



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 18 March 2022
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 09:00 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar (Virtual)
Councillor Jack Neilson (Virtual)
Councillor Jan Norton

Officers: Mr Peter Stewart (Acting Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Michael Pickering (Director of Works and Operations Relief)
Ms Estelle van Tonder (Executive Assistant Relief)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Confirmation of Minutes from Previous Meetings

Moved: Cr Norton

Seconded: Cr Beauchamp

That the minutes of the Ordinary Meeting held on 18 February 2022 be accepted.

Resolution No.: 2022/03.1

Carried

9 Reports

9.1 Works and Operations

TITLE:	Engineering Service Report – Newsbrief for February 2022	DOC REF: 9.1.1
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PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Cr Britton

Seconded: Cr Norton

That the Engineering Services Report – Newsbrief for February 2022 be noted.

Resolution No.: 2022/03.2

Carried

TITLE:	Action Report – Assessment of T2021-22.9 99D Road Signage Replacement	DOC REF: 9.1.2
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PURPOSE:

To provide a summary and a recommendation for the award of T2021-22.9 99D Road Signage Replacement.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council award contract T2021-22.9 99D Road Signage Replacement to Auzscot Constructions. Six (6) tenders were received and Auzscot Constructions has been assessed against weighted criteria as the most suitable tenderer.

Resolution No.: 2022/03.3

Carried

TITLE:	T2021-22.11 Action Report for Cloncurry Culverts	DOC REF: 9.1.3
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PURPOSE:

To provide a summary and a recommendation for the award of T2021-22.11 Remove and Replace Cloncurry Culverts.

Moved: Cr Beauchamp

Seconded: Cr Norton

That Council award contract T2021-22.11 Remove and Replace Cloncurry Culverts to Auzscot Constructions subject to entering into contract CN-17516 (Cloncurry Culverts) with the Department of Transport and Main Roads. Four (4) tenders were received. Auzscot Constructions has been assessed against weighted criteria as the most suitable tenderer.

Resolution No.: 2022/03.4

Carried

TITLE:	Action Report – Assessment of T2021-22.12 Dajarra Rehab 69600CH – 78800CH Gravel Crushing and Stockpile	DOC REF: 9.1.4
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PURPOSE:

To provide a summary and a recommendation for the award of T2021-22.12 Gravel Crushing and Stockpile

Moved: Cr Neilson

Seconded: Cr Britton

That Council award contract T2021-22.12 Gravel Crushing and Stockpile (Dajarra Rehab) to PE & GC Harris Road Contractors Pty Ltd. Ten (10) tenders were received. PE & GC Harris Road Contractors Pty Ltd has been assessed against weighted criteria as the most suitable tenderer.

Resolution No.: 2022/03.5

Carried

TITLE:	Action Report – Assessment of T2021-22.13 Dajarra Rehab 69600CH – 78800CH Supply and Installation of Concrete Works Tender	DOC REF: 9.1.5
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PURPOSE:

To provide a summary and a recommendation for the award of T2021-22.13 Supply and Installation of Concrete Works.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council award contract T2021-22.13 Supply and Installation of Concrete Works Tender (Dajarra Rehab) to Auzscot Constructions. (Four (4) tenders were received. Auzscot Constructions has been assessed against weighted criteria as the most suitable tenderer).

Resolution No.: 2022/03.6

Carried

TITLE:	Foreman Roads Maintenance and Construction Report February 2022	DOC REF: 9.1.6
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Norton

Seconded: Cr Britton

That Council receive the Foreman Roads Maintenance and Construction February 2022 Report for information.

Resolution No.: 2022/03.7

Carried

TITLE:	Foreman, Road Maintenance and Utility Services Report February 2022	DOC REF: 9.1.7
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of February 2022.

Moved: Cr Neilson

Seconded: Cr Edgar

That Council receive the Foreman, Road Maintenance and Utility Services February 2022 report for information.

Resolution No.: 2022/03.8

Carried

TITLE:	Rural Land Protection Officer February Report	DOC REF: 9.1.8
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council receive the Rural Lands Protection Officer Report for February 2022.

Resolution No.: 2022/03.9

Carried

TITLE:	NDRRA Flood Damage Works Department February 2022 Information Report	DOC REF: 9.1.9
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Cr Norton

Seconded: Cr Neilson

That the NDRRA Flood Damage Works Department February 2022 report be received for information.

Resolution No.: 2022/03.10

Carried

9.2 Office of the Chief Executive

TITLE:	Chief Executives Report for February 2022	DOC REF: 9.2.1
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PURPOSE:

To advise Council of the activities of the Chief Executive Office.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That the Chief Executive Officer February 2022 report be received for information.

Resolution No.: 2022/03.11

Carried

TITLE:	Action List - Update February 2022	DOC REF: 9.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Norton

Seconded: Cr Neilson

That Council receive the Action List update for February 2022 for information.

Resolution No.: 2022/03.12

Carried

TITLE:	Request for Sponsorship/Donations: RFDS Ball 2022	DOC REF: 9.2.3
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PURPOSE:

To seek donations / sponsorship for the Inaugural Mount Isa RFDS Gala Ball.

Moved: Cr Neilson

Seconded: Cr Britton

That Council support the RFDS by contributing financially to their Inaugural Hangar Ball in purchasing the Gold Level Sponsorship to the amount of \$10,000.

Resolution No.: 2022/03.13

Carried

9.3 Corporate Services

TITLE:	Director of Corporate Services February 2022 Update	DOC REF: 9.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Director of Corporate Services February 2022 Report be received for information purposes.

Resolution No.: 2022/03.14

Carried

TITLE:	Finance Manager's February 2022 Report	DOC REF: 9.3.2
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PURPOSE:

Financial Summary as at 28th February 2022

Moved: Cr Neilson

Seconded: Cr Norton

That the Finance Report for February 2022 Report be received for information.

Resolution No.: 2022/03.15

Carried

TITLE:	Updated Banking Signatories	DOC REF: 9.3.3
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PURPOSE:

To update changes to banking signatories and delegations of Staff changes and positions.

Moved: Cr Edgar

Seconded: Cr Neilson

That Council confirm that the following authorised signatories be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.

That the Director of Corporate Services action the changes to signatories and electronic devices for the change in Director of Works and Operations position.

CHEQUE SIGNATORIES

- PRIMARY ACCOUNT SIGNATORY: Type 'A'
- Mayor - Eric Britton
- Chief Executive Officer - Lynn Moore
- **Director of Works and Operations – Ajay Agwan**
- Director of Corporate Services – Kaylene Sloman
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- SECONDARY ACCOUNT SIGNATORY: Type 'B'
- **Finance Manager – Mark Willis, Removal of Rahul Bhargava**
- Senior Finance Officer – Carol Smith
- Senior Administration Officer – Kelli Chatfield

• **ELECTRONIC FUND TRANSFERS:**

- PRIMARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'A'
- Chief Executive Officer - Lynn Moore
- **Director of Works and Operations – Ajay Agwan**
- Director of Corporate Services – Kaylene Sloman
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- SECONDARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'B'
- **Finance Manager – Mark Willis**
- Senior Finance Officer – Carol Smith
- Senior Administration Officer – Kelli Chatfield

The method of signing/authorising electronic transactions will be as follows:

- Any two type 'A' signatories OR
- Any two signatories: consisting of at least one primary 'A' signatory and one secondary 'B' signatory.

Financial Delegation

Delegation to the Finance Manager as per Resolution 2022/01.3.1 of \$50,000 and Director of Works and Operations of \$150,000 have been implemented.

Resolution No.: 2022/03.16

Carried

9.4 Community Services

TITLE:	Community Services Manager February 2022 Report	DOC REF: 9.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Council's community development activities.

Moved: Cr Beauchamp

Seconded: Cr Norton

- That the Community Services February 2022 Report be received for information.
- That the Flexible Hardship Funding be considered with regard to distribution of monies to report back at next meeting.

Resolution No.: 2022/03.19

Carried

TITLE:	Sports Centre February 2022 Report	DOC REF: 9.4.2
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PURPOSE:

To inform Council of the current utilisation and activities of the centre.

Moved: Cr Norton

Seconded: Cr Neilson

That Council receive the Boulia Sports and Aquatic Centre February 2022 Report for information.

Resolution No.: 2022/03.17

Carried

The Community Services Manager, Julie Woodhouse attended the meeting to present her report to the Council.

TITLE:	Library February 2022 Report	DOC REF: 9.4.3
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PURPOSE:

To update Council on the visitations and activities in the Library.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Library February 2022 Report for information.

Resolution No.: 2022/03.18

Carried

10 Late Reports

Nil

11 Closed Session

Nil

12 General Business

Mayor Rick Britton updated the Councillors on the Western Queensland Alliance of Councils conference attended and also gave an update on the Outback Highway.

13 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

14 Meeting Closure

The Mayor closed the meeting at 12:20 pm