



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 20 May 2022
COMMENCING AT 8:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.35 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Ajay Agwan (Director of Works and Operations)
Mrs Nicole Tonkies (Executive Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Confirmation of Minutes from Previous Meetings

Moved: Cr Neilson

Seconded: Cr Beauchamp

That the minutes of the Ordinary Meeting held on Friday 22nd April 2022 be accepted.

Resolution No.: 2022/05.1

Carried

Cllr Britton left the meeting at 9.43 am. Cllr Beauchamp chaired the meeting.

9 Reports

9.1 Works and Operations

TITLE:	Engineering Services Report Newsbrief April 2022	DOC REF: 9.1.1
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PURPOSE: To inform Council on the progress of various items through an information update.
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Moved: Cr Beauchamp

Seconded: Cr Edgar

That the Engineering Services Report – Newsbrief for April 2022 be noted.

Resolution No.: 2022/05.2

Carried

TITLE:	Action Report – Assessment of T2021-22.16 Bengeacca Crossing Culvert Works Supply and Install Bituminous Products	DOC REF: 9.1.2
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PURPOSE: To provide a summary and a recommendation for the award of T2021-22.16 Bengeacca Crossing Culvert Works
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Moved: Cr Edgar

Seconded: Cr Neilson

That for T2021-22. 16 Bengeacca Crossing Culvert Works, seven (7) tenders were received. Three of the submissions were non-conforming and one was a late submission. Lohman Contracting have been assessed against the weighted criteria as the most suitable tenderer. It is recommended that the contract be awarded to Lohman Contracting.

Resolution No.: 2022/05.3

Carried

Cllr Britton returned to the meeting at 9.45 am and resumed the chair.

TITLE:	Foreman Road Maintenance and Utility Services Report April 2022	DOC REF: 9.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of March 2022.

Moved: Cr Britton

Seconded: Cr Edgar

That Council receive the Foreman, Road Maintenance and Utility Services April 2022 report for information.

Resolution No.: 2022/05.4

Carried

The meeting was adjourned for morning tea at 10.11 am.

The meeting resumed at 10.42 am.

TITLE:	Foreman Roads Maintenance and Construction Report April 2022	DOC REF: 9.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Beauchamp

Seconded: Cr Norton

That Council receive the Foreman Roads Maintenance and Construction April 2022 Report for information.

Resolution No.: 2022/05.5

Carried

TITLE:	NDRRA Flood Damage Works Department April 2022 Report	DOC REF: 9.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Cr Neilson

Seconded: Cr Britton

That the NDRRA Flood Damage Works Department April 2022 report be received for information.

Resolution No.: 2022/05.6

Carried

Boulia Shire Council Technical Officer Mr Joseph Kim and Mr Kristan Sedgman from HK Solutions entered the meeting at 10.45 am. Mr Sedgman provided Council with a brief overview of his observations to date of the air conditioning system at the Min Min Encounter.

Mr Kim and Mr Sedgman left the meeting at 11.05 am.

TITLE:	Rural Lands Protection Officer April 2022 Report	DOC REF: 9.1.6
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Rural Lands Protection Officer Report for April 2022.

Resolution No.: 2022/05.7

Carried

9.2 Office of the Chief Executive

TITLE:	Chief Executive Officers Report - April 2022	DOC REF: 9.2.1
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PURPOSE:

To advise council of relevant activities undertaken through the office of the CEO.

Moved: Cr Neilson

Seconded: Cr Edgar

That the Chief Executive Officers Report - April 2022 be received for information.

Resolution No.: 2022/05.8

Carried

TITLE:	Proposed Permit/Leases for Coridgee Reserve and Butchers Paddock	DOC REF: 9.2.2
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PURPOSE:

To advise council of the progress of the new permits/ leases for both the Butchers Paddock and Coridgee Reserve.

Moved: Cr Norton

Seconded: Cr Britton

- 1. That the Council consider the application received from the Expression of Interest which closes on 27th May 2022 and authorise the Chief Executive Officer to proceed with the allocations to be confirmed at the June Council meeting.*
- 2. That the Expressions of Interest received to be assessed and if necessary, go to a ballot which will be held on Wednesday 1st of June 2022 if required.*

Resolution No.: 2022/05.9

Carried

TITLE:	Action List - Update April 2022	DOC REF: 9.2.3
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Action List update for April 2022 for information.

Resolution No.: 2022/05.10

Carried

TITLE:	WH&S April 2022 Report	DOC REF: 9.2.4
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PURPOSE:

To inform Council of progressions and or issues of concern regarding WH&S

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Workplace Health and Safety - WHSA / RRTW April 2022 report for information.

Resolution No.: 2022/05.11

Carried

9.3 Corporate Services

TITLE:	Director of Corporate Service April 2022 Report	DOC REF: 9.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Director of Corporate Services April 2022 monthly report be received.

Resolution No.: 2022/05.12

Carried

TITLE:	Finance Report for April 2022	DOC REF: 9.3.2
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PURPOSE:

Financial Summary as at 30th April 2022.

