



**MINUTES OF THE ORDINARY MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON Friday 23 June 2023  
COMMENCING AT 9:00 am**

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 9.06 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Tim Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate & Financial Services)  
Mr Gerard Joubert (Acting Director of Works and Operations)  
Mrs Nicole Tonkies (Relieving Executive Assistant)

## **3 Apologies / Leave of Absence**

There were no apologies or leaves of absence for this meeting.

## **4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

## **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

## **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

## **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

## **8 Petitions**

There were no petitions presented to Council.

## **9 Deputations**

There were no deputations to Council.

## **10 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

*That the minutes of the Ordinary Meeting held on 26th May 2023 be accepted.*

**Resolution No.:** 2023/6.1

***Carried***

## **11 Reports**

### **11.1 Works and Operations**

<b>TITLE:</b>	Director of Works and Operations May 2023 Report	<b>DOC REF:</b> 11.1.1
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#### **PURPOSE:**

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for May 2023.

**Moved: Cr Britton**

**Seconded: Cr Edgar**

*That Council receive the Director of Works and Operations May 2023 Report for information.*

**Resolution No.: 2023/6.2**

**Carried**

<b>TITLE:</b>	Engineering Service Report May 2023	<b>DOC REF:</b> 11.1.2
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**PURPOSE:**

To inform Council on the progress of various items through an information update.

**Moved: Cr Norton**

**Seconded: Cr Neilson**

*That the Engineering Services Report – Newsbrief for May 2023 be noted.*

**Resolution No.: 2023/6.3**

**Carried**

<b>TITLE:</b>	Foreman Roads, Utilities and Services Report for May 2023	<b>DOC REF:</b> 11.1.3
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of May 2023.

**Moved: Cr Beauchamp**

**Seconded: Cr Britton**

*That Council receive the Foreman Roads, Utilities and Services May 2023 Report for information.*

**Resolution No.: 2023/6.4**

**Carried**

<b>TITLE:</b>	Foreman Roads, Construction and Maintenance Report May 2023	<b>DOC REF:</b> 11.1.4
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for May 2023.

**Moved: Cr Neilson**

**Seconded: Cr Norton**

*That Council receive the Foreman Roads, Construction and Maintenance May 2023 Report for information.*

**Resolution No.: 2023/6.5**

**Carried**

<b>TITLE:</b>	QRA Flood Damage Works Department May 2023	<b>DOC REF:</b> 11.1.5
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program for May 2023.

**Moved: Cr Edgar**

**Seconded: Cr Britton**

*That the QRA Flood Damage Works Department May 2023 Report be received for information.*

**Resolution No.: 2023/6.6**

**Carried**

The meeting was adjourned for morning tea at 9.54 am.

The meeting resumed at 10.22 am.

<b>TITLE:</b>	Rural Lands Protection Officer May 2023 Report	<b>DOC REF:</b> 11.1.6
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**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved: Cr Neilson**

**Seconded: Cr Edgar**

*That the Rural Lands Protection Officer's May 2023 Report be received for information*

**Resolution No.: 2023/6.7**

**Carried**

## **11.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report May 2023	<b>DOC REF:</b> 11.2.1
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**PURPOSE:**

To advise Council of relevant activities undertaken through the office of the CEO.

**Moved: Cr Norton**

**Seconded: Cr Britton**

*That the CEO for May 2023 report be received for information.*

**Resolution No.: 2023/6.8**

**Carried**

<b>TITLE:</b>	Action List Update May 2023	<b>DOC REF:</b> 11.2.2
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**PURPOSE:**

To present to Council an updated Action List.

**Moved: Cr Neilson**

**Seconded: Cr Edgar**

*That Council receive the Action List update for May 2023 for information.*

**Resolution No.: 2023/6.9**

**Carried**

<b>TITLE:</b>	InKind Approval - Boulia State School - Boulia Shire Bus Hire	<b>DOC REF:</b> 11.2.3
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**PURPOSE:**

To report to Council re proposal from Boulia State School wanting to use the Boulia Shire Council Bus, for the school camp 30<sup>th</sup> July 2023 to 4<sup>th</sup> August 2023.

**Moved: Cr Britton**

**Seconded: Cr Edgar**

*That Council approves this request for assistance so that the school can provide transport for their students to attend their school camp.*

*That the school is notified of the decision by email by the Executive Assistant.*

**Resolution No.: 2023/6.10**

**Carried**

<b>TITLE:</b>	EnergyQ Solar Farm - Land request with access agreement	<b>DOC REF:</b> 11.2.4
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**PURPOSE:**

To advise council of the request for access to Land identified as Lot 101 on SP 255329 having title reference 44051227 registered in the name of Boulia Shire Council and situated at Selwyn Road, Boulia in the state of Queensland. This land is to be used for the sole purpose of providing electricity supply to Boulia township.

