

# COUNCILLOR DECLARATION OF INTEREST

## Prescribed Conflict of Interest Form



Councillor: \_\_\_\_\_

Council meeting date: \_\_\_\_\_

Agenda Item Number: \_\_\_\_\_

### 1. Gifts or loans – section 150EG

I inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150EG of the *Local Government Act 2009*). The nature of my interest is as follows:

Option 1.1: <i>(electoral gift or loan to Councillor – section 150EG (1) and (2))</i>	(i) I have received a gift or loan in the circumstances prescribed by subsections (1) and (2) of section 150EG (ii) I received the gift or loan from <i>(insert name of entity that has an interest in the matter before Council)</i> : _____ (iii) The value of the gift or loan is (\$): _____ (iv) The entity's interest in this matter is <i>(e.g. it is the applicant)</i> : _____ (v) My relationship with this entity is: _____  In accordance with section 150EM of the <i>Local Government Act 2009</i> I will now leave and stay away from the meeting while this matter is discussed and voted on.
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Option 1.2 <i>(other gift or loan to Councillor – section 150EG(1) and (2)(c))</i>	(i) I have received a gift or loan in the circumstances prescribed by subsections (1) and (2)(c) of the section 150EG (ii) I received the gift or loan from <i>(insert name of entity that has an interest in the matter before Council)</i> : _____ (iii) The value of the gift or loan is (\$): _____ (iv) The entity's interest in this matter is <i>(e.g. it is the applicant)</i> : _____ (v) My relationship with this entity is: _____  In accordance with section 150EM of the <i>Local Government Act 2009</i> I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.
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Option 1.3 <i>(gift or loan to close associate of Councillor – section 150EG(1) and (2)(c))</i>	(i) A close associate of mine has received a gift or loan in the circumstances prescribed by subsections (1) and (2) (c) of the section 150EG (ii) The name of my close associate is: _____ (iii) The nature of my relationship with this close associate is <i>(e.g. that he is my brother)</i> : _____ (iv) My close associate received the gift or loan from <i>(insert name of entity that has an interest in the matter before Council)</i> : _____ (v) The value of the gift or loan is (\$): _____ (vi) The entity's interest in this matter is <i>(e.g. it is the applicant)</i> : _____  In accordance with section 150EM of the <i>Local Government Act 2009</i> I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.
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**2. Sponsored travel or accommodation benefits - section 150EH**

I inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150EH of the *Local Government Act 2009*). The nature of my interest is as follows:

<p>Option 2.1  <i>(sponsored travel or accommodation benefits provided to Councillor)</i></p>	<p>(i) I have received sponsored travel or accommodation benefits in the circumstances prescribed by subsection (1) of the section 150EH</p> <p>(ii) I received the sponsored travel or accommodation benefits from <i>(insert name of entity that has an interest in the matter before Council)</i>:            _____</p> <p>(iii) The nature of the sponsored travel or accommodation benefits received was <i>(e.g. return business class airfares to Melbourne and three nights accommodation at the Stamford Hotel)</i>:            _____</p> <p>(iv) The value of the sponsored travel and accommodation benefits is (\$): _____</p> <p>(v) The entity's interest in this matter is <i>(e.g. it is the applicant)</i>:            _____</p> <p>(vi) My relationship with this entity is:            _____</p> <p>In accordance with section 150EM of the <i>Local Government Act 2009</i> I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.</p>
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<p>Option 2.2  <i>(sponsored travel or accommodation benefits provided to close associate of Councillor)</i></p>	<p>(i) A close associate of mine has received sponsored travel or accommodation benefits in the circumstances prescribed by subsection (1) of the section 150EH</p> <p>(ii) The name of my close associate is: _____</p> <p>(iii) The nature of my relationship with this close associate is <i>(e.g. that he is my brother)</i>:            _____</p> <p>(iv) The nature of the sponsored travel or accommodation benefits received was <i>(e.g. return business class airfares to Melbourne and three nights accommodation at the Stamford Hotel)</i>:            _____</p> <p>(v) The value of the sponsored travel and accommodation benefits is (\$): _____</p> <p>(vi) The entity's interest in this matter is <i>(e.g. it is the applicant)</i>:            _____</p> <p>(vii) My close associate received the gift or loan from <i>(insert name of entity that has an interest in the matter before Council)</i>:            _____</p> <p>In accordance with section 150EM of the <i>Local Government Act 2009</i> I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.</p>
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**3. Other prescribed conflicts of interest - section 150EI**

I inform this meeting that I have a prescribed conflict of interest in this matter (as defined in section 150EI of the *Local Government Act 2009*). The nature of my interest is as follows:

<p>Option 3.1  <i>(Councillor is tendering for contract – section 150EI(a))</i></p>	<p>(i) I am tendering for this contract <input type="checkbox"/></p> <p>In accordance with section 150EM of the <i>Local Government Act 2009</i> I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.</p>
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Option 3.2  
*(close associate of Councillor is tendering for contract – section 150EI(a))*

(i) A close associate of mine is tendering for this contract

(ii) The name of my close associate is: \_\_\_\_\_

(iii) The nature of my relationship with this close associate is *(e.g. that he is my brother)*:  
 \_\_\_\_\_

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Option 3.3  
*(candidate for appointment as CEO is close associate of Councillor – section 150EI(aa))*

(i) The person being considered for appointment as CEO is a close associate of mine

(ii) The name of my close associate is: \_\_\_\_\_

(iii) The nature of my relationship with this close associate is *(e.g. that he is my brother)*:  
 \_\_\_\_\_

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Option 3.4  
*(matter relates to discipline etc, of the CEO, and the CEO is a close associate of Councillor – section 150EI(b))*

(i) This matter relates to:  the appointment,  discipline,  termination,  remuneration or  other employment conditions of the CEO

(ii) The CEO *(insert name)*, \_\_\_\_\_ is a close associate of mine

(iii) The nature of my relationship with this close associate is *(e.g. that he is my brother)*:  
 \_\_\_\_\_

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Option 3.5  
*(Councillor is applicant for Council approval – section 150EI(c)(i))*

(i) I am the applicant for this approval

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Option 3.6  
*(close associate of Councillor is applicant for approval – section 150EI(c)(ii))*

(i) A close associate of mine is the applicant for this approval

(ii) The name of my close associate is: \_\_\_\_\_

(iii) The nature of my relationship with this close associate is *(e.g. that he is my brother)*:  
 \_\_\_\_\_

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Option 3.7  
*(Councillor is a submitter in relation to the application – section 150EI(c)(ii))*

(i) I have made a submission in relation to this application

(ii) This application is for *(insert details of the application)*:  
 \_\_\_\_\_

(iii) I have lodged a submission in support of  approval/  against approval of this application.

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

Option 3.8 – see next page

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Option 3.8  
*(close associate of Councillor is a submitter in relation to the application – section 150E1(c)(ii))*

(i) A close associate of mine has made a submission in relation to this application

(ii) The name of my close associate is: \_\_\_\_\_

(iii) The nature of my relationship with this close associate is *(e.g. that he is my brother)*:  
\_\_\_\_\_

(iv) This application is for *(insert details of the application)*:  
\_\_\_\_\_

(v) My close associate has lodged a submission in support of  approval/  against approval of this application.

In accordance with section 150EM of the *Local Government Act 2009* I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

E.C. Guitton  
Signed

\_\_\_\_\_  
Date