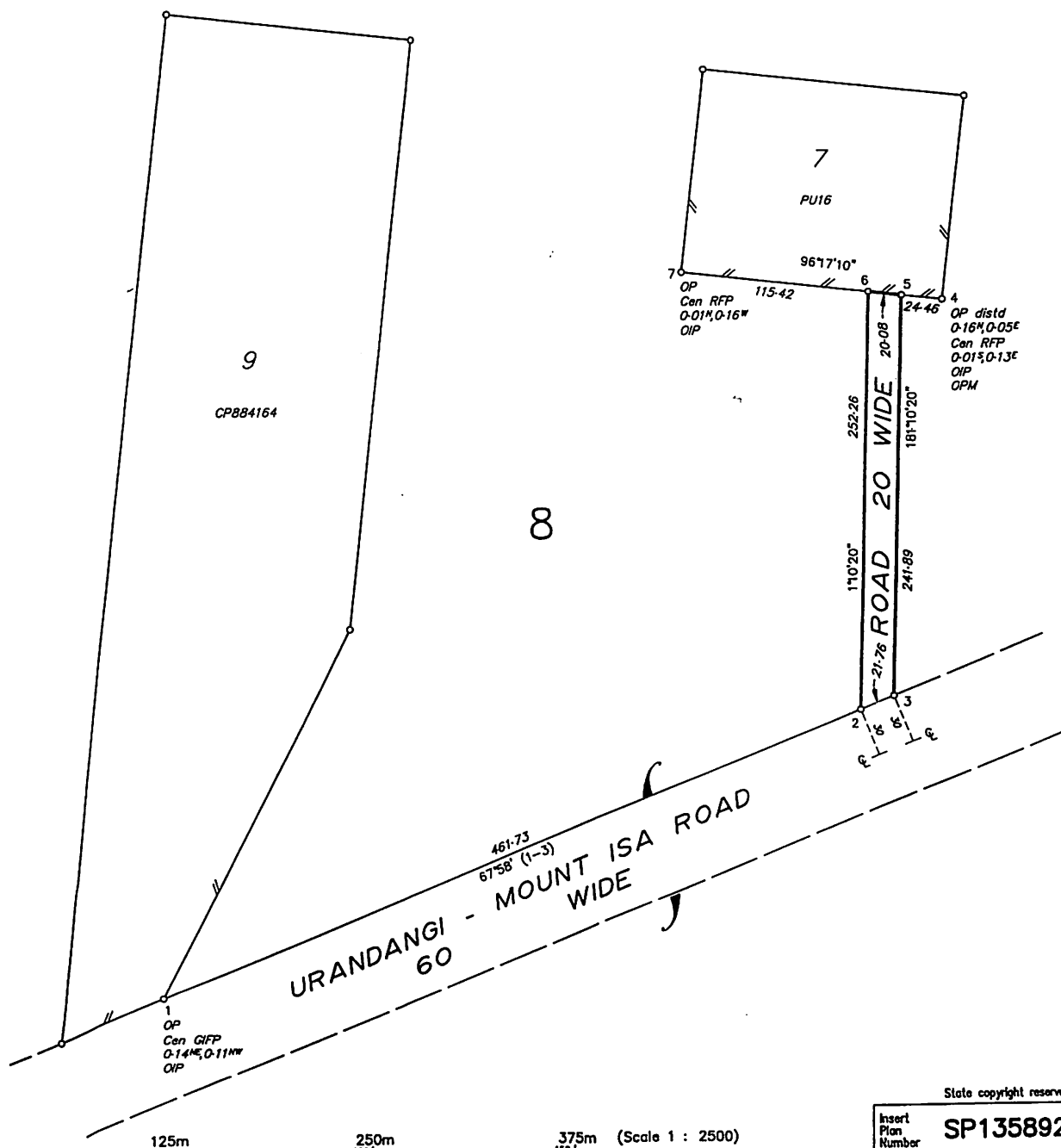
STN	TO	ORIGIN	BEARING	DISTANCE
1	OIP	CP884164	67°58'	1.5
3	Pin		227°26'	1.27
4	OIP	PU16	186°17'10"	1.0
6	Pin		211°26'	1.06
7	OIP	PU16	186°17'10"	1.0



PERMANENT MARKS

STN	TO	BEARING	DISTANCE	NUMBER
2	PM	181°10'20"	2.63	130696
4	OPM	96°17'10"	3.0	55133

Branded peg placed at sines 2, 3, 5 and 6.



State copyright reserved.

0m 125m 250m 375m (Scale 1 : 2500)
50mm 100mm 150mm

Insert Plan Number **SP135892**

MARMANYA - URANDANGI

**Marmanya Community
Aboriginal Corporation
ICN: 9747
Mr Darius Webb
1 Epsilon Ave
Sunset QLD 4825
By email:
marmanya.community@
gmail.com**

4 June 2022

Lynn Moore
Chief Executive Officer | Boulia Shire Council
18 Herbert Street, Boulia, Qld, 4829 | Ph: 07 4746 3188 | M: 0429 463 188
Email: ceo@boulia.qld.gov.au

Dear Lynn and Boulia Shire Council,

As per, our previous ongoing discussions, correspondences and meetings with Boulia Shire Council, please accept our official request to apply for the Land Title Transfer of Marmanya Community -Lot 6 on PU16 Urandangi, to be transferred to the Marmanya Community Aboriginal Corporation, ICN: 9747.

This Land of Lot 6 on PU16 "Marmanya Community" is covered under the Indigenous Land Use Agreement (ILUA) of 2001. The Parties to this ongoing ILUA are The State of Queensland, Boulia Shire Council and the Waluwarra People.

The Waluwarra people were provided the Title Tenure to this land, as part of the ILUA.

The Corporation that was established to hold this Title on behalf of the Waluwarra People was the Marmanya Development Association IA19327.

This has since been deregistered, and we have established a new Corporation to hold the land Title on behalf of the Waluwarra People.

The Marmanya Community Aboriginal Corporation ICN:9747, is to Replace the "Marmanya Development Association IA19327" in regards to the Indigenous Land Use Agreement (ILUA) signed between the State of Queensland, The Boulia Shire Council and the Waluwarra People, signed 12th of April 2001 and Registered on the Indigenous Land Use Agreements on the 24th May 2002.

This new Marmanya Community Aboriginal Corporation, has been established with the same intent, and for the same purpose and to represent the same people; the Waluwarra People, and to uphold the Marmanya ILUA 2001, in its entirety.

The Marmanya Community Aboriginal Corporation ICN:9747, along with holding the Land Title on behalf of the Waluwarra People, this Corporation will also,

*Provide Housing and essential services of water and Power to the residents of Marmanya, and for accommodation of School aged Marmanya Residents.

With respect to the conditions and intent of the Marmanya ILUA 2001, and the intended use of Marmanya to provide Housing for our people and school aged children, we hereby request that Boulia Shire Council agree for the Waiver and Exemption of all future rates over and in relation to Marmanya Community -Lot 6 on PU16 Urandangi.

We would like to thank yourself and Mayor Rick Britton for being proactive and understanding, in relation to this matter, and being able to work with us, so that we are able to move back home to Marmanya and raise our families back on our country.

Sincerely yours,

Mr Trevor Age

Chairman

Mr Darius Webb

Contact Officer

Marmanya Community Aboriginal Corporation

TITLE:	Proposed Lease of Rodeo Paddock	DOC REF: 9.2.3
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REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.3: Sustainability - our focus on value for money outcomes across the organisation

5.3.4: Implement good practice in managing and maintaining our assets

RISK MANAGEMENT:

Reputational risk: The risk associated with the recommendations of the report have been assessed as Minor (Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-2**.

Environmental Risk: The risk associated with the recommendations of the report have been assessed as Moderate (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Medium M-6**.

PURPOSE:

Council requested that the Rodeo Paddock be utilised for agistment purposes during the period from 1st March 2023 to 31st August 2023. This report is to determine the use of the Rodeo Paddock and its continued operations and the impact on the Boulia Gun Club. (Description – Lot 100 on SP 255329)

CONTENT:

The primary issue which needs to be resolved prior to the land being agisted is the current ‘occupation’ by the Boulia Sporting Shooters Association. A letter has been sent to the secretary to advise of the proposal and if any objections are noted. The property has been unofficially used to agist camels for the past number of years so this will simply be to formalize an arrangement.

Council will call for an Expression of Interest (EOI) for short term agistment of the section of land known as the “Rodeo Paddock” with the following conditions.

The paddock is approx. 789.55Ha in size with one permanent watering point (indicated with the blue X in the map below),

Conditions of agisting livestock will be as follows:

- That the land has fully recovered to support grazing by 1/3/2023.
- Maximum stocking will be 70 ‘dry’ cows/or bullocks (or equivalent stock) or 50 head of cows and calves (up to 3 mths old).
- No bulls will be allowed.
- Copy of NVD must be provided to Council and counting of cattle must be allowed – excess cattle will be impounded.
- Fencing repairs- to be advised to council asap.
- Water facility – as is where is.

The following are essential and if not provided cattle will be impounded.

- Copy of travel movement forms provided to RLPO.
- Ear marks,
- NLIS Tags
- Branded with a clearly identifiable mark, copy provided to RLPO.
 - *Ear ‘tags’ preferred but not essential.*

Use of the Racecourse yards MUST be by prior arrangement with the RLPO as these grounds are certified '*organic*'. Fines will apply for unauthorised use of the yards.

Fees applicable: \$900 per month plus GST = total \$990pm irrespective of the number of cattle up to the maximum limit previously described. This must be paid one month in advance.

CONSULTATION:

- RLPO - Graham Smerdon

GOVERNANCE IMPLICATIONS:

- Fees and charges to be recorded of \$900pm + GST for 2023-2024

RECOMMENDATION:

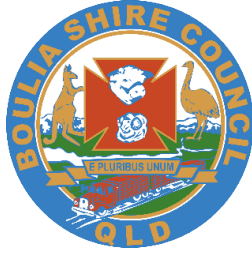
- That the CEO deal with any objections received and act accordingly if no objections then:
- That council support the short term agistment with agreed conditions as described in the report and attached flyer.
- That council authorised the CEO to proceed with the short term agistment of the Rodeo Paddock with applications to close Friday 29th July 12 noon.
- A ballot to be conducted in the Council Office on Friday 29th July 2022 at 1pm which will be open to the public.

