

Boulia Shire Council



General Meeting

Monday 16th March 2020



Photo by Harin Karra



BOULIA SHIRE COUNCIL

6th March 2020

NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Monday 16th March 2020** at the **Boulia Airport Terminal** commencing at **10 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1. Meeting opening with the acknowledgment of Country and Traditional Owners.
2. Present
3. Apologies / Leave of Absence
4. Declaration of Material Personal Interest / Conflict of Interest
5. Register of Interests – new / or changes recorded
6. Confirmation of Minutes from previous meeting Pg.1
7. Reports from advisory committees (nil)
8. Mayoral Minutes
9. Notice of Motion
10. Request to address Council in a public forum
11. Petition – if tabled
12. Pitta Pitta representation (when requested)
13. REPORTS:
 - ENGINEERS REPORT – GBA CONSULTING
 - Item E1 Engineering Services Report – News brief Pg.10
 - DIRECTOR OF WORKS AND OPERATIONS
 - Item DWO1 Grants Work Status Summary Pg.13
 - Item DWO2 Boulia Works Program 2018/21 Pg.16
 - INFORMATION REPORTS
 - Item A NDRRA Flood Damage Works Department Pg.17
 - Item B Foreman, Road Maintenance and Utility Services Pg.20
 - Item C Foreman, Roads Maintenance and Construction Pg.26
 - Item D Rural Lands Protection Officer Pg.27
 - Item E Work Camp Report Nil
 - CHIEF EXECUTIVE OFFICER
 - Item CEO1 CEO Briefing for February 2020 Pg.29
 - Item CEO2 Action List Pg.31
 - Item CEO3 Swimming Pool Lease for Information Pg.36
 - MANAGER CORPORATE & FINANCIAL SERVICES
 - Item FM1 Manager Corporate & Financial Services Report *To be issued as a Late Report*
 - COMMUNITY SERVICES MANAGER
 - Item CSM1 Community Services Report Pg.51

ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



BOULIA SHIRE COUNCIL

TELEPHONE: (07) 4746 3188
FACSIMILE: (07) 4746 3136

EMAIL:
admin@boulia.qld.gov.au
ABN: 20 492 088 398

INFORMATION REPORTS

Item F	Min Min Encounter	Pg.55
Item G	Boulia Heritage Complex	<i>Nil (Complex currently closed)</i>
Item H	Boulia Sports and Aquatic Centre	Pg.57
Item I	Library	Pg.59
Item J	Work Health and Safety	Pg.61

14. General Business
15. Correspondence for Action
16. Questions for next meeting
17. Late Reports
18. **CLOSED SESSION**

Ms Lynn Moore
Chief Executive Officer

CLOSED SESSIONS OF COUNCIL ARE NOT OPEN TO THE PUBLIC AND MAY BE CLOSED FOR THE FOLLOWING REASONS:

Local Government Regulation - 275 Closed meetings

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -
 - (a) the appointment, dismissal or discipline of employees; or
 - (b) industrial matters affecting employees; or
 - (c) the local government's budget; or
 - (d) rating concessions; or
 - (e) contracts proposed to be made by it; or
 - (f) starting or defending legal proceedings involving the local government; or
 - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

DECLARATION OF INTERESTS

Conflict of Interest

A Councillor has a conflict of interest if their decisions are, or may be seen to be, influenced by their personal interests.

ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
18 HERBERT ST,
BOULIA. QLD. 4829



BOULIA SHIRE COUNCIL

TELEPHONE: (07) 4746 3188
FACSIMILE: (07) 4746 3136

EMAIL:
admin@boulia.qld.gov.au
ABN: 20 492 088 398

Material Personal Interest

A Councillor has a material personal interest in a matter if a decision or action taken by a Councillor, or any of its committees, on that matter may result in a direct or indirect benefit or loss to themselves or people they are connected with.

Councillors must declare if they have a Conflict of Interest or Material Personal Interest on a matter to be discussed prior to the meeting.

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
NDRP	Natural Disaster Resilience Program
NDRRA	Natural Disaster Relief and Recovery Arrangements
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association



COUNCILLOR DECLARATION OF INTEREST
Declaration of a Conflict of Interest Form

Councillor: _____

Council meeting date: _____

Agenda Item Number: _____

I declare that I have a conflict of interest in the above matter (as defined by section 175D of the Local Government Act 2009) as follows: -

I will be dealing with this declared conflict of interest by (please tick):

- a) leaving the meeting while this matter is discussed and voted on.
- b) Staying in the meeting - I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -
- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
 - (b) If so, whether: -
 - i. I must leave the meeting while this matter is discussed or voted on; or
 - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

Signed

Date

This page has intentionally been left blank



COUNCILLOR DECLARATION OF INTEREST
Declaration of a Material Personal Interest Form

Councillor: _____

Council meeting date: _____

Agenda Item Number: _____

I declare that I have a material personal interest in this matter (as defined by Local Government Act 2009, section 175B as follows: -

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

Signed

Date

This page has intentionally been left blank



**MINUTES OF THE GENERAL MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON MONDAY 17TH FEBRUARY 2020
COMMENCING AT 10 AM**

Attendance:

Councillors: Councillor Eric (Rick) Britton
Councillor Rebecka (Beck) Britton
Councillor Sam Beauchamp
Councillor Brook McGlinchey
Councillor Jack Neilson

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Nicole Tonkies (Executive Assistant)

Opening:

The Mayor opened the meeting at 8.47 am.

Acknowledgement of Traditional Owners

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

2020/2.1 MINUTES OF THE JANUARY 2020 ORDINARY MEETING

<u>Moved:</u> Councillor Beck Britton	<u>Seconded:</u> Councillor McGlinchey
That the Minutes of the General Meeting held on 20 th January 2020 be accepted.	
<u>Carried</u>	

**2020/2.2 PROCESSING OF COUNCILLOR DECLARATION OF INTERESTS –
FEBRUARY 2020 ORDINARY MEETING OF COUNCIL**

<u>Moved:</u> Councillor McGlinchey	<u>Seconded:</u> Councillor Rick Britton
Council acknowledged receipt of the following Councillor Declaration of Interests relevant to reports in the February 2020 Ordinary Meeting of Council and resolved to handle the declaration as follows:	

2020/2.11 'TEQ CONVERSATIONS WITH INDUSTRY' – MEETING BRIEF

PURPOSE:

To provide Council with a brief on the 'TEQ Conversations with Industry' meeting attended in Winton.

Moved: Councillor Neilson

Seconded: Councillor McGlinchey

That the 'TEQ Conversations with Industry' – Meeting Brief be received for information.

Carried

Meeting adjourned for Morning Tea at 9.58 am.

Meeting resumed at 10.36 am.

Mr Harin Karra, Mr Jimmy Newman and Mr Daniel Kirk entered the meeting at 10.36 am.

2020/2.12 ENGINEERING SERVICES REPORT – NEWS BRIEF FOR JANUARY 2020

PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Councillor Beauchamp

Seconded: Councillor McGlinchey

That the Engineering Services Report – News brief for January 2020 be noted.

Carried

2020/2.13 GRANTS WORK STATUS SUMMARY

PURPOSE:

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

Moved: Councillor Neilson

Seconded: Councillor Rick Britton

That the Grants Work Status Summary on the progress of the funded projects be received for information.

Carried

2020/2.14 DROUGHT COMMUNITIES PROGRAMME – EXTENSION: PROJECT LIST

PURPOSE:

To provide Council with details of the projects to be undertaken with funding from the Drought Communities Programme – Extension.

Moved: Councillor Beck Britton

Seconded: Councillor Neilson

That the Drought Communities Programme – Extension: Project List report is received for information and that the programme funding of \$1,000,000 be allocated to the following projects:

Community Hall - Painting exterior of the hall
--

Burke Street Hall (RSL) - Painting exterior of the Burke Street Hall
--

Urandangi Accommodation - Refurbishment of kitchen, roof and stairs

2020/2.18 POLICY REVIEW - 147. BOULIA SPORTS AND AQUATIC CENTRE MEMBERSHIP

PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with minor changes to an existing report which does not have any material effect on the intent of the documents.

Moved: Councillor Rick Britton **Seconded:** Councillor McGlinchey

1. That the policy as presented be adopted.

POLICY	NO.	OFFICER	TYPE
Boulia Sports and Aquatic Centre Membership	147	WHSA	Administration

Changes to policy	Page No	Paragraph
Definition of member redefined to those over 18	2	Definitions
Responsibilities updated to define areas of access for minors and confining Gym access to those over 18	2	Responsibilities
Removal of previously attached forms	N/A	Appendices

2. That a copy of the changes to the policy be forwarded to the Councillors electronically via email and the Councillor Hub.

Carried

2020/2.19 POLICY REVIEW - 143. USE OF GYM FACILITIES (REPEALED)

PURPOSE:

To review and update Council's Policies in accordance with the adopted procedure to ensure that Policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Councillor McGlinchey **Seconded:** Councillor Beck Britton

That the policy Number 143 – Use of Gym Facilities be repealed and be replaced with Revised Policy 147 – Boulia Sports and Aquatic Centre Membership Version 2 (see separate Report).

Carried

Mr Newman and Mr Kirk left the meeting at 12.20 pm.

Meeting adjourned for lunch at 12.20 pm.

Meeting resumed at 1.19 pm.

2020/2.20 CLOSED MEETING AT 1.19 PM

Moved: Councillor Rick Britton **Seconded:** Councillor Beauchamp

Closed Session - Local Government Regulation 275
(e) contracts proposed to be made by it;

Carried

2020/2.21 OUT OF CLOSED SESSION AT 1.35 PM

Moved: Councillor Beauchamp Seconded: Councillor Beck Britton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Carried

The following recommendations were resolved from the closed session: 2020/2.22, 2020/2.23.

2020/2.22 T2019/20-10 ASSESSMENT OF URANDANGI WATER TANK RELINING

PURPOSE:

To provide a summary and a recommendation for the award of T2019/20-10 Urandangi Water Tank Relining.

Moved: Councillor Beck Britton Seconded: Councillor Neilson

That the tender from Satintouch T2019/20-10 Urandangi Tank Relining tender be rejected and alternative options investigated.

Carried

Councillor Beck Britton declared a Conflict of Interest in the Item DWO3 Application for Work Camp Assistance – Boulia State School, Boulia Camel Races, Boulia Golf Club, Boulia Rodeo Association due to holding an Executive Position with the community organisations applying for assistance. In accordance with the resolution made under 2020/2.2, Councillor Beck Britton was able to participate, discuss and vote upon the matter.

Councillor Neilson declared a Conflict of Interest in the Item DWO3 Application for Work Camp Assistance – Boulia State School, Boulia Camel Races, Boulia Golf Club, Boulia Rodeo Association due to being related to a school staff member and due to holding a captancy position with the Golf Club. In accordance with the resolution made under 2020/2.2, Councillor Neilson was able to participate, discuss and vote upon the matter.

2020/2.23 APPLICATION FOR WORK CAMP ASSISTANCE – BOULIA STATE SCHOOL, BOULIA CAMEL RACES, BOULIA GOLF CLUB, BOULIA RODEO ASSOCIATION

Two further late Work Camp Assistance applications from community citizens were also presented to the Councillors for consideration.

PURPOSE:

To advise Council of new applications received for Work Camp assistance and to request Council’s decision on whether or not the applications are to be approved or denied.

Moved: Councillor Rick Britton Seconded: Councillor McGlinchey

That Council acknowledge the assistance for Work Camp as follows:

Applicant	Approved/Denied
Boulia State School	Approved

Mrs Sloman left the meeting at 2.19 pm.

2020/2.28 HOUSE REFURBISHMENTS REPORT

PURPOSE:

To provide Council with an update on the refurbishments of two Council houses which will be budgeted as a capital cost and not part of the housing maintenance budget.

Moved: Councillor Rick Britton **Seconded:** Councillor Beck Britton

- That the House Refurbishments Report be received for information.
- That \$125K be allocated in the Capital budget for improvements to houses which are required for staff housing into the future.

Carried

Councillor Beck Britton left the meeting at 2.30 pm.

General Business

Stock Route costs to Council – Councillor Rick Britton requested that information be collated regarding the costs to Council for maintaining the Stock Route so that this information can be presented to relevant stakeholders in future meetings.

Meeting Closure

The Mayor closed the meeting at 2.34 pm.

Confirmed:

Minutes confirmed _____

Resolution No. _____

The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Engineering Services Report – News brief for February 2020	DOC REF: Item E1
---------------	---	----------------------------

REPORT BY:	STUART BOURNE GBA - SENIOR CIVIL ENGINEER	DATE: 04/03/2020
-------------------	--	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

2.2: Well serviced

2.2.1 Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

PURPOSE:

To inform Council on the progress of various items through an information update.

CONTENT:

1. Visits to the Shire

19-22 February 2020

Flood Damage Pickup - Matt

2. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

The March 2018 flood event (North and North West Queensland Low and Associated Rainfall and Flooding 24th February – 8th March 2018). March REPA submission (BoSC 23.18) has been approved by QRA, value of \$3.99 million. Works to be completed by June 2020.

The March 2019 Flood Event (Severe Tropical Cyclone Trevor and Associated Low Pressure System 19-27 March 2019) Emergency Works is completed and approved for value of \$1.050m. In Field assessment was held in Boulia on the 16-19th September for the REPA works. Submission has been lodged to QRA with Submission value of \$14,706,416.51. Pending final approval and CEO endorsement (QRA).

The Jan 2020 Monsoonal Flooding event (QLD Monsoonal Flooding, 23 Jan – 3 Feb 2020) has been activated. Emergency works pickup has commenced on selected accessible roads only. Emergency works have commenced. Unlikely to involve a REPA submission.

3. Other

Donohue Highway: Outback Way Funding Package 2

Contract	Location	Length	Project Funding	AG Contribution	SG/LG Contribution	Year	Comment
1	111.1-116.5 (Georgina Approaches)	5.16	\$2.18m	\$1.744m	\$0.436m	19/20	Works sealed to the Georgina Bridge.
2	206.5 – 213.5 (Kellys Ck end)	7	\$2.965m	\$2.372m	\$0.593m	19/20 & 20/21	Design Complete
3	213.5-220.59	7.09	\$2.97m	\$2.376m	\$0.594m	20/21	Design Complete

	(Emergency Airstrip end)						
4	233-238,6 (Ridges)	5.6	\$2.36m	\$1.888m	\$0.472m	20/21	Design Complete
		24.85	\$10.475m	\$8.38m	\$2.095m		

There will be 73.4km left to seal after the above is complete which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck).