**Moved: Cr Britton**

**Seconded: Cr Norton**

*That the Council endorse the signed access agreement and receive this report for information on the EnergyQ Solar Energy Farm project.*

**Resolution No.: 2023/6.11**

**Carried**

<b>TITLE:</b>	New Project Decision Policy and Management Directive	<b>DOC REF:</b> 11.2.5
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**PURPOSE:**

To review and determine a new policy which supports the Project Decision making process at Boulia Shire Council and its supporting management directive.

**Moved: Cr Britton**

**Seconded: Cr Beauchamp**

*That the Council adopt the addition of this new Project Decision Policy into the council's group of policies and endorse the Management Directive which supports the policy.*

**Resolution No.: 2023/6.12**

**Carried**

<b>TITLE:</b>	Annual Valuation 2023-2024	<b>DOC REF:</b> 11.2.6
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**PURPOSE:**

To respond by the 13<sup>th</sup> July 2023 to the request for an annual valuation to be completed by the Valuer General. In line with the requirements of the Act, they seek our local government's

opinion on whether a valuation of our local government should be undertaken to be effective on 30 June 2024.

**Moved: Cr Beauchamp**

**Seconded: Cr Edgar**

*That a letter of response regarding valuation for the 2024 period be returned to the Valuer General advising that Council wishes for a valuation to be completed and that there should be no referencing to commodity pricing in the valuation. Letter of response to be sent before the 13<sup>th</sup> July to the Valuer Generals email: [valuer-general@resources.qld.gov.au](mailto:valuer-general@resources.qld.gov.au)*

**Resolution No.: 2023/6.13**

**Carried**

<b>TITLE:</b>	Informal Annual review of Town Planning Scheme 2023-2024	<b>DOC REF:</b> 11.2.7
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**PURPOSE:**

The purpose of this report is to complete an informal annual review of the Boulia Shire Council Town Planning Scheme. This is to ensure that the current scheme still meets the needs of the town in relation to future development.

**Moved: Cr Britton**

**Seconded: Cr Neilson**

*That Council receive the Informal Annual review of Town Planning Scheme 2023-2024 report for information.*

**Resolution No.: 2023/6.14**

**Carried**

The meeting was adjourned for lunch at 12.10 pm.

Meeting resumed at 12.37 pm.

<b>TITLE:</b>	Disaster and Resilience Recovery Plan 2023-2025	<b>DOC REF:</b> 11.2.8
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**PURPOSE:**

For council to review and endorse the Disaster and Resilience and Recovery Plan before submission to the Local Disaster Management Group.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

- 1. That the Council endorse the Disaster Resilience and Recovery Plan 2023-2025.*
- 2. That the CEO submit the Disaster Resilience and Recovery Plan to the next LDMG meeting for review.*

**Resolution No.: 2023/6.15**

**Carried**

<b>TITLE:</b>	WHS Report for May 2023	<b>DOC REF:</b> 11.2.9
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**PURPOSE:**

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with

evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular toolbox talks and training.

**Moved:** Cr Britton

**Seconded:** Cr Norton

*That the Workplace Health and Safety for May 2023 report be received for information.*

**Resolution No.:** 2023/6.16

**Carried**

### **11.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate and Financial Services May 2023 Report	<b>DOC REF:</b> 11.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate and Financial Services.

**Moved:** Cr Neilson

**Seconded:** Cr Norton

*That the Director of Corporate Services May 2023 report be received for information purposes.*

**Resolution No.:** 2023/6.17

**Carried**

<b>TITLE:</b>	Audit & Risk Management Committee Update May 2023 Report	<b>DOC REF:</b> 11.3.2
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**PURPOSE:**

To present Council with the Audit and Risk Management Meeting Minutes held on 29<sup>th</sup> May 2023.

**Moved:** Cr Beauchamp

**Seconded:** Cr Edgar

*That the Director of Corporate Services Audit and Risk Management Report for May 2023 be received for information.*

**Resolution No.:** 2023/6.18

**Carried**

<b>TITLE:</b>	Financial Report for May 2023	<b>DOC REF:</b> 11.3.3
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**PURPOSE:**

Financial Summary as at 31<sup>st</sup> May 2023

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

*That the Finance Report for May 2023 be received for information.*

**Resolution No.:** 2023/6.19

**Carried**

### **11.4 Community Services**

<b>TITLE:</b>	Community Services Report May 2023	<b>DOC REF:</b> 11.4.1
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**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved: Cr Britton**

**Seconded: Cr Norton**

1. *That the Community Services May 2023 report be received for information.*
2. *That the proof for the new Tourism signage to replace the current sign in Barcaldine as presented in the Community Services May 2023 report be approved.*
3. *That the same proof be used for the current Tourism sign in Winton but the words 'Herbert Street, Boulia' be replaced with an arrow pointing left and the words 'Boulia, \*\*m on the left' (correct distance to be inserted).*

**Resolution No.: 2023/6.20**

**Carried**

<b>TITLE:</b>	Min Min Encounter & Boulia Heritage Centre Report – May 2023	<b>DOC REF:</b> 11.4.2
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**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**Moved: Cr Neilson**

**Seconded: Cr Britton**

That the Min Min Encounter & Boulia Heritage Centre Report – May 2023 be received for information.

