

# Boulia Shire Council



## General Meeting

Monday 21<sup>st</sup> October 2019



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## BOULIA SHIRE COUNCIL

14<sup>th</sup> October 2019

### NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Monday 21<sup>st</sup> October 2019** at the **Boulia Airport Terminal** commencing at **10 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1. Meeting opening with the acknowledgment of Country and Traditional Owners.
2. Present
3. Apologies / Leave of Absence
4. Declaration of Material Personal Interest / Conflict of Interest
5. Register of Interests – new / or changes recorded
6. Confirmation of Minutes from previous meeting Pg.1
7. Reports from advisory committees (nil)
8. Mayoral Minutes
9. Notice of Motion
10. Request to address Council in a public forum
11. Petition – if tabled
12. Pitta Pitta representation (when requested)
13. REPORTS:

#### ENGINEERS REPORT – GBA CONSULTING

- |         |  |      |
|---------|--|------|
| Item E1 | Engineering Services Report – News brief | Pg.7 |
| Item E2 | See Closed Session                       |      |
| Item E3 | See Closed Session                       |      |

#### DIRECTOR OF WORKS AND OPERATIONS

- |           |                              |       |
|-----------|------------------------------|-------|
| Item DWO1 | Grants Work Status Summary   | Pg.10 |
| Item DWO2 | Boulia Works Program 2018/21 | Pg.13 |
| Item DWO3 | See Closed Session           |       |

#### INFORMATION REPORTS

- |        |  |       |
|--------|--|-------|
| Item A | NDRRA Flood Damage Works Department            | Pg.14 |
| Item B | Foreman, Road Maintenance and Utility Services | Pg.15 |
| Item C | Foreman, Roads Maintenance and Construction    | Pg.18 |
| Item D | Rural Lands Protection Officer                 | Pg.19 |
| Item E | Work Camp Report                               | Pg.21 |

#### CHIEF EXECUTIVE OFFICER

- |           |                                 |       |
|-----------|---------------------------------|-------|
| Item CEO1 | CEO Briefing for September 2019 | Pg.22 |
| Item CEO2 | Action List                     | Pg.23 |
| Item CEO3 | CWA – Pensioner Cottage         | Pg.28 |
| Item CEO4 | Spelling of Urandangi           | Pg.36 |
| Item CEO5 | See Closed Session              |       |

ALL COMMUNICATIONS MUST  
BE ADDRESSED TO  
THE CHIEF EXECUTIVE OFFICER,  
BOULIA SHIRE COUNCIL,  
18 HERBERT ST,  
BOULIA. QLD. 4829



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## BOULIA SHIRE COUNCIL

Item CEO6 1st Quarter Operational Plan Report 2019-2020 Pg.37

### MANAGER CORPORATE & FINANCIAL SERVICES

Item FM1 Manager Corporate & Financial Services Report Pg.38

### COMMUNITY SERVICES MANAGER

Item CSM1 Community Services Report Pg.43

Item CSM2 Information Board for Racecourse Reserve Pg.48

### INFORMATION REPORTS

Item F Min Min Encounter Pg.51

Item G Boulia Heritage Complex Pg.53

Item H Boulia Sports and Aquatic Centre Pg.55

Item I Library Pg.57

14. General Business
15. Correspondence for Action
16. Questions for next meeting
17. Late Reports
18. **CLOSED SESSION**

- Item E2 Assessment of Concrete Tender - T2019/20-1 Outback Way Concrete Works
- Item E3 Assessment of Cover Aggregate Tender - T2019/20-3 Supply and Delivery of Precoated Cover Aggregate
- Item DWO3 Bitumen Tender Assessment and Recommendation T2019/20-2 'All Services' Supply and Install Bituminous Products
- Item CEO5 Memorandum of Understanding (MOU) between Boulia Shire Council and Endrill

Ms Lynn Moore  
Chief Executive Officer

**CLOSED SESSIONS OF COUNCIL ARE NOT OPEN TO THE PUBLIC AND MAY BE CLOSED FOR THE FOLLOWING REASONS:**

#### **Local Government Regulation - 275 Closed meetings**

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -
  - (a) the appointment, dismissal or discipline of employees; or
  - (b) industrial matters affecting employees; or
  - (c) the local government's budget; or
  - (d) rating concessions; or
  - (e) contracts proposed to be made by it; or
  - (f) starting or defending legal proceedings involving the local government; or

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## BOULIA SHIRE COUNCIL

- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

### **DECLARATION OF INTERESTS**

**Conflict of Interest** A Councillor has a conflict of interest if their decisions are, or may be seen to be, influenced by their personal interests.

**Material Personal Interest** A Councillor has a material personal interest in a matter if a decision or action taken by a Councillor, or any of its committees, on that matter may result in a direct or indirect benefit or loss to themselves or people they are connected with.

Councillors must declare if they have a Conflict of Interest or Material Personal Interest on a matter to be discussed prior to the meeting.

### **COMMONLY USED ACRONYMS**

<b>ALGA</b>	Australian Local Government Association
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DRFA</b>	Disaster Recovery Funding Arrangements
<b>DTMR/TMR</b>	Department of Transport and Main Roads
<b>IPWEA</b>	Institute of Public Works Engineering Australia (NAMS.Plus)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGMA</b>	Local Government Managers Association
<b>NAMS.Plus</b>	Asset Management System from IPWEA
<b>NDRP</b>	Natural Disaster Resilience Program
<b>NDRRA</b>	Natural Disaster Relief and Recovery Arrangements
<b>OHDC</b>	Outback Highway Development Council
<b>ORRG</b>	Outback Regional Road Group
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>RAPADWSA</b>	RAPAD Water and Sewerage Alliance
<b>REPA</b>	Restoration of Essential Public Assets
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association



**COUNCILLOR DECLARATION OF INTEREST**  
**Declaration of a Conflict of Interest Form**

Councillor: \_\_\_\_\_

Council meeting date: \_\_\_\_\_

Agenda Item Number: \_\_\_\_\_

I declare that I have a conflict of interest in the above matter (as defined by section 175D of the Local Government Act 2009) as follows: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I will be dealing with this declared conflict of interest by (please tick):

- a) leaving the meeting while this matter is discussed and voted on.
- b) Staying in the meeting - I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -
  - (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
  - (b) If so, whether: -
    - i. I must leave the meeting while this matter is discussed or voted on; or
    - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

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**COUNCILLOR DECLARATION OF INTEREST**  
**Declaration of a Material Personal Interest Form**

Councillor: \_\_\_\_\_

Council meeting date: \_\_\_\_\_

Agenda Item Number: \_\_\_\_\_

I declare that I have a material personal interest in this matter (as defined by Local Government Act 2009, section 175B as follows: -

\_\_\_\_\_  
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\_\_\_\_\_

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date



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**MINUTES OF THE GENERAL MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON MONDAY 16<sup>th</sup> SEPTEMBER 2019  
COMMENCING AT 10 AM**

**Attendance:**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Brook McGlinchey  
Councillor Jack Neilson

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Nicole Tonkies (Executive Assistant)

Apologies: Councillor Rebecka (Beck) Britton

**Opening:**

The Mayor opened the meeting at 9.58 am.  
Mr Harin Karra and Mr Gordon Stumbris entered the meeting at 9.58 am.

**Acknowledgement of Traditional Owners**

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

**2019/9.1 MINUTES OF THE AUGUST 2019 ORDINARY MEETING**

<b><u>Moved:</u> Councillor Beauchamp</b>	<b><u>Seconded:</u> Councillor McGlinchey</b>
That the Minutes of the General Meeting held on 19 <sup>th</sup> August 2019 be accepted.	
<b><u>Carried</u></b>	

**2019/9.2 PROCESSING OF COUNCILLOR DECLARATION OF INTERESTS –  
SEPTEMBER 2019 ORDINARY MEETING OF COUNCIL**

<b><u>Moved:</u> Councillor Neilson</b>	<b><u>Seconded:</u> Councillor Rick Britton</b>
It is acknowledged that there are no Councillor Declaration of Interests relevant to reports in the September 2019 Ordinary Meeting of Council to be noted.	
<b><u>Carried</u></b>	

### 2019/9.3 ENGINEERING SERVICES REPORT – NEWSBRIEF FOR AUGUST 2019

**PURPOSE:**

To inform Council on the progress of various items through an information update.

**Moved: Councillor McGlinchey                      Seconded: Councillor Beauchamp**

That the Engineering Services Report – Newsbrief for August 2019 be noted.

**Carried**

### 2019/9.4 GRANTS WORK STATUS SUMMARY

**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**Moved: Councillor Neilson                              Seconded: Councillor Rick Britton**

That the Grants Work Status Summary on the progress of the funded projects be received for information.

**Carried**

### 2019/9.5 BUILDING OUR REGIONS ROUND 5 EXPRESSION OF INTEREST SUBMISSION

**PURPOSE:**

To seek Council endorsement of a Building our Regions Expression of Interest Round 5 submission for works at the Boulia Airport.

**Moved: Councillor Beauchamp                              Seconded: Councillor McGlinchey**

That Council endorses the Building our Regions Round 5 Expression of Interest submission, at the funding application amount of \$996,325 (fully funded), for the Boulia Airport Resurfacing and Security Fencing Upgrade. Further, approve to submit a business case if the project is shortlisted.

**Carried**

### 2019/9.6 BLACK SPOT PROGRAM FUNDING SUBMISSION – SPRINGVALE ROAD REALIGNMENT

**PURPOSE:**

To seek Council endorsement of a submission made to the Department of Transport and Main Roads for Black Spot funding to complete works on Springvale Road.

**Moved: Councillor Rick Britton                              Seconded: Councillor Neilson**

That Council endorse the Department of Transport and Main Roads Black Spot Program funding submission for the Springvale Road realignment and that it be noted that the amount of funding required for this project is approx. \$414,916 (fully funded).

**Carried**

### 2019/9.7 NDRRA FLOOD DAMAGE WORKS DEPARTMENT AUGUST 2019 REPORT

**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved: Councillor Beauchamp**

**Seconded: Councillor McGlinchey**

That the NDRRA Flood Damage Works Department August 2019 report be received for information.

**Carried**

**2019/9.8 FOREMAN, ROAD MAINTENANCE AND UTILITY SERVICES AUGUST 2019 REPORT**

**PURPOSE:**

**To inform Council of the current utilisation and activities of the Town Department.**

**Moved: Councillor McGlinchey**

**Seconded: Councillor Neilson**

That Council receive the Foreman, Road Maintenance and Utility Services August 2019 report for information.

**Carried**

**2019/9.9 FOREMAN ROADS MAINTENANCE AND CONSTRUCTION AUGUST 2019 REPORT**

**PURPOSE:**

**To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.**

**Moved: Councillor Rick Britton**

**Seconded: Councillor Neilson**

That Council receive the Foreman Roads Maintenance and Construction August 2019 Report for information.

**Carried**

**2019/9.10 RURAL LANDS PROTECTION OFFICER AUGUST 2019 REPORT**

**PURPOSE:**

**To advise Council of current activities relating to weed management, pest control, animal management and stock routes.**

**Moved: Councillor Beauchamp**

**Seconded: Councillor Rick Britton**

That the Rural Lands Protection Officer August 2019 report be received for information.

**Carried**

Mr Stumbris left the meeting at 11.33 am.

**2019/9.11 BOULIA WORK CAMP AUGUST 2019 REPORT**

**PURPOSE:**

**To advise of the activities of the Boulia Work Camp from 12<sup>th</sup> to 22<sup>nd</sup> August 2019.**

**Moved: Councillor Neilson**

**Seconded: Councillor Beauchamp**

That the Boulia Work Camp August 2019 report is received for information.

**Carried**

Mr Karra presented to Council a map showing the intended location for a Heli pad near the Boulia Racecourse Reserve and presented the Boulia Works Program for information only.



## 2019/9.17 ACTION LIST

### **PURPOSE:**

To inform Council on the actions taken on the Action List report.

**Moved: Councillor McGlinchey                      Seconded: Councillor Neilson**

That the updated Action List report be received for information.

**Carried**

Meeting adjourned for lunch at 12.07 pm.

Meeting resumed at 12.58 pm.

## 2019/9.18

**Moved: Councillor Rick Britton                      Seconded: Councillor Beauchamp**

That Council accept Councillor Beck Britton's apology for her absence from the 16<sup>th</sup> September 2019 Council meeting due to being in attendance at a Western Queensland Primary Health Network meeting.

**Carried**

Mrs Kaylene Sloman entered the meeting at 12.59 pm.