Moved: Cr Britton

Seconded: Cr Edgar

That the Finance Report for April 2022 be received for information.

Resolution No.: 2022/05.13

Carried

The meeting was adjourned for lunch at 12.04 pm. Mr Agwan left the meeting at 12.04 pm. The meeting resumed at 12.39 pm.

9.4 Community Services

TITLE:	Community Services Manager April 2022 Report	DOC REF: 9.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Council's community development activities.

Moved: Cr Norton

Seconded: Cr Beauchamp

That the Community Services April 2022 Report be received for information.

Resolution No.: 2022/05.14

Carried

Mr Agwan returned to the meeting at 12.50 pm.

TITLE:	Flexible Hardship Funding	DOC REF: 9.4.2
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PURPOSE:

Recommendations on how to distribute Flexible Hardship Funding when received.

Moved: Cr Britton

Seconded: Cr Edgar

That the Flexible Hardship Funding be allocated as follows:

- 5% for organisational operating costs by Council \$2,434
- P and C Association for various sundries + uniforms \$40,000
- Bob's Street Christmas Party (gifts/catering) \$5,000
- Combined \$46,796 to Boulia Rodeo Association/Boulia Turf Club/Boulia Campdraft Association/Boulia Camel Races for a community benefit project at the Racecourse Reserve
- Meals on Wheels set up and equipment \$20,000
- QCWA Boulia - for senior events \$10,000
- Afternoon sports program \$5,000
- Golf Club - free golf days/tutoring \$10,000
- Mental Health workshop \$22,000

Resolution No.: 2022/05.15

Carried

TITLE:	Min Min Encounter and Heritage Centre Report April 22	DOC REF: 9.4.3
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Edgar

Seconded: Cr Britton

That the Min Min Encounter April 2022 Report be received for information.

Resolution No.: 2022/05.16

Carried

In the interests of clarity and transparency regarding tender T2021-22.10 Boulia Industrial Subdivision – Installation of Water, Sewer and Power, the Chief Executive Officer discussed with Council the necessity to rescind the original resolution made at the 22nd April 2022 Council meeting in order to replace the resolution with a more clearly worded resolution that explains Council's decision regarding the awarding of the tender.

In accordance with section 150EG of the Local Government Act 2009, Cllr Edgar declared a Prescribed Conflict of Interest in the matter due to being the owner of Quality Electrical. As the matter was already decided upon and the discussion was only in relation to the rewording of the resolution, all Councillors in attendance agreed that Cllr Edgar was to remain in the meeting.

Moved: Cr Neilson

Seconded: Cr Norton

That Council rescind resolution number 2022/04.2 made at the Ordinary Meeting of Council on Friday 22nd April 2022 and it be replaced with resolution number 2022/05.18.

Resolution No.: 2022/05.17

Carried

Moved: Cr Britton

Seconded: Cr Norton

That for T2021-22.10 Boulia Industrial Subdivision – Installation of Water, Sewer and Power, eight (8) tenders were received. KABZS Plumbing and Quality Electrical has been assessed against a weighted criteria as being competitive with other submissions. Thus all eight (8) submissions will be declined, and the relevant contractor will be engaged under the existing T2019-20.11 Panel of Pre-Qualified Suppliers Plant Hire and Trade Services.

Resolution No.: 2022/05.18

Carried

10 Late Reports

Nil

11 Closed Session

CLOSED MEETING AT 1.25 PM.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2022/05.19

Carried

OUT OF CLOSED SESSION AT 1.31 PM.

Moved: Cr Beauchamp

Seconded: Cr Britton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2022/05.20

Carried

The following recommendations were resolved from the closed session: 2022/05.21.

TITLE:	Sale of 6 Mulligan Street - via tender	DOC REF: 11.1.1
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PURPOSE:
To confirm the sale of housing which has been identified as being unsuitable for Council purposes.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Neilson

Seconded: Cr Norton

That the Council proceeds with the sale of 6 Mulligan Street with the sale price accepted to be equal to or exceed the new valuation price submitted by the valuer.

Resolution No.: 2022/05.21

Carried

12 General Business

There was no general business to be noted at this meeting.

Councillor attendance at upcoming meetings were discussed by Council.

Moved: Cr Beauchamp

Seconded: Cr Neilson

Council decided on attendance at external meetings as follows:

- Australian Local Government Association National General Assembly – Canberra (June 19-22nd 2022): Cllr Britton
- Civic Leaders Program - Sunshine Coast (June 29-30th 2022): Cllr Britton
- Bush Council Convention - Barcaldine (July 26th – 28th 2022): Cllr Britton, Cllr Neilson, CEO
- LGAQ Annual Conference - Cairns (October 17-19th 2022): Cllr Britton, Cllr Neilson, CEO

Resolution No.: 2022/05.22

Carried

13 Meeting Closure

The Mayor closed the meeting at 1.42 pm.

14 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.