**Resolution No.: 2023/6.21**

**Carried**

## **12 Late Reports**

There were no late reports presented at this Council meeting.

## **13 Closed Session**

### **CLOSED MEETING AT 1.09 PM**

**Moved:** Cr Britton

**Seconded:** Cr Beauchamp

*That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:*

- (b) industrial matters affecting employees;*
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Resolution No.: 2023/6.22**

**Carried**



Mr Joubert left the meeting at 1.59 pm.

Ms Moore, Mrs Sloman and Mrs Tonkies left the meeting at 2.20 pm.

Ms Moore returned to the meeting at 2.50 pm.

Mrs Sloman and Mrs Tonkies returned to the meeting at 3.05 pm.

#### **OUT OF CLOSED SESSION AT 3.05 PM**

**Moved: Cr Edgar**

**Seconded: Cr Norton**

*It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.*

**Resolution No.: 2023/6.23**

**Carried**

The following recommendations were resolved from the closed session: 2023/6.24, 2023/6.25, 2023/6.26.

<b>TITLE:</b>	Urandangi Pub - Flood event Dec 2022 - Apr 2023	<b>DOC REF:</b> 13.2.1
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#### **PURPOSE:**

For discussion on the request by Pam Forster, owner of the Urandangi Hotel after the recent flood event which devastated the hotel.

*Closed under Local Government Regulation 2012 (254J (3))*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

**Moved: Cr Neilson**

**Seconded: Cr Edgar**

1. That Council consider all options available to them and the request from the owner of the Urandangi Hotel.
2. That Council include all stakeholders (listed in the report) in future suggested decisions in relation to the Hotel and Urandangi.

**Resolution No.: 2023/6.24**

**Carried**

<b>TITLE:</b>	CEO and DCS Contract renewal due June 2023	<b>DOC REF:</b> 13.2.2
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#### **PURPOSE:**

To discuss the intention for Council to continue or not to continue the contract of the Chief Executive Officer and also the Director of Corporate and Financial Services which are due to end 30th June 2023

*Closed under Local Government Regulation 2012 (254J (3))*

*(b) industrial matters affecting employees;*

**Moved: Cr Neilson**

**Seconded: Cr Britton**

That the Council consider the request for the renewal of the contract for the DCS for a further term of 3 years (to 30/6/2026) and that the Council endorse the recommendations by the CEO for the renewal of this contract and remuneration request

**Resolution No.: 2023/6.25**

**Carried**

<b>TITLE:</b>	CEO and DCS Contract renewal due June 2023	<b>DOC REF:</b> 13.2.2
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**PURPOSE:**

To discuss the intention for Council to continue or not to continue the contract of the Chief Executive Officer and also the Director of Corporate and Financial Services which are due to end 30th June 2023

*Closed under Local Government Regulation 2012 (254J (3))  
(b) industrial matters affecting employees;*

**Moved: Cr Norton**

**Seconded: Cr Edgar**

That the Council consider the request for the renewal of the contract for the CEO for a further term of 3 years (to 30/6/2026) and that the Mayor and Deputy Mayor negotiate the renewal of this contract and remuneration request.

**Resolution No.: 2023/6.26**

**Carried**

## **14 General Business**

**Town Entrances** - how can they be improved. Discussion Workshop to be held prior to the start of the July Council meeting.

**Traffic Safety issues on the Boulia - Mt Isa Road** - Community feedback has been received regarding safety concerns for motorists travelling on this stretch of road, in particular the section closest to Mt Isa where there is limited visibility around corners and due to overgrown scrub. Feedback is predominately concerning the speed at which some cattle road trains are travelling. Letter to be drafted to TMR regarding concerns, consider taking GoPro footage to capture concerns. Mayor Britton to contact cattle road train company to discuss.

**Expected tourist fluctuation due to upcoming Big Bash** - Council to consider extra measures that can be taken to ensure community is prepared for the large numbers of travellers expected to come through the town: More bins, extra toilet paper in public toilets, creating a temporary bollard barrier in front of the flood height marker opposite the road house to assist with traffic direction, delivering water to travellers waiting in long queues for petrol.

**Future residential land sizing** - consideration to be given on what size blocks could be made. Discussion Workshop to be held prior to the start of the August Council meeting.

## **15 Meeting Closure**

The Mayor closed the meeting at 4.03 pm.

## **16 Confirmed**

Minutes confirmed: 28<sup>th</sup> July 2023

Resolution No.: 2023/7.1