ATTACHMENTS:

1. EOI Rodeo Paddock agistment [9.2.3.1 - 2 pages]
2. Rodeo Paddock Boulia. [9.2.3.2 - 3 pages]
3. Gun Club Rodeo Paddock lease [9.2.3.3 - 1 page]

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore



Expression of Interest Short Term Agistment Lot 100 on SP 255329 -“Rodeo Paddock” 1st March 2023 to 31st August 2023

Council is calling an Expression of Interest (EOI) for short term agistment of the section of land known as the “Rodeo Paddock”.

The paddock is approx. 789.55Ha in size with one permanent watering point (indicated with the blue X in the map below),

Conditions of agisting livestock will be as follows:

- That the land has fully recovered to support grazing by 1/3/2023.
- Maximum stocking will be 70 ‘dry’ cows/or bullocks (or equivalent stock) or 50 head of cows and calves (up to 3 mths old).
- No bulls will be allowed.
- Copy of NVD must be provided to Council and counting of cattle must be allowed – excess cattle will be impounded.
- Fencing repairs- to be advised to council asap.
- Water facility – ‘as is where is’ .

The following are essential and if not provided cattle will be impounded.

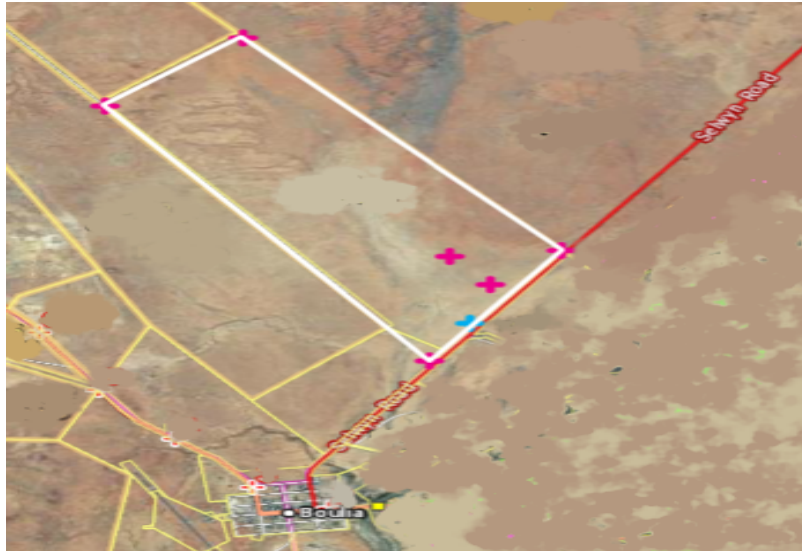
- Copy of travel movement forms provided to RLPO.
- Ear marks,
- NLIS Tags
- Branded with a clearly identifiable mark, copy provided to RLPO.
 - *Ear ‘tags’ preferred but not essential.*

Use of the Racecourse yards MUST be by prior arrangement with the RLPO as these grounds are certified ‘**organic**’.

Fines will apply for unauthorised use of the yards.

Fees applicable: \$900 per month plus GST = total \$990pm irrespective of the number of cattle up to the maximum limit previously described. This must be paid one month in advance.

Note: This paddock is also home to the Gun Club who hold adhoc target shooting events. *Pink Xs are the Gun Club buildings and the earthen 'target' wall*



For specific enquiries please contact Council's Rural Lands Protection Officer, (RLPO) Mr Graham Smerdon on 0417 649 838 or rlpo@boulia.qld.gov.au

'Expression of Interest Rodeo Paddock Agistment' 18 Herbert Street, Boulia QLD 4829 by mail or email rlpo@boulia.qld.gov.au .

Applications close Friday 29th July 2022 at 12 noon

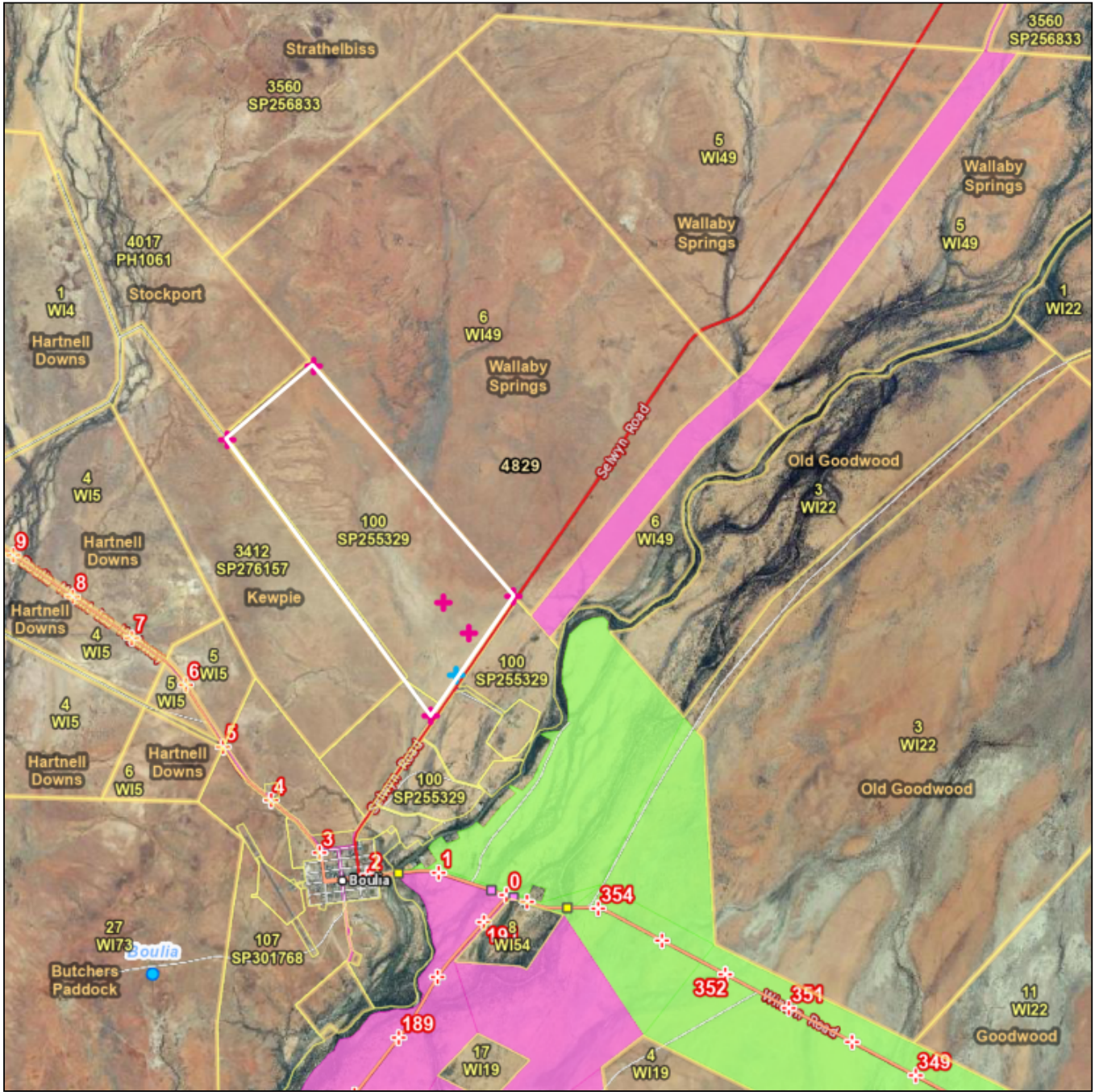
**The successful applicant will be drawn by ballot at 1pm at the council office.
General public are welcome to attend.**

Chief Executive Officer

A handwritten signature in black ink, appearing to read 'Lynn Moore'.

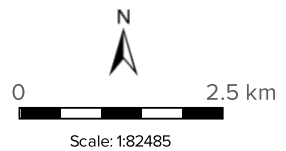
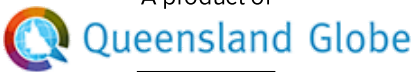
Lynn Moore

Approved via Council resolution 17th June 2022



A product of

Legend located on next page



Printed at: A4
Print date: 29/5/2022

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



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 Legend

 Attribution

Water facility



Proposed stock routes



Primary



Secondary



Inactive use by negotiation



Reserve

Address

Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Property



Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

State controlled bridge



State controlled road 1km mark



State controlled road



State controlled road culverts



State controlled road 1km mark labels

State border

-- State Border

Postcode



Earthstar Geographics

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Cities and Towns



Road crossing

— Bridge

— Tunnel

Road

 Highway

 Main

 Local

 Private

Railway



ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



TELEPHONE: (07) 4746 3188

EMAIL:
admin@boulia.qld.gov.au
ABN: 20 492 088 398

BOULIA SHIRE COUNCIL

Thursday, 16 June 2022

Our Ref:
Your Ref:

Mr Max Paliser
The Secretary
S.S.A.A. (Qld) Boulia Branch Inc.
PO Box 40
BOULIA QLD 4829

Dear Max

RE: RODEO PADDOCK Lot 100 on SP 255329

At councils last meeting it was advised they wished to lease the Rodeo Paddock for short term agistment.

The term of the agistment would be from 1st March to 31st August each year. As your organisation previously had access to this facility, we are seeking any objections you may have in proceeding with this proposal.

It is expected this will go to the full council on Friday 17th June when they meet in the shire Hall and we would like to hear from you with any issues in doing this.

The council is looking to control the use of land which it either owns or is trustee for as a good land manager.

Please feel free to contact me on 0429 463 188 for any questions you may have as I have been unable to locate in our records any form of agreement we have with the Gun Club regarding the use of the land.

