



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 21 October 2022
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.03 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton (via Zoom)

Officers: Ms Lynn Moore (Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate Services)
Mr Ajay Agwan (Director of Works and Operations)
Ms Karen Haer (Executive Assistant)
Mrs Nicole Tonkies (Records Officer)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

Councillor Britton declared a Prescribed Conflict of Interest in the closed session item 14.2.2 (Rodeo Paddock - request for change of term with reduced numbers) in accordance with the *Local Government Act 2009* section 150EI(a), due to being related to the person entering into a contract with Council. In accordance with section 150EM of the *Local Government Act 2009*, Councillor Britton left the meeting while this matter was discussed.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Deputations

David Royston-Jennings from JLTA (via Zoom) presented the LGMS Risk report - self assessment.

Councillors visited Hartnell Downs - Anglo American (by Council Bus).

9 Confirmation of Minutes from Previous Meetings

Moved: Cr Norton

Seconded: Cr Neilson

That the minutes of the Ordinary Meeting held on 16th September 2022 be accepted.

Resolution No.: 2022/10.1

Carried

10 Reports

10.1 Works and Operations

TITLE:	Engineering Service Report – Newsbrief for September 2022	DOC REF: 10.1.1
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PURPOSE:

To inform Council on the progress of various items through an information update.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That the Engineering Services Report – Newsbrief for September 2022 be noted.

Resolution No.: 2022/10.2

Carried

TITLE:	Foreman Road Maintenance and Utility Services Report September 2022	DOC REF: 10.1.2
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of September 2022.

Moved: Cr Edgar

Seconded: Cr Neilson

That Council receive the Foreman, Road Maintenance and Utility Services September 2022 Report for information.

Resolution No.: 2022/10.3

Carried

Mr David Royston-Jennings joined the meeting via Zoom at 9.31 am. Mr Royston-Jennings presented to Council the LGMS Risk report - self assessment. Mr Royston-Jennings left the meeting at 9.38 am.

TITLE:	Foreman Roads Maintenance and Construction Report September 2022	DOC REF: 10.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

Moved: Cr Neilson

Seconded: Cr Britton

That Council receive the Foreman Roads Maintenance and Construction September 2022 Report for information.

Resolution No.: 2022/10.4

Carried

TITLE:	QRA Flood Damage Works Department September 2022 Report	DOC REF: 10.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program.

Moved: Cr Norton

Seconded: Cr Neilson

That the QRA Flood Damage Works Department September 2022 Report be received for information.

Resolution No.: 2022/10.5

Carried

The meeting was adjourned for morning tea at 10.00 am.

The meeting resumed at 10.20 am.

TITLE:	Rural Lands Protection Officer SEPTEMBER 2022 Report	DOC REF: 10.1.5
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PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Norton

Seconded: Cr Beauchamp

That the Rural Lands Protection Officer September 2022 report be received for information.

Resolution No.: 2022/10.6

Carried

10.2 Office of the Chief Executive

TITLE:	Chief Executives Report for September 2022	DOC REF: 10.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Beauchamp

Seconded: Cr Norton

- 1. That the CEO September 2022 report be received for information.*
- 2. In relation to the LGGSP funding for 58 Pituri Street that the decision for the development application for the material change of use for multiple dwellings be endorsed.*

Resolution No.: 2022/10.7

Carried

Councillor Norton left the meeting at 11.28 am.

Ms Lynn Moore left at 11.29 am.

TITLE:	Action List Update September 2022	DOC REF: 10.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Neilson

Seconded: Cr Beauchamp

That Council receive the Action List update for September 2022 for information.

Resolution No.: 2022/10.8

Carried

Councillor Norton returned to the meeting at 11.32 am.

TITLE:	Consideration for Annual Valuation 2022	DOC REF: 10.2.3
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PURPOSE:

To ascertain councils' response to the request for Annual Valuation by the State Valuation Services – Department of Resources for the 2023 year.

Moved: Cr Beauchamp

Seconded: Cr Edgar

That the Council endorse the response to the Department of Resources – State Valuation Service that we have no objection to a valuation for the 2023 period not be conducted.

Resolution No.: 2022/10.9

Carried

Ms Moore returned to the meeting at 11.35 am.

Mr Agwan left the meeting at 11.35 am.

TITLE:	Regional Drought Resilience Planning Program - Round 2	DOC REF: 10.2.4
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PURPOSE:

Advise council of the opportunity to be involved in the Regional Drought Resilience Planning Program – Round 2

Moved: Cr Neilson

Seconded: Cr Britton

That the Regional Drought Resilience Planning Program - Round 2 report be received for information in conjunction with further details to be received from RAPAD.

Resolution No.: 2022/10.10

Carried

TITLE:	Council Meeting Dates from January 2023 to December 2023	DOC REF: 10.2.5
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PURPOSE:

Information provided to enable participation in Council Meetings to the general public.

Moved: Cr Norton

Seconded: Cr Britton

1. That the dates for the Council meetings from January 2023 until December 2023 be ratified and displayed on Council's website and all other approved distribution methods.