## 2019/9.19 MANAGER CORPORATE & FINANCIAL SERVICES AUGUST 2019 REPORT

### **PURPOSE:**

Financial Summary as at 31<sup>st</sup> August 2019.

**Moved: Councillor Beauchamp                      Seconded: Councillor McGlinchey**

That the Manager of Corporate & Financial Services August 2019 Report be received for information.

**Carried**

Mrs Kaylene Sloman left the meeting at 1.19 pm.

## 2019/9.20 COMMUNITY SERVICES AUGUST 2019 REPORT

### **PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved: Councillor Neilson                      Seconded: Councillor Rick Britton**

That the Community Services August 2019 Report is received for information.

**Carried**

## 2019/9.21 MIN MIN ENCOUNTER AUGUST 2019 REPORT

### **PURPOSE:**

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**Moved: Councillor Beauchamp                      Seconded: Councillor McGlinchey**

That the Min Min Encounter August 2019 Report be received for information.

**Carried**

## 2019/9.22 BOULIA HERITAGE COMPLEX AUGUST 2019 REPORT

**PURPOSE:**

To update Council on the visitations and activities at the Boulia Heritage Complex.

**Moved:** Councillor Rick Britton                      **Seconded:** Councillor McGlinchey

That the Boulia Heritage Complex August 2019 Report is received for information.

**Carried**

## 2019/9.23 BOULIA SPORTS AND AQUATIC CENTRE AUGUST 2019 REPORT

**PURPOSE:**

To inform Council of the current utilisation and activities of the centre.

**Moved:** Councillor McGlinchey                      **Seconded:** Councillor Rick Britton

That Council receive the Boulia Sports and Aquatic Centre August 2019 Report for information.

**Carried**

## 2019/9.24 LIBRARY AUGUST 2019 REPORT

**PURPOSE:**

To update Council on the visitations and activities in the Library.

**Moved:** Councillor Neilson                      **Seconded:** Councillor Rick Britton

That Council receive the Library August 2019 report for information.

**Carried**

### General Business

**QCWA Annual Report** - A copy of the Queensland Country Women's Association (QCWA) North Western Division 71<sup>st</sup> Annual Report 2019 was tabled at the meeting for information.

**Letter of Support for Queensland Sheep Industry Blueprint** - It was noted that the Mayor has issued a letter of support from Council for AgForce Queensland's AgForce Sheep & Wool Board in their initiative to design a whole of Queensland Sheep Industry Blueprint.

**Mayor's brief** - The Mayor advised Council that a meeting has been scheduled with the LGAQ during the LGAQ Annual Conference in October 2019 and also provided a brief on the Outback Highway Annual General Meeting.

### Meeting Closure

The Mayor closed the meeting at 1.44 pm.

**Confirmed:**

Minutes confirmed \_\_\_\_\_

Resolution No. \_\_\_\_\_

*The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.*

# BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Engineering Services Report – News Brief for September 2019	<b>DOC REF:</b> Item E1
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<b>REPORT BY:</b>	STUART BOURNE GBA - SENIOR CIVIL ENGINEER	<b>DATE:</b> 09/10/2019
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## CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

2.2: Well serviced

2.2.1 Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

## PURPOSE:

To inform Council on the progress of various items through an information update.

## CONTENT:

### 1. Visits to the Shire

16-19 September

March 2019 In Field Assessment - Matt  
Donohue Highway Inspection - Stu

### 2. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

The March 2018 Flood Event (North and North West Queensland Low and Associated Rainfall and Flooding 24<sup>th</sup> February – 8<sup>th</sup> March 2018). March REPA submission (BoSC 23.18) has been approved by QRA, value of \$3.99 million. Works to be completed by June 2020. Works have commenced on this program.

The March 2019 Flood Event (Severe Tropical Cyclone Trevor and Associated Low Pressure System 19-27 March 2019) Emergency Works is completed (\$1.132m). Acquittal documentation has been sent to QRA, pending approval. In Field assessment was held in Boulia on the 16-19<sup>th</sup> September for the REPA works. Pre-approval value of \$16.8M. Value will be reduced once comparison with March 18 (Double-ups) has been removed/completed. Submission still under development.

### 3. Other

#### Donohue Highway: Outback Way Funding Package 2

Contract	Location	Length	Project Funding	AG Contribution	SG/LG Contribution	Year	Comment
1	111.1-116.5 (Georgina Approaches)	5.16	\$2.18m	\$1.744m	\$0.436m	19/20	Design Complete, works commenced
2	206.5 – 213.5 (Kellys Ck end)	7	\$2.965m	\$2.372m	\$0.593m	19/20 & 20/21	Design Complete
3	213.5-220.59 (Emergency Airstrip end)	7.09	\$2.97m	\$2.376m	\$0.594m	20/21	Design Complete



4	233-238.6 (Ridges)	5.6	\$2.36m	\$1.888m	\$0.472m	20/21	Design Complete
		24.85	\$10.475m	\$8.38m	\$2.095m		

There will be 73.4km left to seal after the above is complete which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck).

Work has commenced on Stage 6 (Package 2) Chainage 111.1-116.5. Completion late October 2019.

Two Tanks and Stage 7 Survey is complete. Design has been commenced.

Request for Tender for Concrete Works (Concrete Culverts and Grids), All Services Bitumen (Vendor Panel) and Cover Aggregate were released in early September. All tenders closed on 27<sup>th</sup> September and 4<sup>th</sup> of October (Concrete). Refer to closed session reports.

**CONSULTATION:** Nil – information update only

**GOVERNANCE IMPLICATIONS:**

All programmed works allocated within budget guidelines and/or new grant allocation.

**CONCLUSION:** Information update only

**RECOMMENDATION:**

That the Engineering Services Report – News Brief for September 2019 be noted.

**ATTACHMENTS:** Flood Damage Events - Detailed Summary

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

**Boulia Shire Council**

**Flood Damage Events - Detailed Summary (09/10/2019)**

<b>QRA Event Code</b>	<b>Activation</b>	<b>Type</b>	<b>Submitted Value(Inc PM,Esc and Cont)</b>	<b>Approved Submission Value (Inc PM,Esc and Cont)</b>	<b>Total Expenditure to Date</b>	<b>Status</b>	<b>Comments</b>
BoSC.19.16	Sept. 2016	REPA	\$ 1,626,724.35	\$ 1,625,911.76	\$ 1,899,909.61	Approved	Acquittal Docs submitted to QRA
BoSC.23.18	March. 2018	REPA	\$ 7,200,421.00	\$ 3,994,189.65	\$ -	Approved	Works Commenced
	Jan/Feb .2019	Emergency Works	\$ 237,341.09		\$ 237,341.09	Pending Approval	Acquittal Docs submitted to QRA
	Mar. 2019	Emergency Works	\$ 1,131,952.82		\$ 1,131,952.82	Pending Approval	Acquittal Docs submitted to QRA
	Mar. 2019	REPA				Preparing Submission	IFA Completed, REPA Damage assessment in progress

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	GRANTS WORK STATUS SUMMARY	<b>DOC REF:</b> Item DWO1
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<b>REPORT BY:</b>	Mr Harin Karra Director of Works and Operations	<b>DATE:</b> 03/10/2019
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 2: Building and maintaining quality infrastructure

2.2: Well serviced

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**CONTENT:**

Currently Council have several funding streams which are providing funds to complete various programs across the Shire. Without this type of 'unrestricted' funding Council would be unable to complete these projects and is grateful to receive grants from the following departments:

**W4Q** - Work for Queensland Three

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**LGGSP** - Local Government Grants and Subsidies Program

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**DCP** - Drought Communities Program (Dept of Infrastructure and Regional Development – Federal funding)

**BoR** - Building Our Regions Funding (DSD - Dept of State Development – State funding)

**NDRP** - 2017-18 Natural Disaster Resilience Program (State of Queensland acting through the Queensland Reconstruction Authority)

**GGPS** - Get Playing Places & Spaces – Project not yet commenced.

**CONSULTATION:**

- George Bourne and Associates (GBA) – various tenders.

**GOVERNANCE IMPLICATIONS:**

- All programs have been included in the budget for 2018-19 and 2019-20.

**RECOMMENDATION:**

That the Grants Work Status Summary on the progress of the funded projects be received for information.

**ATTACHMENTS:** Grant Project Summary

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

## Boulia Shire Council Projects / Grants Update Register

Grant Summary Status Update  
As at October 3, 2019

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
1	Urandangie clinic \$50k	Project plan to be revised by Dr Don – Lynn completes the 1/4ly reporting.	RFDS	\$ -		\$50,000	30/06/2019	Working progress project.
2	Well Being Centre	House - 3 Dialysis Rooms	DCP-Drought \$572,900		\$7,200	\$580,100	30/12/2019	Applied for a variation for skirting to be installed on entrance side. Awaiting on approval. November 12 may be the official open of the building.
3	Depot Cement Shed	Demolish existing shed and replace	Council Project		\$250,000	\$250,000 -		Work will commence March 2020.
4	Floodway Upgrade - Springvale Road	Upgrade Floodway	NDRP	\$ 147,210	\$147,210	\$294,420	30-Jun-20	Completed.
5	Tennis Courts - 2 Synthetic grass courts to support Tennis & Basketball	Refurbish Tennis courts	Get Playing Places & Spaces	\$ 89,800	\$ 23,000	\$ 112,800	30-Jun-20	Project Completed.
6	Boulia Industrial Estate	Construct Industrial blocks	Building our Regions Round 4	\$ 994,800		\$ 994,800	13-Jul-20	Earthworks will commence soon. Design sent to DTMR for their comments.
7	Urandangi Water Tanks Relining & Hydrosmart Installation	Urandangi Water Tanks Relining and Hydrosmart Installation	LGGSP	\$ 202,400	\$ 50,600	\$ 253,000.00	30-Jun-21	Draft tender documents completed.
8	Security Cameras & Installation	Upgrade the security systems at Library, Sports Centre, Administration Office. New system installation at Heritage Complex and Dump.	LGGSP	\$ 77,467	\$ -	\$ 77,467.00	30-Jun-21	Yet to commence.
	<b>Boulia Town Infrastructure Upgrade</b>	<b>W4QR301 2019-21</b>	<b>W4Q R3</b>	<b>\$ 520,000</b>	<b>-</b>	<b>\$ 520,000.00</b>	<b>30-Jun-21</b>	
9	Spelling Yards	Bring it to safety standards and obtain certification to spell organic cattle.		\$ 100,000				Yet to commence.
10	Cement Shed and fencing @ Industrial Precent	Install new cement shed and fencing at the new industrial yard.		\$ 100,000				Yet to commence.
11	Shade Shelter & Seating @ Water Park	Install new shade shelter and wheel chair accessible seating.		\$ 20,000				Yet to commence.
12	Amenities Refurbishment (Sports Centre)	Male and Female Toilets Refurbishment		\$ 170,000				Yet to commence.
13	Depot upgrade	Shade shelter for the equipment storage. Majority of the equipment has been exposed to the weather.		\$ 60,000				Design commenced.

### Boulia Shire Council Projects / Grants Update Register

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
14	Double Garages	Install new Garages at 56 Moonah St and 35 Wills St		\$ 60,000				Order has been placed.
15	Hamilton - Herbert Street Cnr block development	Install concrete slab and shelter for the wagon.		\$ 10,000				Quotation received to move the Jail house.
<b>Boulia Town Water Infrastructure Upgrade</b>		<b>W4QR302 2019-21</b>	<b>W4Q R3</b>	<b>\$ 180,000</b>	<b>-</b>	<b>\$ 180,000.00</b>	<b>30-Jun-21</b>	
16	Hydrosmart @ SES Bore	Install water softener to the water main.		\$ 30,000				Quoted received from Hydrosmart.
17	Water Meter	Install new smart water meters for the businesses.		\$ 30,000				Working through RAPADWSA.
18	Wash-down Bay Upgrade	Refurbishment - Repair retaining walls, drainage system, cover the pump for the water splashing, electronic key system to use.		\$ 120,000				Yet to commence.
<b>Urاندangi Town Infrastructure Upgrade</b>		<b>W4QR303 2019-21</b>	<b>W4Q R3</b>	<b>\$ 130,000</b>	<b>-</b>	<b>\$ 130,000.00</b>	<b>30-Jun-21</b>	
19	Urاندangi Park Upgrade	Install new play equipment.		\$ 50,000				Yet to commence.
20	Fuel setup for Urاندangi	New self bunded fuel storage and fuel management system. Current setup not comply with WHS and EPA standards.		\$ 80,000				In-progress.
<b>Boulia Shire Road Network Upgrade Signage &amp; Weed Control</b>		<b>W4QR304 2019-21</b>	<b>W4Q R3</b>	<b>\$ 200,000</b>	<b>-</b>	<b>\$ 200,000.00</b>	<b>30-Jun-21</b>	
21	Shire Road Signage	Install information signage. Improve directional signage on the road network.		\$ 100,000				Signage audit commenced.
22	Weed Spraying	Co-contribution for the Pests and Weeds in Drought Funding.		\$ 100,000				Yet to commence.

# Boulia Works Program 2018/21

ID	Task Name	Duration	Start	Finish	4 May '18	30 Jul '18	15 Oct '18	31 Dec '18	18 Mar '19	3 Jun '19	19 Aug '19	4 Nov '19	20 Jan '20	6 Apr '20	22 Jun '20	7 Sep '20	23 Nov '20	8 Feb '21															
1	<b>Boulia Works Programme</b>	<b>953 days</b>	<b>Mon 2/07/18</b>	<b>Thu 7/04/22</b>	27	2	7	12	18	23	29	3	11	16	22	27	2	7	13	18	24	29	5	10	16	21	27	1	7	12	18	23	28
2	<b>RMPC Crew</b>	<b>491 days?</b>	<b>Mon 2/07/18</b>	<b>Tue 30/06/20</b>																													
3	General RMPC	261 days?	Tue 2/07/19	Tue 30/06/20																													
4	Edge Repair (Mechanical)	261 days?	Tue 2/07/19	Tue 30/06/20																													
5	Pothole Patching	261 days?	Tue 2/07/19	Tue 30/06/20																													
6	Other Roadside Works	261 days?	Tue 2/07/19	Tue 30/06/20																													
7	Install New Signs (excluding guide signs)	261 days?	Tue 2/07/19	Tue 30/06/20																													
8	Repair or Replace Guide Markers	223 days?	Mon 2/07/18	Thu 20/06/19																													
9	Boulia Street Sweeping	4 days	Wed 8/05/19	Mon 13/05/19																													
10	Reseal Prep Work	60 days	Mon 2/07/18	Fri 21/09/18																													
11	Other Roadside Works	223 days?	Mon 2/07/18	Thu 20/06/19																													
12	Install New Signs	223 days?	Mon 2/07/18	Thu 20/06/19																													
13	Repair or Replace Guide Markers	223 days?	Mon 2/07/18	Thu 20/06/19																													
14	<b>Jims Crew</b>	<b>808 days?</b>	<b>Wed 28/06/17</b>	<b>Tue 8/09/20</b>																													
15	<b>Donohue Package 2</b>	<b>808 days?</b>	<b>Wed 28/06/17</b>	<b>Tue 8/09/20</b>																													
16	<b>Chainage 111.1-114.46 (3.36km)</b>	<b>30 days</b>	<b>Tue 10/07/18</b>	<b>Mon 20/08/18</b>																													
18	Chainage 114.46 - 116.5 (1.8km)	80 days	Wed 21/08/19	Tue 10/12/19																													
19	Chainage 223 - 238.6 (5.6km)	100 days	Wed 2/10/19	Tue 18/02/20																													
20	Chainage 206 - 213.5 (7km)	125 days	Wed 3/04/19	Tue 10/03/20																													
21	Chainage 213.5 - 220.59 (7.09km)	130 days	Wed 11/03/20	Tue 8/09/20																													

Date: Thu 10/10/19

RMPC Crew		Summary		Manual Task		Finish-only		Manual Progress	
Concrete Crew		Project Summary		Duration-only		External Tasks			
Task		Inactive Task		Manual Summary Rollup		External Milestone			
Split		Inactive Milestone		Manual Summary		Deadline			
Milestone		Inactive Summary		Start-only		Progress			



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	NDRRA Flood Damage Works Department September 2019 Report	<b>DOC REF:</b> Item A
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<b>REPORT BY:</b>	Gordon Stumbris Consultant Works Overseer	<b>DATE:</b> 09/10/2019
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### CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

### PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

### CONTENT:

#### Projects Recently Completed -

- Toolebuc Rd
- Toolebuc/Middleton Rd great result from both Contract crews to bring projects within the allocated timeframe and budget scopes

#### Current Projects -

- **Toby Harris Crew**
  - Roadworks (Springvale Rd – Concrete Floodways’) finalisation of works to enable project completion
  - Earthworks - Boulia Industrial Subdivision (start date around 18<sup>th</sup> October)
- **Mixed Crew**
  - Pathungra Rd - commenced 1<sup>st</sup> October, 40% completed, future works next mobilisation
  - Elrose Rd
  - Slashers Creek Rd
  - Springvale Rd

**CONSULTATION:** GBA as project officers on NDRRA flood damage work.

**GOVERNANCE IMPLICATIONS:** All work completed within NDRRA guidelines and budget allocations.

### RECOMMENDATION:

That the NDRRA Flood Damage Works Department September 2019 report be received for information.

**ATTACHMENTS:** Nil

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Foreman, Road Maintenance and Utility Services September 2019 report	<b>DOC REF:</b> Item B
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<b>REPORT BY:</b>	Mr Ron Callope Foreman, Road Maintenance and Utility Services	<b>DATE:</b> 09/10/2019
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<p><b>CORPORATE PLAN REFERENCE:</b>            Key Priority 1: A strong supportive community environment                1.1: Promotion of community events, services and facilities                    1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle</p>
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<p><b>PURPOSE:</b>            To inform Council of the current utilisation and activities of the Town Department.</p>
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<p><b>CONTENT:</b></p>	
<p><b>Race Course:</b></p>	
Arena and grounds	At this stage we have no upcoming booking for the Racecourse facilities. General maintenance of the grounds will be kept going as per usual.
<p><b>Town water testing and Depot maintenance:</b></p>	
Chlorine level testing	Issues have arisen with the system so in the meantime we are manually dosing the town water supply.
<p><b>Parks and Gardens:</b></p>	
Council, Min Min, ANZAC and Airport gardens	All garden areas are being worked on (watering, weeding etc) to ensure they are kept in good order.
Signage	RMPC signage is still an ongoing project.
Mowing/Whipper Snipping	Our crew was kept busy with mowing and whipper snipping being completed in the following areas on these days throughout September: <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> September – Stonehouse</li> <li>• 5<sup>th</sup> September – Shire Office and School Safety Park</li> <li>• 10<sup>th</sup> September – Airport</li> <li>• 16<sup>th</sup> September – Post Office</li> <li>• 17<sup>th</sup> September – Robinson Park</li> <li>• 19<sup>th</sup> September – Town Resident’s Yard (Private Works) &amp; Melrose Place</li> <li>• 20<sup>th</sup> September – Town Resident’s Yard (Private Works)</li> <li>• 25<sup>th</sup> September – Depot</li> <li>• 30<sup>th</sup> September – Post Office and Sports Centre</li> </ul>



**Town entrances:**

Bouliā–Bedourie–Winton roads intersection	The moon rocks project is ongoing; we are in the process of collecting more rocks from Lucknow to add to the project.
Three Mile Campground	The area has been maintained with general whipper snipping and slashing – ongoing. With the current state wide fire ban we have been doing regular checks of the area checking for unsupervised fires left by campers. At this stage luckily we have only had to extinguish one.

**RMPC/Works crew:**

RMPC budget	In total we still currently have 1221 defects noted on all our RMPC listed roads. Currently working towards completing outstanding defects.  RMPC Crew has been tied up with the ongoing kerb work being carried out in town at the moment and will recommence RMPC defects work once finished in town.
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**Urandangi:**

Urandangi	Regular Council services continued over the month of September (mowing, whipper snipping, rubbish collection etc.) There has been new plants installed at various locations around the township that are coming along nicely.
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**Water and Sewerage:****Bouliā Township**

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

**Urandangie Township**

Call outs – water	1 (failed pump)
Call outs – sewer	Nil
Broken mains	Nil

**Bouliā Airport activity:**

Number of call outs: RFDS	Nil (that required Council assistance).
Fuel re-supply	8 in total, 2 of which were call-outs.

**Boulia Feral Animal Bounty Claims:**

Feral Pigs	26
Feral Dogs	17

**Boulia Road Count Data:**

<i>Month</i>	<i>Road</i>	<i>Location</i>	<i>AADT</i>	<i>Total All Vehicles</i>	<i>Total HV</i>	<i>AADT % HV</i>
Sept 2019	Burke St (Pool)	Boulia	123	3570	63	1.8
	Coorabulka Rd	Ch 1.20km	20	579	63	10.9
	Donohue Rd	Ch 2.50km	64	1859	205	11.0
	Donohue Rd	Ch 201.00km (Kelley's Ck)	26	756	116	15.3
	Headingly Rd	Ch 24.64km (Toby Ck)	17	494	50	10.1
	Selwyn Rd	Ch 2.50km	22	639	32	5.0
	Toolebuc Rd	Ch 0.10km	13	378	66	17.5
	Urandangi North Rd	Ch 0.04km	28	803	60	7.5
	Urandangi Border Rd	Ch 9.22km (Moonah Ck)				

**Concrete Works:**

Completed quantities of concrete for RoadTek:

- 19<sup>th</sup> September – 11m cubed
- 24<sup>th</sup> September – 5m cubed
- 28<sup>th</sup> September – 3m cubed

Completed quantities for the Health Clinic:

- 30<sup>th</sup> September – 5m cubed

**CONSULTATION:** DWO as required.

**GOVERNANCE IMPLICATIONS:** All work completed within budget allocations.

**RECOMMENDATION:**

That Council receive the Foreman, Road Maintenance and Utility Services September 2019 report for information.

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Foreman Roads Maintenance and Construction September 2019 Report	<b>DOC REF:</b> Item C
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<b>REPORT BY:</b>	Mr Jimmy Newman Foreman Roads Maintenance and Construction	<b>DATE:</b> 08/10/2019
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<b>CORPORATE PLAN REFERENCE:</b> Key Priority 2: Building and maintaining quality infrastructure 2.1: Well connected 2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety 2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines
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<b>PURPOSE:</b> To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.
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<b>CONTENT:</b>  Current and Upcoming Projects are as follows: <ul style="list-style-type: none"><li>• The crew will go onto continue pave and seal on the Donohue Highway – Stage 6 Chainage 111.1km to 114km and 114.7km to 116.5km – Side-track is 100% completed. Lot 1 through to Lot 8 subgrade is completed. Continuing cut and fill Lots 5.</li><li>• Completed carting base course Lot 1 through to Lot 8. Mixed and laid out Lot 8 and Lot 4 base, these will be tested early October.</li><li>• Lots 1, 2, 3, 4 subgrade passed the soil test to 97%.</li><li>• Applications for Multi-skilled MC Truck Driver have closed and we are currently going through all the applicants.</li><li>• Receiving early October the new Caterpillar Padfoot/Drum Roller. All crew will undergo training for operating this new plant.</li><li>• Water supply in the Georgina River is receding very quickly, will be contacting Manager of Glenormiston Station to source another water option.</li></ul>
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<b>CONSULTATION:</b> DWO as required. GBA as Project Officers on RMPC work.
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<b>GOVERNANCE IMPLICATIONS:</b> All work completed within guidelines and budget allocations.
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<b>RECOMMENDATION:</b> That Council receive the Foreman Roads Maintenance and Construction September 2019 Report for information.
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Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Rural Lands Protection Officer September 2019 Report	<b>DOC REF:</b> Item D
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<b>REPORT BY:</b>	GRAHAM SMERDON Rural Lands Protection Officer	<b>DATE:</b> 08/10/2019
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### **CORPORATE PLAN REFERENCE:**

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1 Ensure the region's sustainability through integrated weed and pest management practices

### **PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

### **CONTENT:**

#### **RLPO**

This month was spent doing the weed spraying on the Bedourie Rd, Test & Tag and water agreements.

#### **TOWN COMMON**

There are now a total of 120 head of mixed stock running on the Town Common. The numbers being made up of 109 head of cattle and 11 head of horses.

#### **DOMESTIC ANIMAL CONTROL**

There were no animals caught or handed in this month.

#### **CWRPM (TECHGROUP)**

I have not heard of any more news to do with the proposed combined Councils spraying of the emerging pest weed Sticky Florestina.

#### **WEED SPRAYING SHIRE ROADS**

I was unable to do any weed spraying along some of the shire roads this month as it is getting too dry and the plants are under stress and it would be a waste of time and poison to spray them at this time. Once we get some rain and they start to grow again I will be right on top of them.

I attended a Workshop and Field Day at Oban Station that covered the use of the Parkinsonia Di-Bak G Capsules. This is an updated Capsule that has the best three Fungi from the 150 Fungi that will kill Parkinsonia Bushes. For more information feel free to give me a call.

We also did some field work putting the Capsules into some Parkinsonia Bushes. While the day was mostly taken up with talk and using the Di-Bak G Capsules, we also talked about using the Graslan Pellets as a long term control of Parkinsonia and Prickly Acacia and we had a go at spreading some around some Parkinsonia bushes. This showed just how little the amount of pellets you need per bush.

#### **RMPC**

I have done some spraying of weeds that came up after road work was carried out on the Boulia to Bedourie Rd this month. Start Chainage 91.7, finish Chainage 97.35.

#### **GRAVEL/BURROW PITS**

I will still be putting the Graslan pellets out in borrow pits.

**STOCK ROUTE**

There was one phone call from a drover over near Winton that wanted a Travel Permit but after (the drover) talking to the other shire RLPO's that they wanted to go through to get to here and being told that they would not be issuing a travel permit for any of their stock routes, the drover has not gotten back to me about a travel permit.

All of the water agreements have been done and sent out.

**1080 BAITING**

No one has done any baiting this month. The dates for the second round will be sent out at the end of September.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMENDATION:**

That the Rural Lands Protection Officer September 2019 report be received for information

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Boulia Work Camp September 2019 Report	<b>DOC REF:</b> Item E
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<b>REPORT BY:</b>	Vic Strowger Custodial Correctional Officer Townsville Correctional Centre	<b>DATE:</b> 21/09/2019
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### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment  
1.1 Promotion of community events, services and facilities  
1.1.1 Build a strong sense of community, capacity and pride by supporting partnerships

### **PURPOSE:**

To advise of the activities of the Boulia Work Camp from 11<sup>th</sup> to 18<sup>th</sup> September.

### **CONTENT:**

During this period the below community work was conducted:

- Boulia Golf Club – Continue painting Club House
- Stonehouse Museum – Clean area, water blast concrete slabs
- Stonehouse Museum – prepare old movie projector for painting
- Whipper snip, tractor slash side of road (Winton Road towards Golf Club)
- Install moon rocks to town entrance (Winton Road)
- Mow and whipper snip town yards as per approved list
- Clean up around Racecourse complex
- Cemetery – Clean and whipper snip

### **RECOMMENDATION:**

That the Boulia Work Camp September 2019 Report is received for information.

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	CEO Briefing for September 2019	<b>DOC REF:</b> Item CEO1
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 30/9/2019
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**CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

**PURPOSE:** To summarise activities from the CEO office and progress future options for the shire.

**CONTENT:**

**Regional Community Hub**

Expressions of Interest for an architect to complete the design plans ready for use in future funding rounds - The EOI has been completed, advertised and several submissions have been received ready to be assessed. It has been noted that should this project proceed we will be engaging an external Project Manager similar to the Clinic which eliminates or alleviates potential issues.

**Enterprise Bargaining**

Final discussion were held **Tuesday 26th August** with the Unions and they will contact their members to 'go to vote' and the result will determine if the agreement will proceed to the commission. A full staff meeting was held on 26<sup>th</sup> September with each staff member being handed the final version of the new Boulia Shire Certified Agreement, memo from the CEO including a summary version of the new agreement and an individual wage impact statement. These documents have all been signed for by the employee and when the last of the agreements have been handed out we will have the 14 day review ready to proceed to the commission.

**Councillor Remuneration**

The issue of our Councillors request to be paid only for activities (meetings) has posed a unique problem in that no other Council has requested this before. Mayor Rick Britton will be attending the LGAQ conference during the week of the 14<sup>th</sup> Oct and will have a meeting with the Tribunal to discuss these issues.

**Marmanya rates – decision by Public Trustee and Office of Fair Trading**

An expression of interest has now been received from an interested party and both the Public Trustee and the Office of Fair Trading are progressing this.

**CEO MEETINGS**

DATE	CONTACT	PURPOSE
4/9	Outback Way	Teleconference - AGM
6/9	RAPAD	Teleconference - monthly meeting
9/9	Qld Reconstruction Auth	Resilience Strategy
10/9	Outback Way	Teleconference – KPMG submission
10/9	ManEx	Weekly catch-up
11/9	Boulia PHCN	Teleconference – Well-being Centre
13/9	Philip Anderson/Rick Britton	Cooridgee Lease
16/9	Council Meeting	Monthly meeting
17/9	ManEx	Weekly meeting
17/9	Interview	Recruitment temp position
17/9	RAPAD – Outback WiFi	Review on current position
17/9	Work Camp	Overview on current projects
19/9	LG Hub webinar	Potential paperless agendas
19/9	Min Min Encounter	Future prospects
23/9	Mt Isa Disaster Group	Quarterly catch-up
24/9	ManEx	Weekly catch-up
26/9	EBA Staff meeting	Formal handover final EBA document
26/9	LG Hub Demo	Senior Staff review
27/9	Gordon Graham	QFES and SES meeting

**ATTACHMENTS:** Nil

**RECOMMENDATION:** That the CEO Briefing for September 2019 is received for information

Chief Executive Officer

Ms Lynn Moore

## Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
<b>Monday 8th July 2013</b>				
8/07/2013		EBA with unions - Modern Award	CEO and Mayor	<p><b>11/10/2019 Final discussion held 26/8 with Unions. Full staff meeting held 26/9. Further details in Item CEO1 October Council meeting report.</b></p> <p>6/9/2019 – All Unions except QSU have agreed the EBA document can go for a vote. It is expected by the end of the month this will be finalised.</p> <p>9/8/2019 – Next planned meeting to discuss the final draft of the EBA prior to going to the staff will be on 15<sup>th</sup> August.</p> <p>31/5/2019 First Union meeting held with AWU. Second held in Longreach with AWU on 27<sup>th</sup> May. 11<sup>th</sup> June meeting to be held in Brisbane with QSU.</p>
<b>WEDNESDAY 23<sup>RD</sup> AUGUST 2017</b>				
23/08/2017		Rodeo Grounds – Honour Board in Bar Area and compilation of historical records. See what funding is available in the future	CSM	<p><b>04/10/2019 A draft for a sign has been done, will go ahead if approved.</b></p> <p>9/8/2019 – This project is not able to be completed as requested – further possible suggestion to be submitted for the history of the reserve.</p>
<b>WEDNESDAY, 21<sup>ST</sup> MARCH 2018</b>				
21/03/2018		Advertising profile of Boulia Heritage Complex's marine fossil exhibit	CSM/CEO	<p>6/9/2019 Discussion to occur after 16<sup>th</sup> September.</p> <p>9/8/2019 Discussion on advertising to occur August 12<sup>th</sup>.</p> <p>31/5/2019 Waiting for feedback from Media agency – ads drafts sent to Councillors.</p> <p>23/4/2019 Have talked to an ad agency re these ads.</p>
<b>WEDNESDAY, 18<sup>TH</sup> APRIL 2018</b>				
22/8/2018		ClIr Beauchamp: Consider heritage signage at the Boulia clinic.	CSM	<p>9/8/2019 Signs to be installed at the finalisation of project.</p> <p>31/5/2019 As stated this is stage two with other signs and depends on budget.</p>
<b>Friday 26<sup>th</sup> October 2018</b>				
26/10/2018	2018/10.27	- That the Boulia Sports and Aquatic Centre 24hour Member access be controlled by	WHS/DWO	<b>04/10/2019 Awaiting second quotation.</b>



Item CEO2

		Policy 147 Boulia Sports and Aquatic Centre Members Policy.		3/9/2019 – Quotation received from Ruswin - \$11k; obtaining second quote from Shaine Hunter. 15/7/2019 Await installation. 10/6/2019 One more Salto key to be installed to the pool gate.
13/05/2014	2014/5.2	That Council investigate options for the development of the Council Offices and that Council develop a project plan in readiness for future funding opportunities – Project: Regional Development Hub	CEO	<b>11/10/2019 EOI has closed and submissions being assessed.</b> 06/09/2019 Organisation of EOI advertising in progress. 9/8/2019 Contact made with Qld Police to gauge interest in complex. Design concept put out for public review. EOI for the preparation of specifications, construction and cost documentation. 24/07/2019 Final designs from Griffith University tabled at the July Ordinary Meeting of Council.
<b>Monday 18<sup>th</sup> February 2019</b>				
18/02/2019	2019/2.13	- That Council authorise the CEO to commence liaising with the Office of Fair Trading and the Public Trustee to resolve the ongoing issue of the outstanding rates on the account of Marmanya Development Association Inc	CEO	<b>11/10/2019 In progress - further details in Item CEO1 October Council meeting report.</b> 6/9/2019 Still waiting for Public Trustee 9/8/2019 Letter to be received from the Public Trustee on suggested process to finalise this. 09/07/2019 No Expressions of Interest received. Teleconference to be held on 24 <sup>th</sup> July with Public Trustee and Office of Fair Trading to discuss Council's options moving forward.
<b>Wednesday 20<sup>th</sup> March 2019</b>				
20/03/2019		Cllr Beck Britton: Look at putting previously filmed interviews on the Min Min Lights/Boulia up on the Council Facebook page/website.	EA/CSM	<b>04/10/2019 These will also be put onto USB for filming in new film room at Complex.</b> 9/8/2019 Deferred until after tourist season. 31/5/2019 Staff looking into trying to edit these interviews. 23/4/2019 In progress. 28/3/2019 Tourism Officer managing social media will put up links as the interviews are long.
20/03/2019		Cllr Neilson: Look at the possibility of turning the lights that can be seen at night when driving into town a feature (e.g. LED lights, 'follow the lights' sign	DWO	<b>11/10/2019 Lighting completed at town entrance.</b> 3/9/2019 Foundation pads earthworks commenced. It will be completed by end of Sept 2019. 8/8/2019 New light will be install by end of August. 09/07/2019 New solar light has been ordered, awaiting on the delivery. 08/04/2019 In progress
20/03/2019		Cllr Beauchamp: Look at the possibility of key/hose nozzle collection for the wash down bay	DWO	08/04/2019 Will be reviewed later in the year when the wash down bay upgrade is undertaken through W4Q R3.

Item CEO2

Wednesday 17 <sup>th</sup> April 2019				
17/04/2019		Cllr Beauchamp: Check if the data loggers have still been gathering data on chlorine readings while the disinfection system has been paused and manual dosing has been occurring.	DWO/GBA	<p><b>11/10/2019 Data loggers online as at 10/10</b>            3/9/2019 Still not working. Sent an email to supplier to rectify immediately.            12/8/2019 Chlorine Gas RTU monitoring system RTU Point Orange Technician based in the U.K. and our electrical engineer has been working over the past few weeks trying to establish what could be the problem with the RTU on site.            13/05/2019 In progress.</p>
17/04/2019		Cllr Neilson: Consider making a short clip promoting Boulia to distribute on Social Media when recruiting for staff.	CSM	<p><b>04/10/2019 Tourism staff are working on a promotional clip for social media.</b>            9/8/2019 This is now being reviewed by the RAPAD group of Councils.            15/07/2019 In progress            31/5/2019 Staff have some ideas to do this promotion in house in June.            13/05/2019 Staff will be actioning this.</p>
17/04/2019	2019/4.15	That Council proceed with the Sports Centre outer wall mural project and the quote from mural artist Joel Fergie be approved.	CSM	<p><b>04/10/2019 Work to commence at end of October.</b>            9/8/2019 Joel will start work on this in September. Also to look at the Robinson Park toilets - aging            23/4/2019 Email sent to Joel accepting quote, potential completion in October after finalisation of content.</p>
Wednesday 22 <sup>nd</sup> May				
22/05/2019		Boundary fence on Cooridgee and Wirrilyerna – check if repairs finished	RLPO/DWO	<p><b>11/10/2019 Meetings have occurred with adjoining properties to the fence, matter in progress.</b>            15/07/2019 In progress            24/05/2019 RLPO has been out to the Cooridgee Reserve and inspected the boundary fence between Wirrilyerna and Cooridgee and the fence and floodgates/fences are all up and in good order. He was not able to go and check the fence on the other side of the Burke River as the crossing was washed out, the road down to the crossing on Cooridgee side will need some work soon as there is a very long and deep scour running down one side of it. The floodgate/fence on Goodwood/Clearview boundary is still down due to there being water in the river. RLPO has taken photos.</p>

Item CEO2

Thursday 20 <sup>th</sup> June 2019				
20/6/2019		Australian of the Year Award – Council noted a nomination was to be made in the National 2020 Australian of the Year Awards.	EA	29/07/2019 All nomination details submitted. 10/07/2019 In progress – awaiting letters of support to submit with nominations.
Wednesday 24 <sup>th</sup> July 2019				
24/07/2019		Cllr Rick Britton: Meeting to be set up with TMR Cloncurry and Cloncurry Council regarding Ardmore mine	CEO	12/08/2019 In progress – requested via Eric Denham.
24/07/2019		Cllr McGlinchey: No through road sign needed on the Georgina heading to Carlo	DWO	<b>11/10/2019 In progress – to be considered in signage audit</b> 8/8/2019 In progress.
Monday 19 <sup>th</sup> August 2019				
19/08/2019	2019/8.16	1. The Council delegates authority to the Chief Executive Officer to negotiate and reach agreement in principle on the terms of an Indigenous Land Use Agreement with the Wangkamahdla Nation Claim QUD52/2016. 2. That this agreement is then submitted to Council for approval and agreement. 3. CEO to advise Holding Redlich of the decision of Council.	CEO	30/08/2019 Letter advising of Council resolution sent to Holding Redlich.
19/08/2019	2019/8.20	2. That subject to further revisions to the Portable Steam Engine, Double-Geared Pump Head D.G. and Welldrilling Plant signs, the proposed Machinery Signs for the Boulia Heritage Complex attached to the Community Services July 2019 Report are approved.	CSM	<b>04/10/2019 Waiting on signs to arrive for first stage of project.</b> 06/09/2019 Order raised for approved signs.
Monday 16 <sup>th</sup> September 2019				
16/09/2019		That an appreciation BBQ be held for the Boulia Work Camp participants to acknowledge their works on various projects in the Boulia township.	DWO	<b>11/10/2019 To be held in November/December to factor in Christmas.</b>
16/09/2019	2019/9.14	That Boulia Shire Council accept the tender price of \$244,200 for the Caterpillar Smooth Drum Vibratory Soil Compactor CS78B (inclusive of goods and services tax) from Hastings Deering (Australia).	DWO	<b>09/10/2019 Delivery of Smooth Drum roller has occurred.</b>

Item CEO2

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS			
Date	Item	Project – or Issue:	Response:
20/03/2019		<p>Clr Neilson: Look at possibility of creating 'weir's' at the road points at Mucklandama and Beneacca</p>	<p>Future feasibility study needed - These works would involve concept planning, options assessment, hydrology/hydraulic analysis, environmental, native title and cultural heritage assessments, detailed designs, estimates and preparation of the relevant permit applications. The works are estimated to cost \$300,000 each weir. No money has been allocated current financial year to proceed these projects. The costs can vary wildly because we don't know what the approval conditions will be (ie fish ladders/environmental releases etc.).</p>

RECOMMENDATION	That the Action List item update be received for information
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# BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	CWA – PENSIONER COTTAGE	<b>DOC REF:</b> CEO3
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<b>REPORT BY:</b>	Ms Lynn Moore Chief Executive Officer	<b>DATE:</b> 13/09/2019
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## **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1 Promotion of community events, services and facilities

1.1.1 Build a strong sense of community, capacity and pride by supporting partnerships

1.1.2 Liaise and work with community groups and organisations in attracting funding and/or providing support where appropriate

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.3 Boulia Shire to have active inclusive communities

1.3.2 Recognise the outstanding work done by volunteers by partnering with relevant groups to support volunteering services within the shire

## **PURPOSE:**

To consider a request for the extension of the Memorandum of Understanding (MOU) for the Country Women's Association (CWA) to continue the use of the Pensioner Cottage.

## **CONTENT:**

A request was received from the CWA regarding the availability to continue the use of the Pensioner Cottage to be used as a base for the branch of the Boulia CWA and to waive the monthly fee.

Council is endeavouring to make use of all Council buildings within the shire and the Pensioner Cottage is one which was vacant previously and now has been actively used by this group since 2016. It is a very small building of which the greater part of the area is suitable as a meeting place for a very small group. The location on the main thoroughfare to Mt Isa is an excellent position which provides high visibility to the general public which decreases the potential for vandalism.

### **What periods the building would be open for the public?**

The building will be open for members and visitors of the CWA Boulia with control being in the hands of the President or other authorised person during meetings and other mandated times such as training or classes.

### **How does this benefit Boulia?**

The Boulia branch of the CWA have been in existence for over 30 years. The group actively supports Mothers Day and Spring Fair events which raises money for worthy organisations. This building supports the volunteers and by having a permanent place the CWA group will be able to offer support to the residents of Boulia Shire in good times and in bad and continue fundraising activities.

## **CONSULTATION:** N/A

**GOVERNANCE IMPLICATIONS:** Basic maintenance as per other Council buildings.

## **RECOMMENDATION:**

- That the Council continue to support the good work done by the Country Women's Association by waiving the \$410 per month rental fee
- That Council endorse the Memorandum of Understanding between the Country Women's Association and Boulia Shire Council for a term of 3 years and advise the Country Women's Association President, Mrs Ann Britton.

## **ATTACHMENTS:** 3.1 MOU, 3.2 Letter of request from CWA

Chief Executive Officer

Ms Lynn Moore



# Memorandum of Understanding

Between

**Boulia Shire Council**

And

**CWA - Boulia branch**

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**61 Hamilton ST, BOULIA**  
*'THE PENSIONER COTTAGE'*

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**THIS MEMORANDUM OF UNDERSTANDING is made:**

**BETWEEN: BOULIA SHIRE COUNCIL**

Herbert St, BOULIA, QLD

**AND: The Boulia Branch of the CWA,**

C/o The President, Mrs Ann Britton,  
PO Box 3, BOULIA QLD 4829

**BACKGROUND**

Council is endeavouring to make use of all council buildings within the shire and the Pensioner Cottage is one which has been vacant now for several months and is unsuitable for permanent rental. It is a very small building of which the greater part of the area would be suitable as a meeting place for a small group. The location on the main thoroughfare to Mt Isa is an excellent position which provides high visibility to the general public which decreases the potential for vandalism.

**PURPOSE**

The purpose of this Memorandum of Understanding (MOU) is to recognise Council's commitment to the public and to clarify the relationship between Boulia Shire Council and the Boulia Branch of the CWA in respect to the operation and management of the building known as the 'Pensioner Cottage' located in 61 Hamilton Street, Boulia. The MOU will identify the roles and responsibilities of each party to this agreement.

This MOU is not intended to be a legally binding document.

**OBJECTIVES**

1. To provide an operational framework for the use of the 'Pensioner Cottage' building.
2. To support the excellent networking ability and local engagement of Boulia Shire residents which is provided by of this volunteer organisation within the community.

**DEFINITIONS**

"Occupier" means CWA – Boulia Branch.

"the group" means CWA – Boulia Branch.

"Council" means Boulia Shire Council.

"Building" means the 'Pensioner Cottage' at 61 Hamilton Street, Boulia.

"Chief Executive Officer" means the Chief Executive Officer of Boulia Shire Council.

## 1. BUILDING ACCESS

- 1.1. The Occupier shall have reasonable access to the building located on land described as the "Pensioner Cottage".
- 1.2. The Occupier shall allow Council access to the building subject to prior notification.

## 2. INSURANCE

As a condition of operation the Occupier must provide the Council with:

- 2.1 A copy of the current certificate of public liability insurance shall be forwarded to Council on an annual basis with the level of cover being \$20 million.
- 2.2 The group will be responsible for insurance for any contents.
- 2.3 Council will maintain building insurance but will not include contents cover.

## 3. MAINTENANCE

The Council will be responsible for the cost of reasonable general maintenance of the premises including but limited to the following:

- 3.1.1 Structural maintenance of the building;
- 3.1.2 Leaking taps, cisterns etc.;
- 3.1.3 Services and associated fittings, e.g. electrical and plumbing (corroded/damaged pipes);
- 3.1.4 Doors and windows – handles, locks, hinges etc;

Report any maintenance required to the building in accordance to items 3.1.1 to 3.1.4 immediately to the Council office.

### 3.2 CLEANING

- 3.2.1 The Occupier must, at the Occupiers expense maintain the building in a presentable manner conducive to the purpose of the building.
- 3.2.2 The Council will be responsible to consider all other maintenance requests such as fitting and fixture repair and replacement, e.g. hot water systems etc. and are to be submitted in writing to the Chief Executive Officer as soon as practical.

## 4. HOURS OF OPERATION

The hours of operation are to be determined by the Boulia Branch of CWA and are to be such so as to not disrupt the quiet enjoyment of other residents in the vicinity of the 'Pensioner Cottage'.

## 5. AGREED USE AND OPERATION

The agreed use of the building is primarily associated with regular meetings of the group and any activities of a social nature which the group would ordinarily mandate.

The use and allocation of keys for access will rest solely with the President or authorised person who is a member of the CWA-Boulia Branch. Duplicate keys may be held at the council office if required.

The building may be used to store equipment and supplies of craft material with the provision that materials held do not increase the risk of fire or explosion within the area.

The building is not to be used as temporary accommodation.



## 5 SECURITY & FIRE SAFETY

- 5.1 The Occupier will ensure that the building is securely locked when unattended to prevent unauthorised access.
- 5.2 The Occupier will provide sufficient fire safety equipment i.e. extinguishers, blankets and hoses to meet regulations and ensure that regular maintenance checks on equipment are completed by a qualified contractor.
- 5.3 The Occupier will develop and display a suitable evacuation plan for the building. The evacuation plan must be displayed in prominent position for all staff and patrons to see if required.
- 5.4 The Occupier will ensure all members and visitors are familiar with the fire evacuation plan and maintain all fire exits free of obstruction.

## 6 FINANCIAL MANAGEMENT

- 6.1 All funds derived from the operation of the group shall remain the property of the Boulia CWA.
- 6.2 The occupier shall be responsible for all licence fees required to maintain the operations of the group.

## 7 ELECTRICITY

- 7.1 The Occupier is responsible for the connection and payment of accounts for electricity to the premises for the purpose of carrying on the group's activities.

## 8 TELEPHONE

- 8.1 The occupier will be responsible for connection and charges associated with any telephone service.

## 9 ACTIVITIES

- 9.3 The Occupier will be responsible for all costs associated with any promotion and/or advertising of the business Boulia CWA.
- 9.4 Alterations to or additions to the building or land associated with the building which change the use of the land or buildings must have prior approval from the council.

## 10 CONTACTS

- 10.1 The Occupier shall provide Council with the names, address, telephone contact number and email address of an alternate representative. The contact at the commencement of this MOU shall be who shall be the initial point of contact for any subsequent matters in relation to the operation:

Name:	Mrs Ann Britton, CWA President
Address:	PO Box 3, BOULIA
Phone:	0428 281 423
Email:	AnnBritton@bigpond.com

- 10.2 The Council shall provide the Occupier with the name, telephone number and email address of the officer who shall be the initial point of contact for any matters in relation to the building.

The Council contact at the commencement of this MOU shall be:

Name: Chief Executive Officer  
Phone 4746 2111  
Mobile: 0429 463 188  
Email: ceo@boulia.qld.gov.au

## 11 IMPLEMENTATION

- 11.1 The MOU can only be amended with the agreement of both parties.
- 11.2 The parties undertake to formally review this agreement no later than three (3) months from its expiry date or at any other time during the life of the MOU at the request of either party, provided three (3) months notice of intention to review is given to the other party.
- 11.3 Upon signing any new or amended MOU both parties will undertake a joint inspection to determine and document the existing condition of the building. The inspection report will be signed by both parties and be held as an attachment to the MOU.

## 12 TERMS OF MEMORANDUM OF UNDERSTANDING

- 12.1 The parties agree that the life of this MOU is for a period of three (3) years from the date of signing.

## 13 RENTAL PAYMENT AND REVIEW PERIOD

- 13.1 The 12 month rental sum of **\$10-00 per week** to be paid to Boulia Shire Council commences from the date of the execution of this agreement.

This takes into consideration that this is a fledgling organisation.

On the first anniversary and each year thereafter the rent payment will be negotiated with the occupier and the council.

This invoice will be raised each month and paid as per councils current invoice payment requirements.

Council will consider the donation of this rental fee upon application in writing stating the reasons why this fee should not be charged. This will be effective for the term of the MOU.





# QLD. COUNTRY WOMEN'S ASSOCIATION

BOULIA BRANCH

12 September 2019

Ms Lynn Moore  
CEO  
Boulia Shire Council  
Herbert Street  
Boulia Q. 4829

Dear Lynn,

## QCWA Cottage

I am writing to the Boulia Shire Council about the MOU that exists between Council and the QCWA Boulia Branch.

I believe this MOU review period is up this coming November for this building. QCWA Boulia Branch would like to continue being the occupier of this "pensioner cottage" for the exact same purpose and objectives as we have for the last three years.

If Council is able to write up another MOU for us to continue using this building, our Branch will be very pleased to occupy under the same stipulations as the previous MOU.

Within the MOU there is an agreed amount to be paid monthly to the Council of which we would like to seek permission to have this fee waived due to the continual community based work that we currently are doing for our local community.

We no longer plan to knock out any walls within the building.  
We may, in the future, endeavour, with council permission, to enclose the veranda in fly screen. So that in our most active months this area can be used for craft or the like, giving more usable people friendly space to the whole of the cottage.

We do have a sign for the building and hope in the near future to attach the sign to the outside of the building, if given Council's permission to occupy.

Please don't hesitate to contact me if you are needing more information.

We look forward to hearing from you.

Yours sincerely

Ann Britton  
President

QCWA Boulia Branch  
PO Box 3

Boulia Q. 4829 Mobile: 0428281423 Email: AnnBritton@bigpond.com

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Spelling of Urandangi	<b>DOC REF:</b> Item CEO4
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 20/09/2019
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### CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment  
1.2: Respecting our culture and heritage, past, present and future  
1.2.2: To maintain, preserve, develop and provide access to our region's history

### PURPOSE:

To provide Council with an update regarding the spelling of Urandangi.

### CONTENT:

The debate around the inclusion of the letter 'e' in the spelling of the township of Urandangi (Urandangie or Urandangi) has been ongoing for many years. In a bid to try and generate some consistency, recent Council publications have used the spelling 'Urandangie' and where appropriate, have included the following acknowledgment regarding the spelling:

*Boulia Shire Council also recognises the different spelling name of the town of Urandangie and this spelling (Urandangie) will be used throughout the entirety of this document.*

Feedback received from the community recently regarding the use of the spelling with 'e' has prompted Council to look into the matter further and it has been ascertained that a resolution of Council regarding the spelling was made at the June 2005 Council meeting as follows -

**Moved:** Councillor Blacket

**Seconded:** Councillor Smith

That Boulia Shire Council adopt the official spelling as per the Australian Government Geoscience Department for "Urandangi" and use this spelling in all correspondence and signage.

**Carried**

Resolutions made by Council are binding until they are formally amended or repealed.

The spelling 'Urandangi' (no 'e') is still also the spelling adopted by the Australian Government's Geoscience Australia and the Department of Natural Resources and Mines.

*Place Names Act 1994*

Refer also Queensland Place names search

<https://www.dnrm.qld.gov.au/qld/environment/land/place-names/search>

which lists "Urandangi" as both a Parish and a Population Centre ... but not "Urandangie"

The purpose of this report is to advise Council that moving forward all documentation and signage produced by Council will, in accordance with the resolution made in June 2005, be made with the spelling 'Urandangi'.

**ATTACHMENTS:** Nil

### RECOMMENDATION:

That Council receive the Spelling of Urandangi report for information.

Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	1st Quarter Operational Plan Report 2019-2020	<b>DOC REF:</b> Item CEO6
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<b>REPORT BY:</b>	Ms Lynn Moore Chief Executive Officer	<b>DATE:</b> 31/10/2019
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**CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

**PURPOSE:**

To present the first quarter Operational Report for 2019-2020.

**CONTENT:**

The first quarter review of the Operational Plan from July to September has been completed. It reflects Council's position in relation to the Corporate Plan and progress towards goals Council aims to achieve.

***Local Government Regulation 2012  
Division 4 Annual operational plan Section 173***

*(3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months*

*(5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.*

The report on the Operational Plan for 2019-2020 has been prepared in accordance with the legislation and has been linked to the Queensland Plan by reference to our Corporate Plan goals.

**CONSULTATION:** Nil**GOVERNANCE IMPLICATIONS:**

- Prepared in accordance with Local Government Regulation 2012

**RECOMMENDATION:**

- That Council receive the First Quarter report for the 2019-2020 Operational Plan for information.
- That the report be displayed on the Council website.

**TABLED DOCUMENT:** 1st Quarter Operational Plan Report 2019-2020

Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Manager Corporate & Financial Services September 2019 Report	<b>DOC REF:</b> Item FM1
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<b>REPORT BY:</b>	Kaylene Sloman	<b>DATE:</b> 09/10/2019
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<p><b>CORPORATE PLAN REFERENCE:</b>            Key Priority 5: Robust Governance                5.2: Accountability                  5.2.1 Ensure Council's financial activities are monitored and well managed                5.4: Sustainability                  5.4.3 Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting</p>
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<b>PURPOSE:</b> Financial Summary as at 30 <sup>th</sup> September 2019.
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### Cash Position:

The Cash Position determines the expected money the Council should have after every period.

	30 <sup>th</sup> Sept 2019	31 <sup>st</sup> August 2019
Cash at Hand	15,398,372	16,146,576
Net Cash Equivalent (Debtors-Creditors)	1,189,829	701,684
<b>Total</b>	<b>\$16,588,201</b>	<b>\$16,848,260</b>

### Income

- Total revenues 30<sup>th</sup> September 2019 are \$4,314,876. This equates to approx. 38% of this year's budget.

### Expenditure

- Operating expenses to 30<sup>th</sup> September 2019 are \$2,245,896. This equates to approx. 22% of this year's budget.

### Liquidity

• CBA		\$239,840
• Floats		\$ 2,300
• Investments		
CBA At Call 0.1%	\$5,537,381	
QTC 1.71%	\$9,618,851	
		\$15,156,232
<b>Total</b>		<b>\$15,398,372</b>

## Additional Information on Cash Position

Cash Balance as at 30<sup>th</sup> September 2019 15,398,372

The following items need to be backed by cash:

Reserves 30 <sup>th</sup> June		2,328,551
Funded Depreciation		3,431,932
Funded Employee Entitlements - NC		199,875
Flood Damage Restoration paid in advance		
March 2018 Restoration	1,198,257	
		1,198,257
Working Capital Cash		1,500,000
Capital Grants		1,185,939
Operating Results for 2019/2020		-376,091
Less Capital Expenditure 2019/2020		-999,480
		<b>8,468,983</b>

Uncommitted Cash 30<sup>th</sup> September 2019 **\$ 6,929,389**

### AGED DEBTORS 30<sup>th</sup> September 2019

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	8,161.87	1,432.50	19,632.58	594,898.00	(5,145.00)	618,979.95

### **90+ Days Outstanding**

Of the \$8,161.87, \$6,339.37 has been referred to Council's external Collection Agency, the balance is being followed up by Manager.

### RATES 30<sup>th</sup> September 2019

Total Outstanding \$ 814,191.01

RATES	3 Years +	2 Years	1 Year (18-19)	Current Year (19-20)	Total Outstanding
Urban	0.00	50,817.33	120,740.32	245,711.67	417,269.32
Rural	0.00	2,438.36	1,757.00	382,414.33	386,609.69
Mining	0.00	0.00	0.00	10,312.00	10,312.00
	<b>0.00</b>	<b>53,255.69</b>	<b>122,497.32</b>	<b>638,438.00</b>	<b>814,191.01</b>

### CREDITORS 30<sup>th</sup> September 2019

**\$ 21,213.83**



**BOULIA SHIRE COUNCIL**  
**Income Statement**  
**For the period ended 30th September 2019**

*2019 Actual*

<b>Income</b>		
<b>Revenue</b>		
<b>Recurrent Revenue</b>		
Net rate and utility charges		767,963
Fees and charges	▼	27,499
Rental income	▼	52,189
Interest received	▼	70,845
Sales - contract and recoverable works	▼	1,585,910
Other Income		26,598
Grants, subsidies, contributions and donations	▼	400,180
<b>Total Recurrent Revenue</b>		2,931,184
<b>Capital Revenue</b>		
Grants, subsidies, contributions and donations		1,185,939
<b>Total Capital Revenue</b>		1,185,939
<b>Total Revenue</b>		4,117,123
<b>Total Income</b>		4,117,123
<b>Expenses</b>		
<b>Recurrent Expenses</b>		
Employee benefits		(796,825)
Materials & Services	▼	(2,499,066)
Finance Costs		(11,384)
Depreciation		0
<b>Total Recurrent Expenses</b>		(3,307,275)
<b>Total Expenses</b>		(3,307,275)
<b>Net Result Attributable to Council</b>	▼	809,848

**Balance Sheet**  
**For the period ended 30th September 2019**

	<i>2019 Actual</i>
<b>Current Assets</b>	
Cash and cash equivalents	15,398,372
Trade and other receivables	1,365,597
Inventories	284,973
<b>Total Current Assets</b>	17,048,941
<b>Non-current Assets</b>	
Property, plant and equipment	168,316,369
<b>Total Non-current Assets</b>	168,316,369
<b>TOTAL ASSETS</b>	185,365,310
<b>Current Liabilities</b>	
Trade and other payables	175,768
Borrowings	(45,438)
Provisions	595,414
<b>Total Current Liabilities</b>	725,743
<b>Non-current Liabilities</b>	
Borrowings	1,147,358
Provisions	199,875
<b>Total Non-current Liabilities</b>	1,347,233
<b>TOTAL LIABILITIES</b>	2,072,976
<b>NET COMMUNITY ASSETS</b>	<b>183,292,334</b>
<b>Community Equity</b>	
Asset revaluation reserve	96,393,497
Retained surplus	86,898,837
<b>TOTAL COMMUNITY EQUITY</b>	<b>183,292,334</b>

**BOULIA SHIRE COUNCIL**  
**Statement of Cash Flows**  
**For the period ended 30th September 2019**

*2019 Actual*

<b>Cash Flows from Operating activities:</b>	
Receipts from customers	472,356
Payments to suppliers and employees	(3,713,744)
	(3,241,388)
Interest received	59,461
Rental income	50,703
Non-capital grants and contributions	1,946,862
Borrowing costs	0
	(1,184,361)
<b>Cash Flows from Investing activities:</b>	
Payments for property, plant and equipment	(999,480)
Grants, subsidies, contributions and donations	1,185,939
	186,459
<b>Cash Flows from Financing activities</b>	
Repayment of borrowings	(12,340)
	(12,340)
<b>Net Increase (Decrease) in Cash and Cash Equivalents held</b>	<b>(1,010,242)</b>
<b>Cash and Cash Equivalents at beginning of Reporting period</b>	16,408,614
<b>Cash and Cash Equivalents at end of Reporting period</b>	<b>\$ 15,398,372</b>

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the Manager of Corporate & Financial Services September 2019 Report be received for information.

**DOCUMENTS TO BE TABLED:** Capital Major Projects, Capital Road Works, Flood Damage Works, Revenue & Expenditure Report

Reviewed and Approved by Chief Executive Officer | Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Community Services September 2019 Report	<b>DOC REF:</b> Item CSM1
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<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 01/10/19
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.2 Council owned housing is managed, is affordable, and which is suitable to meet demands

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**CONTENT:**

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation	0
Total units available (includes 1 pensioner unit)	3
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	3
Houses/units being renovated/painted	1
Applications for rental for September	0

**Housing:**

We have had interest in renting from Central West Health but until we have a furnished flat or house ready again we are unable to help them with their request.

**Tourism:**

We had a visit from Focus Productions who wish to collaborate with Council on the maintenance of the Min Min Encounter show and for further expansion ideas for the future. It is to be hoped that Greg Tuckwell will work with them as well. They have already advised us of improvements which can be made and they hope to establish a good working relationship with Council.

Many other tourism attractions are being overhauled in Queensland and technical advances in the areas of augmented reality and innovative design and interactive displays for the

customer is what we have to be looking at for the future of this show, so it can continue to be a leading tourist attraction in the Far West.

#### **Grants:**

- We were unsuccessful with our Year of the Outback funding application as it was felt that the event would not attract more visitors to the region at the time it was going to be on. This will be applied for again in the next round if artist can fix a date for 2020.
- We did receive this week approval for the North Qld Monsoon funding for the re-painting of the Robinson Park toilet block. The mural artist doing the Sports Centre will be here with two other artists to accomplish this.
- Arts Queensland approved the sum of \$20,000 to Council for the RADF program 2019-2020. We have one application which has been approved by the committee. This is for a gospel, singing workshop to be held in May 2020 and for the sum of \$5720.

#### **Community:**

- Our Man with a Pram Father's Day activity held in September was successful and it is to be hoped this will become an annual event. The originators of this event were very pleased with Boulia's efforts and loaded photos onto their web page.