Yours sincerely

Ms Lynn Moore
Chief Executive Officer
M: 0429 463 188

TITLE:	Action List - Update May 2022	DOC REF: 9.2.4
REPORT BY:	Lynn Moore Chief Executive Officer	DATE: 16/06/2022
CORPORATE PLAN REFERENCE: Key Priority 5: Governance 5.2: It is clearly evident in how Council does business 5.2.4: Transparency and accountability through management reporting		
RISK MANAGEMENT: The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as Low L-1 .		
PURPOSE: To present to Council an updated Action List.		
CONTENT: Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings. Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information. Once an action has been shown as completed it is removed from the list.		
CONSULTATION: Nil		
GOVERNANCE IMPLICATIONS: Nil		
RECOMMENDATION: That Council receive the Action List update for May 2022 for information.		
ATTACHMENTS: 1. CEO Action List to be updated [9.2.4.1 - 5 pages]		
Reviewed and Approved by Chief Executive Officer		Ms Lynn Moore

Boulia Shire Council Action List				
DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Wednesday 22 nd May 2019				
22/05/2019		Boundary fence on Cooridgee and Wirriylerna	CEO	9-6-2022 17 th June 2022 – Expressions of interest close on labour required to erect fence. Council will provide materials. Good interest.
Friday 25 th September 2020				
25/09/2020		Replacement of boundary entry signs to Boulia Shire <ul style="list-style-type: none"> • Winton / Boulia • Boulia/ Diamantina • Mt Isa/ Boulia • NT border (Tobermorey) / Boulia 	DWO	9-5-2022- Winton/Boulia sign and NT border sign have been ordered. Auzscot will install the WB sign. The other signs -to be discussed with CEO
Friday 26 th March 2021				
26/3/2021		Investigate the 'speed advisory signs' (solar) with smiley faces for both the Herbert St and outside the school.	CSM	31/5/22 This has been listed in the budget for 22-23 08/04/2021 Costs vary from \$9,000-\$10,000 for these signs.
Friday 18 th June 2021				
18/06/2021		Town Common/Golf Club boundary fence – old Golf Club fence to be removed	RUS/ Workcamp	9-5-2022-Workcamp has returned. Will organise.
Thursday 15 th July 2021				
15/07/2021		Investigate <ul style="list-style-type: none"> - purchasing a coffin lowering device - Wall for Ashes at the Cemetery 	DWO	9-5-2022-Waiting on quotes for CLD. Columbarium design is complete and will be installed by end of the month. Auzscot has been given PO for footing and installation
Friday 27 August 2021				
27/08/2021		Look at creating a bigger passing-pad at the give-way sign and possibility of moving the sign to the Town side. <ol style="list-style-type: none"> 1. Waverley Creek 2. Burke River (Boulia) 	DWO	9-6-2022 CEO – discussion with TMR – wider passing lane to be approved.
27/08/2021		Business case for recyclable items going to Landfill. Cost of doing nothing vs the Cost of doing something.	DCS	9-5-2022 -We are in the discussion with a consultant to review the waste management facility and suggest possible upgrade.
Friday 24 September 2021				
24/09/2021	2021/9.16	Community Drought Support 2021 Funding - To provide Council with an update of the activities associated with Councils' community development activities. That Council arrange for 500 (five hundred) cards to be uploaded with \$200 (two hundred dollars) each.	CSM	14/1/22 This will be ongoing until December 2022 7/12/21 Cards already being distributed in community. 8/11/21 Cards and eftpos machines set up. Process for handing out cards, security of issuing and control of cards being set up by CSM, FM and DCS
Friday 17 December 2021				

Bouliia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
17/12/2021		Signage at the Public Toilets at the new Dajarra rest stop not showing correctly	DWO	9-5-2022- Auzscot will be asked to do the work
17/12/2021		Tim - Buckingham Grid is a safety issue as one side of the grid dropped (108km from Bouliia and a second grid 135km from Bouliia)	DWO	9-5-2022- 108Km grid have been fixed. the second grid need to be inspected again
17/12/2021		Tropic of Capricorn – Dessert channel sign: Clean, GPS, Take a Photo, Measure, Replace	RUS	24/12/2021 Staff requested to, while 'out' to record location/s, take photos and report back.
17/12/2021		Recycling: Options..... Business Plan on containers for change	CEO / DWO	24/12/2021 CEO: other options are available which will help community; individuals being authorised by council 12 monthly for scavenging rights. (Small Mulcher cost \$15k) (Pallet size \$50k+)- 9-5-2022 to be discussed with CEO
Friday 21 January 2022				
21/01/2022		Review all air-conditioning requirements at Depot and Stores	DWO	9-5-2022 – air-conditioning engineer has been selected to look into the matter
21/02/2022		Contact Dajarra Rodeo Races re PA System – need to be re-programmed	Clr Sam Beauchamp	21/01/2022 Clr Sam Beauchamp to inform Council of what we need to resolve problem (upgrade / re-program PA System).
Friday 18 February 2022				
18/02/2022		Sewage pump station is 50 years old and failing, sits under water level, no screening - look at putting in a new pump	DWO	9-5-2022- W4Q funding variation approved. Under design
Friday 18 March 2022				
18/03/2022		Local Laws Enforcement Signage <ul style="list-style-type: none"> • Ensure angle parking signs are erected as well as signs stating where other parking is for oversized vehicles • Signs at angle parking with a line through showing caravans / trucks not to park there (eg. Like no smoking signs) • Time limits if required eg. No overnight stay • Camping areas, signage to be checked • Racecourse Reserve signage to be reviewed to ensure local laws are covered Eg. No parking, parking enforcement laws apply 	RLPO DWO	6/04/2022 RLPO/LLO to attend Carpentaria Shire Council to liaise with LLO to understand process operations and take photos of appropriate signs etc for possible application in Bouliia
18/03/2022		On Winton Road at Bouliia boundary fence / grid, a lot of long grass. Clean up of grass in corners to clear the area so stock can be seen – slasher / whipper snipper / bobcat	DWO	9-5-2022 By end of the June all slashing will be completed

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
18/03/2022		Parking spaces at LPO required – angle parking so more cars can park, Wills St as well angle parking. Disabled parking for PO also required	DWO	9-5-2022 under progress. Affected by shortage of resources
18/03/2022		Chinese Graves, not fenced anymore. To be included in penetration imaging when doing Boulia & Urandangi Cemetery, funding to be put into 22/23 budget.	DWO DCS	9-5-2022-Auzscot will be bringing GPR in the month of may
18/03/2022		Boulia Winton Road boundary (Shire) the Welcome sign, TMR removed when widening at Lucknow, not been replaced. TMR to be asked where sign is?	DWO	9-5-2022 – Sign is being installed
Friday 22 April 2022				
22/04/2022		Tim asked Question – TMR to fix Bitumen on Road? Clr Tim to provide km / distance location to Ajay	DWO	9-5-2022 Tim has not provided any details. Will follow up with him. 80 km at mount isa road to 90km. RMPC crew will execute the repair on a later date
22/04/2022		Racecourse – Joseph has photos of concrete under Rodeo Arena. Ajay to follow up. Clr Tim to give map to Ajay of work carried out at Racecourse.	DWO / Clr Tim Edgar	9-5-2022 Spoke to Tim. he will provide the info
22/04/2022		Racetrack camera box which run the cameras need to be replaced because it switches on and off (might overheat)	DWO / Clr Sam Beauchamp	9-5-2022 Spoke to Tim. He will look into it
22/04/2022		Freedom Camping Signs with time limit to be put up at: Racecourse Reserve Camping area, Three Mile Creek, Hamilton Channels & Georgina / Bedourie toilets -: Maximum two-night stay; No open fires – fires only in contained boxes;	RLPO	9-5-2022 To be discussed with RLPO and prepare a programme
22/04/2022		Stonehouse Fencing at back-end	DWO	9-6-2022 fencing to be completed by 15-6-2022
Friday 20 May 2022				
20/05/2022		Cllr Edgar: Bedourie Road closure sign needs to be brought in closer	RUS	9-6-2022 CEO – during flood events – RUS to note this issue.
20/05/2022		Cllr Neilson: Look at agisting Rodeo Paddock. EOI to be released for a six-month period	CEO	9-6-2022 EOI completed – letter to gun club issued for possible objections. \$900 + GST pm, March to April. Report to council done.
20/05/2022	2022/05.9	1. That the Council consider the application received from the Expression of Interest which closes on 27th May 2022 and authorise the Chief Executive Officer to proceed with the allocations to be confirmed at the June Council meeting.	CEO	9-6-2022 27/5/2022 Cooridgee Reserve – allocated to Tom Woodhouse Butchers Paddock – allocated to Anthony Britton. EOI – opened by three council officers and documentation completed

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
20/05/2022	2022/05.21	That the Council proceeds with the sale of 6 Mulligan Street with the sale price accepted to be equal to or exceed the new valuation price submitted by the valuer.	CEO	9-6-2022 contract documents signed and returned. Contract will become unconditional on 30th June.
COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS				
DATE	Staff Member	PROJECT – OR ISSUE:	RESPONSE	
18/12/2019		Cllr Beauchamp: Future idea – Drone Park	9-6-2022 Meeting with Droneamics in June. Future of drone flights here. 14/10/2020 Still on the burner Sam....	
19/6/2020	DWO	Cllr Edgar: Dam/recreational water park (boating etc)	9-6-2022 This project will be moved to the ‘visioning’ project/ 26/02/2021 Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.	
19/06/2020	Julie/DWO	Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	26/02/2021 Street signage (i.e., Street names) currently is only on one side of the street. Consider both sides in future? 14/10/2020. Revised street maps with coloured markers on street signs are to be implemented. This will be delivered in conjunction with the DWO.	
17/08/2020	CEO/CSM	Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre to the Rodeo Grounds	1/2/22 Due to COVID health restrictions Work camp unable to proceed with this in near future. 7/10/2021 Work Camp interested in developing an indigenous bush tucker walking track from Burke River to the Racecourse Reserve. Will need strong consultation with Pitta Pitta	
26/02/2021	CEO/DWO	Cllr Britton: Long Term Business Case/Study to be undertaken regarding artesian bore to support future community growth. E.g where will drilling have to be done? Costs involved?	9-6-2022 Water Engineer to consider the options available for Boulia. 7/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022	
26/02/2021	CEO/DWO	Cllr Beauchamp: Future planning regarding water treatment – will the treatment plant be big enough down the track? Can water be recycled for town watering use/road works use? Considerations to be made in future Corporate Plan.	9-6-2022 As per comment above. 07/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022	
27/08/2021	DWO	Cllr Neilson – consider another Bore for Urandangi	07/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022	
27/08/2021	DWO	Cllr Neilson - Cooridgee end of the Town Common – consider adding a tank and trough	07/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022 and 22-23 budget	
26/02/2021	DWO	Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	07/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022 and 22-23 budget	

Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
27/08/2021	DWO	Consider extra bins in the main street during the Big Red Bash period and daily collection for these bins	11/11/2021 - Noted	

TITLE:	WH&S May 2022 Report	DOC REF: 9.2.5
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REPORT BY:	Cindy Reimers WHSR/RRWC	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.1: Ensure a high level of governance, accountability and compliance

5.1.1: Councillors and Staff have access to clear guidelines to assist in the delivery of accountabilities

5.1.2: Effective internal and external communication and records management

5.1.3: Adopt an integrated risk management approach

5.1.4: Contractor inductions, licenses, tickets, certificates and qualifications are held and maintained reflective of the current contract arrangements. Checked to ensure they are current

5.1.5: Workplace Health and Safety focus

Key Priority 7: Our Team - Our People

7.2: A great place to work

7.2.2: Develop and maintain a positive and future focused culture that demonstrates and supports Council's vision and values

7.2.3: Provide access to external support networks for emotional assistance

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health Safety matters

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of progressions and or issues of concern regarding WH&S

CONTENT:

LGW – (TMR Audit requirements)	<ul style="list-style-type: none"> Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls. Evidentiary documents held in Magiq and Pulse. Meeting with LGW 14th, 15th, 16th June for Audit progression review. TMR Traffic Management Registration Scheme extended to 31st July.
Toolbox talks / Presentations	<ul style="list-style-type: none"> Toolbox talks/presentations to council staff to continue fortnightly. Additional presentation information sessions will be presented to relevant staff from information contained in Queensland Health and WHSQ alerts, vehicle / plant updates, changes in industry compliances and areas identified within the work place. COVID updates included in recent toolbox presentation. Topics generated from field observations and/or staff feedback. LGW Audit, requirements and reminder of Council expectations of safe work practices.
Compliance and Education	<ul style="list-style-type: none"> Where applicable, provide staff with pertinent information from WHSQ and other safety alert systems. Present WHS actions/issues to ManEx meetings weekly. Ongoing education through toolbox presentations to council employees. Update registers where applicable-move current paper-based register to electronic copies.

	<ul style="list-style-type: none"> • Develop and generate SOP and SWMS documents as required following identified gaps • Constant monitoring of iAuditor to check on completion of scheduled tasks • Worksite safety inspections conducted regularly to identify and, if necessary, rectify any gaps • Regular random drug and alcohol testing to commence. 		
Assistance to Staff / Contractors / compliance	<ul style="list-style-type: none"> • CWO/Flood Damage Foreman tasked to check contractor compliance via iAuditor. • Schedule regular alerts and inspections in iAuditor for relevant staff to perform. • On-going review of existing WHS documentation / procedures / registers / inspection schedules to streamline workflow and ensure compliance. • Continue to develop iAuditor templates to assist staff with their compliance requirements • Conducted training in use and interpretation of Heat Stress monitors • Conducted training of new employees in the use of iAuditor 		
Near Misses, Incidents and issues	<p>Total iAuditor WHS actions / issues since last Council meeting:</p> <ul style="list-style-type: none"> • Near Miss - 0 • Hazards – 0 • Damage – 0 • Incidents – 1 		
Category	Description	Site	Outcome
Hazards	NIL		
Damage	NIL		
Incidents	Hit a kangaroo in fleet vehicle	Bouliia to Mt Isa Road	Take care when driving, Insurance will cover relevant damage.
Completed Tasks and / or Achievements	<ul style="list-style-type: none"> • Face-to-face inductions:0 • Online inductions: 0 • Preparation and organisation for upcoming LGW Audit. • Learning systems and updating tasks for completion. • Re-starting Toolbox talks Monday mornings 		
Works in Progress	<ul style="list-style-type: none"> • Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective. • Regularly monitor the Bouliia Shire Council Hazard Risk Register and update as required. • Currently overseeing works to bring the batching plant up to WHS compliance, i.e., safety rails and addressing access issues. • Ongoing monitoring of work site activities to ensure that compliance standard requirements are being met to enable compliance re-certification. • Ongoing compiling of Audit Evidence to LGW to meet the audit criteria requirements. • Continue to upload evidentiary documents from iAuditor and hard copy documents into Magiq (our document retention software) and Pulse (linked to WHS Plan) to ensure they are available for regulatory compliance checks. • WHS Safety Performance Report (21-22FY) to be submitted to LGW by EOFY. • Updating of Drug and Alcohol Policy • Update of Uniform Policy 		

WHS Alerts and Updates	<ul style="list-style-type: none"> • Adopt various alerts / updates into regular toolbox talks and training. • Review WHSQ website and alert board where relevant. • Receive WHS alerts from Workplace Australia.
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> • Ongoing updating of emergency plans for Council facilities as issues as they arise. • Achieving the LGW and TMR compliance standard requirements for compliance re-certification (ongoing). • Continue to review processes currently in place and update where necessary. • Assist staff with training needs. • Assist staff and / or contractors with WHS issues where either required or identified. • Continue to develop templates in iAuditor to assist staff with meeting compliance requirements.
Training Required	<ul style="list-style-type: none"> • RAPAD will be conducting an on-site visit to work with trainees. • Review opportunities where E-Learning and face-to-face courses are offered to the shire. • Consult with Supervisors if competencies or extra training may be required and future toolbox topics.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council receive the Workplace Health and Safety - WHSA / RRTW May 2022 report for information.

ATTACHMENTS:

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

TITLE:	POLICY REVIEW	DOC REF: 113
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REPORT BY:	Mrs Cindy Reimers WH&S Advisor	DATE: 08 th June 2022
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CORPORATE PLAN REFERENCE:

Key Priority 5. Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

PURPOSE:

Regular review of council policies ensure that council maintains an up to date guide for staff to refer to in the day to day management of council. This report deals with minor changes to an existing report which does not have any material effect on the intent of the documents.

CONTENT:

The Council is required to conduct a review of policies on a regular basis to ensure that they are consistent with changes to regulations, employment conditions and Council's objectives.

It is recommended that the policy as listed be adopted and the term for review to reflect a three-year review unless changes to legislation require the policy to be review earlier.

The listed policy has had no material changes made.

Minor changes which do not have a material effect on the policy can be listed here in the table below. Any change which affects the intent of a policy must have a full council report completed

POLICY	NO.	OFFICER	TYPE
Uniform Policy	113	Cindy Reimers	

Changes to policy -	Page No	Paragraph
Purchasing price of PPE (steel cap boots)	4	2
Council will either supply work boots or reimburse employees the actual cost of approved work boots in value up to \$200.00 upon provision of a receipt for the purchase of safety boots and the presentation and surrender of the old boots to the Store Person.		
Work boots may also be pre-ordered at Totally Workwear Mount Isa, Council completes a purchase order for workers up to the amount of the work boots not exceeding \$200, Workers are required to pay the difference if over allocated amount.		

CONSULTATION:

- CEO

GOVERNANCE IMPLICATIONS:

- The policies are consistent with the guidelines and legislation as issued.

RECOMMENDATION:

That the policy as presented be adopted.

POLICY	NO.	OFFICER	TYPE
Uniform Policy	113	Cindy Reimers	

Changes to policy -	Page No	Paragraph
Purchasing price of PPE (steel cap boots)	4	2
That Council supply work boots or reimburse employees the actual cost of approved work boots in value up to \$200.00 upon provision of a receipt for the purchase of safety boots and the presentation and surrender of the old boots to the Store Person. Work boots may also be pre-ordered at Totally Workwear Mount Isa, Council completes a purchase order for workers up to the amount of the work boots not exceeding \$200, Workers are required to pay the difference if over allocated amount.		

2. That a copy of the changes to the policy and plan be forwarded to the Councillors electronically via email and the Councillor Hub.

ATTACHMENTS:

POLICY	NO.	OFFICER	TYPE
Uniform Policy	113	Cindy Reimers	

Approved by Chief Executive Officer

Lynn Moore



BOULIA SHIRE COUNCIL

UNIFORM POLICY

Category:	Policy
Policy Number:	113
Document Version:	4
Obsolete Version:	Policy 113 Uniform Policy Version 3
Keyword Classification:	Employee Uniforms
Summary:	To provide guidelines of what is acceptable to wear at work especially Personal Protective Equipment.
Adoption Date:	24th July 2019 (TBA)
Resolution:	2019/7.15
Due for Revision:	Every 3 years or as legislation changes
Revision Date:	24th July 2022 (TBA) 17 June 2022
Date Revoked:	n/a
Related Documents:	Policy 116 - Workplace Health, Safety, Environment and Quality Policy 140 - Statement of Business Ethics Policy 146 - Code of Conduct
Responsible Section:	Executive
Responsible Officer:	Manager of Corporate and Financial Services
Legislation:	Work Health and Safety Act 2011

OBJECTIVE

A uniform forms part of Boulia Shire Council's broader branding strategy and is an important element of Council's image. It assists in identifying Council employees and helps ensure that Council staff are dressed in an appropriate manner to maintain their health and safety within the work environment and when representing Council in a professional manner. This policy establishes guidelines for the provision and mandatory wearing of Council's Uniform.

SCOPE

This policy applies to all employees of Boulia Shire Council.

Whilst it does not apply to volunteers, contractors, consultants or short-term temporary employees, it is expected that all persons working for Council in this capacity will maintain an appropriate standard of attire in keeping with the intent of this policy in regards to displaying a professional image.

PRESENTATION

In accordance with Council's Code of Conduct for Employees, a high standard of personal presentation is required from staff at all times whilst on duty and representing Council in an official capacity. Uniforms are to be clean, neatly pressed and maintained in good order at the employee's cost. It is recommended that the manufacturer's care and washing instructions are to be followed. Some laundry and dry-cleaning costs for uniform items may be tax deductible.

ACCEPTABLE ATTIRE

Clothing and garments worn to comply with religious or cultural requirements are acceptable as long as they do not pose a foreseeable hazard having the potential to harm health or safety. If a workplace participant is uncertain about whether his/her attire is acceptable, the workplace participant should check with their supervisor.

Council has an obligation under the Workplace Health and Safety Act 2011 Division 2 s19 to ensure that the health and safety of all the workers engaged or caused to be engaged by the Council is maintained whilst the workers are engaged in Council business or duties. Boulia Shire Council is situated in a harsh weather environment and sun exposure over an eight (8) to twelve (12) hour day for employees and contractors is classed as extreme. Therefore, it is proposed that to minimise risk to sun exposure, all outside employees, contractors, visitors and volunteers are to wear long sleeved high visibility shirts and a broad brimmed hat to comply with the above legislation.

If shorts are worn then sufficient and regular application of sunscreen is to be used to prevent sunburn. It is recommended that sunscreen be worn at all times to protect any surface that is not covered by protective clothing.

To meet protection requirements, broad brimmed hats must have a brim of at least 7.5cm to comply with standards. The only exception to this rule is for machine operators and truck and car drivers as it can be uncomfortable when wearing large hats in a vehicle/machine. However, as soon as the operator/driver exits their machine or vehicle they must wear their broad brimmed hat. Hats that are worn or damaged and no longer comply with the above standard are to be replaced.

Baseball caps and visors provide limited protection to the cheeks, ears, neck and are not permissible. Any hat deemed as not providing adequate UV protection by Council will not be permitted on Council work sites.

WEARING OF COUNCIL UNIFORMS

Wearing of the Council uniform is considered compulsory at Boulia Shire Council. Where it is practical to do so, staff may also wear their uniform whilst representing Council in an official capacity including attending training, meetings and conferences etc.

ISSUING OF UNIFORMS

Council uniforms will be issued in accordance with the below:

Outside Workforce

Probationary Staff	Provided on commencement
Safety glasses - clear	1 pair
Safety glasses - smoke coloured	1 pair
Gloves	1 pair
Broad brimmed hat	1 only
5 Litre water bottle	1 only
Ear Plugs	As needed
Fly veils	As needed
Long sleeve high visibility shirts	3 shirts
	3 pants
Long trousers/shorts	1 only
High visibility cold weather coat	1 pair*
Steel capped safety boots*	1 bottle (then subsequently as needed on
125 ml bottle of Sunscreen	production of the empty bottle to the Stores Person)

On satisfactory completion of an employee's probationary period the balance of equipment supplied to permanent staff, as mentioned below, will be made available. If the employee does not continue employment the equipment must be returned to the Council.

	Provided in the 1st year of employment	Provided in subsequent yrs at the calendar year 'Start up'
Permanent Full Time Staff		
Safety glasses - clear	1 pair	1 pair
Safety glasses - smoke coloured	1 pair	1 pair
Gloves	1 pair	1 pair
Broad brimmed hat	1 only	As needed
5 Litre water bottle	1 only	As needed
Ear Plugs	As needed	As needed
Fly veils	As needed	As needed
Long sleeve high visibility shirts	5 shirts	3 shirts
	5 pants	3 shirts
Long trousers/shorts	1 only	As needed
High visibility cold weather coat	1 pair	As needed
Steel capped safety boots*		
125 ml bottle of Sunscreen	1 bottle (then subsequently as needed on	production of the empty bottle to the Stores Person)

Casual Staff		
Safety glasses	1 pair	1 pair
Gloves	1 pair	1 pair
Broad brimmed hat	1 only	As needed
5 Litre water bottle	1 only	As needed
Ear Plugs	As needed	As needed
Fly veils	As needed	As needed
Long sleeve high visibility shirts	2 shirts	2 shirts
Long trousers/shorts	2 pants	2 pants
Steel capped safety boots*	1 pair	As needed
125 ml bottle of Sunscreen	1 bottle (then subsequently as needed on production of the empty bottle to the Stores Person)	

* All employees are required to wear safety boots that comply with AS 2210.2, Type 1 at all times. Boots that are worn or damaged and no longer comply with this standard are to be replaced.

Council will either supply work boots or reimburse employees the actual cost of approved work boots in value up to \$120200.00 upon provision of a receipt for the purchase of safety boots and the presentation and surrender of the old boots to the Store Person. [Work boots may also be pre-ordered at Totally Workwear Mount Isa. Council completes a purchase order for workers up to the amount of the work boots not exceeding \\$200. Workers are required to pay the difference if over allocated amount.](#)

Council will supply safety gum boots (steel cap) to employees as required.

There shall also be a variety of fit for purpose Personal Protection Equipment (PPE) made available on a task specific requirement. For example, PPE supplied for tasks like welding; confined spaces; fall protection and wet weather works.

Council PPE is to be worn only in work hours. It is not to be worn on non-work days.

If any of the listed items above are required before the scheduled distribution date mentioned above, Council will replace the item if it is damaged as a result of fair wear and tear. Worn or unserviceable items will be replaced on presentation of the old item to the Store Person and requesting a replacement. Any disputes over fair wear and tear will be resolved by the employee and Store Person consulting with the employee's Supervisor.

Administration, Library and Tourism (Min Min Encounter/Heritage Complex) Staff

All permanent Administration, Library and Tourism employees will be issued with the following uniforms after a three-month probationary period. During the probationary period, new staff members are expected to dress in a smart/casual manner appropriate to the office environment.

Uniform styles and colours for Administration, Library and Tourism Staff are limited to those styles and colours noted in Council's Uniform Options listing.

Permanent Full Time	Subsequent Years
<i>Female employees</i>	
Four (4) tops Three (3) skirts or trousers One (1) jacket or cardigan/jumper One (1) 'PR Friday' T-shirt or polo shirt One (1) Name Badge	Three (3) tops Two (2) skirts or trousers Jacket or cardigan/jumper as needed One (1) 'PR Friday' T-shirt or polo shirt

Male Employees	
Four (4) business shirts Three (3) pairs of trousers One (1) jacket or jumper/vest One (1) 'PR Friday' T-shirt or polo shirt One (1) Name Badge	Three (3) business shirts Two (2) pairs of trousers Jacket or jumper/vest as needed One (1) 'PR Friday' T-shirt or polo shirt

Casuals/Part Time	Subsequent Years
Female employees	
Two (2) tops Two (2) skirts or trousers One (1) 'PR Friday' T-shirt or polo shirt (Part Time employees only) One (1) Cardigan/jumper One (1) Name Badge	One (1) top One (1) skirt or trousers One (1) 'PR Friday' T-shirt or polo shirt (Part Time employees only) Cardigan/jumper as needed
Male Employees	
Two (2) business shirts Two (2) pairs of trousers One (1) 'PR Friday' T-shirt or polo shirt (Part Time employees only) One (1) Jumper/vest One (1) Name Badge	One (1) business shirt One (1) pair of trousers One (1) 'PR Friday' T-shirt or polo shirt (Part Time employees only) Jumper/vest as needed

Jackets, Cardigans, jumpers and vests are only replaced on fair wear and tear.

In addition to the above items, all Tourism staff working at the Heritage Complex will be issued with fly veils (distributed on an as needed basis and replaced on fair wear and tear) and one (1) suitable wide brim hat (to be replaced on a fair wear and tear basis).

Replacement of as needed/fair wear and tear items will be at the discretion of the employee's Supervisor. Any disputes over fair wear and tear will be resolved by the employee and their Supervisor consulting with the Chief Executive Officer.

Administration, Library and Tourism staff footwear (not provided) should be of a smart/casual nature with enclosed toes for safety purposes. No heels above 2 inches are permitted (no heels at the Heritage Complex). Council encourages employees to wear non slip, supportive footwear.

Sports Centre Staff

Permanent Part Time (First year)	Subsequent Years
Male or Female employees	
Four (4) Polo shirts Three (3) shorts or trousers One (1) Fleecy jumper One (1) 'PR Friday' T-shirt or polo shirt	Two (2) Polo shirts Two (2) shorts or trousers Fleecy jumper as needed

Casuals and Trainees (First year)	Subsequent Years
Male or Female employees	
Two (2) Polo shirts Two (2) shorts or trousers One (1) Fleecy jumper	One (1) Polo shirt One (1) shorts or trousers Fleecy jumper as needed

Sports Centre staff footwear (not provided) should be of a smart/casual nature with enclosed toes for safety purposes. No heels are permitted. Council encourages employees to wear non slip, supportive footwear.

When working around the pool area, Aquatic Centre staff are required to have aqua footwear (not provided). Aqua skin footwear suitable for the pool conditions will be reimbursed on presentation of receipt.

In addition to the above items, all Sports Centre staff will be issued with fly veils (distributed on an as needed basis and replaced on fair wear and tear) and one (1) suitable wide brim hat (to be replaced on a fair wear and tear basis).

Replacement of as needed/fair wear and tear items will be at the discretion of the employee's Supervisor. Any disputes over fair wear and tear will be resolved by the employee and their Supervisor consulting with the Chief Executive Officer.

All new and replacement uniforms for Administration, Library, Tourism and Sports Centre staff must be approved by the section manager and ordered by the Executive Assistant. A register of annual uniform purchases for Administration, Library, Tourism and Sports Centre staff will be maintained by the Executive Assistant as a control measure.

CASUAL CLOTHING

'PR Friday' enables Administration, Library, Tourism and Sports Centre staff to wear neat/casual clothing each Friday with promotional shirts as issued.

When a special interest or fundraising day is held, it is accepted that employees may dress in appropriate themed attire, however clothing and shoes on these days, must still be appropriate for the workplace and in keeping with Council's corporate image.

NAME BADGES

Bouliia Shire Council name badges are to be worn by all Administration, Library, Tourism and Sports Centre staff. It is also recommended that they be worn by staff attending meetings, conferences and seminars and those who generally have high levels of community contact outside of the office. All staff must wear name badges during work hours.

EMBROIDERY

Council issued uniforms will as far as is practical be embroidered with either 'Bouliia Shire Council', 'Bouliia Sports and Aquatic Centre' or the Council Logo/Tourism Logo as appropriate.

TATTOOS AND BODY PIERCING

Tattoos that could be perceived as offensive should be discreetly covered where possible (e.g. sexually graphic, lewd, violent, extremist or otherwise offensive tattoos etc.). This item is to be administered at the discretion of Management. Council's image and that of the region can be affected by the presentation of our staff. Any form of body piercing, other than ear piercing, must be discreet and ensure a professional image is portrayed at all times.