Work has commenced on Stage 6 (Package 2). Double/Double seals on this section were completed in early December. Works from the Georgina bridge to CH 116.5 to commence in May/June, seals to be completed end of June.

Two Tanks and Stage 7 Survey is complete. Design has been commenced.

Request for Tender for Concrete Works (Concrete Culverts and Grids), All Services Bitumen (Vendor Panel) and Cover Aggregate were released in early September 2019. All tenders closed on 27th September and 4th of October (Concrete) 2019. Tenders awarded to Central Hire and Contracting Pty Ltd (Concrete), Boral Resources (QLD) Pty Ltd (All Services Bitumen) and PE & GC Harris (Aggregate).

Concrete works on Outback Way to commence March 2020. Prestart meeting to be scheduled.

Reseals on Outback Way CH 36-46 and Urandangi North Rd CH 0-9.1 and CH 86.95 – 93.0 have been completed in late November - Early December. Urandangi Truck pad was also resealed. Remaining truck pads will be resealed in June 2020.

4. DTMR Contracts

Minor Infrastructure Contract – Sole Invitee CN-13210 has been received for pavement rehabilitation and widening on the Boulia – Dajarra Rd(93E). Works include pulverising the existing seal and widening the seal to 6m from Chainage 2.880 to 5.070. Estimate amended.

Top Limestone Creek CN - 12317 estimate completed. Works include upgrading Top Limestone Creek Floodway (CH 45.56 – 45.732Km Boulia Dajarra 93E) from 3 cell x 750mm concrete pipes to 5 cell concrete box culverts. Works also include pavement works on approaches/departures, bitumen sealing and concrete batter protection.

Batter slope management works estimate completed. Slope at chainage 122.94 – 123.11 on Dajarra – Mt Isa Rd 93F requires some rock removed as identified by a DTMR slope survey.

MIC CN-13645 Disaster Recovery Funding Arrangements 19J flood damage delivery contract draft estimate completed.

CONSULTATION: Nil – information update only

GOVERNANCE IMPLICATIONS:

All programmed works allocated within budget guidelines and/or new grant allocation

CONCLUSION: Information update only

RECOMMENDATION:

That the Engineering Services Report – News brief for February 2020 be noted.

ATTACHMENTS: Flood Damage Events - Detailed Summary

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

Boulia Shire Council

Flood Damage Events - Detailed Summary (02/03/2020)

QRA Event Code	Activation	Type	Submitted Value (Inc PM, Esc and Cont)	Approved Submission Value (Inc PM, Esc and Cont)	Total Expenditure to Date	Comments
BoSC.19.16	Sept. 2016	REPA	\$ 1,626,724.35	\$ 1,625,911.76	\$ 1,940,739.95	Acquittal Docs submitted to QRA
BoSC.23.18	March. 2018	REPA	\$ 7,200,421.00	\$ 3,994,189.65	\$ 2,568,987.69	Works nearly complete
BoSC.0003.1819E.EWK	Jan/Feb. 2019	Emergency Works	\$ 237,341.09		\$ 237,341.09	Acquittal Docs submitted to QRA
BoSC.0004.1819G.EWK	Mar. 2019	Emergency Works	\$ 1,131,952.82	\$ 1,050,377.03	\$ 1,131,952.82	Acquittal Docs submitted to QRA
BoSC.0006.1819G.REC	Mar. 2019	REPA	\$ 14,706,416.51			Awaiting final CEO endorsement
	Jan/Feb 2020	Emergency Works				EW submission/works in progress

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Grants Work Status Summary	DOC REF: Item DWO1
---------------	----------------------------	------------------------------

REPORT BY:	Mr Harin Karra Director of Works and Operations	DATE: 04/03/2020
-------------------	--	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 2: Building and maintaining quality infrastructure

2.2: Well serviced

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

PURPOSE:

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

CONTENT:

Currently Council have several funding streams which are providing funds to complete various programs across the Shire. Without this type of 'unrestricted' funding Council would be unable to complete these projects and is grateful to receive grants from the following departments:

W4Q - Work for Queensland Three

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

LGGSP - Local Government Grants and Subsidies Program

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

DCP - Drought Communities Program (Dept of Infrastructure and Regional Development – Federal funding)

BoR - Building Our Regions Funding (DSD - Dept of State Development – State funding)

NDRP - 2017-18 Natural Disaster Resilience Program (State of Queensland acting through the Queensland Reconstruction Authority)

GGPS - Get Playing Places & Spaces

BoR - Building our Regions round 5 – business case application submitted

CONSULTATION:

- George Bourne and Associates (GBA) – various tenders.

GOVERNANCE IMPLICATIONS:

- All programs have been included in the budget for 2019-20.

RECOMMENDATION:

That the Grants Work Status Summary on the progress of the funded projects be received for information.

ATTACHMENTS: Grant Project Summary

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

Boulia Shire Council Projects / Grants Update Register

Grant Summary Status Update
As at 4 March 2020

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
1	Urandangi clinic \$50k	Project plan to be revised by Dr Don – Lynn completes the 1/4ly reporting.	RFDS	\$ -		\$50,000	30/06/2019	No pending issues.
2	Well Being Centre	House - 3 Dialysis Rooms	DCP-Drought \$572,900		\$7,200	\$580,100	30/12/2019	Skirting to be installed on entrance side with the landscaping.
3	Depot Cement Shed	Demolish existing shed and replace	Council Project		\$250,000	\$250,000 -		Work will commence after Industrial subdivision completed.
4	Boulia Industrial Estate	Construct Industrial blocks	Building our Regions Round 4	\$ 994,800		\$ 994,800	13-Jul-20	Earthworks will resume as soon as we receive clearance from town planner in regards to environmental plan.
5	Urandangi Water Tanks Relining & Hydrosmart Installation	Urandangi Water Tanks Relining and Hydrosmart Installation	LGGSP	\$ 202,400	\$ 50,600	\$ 253,000.00	30-Jun-21	Tenders closed. Assessment completed. Declined the tender prices. Obtaining new tanks prices.
6	Security Cameras & Installation	Upgrade the security systems at Library, Sports Centre, Administration Office. New system installation at Heritage Complex and Dump.	LGGSP	\$ 77,467	\$ -	\$ 77,467.00	30-Jun-21	Yet to commence.
Boulia Town Infrastructure Upgrade		W4QR301 2019-21	W4Q R3	\$ 520,000	-	\$ 520,000.00	30-Jun-21	
7	Spelling Yards	Bring it to safety standards and obtain certification to spell organic cattle.		\$ 100,000				Ordered some steel and troughs.
8	Cement Shed and fencing @ Industrial Present	Install new cement shed and fencing at the new industrial yard.		\$ 100,000				Yet to commence.
9	Shade Shelter & Seating @ Water Park	Install new shade shelter and wheel chair accessible seating.		\$ 20,000				Yet to commence. May seek variation to landfill trance lining and earth bunding.
10	Amenities Refurbishment (Sports Centre)	Male and Female Toilets Refurbishment		\$ 170,000				In progress to ordering material.
11	Depot upgrade	Shade shelter for the equipment storage. Majority of the equipment has been exposed to the weather.		\$ 60,000				Design commenced.
12	Double Garages	Install new Garages at 56 Moonah St and 35 Wills St		\$ 60,000				Sheds to be installed.
13	Hamilton - Herbert Street Cnr block development	Install concrete slab and shelter for the wagon.		\$ 10,000				Jail house has been relocated. Concrete slab completed and relocated wool wagon.

Boulia Shire Council Projects / Grants Update Register

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
	Boulia Town Water Infrastructure Upgrade	W4QR302 2019-21	W4Q R3	\$ 180,000	-	\$ 180,000.00	30-Jun-21	
14	Hydrosmart @ SES Bore	Install water softener to the water main.		\$ 30,000				Quote received from Hydrosmart. Order will be sent by end of March 2020.
15	Water Meter	Install new smart water meters for the businesses.		\$ 30,000				Working through RAPADWSA. Tenders are drafted ready to release.
16	Wash-down Bay Upgrade	Refurbishment - Repair retaining walls, drainage system, cover the pump for the water splashing, electronic key system to use.		\$ 120,000				Yet to commence.
	Urاندangi Town Infrastructure Upgrade	W4QR303 2019-21	W4Q R3	\$ 130,000	-	\$ 130,000.00	30-Jun-21	
17	Urاندangi Park Upgrade	Install new play equipment.		\$ 50,000				Yet to commence.
18	Fuel setup for Urاندangi	New self bunded fuel storage and fuel management system. Current setup does not comply with WHS and EPA standards.		\$ 80,000				In-progress.
	Boulia Shire Road Network Upgrade Signage & Weed Control	W4QR304 2019-21	W4Q R3	\$ 200,000	-	\$ 200,000.00	30-Jun-21	
19	Shire Road Signage	Install information signage. Improve directional signage on the road network.		\$ 100,000				Signage audit commenced.
20	Weed Spraying	Co-contribution for the Pests and Weeds in Drought Funding.		\$ 100,000				80% work completed.

Bouliā Works Program 2018/21

ID	Task Name	Duration	Start	Finish	4 May '18	30 Jul '18	15 Oct '18	31 Dec '18	18 Mar '19	3 Jun '19	19 Aug '19	4 Nov '19	20 Jan '20	6 Apr '20	22 Jun '20	7 Sep '20	23 Nov '20	8 Feb '21															
					27	2	7	12	18	23	29	3	11	16	22	27	2	7	13	18	24	29	5	10	16	21	27	1	7	12	18	23	28
1	Bouliā Works Programme	953 days	Mon 2/07/18	Thu 7/04/22																													
2	RMPC Crew	491 days?	Mon 2/07/18	Tue 30/06/20																													
3	General RMPC	261 days?	Tue 2/07/19	Tue 30/06/20																													
4	Edge Repair (Mechanical)	261 days?	Tue 2/07/19	Tue 30/06/20																													
5	Pothole Patching	261 days?	Tue 2/07/19	Tue 30/06/20																													
6	Other Roadside Works	261 days?	Tue 2/07/19	Tue 30/06/20																													
7	Install New Signs (excluding guide signs)	261 days?	Tue 2/07/19	Tue 30/06/20																													
14	Emergent Works DTMR	30 days	Mon 3/02/20	Fri 13/03/20																													
15	Jims Crew	950 days?	Wed 28/06/17	Thu 25/03/21																													
16	Donohue Package 2	950 days?	Wed 28/06/17	Thu 25/03/21																													
19	Prime and two coat Seal	5 days	Mon 25/11/19	Fri 29/11/19																													
20	Chainage 114.46 - 116.5 (1.8km)	80 days	Wed 21/08/19	Tue 10/12/19																													
21	Sidetrack	20 days	Thu 10/10/19	Wed 6/11/19																													
23	Emergent Works DTMR and RMPC	44 days	Mon 3/02/20	Thu 2/04/20																													
24	Chainage 206 - 213.5 (7km)	125 days	Fri 3/04/20	Thu 24/09/20																													
25	Chainage 213.5 - 220.59 (7.09km)	130 days	Fri 25/09/20	Thu 25/03/21																													

Date: Fri 6/03/20

RMPC Crew		Summary		Manual Task		Finish-only		Manual Progress	
Concrete Crew		Project Summary		Duration-only		External Tasks			
Task		Inactive Task		Manual Summary Rollup		External Milestone			
Split		Inactive Milestone		Manual Summary		Deadline			
Milestone		Inactive Summary		Start-only		Progress			



BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	NDRRA Flood Damage Works Department February 2020 Report	DOC REF: Item A
REPORT BY:	Gordon Stumbris Consultant Works Overseer	DATE: 4/3/2020
CORPORATE PLAN REFERENCE: Key Priority 2: Building and maintaining quality infrastructure 2.1: Well connected 2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety 2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines		
PURPOSE: To inform Council of the current utilisation and activities of the Flood Damage Program.		
CONTENT: Flood Damage (Current Works) - Please refer to attachment (1) Emergent Works. On completion of our current works we will then finalise the March 18 FD Event, refer to attachment (2) for all details. Whilst this is all happening, we will be planning for the March 2019 Event (looks like a great outcome for our Shire).		
CONSULTATION: GBA as project officers on NDRRA flood damage work.		
GOVERNANCE IMPLICATIONS: All work completed within NDRRA guidelines and budget allocations.		
RECOMMENDATION: That the NDRRA Flood Damage Works Department February 2020 report be received for information.		
ATTACHMENTS: Attachment (1) Emergent Works January 2020 Monsoon Trough Attachment (2) March 18 FD Event (Finalisation of)		
Reviewed by Director of Works and Operations	Mr Harin Karra	
Approved by Chief Executive Officer	Ms Lynn Moore	

Current Status

Emergent Works January Trough 2020

@ 4-3-2020

Emergent Works January 2020 Monsoon Trough Boulia Shire Council (All work scheduled to be completed prior to Easter 2020)

Item No	Location of Work	Photos Taken Y / N	Job Vote Number	Comments
1	Urandangi North Road	Yes	FD5122E3-EW001-3052	Emergent Works completed 24-2-2020
2	Urandangi South Road	Yes	FD5114E3-EW001-3052	Work Scheduled March 2020
3	Headingly Road	Yes	FD5115E3-EW001-3052	Current Site (Toby Crew) (Delayed due to rain)
4	Urandangi Border Rd	Yes	FD5113E3-EW001-3052	Next site after the above
5	Linda Downs Road	No	FD5151E3-EW001-3052	Work Scheduled March 2020
6	Linda Downs Link Road	Yes	FD5155E3-EW001-3052	Work Scheduled March 2020
7	Donohue Highway	Yes	FD5111E3-EW001-3052	Road Closed
8	Cravens Peak Rd	No	FD5112E3-EW001-3052	Minimal Work Required
9	Selwyn Connection Rd	N / A	N / A	NO Emergent Works required
10	Selwyn Rd	Yes	FD5119E3-EW001-3052	Emergent Works completed 18-2-2020
11	Fort Williams Rd	N / A	N / A	NO Emergent Works required
12	Elrose Rd	Yes	FD5117E3-EW001-3052	Emergent Works completed 16-2-2020
13	Coorabulka Road	Yes	G B A	Emergent Works completed 24-2-2020
14	Springvale Road	Yes		Emergent Works completed 22-2-2020
15	Slashers Creek Road	Yes	FD5126E3-EW001-3052	Current Site (Mixed Crew) (Delayed due to rain)
16	Toolebuc Road	Yes	FD5154E3-EW001-3052	Emergent Works Schedule for March 2020
17	Pathungra Rd	Yes	FD5142E3-EW001-3052	Emergent Works Schedule for March 2020
18	Toolebuc / Middleton Road	Yes	FD5121E3-EW001-3052	Emergent Works Schedule for March 2020
19	Warra Road	N / A	N / A	NO Emergent Works required
20	Wirriyerna Road	N / A	N / A	NO Emergent Works required
	Legend	Completed		Project Management 4-3-2020 (G Stumbris)

