



**MINUTES OF THE GENERAL MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON FRIDAY 23<sup>RD</sup> OCTOBER 2020  
COMMENCING AT 9 AM**

**Attendance:**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Timothy Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate Services)  
Mrs Nicole Tonkies (Executive Assistant)

**Opening:**

The Mayor opened the meeting at 8.58 am.

Mr Harin Karra joined the meeting at 8.58 am.

**Acknowledgement of Traditional Owners**

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

**2020/10.1 MINUTES OF THE SEPTEMBER 2020 ORDINARY MEETING**

<b><u>Moved:</u></b> Councillor Neilson	<b><u>Seconded:</u></b> Councillor Edgar
That the minutes of the Ordinary Meeting held on 25 <sup>th</sup> September 2020 be accepted.	
<b><u>Carried</u></b>	

**2020/10.2 ENGINEERING SERVICES REPORT – NEWS BRIEF FOR SEPTEMBER 2020**

<b>PURPOSE:</b> To inform Council on the progress of various items through an information update.
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<b><u>Moved:</u></b> Councillor Neilson	<b><u>Seconded:</u></b> Councillor Beauchamp
That the Engineering Services Report – News brief for September 2020 be noted.	
<b><u>Carried</u></b>	

### 2020/10.3 GRANTS WORK STATUS SUMMARY – SEPTEMBER 2020

**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**Moved:** Councillor Beauchamp                      **Seconded:** Councillor Norton

That the Grants Work Status Summary – September 2020 report on the progress of the funded projects be received for information.

**Carried**

### 2020/10.4 NDRRA Flood Damage Works Department September 2020 Report

**PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program.

**Moved:** Councillor Neilson                      **Seconded:** Councillor Britton

That the NDRRA Flood Damage Works Department September 2020 Report be received for information.

**Carried**

### 2020/10.5 FOREMAN ROAD MAINTENANCE AND UTILITY SERVICES SEPTEMBER 2020 REPORT

**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department.

**Moved:** Councillor Britton                      **Seconded:** Councillor Beauchamp

That Council receive the Foreman, Road Maintenance and Utility Services September 2020 report for information.

**Carried**

### 2020/10.6 FOREMAN ROADS MAINTENANCE AND CONSTRUCTION SEPTEMBER 2020 REPORT

**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved:** Councillor Edgar                      **Seconded:** Councillor Norton

That Council receive the Foreman Roads Maintenance and Construction September 2020 Report for information.

**Carried**

### 2020/10.7 RURAL LANDS PROTECTION OFFICER SEPTEMBER 2020 REPORT

**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved:** Councillor Beauchamp                      **Seconded:** Councillor Britton

That the Rural Lands Protection Officer's September 2020 Report be received for information.

**Carried**

## 2020/10.8 BOULIA WORK CAMP SEPTEMBER 2020 REPORT

### **PURPOSE:**

To advise of the activities of the Boulia Work Camp from 25<sup>th</sup> September to 4<sup>th</sup> October 2020.

**Moved:** Councillor Edgar                      **Seconded:** Councillor Neilson

That the Boulia Work Camp September 2020 report is received for information.

**Carried**

Meeting adjourned for morning tea at 9.41 am.

Meeting resumed at 10 am.

## 2020/10.9 CEO SEPTEMBER 2020 REPORT

### **PURPOSE:**

To advise Council of the activities of the Chief Executive Office.

**Moved:** Councillor Beauchamp                      **Seconded:** Councillor Edgar

That the CEO September 2020 Report is received for information.

**Carried**

## 2020/10.10 ACTION LIST

### **PURPOSE:**

To inform Council on the actions taken on the Action List report.

**Moved:** Councillor Britton                      **Seconded:** Councillor Edgar

That the updated Action List report be received for information.

**Carried**

## 2020/10.11 DRAFT PLAN OF MANAGEMENT PARKS, RESERVES AND SPORTSGROUNDS

### **PURPOSE:**

Presentation of the Draft Plan of Management for Parks, Reserves and Sportsgrounds for approval to be placed on public exhibition for 28 days.

**Moved:** Councillor Britton                      **Seconded:** Councillor Neilson

1. That Council review the Draft Plan of Management - Parks, Reserves and Sportsgrounds.
2. That Council approve the Draft Plan of Management for public display and comment for 28 days with written submissions to be received from relevant parties for a period of 42 days from the date of the first public exhibition/publication.
3. All submissions received during this 42 day period to be reviewed by Council and submitted to the next Council meeting for comment/approval and adoption.

**Carried**

## 2020/10.12 1ST QUARTER OPERATIONAL PLAN REPORT 2020-2021

### **PURPOSE:**

To present the first quarter Operational Report for 2020-2021.

**Moved: Councillor Britton**                      **Seconded: Councillor Beauchamp**

1. That Council receive the first quarter report for the 2020-2021 Operational Plan for information.
2. That the report be displayed on the Council website.

**Carried**

#### **2020/10.13 COMMUNITY SERVICES SEPTEMBER 2020 REPORT**

**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**Moved: Councillor Norton**                      **Seconded: Councillor Britton**

That the Community Services September 2020 Report is received for information.

**Carried**

#### **2020/10.14 MIN MIN ENCOUNTER SEPTEMBER 2020 REPORT**

**PURPOSE:**

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**Moved: Councillor Britton**                      **Seconded: Councillor Neilson**

That the Min Min Encounter September 2020 Report be received for information.

**Carried**

#### **2020/10.15 LIBRARY SEPTEMBER 2020 REPORT**

**PURPOSE:**

To update Council on the visitations and activities in the Library.

**Moved: Councillor Edgar**                      **Seconded: Councillor Beauchamp**

That Council receive the Library September 2020 report for information.

**Carried**

#### **2020/10.16 WORK HEALTH AND SAFETY SEPTEMBER 2020 REPORT**

**PURPOSE:**

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

**Moved: Councillor Britton**                      **Seconded: Councillor Neilson**

That Council receive the Work Health and Safety September 2020 Report for information.

**Carried**

#### **2020/10.17 CLOSED MEETING AT 11.37 AM**

**Moved: Councillor Beauchamp**                      **Seconded: Councillor Edgar**

It was resolved Council moved into Closed Session in accordance with the *Local Government Regulation 2012* section 254J (3)(e) - legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government, in order to discuss a late report, Item CEO5: Braeside - Request for Grading of Access Roads.

**Carried**

Councillor Britton has declared a Prescribed Conflict of Interest on the Late Report Item CEO5: Braeside - Request for Grading of Access Roads, in accordance with the Local Government Act 2009 section 150E1(c)(i), due to a close associate of his (Brother and Sister-in-law) being the applicant for this approval. In accordance with section 150EM of the Local Government Act 2009, he will leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Councillor Britton and Mrs Sloman left the meeting at 11.37 am.

#### **2020/10.18 OUT OF CLOSED SESSION AT 12.02 PM**

**Moved: Councillor Neilson Seconded: Councillor Norton**

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Carried**

The following recommendations were resolved from the closed session: 2020/10.19.

#### **2020/10.19 BRAESIDE - REQUEST FOR GRADING OF ACCESS ROADS**

**PURPOSE:**

Council has recently received a letter in response to the previous resolution of Council's in September for the grading of property 'access' road. The letter of request has been investigated and this report presents to Council the outcomes and seeks further instructions on how to proceed.

**Moved: Councillor Neilson Seconded: Councillor Edgar**

That the CEO seek a drafted response from King & Co or other legal service provider for the applicant which supports the Council's position under Policy 136.

**Carried**

Councillor Britton and Mrs Sloman return to the meeting at 12.02 pm.

Mr Karra left the meeting at 12.02 pm.

Meeting adjourned for lunch at 12.02 pm.

Meeting resumed at 1.10 pm.

Mr Rahul Bhargava entered the meeting at 1.10 pm.

#### **2020/10.20 FINANCE MANAGER SEPTEMBER 2020 REPORT**

**PURPOSE:**

**Financial Summary as at 30<sup>th</sup> September 2020.**

**Moved: Councillor Beauchamp Seconded: Councillor Norton**

That the Finance Managers September 2020 Report be received for information.

**Carried**

#### **2020/10.21 BUDGET REVIEW SEPTEMBER 2020**

**PURPOSE:**

**Budget Review to 30<sup>th</sup> September 2020 based on trends to date.**

**Moved: Councillor Neilson**

**Seconded: Councillor Britton**

That the budget review as presented to Council be received and that the revised budget variations as shown be adopted.

**Carried**

Mr Bhargava left the meeting at 2.18 pm.

**Meeting Closure**

The Mayor closed the meeting at 2.18 pm.

**Confirmed:**

Minutes confirmed 20<sup>th</sup> November 2020

Resolution No. 2020/11.1

*The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.*