HEALTH AND SAFETY

Bouliia Shire Council is required to remove any reasonably foreseeable risk to workplace health and safety. If Council considers that particular clothing, shoes or jewellery constitutes a foreseeable hazard having the potential to harm health or safety, Council may take whatever action it considers necessary to address the situation.

Action may include directing the workplace participant to remove or replace the particular clothing, shoes or jewellery while in the workplace. If it is not practicable to remove or replace the particular item, Council may direct the workplace participant to leave the workplace. A workplace participant is expected to comply with any such direction.

RETURN OF UNIFORMS UPON RESIGNATION/TERMINATION OF EMPLOYMENT

Employees are required to return uniforms which are embroidered with any reference to Council's name or logo to their Supervisor on termination/resignation. This is to maintain the integrity of Council's corporate image by minimising the risk of Council being misrepresented in the future.

BREACH OF THIS POLICY

Any deliberate breaches of this policy may result in disciplinary action being taken against the employee.

9.3 Corporate Services

TITLE:	Director of Corporate Services Monthly Update	DOC REF: 9.3.1
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REPORT BY:	Kaylene Sloman Director of Corporate Services	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 5: Governance5.1: Ensure a high level of governance, accountability and compliance

5.1.2: Effective internal and external communication and records management

Key Priority 5: Governance5.2: It is clearly evident in how Council does business

5.2.1: Council's financial activities are monitored and managed well

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.4: Transparency and accountability through management reporting

Key Priority 5: Governance5.3: Sustainability - our focus on value for money outcomes across the organisation

5.3.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

CONTENT:

Budget 2022-2023

Workshop with Councillors and Senior Staff held April 20th, 2022. Further work has been undertaken in the General Rating charges. Rates Services charges have been finalised. Work has been underway reconciling the required income and expenditure that has been predicted for 2022/23 financial year for both operational and capital budgets.

Fees and Charges 2022-2023

Work in setting the fees and charges for the coming year has been underway, changes to some of Council services has been reflected. A draft copy of the Fees and Charges will be issued to Councillors shortly in preparation for the Budget Meeting.

ISDN / Ethernet Light Projects

The 2 new ADSL+2 lines have been activated and is now working with all the new hardware for both the phone lines and sonic wall. This did take a few days to migrate the phones, this would not have happened without the assistance from Peter Wrensted at Advance Communications Roma.

Telstra were in attendance on the initial change over day, and Guedo the Linesman gave excellent assistance considering the lack of instructions from Telstra.

Matt Young was also in attendance to do the change-over for the Sonic wall, this went very smoothly.

A big Thank you to all who assisted as well as the Staff that were working in the Administration building during the change-over.

Both services ISDN and Ethernet Lite are now ready for disconnection.

SurePact

There was a delay due to the rain and plane not being able to land in Boulia.

Implementation is underway with Templates being generated and imported, trainers will be on site July 5th, 6th and 7th to complete roll out and training of Staff.

Customer Service Module (IT Vision / SynergySoft)

Work is underway in finalising the Customer service module so requests for service and or queries that come into Council will all be registered in this system. An action request plus an email will go to relevant officers to attend to the service, on completion the officer will update the system. If a customer contacts for an update, it is a matter of looking up the request and advising the Customer of progress.

Insurance Portfolio

Time has been spent on ensuring our properties are insured for the correct value. This year, JLT send out an Insurance valuer to review all of Council properties and to put a value on them for insurance purposes. We have now reviewed the suggested values and put forth our comments to our Insurance Account Manager. We will be meeting to discuss changes.

All Schedules and Questionnaires for Marine Hull, Motor Vehicle and Public Liability covers have all been submitted.

Note it is predicted that there is a considerable increase in insurance covers this coming year.

MagiQ / Records Management System

Council has upgraded to a later version which is giving Officers a lot more functionality within the module.

Training was undertaken for both users and administrators with Glen who travelled to Boulia to conduct the training. Glen had been at Winton conducting training.

Administration Officers are currently reviewing our current setup to ensure it is meeting our current needs for Council and that files are easily found and accessible.

RMPC 2022/2023 Contract (Road Maintenance Program Contract)

Work has been underway in reviewing the charge out rates for work being done for Transport on the State Roads.

A draft of the 3 Schedules of works have been sent to our Director of Works for review.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Director of Corporate Services May 2022 monthly report be received.

ATTACHMENTS: Nil

Reviewed by Director of Corporate Services

Mrs Kaylene Sloman

Approved by Chief Executive Officer

Ms Lynn Moore

TITLE:	Finance Manager May 2022 Report	DOC REF: Item FM1
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REPORT BY:	Mark Willis, Finance Manager	DATE: 13/6/2022
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1 Ensure Council's financial activities are monitored and well managed

5.4: Sustainability

5.4.3 Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

PURPOSE: Financial Summary as at 31st May 2022

Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	31st May 2022	30th April 2022
Cash at Hand	20,032,134	18,538,232
Net Cash Equivalent (Debtors-Creditors)	(255,076)	1,290,595
Total	\$19,777,058	\$19,828,827

Income

- Total revenues to 31st May 2022 are \$20,603,796. This equates to approx. 178% of this year's budget.

Expenditure

- Operating expenses to 31st May 2022 are \$13,144,988. This equates to approx. 99.8% of this year's budget.

Liquidity

• CBA		\$387,015
• Floats		\$ 1,150
• Investments		
CBA At Call 0.20%	\$8,510,661	
QTC 0.50%	\$11,133,308	\$19,643,969
	Total	\$20,032,134

Additional Information on Cash Position

Cash Balance as at 31st May 20,032,134

The following items need to be backed by cash:

Reserves 30 th June	2,328,551
Funded Depreciation	8,139,021
Less Depreciation accrued	(3,775,724)
Funded Employee Entitlements (Current and Non-Current)	1,292,182
Grant Funding (paid in advance)	1,130,987
Working Capital Cash	1,500,000
Capital Grants	9,649,294
Operating Result for 2021/2022	1,379,075
Less Capital Expenditure 2021/2022	(9,772,938)
	<u>11,870,448</u>

Uncommitted Cash 31st May 2022 \$ 8,161,686

Aged Debtors 31st May 2022

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	\$5,660.00	\$9,699.32	\$0.00	\$5,647.60	\$(12,573.33)	\$8,433.59

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$5,660.00, which have been referred to Council's external Collection Agency.

Rates 31st May 2022

Total Outstanding **\$140,900.67**

RATES	3 Years +	2 Years	1 Year (20-21)	Current Year (21/22)	In Credit (pre-paid OR Water & Gravel Compensation)	Total Outstanding
URBAN	\$58,489.46	\$23,548.92	\$33,771.03	\$45,974.95	\$(8,481.80)	\$153,302.56
RURAL	\$0.00	\$0.00	\$0.00	\$11,053.09	\$(33,933.26)	(\$22,880.17)
MINING	\$0.00	\$0.00	\$9,101.58	\$1,376.70	\$0.00	\$10,478.28
	\$58,489.46	\$23,548.92	\$42,872.61	\$54,404.74	\$(42,415.06)	\$140,900.67

CREDITORS 31st May 2022 \$0.00

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 31st May 2022

	<i>2021/2022 Actual</i>	<i>Amended Budget as at 31/03/2022</i>
Income		
Revenue		
Recurrent Revenue		
Net rate and utility charges	1,388,726	1,400,000
Fees and charges	294,141	355,700
Rental income	235,551	243,160
Interest received	66,647	117,000
Sales - contract and recoverable works	2,878,780 ▲	4,122,300
Other Income	277,089 ▲	245,550
Grants, subsidies, contributions and donations	7,462,891 ▲	5,101,095
Total Recurrent Revenue	12,603,825	11,584,805
Capital Revenue		
Grants, subsidies, contributions and donations	9,649,294 ▲	6,820,635
Total Capital Revenue	9,649,294	6,820,635
Total Revenue	22,253,119	18,405,440
Total Income	22,253,119	18,405,440
Expenses		
Recurrent Expenses		
Employee benefits	(3,379,119) ▲	(4,933,255)
Materials & Services	(6,797,434) ▲	(6,618,028)
Finance Costs	(30,623)	(45,100)
Depreciation	(3,775,724)	(8,139,021)
Total Recurrent Expenses	(13,982,900)	(19,735,404)
Total Expenses	(13,982,900)	(19,735,404)
Net Result Attributable to Council	8,270,219 ▲	(1,329,964)

BOULIA SHIRE COUNCIL
Balance Sheet
For the period ended 31st May 2022

2021/2022 Actuals

Current Assets		
Cash and cash equivalents	20,032,134	
Trade and other receivables	222,558	
Inventories	404,943	
Total Current Assets	20,659,634	
Non-current Assets		
Property, plant and equipment	199,314,092	
Total Non-current Assets	199,314,092	
TOTAL ASSETS	219,973,727	
Current Liabilities		
Trade and other payables	(477,634)	
Borrowings	(47,812)	
Provisions	(1,131,231)	
Contract Liabilities	(2,221,197)	
Total Current Liabilities	(3,877,874)	
Non-current Liabilities		
Borrowings	(1,376,832)	
Provisions	(181,807)	
Total Non-current Liabilities	(1,558,639)	
TOTAL LIABILITIES	(5,436,513)	
NET COMMUNITY ASSETS	214,537,214	
Community Equity		
Asset revaluation reserve	110,690,860	
Retained surplus	103,846,354	
TOTAL COMMUNITY EQUITY	214,537,214	

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 31st May 2022

	<i>2021/2022 Actuals</i>	<i>Original 21/22</i>
Cash Flows from Operating activities:		
Receipts from customers	3,053,996	3,562,000
Payments to suppliers and employees	(11,935,009)	(20,809,000)
	(8,881,013)	(17,247,000)
Interest received	66,647	404,000
Rental income	235,551	212,000
Non-capital grants and contributions	10,287,495	18,183,000
Borrowing costs	(30,623)	(41,000)
Net Cash Inflow (Outflow) from Operating Activities	1,678,057	1,511,000
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(9,772,938)	(42,920,000)
Proceeds from sale of property, plant and equipment	4,909	
Grants, subsidies, contributions and donations	9,644,385	34,469,000
Net Cash Inflow (Outflow) from Investing activities	(123,644)	(8,451,000)
Cash Flows from Financing activities		
Proceeds from borrowings	454,298	1,877,000
Repayment of borrowings	(40,550)	(86,000)
Net Cash Inflow (Outflow) from Financing activities	413,748	1,791,000
Net Increase (Decrease) in Cash and Cash Equivalents held	1,968,163	(5,149,000)
Cash and Cash Equivalents at beginning of Reporting period	18,063,972	16,741,000
Cash and Cash Equivalents at end of Reporting period	\$20,032,134	\$ 11,592,000

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Finance Report for May 2022 Report be received for information.

DOCUMENTS TO BE TABLED:

Reviewed & approved by Director of Corporate Services	Mrs Kaylene Sloman
Approved by Chief Executive Officer	Ms Lynn Moore

9.4 Community Services

TITLE:	Community Services May 2022 Report	DOC REF: 9.4.1
REPORT BY:	Julie Woodhouse Community Services Manager	DATE: 16/06/2022

CORPORATE PLAN REFERENCE:

Key Priority 1: Social License

1.1: Enhance sporting, recreational & cultural facilities and activities

1.1.1: Build a strong sense of community by supporting local groups and organisations

Key Priority 1: Social License

1.2: Respecting our culture and heritage

1.2.1: To capture, preserve and promote the heritage and diverse cultures of our region

1.2.2: To promote the heritage, arts and cultures of our communities

Key Priority 1: Social License

1.3: Boullia Shire to have active inclusive communities

1.3.1: Advocate for a range of services, programs and facilities to address disadvantage and foster inclusion

1.3.2: Encourage volunteering and recognise volunteers who support events throughout the year

1.3.3: Build social capital through provision of accessible community infrastructure and programs

Key Priority 3: Economic Development

3.1: Facilitate housing and investment to support employment opportunities

3.1.1: Promote decentralisation and the opportunity to invest in community housing

3.1.2: Council housing is sustainable and is suitable to meet demands

Key Priority 3: Economic Development

3.2: Advocate for the region through regional networks

3.2.1: Advocate and support the development of the Outback Highway

3.2.2: Actively support networks and partnerships between local businesses, industry groups, relevant organisations and State and Federal government

Key Priority 3: Economic Development

3.4: Promote tourism as an economic driver for the shire

3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Lifestyle and Community

6.1: Facilitate opportunities for community development

6.1.1: Facilitate health and medical service provision for Boullia and Urandangi

6.1.2: Assist local community groups and support local events

6.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities associated with Councils' community

services activities.

CONTENT:

Current housing activity:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation currently	0
Total units available	2
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	1
Houses/units being renovated/painted	3
Formal applications for rental for May	1
Enquiries re housing availability for May	1

We have one applicant who has been approved for the Moonah Street complex units and has waited over 12 months to move into one. One unit will be kept for staffing needs and will be fully furnished.

The unit occupied by a contractor will soon become vacant as he moves to a house being leased privately by council. The unit will then become a staff residence for an employee who is currently occupying a large house.

We have an employee who has requested a house and once he formally applies that particular house could be designated to him.

The house at 6 Mulligan street is under contract with a more than adequate expression of interest offered. There was much interest in this house and was shown to several people.

Tourism:

In July TEQ (tourism Queensland) in co-operation with OQTA is coming to Boulia to film the Min Min Encounter for their series of Outback advertisements, they are funding the whole project and will be a bonus marketing advantage for Boulia.

Library:

ACTIVITY	CUSTOMER VOLUME - per month
Library visitors	137
Wi Fi	5
Number of new members	4

LIBRARY ACTIVITIES

First 5 Forever, this month, had us joining in on the National Simultaneous reading time, we listened to the book being read on our TV then we went outside and made grass heads.

We held the Biggest Morning tea this month raising just over \$300. We had around 80 people in and out on the day.

We had Robert Ah Wing visit from state Library to talk to myself and a few locals about Indigenous Languages in the library, he also taught us how to understand some languages in our region.

We helped organise and participated in the National Walk to School day - we all met at the Waddi Tree and walked as a group to the Boulia State School.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	42	78	48	73	109	102	75	20	175	49	44	101
2022	54	74	49	18	137							

Sports:**CONTENT:**

ACTIVITY	CUSTOMER VOL PER MONTH
• Gymnasium	During Hours: 4 After Hours: 13
• Pool	During Hours: 2 After Hours: 0
• Squash	0
• Casual entry usage	18
• Kid's usage	30
• Membership usage	15
• Merchandise sales	\$0.00
• Admission	\$0.00
• Refreshment sales	\$0.00

Activities held this month:

- o With the cool weather kicking in we have very limited attendance. We have still been running our Move it program with the kids every Thursday afternoon.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	500	494	299	211	176	127	121	66	318	368	283	266
2022	200	267	246	149	87							

CONSULTATION:

N/a

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That the Community Services Report for May 2022 be received.

ATTACHMENTS: Nil

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

TITLE:	Pitta Pitta gathering proposal	DOC REF: 9.4.2
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REPORT BY:	Julie Woodhouse Community Services Manager	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 1: Social License

1.1: Enhance sporting, recreational & cultural facilities and activities

1.1.1: Build a strong sense of community by supporting local groups and organisations

Key Priority 1: Social License 1.2: Respecting our culture and heritage

1.2.1: To capture, preserve and promote the heritage and diverse cultures of our region

1.2.2: To promote the heritage, arts and cultures of our communities

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report to Council re proposal from private group wanting to celebrate Native Title anniversary.

CONTENT:

An email was received into Council from Aaron James, a Pitta Pitta traditional owner on behalf of Pitta Pitta Elders separate to the Pitta Pitta corporation in town.

He has requested sponsorship from Council for in-kind and monetary assistance with a 3-day gathering of Pitta Pitta families and interested persons to celebrate the 10th anniversary of Native title in Boulia. *See extract below from email sent to Cr. Norton:*

“The purpose of this email is to provide you with a brief overview of the event, We as a community group are looking for local business including Governments and organisations to help make this event a truly special one for the community. As the local Councillor your involvement would help highlight the importance of recognising local Elders and the broader Aboriginal community for all that they do and support their work from the community level. This event will bring many Pitta Pitta people from across the state to the Boulia shire for the first time and will provide a boost to not only the local tourism sector but local hospitality and retail sectors.”

They are requesting in-kind support to camp at the racecourse and a sum of **\$2500** for catering for a dinner to be provided in an available venue as per budget supplied by Mr James.

Budget item	Explanation of cost	\$ amount (GST inclusive)
Venue	Boulia Shire Hall – 24 th September Venue costs, hire of chairs, tables, partitions etc, Kitchen usage	In-kind
Camp Grounds	Free camping access to facilities toilets / Showers – Racecourse has been suggested?	In-kind
Catering	Celebration Dinner – 24 th September All food and beverage costs would be purchased from local suppliers	\$2500
Total budget Amount being requested from Boulia Shire		\$ 2500

The Hall venue is not available on the dates provided and Mr James has been advised to have an alternate date in mind.

Mr James has also given assurances as below:

The coordinating committee will be responsible for the cleaning of all venues including camp grounds and hall hire provided by Council. We will be clear and rules will be communicated to all community attendees that our values and principles as Pitta Pitta Traditional Owners will be maintained and respected over the weekend.

Any support provided will also include:

- co-branded and affiliated social media post, promoting our partners.*
- Recognition of partners in any communication / Good News via facebook and media outlets.*
- Invitation to attend our celebration dinner.*
- On-going Promotions through our social media platforms and website as a proud partner of the Pitta Pitta Elders and Traditional Owner Group*

CONSULTATION:

- Aaron James spoke with Cr Norton, myself and the CEO.

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council approves this request for assistance so the traditional owners can celebrate this auspicious occasion.

ATTACHMENTS: Nil

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

TITLE:	Flexible Hardship Funding	DOC REF: 9.4.3
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REPORT BY:	Julie Woodhouse Community Services Manager	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 1: Social License

1.1: Enhance sporting, recreational & cultural facilities and activities

1.1.1: Build a strong sense of community by supporting local groups and organisations

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Moderate (Consequence) and Rare (Likelihood) giving an overall assessment as **Medium M-3**.

PURPOSE:

To recommend to Council that the May resolution re-funding be rescinded.

CONTENT:

In the May Council meeting a resolution was passed as to the distribution of Flexible Hardship money from the Community Drought support programme for 2022.

Moved: Cr Britton Seconded: Cr Edgar

That the Flexible Hardship Funding be allocated as follows:

- 5% for organisational operating costs by Council \$2,434
- P and C Association for various sundries + uniforms \$40,000
- Bob's Street Christmas Party (gifts/catering) \$5,000
- Combined \$46,796 to Boulia Rodeo Association/Boulia Turf Club/Boulia Campdraft Association/Boulia Camel Races for a community benefit project at the Racecourse Reserve
- Meals on Wheels set up and equipment \$20,000
- QCWA Boulia - for senior events \$10,000
- Afternoon sports program \$5,000
- Golf Club - free golf days/tutoring \$10,000
- Mental Health workshop \$22,000

Resolution No.: 2022/05.15 Carried

As part of the resolution, it was decided by Council to allow **\$46,796** to be shared amongst the four main clubs- i.e., Turf Club, Rodeo, Camp-draft and Camel Races for a combined community benefit project.

The club committees have suggested that trying to do a combined event is not easily viable so the new suggestion to Council is the following recommendation after discussions with the club presidents.

That Council re-allocate funding as listed:

- **\$20,000.00** to the Camel Races.
- **\$11,699.00** to the Rodeo club.
- **\$11,699.00** to the Camp-draft organisation.

The Boulia Turf Club has declined any funding contribution at all.

The allocated amount is larger for the Camel races as they did not receive drought funding money in allocations from last year when Rodeo/Camp-draft and Turf Club did.

The resolution also mentioned allocating **\$22,000** to the mental health workshop, this workshop has now been costed at **\$25,000** so the extra **\$3,398.00** not going to the Camel races could be adjusted for this event.

CONSULTATION:

- Discussions with Club Presidents.

GOVERNANCE IMPLICATIONS: Nil**RECOMMENDATION:**

1. That Council rescind the previous resolution 2022/05.15 made in May 2022 regarding funding to the 4 clubs mentioned and for the Mental Health workshop for \$46,796.
2. That council allocate the \$46,796 allocated to the following:
 - a. **\$20,000.00** to the Camel Races.
 - b. **\$11,699.00** to the Rodeo club.
 - c. **\$11,699.00** to the Camp-draft organisation.
 - d. **\$3,398** to go to the Mental Health workshop (additional to \$25,000 allocation in May).

ATTACHMENTS: Nil

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

TITLE:	Min Min Encounter and Heritage Centre Report May 2022	DOC REF: 9.4.4
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REPORT BY:	Karen Chopping Tourism Officer	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 1: Social License
 1.2: Respecting our culture and heritage
 1.2.1: To capture, preserve and promote the heritage and diverse cultures of our region
 1.2.2: To promote the heritage, arts and cultures of our communities

Key Priority 6: Lifestyle and Community
 6.1: Facilitate opportunities for community development
 6.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

CONTENT:

Monthly Activity Statistics: April 2022

Sales – tickets/merchandise	\$13,685.75
MME/BHC total Visitor Stats	475
MME Tickets	122 (\$2765)
BHC Tickets/	51 (\$845)
COMBO Tickets	160 (\$5000)
Rezdy Online Bookings during the month (no payment taken)	11

Social Media Statistics for May 2022:

Social media pages	Reached
TripAdvisor	No reviews left in May
Google Business Profile	Google Maps Mobile 275 – 40% Google Search Mobile 152 – 22% Google Search Desktop 145 -21% Google Maps Desktop 122 -18%

REPORT ON ACTIVITIES HELD FOR MAY

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month
- Outback Queensland (OQTA) monthly report email by the 10th of each month

Month of May, numbers down drastically compared to past years due to the unseasonal weather, heavy rainfall in neighbouring shires and road closures, in particular, between Boulia & Winton for an extended period of time and the rising cost of fuel.

Group Bookings:

The headphones are now working efficiently and the centre is utilising them to full potential with the Encounter running every 20mins when required.

We had a few groups through that have had to divert from original destination due to flooding further south of Birdsville.

Five new tour companies have booked for the upcoming months – Outbackbike.com.au, Xpedition Tagalong Tours, Casey Tours, 4WD Brisbane Tagalong Tours and Sinclair Tours. Working hard with the companies to work within their tight itineraries to allow exposure to both centres.

Queen Adelaide Group on 10 June.

Social Media:

Google Reviews are starting to see positive activity.

Explore Queensland Network – 2021/2022 accreditation audit completed and correspondence received acknowledging renewal of accreditation.

Merchandise: New merchandise slowly appearing in retail with positive sales. Positive comments are being expressed that this is the best retail they have seen in the outback.

Boulia Heritage Centre

A full-time tourism officer has been appointed and commenced mid-May. The complex commenced trialing a change of daily hours 8.30am to 1.30pm from 30th May to attract increase in admissions with the early departing traveller. The new fencing is nearly complete.

General:

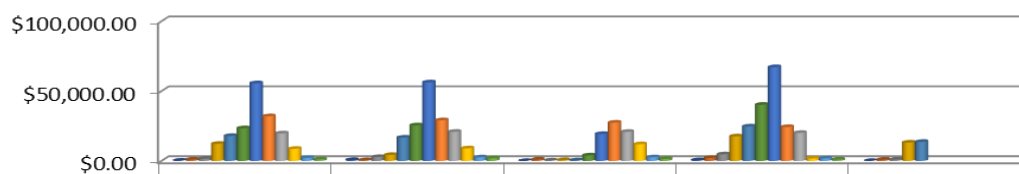
The Winton – Boulia road being closed saw a dramatic drop in travellers through Boulia. The road re-opened on 20 May and unfortunately not much of an increase in traffic flow.

Geocaching is known worldwide and Boulia Shire is home to some hidden caches, including the Outback Way which boast that longest geocache trail with 35 caches to be found. Facebook post to promote geocaching in Boulia, family fun and adventures. Join the fun with www.geocaching.com. Coincidentally, a very enthusiastic couple visited Boulia Min Min Encounter, a video interview was conducted and they have left an addition cache within town.

The interview was placed on the Min Min FB page for promotion for "another reason to visit the shire" and participate in the long cache trail along the The Outback Way.

North West ABC spent the last week of May in Boulia, interviewing locals about their thoughts of the impact to tourism in regional outback Queensland since the borders opened and the increase in fuel prices. Aired 7pm ABC news bulletin on Sunday 5th June, ABC morning news 6th and posted on North West ABC facebook.

Min Min Encounter & BHC Tickets & Merchandise Sales



	2018	2019	2020	2021	2022
Series1	\$199.50	\$635.90	\$27.80	\$522.25	\$0.00
Series2	\$941.90	\$534.95	\$974.45	\$2,192.35	\$869.50
Series3	\$1,570.40	\$2,810.65	\$315.35	\$4,735.20	\$950.00
Series4	\$12,261.15	\$4,295.05	\$590.20	\$17,599.45	\$13,157.75
Series5	\$17,912.50	\$16,721.75	\$412.80	\$24,691.00	\$13,685.15
Series6	\$23,428.55	\$25,490.35	\$3,985.95	\$40,253.80	
Series7	\$55,628.45	\$56,252.85	\$19,329.20	\$67,167.50	
Series8	\$32,009.00	\$29,131.05	\$27,432.71	\$24,277.55	
Series9	\$19,744.51	\$20,876.55	\$20,851.55	\$20,091.75	
Series10	\$8,699.05	\$9,028.75	\$11,987.00	\$1,791.30	
Series11	\$2,198.20	\$2,580.05	\$2,622.70	\$1,838.70	
Series12	\$1,127.96	\$1,884.50	\$1,462.75	\$976.90	

Min Min Encounter Visitor Numbers



	2018	2019	2020	2021	2022
January	13	26	5	24	0
February	38	22	34	94	67
March	82	140	21	270	105
April	510	205	20	811	573
May	776	701	15	1296	475
June	1063	1208	243	2132	
July	2026	2396	968	4026	
August	1277	1273	1376	1338	
September	835	1138	1072	1179	
October	335	405	509	35	
November	116	159	142	152	
December	54	106	70	0	

CONSULTATION: n/a

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Min Min Encounter May 2022 Report be received for information.

ATTACHMENTS: Nil

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

10 Late Reports

TITLE:	WH&S Policy Statement - annual review	DOC REF: 10.1
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REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 16/06/2022
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CORPORATE PLAN REFERENCE:

Key Priority 7: Our Team - Our People

7.2: A great place to work

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health Safety matters

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Moderate (Consequence) and Rare (Likelihood) giving an overall assessment as **Medium M-3**.

PURPOSE:

The adoption of the WH&S Policy Statement as per the annual review.

CONTENT:

The Boullia Shire Council is committed to providing a safe and healthy working environment for our employees and for contractors and visitors to the workplace. Adopting and promoting the provisions of the Work Health and Safety Act 2011 and its associated Regulation, Codes and Standards, together with significant importance placed in the areas of hazard / risk management and injury prevention strategies, will achieve our WH&S Objectives.

Our primary WH&S objective is to eliminate or reduce risk by developing proactive strategies and adopting a risk management approach to WH&S in order to provide an injury/illness free workplace.

We understand that creating and maintaining a safe and healthy working environment is a major part of our overall responsibilities, and that all employees with management or supervisory responsibilities are accountable for the health and safety of employees and visitors in their respective work areas.

In conjunction with this policy, the continued implementation of a Safety Management System, which includes individual Safe Work Procedures, guidelines and standards will be prepared in consultation with relevant employees and issued accordingly.

We expect all employees, contractors and visitors to our workplaces to follow safe work practices as prescribed under the legislation, Safety Management System, safety Policy and Safe Work Procedures and that they make every effort to reduce the risk of injury to themselves and others.

We will provide adequate resources to manage and maintain health and safety together with regular training on work health and safety, employee participation of training to be considered as mandatory.

Work Health and Safety is important, and we all have an obligation to ensure that we have a safe and healthy working environment, and we encourage you to actively participate so that we may achieve this goal.

CONSULTATION:

WH&S Officer.

GOVERNANCE IMPLICATIONS:

Nil – recommendations are allowed for in our normal operational budget for WH&S.

RECOMMENDATION:

That council adopt and support the intent of the WH&S Policy Statement for the entire workforce with the inclusion of contractors, volunteers and other ancillary visitors to the council workforce areas.

ATTACHMENTS:

1. WHS Policy Statement as adopted June 2022 [**10.1.1** - 1 page]

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore



Boulia Shire Workplace Health & Safety
WH&S POLICY STATEMENT

Authorised by:
Chief Executive
Officer

The Boulia Shire Council is committed to providing a safe and healthy working environment for our employees and for contractors and visitors to the workplace. Adopting and promoting the provisions of the *Work Health and Safety Act 2011* and its associated Regulation, Codes and Standards, together with significant importance placed in the areas of hazard / risk management and injury prevention strategies, will achieve our WH&S Objectives.

Our primary WH&S objective is to eliminate or reduce risk by developing proactive strategies and adopting a risk management approach to WH&S in order to provide an injury/illness free workplace. We understand that creating and maintaining a safe and healthy working environment is a major part of our overall responsibilities, and that all employees with management or supervisory responsibilities are accountable for the health and safety of employees and visitors in their respective work areas.

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We expect all employees, contractors and visitors to our workplaces to follow safe work practices as prescribed under the legislation, Safety Management System, safety Policy and Safe Work Procedures and that they make every effort to reduce the risk of injury to themselves and others.

We will provide adequate resources to manage and maintain health and safety together with regular training on work health and safety, employee participation of training to be considered as mandatory. Work Health and Safety is important and we all have an obligation to ensure that we have a safe and healthy working environment and we encourage you to actively participate so that we may achieve this goal.

17/06/2022

Ms Lynn Moore
CEO Boulia Shire Council

11 Closed Session

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

12 General Business

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.