Friday 20 th January 2023	Boulia Shire Hall	9 am
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Friday 24 th February 2023	Boulia Shire Hall	9 am
Friday 24 th March 2023	Boulia Shire Hall	9 am
Friday 21 st April 2023	Boulia Shire Hall	9 am
Friday 26 th May 2023	Boulia Shire Hall	9 am
Friday 23 rd June 2023	Boulia Shire Hall	9 am
Friday 28 th July 2023	Boulia Shire Hall	9 am
Friday 25 th August 2023	Boulia Shire Hall	9 am
Friday 22 nd September 2023	Boulia Shire Hall	9 am
Friday 20 th October 2023	Boulia Shire Hall	9 am
Friday 24 th November 2023	Boulia Shire Hall	9 am
Friday 15 th December 2023	Boulia Shire Hall	9 am

2. That the location be the Boulia Shire Hall with the commencement time of 9 am.

3. That the meeting dates be send the Outback Highway Group and RAPAD.

Resolution No.: 2022/10.11

Carried

TITLE:	Workplace Health and Safety - WHSA / RRTW September 2022 Report	DOC REF: 10.2.6
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PURPOSE:

To inform Council of progressions and or issues of concern regarding WH&S.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council receive the Workplace Health and Safety - WHSA / RRTW September 2022 report for information.

Resolution No.: 2022/10.12

Carried

TITLE:	Work Health and Safety Policy Statement Review	DOC REF: 113
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PURPOSE: Regular review of council policies and documents ensure that council maintains an up to date guide for staff to refer to in the day to day management of council. This report deals with minor changes to an existing document which does not have any material effect on the intent of the document.

Moved: Cr Neilson

Seconded: Cr Britton

That the Workplace Health and Safety Policy Statement as presented, be adopted.

Resolution No.: 2022/10.13

Carried

TITLE:	Local Government WorkCare (LGW) - Safety Management System (SMS)	DOC REF: 10.2.8
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PURPOSE:

To provide Council with an update on the Safety Management System.

Moved: Cr Britton

Seconded: Cr Norton

That the Local Government Workcare (LGW) - Safety Management System (SMS) report be received for information.

Resolution No.: 2022/10.14

Carried

10.3 Corporate Services

TITLE:	Director of Corporate Services September Monthly Report	DOC REF: 10.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate Services.

Moved: Cr Neilson

Seconded: Cr Britton

That the Director of Corporate Services September 2022 report be accepted as presented for information.

Resolution No.: 2022/10.15

Carried

TITLE:	Risk Self-Assessment Report	DOC REF: 10.3.2
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PURPOSE:

To inform Council of the outcome of our annual LGM (Local Government Mutual) Risk Self-Assessment for 2022

Moved: Cr Edgar

Seconded: Cr Norton

That Council accept the Risk Self-Assessment report for information purposes as presented.

Resolution No.: 2022/10.16

Carried

TITLE:	Financial Report for September 2022	DOC REF: 10.3.3
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PURPOSE:

Financial Summary as at 30th September 2022

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Finance Report for September 2022 be received for information.

Resolution No.: 2022/10.17

Carried

10.4 Community Services

TITLE:	Community Services report for September 2022	DOC REF: 10.4.1
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PURPOSE: To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Cr Edgar

Seconded: Cr Britton

1. That Community Services report for September 2022 be received for information.
2. That the distribution for Why Leave Town cards go to Council employees for Christmas and that further distribution pending availability of funds be released from February 2023.

Resolution No.: 2022/10.18

Carried

11 Late Reports

There were no late reports presented to Council.

12 Closed Session

CLOSED MEETING AT 12.19 PM

Moved: Cr Edgar

Seconded: Cr Britton

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provisions:

- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

Resolution No.: 2022/10.19

Carried

Councillor Britton left the meeting at 12.36 pm and returned at 12.48 pm.

OUT OF CLOSED SESSION AT 12.49 PM

Moved: Cr Neilson

Seconded: Cr Norton

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2022/10.20

Carried

The following recommendations were resolved from the closed session: 2022/10.21 and 2022/10.22

TITLE:	Bouliia Aquatic Centre - Swimming Pool Lease	DOC REF:
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		14.2.1
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PURPOSE:

To provide background for council to consider the future management of the Boulia Aquatic Centre- Swimming Pool lease. A proposed draft contract has been prepared to be reviewed and discussed for a three year lease of the Boulia Swimming Pool.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Moved: Cr Neilson

Seconded: Cr Edgar

That the Council receive the Boulia Aquatic Centre - Swimming Pool Lease report and associated proposed draft contract for review, discussion and approval to go to tender to test the market response.

Resolution No.: 2022/10.21

Carried

TITLE:	Rodeo Paddock - request for change of term with reduced numbers	DOC REF: 14.2.2
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PURPOSE:

To seek Councils response to the request to amend the term and numbers of the MOU for the Rodeo Paddock.

Closed under Local Government Regulation 2012 (254J (3))

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

Councillor Britton declared a Prescribed Conflict of Interest in the item 14.2.2 in accordance with the Local Government Act 2009 section 150E1(a), due to being related to the person entering into a contract with Council. In accordance with section 150EM of the Local Government Act 2009, Councillor Britton left the meeting while this matter was discussed.

Moved: Cr Edgar

Seconded: Cr Neilson

That the Council have agreed to extend the term to 12 months for the rodeo paddock lease commencing 1st November 2022 subject to Council review of ground cover. The price will remain at \$480.00 per month, for up to 40 head as per the original MOU.

Resolution No.: 2022/10.22

Carried

The meeting was adjourned for lunch and the Council trip to Hartnell at 12.50 pm.
The meeting resumed at 3.38 pm.

13 General Business

There was no general business to be noted at this meeting.

14 Meeting Closure

The Mayor closed the meeting at 3.58 pm.

15 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.