**RICK BRITTON**

**MAYOR OF BOULIA, QLD**

Man With A Pram is a great concept to encourage and allow us to talk about the issues men face in raising a family. They need to know that they are not the only ones struggling at times, all men face some of the same issues " We just don't admit it or just don't know who to talk to".

The Mayor was asked for a quote for their page. See above.

- The QCWA was another great small event held in September and sponsored by Boulia Council. Whilst small this event continues to offer the community the chance to showcase their talents in so many areas.
- The Thursday afternoon sports activities instigated by the local police sergeant and helped by Jan Norton and the Sports Centre staff have proven very popular with the children and good numbers have been attending on these days.



**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the Community Services September 2019 Report be received for information.

**ATTACHMENTS:**

- Grant Funding Register – Approved items
- Grant Funding Register – Pending items

Approved by Chief Executive Officer

Ms Lynn Moore

Grant Funding Register - Approved items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	NOTES	Amount of Funding approved	Expected Project Completion Date	Works Completed
Upgrade Urandangi Health Clinic - auspiced	Western Qld Primary Health Network	\$ 50,000	\$ -	\$ -	\$ 50,000	Funding auspiced by Council for Urandangi Health Clinic. Trust A/c	\$ 50,000	30th June 2018	
Boulia Wellbeing Centre	Drought Communities	\$ 572,900	\$ -	\$ 572,900	\$ 572,900		\$ 572,900	31/03/2019	
Floodway upgrade – Springvale Road (Springvale Road Structure Repairs)	2017-18 National Disaster Resilience Program	\$ 147,210	\$ 147,210	\$ -	\$ 294,420		\$ 147,210	30/06/2020	Yes
Upgrade Facility and Purchase Equipment - auspiced grant for Boulia Golf Club	Gambling Community Benefit Fund - Department of Justice and Attorney-General	\$ 26,955	\$ -	\$ -	\$ 26,955		\$ 26,955	21/08/2019	Yes
Regional Community Hub (Study)	MIPP_Maturing Infrastructure Pipeline	\$ 66,220	\$ -	\$ -	\$ 66,220	monthly finance rep needed	\$75,311 (ex GST)	21/8/2020	
Arts Qld	RADF funding	\$ 15,000	\$ 2,250	\$ -	\$ 15,000	Community	\$12,000 received	16/09/2019	
Get Playing Places and Spaces	Dept Sport and Rec	\$ 88,800	\$ 23,000	\$ -	\$ 112,800	tennis courts resurfacing	\$ 89,900		Yes
SES - Shed for All Terrain Vehicle	Community Gambling Benefit Fund	\$ 30,000	\$ 6,000	\$ -	\$ 36,000	Grant Funds and acquittal to be handled by QFES	\$ 24,363.63	22/10/2019	
First 5 Forever Program	Queensland State Library				\$ 1,000				
Airport Industrial Estate	Building our Regions	\$ 994,800	\$ -	\$ -	\$ 994,800	Stage 1, industrial airport land	\$ 994,800.00	13/12/2019	
First Start Program	Department of Employment, Small Business and Training	\$ 30,000	\$ -	\$ -	\$ 15,000	Was originally for 2 x Traineeships: Admin and Horticulture, only Admin traineeship able to progress	\$ 30,000.00		
Combatting Pest and Weeds	Department of Ag and Water Resources	\$ 100,000	\$ -	\$ 99,498	\$ 199,498	Stage 2 Hamilton Channels	\$ 100,000	1/12/2019	
Get Ready Qld	Qld State Government	\$ 4,880	\$ -	\$ -	\$ 4,880		\$ 4,880.00	1/12/2019	
LDMG EMERGENCY GENERATOR	2018-2019 Queensland Disaster Resilience Fund (QDRF) and the Prepared Communities Fund (PCF) via Queensland Reconstruction Authority	\$ 42,541	\$ -	\$ -	\$ 42,541		\$ 42,541	30/6/2020	
Boulia Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 520,000	\$ -	\$ -	\$ 520,000		\$ 520,000	30/6/2021	
Boulia Town Water Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 180,000	\$ -	\$ -	\$ 180,000		\$ 180,000	30/6/2021	
Urandangi Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 130,000	\$ -	\$ -	\$ 130,000		\$ 130,000	30/6/2021	
Boulia Shire Council Road Network Upgrade Signage and Weed Control - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 200,000	\$ -	\$ -	\$ 200,000		\$ 200,000	30/6/2021	

TOTAL AMOUNT OF FUNDING APPROVED: \$ 3,462,014

Grant Funding Register - Pending items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	Application closing date	Council Officer Responsible	NOTES
"Weather through the Aeons"	FNQ and NQ monsoon recovery program	\$ 8,250	\$ 2,000	\$ -	\$ 10,000	5/8/19	CSM	
Qld Day 2020	Qld State Government	\$ 3,860	\$ 200	\$ -	\$ 4,000	9/9/19	CSM	
Boullia Airport Resurfacing and Security Fencing Upgrade	Building our Regions Round 5 - EOI	\$ 996,325	\$ -	\$ -	\$ 996,325	30/8/19	DWO	
Springvale Road realignment	Department of Transport and Main Roads Black Spot Program	\$ 414,916	\$ -	\$ -	\$ 414,916		DWO	
		\$ 1,423,351						



# BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Information Board for Racecourse Reserve	<b>DOC REF:</b> Item CSM2
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<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 01/10/19
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.3 Boulia Shire to have active inclusive communities

1.3.2 Recognise the outstanding work done by volunteers by partnering with relevant groups to support volunteering services within the shire

**PURPOSE:**

To present to Council for consideration, details of an Information Board for the Racecourse Reserve.

**CONTENT:**

It was suggested some time ago by Council that an honour board be erected at the Racecourse honouring presidents of the two major clubs.

This information was extremely hard to come by considering that one club is over 60 years old, so it was decided to do a more general information board instead.

We have endeavoured to thank all volunteers no matter in which capacity they worked, as the community and different clubs and organisations have contributed to the running of the many events held at the reserve over the years, from horse and camel racing to rodeo to other smaller events such as bike sports, goat racing or car rallies. The lesser events have not been featured as such, the focus is on the major events.

Information has been sourced locally and from the online historical reference page Trove. The board can have information only or images as displayed.

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council approve the proposed wording and images for the Information Board, as attached to the Information Board for Racecourse Reserve report, and that the sign be erected at the Racecourse Reserve.

**ATTACHMENTS:** Information board wording and images

Approved by Chief Executive Officer

Ms Lynn Moore

## RACECOURSE RESERVE/RODEO GROUNDS

Over the years many Boulia residents have given voluntarily their time and money to ensure that the rodeo, races (both horse and camel) and campdraft events have continued to provide entertainment and enjoyment for the community every Easter and July.

We would like to recognise the hard work of the many committees and volunteers (too many to name individually) which makes this facility what it is today. Enjoy.

Horse racing was first held in the Boulia District in the 1890's.

*“There is very little to occupy the attention of people about here just at present, except the influenza, which has now been raging in the district for the past two or three weeks. Some of the victims of it have suffered rather severely, but there seem signs of it abating to a certain extent, but fortunately they are mostly strong healthy men out here, so they are able to free from it, as we hear that many of the throw it off after a time.*

*The annual meeting of the Burke River Racing Club is to be held on the 5th of October. Horses are already beginning to arrive in the town, and there is every promise of a good meeting. Boulia, 24th August, 1898.”*

The first site was near the old Pound Yard and it was also the site for the first Boulia rodeo. This site included a course for hurdle racing. The second site was near W. Duncan's farm, but sandstorms in the 1926-1930 drought destroyed this course and bough sheds.

**Right:**

Racecourse 1948



The third site was on the east side of the Sandy Channel opposite the One Mile. Flash floods in Sandy Channel and the Burke River at race time upset many race meetings, so it was decided to find a better site which is currently here at the Racecourse Reserve.

The current track was built in the 1970's along with a set of rodeo grounds and arenas. The spectators shed was finished in the 1990's and was erected by the Boulia Work Camp in conjunction with the Boulia Rodeo Association and the Boulia Shire Council who had acquired funding for the project.

**Right:** Current track



The Boulia rodeo started over 60 years ago and attracted competitors from far and wide with a large program of events. There was also an annual rodeo/race ball, a New Year's Eve rodeo and the annual Christmas party for children of the shire. The rodeo only maintains the Easter date now but it is a must see event on the rodeo circuit.



The Boulia Camel Races kicked off in 1997 and it is known as the home of the 'Melbourne Cup of Camel Races'. The races have become a tourist destination event in Western Queensland drawing many thousands of visitors to Boulia each year on the third weekend in July.

There have been times when due to extreme weather conditions such as droughts or floods that the events could not be held. Whilst disappointing after all the prep work put into the organisation of events, the committees would either defer the dates or offer alternative entertainment.

These events and others like them continue to boost the local economy and help to attract visitors to the shire, they leave a lasting impression and pleasant memories of Boulia.



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Min Min Encounter September 2019 Report	<b>DOC REF:</b> Item F
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<b>REPORT BY:</b>	Anna Karra	<b>DATE:</b> 02/10/2019
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### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

### **PURPOSE:**

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

### **CONTENT:**

Monthly Activity Statistics:

Daily Sales for September 2019	\$20,876.55
MME Visitor Stats for September 2019	1,138
MME Show Stats for September 2019	567
BHC Stats for September 2019	286

Social Media Statistics for September 2019:

Page	Page Likes	Reached	Shares
Boulia Shire Council	10	3,245	32
Min Min Encounter	9	4,379	32

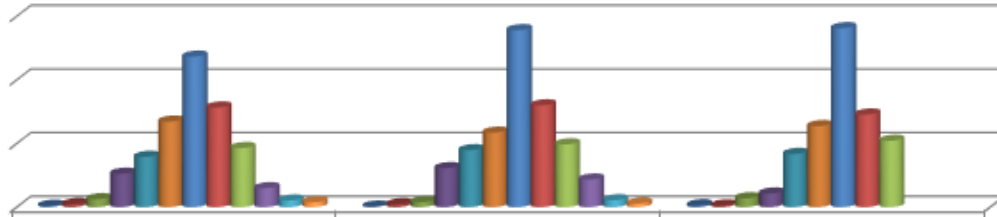
### **REPORT ON ACTIVITIES HELD FOR SEPTEMBER 2019**

The month of September has been busy with travellers to Birdsville Races followed by school holidays and Winton's Outback Festival. We have seen four bus groups for the Min Min Encounter show and Boulia Heritage Complex tour this month. We have started receiving requests for group bookings for 2020.

This month we have had a Spring Sale on selected merchandise. This sale has helped us to clear some of the old items on stock.

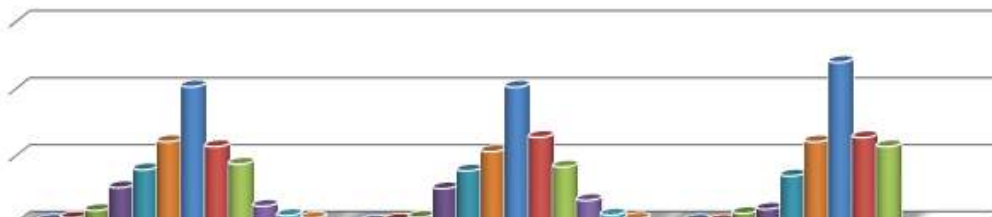
We received three reviews on Trip Advisor this month. All three are positive reviews with recommendations that the show is well done with enjoyable insights and that it's a great Aussie show.

### Min Min Encounter & BHC Tickets & Merchandise Sales



	2017	2018	2019
■ January	\$468.00	\$199.50	\$635.90
■ February	\$986.80	\$941.90	\$534.95
■ March	\$2,527.60	\$1,570.40	\$2,810.65
■ April	\$10,507.97	\$12,261.15	\$4,295.05
■ May	\$15,819.82	\$17,912.50	\$16,721.75
■ June	\$26,898.35	\$23,428.55	\$25,490.35
■ July	\$47,314.75	\$55,628.45	\$56,252.85
■ August	\$31,345.60	\$32,009.00	\$29,131.05
■ September	\$18,576.75	\$19,744.51	\$20,876.55
■ October	\$5,981.65	\$8,699.05	
■ November	\$2,105.20	\$2,198.20	
■ December	1,520.75	1,127.96	

### Min Min Encounter Visitor Numbers



	2017	2018	2019
■ January	25	13	26
■ February	72	38	22
■ March	183	82	140
■ April	526	510	205
■ May	793	776	701
■ June	1212	1063	1208
■ July	2031	2026	2396
■ August	1138	1277	1273
■ September	877	835	1138
■ October	249	335	
■ November	109	116	
■ December	65	54	

**RECOMMENDATION:**

That the Min Min Encounter September 2019 Report be received for information.

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Boulia Heritage Complex September 2019 Report	<b>DOC REF:</b> Item G
<b>REPORT BY:</b>	Lindsay Leonard	<b>DATE:</b> 01/10/2019

### CORPORATE PLAN REFERENCE:

- Key Priority 1: A strong supportive community environment
- 1.1: Promotion of community events, services and facilities
    - 1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle
  - 1.2: Respecting our culture and heritage, past, present and future
    - 1.2.1 To preserve and promote the heritage and diverse cultures of our community
    - 1.2.2 To maintain, preserve, develop and provide access to our region's history
    - 1.2.3 To promote the heritage, arts and cultures of our communities
- Key Priority 3: Economic Development – A sustainable local economy
- 3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

### PURPOSE:

To update Council on the visitations and activities at the Boulia Heritage Complex.

### CONTENT:

Boulia Shire Council provides a well-appointed Heritage Complex which is open 7 days per week from 10am to 3pm and 10am to 2pm on weekends.

ACTIVITY	CUSTOMER VOLUME - per month
Complex Visitors	286

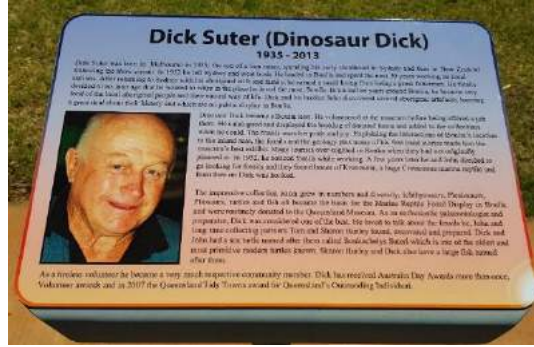
We have had 286 visitors for the month of September. The number of visitors has dropped a little however that is expected with it being the end of the tourist season. We still had a good amount of visitors though and three tour buses this month.

This month Dick Suter's sign was replaced with a new one due to the old one being weathered.

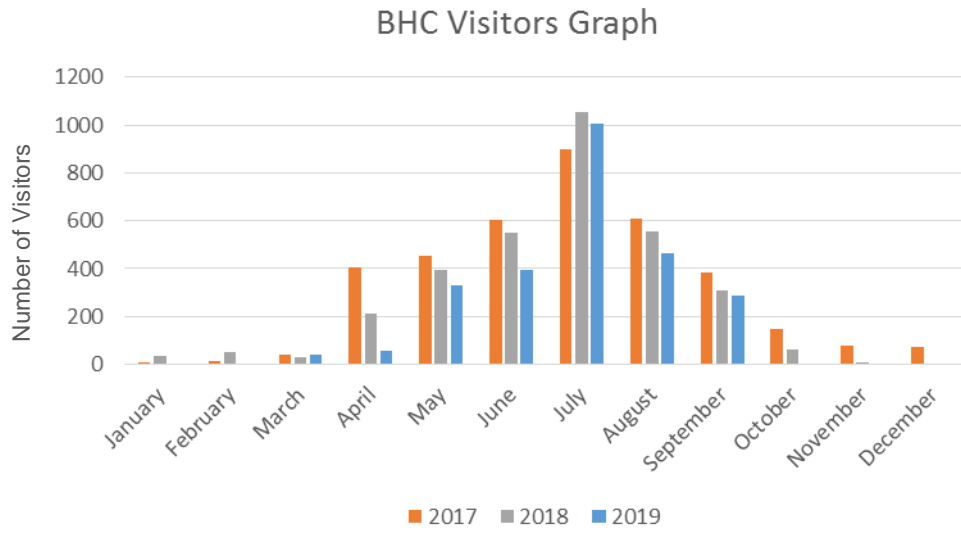
Old Sign



New Sign



## Visitor Statistics Comparison



**RECOMMENDATION:**

That the Boulia Heritage Complex September 2019 Report is received for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

## BOULIA SHIRE COUNCIL

### Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Boulia Sports and Aquatic Centre September 2019 Report	<b>DOC REF:</b> Item H
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<b>REPORT BY:</b>	Natarsha Shaw Sports Centre Attendant	<b>DATE:</b> 08/10/2019
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment  
 1.1: Promotion of community events, services and facilities  
     1.1.1 Build a strong sense of community, capacity and pride by supporting partnerships  
     1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle  
 1.3: Boulia Shire to have active inclusive communities  
     1.3.3 Facilitate opportunities for learning, social activities, community events, grants and funding programs

**PURPOSE:**

To inform Council of the current utilisation and activities of the centre.

**CONTENT:**

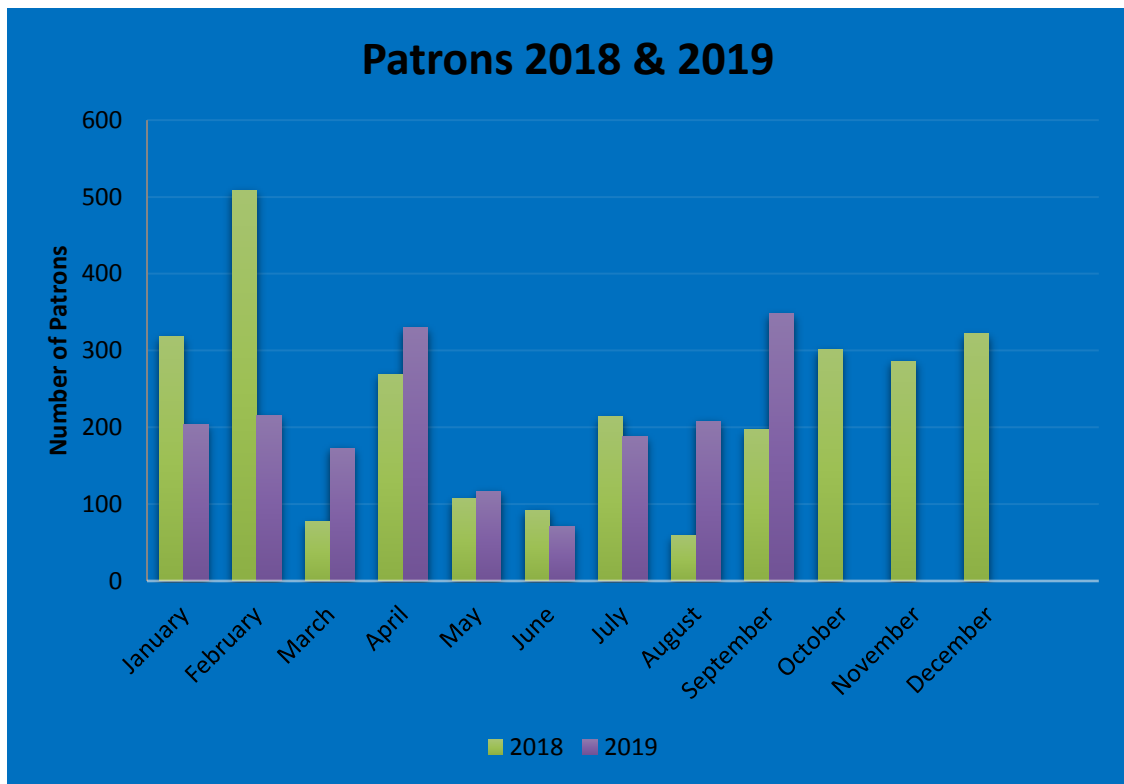
The Sports and Aquatic Centre provides an important sports venue for the local residents of Boulia. It has an extensive gymnasium with up to date equipment and several large activity areas including the swimming pool. Charges are levied for membership with casual entry fees for ad-hoc visitation.

ACTIVITY	CUSTOMER VOL PER MONTH
• Gymnasium	During Hours: 33 After Hours: 64
• Squash	-
• Casual entry usage	80
• Kids usage	188
• Membership usage	80
• Merchandise sales	\$5.00
• Admission	\$57.00
• Refreshment sales	\$21.00

**Activities held this month:**

- ✚ This month myself along with Jan (Community Support) and Michael (Boulia Police) have started an afterschool sports every Thursday. This has proved to be a great success with sometimes over 20 kids attending each week.
- ✚ This month we also reopened the pool! We have had great numbers in the pool so far.
- ✚ We also did a fun filled school holiday program.





**RECOMMENDATION:**

That Council receive the Boulia Sports and Aquatic Centre September 2019 Report for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 21<sup>st</sup> October 2019

<b>TITLE:</b>	Library September 2019 Report	<b>DOC REF:</b> Item I
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<b>REPORT BY:</b>	Sandra Capewell	<b>DATE:</b> 09/10/2019
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment  
 1.1: Promotion of community events, services and facilities  
     1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle  
 1.2: Respecting our culture and heritage, past, present and future  
     1.2.1 To preserve and promote the heritage and diverse cultures of our community  
     1.2.2 To maintain, preserve, develop and provide access to our region's history  
     1.2.3 To promote the heritage, arts and cultures of our communities

**PURPOSE:**

To update Council on the visitations and activities in the Library.

**CONTENT:**

Boulia Shire Council provides a well-appointed Library facility which is open 5 days per week from 1pm to 5pm.

ACTIVITY	CUSTOMER VOLUME - per month
Library visitors	100
Wi Fi	19
Number of new members - local	2
Tourist Member	1

**LIBRARY ACTIVITIES**

We welcome two new local members and one tourist member to the Library this month. Visitor numbers are down on last month which is expected this time of the year.

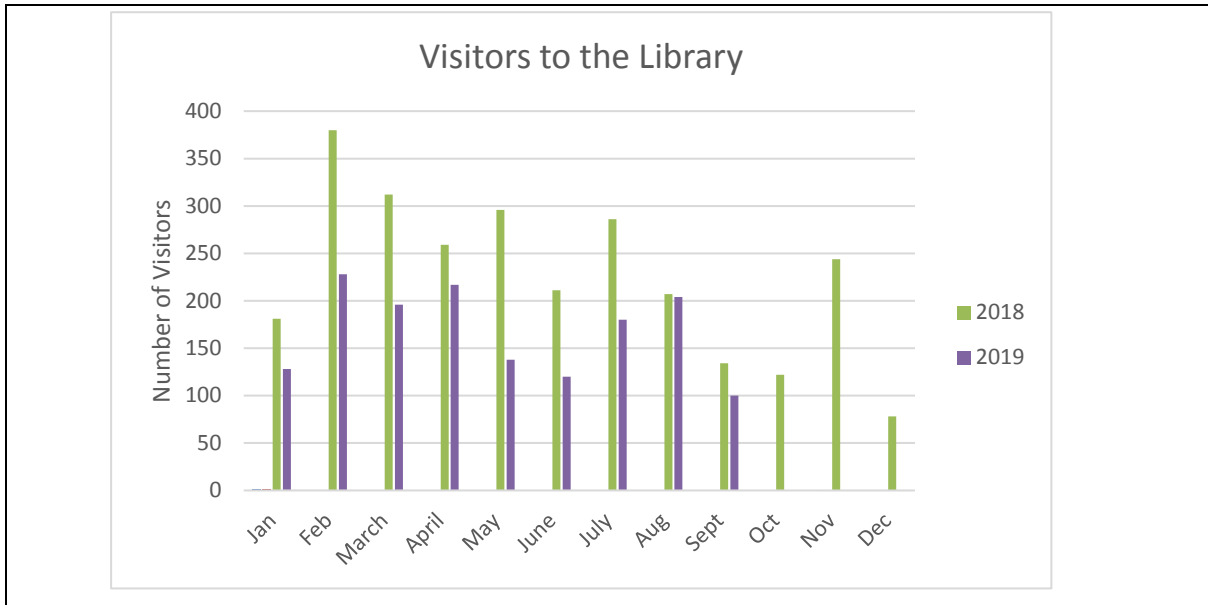
The Library continues to attract the children for after school visits, some enjoy playing the new board games while others try to improve their mathematics skills with reading eggs.

Printing is still being carried out for both the Min Min Encounter and the Boulia Heritage Complex.

The window display for this month is Halloween and the indoors display is all about the Boulia Rodeo, Campdraft and Gymkhana.

**VISITOR STATISTICS COMPARISON**

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2018	181	380	312	259	296	211	286	207	134	122	244	78
2019	128	228	196	217	138	120	180	204	100			



**RECOMMENDATION:**

That Council receive the Library September 2019 Report for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore