



**MINUTES OF THE GENERAL MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON MONDAY 25<sup>TH</sup> MAY 2020  
COMMENCING AT 10 AM**

**Attendance:**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Timothy Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Nicole Tonkies (Executive Assistant)

**Opening:**

The Mayor opened the meeting at 9.35 am.

**Acknowledgement of Traditional Owners**

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

**2020/5.1 MINUTES OF THE 2020 POST ELECTION COUNCIL MEETING AND THE APRIL 2020 ORDINARY MEETING**

**Moved: Councillor Neilson                      Seconded: Councillor Beauchamp**

That the Minutes of the Post Election Council Meeting held on 20<sup>th</sup> April 2020 and the minutes of the Ordinary Meeting held on 20<sup>th</sup> April be accepted.

**Carried**

**2020/5.2 PROCESSING OF COUNCILLOR DECLARATION OF INTERESTS – MAY 2020 ORDINARY MEETING OF COUNCIL**

**Moved: Councillor Britton                      Seconded: Councillor Edgar**

Council acknowledged receipt of the following Councillor Declaration of Interests relevant to reports in the May 2020 Ordinary Meeting of Council and resolved to handle the declaration as follows:

Councillor	Agenda Item Number	Type of Declaration	How the interest will be handled
Rick Britton	Item DWO4: Request to Relocate Primary Road to Rural Property	Conflict of Interest	Councillor Britton has a perceived conflict of interest in the matter and, notwithstanding the conflict, may participate in the matter, discuss and vote upon it.
Sam Beauchamp	Item CEO6: Approved Decision Notice - Reconfiguration of a Lot	Material Personal Interest	Councillor Beauchamp has a Material Personal Interest in the matter however, because this report is for the endorsement of Council only, Councillor Beauchamp will remain in the room but not vote on the matter.

**Carried**

Mr Harin Karra entered the meeting at 9.49 am.

### 2020/5.3 CEO BRIEFING FOR APRIL 2020

**PURPOSE:**

**To summarise activities from the CEO office and progress future options for the shire.**

**Moved: Councillor Britton Seconded: Councillor Norton**

That the April 2020 CEO report is received for information.

**Carried**

### 2020/5.4 ENGINEERING SERVICES REPORT – NEWS BRIEF FOR APRIL 2020

**PURPOSE:**

**To inform Council on the progress of various items through an information update.**

**Moved: Councillor Neilson Seconded: Councillor Beauchamp**

That the Engineering Services Report – News brief for April 2020 be noted.

**Carried**

### 2020/5.5 GRANTS WORK STATUS SUMMARY – APRIL 2020

**PURPOSE:**

**To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.**

**Moved: Councillor Neilson Seconded: Councillor Britton**

That the Grants Work Status Summary - April 2020 report on the progress of the funded projects be received for information.

**Carried**

*Item DWO2 - Boulia Works Program 2018/21 was presented to Council for information only.*

*Councillor Britton declared a Conflict of Interest in the Item DWO4 Request to Relocate Primary Road to Rural Property due to leasing Lucknow Station which is the property on which the proposed primary road access is located. In accordance with the resolution made under 2020/5.2, Councillor Britton was able to participate, discuss and vote upon the matter.*

## 2020/5.6 REQUEST TO RELOCATE PRIMARY ROAD TO RURAL PROPERTY

### **PURPOSE:**

To present to Council a request to change the primary access road for Dover Station.

**Moved: Councillor Beauchamp                      Seconded: Councillor Neilson**

That Council advise Mr and Mrs Campbell that prior to further consideration being made by Council in regards to the possible transfer of the primary access road for Dover Station from the McKinlay Road to the Boulia-Winton Road, both the adjoining property owners (Pollygammon Station and Lucknow Station) are consulted by Mr and Mrs Campbell and the result of the consultation provided in writing to Council.

**Carried**

## 2020/5.7 NDRRA FLOOD DAMAGE WORKS DEPARTMENT APRIL 2020 REPORT

### **PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved: Councillor Neilson                      Seconded: Councillor Britton**

That the NDRRA Flood Damage Works Department April 2020 report be received for information.

**Carried**

## 2020/5.8 FOREMAN, ROAD MAINTENANCE AND UTILITY SERVICES APRIL 2020 REPORT

### **PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department.

**Moved: Councillor Britton                      Seconded: Councillor Beauchamp**

That Council receive the Foreman, Road Maintenance and Utility Services April 2020 report for information.

**Carried**

## 2020/5.9 FOREMAN ROADS MAINTENANCE AND CONSTRUCTION APRIL 2020 REPORT

### **PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved: Councillor Norton                      Seconded: Councillor Edgar**

That Council receive the Foreman Roads Maintenance and Construction April 2020 Report for information.

**Carried**

## 2020/5.10 RURAL LANDS PROTECTION OFFICER APRIL 2020 REPORT

### **PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved: Councillor Britton**

**Seconded: Councillor Neilson**

That the Rural Lands Protection Officer's April 2020 Report be received for information.

**Carried**

**2020/5.11 CLOSED MEETING AT 11.03 AM**

**Moved: Councillor Britton**

**Seconded: Councillor Neilson**

Closed Session - Local Government Regulation 275  
(e) contracts proposed to be made by it;

**Carried**

**2020/5.12 OUT OF CLOSED SESSION AT 11.25 AM**

**Moved: Councillor Britton**

**Seconded: Councillor Edgar**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Carried**

The following recommendations were resolved from the closed session: 2020/5.13, 2020/5.14, 2020/5.15, 2020/5.16.

**2020/5.13 APPLICATIONS FOR WORK CAMP ASSISTANCE – REVISION OF ELIGIBILITY CRITERIA**

**PURPOSE:**

**To consider the eligibility criteria for Yard Maintenance Applications for Assistance.**

**Moved: Councillor Britton**

**Seconded: Councillor Norton**

That Council note the following criteria to be used in the assessment of Yard Maintenance Applications for Assistance:

- Applicant to be a Pensioner
- Applicant to have a health condition that prevents them from being able to carry out the requested assistance and they are unemployed
- there is no other abled bodied person living in the applicant's household able to do the work.

**Carried**

**2020/5.14 TENDER T2019/20-12: SUPPLY AND MAINTENANCE OF FIRE FIGHTING EQUIPMENT**

**PURPOSE:**

**To evaluate submissions received in Council's call for tenders in the Supply and Maintenance of the Boulia Shire Council Fire Fighting Equipment.**

**Moved: Councillor Beauchamp**

**Seconded: Councillor Neilson**

That under tender number T2019/20-12: Supply and Maintenance of Fire Fighting Equipment:

- the Service and Maintenance of all Fire Extinguishers and Blankets be awarded to Central Western Fire Pty Ltd
- the Service and Maintenance of all Fire Panels be awarded to Chubb Fire & Security Pty Ltd

in accordance with the following contract terms of the tender:

A fixed price contract for an initial period of 2 years, with the option to extend an additional 2 years and then a further 1 year (2+2+1).

**Carried**

**2020/5.15 TENDER T2019/20-13: PURCHASE AND SALE OF ONE SKID STEER LOADER**

**PURPOSE:**

This report seeks approval to supply and deliver with or without trade-in: one Skid Steer Loader under Tender No T2019/20-13.

**Moved: Councillor Britton Seconded: Councillor Beauchamp**

That Boulia Shire Council approve purchase of a 279D3 Ultra Compact Track Loader (Skid Steer) with Simex PL60253V (Road Planer/Stabiliser) for \$207,350 including GST. Further, reject all trade-in and direct purchase offers. Plant 116 performance will be assessed in 12 months time for sale.

**Carried**

**2020/5.16 TENDER 2019/20-14: PURCHASE AND SALE OF ONE ISUZU CREW CAB TRUCK**

**PURPOSE:**

This report seeks approval to supply and deliver with or without trade-in: one Isuzu Crew Cab Truck under Tender No T2019/20-14.

**Moved: Councillor Edgar Seconded: Councillor Neilson**

That under tender number T2019/20-14: Boulia Shire Council approve the purchase of an Isuzu FUD 165-260 auto crew from Tony Ireland Isuzu for \$196,256.18 including GST and less trade-in plant 528 REGO 923TIF for \$45,000 including GST.

**Carried**

Mr Karra left the meeting at 11.30 am.

**2020/5.17 WORK HEALTH AND SAFETY APRIL 2020 INFORMATION REPORT**

**PURPOSE:**

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

**Moved: Councillor Britton Seconded: Councillor Edgar**

That Council receive the Work Health and Safety April 2020 Report for information.

**Carried**

**2020/5.18 NEW POLICY - WORKING FROM HOME**

**PURPOSE:**

To present to Council a new policy for consideration and adoption – the Working from Home Policy.

**Moved: Councillor Britton Seconded: Councillor Neilson**

1. That Policy 154 Working from Home Policy be adopted as presented.
2. That a copy of the policy be forwarded to the Councillors electronically via email and the Councillor Hub.

**Carried**

## 2020/5.19 ACTION LIST

### PURPOSE:

To inform Council on the actions taken on the Action List report.

**Moved: Councillor Neilson**                      **Seconded: Councillor Britton**

That the updated Action List report be received for information.

**Carried**

## 2020/5.20 COUNCIL MEETING DATES FROM JUNE TO DECEMBER 2020

### PURPOSE:

In accordance with Section 277(1) of the Local Government Regulations 2012 notice is to be given when the Ordinary meetings of the Boulia Shire Council will be held.

**Moved: Councillor Britton**                      **Seconded: Councillor Beauchamp**

1. That the dates for the Council meetings from June 2020 until December 2020 be ratified and displayed on Council's website and all other approved distribution methods.

Friday 19 <sup>th</sup> June 2020	Boulia Shire Hall	9:00 am
Tuesday 21 <sup>st</sup> July 2020	Boulia Shire Hall	9:00 am
Monday 17 <sup>th</sup> August 2020	Boulia Shire Hall	9:00 am
Friday 25 <sup>th</sup> September 2020	Boulia Shire Hall	9:00 am
Friday 23 <sup>rd</sup> October 2020	Boulia Shire Hall	9:00 am
Friday 20 <sup>th</sup> November 2020	Boulia Shire Hall	9:00 am
Friday 18 <sup>th</sup> December 2020	Boulia Shire Hall	9:00 am

2. That the location be the Boulia Shire Hall with the commencement time of 9-00am.

**Carried**

## 2020/5.21 MOU BETWEEN DNRME AND BOULIA SHIRE COUNCIL FOR THE GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) AT THE BOULIA AIRPORT

### PURPOSE:

To advise Council of the intent for DNRME to formalise a Memorandum of Understanding (MOU) for the continued use of the Global Navigation Satellite System at the Boulia Airport. This will be in conjunction with Geoscience Australia (GA) who will be the lead agency.

**Moved: Councillor Beauchamp**                      **Seconded: Councillor Edgar**

That the Memorandum of Understanding between the Department of Natural Resources, Mines and Energy for the access to the Global Navigation Satellite system which is located at the Boulia Airport be endorsed with the commencement period 30/4/2020 and the expiry date 30/6/2029.

**Carried**

## 2020/5.22 DEVELOPMENT OF A REGIONAL COMMUNITY PRECINCT – DEED OF GRANT APPLICATION ON LOT 605 ON CROWN PLAN B2671

### PURPOSE:

To advise Council of the progress of an application for the deed of grant applied for in December to enable the amalgamation of Lot 604 and 605 for the purpose of

**progressing the Regional Community Precinct incorporating the Post Office, Library government service offices such as QGAP, cultural display area and registered offices for the Pitta Pitta.**

**Moved: Councillor Britton Seconded: Councillor Norton**

That the Council endorse the acceptance of the offer from the Department of Natural Resources Mines and Energy for the purchase of Lot 605 on B2671 (existing Council building site) to secure the land and enable lot 605 and lot 604 to be amalgamated for the future construction of the Regional Community Precinct.

**Carried**

*Councillor Beauchamp declared a Material Personal Interest in the Item CEO6 Approved Decision Notice - Reconfiguration of a Lot due to currently considering purchasing a house block from APA Group. In accordance with the resolution made under 2020/5.2, Councillor Beauchamp will stay in the room but not vote on the matter.*

### **2020/5.23 APPROVED DECISION NOTICE - RECONFIGURATION OF A LOT**

**PURPOSE:**

**To advise Council of a Decision Notice Approval that has been issued for the Reconfiguration of a Lot (Two Lot Boundary Realignment).**

**Moved: Councillor Neilson Seconded: Councillor Edgar**

That the Approved Decision Notice for Reconfiguration of a Lot, Bouliia Shire Council Development approval number D/1-2020 be endorsed by Council.

**Carried**

### **2020/5.24 ADOPTION OF THE TOWN PLANNING SCHEME**

The purpose of this report is revised from:

*'to formally adopt the Bouliia Shire Planning Scheme following the closing of the public consultation period.'*

to:

*'to obtain Council's approval, in accordance with the notice issued under section 18(3) of the Planning Act 2016 and dated 11 April 2018 prescribing the plan-making process, to request Ministerial approval to adopt the proposed planning scheme.'*

**Moved: Councillor Britton Seconded: Councillor Neilson**

That Council:

1. endorse the Consultation and Submission Report providing a summary of consultation activities undertaken, the matters raised in submissions and proposed changes in response to submissions on the proposed Bouliia Shire Planning Scheme.
2. endorse the changed version of the proposed Bouliia Shire Planning Scheme.
3. determine that the changed version of the proposed Bouliia Shire Planning Scheme is not significantly different to the public consultation version.
4. As no submissions were received, note that no responses to submissions about the proposed planning scheme are required to be sent for the purposes of Step 10(1) of Stage 3 of the prescribed plan-making process set out in the 11 April 2018 notice

issued to Council under section 18(3) of the Planning Act 2016.

5. write to the Minister for Infrastructure and Planning requesting approval to adopt the proposed Bouliia Shire Planning Scheme, in accordance with Step 14 of Stage 4 of the prescribed plan-making process set out in the 11 April 2018 notice issued to Council under section 18(3) of the Planning Act 2016.

**Carried**

The meeting was adjourned for lunch at 12.15 pm.

The meeting resumed at 12.57 pm.

Mrs Kaylene Sloman entered the meeting at 12.57 pm.

## **2020/5.25 MANAGER CORPORATE & FINANCIAL SERVICES APRIL 2020 REPORT**

**PURPOSE:**  
Financial Summary as at 30th April 2020.

**Moved: Councillor Neilson                      Seconded: Councillor Britton**

That the Manager of Corporate & Financial Services April 2020 Report be received for information.

**Carried**

## **2020/5.26 AUDIT & RISK MANAGEMENT COMMITTEE REPORT**

**PURPOSE:**  
To provide an update from the Audit & Risk Management Committee.

**Moved: Councillor Britton                      Seconded: Councillor Beauchamp**

That the Audit & Risk Management Committee Report be received for information.

**Carried**

*Council was presented with an updated 2020-2021 Overall Budget Summary for information in preparation for further 2020-2021 budget works.*

Mrs Kaylene Sloman left the meeting at 1.31 pm

## **2020/5.27 CHIEF EXECUTIVE LEAVE**

**PURPOSE:**  
To advise Council of the relief plans for the Chief Executive Officer annual leave and the request that the provision of relief to this position be sourced through an external provider.

**Moved: Councillor Britton                      Seconded: Councillor Edgar**

That the Council acknowledge and endorse that the relief for the CEO leave in July be sourced through an external provider with the December relief to be arranged if required.

**Carried**

## **2020/5.28 COVID-19 RELIEF FOR IDENTIFIED BUSINESSES FOR RATES (SERVICES)**

**PURPOSE:**  
To review the current situation of the COVID-19 in relation to the services such as



**garbage collection, water usage and sewerage for all businesses.**

**Moved: Councillor Britton Seconded: Councillor Norton**

1. That Council re-allocate \$60K from the community grants program fund which would have been allocated to community events to support the business community of Boulia for the financial assistance for the payment of services (water, garbage and sewerage) for the periods 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020 and 1<sup>st</sup> January 2021 to 30<sup>th</sup> June 2021.
2. That business must apply to Council in writing for the assistance so that it can be recorded for probity.
3. That Council include the COVID-19 Pandemic Emergency Rates Relief category for 2020-2021 in the community grants program.

**Carried**

#### **2020/5.29 COMMUNITY SERVICES APRIL 2020 REPORT**

**PURPOSE:**

**To provide Council with an update of the activities associated with Councils' community development activities.**

**Moved: Councillor Britton Seconded: Councillor Norton**

That the Community Services April 2020 Report is received for information.

**Carried**

#### **2020/5.30 BOOMERANG REPAINT**

**PURPOSE:**

**To propose to Council that the Boomerang sign on the Donohue Highway be updated.**

**Moved: Councillor Edgar Seconded: Councillor Beauchamp**

1. That a condition report be completed on the Boomerang sign to determine its current condition.
2. That, providing the sign is in good condition, the design of the repaint be reviewed to include the towns of the Outback Way and an information sign be put alongside the Boomerang sign. An updated design is to be brought back to the Council meeting for further consideration.

**Carried**

#### **2020/5.31 MIN MIN ENCOUNTER APRIL 2020 REPORT**

**PURPOSE:**

**To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.**

**Moved: Councillor Britton Seconded: Councillor Edgar**

That the Min Min Encounter April 2020 Report be received for information.

**Carried**

#### **2020/5.32 LIBRARY APRIL 2020 REPORT**

**PURPOSE:**

**To update Council on the visitations and activities in the Library.**

**Moved: Councillor Norton**

**Seconded: Councillor Britton**

That Council receive the Library April 2020 report for information.

**Carried**

### **General Business**

**Desert Channels Queensland (DCQ) Letter of Support** – DCQ have asked Council to provide a letter of support to formally express Council's backing of the DCQ funding application under the Queensland Feral Pest Initiative Round 4, to undertake strategic and innovative approaches to significantly reduce the impact of Parkinsonia on the Desert Channels Region. All Councillors were in agreeance that a letter of support should be provided.

**Oban Station Community Recovery Event request** – The managers of Oban Station have contacted Council in regards to a possible 'Community Recovery Event' be held on the 6<sup>th</sup> September 2020 at the Urandangi Pub. It is proposed the event would be a great opportunity for the local stations to catch up after many months of isolation due to the COVID-19 pandemic and would aid in assisting with the mental health of many after months of having minimal contact and also help to uplift the community spirit within the shire once restrictions are eased. An amount of \$1250 plus GST is sought from Council to enable Australian Country Music singer Catherine Britt and her back up band The Cold, Cold Hearts to play at the event. Council was in agreeance to the proposal and funding request providing the relevant State Government restrictions at the time of the event are followed.

### **Meeting Closure**

The Mayor closed the meeting at 2.45 pm.

### **Confirmed:**

Minutes confirmed 19<sup>th</sup> June 2020

Resolution No. 2020/6.1

*The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.*