March 2018 FD Event - Full Restoration Works

Item No	Location	Status of Work	On or Below Budget YES / NO
1	Donohue Highway	Completed	YES
2	Cravens Peak Rd	Completed	YES
3	Urandangi Border	Completed	YES
4	Urandangi South Rd	Completed	YES
5	Headingly Rd	Completed	YES
6	Urandangi North Rd	Completed	YES
7	Linda Downs Rd	Completed	YES
8	Linda Downs Link Rd	Completed	YES
9	Elrose Rd	Completed	
10	Selwyn Connection Rd	Programmed for March / April 2020	
11	Selwyn Rd	Programmed for March / April 2020	
12	Fort Williams Rd	Programmed for March / April 2020	
13	Slashers Creek Rd	Completed	YES
14	Pathungra Rd	Completed	YES
15	Coorabulka Rd	Completed	YES
16	Springvale Rd	Completed	YES
17	Toolebuc/Middleton	Completed	YES
18	Toolebuc Rd	Completed	YES

Please Note \$ 3,800,000 Event 85 % of full program completed in under (6) months - Outstanding Result by all involved

Project Management G Stumbris 4-3-2020

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 6th March 2020

TITLE:	Foreman, Road Maintenance and Utility Services February 2020 Report	DOC REF: Item B
---------------	--	---------------------------

REPORT BY:	Mr Ron Callope Foreman, Road Maintenance and Utility Services	DATE: 06/03/2020
-------------------	--	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment
 1.1: Promotion of community events, services and facilities
 1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department.

CONTENT:

The following table shows the road closure statistics for February:

<u>Feb-20</u>	TOTAL		
	Open	Closed	Restricted
BOULIA - DAJARRA RD	35		
DAJARRA - MT ISA RD	35		
BOULIA - WINTON RD	15	8	12
BOULIA - BEDOURIE RD	7	20	8
BOULIA - QLD BORDER RD		35	
QLD BORDER - ALICE SPRINGS RD		35	
URANDANGI SOUTH RD		16	19
URANDANGI NORTH RD	12	16	7
TOOLEBUC RD		23	12
COORABULKA RD	1	23	11
SLASHERS CREEK RD		13	22
SPRINGVALE RD	8	16	11
SELWYN RD	12	5	18

Race Course:

Arena and grounds	Easter Races, Rodeo & Campdraft will be the next booking for the Racecourse facilities. General maintenance of the grounds will be kept going as per usual and work carried out to have the grounds ready for Easter. The Campdraft Committee is replacing posts and rails in the campdraft and rough stock arenas to be ready by the Easter event.
-------------------	--

Town water testing and Depot maintenance:

Chlorine level testing	Dosing is being completed through the disinfection system. Chlorine analyser to be moved from top to bottom of pipe to collect correct information.
------------------------	--

Parks and Gardens:

Council, Min Min, ANZAC and Airport gardens	All garden areas are continuing being worked on (watering, weeding etc.) to ensure they are kept in good order. Plants have been ordered to be planted by ANZAC Day.
Signage	RMPC signage is still an ongoing project. Due to recent rain events men are currently working on emergent works. Works are being completed on the Bedourie and Winton Roads and include cleaning debris and repairs to sections of the road that have been washed away and areas of lifted bitumen.
Mowing/Whipper Snipping	Our crew have been busy with mowing and whipper snipping being completed in the following areas throughout February: <ul style="list-style-type: none">• 3rd February – Median Strips, Post Office, Min Min Encounter, Park, Footpaths• 4th February – Main Office, School Park, SES, Sports Centre, Airport, Melrose Place, Stonehouse• 5th February – Clinic, Pensioners Unit, Footpaths• 6th February – Water Tank, Bores, Town Entrance, Footpaths• 7th February – Old Central Petroleum yard• 10th February – Sports Centre, Old Central Petroleum yard• 11th February – 3 Mile, Footpaths, Depot yard• 12th February – Resident's yard, back of Shire Hall, Footpaths• 13th February – Airport• 17th February – Park, Town Entrance• 18th February – Back of park• 19th February – Wash Down Bay, Hopper• 24th February – Water Tank, Office, Footpaths• 25th February – Median Strips, Depot, Footpaths• 26th February – Park, Footpaths, Vacant block• 27th February – back of Shire Hall, Town Entrance

Town entrances:

Bouliā–Bedourie–Winton roads intersection	The moon rocks project is ongoing; we are still waiting on rocks from Lucknow to add to the project. A fence will be erected in the near future.
Three Mile Campground	Clean up was conducted however will require another clean up after recent rain.

RMPC/Works crew:

RMPC budget	Boulia Shire RMPC Defects			
	Total Defects 1225			
	Road	Funded	Safety Defects (Unfunded)	Total
	93D Bedourie - Boulia	45	74	119
	93E Boulia - Dajarra	205	107	312
	93F Dajarra - Mount Isa	379	127	506
	99D Winton - Boulia	160	128	288

Urandangi:

Urandangi	<p>Regular Council services continued over the month of February (rubbish collection etc.)</p> <p>Urandangi Airport recorded 84mm in rain for the month resulting in the township becoming isolated with roads closed from 1st to 18th February.</p> <p>The ground water tank has a leak which will be repaired as soon as access is available.</p>
-----------	---

Water and Sewerage:**Boulia Township**

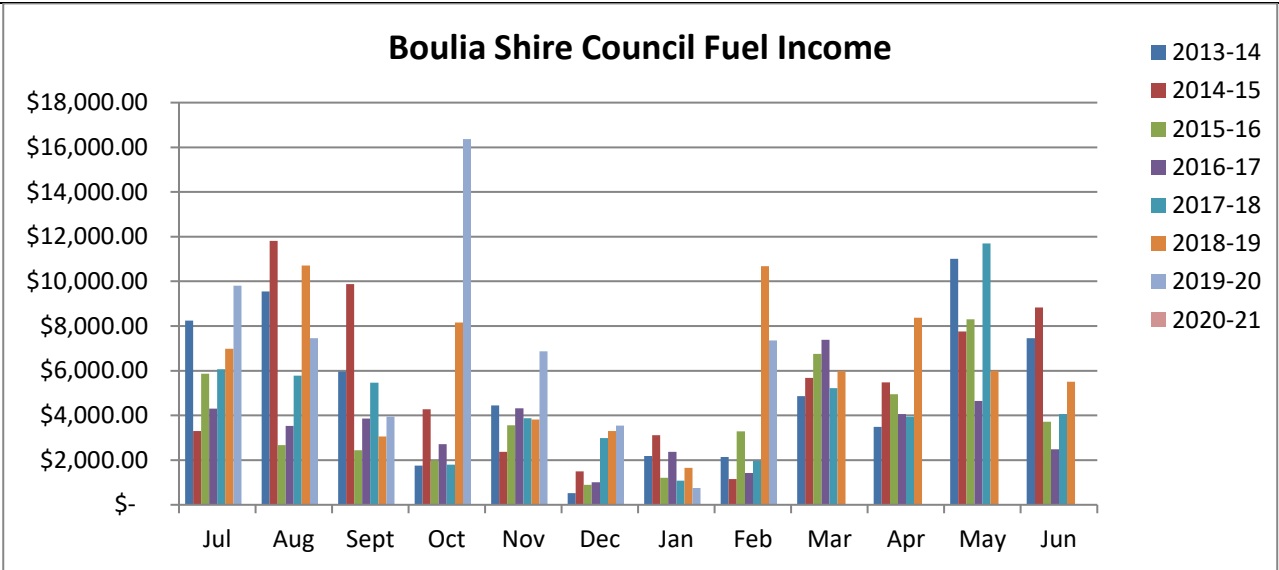
Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Urandangi Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

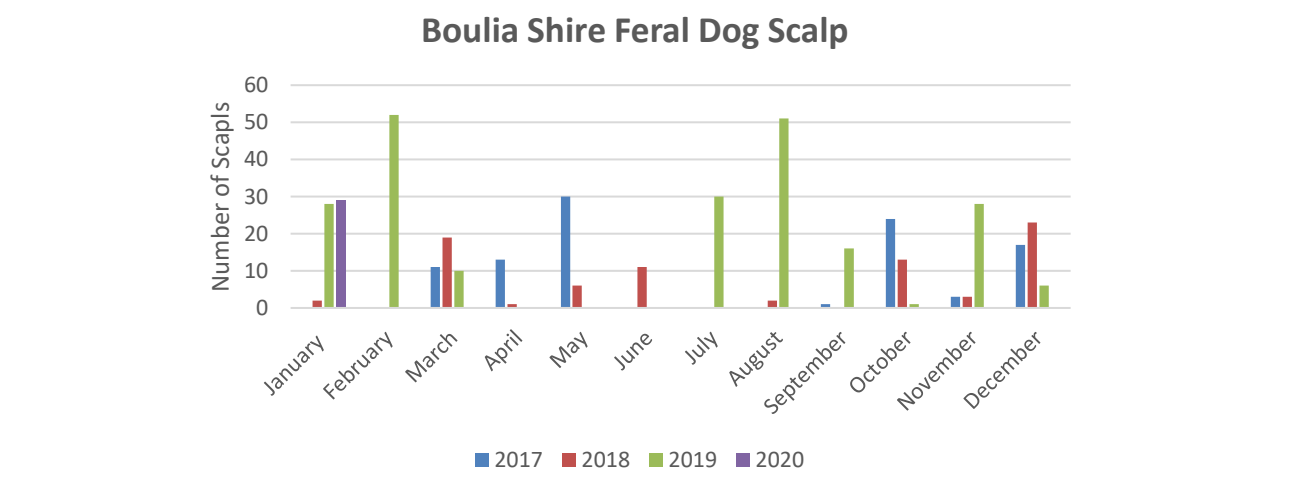
Boulia Airport activity:

Number of call outs: RFDS	Nil (that required Council assistance).
Fuel re-supply	4 in total, 2 of which were call-outs.

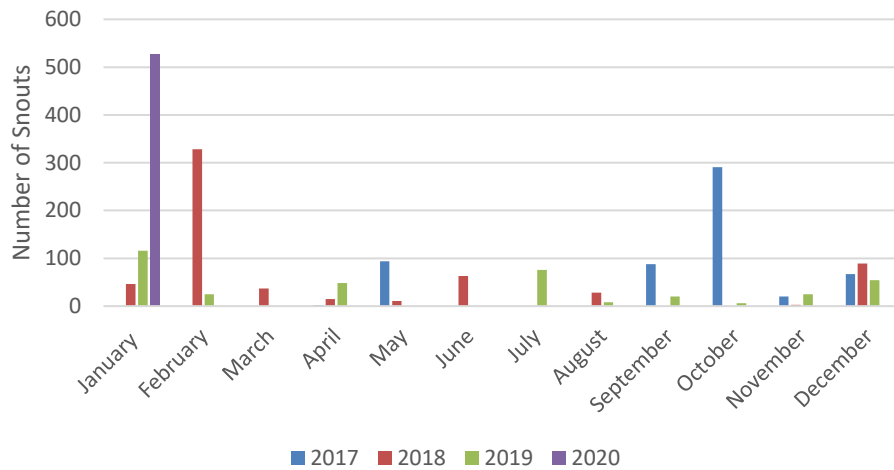


Boulia Feral Animal Bounty Claims:

Feral Pigs	0
Feral Dogs	0



Boulia Shire Feral Pig Snout



Boulia Road Count Data:

A Road Count Data comparison table is attached to this report for information.

CONSULTATION: DWO as required.

GOVERNANCE IMPLICATIONS: All work completed within budget allocations.

RECOMMENDATION:
That Council receive the Foreman, Road Maintenance and Utility Services February 2020 report for information.

ATTACHMENTS: Boulia Road Count Data comparison table

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

2018/2019

Month	Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
Dec 2018	Burke St (Pool)	Boullia	80	2407	55	2.3
	Coorabulka Rd	Ch 1.20km	12	366	44	12.0
	Donohue Hwy	Ch 2.50km	57	1701	150	8.8
	Donohue Hwy	Ch 201.00km (Kelly's Ck)	7	206	14	6.8
	Headingly Rd	Ch 24.64km (Toby Ck)	13	406	54	13.3
	Selwyn Rd	Ch 2.50km	13	409	14	3.4
	Toolebuc Rd	Ch 0.10km	4	116	25	21.6
	Urandangi North Rd	Ch 0.04km	17	529	25	4.7
	Urandangi Border Rd	Ch 9.22km (Moonah Ck)		No Data		

Month	Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
Jan 2019	Burke St (Pool)	Boullia	56	1677	15	0.9
	Coorabulka Rd	Ch 1.20km	12	367	21	5.7
	Donohue Hwy	Ch 2.50km	20	588	40	6.8
	Donohue Hwy	Ch 201.00km (Kelly's Ck)	6	176	15	8.5
	Headingly Rd	Ch 24.64km (Toby Ck)	8	235	9	3.8
	Selwyn Rd	Ch 2.50km	12	384	14	3.6
	Toolebuc Rd	Ch 0.10km	3	98	13	13.3
	Urandangi North Rd	Ch 0.04km	12	362	7	1.9
	Urandangi Border Rd	Ch 9.22km (Moonah Ck)		No Data		

Month	Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
Feb 2019	Burke St (Pool)	Boullia	65	1758	12	0.7
	Coorabulka Rd	Ch 1.20km	11	303	25	8.3
	Donohue Hwy	Ch 2.50km	5	121	4	3.3
	Donohue Hwy	Ch 201.00km (Kelly's Ck)	3	80	15	18.8
	Headingly Rd	Ch 24.64km (Toby Ck)	8	214	6	2.8
	Selwyn Rd	Ch 2.50km	17	465	13	2.8
5 Days	Toolebuc Rd	Ch 0.10km	0	0	0	
	Urandangi North Rd	Ch 0.04km	14	395	5	1.3
	Urandangi Border Rd	Ch 9.22km (Moonah Ck)		No Data		

2019/2020

Month	Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
Dec 2019	Burke St (Pool)	Boullia	78	2327	66	2.8
	Coorabulka Rd	Ch 1.20km	25	741	63	8.5
	Donohue Hwy	Ch 2.50km	38	1145	129	11.3
	Donohue Hwy	Ch 201.00km (Kelly's Ck)				
	Headingly Rd	Ch 24.64km (Toby Ck)	13	383	27	7.0
	Selwyn Rd	Ch 2.50km	15	456	24	5.3
	Toolebuc Rd	Ch 0.10km	3	83	8	9.6
	Urandangi North Rd	Ch 0.04km	13	403	55	13.6
	Urandangi Border Rd	Ch 9.22km (Moonah Ck)	17	509	18	3.5

Month	Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
Jan 2020	Burke St (Pool)	Boullia	75	2320	73	3.1
	Coorabulka Rd	Ch 1.20km	12	385	30	7.8
	Donohue Hwy	Ch 2.50km	16	491	27	5.5
	Donohue Hwy	Ch 201.00km (Kelly's Ck)				
	Headingly Rd	Ch 24.64km (Toby Ck)	8	234	12	5.1
	Selwyn Rd	Ch 2.50km	15	455	20	4.4
	Toolebuc Rd	Ch 0.10km	2	66	7	10.6
	Urandangi North Rd	Ch 0.04km	10	307	23	7.5
	Urandangi Border Rd	Ch 9.22km (Moonah Ck)	16	499	3	0.6

Month	Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
Feb 2020	Burke St (Pool)	Boullia	100	2906	33	1.1
	Coorabulka Rd	Ch 1.20km	19	559	38	6.8
	Donohue Hwy	Ch 2.50km	7	198	2	1.0
	Donohue Hwy	Ch 201.00km (Kelly's Ck)				
	Headingly Rd	Ch 24.64km (Toby Ck)				
	Selwyn Rd	Ch 2.50km	20	570	15	2.6
	Toolebuc Rd	Ch 0.10km				
	Urandangi North Rd	Ch 0.04km				
	Urandangi Border Rd	Ch 9.22km (Moonah Ck)				

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Foreman Roads Maintenance and Construction February 2020 Report	DOC REF: Item C
---------------	--	---------------------------

REPORT BY:	Mr Jimmy Newman Foreman Roads Maintenance and Construction	DATE: 06/03/2020
-------------------	---	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

CONTENT:

Current and Upcoming Projects are as follows:

- Applications for a Grader Operator close on the 13th March with some applications received to date.
- Due to recent rain events we will now be able to continue accessing the water supply from the Georgina River at commencement of work on the Donohue.
- The Road Construction Crew at present are working towards completing RMPC defects and heavy shoulder grading on the Boulia – Mount Isa Road including Cloncurry Shire Sections.
- Works on the Donohue Highway will commence in March/April depending on road access after the recent rain event.

CONSULTATION: DWO as required. GBA as Project Officers on RMPC work.

GOVERNANCE IMPLICATIONS: All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads Maintenance and Construction February 2020 Report for information.

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Rural Lands Protection Officer February 2020 Report	DOC REF: Item D
---------------	---	---------------------------

REPORT BY:	GRAHAM SMERDON Rural Lands Protection Officer	DATE: 04/03/2020
-------------------	--	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1 Ensure the region's sustainability through integrated weed and pest management practices

PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

CONTENT:**RLPO:**

I spent the month doing inspections of some of the water facilities on the stock route and checking on the Town Common. I also spent two days in Longreach doing the new 1080 Poison Authorisation/Accreditation training. I have been doing some fogging of the town morning and nights for the control of mozzies/sand-flies and flies.

TOWN COMMON:

The feed on the Town Common is starting to look good after the rain. A town resident has put two horses onto the Town Common bringing the numbers up to 120 head of mixed stock currently running on the Town Common.

PONY CLUB PADDOCK:

The replacement/realignment of the fence has begun and the work is being done by the Work Camp crew with Council supplying the fencing material and some plant for the job. They will make sure if they don't finish it this time that the paddock will be stock proof before they leave.

DOMESTIC ANIMAL CONTROL:

There have been complaints put in about two dogs, the owner has been issued with a warning to keep the dogs locked up. The owner is going to be building a pen to make sure that the dogs don't get out of their yard.

CWRPM (TECHGROUP)

I still do not have a time and date of when the combined Councils will be getting together to spray the Sticky Florestina.

WEED SPRAYING SHIRE ROADS:

The weeds are growing and weather permitting I will start spraying this month.

RMPC:

I will be looking at starting to spray this month, weather permitting. Although not all of the areas where I put Graslan Pellets around the Parkinsonia Bushes in the burrow pits along the Boulia to Mt Isa Rd got good falls of rain, those that did get rain I can see that the Graslan has started to do its job. Let's hope the pits that missed out get some rain soon.

GRAVEL/BURROW PITS:

I have not been up to check on what kind of kill I got with the Graslan pellets around the Parkinsonia Bushes in the borrow pits along North Urandangi Rd. The rain and the fact that the road has been closed means it has been a bit hard to do an inspection. I am hoping to get up there in the next week or so, I will then be able to give a better account in next months report.

STOCK ROUTE:

I still have not heard back on the EOI for Capital Works Funding that I put in last year so let's hope no news is good news.

1080 BAITING:

There was no baiting carried out and no manufactured baits were sold.

The new 1080 Training and the New Rules and Responsibilities for the Authorised Officers and the New Rules and Responsibilities for the Landholder/Managers that are coming will have all of us on our toes.

It is all to do with WHS and non-targeted species baiting for the Authorised Officers and WHS for the landholder/manager and their staff and non-targeted species baiting as well as the environment for all of us.

There has still been no final decisions or word from Biosecurity QLD/DAF on whether they are going to keep supplying Councils with the 1080 Poisons or whether Councils will have to buy their own once their supply of 1080 runs out.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMENDATION:

That the Rural Lands Protection Officer's February 2020 Report be received for information.

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	CEO Briefing for February 2020	DOC REF: Item CEO1
---------------	-----------------------------------	------------------------------

REPORT BY:	Lynn Moore Chief Executive Officer	DATE: 28/02/2020
-------------------	---------------------------------------	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

PURPOSE:

To summarise activities from the CEO office and progress future options for the shire.

CONTENT:

Regional Community Precinct (Hub)

Meeting planned with architect visiting Boulia on 18th – 20th March in preparation for the next phase of the project prior to funding announcement. This will take us to the schematic design stage.

Enterprise Bargaining

Evidence paperwork gathered and completed and sent by registered mail to the Queensland Industrial Commission 19/2/2020. Hearing date set for 9th March in Brisbane to be attend by Lynn Moore, CEO, and Ken Hunt, EBA Consultant, and the four Unions.

Central Petroleum - surrender of leases

Awaiting return of the surrender of the signed leases from CPL.

Town Planning Scheme

The Town Planning Scheme is now on display until 23rd April and with a paper copy available at the front office for the public to view as well as adhering to all the requirements of the Planning Act Communication Strategy.

2020 Budget Planning, Operational Plan, Organisational Structure

Work has begun on the initial work for the 2020-2021 Budget, Operational Plans and also the review of the Organisational Chart which will take place after the March 2020 Council election.

Councillor training

Training has been confirmed for the elected members of Council after the March 2020 election. This is scheduled for 20th May and is to be in conjunction with the Diamantina Council.

CEO MEETINGS

DATE	CONTACT	PURPOSE
4/2/2020	ManEx with WH&S	Weekly catch up
5/2/2020	Grant Guru	New training program
6/2/2020	Ken Hunt	Certified Agreement
7/2/2020	Toby Harris	Presentation 'Spirit of Boulia award'
10/2/2020	Dec Budget review	Finance Mgr
11/2/2020	IT Vision	Customer Service Demo
11/2/2020	Grant Guru	Demo of program capabilities
14/2/2020	Contractors – Flood damage	Start up meeting
14/2/2020	PHCN	Teleconference
17/2/2020	Council meeting	Monthly

18/2/2020	ManEx with WH&S	Weekly catch up
18/2/2020	Julie Woodhouse	Tourism
21/2/2020	Outback Way	Teleconference
24/2/2020	CWRPMG	Longreach meeting
25/2/2020	ORRTG Roads Group	Longreach meeting
25/2/2020	RAPADWSA Water Alliance	Longreach meeting
25/2/2020	CEO's of the West	Longreach meeting
27/2/2020	Camel Race meeting	Pre-July race meeting
28/2/2020	Revaluations	Finance meeting

** Meetings do not include regular meetings with all senior management each week.

ATTACHMENTS: Nil

RECOMMENDATION:

That the February 2020 CEO report is received for information.

Chief Executive Officer

Ms Lynn Moore

Boulia Shire Council Action List				
DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Monday 8th July 2013				
8/07/2013		EBA with unions - Modern Award	CEO and Mayor	<p>05/03/2020 Hearing date set for the QIRC for 9th March in Brisbane.</p> <p>07/02/2020 Evidence paperwork required for Tribunal Submission completed.</p> <p>14/1/2020 Discussion with the commission by consultant Ken Hunt.</p> <p>02/12/2019 Certified Agreement documents sent to the four Unions by registered mail and we are waiting for these to be signed and returned to enable these to be submitted to the QIRC</p>
Wednesday 18th April 2018				
22/8/2018		Cllr Beauchamp: Consider heritage signage at the Boulia clinic.	CSM	<p>05/03/2020 Pedestals have now been ordered for the signs.</p> <p>15/01/2020 Signage received ready for installation</p> <p>02/12/2019 Signs submitted Nov Council meeting – will be installed when received.</p> <p>01/11/19 Staff finalising some signage for our heritage walk for the hospital.</p> <p>9/8/2019 Signs to be installed at the finalisation of project.</p> <p>31/5/2019 As stated this is stage two with other signs and depends on budget.</p>
Wednesday 17th April 2019				
17/04/2019		Cllr Neilson: Consider making a short clip promoting Boulia to distribute on Social Media when recruiting for staff.	CSM	<p>07/02/2020 Media Officer fine tuning this.</p> <p>15/01/2020 In progress, Media Officer has undertaken some filming.</p> <p>02/12/2019 Discussion with the RAPAD group to also promote the region will be happening shortly.</p> <p>04/10/2019 Tourism staff are working on a promotional clip for social media. Concept has been done.</p>
Wednesday 22nd May 2019				
22/05/2019		Boundary fence on Cooridgee and Wirrilyerna – check if repairs finished	RLPO/DWO	<p>05/03/2020 Nothing will happen until weather improves.</p> <p>02/12/2019 Allocation of \$40,000 to repair/replace fencing</p> <p>18/11/2019 On site visit to review possible fencing configuration completed.</p>

Item CEO2

Wednesday 24 th July 2019				
24/07/2019		Cllr Rick Britton: Meeting to be set up with TMR Cloncurry and Cloncurry Council regarding Ardmore mine	CEO	30/1/2020 Eric Denham confirmed meeting for later in the year. 14/1/2020 The Ardmore project is on hold at present – emailed Eric Denham for a meeting later on after everyone returns from the Christmas break. 12/08/2019 In progress – requested via Eric Denham.
24/07/2019		Cllr McGlinchey: No through road sign needed on the Georgina heading to Carlo	DWO	11/10/2019 In progress – to be considered in signage audit. 8/8/2019 In progress.
Monday 18 th November 2019				
18/11/2019		Look at perimeter fencing for the moon rock display at the Boulia/Bedourie Town entrance	DWO	06/03/2020 A fence will be erected in the near future. ** Councillor request at February meeting – fencing to be prioritised ** 06/12/2019 Fence will be installed in February 2020.
18/11/2019	2019/11.36	That Council proceed with the Facebook Checkfront online booking system.	CSM	07/02/2020 Requiring staff to implement. 15/01/2020 To be progressed further when new Min Min Encounter staff begin. 02/12/2019 Request to proceed completed.
Wednesday 18 th December 2019				
18/12/2019		Cllr Rick Britton: To be taken to ORG Tech/Strategic Groups – relationship between activation of road funding money and time span made available for completion of works needs to be adjusted for remote Councils	DWO/GBA	04/03/2020 ORRTG SG approved the letter to send QRA and Emergency Australia management. 10/02/2020 Raised at Tech meeting in February. 13/01/2020 An agenda item has been added for the ORRTG Tech meeting 4th February regarding the extension of time for flood damage timelines to be changed to 2 years from date of approval.
18/12/2019		Cllr Rick Britton: During upgrades to washdown bay facility, look at possibilities for accommodating double deckers e.g. ramp access in order to prepare for future possibilities in line with Council's organic spelling yard.	DWO	10/02/2020 To be considered during upgrade works.
18/12/2019	2019/12.8	2. That the Town Common Stock Route Fence/Stock Baulk be deferred for investigation on Town Common leasing to be obtained.	DWO/RLPO	CEO 05/03/2020 Further info sought from DNRME (email). 14/01/2020 (CEO) DNRME request for information done.
18/12/2019	2019/12.14	That Boulia Shire Council accept the tender price of \$502,700 (inclusive of Goods and Services Tax) for the Caterpillar 140M Motor Grader and Trade Unit #101 Caterpillar 160M	DWO	26/02/2020 Grader has been received. 10/02/2020 To be delivered end of February. 14/1/2020 (CEO) Accepted and purchase order issued.

Item CEO2

		Motor Grader for \$247,500 (inclusive of Goods and Services Tax) from Hastings Deering (Australia) as per Tender T2019/20-9.		
Monday 20th January 2020				
20/01/2020		Cllr Neilson: Provide a statistics report on the return of the new bores	FM	10/02/2020 In progress
	2020/1.8	That Council: - endorses the Community Engagement Action Plan for public consultation of the proposed planning scheme; - resolves to request the Chief Executive administering the Planning Act to undertake a State interest review of the proposed planning scheme, in accordance with Step 3 of Stage 2 of the prescribed process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act; - resolves to undertake public consultation of the proposed planning scheme in accordance with Step 8 of Stage 2 of the prescribed process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016 for a period of 40 business days.	CEO	21/01/2020 Documents released for public consultation - public consultation period is from 21st Jan up to and including 23rd April.
	2020/1.19	That Council consider: - the extension of the CEO contract for a further term of 3 years (due 30/6/2020) and that the Mayor and Deputy Mayor negotiate the renewal of this contract. - the extension of the DWO contract for a further term of 3 years (due 15/5/2020) and that the Mayor and Deputy Mayor review and approve the recommendations by the CEO for the renewal of this contract.	CEO	20/01/2020 In accordance with the current contract conditions requiring 6 months notice prior to the expiry of an Executive contract, both CEO and DWO have indicated that they would be happy to extended the contract with Council and the Council also indicated same. As the contracts expire new contracts to be negotiated (May - DWO) (CEO - June).
Monday 17th February 2020				
17/02/2020		Cllr Rick Britton: Extensive list of costs associated with Stock Route costs to be collated: vehicles costs, time spent applying for funding to help maintain the route, staff time, etc.	RLPO/FM	27/02/2020 Costings sheet emailed to Councillors.
17/02/2020		Flyer to be sent out to the community about how one of squash courts could be repurposed/general suggestions for Sports Centre use	EA	27/02/2020 Notice sent out to the community with a closing date of 24/3/20. CSM to collate responses.

Item CEO2

17/02/2020	2020/2.14	<p>That the Drought Communities Programme – Extension: Project List report is received for information and that the programme funding of \$1,000,000 be allocated to the following projects:</p> <table border="1" data-bbox="618 336 1084 1174"> <tr> <td data-bbox="618 336 1084 379">Community Hall - Painting exterior of the hall</td> </tr> <tr> <td data-bbox="618 379 1084 422">Burke Street Hall (RSL) - Painting exterior of the Burke Street Hall</td> </tr> <tr> <td data-bbox="618 422 1084 466">Urandangi Accommodation - Refurbishment of kitchen, roof and stairs</td> </tr> <tr> <td data-bbox="618 466 1084 509">Carpark fence at Rodeo Grounds - Fence the carpark area with top rail fencing with cable wire. Scope to include signage and reflectors</td> </tr> <tr> <td data-bbox="618 509 1084 552">CPL yard and shed refurbishment - Repair driveways, drains and seal entrance and exit for the shed</td> </tr> <tr> <td data-bbox="618 552 1084 595">Landscape and fence for the old Jail House - Install gidgee fence and landscape for the old Jail House</td> </tr> <tr> <td data-bbox="618 595 1084 638">Rodeo Grounds sound system, fans and Wi-Fi network and cameras - Upgrade sound system - Wi-Fi mixer, Wi-Fi camera, speakers, fans and upgrade security cameras</td> </tr> <tr> <td data-bbox="618 638 1084 681">Sports Centre eaves refurbishments and repair leaks</td> </tr> <tr> <td data-bbox="618 681 1084 724">Future planning for the Racecourse Reserve – redesign/replanning the layout of the Racecourse Reserve to maximise its future use, taking into consideration water, electrical, septic needs etc.</td> </tr> <tr> <td data-bbox="618 724 1084 767">Small Cell Network Co-contribution</td> </tr> <tr> <td data-bbox="618 767 1084 810">MME PLC Upgrade - Upgrade PLC software system into current language</td> </tr> <tr> <td data-bbox="618 810 1084 853">Shed at Heritage Complex for the Truck (50%) - Construct new shed for the Norris Truck. 50% funding from other source (Goodwood Pastoral)</td> </tr> </table>	Community Hall - Painting exterior of the hall	Burke Street Hall (RSL) - Painting exterior of the Burke Street Hall	Urandangi Accommodation - Refurbishment of kitchen, roof and stairs	Carpark fence at Rodeo Grounds - Fence the carpark area with top rail fencing with cable wire. Scope to include signage and reflectors	CPL yard and shed refurbishment - Repair driveways, drains and seal entrance and exit for the shed	Landscape and fence for the old Jail House - Install gidgee fence and landscape for the old Jail House	Rodeo Grounds sound system, fans and Wi-Fi network and cameras - Upgrade sound system - Wi-Fi mixer, Wi-Fi camera, speakers, fans and upgrade security cameras	Sports Centre eaves refurbishments and repair leaks	Future planning for the Racecourse Reserve – redesign/replanning the layout of the Racecourse Reserve to maximise its future use, taking into consideration water, electrical, septic needs etc.	Small Cell Network Co-contribution	MME PLC Upgrade - Upgrade PLC software system into current language	Shed at Heritage Complex for the Truck (50%) - Construct new shed for the Norris Truck. 50% funding from other source (Goodwood Pastoral)	DWO	06/03/2020 Project list to be submitted in portal this month.
Community Hall - Painting exterior of the hall																
Burke Street Hall (RSL) - Painting exterior of the Burke Street Hall																
Urandangi Accommodation - Refurbishment of kitchen, roof and stairs																
Carpark fence at Rodeo Grounds - Fence the carpark area with top rail fencing with cable wire. Scope to include signage and reflectors																
CPL yard and shed refurbishment - Repair driveways, drains and seal entrance and exit for the shed																
Landscape and fence for the old Jail House - Install gidgee fence and landscape for the old Jail House																
Rodeo Grounds sound system, fans and Wi-Fi network and cameras - Upgrade sound system - Wi-Fi mixer, Wi-Fi camera, speakers, fans and upgrade security cameras																
Sports Centre eaves refurbishments and repair leaks																
Future planning for the Racecourse Reserve – redesign/replanning the layout of the Racecourse Reserve to maximise its future use, taking into consideration water, electrical, septic needs etc.																
Small Cell Network Co-contribution																
MME PLC Upgrade - Upgrade PLC software system into current language																
Shed at Heritage Complex for the Truck (50%) - Construct new shed for the Norris Truck. 50% funding from other source (Goodwood Pastoral)																
17/02/2020	2020/2.18	<p><i>(Policy Review - 147. Boullia Sports and aquatic Centre Membership)</i></p> <p>2. That a copy of the changes to the policy be forwarded to the Councillors electronically via email and the Councillor Hub.</p>	EA	19/02/2020 Completed. Updated policy version forwarded to Councillors and uploaded to the Councillor Hub.												
17/02/2020	2020/2.22	That the tender from Satintouch T2019/20-10 Urandangi Tank Relining tender be rejected and alternative options investigated.	DWO	19/02/2020 Applicant advised of unsuccessful tender application.												

Item CEO2

17/02/2020	2020/2.23	That Council acknowledge the assistance for Work Camp as follows: <table border="1"> <thead> <tr> <th>Applicant</th> <th>Approved/Denied</th> </tr> </thead> <tbody> <tr> <td>Boulia State School</td> <td>Approved</td> </tr> <tr> <td>Boulia Camel Races Inc</td> <td>Approved</td> </tr> <tr> <td>Boulia Golf Club</td> <td>Approved</td> </tr> <tr> <td>Boulia Rodeo Association</td> <td>Approved</td> </tr> <tr> <td>Applicant D</td> <td>Approved</td> </tr> <tr> <td>Applicant E</td> <td>Denied</td> </tr> </tbody> </table>	Applicant	Approved/Denied	Boulia State School	Approved	Boulia Camel Races Inc	Approved	Boulia Golf Club	Approved	Boulia Rodeo Association	Approved	Applicant D	Approved	Applicant E	Denied	DWO	26/02/2020 Council decisions notified to applicants and Work Camp Supervisor.
Applicant	Approved/Denied																	
Boulia State School	Approved																	
Boulia Camel Races Inc	Approved																	
Boulia Golf Club	Approved																	
Boulia Rodeo Association	Approved																	
Applicant D	Approved																	
Applicant E	Denied																	
17/02/2020	2020/2.24	That Council replace the old Pony Club paddock fence with a new fence not including a floodgate.	RLPO	05/03/2020 To be attended to after rain events.														
17/02/2020	2020/2.25	- That Council receive the second quarter report for the 2019-2020 Operational Plan for information. - That the report be displayed on the Council website.	EA	27/02/2020 Uploaded to Council website.														

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS			
Date	Item	Project – or Issue:	Response:
18/12/2019		Cllr Beauchamp: Future idea – Drone Park	

RECOMMENDATION	That the Action List item update be received for information
----------------	--

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Swimming Pool Lease for Information	DOC REF: Item CEO3
---------------	--	------------------------------

REPORT BY:	Lynn Moore Chief Executive Officer	DATE: 3/3/2020
-------------------	---------------------------------------	--------------------------

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

- 1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle.

PURPOSE:

To provide background for Council to consider the future management of the Boulia Sports and Aquatic Centre. A proposed draft contract has been prepared to be reviewed and discussed if the centre is to be leased in the future.

CONTENT:

The Boulia Aquatic Centre has been opened since 2005 and under Council operation. During this time the Council has engaged several managers and supervisors to oversee this operation. This has not been without difficulty. Many Councils have leased their pools out in an effort to secure ongoing operational activities. Staffing has been a prime concern since opening the facility and this may be one way of managing this going forward.

A draft document has been prepared for review by Council.

Discussion is to be around the following for advice to the CEO:

- What is Council prepared to pay for?
- What opening hours are expected from the Lessee?
- Will Council consider re-instating the entry fee?
- Will the Gym and associated maintenance of machines be included?

No decision will be made while the Council is in 'caretaker' mode but this time does give us the opportunity to review this without pressure.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS:

Budget implications will be similar if the Council does proceed in the future.

RECOMMENDATION:

That Council receive this report and associated proposed draft contract for review, discussion and information.

ATTACHMENTS: CEO 3.1 Draft proposed Aquatic Centre Lease

Chief Executive Officer

Ms Lynn Moore

BOULIA SHIRE COUNCIL



CONTRACT

FOR

MANAGEMENT OF BOULIA SHIRE AQUATIC CENTRE

For the period from

xxx, 2020

to

2nd October, 2021

Name of Contract: MANAGEMENT OF BOULIA SHIRE AQUATIC CENTRE

Parties to the Contract: Boulia Shire Council ABN 20 492 088 398

AND

Amendments: Nil – Original issue

Commencement Date: x of xxxxx 2020

Expiry Date: 2nd October 2021

Option to extend: 12 months

Previous Agreement: NIL – original issue

CONTRACT FOR THE MANAGEMENT OF BOULIA SHIRE AQUATIC CENTRE

This contract is between:

Boulia Shire Council
(Herein after called "The Lessor") of the one part,

Successful Applicant
(Herein after called "The Lessee") of the other part

Terms of this contract

WHEREBY IT IS AGREED AS FOLLOWS:

1. The Lessor is to let and the Lessee agrees to take on lease all that piece or parcel of land of which the Lessor is registered proprietor for an estate in fee simple being the part of land referenced as referenced as 50 Burke Street Boulia and described as Lot 17 on B2674 in the County of Wills, Parish of Boulia on which is erected the;
 - Boulia Aquatic Centre,
 - Squash Courts,
 - Gymnasium
 - Internal basketball courts,
 - Water Bubbler Park and
 - ancillary treatment plant and storage shed; and
 - the surrounding enclosed lands including seating accommodation and the amenities building (all the land and improvements hereinafter referred to as "the Premises").
2. The exception of the lessee responsibilities is the area on which is situated
 - the tennis courts,
 - the football oval and
 - oval toilet facilities
3. In consideration of this agreement, the Lessor agrees to pay the Lessee at the commencement rate of (amount to be determined \$ XXXXX) plus GST per annum in twelve equal installments each of \$ XXXXX plus GST payable monthly thereafter.
4. Annual increments will be paid upon lodgment of relevant documentation (4.22) which will be increased at the respective CPI rate capped at a maximum of 3% on the anniversary of the contract and thereafter while the contract remains valid and where the contract period is extended
5. The said lease will commence on the signing of this agreement and shall continue in force subject to compliance with requirements of this contract and appropriate performance until the expiry date. The final annual payment will be paid in full over the period ending one month after the expiry date. Accordingly, should the lease not be renewed, the Lessee is entitled to remuneration until the expiry date. The Lessor and Lessee have the option to negotiate a new lease in accordance with clause 15 for a period of a further 12 months from the expiry date of this contract. Compliance by the lessee of

this contract, its conditions and key performance requirements will form the basis of this assessment.

The Lessee shall:

4 Operations

Use for a Swimming Pool the several parts of the premises respectively provided or constructed for each purpose and not to use the same for any other purpose whatsoever.

4.1 Opening Hours

As a minimum from the 1st September to 30th April, keep the pool open during the following hours:

SWIMMING POOL HOURS

(All hours are subject to weather and water conditions)

FOR PUBLIC

Monday to Friday

6.00am to 10.00am (4hrs)

2.00pm to 7.00pm (5hrs)

Saturday

9.00am to 6.00pm (9hrs)

Sunday

9.00am to 6.00pm (9hrs)

On Public Holidays the pool shall open as for Sunday time periods.

Subject to Council approval, the Lessee is permitted to vary the opening hours, provided that the pool will be open for a minimum of sixty-three (63) hours per week.

4.2. Training and Swimming Club

ADULTS IN TRAINING

One lane is to be made available for adult swimmers, for training purposes, at times appropriate for this purpose, but generally before and after work hours on weekdays.

SWIMMING CLUB

One evening per week is to be made available as a Swimming Club meeting night, as agreed between the lessees and a formed swimming club.

4.3. Fees and Charges

Receive and retain all admission charges. These are fixed by Council during its budgetary period on a yearly basis and **cannot** be increased unless authorised by Council (refer Council Fees and Charges).

- During events, Carnivals, parties, etc receive and retain from the organisations or individuals concerned, the charges as determined by the Lessor.
- During the said term, not charge any other fees or dues unless approved by the Lessor.
- Keep records of all admissions and supply a copy of same to Council on a monthly basis and keep records on any other matters which the Lessor may from time to time require.

4.4. Floating pool obstacles

The pool floating obstacle is to be made available to the public a minimum of two (2) days per each school holiday period and once (1 day) per month outside of this period. Additional supervision is necessary to ensure a safe environment for all users.

Children under the age of **ten** years must be under the care and control of a responsible person.

The Lessee shall have the right to refuse entry to the premises to any person and/or remove any person from the premises.

4.5. Coaching rights

The Lessee has trading and coaching rights at the premises providing that:

- (a) All relevant coaching and learn to swim qualifications have been appropriately obtained and are held by the actual person undertaking the training, coaching and learn to swim activities and relevant insurances are held by same;
- (b) Such activities in no way interferes with the general supervision and control of the public in the pool area and of Council's property and with the reasonable enjoyment of the Pools by members of the public; and
- (c) Coaching rights shall not prevent parents teaching or training their own children, nieces or nephews; school teachers teaching their pupils to swim as part of the official school training program; or officials of the Queensland Swimming Association teaching adults or children to swim during any program approved by the Lessor, or any swimming official chosen by the Swimming Club during any Club swim. The Lessor and the Lessee in agreement reserve the right to allow any visiting coach to conduct with or without charge, swimming or tutorial classes, under such other consideration as may be determined.
- (d) Maintain the following qualifications or similar where the lessee is undertaking relevant coaching, learn to swim activities and the like:
 - Swim Australia Teacher – Competitive swimming (SATCS):
and
 - AUSTSWIM Teacher of Swimming and Water Safety.

4.6. Kiosk

The Lessee shall:

- Have rent free the sole rights of the kiosk throughout the period of this lease provided that this in no way interferes with the general supervision and control of the public in the pool area and of the Council's property in accordance with the Local laws of the Bouli Shire Council.
- Carry on in the Kiosk the business of a refreshment kiosk and snack bar only and shall not sell alcohol, cigarettes, preparation of food items and the like.

- Maintain the Kiosk to the standard required by the Food Act 2006 for the purpose of its use and any subsequent amendments to the Act. The Lessor is responsible for respective capital works upgrades.
- Keep the Kiosk open for business at all times while the Swimming Pool is open. In addition, the kiosk may be opened during the year in addition to the period of the Swimming Season at the discretion of the Lessee.
- Have the right to sell refreshments to patrons on the premises. The Lessee shall not allow refreshments or the containers in which they are sold to be taken into the Swimming Pool nor allow to be brought into or consumed on the premises food and drink in containers of a type such as to be, in the opinion of the Lessor to cause a nuisance or annoyance to patrons of the premises (eg. glass bottles).

4.7. Ground Maintenance

Liaise with the Parks and Gardens Manager to ensure the coordination and maintenance of all lawns, trees, gardens and equipment forming part of the premises in a good and tidy condition as follows:

- (a) Keep all lawns broadly mowed and top-dressed;
- (b) Neatly trim all trees and shrubs and dispose of all trimmings to the satisfaction of the Lessor. Council will carry out major pruning upon availability of resources; and
- (c) Properly maintain all fences, stands, seats and playground equipment in a safe and clean condition. The Lessor is responsible for provision of these items in good order.

In addition to liaising with the Parks and Gardens Manager, undertake the following:

- (a) Final trim mowing in all areas where Council's ride on mower cannot access; and
- (b) Appropriate watering of all lawns and gardens to ensure sustained growth.
- (c) Keep the enclosed area free of noxious weeds at all times. The Lessor to provide the necessary equipment and chemicals upon request.

4.8. General Maintenance

Keep the whole of the premises in a thoroughly clean condition and free from any accumulation or deposit contrary to any statute, regulations or local law in force in the Boulia Shire.

Cleanse and keep cleansed and freely flowing to their fullest capacity all pipes, drains, water closets and ablutions on or included in the premises and keep in a clean state by flushing and scrubbing in conjunction with the proper and effective use of disinfectants, soaps and cleaners.

All surfaces subject to fouling including, in particular the dressing rooms and concourses must satisfy all requisitions of the health department.

Undertake as a minimum, daily cleaning of change rooms, showers, toilets, urinal and hand basins. Compliance with this clause will require the Lessee to have access to

employees of both sexes to carry out the work. The Lessee is responsible for the provision of appropriate signage and privacy provisions.

Clean the pool and keep scum drains clear at all times.

Keep and maintain the premises in good and tenantable repair and condition.

4.9. Pool Supervision

Be responsible for the general supervision and control of the public in the pool area and of the Council's property in accordance with the Local laws of the Bouliia Shire.

Personally conduct and supervise the whole of the premises at all times the premises is open for public and private hire use and during all such times not absent from the premises except with the prior approval of the said Lessor who may grant such approval with or without conditions but in all cases any such approval shall be subject to the Lessee placing in charge of the premises during the Lessee's absence at no cost to Council, a person (to be approved by the said Lessor) fully competent or qualified in life-saving and resuscitation methods of the type and standard required by the Lessor in addition to any other conditions specified by the said Lessor.

4.10. Insurances and Qualifications

The Lessee is to provide to the Lessor a copy of currency certificates and insurances in relation to both personal qualifications and insurance cover prior to the commencement of each respective swimming session on or before the commencement date of this contract. Details to be lodged:

- Pool Lifeguard Accreditation;
- Senior First Aid and CPR Certification;
- Pool Operators Treatment Plant Certification;
- Blue Card as regulated by the Commission for Children and Young People and Child Guardian Act 2000;
- Public Liability, professional Indemnity and other relevant Insurances confirmation; and
- Workers compensation insurance information.

Upon lodgement of such information, the lease payment for the period will commence for the twelve month period subsequently paid in monthly instalments.

Failure to lodge respective documentation by the due date renders this contract agreement null and void and terminates the lease and the role of the Lessee.

4.11. Operational Safety requirements

Not allow any person to enter or remain in the said swimming pool or any person other than the Lessee or respective staff/family to be on the premises whilst the said swimming pool is being emptied or filled.

Comply with the "Guidelines for safe pool operation" as issued by the Royal Life Saving Society of Australia.

Operate the treatment and purification plant as required during the said term, be installed on the premises continuously throughout the period that the swimming pools are open to public use and to the satisfaction and requirements of the Lessor or person appointed by the said Lessor and maintain the said plant in full

operational condition to the satisfaction of the said Lessor. Arrange for repairs to be carried out where such repairs are necessary for the efficient operation of the treatment, purification and chlorination plant, or are necessary to safeguard public safety and/or Council property. The operation of the treatment and purification plant must be undertaken in accordance with the Operation Manual.

4.12. Water Testing and reporting

Carry out such procedure as is necessary for chlorination and purification of the water to be used in the swimming pool as and when required by the Lessor.

Take and record chemical testing, a minimum of three (3) times per day of the water in the swimming pools at the commencement, middle and towards the end of each and every day the premises are open to public use. During the winter months testing is only required at sufficient intervals to ensure the quality of water does not become stagnant beyond repair.

Maintain an appropriate record of chemicals used in connection with the purification of the water in the Swimming Pools or included in the premises, the day or days in each week on which the said swimming pools have been cleansed and changed and any other particulars relating to the said swimming pools that the Lessor requires to be recorded, such record to be kept at all times at the premises and to be returned to the said Lessor at the close of every swimming season or upon demand.

The Lessee is to adhere to the requirements of Council's Pool Maintenance Operation Manual.

4.13. Off Season obligations

During the "Off Season" maintain the pool grounds and buildings to an appropriate safety and presentation standard. Permit only authorised maintenance vehicles to travel on grassed areas. It is anticipated that this will require attending the site a minimum of three days per week to inspect and undertake standard maintenance. Should issues arise additional time on site as required to rectify the situation will be necessary.

Promptly obey all lawful requirements of the Lessor and any other statutory body or officer duly authorised according to law in relation to the care and management of the premises.

4.14. Lessor Repairs and maintenance

Permit and allow the Lessor by its Council employees or agents to enter the premises at all reasonable times to examine the same and to make such repairs, renewals and alterations as the Lessor shall deem necessary for the safety, preservation or improvement of the same or to exercise any of the powers, rights and remedies conferred on the Lessor by these presents without being liable to recoup the Lessee for any inconvenience, loss or damage arising which may be suffered as a consequence thereof.

4.15. Accident / Incident / defects notification

Notify the Lessor (Superintendent) by telephone or otherwise by the quickest medium of any significant accident or incident occurring on or at the premises, minor incidents to be reported by inclusion in the monthly report to Council.

Give to the Lessor prompt notice of any accident to/or defects in the machinery and plant used in connection with the said swimming pools and the water purification plant, water pipes, electric wiring etc.

Not do or permit or suffer to be done anything whereby the policy or policies of insurance on the premises against damage by fire and other risks (if any) for the time being subsisting may become void or voidable or whereby the rate of premium thereon may be increased and to repay to the Lessor upon demand all sums paid by way of increased premium and all expenses incurred by it in or about any renewal of such policy or policies rendered necessary by a breach of this stipulation but without prejudice to any other rights or remedies of the Lessor.

4.16. Lawful use of the premises

- 1 Not do or permit anything to be done on the premises or bring or keep anything therein or within or about the same which shall conflict with:
 - any law of the Commonwealth of Australia or
 - the State of Queensland, or
 - any of the laws, Local Laws, or Council Policy in force affecting the Boulia Shire, or
 - the Health Act 1937, and any subsequent amendments to those regulations, or any statutory modification thereof for the time being in force or the regulations there under respectively.
- 2 Hold and maintain qualifications as per Clause 4.10.
- 3 Not do, cause, permit or suffer upon the premises anything which may be or become a nuisance or annoyance or cause damage to the Lessor or the occupiers of neighbouring premises or to persons lawfully using the said swimming pools or upon the premises.

4.17. Alterations to the premises

Not effect or permit to be effected any improvements or additions to, nor to make or permit to be made any alterations in the construction or arrangements of the premises or any part thereof without the written consent of the Lessor under the hand of the Chief Executive Officer first obtained and not without the like consent to make, paint, drill into, cut, alter, deface or injure any of the doors, walls, partitions, timbers, or floors of the premises. Not to erect or install any fixtures, fittings or things on the premises without the written consent of the Lessor under the hand of the Chief Executive Officer; minor improvements may be permitted by verbal approval.

4.18. Legal ownership of the premises - Lessor

Not assign, underlet, mortgage, charge or part with the possession of the premises or any part thereof or share with any person, body, firm or corporation the occupation thereof without the written consent of the Lessor under the hand of the Chief Executive Officer first obtained nor without such consent to attempt to assign, underlet, mortgage, charge or part with possession or share occupation as aforesaid. This sub clause is hereby declared to be a basic condition of this lease and upon any breach thereof by the Lessee in any manner whatsoever, this Lease shall thereupon determine and become void and of no effect.

Any purported assignment, under letting, mortgaging, charging or parting with possession or sharing of occupations of the whole or any part of the premises in any way to any person, body, firm, or corporation shall not operate to pass any estate, or interest in respect of the premises or any part thereof to that person, body, firm or corporation.

4.19. Keys and locks

Yield up the premises together with all locks, keys and fastenings, at the end or sooner determination of the tenancy in good and tenantable repair and condition in accordance with the obligations of the Lessee hereunder.

4.20. Insurance

Indemnify and save harmless the Lessor from all loss and damage occasioned by the negligent use or misuse of the machinery, plant and equipment belonging to or used in connection with the said swimming pools or of the water supplied to the premises or of the water or electric light fittings or fixtures, or the closets or conveniences in or belonging to the premises by the Lessee or by any person or persons claiming under the Lessee and at the Lessee's own cost and charge to pay for all such loss or damage. The Lessee must takeout Public Liability Insurance to a minimum coverage of \$20,000,000.00 (Twenty (20) million dollars) and to provide proof of same to Council.

Indemnify the Lessor against all losses, damage and expenses which it may sustain, expend or be put to by reason or on account of any neglect or misconduct by the Lessee or of any inadequate performance on the part of the Lessee of any of the agreements and stipulations herein contained.

4.21. Workers Compensation

Take out adequate Worker's Compensation Insurance for the lessee and all employees of the lessee or of any inadequate performance on the part of the Lessee for the period of the contract and submit a copy of the Insurance document to the Lessor for verification.

4.22. Damage to the premises

Provided the Lessee shall have at all times observed all the conditions in this document any fixtures and things which may be installed by the Lessee on the premises with the written consent of the Lessor, may, and if the Lessor so requests, shall at the expiration or sooner determination of the said tenancy be taken down and removed from the premises the Lessee making compensation to the Lessor for any damage done to the premises by such removal

4.23. Key Performance Indicators

1. In addition to compliance with conditions and requirements of this contract, the lessee must satisfy the following Key Performance Indicators.
2. Completion of weekly facility checklist, select data (bather load and chemical utilisation) entered into spreadsheet and form returned to Asset Manager weekly;
3. Completion of three (3) water quality checks per day per pool, emailed to Director of Works and Operations on completion;
4. Maintain appropriate stocks of chemicals;
5. Maintain appropriate stocks of testing discs;
6. Maintain water quality for disinfection and pH (public safety);
7. Maintain water quality for Hardness and Alkalinity (facility condition);
8. Maintain lifeguard and first aid training as required;
9. Complete safety inspections are required by Bouliia Shire Council;

10. Maintain the Boulia Aquatic Swimming Pool Complex – clean and tidy condition at all times;
11. Ensure that all equipment of the complex is maintained in a safe working condition including compliance with the operational manual;
12. Ensure that all staff present in a friendly, professional and courteous manner at all times – customer surveys to be undertaken every 2 months with Lessees to achieve 90% approval rating; and
13. Introduce initiatives to encourage increase utilisation of visitors to the Pool complex and provide visitation numbers on a weekly basis;
14. The above requirements as detailed must be reported to the Director of Works and Operations of the Boulia Shire Council by the end of the first week of each respective calendar month.

The Lessor shall:

4.24. Lessor Obligations

In accordance with the agreed duties of the Lessee as outlined in Clause 4 supply:

- (a) All electricity to be used in connection with the pool and grounds;
- (b) Pay the telephone rental;
- (c) All chemicals required for the chlorination and filtration plant;
- (d) All equipment and materials for the cleansing and general maintenance of the pool, its surrounds and buildings;
- (e) Loam and chemicals for top dressing and for the maintenance of lawns;
- (f) All water used at the premises;
- (g) Necessary garbage bins and removal service;
- (h) The disposal of all sewerage from the premises; and
- (i) One push mower and one whipper snipper;
- (j) Arrange instruction of the Lessee in the operation and maintenance of the chlorination and filtration plant

4.25. Lessor - Competitive neutrality

Guarantee it will not establish or leave in the vicinity of the pool kiosk any other building in which a similar business to that carried out in the Kiosk could be conducted.

4.26. Lessor Maintenance

- a) The Lessor shall be responsible for the maintenance and repair of all buildings associated with the Swimming Pool Complex, machinery, plumbing and electrical fittings.
- b) The Lessee to be responsible for the annual testing of electrical appliances.

5.0 General Conditions

5.1 The Swimming Pool Lessee shall be subject to the directions of the Chief Executive Officer of the Boulia Shire Council.

5.2 If the Lessee shall make default in the observance, performance, or fulfilment of any of the other covenants, agreements, conditions, restrictions or provisos

whether expressed or implied herein and on the part of the lessee to be observed and performed or if the Lessee shall become bankrupt or assign his estate for the benefit of his creditors or make any composition with his creditors or bring his estate within the operation of any bankruptcy law for the time being in force in the State of Queensland or elsewhere OR if the Lessee being a Company shall be wound up or shall pass a resolution for winding up or if a petition for winding up shall be presented against the company or if a meeting shall be called for the purpose of considering a resolution for winding up OR if the interest of the Lessee in the premises shall be taken in execution and sold or attempted to be sold there under **THEN** and in any of the said cases it shall be lawful for the Lessor (without prejudice to any other rights or remedies against the lessee) by itself or its officers immediately or at any time thereafter and notwithstanding the waiver of any previous breach or breaches of the said covenants, agreements, conditions, restrictions, provisos or reservations to re-enter (by force if necessary) into and upon the premises or any part thereof in the name of the whole where upon, this agreement shall be ipso facto determined and the premises shall be repossessed and enjoyed by the Lessor as of its former estate anything herein contained to the contrary notwithstanding but without prejudice to the rights or remedies of the Lessor against the Lessee in respect of any breach of the Lessee's covenants, agreements, conditions, restrictions or provisos herein contained which shall be accrued up to a date of such determination or which may accrue by reason of such determination.

5.3 In case of the premises or any part thereof shall at any time during the said term be destroyed or damaged by fire so as to be unfit for occupation and use and the policy or policies effected by the Lessor shall not have been vitiated or payment of the policy monies refused in consequences of some act or default of the Lessee the consideration hereby reserved or a fair proportion thereof according to the nature and extent of the damage sustained shall be suspended until the premises shall again be rendered fit for occupation and use and in the case of difference touching this proviso the same shall be referred to the award of a single arbitrator in case the parties can agree upon one or otherwise to two arbitrators one to be appointed before entering upon the business of the reference and in either case in accordance with the provisions of the "Interdict Act of 1867" or any statutory modification thereof for the time being in force PROVIDED ALWAYS that nothing contained shall render it obligatory on the Lessor to reinstate or rebuild the premises in the event of their partial or total destruction by fire and in either such event the Lessor shall be entitled by notice in writing to determine this Lease and upon the giving of any such notice this Lease shall determine accordingly without prejudice to the rights of either party acquired prior to such determination.

5.4 Subject to the next succeeding clause the Lessor may give notice to the Lessee to remedy any breach of this Lease but such notice shall not be deemed to be a waiver of such breach unless the breach is remedied within the time stated in such notice.

5.5 In the event of the Lessee failing to observe, perform, fulfil or keep any of the covenants, agreements, conditions, restrictions or provisos on his part herein contained and of which the Lessee shall have been given notice the Lessor may at its option and without prejudice to any other rights, remedies and powers which it may have performed, or cause to be performed such covenants, agreements, conditions, restrictions or provisos and all costs, charges and expenses of so doing shall be recoverable by the Lessor from the Lessee and be payable by the Lessee to the Lessor upon demand.

5.6 The Lessor reserves the right to cancel the Lease at any time if in the opinion of the Lessor the Lessee is not conducting the management of the pool or the kiosk or both in a satisfactory manner, or if the Lessee should be guilty of misconduct. The Lessor shall give notice in writing of a breach of this clause and the Lessee

shall have the right to respond and appeal to the following Ordinary monthly meeting of Council.

5.7 The Lessee observing and performing the several conditions and stipulations herein on his part contained shall peaceably hold and enjoy the premises during the said term without any interruption by the Lessor or any person rightfully claiming under or in trust for it.

5.8 Two (2) months' notice of termination of service other than prescribed in Clause 11 and 16 is required from both parties and financial settlement will be on a pro rata basis.

5.9 Nothing contained in this Agreement shall prevent or prohibit the Lessor and Lessee entering into separate Agreement with any groups regulating the use of portions of the premises for the purpose of squash or gym activities.

6.0 Renewal of Lease

6.1 At least three (3) months before the expiry of this agreement, the Lessee shall advise the Lessor in writing if the Lessee is seeking re-appointment to the position.

6.2 At least three (3) months before the expiry of this agreement, the Lessor shall advise the Lessee in writing if it intends to either advertise the position or offer the Lessee re-appointment to the position and if so, on what terms.

6.3 At least two (2) months before the expiry of this agreement the Lessee shall advise if the Lessor's offer (where an offer is made) is accepted.

6.4 In the absence of no re-appointment, the contract agreement with the Lessee terminates on and from the expiry date of this agreement.

7.0 Termination

7.1 This contract may be terminated before expiry date of this agreement in the event of any of the circumstances as specified.

- By the Lessor and the Lessee agreeing in writing.
- By the Lessee, with two (2) months' notice in writing.
- By the Lessor with one (1) month notice in writing or by the payment of one (1) month's pay in lieu of notice by the Lessor, where the Lessee does not meet the requirements of this contract.
- By the Lessor without notice if the Lessee commits any act which would entitle the Lessor to summarily dismiss the Lessee including but not limited to the following:
 - (a) A serious or persistent breach of any of the terms or conditions of the contract;
 - (b) Dishonesty, fraud, willful disobedience or gross misconduct;
 - (c) Willful breach, non-observance, neglect or discharge of duties to the Lessor to the reasonable requirements of the Lessor;
 - (d) Disobedience to or the neglect of lawful instructions or directions duly authorised;
 - (e) Conviction for an offence precluding or inhibiting the further performance of duties under the contract;
 - (f) Incapacity which prevents the Lessee performing

the duties outlined in this contract; in which case the Lessee shall be entitled to payment of salary and benefits up to and including the date of termination or dismissal.

7.2 Upon termination of the contract for any reason the Lessee shall immediately return to the Lessor all property of the Lessor.

IN WITNESS WHEREOF that the parties have agreed to the term and conditions contained in this document.

Boulia Shire Council
ABN 20 492 088 398

Lynn Moore
CHIEF EXECUTIVE OFFICER

Signature:

Date: ____/____/____

in the presence of:

Name:

Signature:

Date: ____/____/____

SIGNED and DELIVERED on behalf of

Name:

Signature:

Date: ____/____/____

Date: ____/____/____

in the presence of:

Name:

Signature:

Date: ____/____/____

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Community Services March 2020 Report	DOC REF: Item CSM1
REPORT BY:	Mrs Julie Woodhouse Community Services Manager	DATE: 03/03/2020

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.2 Council owned housing is managed, is affordable, and which is suitable to meet demands

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

CONTENT:

Housing

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation currently	2
Total units available (includes pensioner units)	1
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	1
Houses/units being renovated/painted	1
Applications for rental for February	0

- Housing inspections were carried out and maintenance lists updated.
- The two vacant houses and one furnished unit are being kept for new staff positions.
- Hydrokleen from Mount Isa will start in March with the cleaning of all Council owned air-conditioners, they are scheduled to come over three months in order to get them all done.

Tourism

A new Tourism Officer is yet to be selected but the position has been readvertised and closes on the 13th March. We have several applicants for this position already.

The Heritage Complex vacancy is yet to be filled, we do have an application but they are dependant on housing of which we have none. If they can find housing we will look at their application again.

A design/idea has been sent to Mount Isa Signs for development by their artists for a new events sign to replace the three main ones currently installed.

Four corflute signs have been ordered to cover windows at old Boulia stores, owner happy for us to proceed with this to brighten and promote events in Boulia.

Grants

Two grants were submitted in February:

- A submission to Tackling Tough Times Together was sent to install two grandstands at the sports oval.
- A submission was made to the State Library First Five Forever microgrant for new furniture for a reading corner to be developed in the Library.

Future grants to be submitted in March are FNQ and NQ Monsoon funding, Year of the Outback tourism funding and Veterans Memorial grants.

We received funding for a new flagpole to be installed near the memorial garden from the Saluting their Service funding.

Community

There will be a Ladies Pamper Day on the 7th March, organised by the Family Community Support Service sponsored by Council and assisted by the QCWA and RFDS.

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Community Services February 2020 Report be received for information.

ATTACHMENTS:

- Grant Funding Register – Approved items
- Grant Funding Register – Pending items

Approved by Chief Executive Officer

Ms Lynn Moore

Grant Funding Register - Approved items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	NOTES	Amount of Funding approved	Expected Project Completion Date	Works Completed
Upgrade Urandangi Health Clinic - auspiced	Western Qld Primary Health Network	\$ 50,000	\$ -	\$ -	\$ 50,000	Funding auspiced by Council for Urandangi Health Clinic. Trust A/c	\$ 50,000	30th June 2018	
Regional Community Hub (Study)	MIPP_Maturing Infrastructure Pipeline	\$ 66,220	\$ -	\$ -	\$ 66,220	Additional funding received	\$ 125,310.91	21/8/2020	
Arts Qld	RADF funding	\$ 15,000	\$ 2,250	\$ -	\$ 15,000	Community	\$ 12,000	16/09/2019	
First 5 Forever Program	Queensland State Library				\$ 1,000				
Airport Industrial Estate	Building our Regions	\$ 994,800	\$ -	\$ -	\$ 994,800	Stage 1, industrial airport land	\$ 994,800	13/12/2019	
First Start Program	Department of Employment, Small Business and Training	\$ 30,000	\$ -	\$ -	\$ 15,000	Was originally for 2 x Traineeships: Admin and Horticulture, only Admin traineeship able to progress	\$ 30,000		
Combatting Pest and Weeds	Department of Ag and Water Resources	\$ 100,000	\$ -	\$ 99,498	\$ 199,498	Stage 2 Hamilton Channels	\$ 100,000	1/12/2019	
LDMG EMERGENCY GENERATOR	2018-2019 Queensland Disaster Resilience Fund (QDRF) and the Prepared Communities Fund (PCF) via Queensland Reconstruction Authority	\$ 42,541	\$ -	\$ -	\$ 42,541		\$ 42,541	30/6/2020	
Boulia Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 520,000	\$ -	\$ -	\$ 520,000		\$ 520,000	30/6/2021	
Boulia Town Water Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 180,000	\$ -	\$ -	\$ 180,000		\$ 180,000	30/6/2021	
Urandangi Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 130,000	\$ -	\$ -	\$ 130,000		\$ 130,000	30/6/2021	
Boulia Shire Council Road Network Upgrade Signage and Weed Control - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 200,000	\$ -	\$ -	\$ 200,000		\$ 200,000	30/6/2021	
Urandangi Water Tanks Relining & Hydrosmart Installation	LGGSP		\$ 50,600	\$ -	\$ 253,000		\$ 202,400	30/06/2021	
Qld Day 2020	Qld State Government 2020 Qld Day sponsorship	\$ 3,860	\$ 1,860				\$ 2,000	6/07/2020	
Security Cameras & Installation	LGGSP		\$ -	\$ -	\$ 77,467	Upgrade security systems at Library, Sports Centre, Admin Office. New system installation at Heritage Complex and Dump.	\$ 77,467	30/06/2021	
Flagpole	Saluting their Service funding	\$ 2,690	\$ 1,200	\$ -	\$ 3,890	ANZAC memorial garden	\$ 2,690		

TOTAL AMOUNT OF FUNDING APPROVED: \$ 2,669,209

Grant Funding Register - Pending items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	Application closing date	Council Officer Responsible	NOTES
Boulia Airport Resurfacing and Security Fencing Upgrade	Building our Regions Round 5 - EOI	\$ 996,325	\$ -	\$ -	\$ 996,325	30/8/19	DWO	
Springvale Road realignment	Department of Transport and Main Roads Black Spot Program	\$ 414,916	\$ -	\$ -	\$ 414,916		DWO	
Celebrating Reconciliation - Cultural Day for the community	DATSIP - Celebrating Reconciliation Week 2020	\$ 2,500	\$ -	\$ -	\$ 2,500	9/11/2019	CSM	family fun day, cultural displays, food
Qld Health	TRAIC	\$ 61,000	\$ -	\$ -	\$ 61,000	13/11/2019	CSM	community projects as per TRAIC workshop
Tennis Court Lighting/Security	Active Community Infrac. Round 1/Sports & Rec Dept Housing and Public Works	\$ 104,000	\$ -	\$ -	\$ 104,000	6/12/2019	CSM	
Community Drought support program	Dept of Communities, Disabilities, Health Services	\$ 47,000	\$ -	\$ -	\$ 47,000	13/11/2019	CSM	circus and 1 year of movies in hall
Boulia SES Facility Upgrade	Queensland Fire and Emergency Services - SES	\$ 59,446.62	\$ -	\$ -	\$ 59,446.62	31/12/2019	EA	announcements expected in March 2020
Toddler Reading Corner	State Library	\$ 5,000.00	\$ -		\$ 5,000.00		CSM	new furniture for reading corner
Community Grandstanding	Tackling Tough Times Together (FRRR)	\$ 40,900.00	\$ 11,500		\$ 52,400.00	25/02/2020	CSM	two grandstands for oval
Boulia Regional Community Precinct	Building Better Regions Round 4	\$ 7,342,200	\$ 815,800	\$ -	\$ 8,158,000	19/12/2019	CEO	Construction of Regional Community Precinct. Appliation for 90% funding with a 10% Council co-contribution.
Total Amount of Funding applied for		\$ 9,073,288						

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Min Min Encounter February 2020 Report	DOC REF: Item F
---------------	--	---------------------------

REPORT BY:	Sandra Capewell	DATE: 02/03/2020
-------------------	-----------------	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

PURPOSE:

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

CONTENT:

Monthly Activity Statistics:

Daily Sales for February 2020	\$974.45
MME Visitor Stats for February 2020	34
MME Show Stats for February 2020	12
BHC Stats for February 2020	Closed

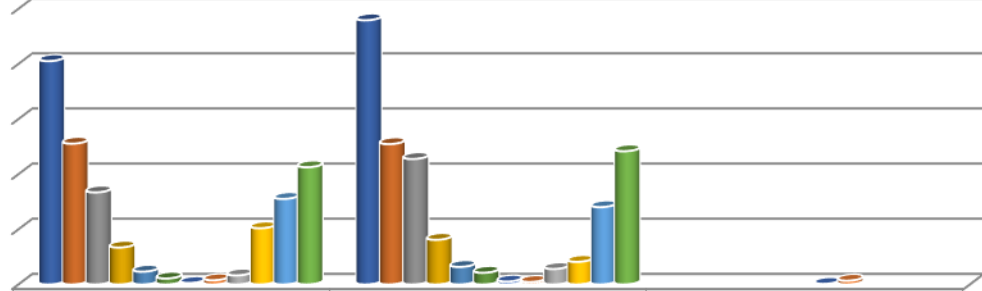
Social Media Statistics for February 2020:

Page	Page Likes	Reached	Shares
Boulia Shire Council	1715	35,721	1525
Min Min Encounter	988	41,431	1612

Daily sales are up for the month of February 2020, sales include 6 Christmas vouchers which have been honoured.

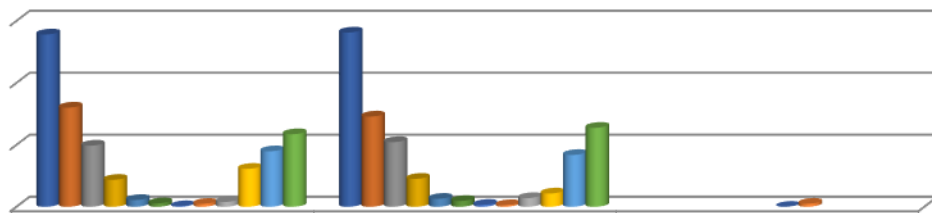
So far this year we have 12 coach bookings for both the Min Min Encounter and the Boulia Heritage Complex tours, bookings start from the end of April to mid-September.

Min Min Encounter Visitor Numbers



	2018	2019	2020
July	2026	2396	
August	1277	1273	
September	835	1138	
October	335	405	
November	116	159	
December	54	106	
January	13	26	5
February	38	22	34
March	82	140	
April	510	205	
May	776	701	
June	1063	1208	

Min Min Encounter & BHC Tickets & Merchandise Sales



	2018	2019	2020
July	\$55,628.45	\$56,252.85	
August	\$32,009.00	\$29,131.05	
September	\$19,744.51	\$20,876.55	
October	\$8,699.05	\$9,028.75	
November	\$2,198.20	\$2,580.05	
December	\$1,127.96	\$1,884.50	
January	\$199.50	\$635.90	\$27.80
February	\$941.90	\$534.95	\$974.45
March	\$1,570.40	\$2,810.65	
April	\$12,261.15	\$4,295.05	
May	\$17,912.50	\$16,721.75	
June	\$23,428.55	\$25,490.35	

RECOMMENDATION:

That the Min Min Encounter February 2020 Report be received for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 6th March 2020

TITLE:	Boulia Sports and Aquatic Centre February 2020 Report	DOC REF: Item H
---------------	--	---------------------------

REPORT BY:	Natarsha Shaw Sports Centre Attendant	DATE: 02/03/2020
-------------------	--	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.1 Build a strong sense of community, capacity and pride by supporting partnerships

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.3: Boulia Shire to have active inclusive communities

1.3.3 Facilitate opportunities for learning, social activities, community events, grants and funding programs

PURPOSE:

To inform Council of the current utilisation and activities of the centre.

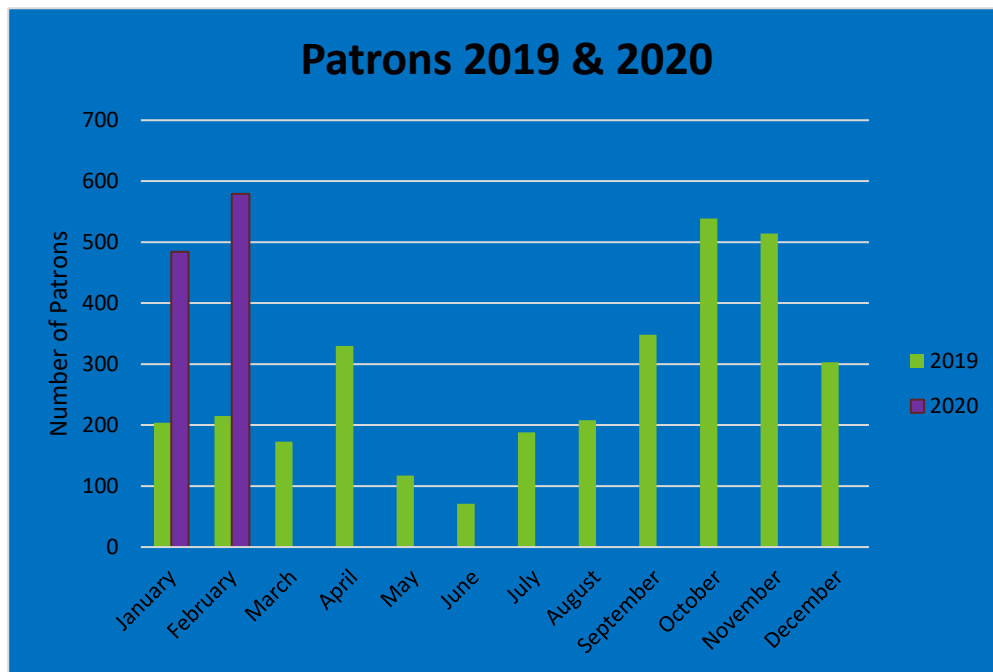
CONTENT:

The Sports and Aquatic Centre provides an important sports venue for the local residents of Boulia. It has an extensive gymnasium with up to date equipment and several large activity areas including the swimming pool. Charges are levied for membership with casual entry fees for ad-hoc visitation.

ACTIVITY	CUSTOMER VOL PER MONTH
• Gymnasium	During Hours: 17 After Hours: 4
• Squash	0
• Casual entry usage	191
• Kids usage	387
• Membership usage	8
• Merchandise sales	\$91.00
• Admission	\$42.50
• Refreshment sales	\$95.20

Activities held this month:

- ✚ After School Sports was back in full swing this month with large numbers of kids attending every Thursday.
- ✚ Ali also started swimming lessons 'Creek to Pool Swimming School' which has brought large numbers to the pool for the lessons and also to practise.



RECOMMENDATION:

That Council receive the Boulia Sports and Aquatic Centre February 2020 Report for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Library February 2020 Report	DOC REF: Item I
---------------	------------------------------	---------------------------

REPORT BY:	Dorothy James	DATE: 03/03/2020
-------------------	---------------	----------------------------

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

PURPOSE:

To update Council on the visitations and activities in the Library.

CONTENT:

Boulia Shire Council provides a well-appointed Library facility which is open 5 days per week from 1pm to 5pm.

ACTIVITY	CUSTOMER VOLUME - per month
Library visitors	124
Wi Fi	48
Number of new members - local	5
Tourist Member	1

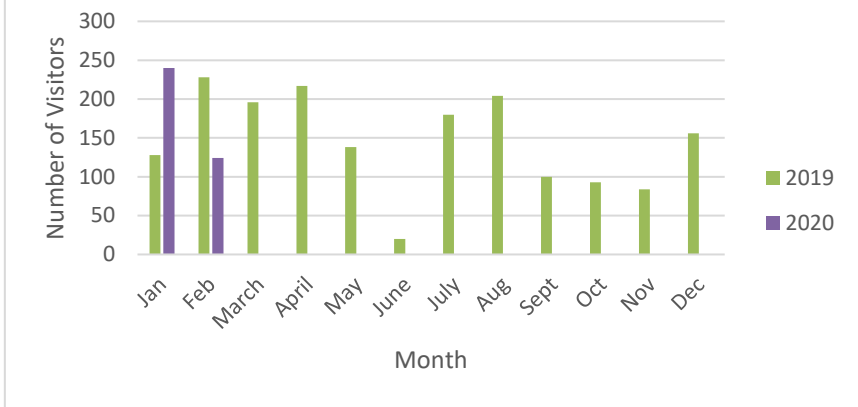
LIBRARY ACTIVITIES

We welcomed five new local members to the Library and a new Tourist Member this month.

The Library continues to attract the children after school for visits, some enjoy playing the board games and others come to arts and craft while others try to improve their mathematics skills with reading eggs. We have also started Our new Toddler Reading time every Tuesday and Thursday.

The window display is Back to School fever.

Visitors to the Library



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2019	128	228	196	217	138	20	180	204	100	93	84	156
2020	240	124										

RECOMMENDATION:

That Council receive the Library February 2020 Report for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 16th March 2020

TITLE:	Work Health and Safety February 2020 Information Report	DOC REF: Item J
---------------	--	---------------------------

REPORT BY:	Daniel Kirk Work Health and Safety Advisor	DATE: 05/03/2020
-------------------	---	----------------------------

CORPORATE PLAN REFERENCES:

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.3 Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

7.2: A great place to work

7.2.4 Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

PURPOSE:

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

CONTENT:

I have started the review of the accreditation for Transport and Main Roads (TMR) which is due to expire in Sep 2020 (3 years). A surveillance audit by LGW will occur on 10-11 June 2020 in order to facilitate the WHS part of the requirements for our reaccreditation.

Meetings with ManEx occur each week with identified issues actioned or planned for.

Alcohol and Other Drug (AOD)/Fitness For Work (FFW) Policy still under review, should be ready for April meeting of Council.

I Auditor is now under trial pending going live from 01/03/2020. All accountability holders will be set a schedule of 1 inspection per month. Program will mean that all incident, near miss, report only, hazard reports and hazard inspections will be done online and outcomes notified by email as required.

Regular toolbox talks are occurring in all areas of Council operations as needed.

WHSA site visits have commenced on Council Sites as well as on Contractor Sites.

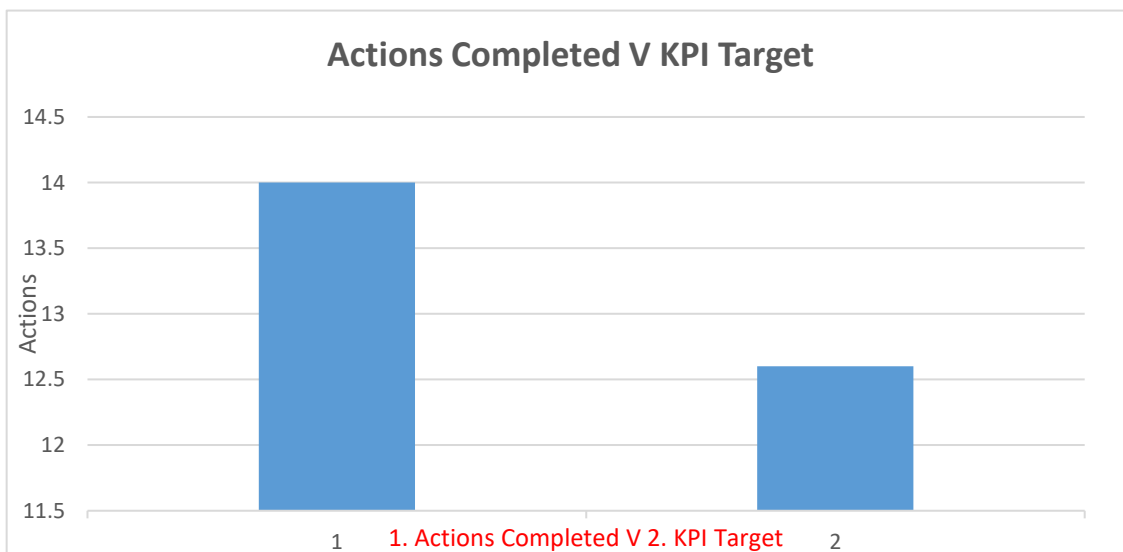
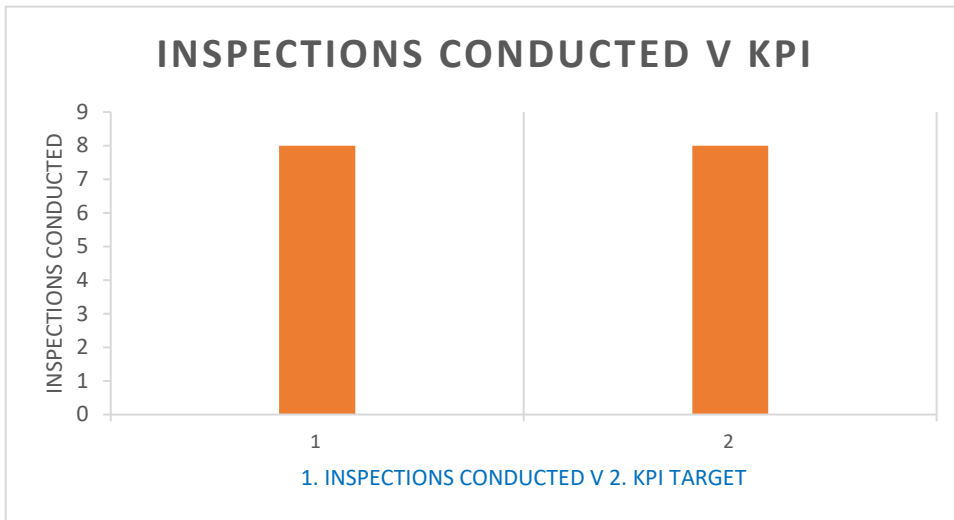
Weekly consultation with CEO is occurring to discuss current and future WHS issues affecting the Shire.

Work is now being undertaken to ensure all site plans are in order as well as suggestions for future improvements.

I have circulated a number of articles of interest from Worksafe Qld to both Senior Council Staff as well as local businesses as part of our Boulia Safe Campaign which has the goal of not only looking at WHS for Council but also for everyone resident in the Shire.

Future plans include reviving the Buzz Newsletter and circulating it to all of the Shire in a bid to increase safety awareness not only for the Council but for local contractors as land holders. Safework Australia figures indicate that Rural Industries are now more dangerous than construction and mining.

Stats for Feb 2020 as follows:



INCIDENTS REPORTED

1 Report Only
1 Property Damage

RECTIFICATION ACTION PLANS (RAP):

Hardcopy RAP will no longer be used as actions will now be assigned and tracked in *I Auditor*.

TRAINING REQUIRED:

Need identified to look into “succession planning” for operators to ensure that Boulia Shire Council is able to transition to younger staff as older staff retire. Cert III in Construction is continuing with some new operators now certified.

First aid training for assigned first aiders will occur in mid March 2020.

RECOMMENDATION:

That Council receive the Work Health and Safety February 2020 Information Report for information.

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore