



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 21 May 2021
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor opened the meeting at 08:54 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Nicole Tonkies (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address Council in a Public Forum at this meeting.

8 Deputations

8.2 Jenny Humphris - Holding Redlich: Wangkamahdla People native title determination (this deputation address will be closed under Local Government Regulation 2012 (254J (3)(e))

9 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the minutes of the Ordinary Meeting held on 23rd April 2021 be accepted.

Resolution No.: 2021/5.1

Carried

10 Closed Session

CLOSED MEETING AT 8.56 AM

Moved: Cr Edgar

Seconded: Cr Neilson

That Council moved into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

Resolution No.: 2021/5.2

Carried

Ms Jenny Humphris joined the meeting at 8.58 am.

Ms Humphris left the meeting at 9.50 am.

OUT OF CLOSED SESSION AT 9.50 AM

Moved: Cr Edgar

Seconded: Cr Beauchamp

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2021/5.3

Carried

The following recommendations were resolved from the closed session: 2021/5.4

Moved: Cr Britton

Seconded: Cr Norton

That Council:

(a) Agree to enter into an agreement made under s87A Native Title Act 1993 and consent to the determination of the Wangkamahdla People native title claim QUD52/2016 in the terms of the s87A Agreement and Proposed Consent Order (attached to the report presented to Council); and

(b) delegate to the CEO the power to agree to any changes that may be required by the Court to the final determination referred to in paragraph (a) and to instruct Holding Redlich to sign the s87A Agreement on Council's behalf.

Resolution No.: 2021/5.4

Carried

The meeting was adjourned at 09:53 am to allow Council to attend the Community Open Day at the Boulia Heritage Complex.

The meeting resumed at 11:14 am.

11 Reports

11.1 Works and Operations

TITLE:	Engineering Services Report – Newsbrief for April 2021	DOC REF: 10.1.1
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PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Cr Neilson

Seconded: Cr Norton

That the Engineering Services Report – Newsbrief for April 2021 be noted.

Resolution No.: 2021/5.5

Carried

TITLE:	NDRRA Flood Damage Works Department April 2021 Report	DOC REF: 10.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Cr Britton

Seconded: Cr Neilson

That the NDRRA Flood Damage Works Department April 2021 Report be received for information.

Resolution No.: 2021/5.6

Carried

Cr Britton left the meeting at 11:23 am. Cr Beauchamp resumed the Chair.

TITLE:	Foreman, Road Maintenance and Utility Services April 2021 Report	DOC REF: 10.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of April 2021.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That Council receive the Foreman, Road Maintenance and Utility Services April 2021 report for information.

Resolution No.: 2021/5.7

Carried

Cr Britton returned to the meeting at 11:25 am and resumed the Chair.

TITLE:	Foreman Roads Maintenance and Construction April 2021 Report	DOC REF: 10.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Norton

Seconded: Cr Britton

That Council receive the Foreman Roads Maintenance and Construction April 2021 Report for information.

Resolution No.: 2021/5.8

Carried

TITLE:	Rural Lands Protection Officer April 2021 Report	DOC REF: 10.1.5
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Edgar

Seconded: Cr Neilson

That the Rural Lands Protection Officer's April 2021 Report be received for information.

Resolution No.: 2021/5.9

Carried

11.2 Office of the Chief Executive

TITLE:	CEO Report for April 2021	DOC REF: 10.2.1
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PURPOSE:

To advise Council of the activities of the Chief Executive Office.

Moved: *Cr Edgar*

Seconded: *Cr Britton*

That the CEO Report for April 2021 is received for information.

Resolution No.: 2021/5.10

Carried

TITLE:	Action List	DOC REF: 10.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: *Cr Neilson*

Seconded: *Cr Norton*

That the Action List update for April 2021 be received for information.

Resolution No.: 2021/5.11

Carried

TITLE:	Policy Review – Code of Conduct and Equal Employment Opportunity Policy	DOC REF: 10.2.3
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PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with changes to the Code of Conduct and Equal Employment Opportunity Policy.

Moved: *Cr Britton*

Seconded: *Cr Beauchamp*

1. *That Policy 146 Code of Conduct and Policy 149 Equal Employment Opportunity Policy as presented be adopted.*

2. *That a copy of the policies be loaded into the Councillor Hub.*

Resolution No.: 2021/5.12

Carried

TITLE:	Work Health and Safety April 2021 Report	DOC REF: 10.2.4
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PURPOSE:

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

Moved: *Cr Britton*

Seconded: *Cr Norton*

That Council receive the Work Health and Safety April 2021 report for information.

Resolution No.: 2021/5.13

Carried

11.3 Corporate Services

TITLE:	Director of Corporate Services April 2021 Report	DOC REF: 10.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

Moved: Cr Norton

Seconded: Cr Britton

That the Director of Corporate Services April 2021 Report be received for information.

Resolution No.: 2021/5.14

Carried

TITLE:	Updated Banking Signatories	DOC REF: 10.3.2
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PURPOSE:

To update changes to banking signatories in preparation of the Executive Assistant taking maternity leave, upgrading of the Senior Finance Officer Carol Smith to being a signatory.

Moved: Cr Britton

Seconded: Cr Neilson

1. That Council confirm that the following authorised signatories be authorised to operate on any new or existing bank accounts Council may open in the future and all previous signatories if held with the same bank be made obsolete.
2. That the Director of Corporate Services action the changes to signatories and electronic devices for the change in role for Carol Smith and the removal of Nicole Tonkies.

CHEQUE SIGNATORIES

PRIMARY ACCOUNT SIGNATORY: Type 'A'

- Mayor - Eric Britton
- Chief Executive Officer - Lynn Moore
- Director of Works and Operations - Harin Karra
- Director of Corporate Services - Kaylene Sloman

SECONDARY ACCOUNT SIGNATORY: Type 'B'

- Finance Manager - Rahul Bhargava
- **Senior Finance Officer - Carol Smith**

ELECTRONIC FUND TRANSFERS:

PRIMARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'A'

- Chief Executive Officer - Lynn Moore
- Director of Works and Operations - Harin Karra
- Director of Corporate Services - Kaylene Sloman

SECONDARY ACCOUNT SIGNATORY - AUTHORISING OFFICER TYPE 'B'

- Finance Manager - Rahul Bhargava
- Senior Finance Officer - Carol Smith

The method of signing/authorising electronic transactions will be as follows:

- Any two type 'A' signatories OR
- Any two signatories: consisting of at least one primary 'A' signatory and one secondary 'B' signatory.

Resolution No.: 2021/5.15

Carried

TITLE:	Policy Review – Flag Flying Policy	DOC REF: 10.3.3
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PURPOSE:

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with a review of the Flag Flying Policy.

Moved: Cr Britton

Seconded: Cr Beauchamp

1. That 135 Flag Flying Policy as presented be adopted.
2. That a copy of the policy be loaded into the Councillor Hub.

Resolution No.: 2021/5.16

Carried

TITLE:	Finance April 2021 Report	DOC REF: 10.3.4
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PURPOSE:

Financial Summary as at 30th April 2021.

Moved: Cr Britton

Seconded: Cr Neilson

That the Finance April 2021 Report be received for information.

Resolution No.: 2021/5.17

Carried

11.4 Community Services

TITLE:	Community Services April 2021 Report	DOC REF: 10.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Cr Neilson

Seconded: Cr Norton

That the Community Services April 2021 Report be received for information.

Resolution No.: 2021/5.18

Carried

TITLE:	Min Min Encounter April 2021 Report	DOC REF: 10.4.2
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PURPOSE:

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Min Min Encounter April 2021 Report be received for information.

Resolution No.: 2021/5.19

Carried

TITLE:	Library April 2021 Report	DOC REF: 10.4.3
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PURPOSE:

To update Council on the visitations and activities in the Library.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That Council receive the Library April 2021 Report for information.

Resolution No.: 2021/5.20

Carried

TITLE:	Boulia Sports and Aquatic Centre April 2021 Report	DOC REF: 10.4.4
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PURPOSE:

To inform Council of the current utilisation and activities of the centre.

Moved: Cr Britton

Seconded: Cr Norton

That Council receive the Boulia Sports and Aquatic Centre April 2021 Report for information.

Resolution No.: 2021/5.21

Carried

12 Late Reports

TITLE:	Boulia Work Camp Report – April 2021	DOC REF: 12.1
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PURPOSE:

To advise of the activities of the Boulia Work Camp from 7th to 16th May 2021.

Moved: Cr Neilson

Seconded: Cr Britton

That the Boulia Work Camp Report – April 2021 is received for information.

Resolution No.: 2021/5.22

Carried

13 General Business

There was no general business to be noted at this meeting.

14 Meeting Closure

The Mayor closed the meeting at 12:45 pm.

15 Confirmed

Minutes confirmed	18 th June 2021
Resolution No.	2021/6.2