

BOULIA SHIRE COUNCIL



ORDINARY MEETING

Friday 20 October 2023



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ALL COMMUNICATIONS MUST
BE ADDRESSED TO
THE CHIEF EXECUTIVE OFFICER,
BOULIA SHIRE COUNCIL,
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BOULIA SHIRE COUNCIL

18th October 2023

NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Friday 20 October 2023** at the **Boulia Shire Hall** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Mr Ray Geraghty
Acting Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

COMMONLY USED ACRONYMS

ALGA	Australian Local Government Association
CWRPMG	Central West Regional Pest Management Group
DDMG	District Disaster Management Group (Mt Isa)
DRFA	Disaster Recovery Funding Arrangements
DTMR/TMR	Department of Transport and Main Roads
IPWEA	Institute of Public Works Engineering Australia (NAMS.Plus)
LDMG	Local Disaster Management Group
LGAQ	Local Government Association of Queensland
LGMA	Local Government Managers Association
ManEX	Managers and Executive
NAMS.Plus	Asset Management System from IPWEA
NDRP	Natural Disaster Resilience Program
NDRRA	Natural Disaster Relief and Recovery Arrangements
OHDC	Outback Highway Development Council
ORRG	Outback Regional Road Group
ORRTG	Outback Regional Roads and Transport Group
OQTA	Outback Queensland Tourism Association
QRA	Queensland Reconstruction Authority
QSNTS	Queensland South Native Title Services
QWRAP	Queensland Water Regional Alliance Program
R2R	Roads to Recovery
RAPAD	Central West Queensland Remote Area Planning and Development
RAPADWSA	RAPAD Water and Sewerage Alliance
REPA	Restoration of Essential Public Assets
RMPC	Roads Maintenance Performance Contract
TIDS	Transport Infrastructure Development Scheme
WQLGA	Western Queensland Local Government Association

RISK MANAGEMENT

Council's risk management process is based around the following principles:

Risk Identification: Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

Risk Evaluation: Evaluate those risks using the agreed Council criteria.

Risk Treatment/Mitigation: Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

1 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Mr Ray Geraghty (Acting Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Trent Marshall (Director of Works and Operations)
Ms Nicole Tonkies and Ms Nessa Swann (Executive Assistant)

3 Apologies / Leave of Absence

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

4 Declaration of Interests

To help ensure openness, accountability and transparency, in accordance with the *Local Government Act 2009*, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the *Local Government Act 2009*.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

5 Mayoral Minutes

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

6 Notice of Motion

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

7 Request to Address Council in a Public Forum

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

8 Petitions

This item of the agenda allows a Councillor or Council Officer to present a petition to a meeting of the local government.

Where a petition is presented, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received
- received and referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

9 Deputations

A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

The CEO, on receiving an application for a deputation, shall notify the Chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed (e.g. 15 minutes).

For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the Councillors at the meeting determine otherwise by

resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the Chairperson may terminate the deputation.

The Chairperson may terminate an address by a person in a deputation at any time where:

- the Chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the Councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards Councillors or others.

The CEO is responsible for the deputation including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

Deputations to the October 2023 Ordinary Council Meeting:

Mr. David Royston-Jennings from LGMS to provide an update on his Risk Self-Assessment Report.

10 Confirmation of Minutes from Previous Meetings

This item in the agenda enables previous minutes of Council meetings to be confirmed.



**MINUTES OF THE ORDINARY MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON Friday 22 September 2023
COMMENCING AT 9:00 am**

1 Meeting Opening with the Acknowledgement of Traditional Owners

Please note:

In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.

The Mayor opened the meeting at 9.04 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

2 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Tim Edgar
Councillor Jack Neilson
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)
Mr Ray Geraghty (Acting Chief Executive Officer)
Mrs Kaylene Sloman (Director of Corporate & Financial Services)
Mr Trent Marshall (Director of Works and Operations)
Mrs Nicole Tonkies (CEO Assistant)

3 Apologies / Leave of Absence

There were no apologies or leaves of absence for this meeting.

4 Declaration of Interests

There were no declarations of interest relevant to reports at this meeting.

5 Mayoral Minutes

There were no Mayoral Minutes to be noted at this meeting.

6 Notice of Motion

There were no notices of motions to be noted at this meeting.

7 Request to Address Council in a Public Forum

There were no requests to address the Council.

8 Deputations

There were no deputations to Council.

9 Confirmation of Minutes from Previous Meetings

Moved: Cr Norton

Seconded: Cr Edgar

That the minutes of the Ordinary Meeting held on 18th August 2023 be accepted.

Resolution No.: 2023/9.1

Carried

10 Reports

10.1 Works and Operations

TITLE:	Director of Works and Operations August 2023 Report	DOC REF: 10.1.1
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PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for August 2023.

Moved: Cr Beauchamp

Seconded: Cr Britton

That Council receive the Director of Works and Operations August 2023 Report for information.

Resolution No.: 2023/9.2

Carried

TITLE:	Engineering Service Report – Newsbrief for September 2023	DOC REF: 10.1.2
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PURPOSE:

To inform Council on the progress of various projects by George Bourne & Associates on behalf of Council through an information update.

Moved: Cr Neilson

Seconded: Cr Norton

That the Engineering Services Report – Newsbrief for August 2023 be noted.

Resolution No.: 2023/9.3

Carried

TITLE:	Foreman Roads, Utilities and Services Report for August 2023	DOC REF: 10.1.3
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PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of August 2023.

Moved: Cr Edgar

Seconded: Cr Neilson

That Council receive the Foreman Roads, Utilities and Services August 2023 Report for information.

Resolution No.: 2023/9.4

Carried

TITLE:	Foreman Road Maintenance and Construction Report August 2023	DOC REF: 10.1.4
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PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for August 2023.

Moved: Cr Edgar

Seconded: Cr Beauchamp

That Council receive the Foreman Roads, Construction and Maintenance August 2023 Report for information.

Resolution No.: 2023/9.5

Carried

TITLE:	QRA Flood Damage Works Department August 2023	DOC REF: 10.1.5
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PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for August 2023.

Moved: Cr Neilson

Seconded: Cr Britton

That the QRA Flood Damage Works Department August 2023 Report be received for information.

Resolution No.: 2023/9.6

Carried

TITLE:	Rural Lands Protection Officer August 2023 Report	DOC REF: 10.1.6
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PURPOSE

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

Moved: Cr Britton

Seconded: Cr Norton

That the Rural Lands Protection Officer's August 2023 Report be received for information.

Resolution No.: 2023/9.7

Carried

The meeting was adjourned at 9.58 am for Council to visit the Pituri Street Unit project site. Mr Marshall left the meeting at 9.58 am.

The meeting resumed at 10.33 am.

10.2 Office of the Chief Executive

TITLE:	Chief Executives Report August 2023	DOC REF: 10.2.1
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PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

Moved: Cr Edgar

Seconded: Cr Norton

That the CEO for August 2023 report be received for information.

Resolution No.: 2023/9.11

Carried

TITLE:	Action List Update August 2023	DOC REF: 10.2.2
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PURPOSE:

To present to Council an updated Action List.

Moved: Cr Norton

Seconded: Cr Britton

That Council receive the Action List update for August 2023 for information.

Resolution No.: 2023/9.12

Carried

TITLE:	EnergyQ Solar Farm- Owners consent to the making of a development application	DOC REF: 10.2.3
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PURPOSE:

To advise Council of the request from EnergyQ for consent for the making of a development application under the Planning Act for land previously identified as Lot 101 on SP 255329 with proposed new lots being Lots 1 & 2 title reference 510882150 registered in the name of Boulia Shire Council and situated at Selwyn Road, Boulia in the state of Queensland. Lot 2 is to be used for the sole purpose of providing electricity supply to Boulia township (refer attached proposed survey plan).

Moved: Cr Britton

Seconded: Cr Beauchamp

That the CEO ensure the request is actioned and returned to EnergyQ.

That the Council endorse the actions in this report and receive this report for information on the EnergyQ Solar Energy Farm project.

Resolution No.: 2023/9.13

Carried

TITLE:	Policy Reviews - Model Meeting Procedures and Standing Orders	DOC REF: 10.2.4
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PURPOSE:

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report deals with reviews to two policies.

Moved: Cr Beauchamp

Seconded: Cr Neilson

That Policy 148 Standing Orders for Council Meetings Policy be repealed and that Policy 151 Model Meeting Procedures and Standing Orders Policy as presented be adopted.

Resolution No.: 2023/9.14

Carried

TITLE:	Policy Review - Employee Assistance Program Policy	DOC REF: 10.2.5
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PURPOSE:

Regular review of Council policies ensures that Council maintains an up-to-date guide for staff to refer to in the day-to-day management of the Council. This report deals with a review to the Employee Assistance Program Policy.

Moved: Cr Britton

Seconded: Cr Neilson

That Policy 137 Employee Assistance Program Policy as presented be adopted.

Resolution No.: 2023/9.15

Carried

TITLE:	Policy Review - 103 Community Grants Policy	DOC REF: 10.2.6
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Moved: Cr Edgar

Seconded: Cr Norton

1. That resolution 2023/8.11 made on the 18th August 2023 be rescinded.
2. That Policy 103 Community Grants Policy as presented on 22nd September 2023 be adopted.

Resolution No.: 2023/9.16

Carried

TITLE:	Healthy Outback Communities - Alliance Meeting October 2023	DOC REF: 10.2.7
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PURPOSE

To lead and guide the Healthy Outback Communities Alliance through community-led, place-based services that puts rural and remote Western Queenslanders at the heart of their wellbeing and health.

Moved: Cr Britton

Seconded: Cr Beauchamp

That Council endorse the actions in this Charter and receive this Charter for information on Healthy Outback Communities.

Resolution No.: 2023/9.17

Carried

TITLE:	Annual Re-Valuation 2023-2024: Update	DOC REF: 10.2.8
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PURPOSE:

To update Councillors with a response received from the Valuer-General regarding whether a valuation of our local government will be completed for the 2024 revaluation program.

Moved: Cr Britton

Seconded: Cr Neilson

That the Annual Re-Valuation 2023-2024: Update report be received for information.

Resolution No.: 2023/9.18

Carried

TITLE:	WHS Report for August 2023	DOC REF: 10.2.9
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PURPOSE:

To inform Council of progressions and or issues of concerning regarding WH&S. Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls with

evidentiary documents held in Magiq and Pulse. Adopt various alerts/updates into regular toolbox talks and training.

Moved: Cr Beauchamp

Seconded: Cr Britton

That the Workplace Health and Safety Report for August 2023 be received for information.

Resolution No.: 2023/9.19

Carried

10.3 Corporate Services

TITLE:	Director of Corporate & Financial Services August 2023 Report	DOC REF: 10.3.1
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PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

Moved: Cr Britton

Seconded: Cr Beauchamp

That the Director of Corporate & Financial Services August 2023 report be received for information purposes.

Resolution No.: 2023/9.20

Carried

The meeting was adjourned for lunch at 12.08 pm. Ms Moore left the meeting at 12.08 pm.

The meeting resumed at 12.54 pm.

TITLE:	Policy 108 Audit & Risk Management Committee Policy	DOC REF: 10.3.2
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Neilson

Seconded: Cr Britton

1. *That Policy 108 Audit and Risk Management Policy be endorsed as presented.*
2. *That the Policy 108 Audit and Risk Management Policy be updated on the Councillor Hub*

Resolution No.: 2023/9.21

Carried

TITLE:	Financial Report for August 2023	DOC REF: 10.3.3
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PURPOSE:

Financial Summary as at 31st August 2023.

Moved: Cr Neilson

Seconded: Cr Britton

That the Finance Report for August 2023 be received for information.

Resolution No.: 2023/9.22

Carried

Councillor Britton left the meeting at 1.04 pm and Councillor Neilson resumed the chair.

TITLE:	Audit & Risk Management Committee Update September 2023 Report	DOC REF: 10.3.4
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PURPOSE:

To present Council with the Audit and Risk Management Meeting Minutes held on 1st September 2023.

Moved: Cr Norton

Seconded: Cr Edgar

That the Director of Corporate & Financial Services Audit and Risk Management Report for September 2023 be received for information.

Resolution No.: 2023/9.23

Carried

TITLE:	Policy No. 113 Uniform Policy Review	DOC REF: 10.3.5
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PURPOSE:

To review and update Council's policies in accordance with the adopted procedure to ensure that policies made by Council are compliant with legislation and are reviewed in a timely manner.

Moved: Cr Edgar

Seconded: Cr Beauchamp

1. That Policy 113 Uniform Policy be endorsed as presented.
2. That the Policy 113 Uniform Policy be updated on the Councillor Hub.

Resolution No.: 2023/9.24

Carried

10.4 Community Services

TITLE:	Community Services Report August 2023	DOC REF: 10.4.1
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PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

Moved: Cr Neilson

Seconded: Cr Norton

That the Community Services August 2023 report be received for information.

Resolution No.: 2023/9.25

Carried

Councillor Britton returned to the meeting at 1.13 pm and resumed the chair.

Moved: Cr Britton

Seconded: Cr Norton

That in relation to the Town Beautification Concept brief presented to Council, Option A – Accept Sethius Art proposal for steel sculptures, be accepted and Council proceed with obtaining formal quotes.

Resolution No.: 2023/9.26

Carried

TITLE:	Min Min Encounter & Boulia Heritage Centre Report – August 2023	DOC REF: 10.4.2
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PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

Moved: Cr Edgar

Seconded: Cr Neilson

That the Min Min Encounter & Boulia Heritage Centre Report August 2023 be received for information.

Resolution No.: 2023/9.27

Carried

11 Late Reports

No late reports were presented to Council.

12 Closed Session

12.0.1 Move into Closed Session

CLOSED MEETING AT 9.41 AM

Moved: Cr Neilson

Seconded: Cr Edgar

That Council move into Closed Session in accordance with the Local Government Regulation 2012 section 254J (3) on the following provision:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2023/9.8

Carried

12.1 Works and Operations

TITLE:	Action Report – Assessment of T2032-24.1 'All Services' Supply and Install Bituminous Products	DOC REF: 12.1.1
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CLOSED SESSION REFERENCE:

**In accordance with the *Local Government Regulation 2012 (254J (3))*, Closed Sessions of Council are not open to the public and may be closed for the following reasons:
(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;**

PURPOSE:

To provide a summary and a recommendation for the award of T2023-24.1 - 'All Service' Supply and Install Bituminous Products.

12.6 Out of Closed Session

OUT OF CLOSED SESSION AT 9.45 AM

Moved: Cr Britton

Seconded: Cr Edgar

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2023/9.9

Carried

The following recommendations were resolved from the closed session: 2023/9.10

Moved: Cr Britton

Seconded: Cr Edgar

That for T2023-24.1 - 'All Service' Supply and Install Bituminous Products, six (6) tenders were received. RPQ Mackay Pty Ltd have been assessed against the weighted criteria as the most suitable tenderer. It is recommended that the contract be awarded to RPQ Mackay Pty Ltd.

Resolution No.: 2023/9.10

Carried

Council was presented with a proposal letter. It was decided that the matter should be discussed in a closed session of Council in accordance with the *Local Government Regulation 2012* section 254J (3)(g).

CLOSED SESSION AT 1.19 PM

Moved: Cr Edgar

Seconded: Cr Britton

*That Council move into Closed Session in accordance with the *Local Government Regulation 2012* section 254J (3) on the following provision:*

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Resolution No.: 2023/9.28

Carried

OUT OF CLOSED SESSION AT 1.40 PM

Moved: Cr Britton

Seconded: Cr Neilson

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

Resolution No.: 2023/9.29

Carried

The following recommendations were resolved from the closed session: 2023/9.30

Moved: Cr Neilson

Seconded: Cr Norton

That the correspondence matter discussed in closed session be received and a report to be prepared for the October Ordinary Council meeting.

Resolution No.: 2023/9.30

Carried

13 General Business

Future Planning - Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.

Outback Highway AGM Alice Springs - Councillor Britton gave Council a brief on his meeting attendance at the AGM.

Heavy Duty Truck Bays and Mobile Towers - Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.

14 Confirmed

Minutes to be confirmed at the next Ordinary Meeting of Council.

15 Meeting Closure

The Mayor closed the meeting at 2.08 pm.

11 Reports

11.1 Works and Operations

TITLE:	Director of Works and Operations September 2023 Report	DOC REF: 11.1.1
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REPORT BY:	Trent Marshall Director of Works and Operations	DATE: 18/10/2023
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CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works and Operations Department in line with all works and operations being undertaken for September 2023.

CONTENT:

Director of Works & Operations activities:

DWO carried out site inspections at:

- Donohue Highway project.
- New-build duplexes at 58 Pituri St project.
- Council unit renovations at 26 Pituri St project.
- Boulia Water Treatment Station [With Trility]
- The Truck Stop and culverts project on the DDR at the edge of town.
- Pump Station project progression.
- RMPC pickups for Boulia Shire Council.

DWO attended the following meetings:

- NBN discussions regarding the Industrial Estate project - 4th September 2023
- Current projects overview - 5th September 2023
- ORRTG Technical Committee meeting - 7th September 2023
- RAPADWSA Technical Committee meeting - 7th September 2023
- EBA overview meeting - 12th September 2023
- Casual Laborer interviews - 13th September 2023
- Works/QRA Administration Staff interviews - 13th September 2023
- QTC University of QLD Service Planning - 14th September 2023
- Trility Project meeting - 15th September 2023
- Interview Leading Hand RMPC - 29th September 2023
- Ordinary Council meeting - 22nd September 2023
- BSC Plant meeting - postponed until October 2023

Staff Training:

Technical Officer, Sujan Thebe, is currently getting in-house training in all aspects of project management quality, safety, environmental, and traffic management along with ITPs, JMPs and PMPs reviewing works for state and federally funded programs.

- BSC Works Annual Achievement planning under review. David Parker WH&S reviewing current processes.
- BSC Works Training Matrix under review. David Parker WH&S now reviewing systems for BSC.

Disaster Management Works: Driest September in Australia on Record. [Drought Statement] BM.

Fire Breaks have been put in around Boulia Township in anticipation of a high fire season coming up. Local flood-damaged gravel road repairs have gone out for quotes to be graded for the safety of the community and to reduce fleet damages occurring when driving on them regularly. [Rubbish runs].

We are also closely monitoring all water usage, particularly roadworks. [Bores & River extraction].

Boulia Shire Council Projects 2023.

Building the Washdown Bay Stand Project.

Project Scope: Build platform for the washdown bay Boulia.

Current Status: Handrails have been fabricated. Fold-down platform should be attached by Monday, 9th October 2023. Getting back with a completion date. This project has been delayed; however, it is now back on track.



Donohue Highway Project 2023

Project Scope: Building road formation & sealing on Donohue Highway.

Current Status: Boulia Shire Council has 4km of formation work completed ready for the 7-14mm 2-coat seal and will have a further 1.5km ready by end of October. The seal design is completed by GBA, and the schedule with RPQ is starting on the 25th October 2023 along with additional 10mm reseal works for the area, landing strip etc. The seal contractor RPQ will be sealing 5.5 km and the BSC crew are also forming up additional subgrade; however, they will not complete the formation graveling due to the wet season high-risk factor. The BSC crew will start the sidetracks for the next sections, getting ready for next year, starting before the program of works. Jim and his road crew are producing quality work at an excellent rate as required by the contractual agreement.



Donohue Hwy Seal Program data: ch:170.5-176km, ch:111.1-114.7km, ch:116.45-122.4km, [Emergency airstrip] ch223.5-226.5km, ch:226.5-178.5km, ch:206.45-211.5km.

93E Diamantina Development Road [Boulia- Dajarra] Truck Stop Project.

Project Scope: Construction of truck bay on Winton town entry.

Current Status: Truck Stop Road works have been completed by BSC crews and we are now waiting for the second coat seal due from Austek on the 10th of November 2023. A delay of 3 months is required before a second coat can be applied. The solar lights have been purchased and the contractor is engaged to complete these works.



Batter reinstatement, culverts completed and solar lights already purchased and ready to be put up.

QRRRF – Concrete Floodways – Package 1&2 Slashes & Coorabulka Roads

Project Scope: Concrete Margins and Floodways on Slashes Creek and Coorabulka Roads.

Current Status: Phase 1 works by NQES [T2022-23.1] is completed with the package 2 [T2022-23.11] awarded to Stockham Building Services currently will be starting in approximately 3 weeks. Slashes Creek Road prestart has been completed, actual work commences 6th of November 2023, forecast completion date 22 December 2023. Works are floodways and concrete margins as per the plans.



The floodway was removed from the original scope of works due to condition being considered acceptable. [Variation to scope]

New Staff Housing: 58 Pituri St: Duplex Project.

Project Scope: Construction of 6 new housing units at Pituri St.

Current Status: Services are being installed, unit roofs are on, work is going ahead as expected on these duplexes. There are some slight variations due to design corrections to the carports. Overall, the progress of this project has been excellent.



Services, internal works, roof, and walls along with safety compliance: excellent work ethics.

Renovations of current staff housing at 26 Pituri St Project.

Project Scope: To renovate the current staff housing, replacing floors, wet areas, toilets, showers, and laundry along with external concreting to ensure safety and compliance with current building codes.

Current Status: The first unit is complete, looking very professionally completed. There is a slight variation due to the replacement of the front doors; BSC are now waiting on the delivery of the front door screens. Second unit works have now started, and we have quotes coming in to concrete the central communal area of the units. [See below]



New concrete area design for quotes and first finished unit, on time and in budget, local contractor.

Industrial Estate Project

Project Scope: Installation of power, water, sewer, and NBN to the Industrial Estate, then seal roads.

Current Status: Industrial Estate work is now recommencing again; works were stopped while NBN reviewed the designs from GBA. Designs are now accepted, NBN and Ergon are now cleared to be completed. Easement has been identified and trenching work to start up again asap. Once all services are finished, the roads can be completed and sealed. Ergon have approved the surveyed easement and Pad site for the transformer.

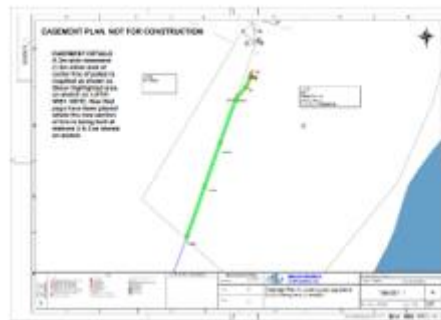


Service trenching by contractors and map showing easement/pad for Transformer and NBN design.

Boulia Show Grounds Project

Project Scope: To move the existing easement to allow for the implementation of a transformer and new connections to the current structure, removing existing power pole & unsightly power lines.

Current Status: Easement for Ergon required before the removal of the old pole, new transformer works. At this stage, completion of the required survey for Ergon is expected c. 21st October 2023, works being completed by Morcom Surveyors, compliance to Ergon Energy's Conveyancing Officer's direction. [Electrical easement (our ref: 1686921) LOT31 WI57 - Boulia Showgrounds complex].



Easement design requirements from Ergon.

Saltwater Chlorinator Project

Project Scope: Installation of a Saltwater Chlorinator [NaOCl Generation & Dosing] at the Boulia Water Treatment Plant.

Current Status: Trility Project Manager and engineer flew to Boulia to undertake a site inspection; issues have been identified within the original scope of works and corrective actions have been put into place enabling the project to progress. Trility to forward a quote for a second dosing line once completed. Responsibility for the removal of the existing chlorination sits with Trility; at this point, I have not agreed to refurbish it for resale. I believe the risk would be very high for the Council to progress down these lines.



Existing chlorination facility on skids to be removed from site (not refurbishing at this stage).

Pump Station Upgrade

Project Scope: Installation of a new sewerage pump station adjacent to the existing structure by Complex Civil Infrastructure Services Pty Ltd.

Current Status: Lines are in, tanks are in, stand has been erected, macerator tested, work is progressing well. The timeframes have exceeded expectations due to the supply and connection of electrical by Ergon. However, work is being completed to high standards and building compliance. Currently waiting on a 250mm connector to complete the works at this stage. Contractor to return and complete the connection placing the macerator back into the system (completion certificate not issued, and funds are being held to ensure compliance to the contract).



Current completion of works, works underway and the macerator to be reinstalled once fitting arrive.

Operational Inspections: Boulia Shire Council 2023

Boulia Airport inspection completed by JASKO: minor issues being addressed with contractors.

Urandangi Airport inspected by JASKO: minor issues being addressed with contractors and identified new windsock requirements.

Rex Airline Boulia Airport inspection: minor issues being addressed with contractors.

Three bridge inspections completed: no issues to be addressed.

CONSULTATION:

Council management and staff, George Bourne and Associates and contractors as required.

GOVERNANCE IMPLICATIONS:

All work to be completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Director of Works and Operations September 2023 Report for information.

ATTACHMENTS: Nil

Reviewed and Approved by Acting Chief Executive Officer	Mr Ray Geraghty
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TITLE:	Foreman Roads, Utilities and Services Report for September 2023	DOC REF: 11.1.2
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REPORT BY:	Ron Callope Foreman Roads, Utilities and Services	DATE: 18/10/2023
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CORPORATE PLAN REFERENCE:

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.1: Encourage and promote community wellbeing, including healthy and active lifestyles

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

6.2.3: Improve disability access to facilities in each community

6.2.4: Facilitate health and medical service provision for Boulia and Urandangi

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Town Department during the month of September 2023.

CONTENT:

Racecourse:

Arena and grounds	General maintenance by the caretaker of the Racecourse grounds is ongoing. Council had assisted in the preparation, set up and clean-up of the grounds for the bike sports event that happened the last weekend of September.
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Town water testing and depot maintenance:

Chlorine level testing	The plant has continued running at full capacity and levels are currently sitting in our desired range.
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Town Entrances:

Three Mile Campground	In general tourists using the site are keeping the area tidy. Town gardens have been looking great due to warm weather, watering, and the consistent dedication of our Parks and Gardens Crew.
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Parks and Gardens:

Council, Min Min Encounter, ANZAC and Airport gardens	All garden areas are continuing being worked on to ensure they are kept in good order. Planning is being undertaken on the proposed upgrade of both entrances to town.
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Mowing/Whipper Snipping	<p>Our crew was kept busy with mowing and whipper snipping. Works completed in the following areas on these days throughout September 2023:</p> <ul style="list-style-type: none"> - 1st September – Pensioner Units - 4th September – Robinson Park, Wills Street - 5th September – Medium Strips - 6th September – Sports Centre, Templeton Street - 7th September – Robinson Park - 11th September – Pensioner Units, Council Depot - 12th September – Moonah Street - 13th September – Min Min Encounter - 14th September – Airport - 15th September – Post Office, Herbert Street - 18th September – Robinson Park - 19th September – Medium Strips - 20th September – Herbert Street - 21st September – Sports Centre - 25th September – Private Works Yard - 26th September – Melrose - 27th September – Post Office - 28th September – Robinson Park - 29th September – Council Depot
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RMPC/Works crew:

The RMPC Crew have been finishing off works at the new Truck Stop. They have also been out on the Donohue Highway prepping for the reseal by doing surface correction and pothole patching. The crew are also being kept busy doing signage on the Mt Isa road.

The RMPC crew have continued to maintain and service the Waverly Creek Rest Area.

Concrete batching and other Private Works requests are consistent interruptions to RMPC Works.

Urandangi:

Urandangi	<p>Council services continued over the month of September as required (Rubbish collection etc). Work remains focussed on the continued clean up and management of fire risk. Grading of the town fire breaks have been completed. Slashing is planned and will be ongoing based on availability of Council staff. There is a current Boil Water Alert in Urandangi and is in effect until further notice.</p>
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Water and Sewerage:

Boulia Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Urandangi Township

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

Boulia Airport activity: (Appendix 1)

Number of call outs: RFDS/LifeFlight Rescue	0
Avgas/Jet A1 Refuelling	Total 34 – 34 self-fuelled through Compac.

Boulia Feral Animal Bounty Claims:

Feral Pigs	0
Feral Dogs	0

CONSULTATION:

Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS:

All work completed within budget allocations.

RECOMMENDATION:

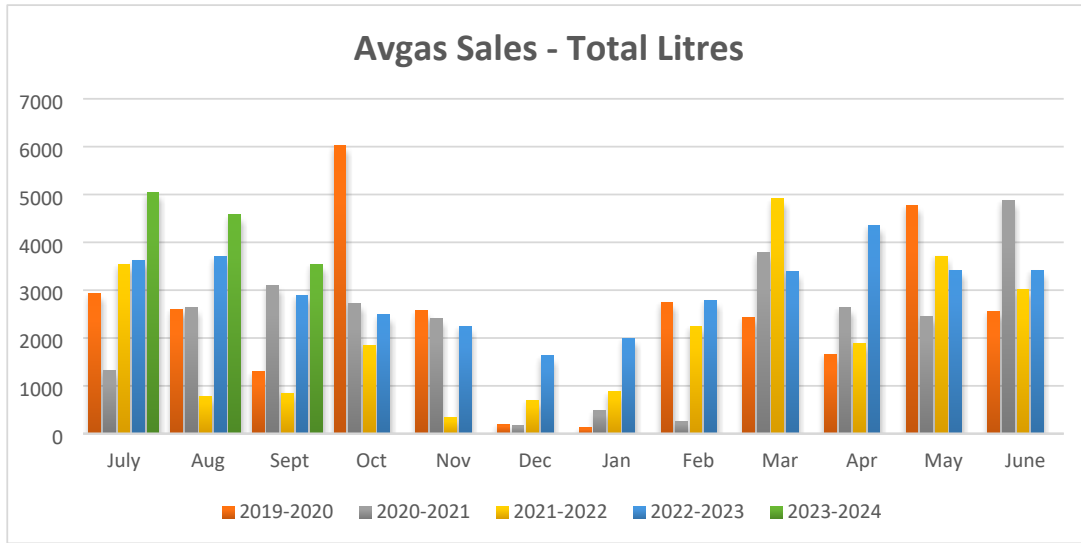
That Council receive the Foreman Roads, Utilities and Services September 2023 Report for information.

ATTACHMENTS:

1. Appendix Document for RUS Foreman September 2023 Council Report [11.1.2.1 - 1 page]

Reviewed by Director of Works and Operations	Mr Trent Marshall
Approved by Acting Chief Executive Officer	Mr Ray Geraghty

Appendix 1



TITLE:	Foreman Road Maintenance and Construction Report September 2023	DOC REF: 11.1.3
REPORT BY:	Jimmy Newman Foreman Roads, Construction and Maintenance	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2: Deliver quality roadwork on non-Council roads within quality assurance guidelines

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Works Department in line with the Council works program for September 2023.

CONTENT:

Current and upcoming projects are as follows:

- **Donohue Highway**
 - Completed 4km of Base Course
 - Testing was completed on this 4km of Base Course – Passed
 - Working on another 1.5kms of base course to coincide with seal
 - Expected completion of 5.5kms to be sealed late October
 - Continued 4kms of side track on next section
- **Truck Stop**
 - Topcoat seal programmed in for November



CONSULTATION:

Director of Works and Operations as required.

GOVERNANCE IMPLICATIONS:

All work completed within guidelines and budget allocations.

RECOMMENDATION:

That Council receive the Foreman Roads, Construction and Maintenance September 2023 Report for information.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Trent Marshall
Approved by Acting Chief Executive Officer	Mr Ray Geraghty

TITLE:	RLPO Report for September 2023	DOC REF: 11.1.4
REPORT BY:	Graham Smerdon Rural Lands Protection Officer	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1: Ensure the region's sustainability through integrated weed and pest management practices

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of current activities by the Rural Lands Protection Officer (RLPO) relating to weed management, pest control, animal management and stock routes.

CONTENT:

Rural Lands Protection Officer:

The RLPO spent the month of September doing pest weed control, domestic animal control and some 1080 baiting.

TOWN COMMON:

Feed on the Town Common, with the number of stock running on the common, is holding up well.

PONY/CAMEL PADDOCKS:

The feed is holding up well as there is only a small number of stock in both paddocks.

DOMESTIC ANIMAL CONTROL:

I have had a busy month doing street patrols and impounding three dogs. Two of the dogs were caught roaming the streets and once the owners paid all fees the dogs were returned to them.

The third dog was impounded due to it harassing/threatening another animal and I received two dog bites to my right hand when catching this dog. After waiting to hear from the owners of this dog and when we finally were able to talk to them and explained to them why the dog was impounded and with the dog having bitten me, it was now Declared a Menacing and Restricted and Dangerous Dog, they surrendered the dog, and it was humanely destroyed.

At the Ordinary Meeting of Council on the 16th of September 2022, Council investigates implementing a systematic inspection for dog registration in Boulia town area (Resolution No.: 2022/09.10). It is intended inspections be carried out between now, October 2023 and March 2024.

Legislation requires Council to formally pass resolution in reference to:

1. *Pursuant to Section 113 of the Animal Management (Cats & Dogs) Act 2008, to approve the systematic inspection program of all properties within the boundaries of Boulia Shire*
 - a. *To be carried out from October 2023 to March 2024*

- b. For the primary purpose of achieving compliance with the registration and microchipping requirements of the Animal Management (Cats & Dogs) Act 2008; and,*
2. *Pursuant to Section 134 of the Local Government Act 2009, approving the systematic inspection program of all properties within the boundary of Boulia Shire*
 - a. To be carried out from October 2023 to March 2024*
 - b. For the primary purpose of monitoring the keeping of animals under Local Law No. 2 (Animal Management) 2011 and Subordinate Local Law No. 2 (Animal Management) 2011, including the keeping of excess or prohibited animals, and monitoring compliance with minimum standards.*

CWRPM (Technical Group):

I will be heading over to Barcaldine to join the other Council RLPOs in the Cholla Cactus control on Forrest Hill Station in October.

WEED SPRAYING SHIRE ROADS:

No weed spraying has been done this month.

RMPC:

I have been out and done RMPC Pest Weed Spraying on the Boulia to Winton Road. I started at the Shire Boundary and have sprayed from there to the Bedourie Rd turn off. I put out approx. 1200 litres of mix.

GRAVEL/BORRUW PITS:

Will be putting Graslan pellets out as I am starting to see some regrowth of Parkinsonia Bushes in one or two of the pits that have not shown any new growth for over 2+ years after the last time I poisoned the Parkinsonia Bushes that were growing there. I am thinking that new seeds could have been brought in by cattle or roo's.

STOCK ROUTES:

I have not had any more contact with the drover that was looking at bringing cattle from the NT and traveling from Lake Nash to Goondiwindi.

1080 BAITING:

There was only one property that was able to do any 1080 baiting in the second round of baiting for this year. They had 542 kg of meat treated with Pig Strength 1080 poison and they purchased 1 tub of manufactured De-K9 dog baits.

I have had 6 properties ask if they can bait towards the end of October/early November once they have finished with their stock work, weather permitting.

CONSULTATION: DWO, CEO

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

1. That the Rural Lands Protection Officer Report for September 2023 be received for information.
2. That Council formally pass resolution in reference to:
 1. *Pursuant to Section 113 of the Animal Management (Cats & Dogs) Act 2008, to approve the systematic inspection program of all properties within the boundaries of Boulia Shire*
 - a. To be carried out from October 2023 to March 2024*
 - b. For the primary purpose of achieving compliance with the registration and microchipping requirements of the Animal Management (Cats & Dogs) Act 2008; and,*

2. Pursuant to Section 134 of the Local Government Act 2009, approving the systematic inspection program of all properties within the boundary of Boulia Shire
 - a. To be carried out from October 2023 to March 2024
 - b. For the primary purpose of monitoring the keeping of animals under Local Law No. 2 (Animal Management) 2011 and Subordinate Local Law No. 2 (Animal Management) 2011, including the keeping of excess or prohibited animals, and monitoring compliance with minimum standards.

ATTACHMENTS: Nil

Reviewed by Director of Works and Operations	Mr Trent Marshall
Approved by Acting Chief Executive Officer	Mr Ray Geraghty

TITLE:	QRA Flood Damage Works Department September 2023	DOC REF: 11.1.5
REPORT BY:	Gordon Stumbris Consultant Works Overseer	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

Key Priority 4: Caring for the environment

4.2 : Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council of the current utilisation and activities of the Flood Damage Program for September 2023.

CONTENT:

Current Submission BoSc.0026.2223.REC - Eastern Submission (Our current Program of Works)

Harris Crew A

- The above crew are undertaking the full restoration of Selwyn Rd on all damaged sections.
- Restoration work mainly consists of Medium Formation Grading, with the occasional Heavy Formation
- Grading carried out in the worst effected sections, as nominated by QRA.

Harris Crew B

- Springvale Road, Crew are currently restoring damage Pavements (Defects) along this Pavement
- Work is on schedule and well within QRA budget, with excellent results.

Mixed Crew

- Our mixed crew have just commenced work on Toolebuc Road with the huge task of restoring all damage along this vital road corridor.
- 25 Major areas need restoration

Recently Completed Works

- Coorabulka Road
- Elrose Road
- Toolebuc Middleton Road
- Montague Road

Future Works

- Warra Road
- Pathungra Road
- Selwyn Road

CONSULTATION:

GBA as project managers for Council QRA Flood damage work.

GOVERNANCE IMPLICATIONS:

All work completed within QRA guidelines and budget allocations.

RECOMMENDATION:

That the QRA Flood Damage Works Department September 2023 Report be received for information.

ATTACHMENTS: Nil

Approved by Director of Works and Operations	Mr Trent Marshall
Approved by Acting Chief Executive Officer	Mr Ray Geraghty

TITLE:	Engineering Service Report – Newsbrief for September 2023	DOC REF: 11.1.6
REPORT BY:	Stuart Bourne GBA – Senior Civil Engineer	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.3: Well planned

2.3.1: Develop and implement a robust asset management plan to support effective long-term asset management

Key Priority 4: Caring for the environment

4.2 : Resilient

4.2.1: Implement initiatives for flood mitigation and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To inform Council on the progress of various projects by George Bourne & Associates on behalf of Council through an information update.

CONTENT:

1. Visits to the Shire

3rd – 4th October

Nathan

- Donohue inspection
- Slashers Creek and Coorabulka Road Pk2 Pre start meeting
Job List Meeting with Trent

2. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

Activated for the 'Western Qld Low Pressure Trough 19 Jan – 4th Feb 2022'.

This event will be for Emergent works and REPA. Data collection complete. Submission has been approved by QRA for a total value of \$2,445,193.96. Works Completed, Acquittal complete. All QRA queries.

Activated for the 'Northern and Central Western Queensland Rainfall and Flooding event 21 April – 12 May 2022'. This event will be for Emergency works and REPA. Data collection is complete. Submission has been approved by QRA for a total value of \$1,750,892.06. Works completed and completion photos taken. Acquittal started.

BouSC has activated for the North and Central Queensland Monsoon and Flooding, 20 December 2022 – March 2023.

Damage pickup has been completed. Emergent work started. Eastern roads and western roads have now been uploaded to MARs and waiting approval.

Slashers Creek Submission has been approved for \$292,926.90.

Eastern Submission has been approved for \$2,746,669.39

Western Submissions has been approved for \$3,838,088.82

3. Other

Donohue Highway: Outback Way Funding Package 3

There is 76.1 km left to seal which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck and 2.7km near the emergency airstrip).

Design and CH clearance is complete for Stage 7 and 8. Works have commenced and there will be 5.5km to be sealed late October. The remaining 2.5km to be sealed early next year.

Bitumen procurement Tender – T2023-24.1 assessed and awarded to RPQ. Aggregate procured through the Panel of Providers and awarded to PE & GC Harris Road Contractors.

Priority Structures Upgrade

DTMR are investigating Chainages 62.4-88.4 and Chg 110.4-125.8 on Dajarra-Mt Isa Road for culvert widening. Funding needs to be spent by EOFY 2024.

4. Industrial Subdivision

All earthworks completed. Works awarded to KABZ Plumbing & Quality Electrical. Procurement of materials has been completed. KABZ and Quality Electrical has commenced on site. Sewer line crossing Mt Isa highway has been completed.

Electrical works started.

CONSULTATION:

Nil – information update only

GOVERNANCE IMPLICATIONS:

All programmed works allocated within budget guidelines and/or new grant allocation

RECOMMENDATION:

That the Engineering Services Report – Newsbrief for September 2023 be noted.

ATTACHMENTS:

1. Donohue Priorities (ID 472121) [11.1.6.1 - 1 page]
2. Flood Damage Events - Detailed Summary October (ID 472125) [11.1.6.2 - 1 page]

Approved by Director of Works and Operations	Mr Trent Marshall
Approved by Acting Chief Executive Officer	Mr Ray Geraghty

Donohue Highway Projects - Prioritisation

Chainage from Boulia - Dajarra Rd Intersection	Length (km)	Location	Scope of Work	Justification	Priority
0 - 11km	11.0		10mm Reseal (16/17 FY)		
11 - 23.4km	12.4		10mm Reseal (15/16 FY)		
23.4 - 25.5km	2.1		Resealed 2020		
25.5 - 36.0km	10.5		Seal (14/15 FY) Resealed 2020		Completed as part of Section 1 Outback Way - FY 2014/2015
36.0 - 46.0	10.0	Telstra Tower Area/Badalia	10mm Reseal (14/15 FY) Resealed 2019		
46.0 - 49.67	3.7	Badalia/Herbert Downs Border	Seal Top Coat (15/16 FY)		Top Coat Seal Completed as part of Section 2 Outback Way - FY 2015/2016
49.67 - 53.53km	3.9	Realigned Section	Seal (15/16 FY)		As part of Outback Way remaining funding section 2 (\$1.5m) 2015/2016 amalgamated with \$2m from 16/17 FY Funding
53.53 - 60.90km	7.4	Realigned Section	Seal (16/17 FY) Sealed in Oct-16		As part of Outback Way \$2m for 16/17 FY Funding
60.90 - 62.00 km	1.1		Seal (16/17 FY) Sealed in Jun-17		
62.00 - 65.00 Km	3.0		Seal (17/18 FY) Sealed in April-18		
65.00 - 70.3	5.3		To be complete 18/19 (Design Stage 3)		
70.3 - 87.75	17.5	Herbert Downs	Resealed April 2018		
87.75 - 97.6	9.8		18/19 (Design Stage 3)		
97.6 - 103.66	6.06	Burnt out car	Reseal (16/17 FY) Completed October		
103.66 - 111.1	7.4		Seal (16/17 FY)		
111.1 - 114.46	3.36		Completed Dec 19		
114.46 - 114.7	0.24	Georgina River Crossing (Structure Approaches)	Planned reconstruction (16/17 FY)		Pave and Seal as part of the Bridge Renewal Programme
114.7 - 116.45	1.75		Sealed Dec 2020		
116.45 - 122.4	5.95	Glenormiston	Resealed (14/15 FY)		
122.4-134.5	12.1	PPR 4	Stage 8 Design Complete DWG 200111-1. CH cleared refer report 190087 Oct 2021	PPR4: A: 122.4-126.4 -> \$2m B: 126.4-130.4 -> \$2m C: 130.4-134.5 -> \$2m	\$6m
134.5 - 146.5	12.0	PPR 5		PPR5: A: 134.5-138.5 -> \$2m B: 138.5-142.5 -> \$2m C: 142.5-146.5 -> \$2m	\$6m
146.5 - 157	10.5	PPR 6		PPR6: A: 146.5-150.5 -> \$2m B: 150.5-154.5 -> \$2m C: 154.5-157 -> \$2m	\$6m
157 - 167.57	10.57	PPR 7		PPR7: A: 157-161 -> \$2m B: 161-165 -> \$2m C: 165-167.57 -> \$2m	\$6m
167.57 - 170.5	3.1	Piturie Creek		Reseal FY 16/17	122.4-138.4 Top rock underlying gravel which damages tyres when gravel is depleted. 138.4-167.57 Poor natural soils provide low bearing pressure, resulting in gravel pavement failure and section turning to bulldust in the dry and bog holes in the wet
170.5 - 182.5	12.0	PPR 1	Stage 7 Design Complete DWG 190162-1. CH cleared refer report 190087 Oct 2021 Works Started on PPR1	A: 170.5-174.5 -> \$1.95m B: 174.5-178.5 -> \$1.95m C: 178.5-182.5 -> \$2m	\$6m
182.5 - 194.5	12.0	PPR 2		PPR2: A:182.5-186.5 -> \$2m B:186.5-190.5 -> \$2m C: 190.5-194.5 -> \$2m	\$6m
194.5 - 198.71	4.2	PPR 3		188 - 198.71 High Maintenance section a considerable distance from Boulia resulting in high repair costs PPR3: A: 194.5-197 -> \$2m B: 197-198.71 ->1.2m	\$3m
198.71 - 200.635	1.9	Kelleys Creek	Seal FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
200.635 - 202.65	2.0	Kelleys Creek	Reseal FY 15/16		
202.65 - 206.455	3.8	Kelleys Creek	Seal FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
206.455 - 211.6	5.1		New Pave and Seal complete 2020/2021 Aug 27th 2020		
211.6 - 220.3	8.7		Sealed July 2021		
220.3-223.5	3.2	PPR 3	Stage 5 Design Complete DWG 170105-3, CH Cleared BWW refer report 170105 Aug 2020	C: 220.3-221 -> \$0.8m D: 221-223.5 -> \$2m	\$3m
223.5-225.5	2.0		Sealed FY 15/16		
225.5 - 227.5	2.0	Emergency Airstrip	Sealed FY 15/16		
227.5 - 232.1	4.6	The Ridges	Seal Rehab FY 15/16		
232.1 - 233	0.9	The Ridges	Sealed FY 15/16		Initial Seal Completed as part of Section 2 Outback Way - FY 2015/2016 Change in scope of works confirmed after TMR meeting
233 - 238.6	5.6	The Ridges	Completed Dec 2020		
Total Unsealed	78.6	Kms			
Total Sealed	160.1	Kms		Total to seal remainder	\$37.5m
Total Length	238.7	Kms			

Boulia Shire Council

Flood Damage Events - Detailed Summary (11/10/2023)

QRA Event Code	Activation	Type	Submitted Value(Inc PM,Esc and Cont)	Approved Submission Value (Inc PM,Esc and Cont)	Final Expenditure (Acquittal)	Comments
Western Qld Low Pressure Trough 19 Jan - 4th Feb 2022	Jan-22	REPA	\$ 2,514,057.71	\$ 2,445,193.96	\$ 2,120,142.28	REPA - Approved Betterment submission Lodged Acquittal completed - waiting on QRA approval
	Jan-22	Emergency Works	\$ 507,127.18			Lodged
Northern and Central Western Qld Rainfall and Flooding event 21 April - 12 May 2022	Apr-22	REPA	\$ 1,810,518.53	\$ 1,750,892.06		Submission Approved Works started March Betterment submission ineligible - as restoration works for Jan event have been completed on the Betterment sites for April Betterment, the April Betterment submission is deemed ineligible.
	Apr-22	Emergency Works	\$304,307.69			Emergency Works Completed Emergent works submission Lodged
North and Central Queensland Monsoon and Flooding, 20 December 2022 – Match 2023	Jan-23	CDO – Reservoir Cleaning				3 Submissions Uploaded so far 1. Slashers Creek - approved 2. Eastern Submission - approved 3. Western Submission - approved Urandangi Bore Emergency Works Submission - approved Reservoir Cleaning Submission abandoned due to lack of evidence
	Jan-23	REPA Slashers Creek	\$298,804.41	\$292,926.90		
	Jan-23	REPA Easter Submission	\$2,793,821.10	\$2,746,669.39		
	Jan-23	REPA Western Submission	\$4,055,018.32	\$3,838,088.82		
	Jan-23	Emergency Works				
Total 2023 FD			\$7,147,643.83	\$6,877,685.11		

11.2 Office of the Chief Executive

TITLE:	Chief Executives Report September 2023	DOC REF: 11.2.1
REPORT BY:	CEO (Lynn Moore) Chief Executive Officer	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of relevant activities undertaken through the office of the CEO.

CONTENT:

Boulia Shire Council Precinct - (1) Growing Our Regions funding

Expressions of interest has been lodged prior to the closing date for the proposed Community Hub / Precinct.

Boulia Shire Council Precinct - (2) Regional Precinct and Partnerships Program

Further information has been received that a modular build, due to the quantity of work being done on the coast may be impractical within a strict timeframe. Investigations are now being looked at to 'build on site'. This is a slight change to the current plan drawings we currently have (schematic drawings for a modular build), and this will require 'For Tender Drawings' to be completed. I attended a Webinar on 19th September for the details on a future application under **Scheme 1** of which the intended outcomes of stream one are to:

- establish partnerships comprised of relevant government entities, community organisations and businesses that have a shared vision for a regional precinct
- deliver precinct plans that are tailored to their local contexts and based on community feedback and engagement
- support precinct plans to become investment ready
- contribute to the Australian Government's current policy priorities, including but not limited to Closing the Gap, transition to a net zero economy, Australia's emission reduction goals, social and affordable housing, and National Cultural Policy.

Eligible activities may include:

- scoping, planning, design, and consultation activities for the proposed precinct
- development, formalisation and operation of partnership relationships and responsibilities
- business cases and feasibility studies.

They may also approve other activities and studies which are linked to the objectives and outcomes of the program, including but not limited to geotechnical, surveying, flora and fauna, and heritage assessments/investigations.

Local Recovery and Resilience Grants - State Government Initiative - Monsoon Flood Event – Dec to April 2023

Funding has been allocated to Boulia under this program and we will provide suggestion for eligible projects for QRA to review before Dec 2023.

As part of future resilience - Council has suggested we provide a case study on the comparison between drilling for an artesian bore in town against the future of treating the existing bore water with a filtration plant.

**Urandangi - Council will continue to support Urandangi with our normal service provisions and have engaged an officer who is living in Urandangi to do this role.

Sales Permits for gravel – Native Title and the Futures Act

Council has identified 104 gravels pits across the Shire used for the maintenance of Council's roads and some TMR road work. Sales permits which are in place and have been issued by DAF are currently being reviewed. ILUA's will now be negotiated by DAF for each of the Native Title owners:

- Pitta Pitta
- Wangkamadhla People
- Bularnu Waluwarra and Wangkayujuru Peoples

DAF have advised that they have now made contact with the three T/O groups. It appears that the previous exemption claimed by Council under the Sustainable Planning Act may now be null and void as the Planning Act of 2016 and the Planning Regulations 2017 have now come into effect and we may be required to provide Development applications and Site Based Management Plans for each of our 104 gravels pits.

The Contract Works Overseer has commenced the further review of the required pits and identifying those pits which are no longer required for road construction.

20 pits have already been identified as 'crucial' to the delivery of road building material to the shire prior to the expiry of Sales Permits in December 2023.

Signage – Outback Way and Winton Intersection

- **OHDC (Longest Shortcut)** is currently updating their signage and the design has now been approved by the seven Councils at the AGM. OHDC will forward the high-resolution design to us, and we will have the new sign up before the next tourist season.
- **Winton Intersection ('This way to Boulia')** – 362klm....
Photos of the sign were provided by Winton Shire and showed the frame in old and worn state. We are looking to have the frame replaced due to safety concerns and these will need to comply with TMR standard as they are within the road corridor. TMR have been advised and we are waiting on their response.

Sale of Staff housing to employees

The sale of employee housing to two employees has been supported by the Department of State Development and assessed and approved by the Minister. HTW have completed the valuations and are to supply a report to Council. This will enable Council to determine a sale price. We are still waiting for the full report from the valuers and once this is received a report will come to Council.

Ergon Street Lighting project

The identification of all lighting has been done and a design is being completed so that Ergon can proceed.

Solar Farm – EnergyQ

Land valuation: We believe it would be beneficial to have the valuer co-instructed and issued in the names of both parties, i.e., the valuation request is to be issued by both Boulia Council and Energy QLD.

Council is not satisfied that the valuation has taken into consideration that the land in Boulia is in short supply and we have advised them of the proposed price per ha.

Progress so far:

- Access Licence is in place
- Initial Cultural Heritage Assessment has been undertaken with the local indigenous group
- EQL Environmental and Engineering inspections have been undertaken
- Surveyor has pegged the proposed lot
- Surveyor has prepared the draft survey plan
- Valuation has been ordered
- Valuation inspection - tentatively scheduled September 2023 - desktop completed and suggested price per ha is not accepted by Council. Energy Q advised 23/9/2023.

URANDANGI

'The Dangi Pub'

The Urandangi Hotel has been assessed by an external building certifier, engineer and licenced Asbestos inspector and has been deemed unsafe. The owner of the building has signed an order to demolish the building.

One other building diagonally opposite the hotel has also been inspected and found to be in the same condition - unsafe to be inhabited. Council has been unable to locate the new owner due to this previously being a deceased estate.

RFDS Clinic (Shire Hall building)

The Shire Hall/RFDS Clinic - There is a potential to locate the site out of the flood plain into a safe location at the Airport (not the old building). Funding will need to be found to do this – initial plans and building drawings are to hand if funding is available to complete this project.

Positions Vacant:

WH&S	Position filled with new incumbent to commence 2/10/23
Leading Hand - RMPC (re-advertised)	Two applicants were interviewed 20 th Sept.
Executive Assistant	The position has now been filled - commencement date 25/9/23

Events / Conferences

Date	Activity	Attendees	Location
25/9 - 29/9	WQAC	Rick, Lynn, Jack.	Winton
16/10-18/10	LGAQ	Rick, Sam.	Gladstone

26/11 - 30/11	RAPAD AGM	Rick, Lynn.	Brisbane
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RECOMMENDATION:

That the CEO Report for September 2023 be received for information.

ATTACHMENTS: Nil

Chief Executive Officer	Ms Lynn Moore
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TITLE:	Action List Update September 2023	DOC REF: 11.2.2
REPORT BY:	Mr Ray Geraghty Acting Chief Executive Officer	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

The risk associated with the recommendations of the report have been assessed as Insignificant

(Consequence) and Rare (Likelihood) giving an overall assessment as **Low L-1**

PURPOSE:

To present to Council an updated Action List.

CONTENT:

Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.

Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.

Once an action has been shown as completed it is removed from the list.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That Council receive the Action List update for September 2023 for information.

ATTACHMENTS:

1. CEO Action List September 2023 2 [11.2.2.1 - 6 pages]

Acting Chief Executive Officer	Mr Ray Geraghty
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Boulia Shire Council Action List

NUMBER	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
Friday 27 August 2021					
01.	27/08/2021		Look at creating a bigger passing-pad at the give-way sign and possibility of moving the sign to the Town side. 1. Waverley Creek 2. Burke River (Boulia)	DWO	29/8/23 TMR have money to do the designs as per Gavin Hill. 13/6/2023- TMR scoping a new section for Waverley creek – perhaps there is some more money around? 17-3-2023 - The 93F Waverly Ck 'Give Way' area upgrade is currently with TMR awaiting completion of scoping. Once project is scoped and quantities confirmed, a schedule will be provided to Boulia Shire Council for pricing. Estimate schedule will be provided to Council mid-April.
Friday 21 January 2022					
02.			Review all air-conditioning requirements at Depot and Stores. Min Min (Dec 2022- no responses recd from tender- handed to Tim Edgar- electrician)	DWO	13/6/2023 – Follow-up required with electrician 21/4/2023 Tim to follow up (purchase order is required) 17-3-2023- Tim has sent the report to an AC technician. Awaiting response.
03.	18/03/2022	Emailed Ron 28/6	Disabled parking for PO required - Requires disabled line marking - Line marking for caravans in Main Street - Caravan Parking in Pituri Street	DWO/RUS	13/6/2023- Disabled parking at the post office to be completed by end of June
Friday 19th August 2022					
04.	19/08/2022		Washdown Bay double gantry – what is the current status	DWO	14/9/2023- Photos from DABFAB and payment for work done with the instruction work is to be completed by End of Sept Progress has been made, frame and stairs complete, hinges are now being manufactured. 14/7 Advice from DABFAB -will be completed 30 th July.?
Friday 16th September 2022					
05.	16/09/2022	2022/09.10 Emailed Graham 28/6	Resolve that Council investigate implementing a systematic inspection for dog registration in Boulia town area.	RLPO Remove after Sep council meeting	14/9/2023-Completed- Notice of impending dog inspection program have been issued from Nov to Feb 2024 29/8/2023 Now going to be done with Longreach and Winton. 21/4/2023 CWRPMG are looking to engage a 'commercial' operator to blitz each shire.

Boulia Shire Council Action List

NUMBER	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
06.	21/10/2022		Cr Norton: Can we put in a 40km speed sign for Road Trains only – talk to TMR about this for the main street	DWO	29/8/2023 Smiley face sign near servo to be moved to non shaded area. 10/11/2022 ...The request has been sent to TMR. Awaiting road inspection by TMR.
Friday 16th December 2022					
08.	16.12.2022	General Business	Min Min Encounter Entrance - the concrete entrance to the Encounter is showing noticeable signs of cracking which is a presentation issue for the tourist attraction.	DWO-primary CSM-Info DCS- Budget	28/6/23 Contractor to schedule in off tourist season 2023. 30/5/23 Seating with attached planter boxes have been ordered for site, CSM
09.	16.12.2022	General Business Please refer to: <u>Resolution</u> <u>No.: 2023/9.13</u>	Solar Energy – Council to conduct a survey regarding their solar energy – what buildings do we have working panels on now, which buildings could we add solar panels onto?	DWO	14/9/23 Refer to update in CEO report in September Council meeting. 23/6/23 Solar farm establishment in progress 20.02.2023 – Not yet investigated due to current ongoing important issues. 23/12/2022 DWO to Investigate the current solar systems, Min Min, Pool & Depot, Racecourse
11.	21.04.2023	General Business	Cars to be removed from Urandangi after flood event. <i>Ronnie to arrange this asap.</i>	RUS	13/6/2023 Contractor collected Boulia cars but not Urandangi yet.
12.	21.04.2023	General Business	Tree trimming required for the Sybella and Mica creeks (Mt Isa shire). <i>Contact Mt Isa Shire Works Overseer to progress this – safety issue.</i>	DWO/CEO	29/8/2023 TMR Roadtek are now working on this. 14/7 CEO wrote to TMR Barcaldine-Gavin Hill – he has spoken to Cloncurry TMR about this and it has been noted/ 23/6/23 Councillors stated more trimming needed.
18.	23.06.2023	2023/6.20	That the same proof be used for the current Tourism sign in Winton but the words 'Herbert Street, Boulia' be replaced with an arrow pointing left and the words	CSM/CEO	12/10/2023 – complete. 14/9/2023-Barcaldine sign installed 7/9/2023 Winton sign at depot-awaiting condition of Winton frame.
19.	23.06.2023	2023/6.24	1. That Council consider all options available to them and the request from the owner of the Urandangi Hotel. 2. That Council include all stakeholders (listed in the report) in future suggested decisions in relation to the Hotel and Urandangi.	CEO	14/9/2023 On the 2/8/23 the owner of the Hotel requested that the Hotel be demolished after a building report had been received from a building certifier. 4/7/2023 Insurance quote recd. Waiting on proposal to move clinic out of flood water zone (cost).

Boulia Shire Council Action List

NUMBER	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
21.	23.06.2023	DWO Report	Industrial Estate: nbn line to be added now while other trench line is being placed. Check on status.	DWO/CEO	29/8/2023 Designs have been submitted to Ian McCulloch and Xiao from GBA is following up. 18/7 CEO required to apply for new connection- documents have been received from NBN. CEO- 4/7/2023 Ventia and NBN are working designs and costing to see if they can get the industrial estate into the current grant funding.
23.	23.06.2023	General Business	Future water security: Feasibility study to be done for Artesian Bore. Consider getting someone in (Water Geologist?) to see where water is, cost to access, potable or non potable	CEO	29/8/2023 Contact with Ingrid re use of Artesian water. 14/7/2023 Initial research has commenced – review into the taking of water from the GAB with new restrictions.
Friday 28th July 2023					
27.	28/7/2023	General Business	Pre-mix stockpiled at Lucknow – Councillor Query (Jack Neilson). Can this stockpile be used at the Bus transfer station at the racecourse reserve to keep the dust down if it is not being kept for roadworks in the area?	DWO/RUS	29/8/2023 Stockpiles are used for Roadworks.
28.	28/7/2023	General Business	Untidy piles of gravel /rock on the Mt Isa Rd-Councillor Query (Jan Norton). Can these piles of gravel/rock be cleaned up and moved to town or in a less conspicuous storage area if they are to be used nearby?	DWO/RUS	29/8/2023 Stockpiles are used for Roadworks, not to be removed.
29.	28/7/2023	General business	Kilometre indicator posts – on the Bedourie /Boulia Rd. There are only two signs stating ‘kilometres’ on the way to and from Bedourie. This should be covered by RMPC- please note for inspection and correction	DWO/RUS	5/9/23 Will investigate further (RMPC work).
33.	18/8/23	Action List Discussion	Sensors out of box – cattle baulk sensors	DWO/RLPO	<u>14/9/2023-Completed Had both repaired and I have installed them.</u> 5/9/23 To be reviewed by RLPO. Email sent today.

Bouliia Shire Council Action List

NUMBER	DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
34.	18/8/23	Action List Discussion	Walkway from Caravan Park, Concrete Path around gate, new gate to install with a safety latch, for wheelchair access.	DWO	5/9/23 RUS to get contractor to get quotes for making of gate.
36.	18/8/23	General Business	Shade for Robinson Park – Concept brief to be completed by CSM. Council to get quotes, cost to dismantle one at Urandangi?	CSM	12/10/2023 In progress. 5/9/23 In progress
37.	18/8/23	General Business	Tourism – 4WD, Shire Roads, Scenic Routes	CSM / DWO	12/10/2023 Reviewing. 5/9/23 Reviewing.
38.	18/8/23	General Business	2 nd Mortgage/new properties – CEO to work on	CEO	5/9/23 To be investigated
42.	18/8/23	<u>2023/8.23</u>	1. That Council delegate to the CEO to negotiate with Jane Turner to come to an agreed terms for Surrendering the land known as A172, Lot 409 on Crown Plan U4321 in Urandangi. 2. That Council complete all forms and submit to the Registrar to record Council as the registered owner of the land.	DCS	16/10/23: Quote for transfer of property sent to Gun Lawyers. Advised quote will be received by COB 16th Oct. 5/9/23 Being organised with Ms Turner.
43.	22/09/23	<u>2023/9.13</u>	That the CEO ensure the request is actioned and returned to EnergyQ. That the Council endorse the actions in this report and receive this report for information on the EnergyQ Solar Energy Farm project.	CEO	10/10/2023: In progress.
44.	22/09/23	<u>2023/9.26</u>	That in relation to the Town Beautification Concept brief presented to Council, Option A – Accept Sethius Art proposal for steel sculptures, be accepted and Council proceed with obtaining formal quotes.	CSM	10/10/2023: refer to CSM Report in October Ordinary Council Meeting.

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS

NUMBER	DATE	Staff Member	PROJECT – OR ISSUE:	RESPONSE
01.	18/12/2019		Cllr Beauchamp: Future idea – Drone Park	9-6-2022 Meeting with Droneamics in June. Future of drone flights here.
02.	19/6/2020	DWO	Cllr Edgar: Dam/recreational water park (boating etc)	9-6-2022 This project will be moved to the ‘visioning’ project 26/02/2021 Alternative dam location - obtain drone footage to identify potential location. This has been raised several times.
03.	19/06/2020	Julie/DWO	Cllr Britton: Consider coloured directional signage (e.g., on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	30/5/23 These signs are being investigated-CSM. 26/02/2021 Street signage (i.e., Street names) currently is only on one side of the street. Consider both sides in future? 14/10/2020. Revised street maps with coloured markers on street signs are to be implemented. This will be delivered in conjunction with the DWO.
04.	26/02/2021	CEO/DWO	Cllr Britton: Long Term Business Case/Study to be undertaken regarding artesian bore to support future community growth. Eg. where will drilling have to be done? Costs involved?	9-6-2022 Water Engineer to consider the options available for Boullia. 7/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022
06.	26/02/2021	DWO	Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	07/12/2021 to be reviewed during the ‘visioning project’ 20/01/2022 and 22-23 budget
07.	17/08/2020	CSM	Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre (Burke River Bridge - suggested) to the Rodeo Grounds	13/6/2023- Possible legacy project through Ventia (NBN) could get this off the ground. Discussions commenced. 24/11/22 idea for a bird hide along trail maybe eligible for funding from enviro grant in 2023. Depot working on costings for gravel, guideposts/labour and plant. Indigenous story signs to be developed with locals. 9/11/2022 Meeting with Pitta Pitta – very interested. Work Camp are also interested as a project. 7/10/2021 Work Camp interested in developing an indigenous bush tucker walking track from Burke River to the Racecourse Reserve. Will need strong consultation with Pitta Pitta
08.	07/03/2023	Cr Edgar	Cr Edgar supplied some photos of Shade Structures	
09.	28/07/2023	CSM	Cr Edgar suggested consideration be given to potentially creating a wetland area in the space behind the Old Racecourse Road and Capewell Road	
10.	23/06/2023	Cllrs/CEO/EA	Future residential land sizing - consideration to be given on what size blocks could be made. Discussion Workshop	For September pre-council meeting.

			to be held prior to the start of the August Council meeting.	
11.	22/09/2023		Future Planning Councillor Neilson suggested that boarding type accommodation be considering in Council's future planning.	
12.	22/09/2023		Heavy Duty Truck Bays and Mobile Towers Councillor Britton suggested future consideration be given to heavy duty truck bays and mobile towers between Boulia and the Northern Territory.	

11.3 Corporate Services

TITLE:	Director of Corporate & Financial Services September 2023 Report	DOC REF: 11.3.1
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 18/10/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1: Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.1.2: Effective internal and external communication and records management

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

Key Priority 5: Robust Governance

5.4: Sustainability

5.4.1: Council's offices, depots and business enterprises are operated under 'value for money' principles

5.4.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To advise Council of the activities of the Director of Corporate and Financial Services.

CONTENT:

Financial Statements for 2022-2023

External Audit visit on the 4-8th September 2023 was successful, awaiting final report.

Since the external audit visit Shepherd Services contacted regarding the full revaluation of Roads and Aerodrome (Tarmacs) to discuss the Desktop Indexation of Roads and Aerodrome (Tarmacs) that was completed as part of the statements with an increase of 9.51%. An issue arose with doing a full revaluation within a 3-month period.

External Auditors, Queensland Audit Office, Shepherds and Council Executive met to workshop and work on a solution.

The Desktop Indexation was rolled back to put the Assets back to their original value.

The Revaluation of Roads & Aerodrome (Tarmacs) was brought back to being as at 30th June 2023 instead of the planned 30th September 2023. All inspections on the Assets were conducted late June and early July.

The Draft Statements had to be re-worked and updated, this was done and put to the Audit and Risk Management Committee.

Statements were then re-issued to External Audit.

Awaiting final sign off from External Auditors, hoping to have them signed off before the due date.

Service Planning for Council Officers Training – The University of Qld & QTC

The University of Qld conducted training for both Elected Members and Officers working in Local Government in Boulia. Training dates were 13th September 2023 for Councillors, 14th September 2023 for Council Officers.

Training was successful and lots of ideas were workshopped.

The second part of the training, an online workshop has had to be delayed due to the trainer being unwell and Council staff also being away.

Training has now been rescheduled for 25th October for Council Officers, 27th October for Councillors, this is an online webinar.

Insurance Claims

Urandangi Township insurance claim has been initially lodged. Assessor went to Urandangi 28th April 2023 to assess damages and is now reviewing the costs for repairs to all affected Assets that were insured by Council. A report will come to Council to review. Further discussions have been made with the Insurance Assessors and the CEO. CEO has been dealing with this.

Stolen Ute / Equipment

Lodged a new claim for stolen Toyota Ute, for the equipment that was stolen. Satellite Phone, Fuel Pod with approx. 100 litres of diesel plus socket ratchet gun with accessories. Awaiting finalisation.

NBN Local – NBN RCP Boulia

Ventia who are the Contractors who will be implementing the NBN fibre have completed their initial scoping; this included running rope through all underground areas to ascertain works required.

Letters have now issued across the Community advising works will be starting in October 2023 until October 2024.

Regional University Hub for Boulia

Awaiting updates from RAPAD. No update received yet.

Meetings

I have attended the following meetings during June:

- Altius Advisors – Peter Catterson, Iris Arciega, Financials
- SurePact – Georgie Craft - planning meeting
- Audit and Risk Management Committee meeting – Draft Statement sign-off
- Qld Transport – Mount Isa
- LGMA – Senior Executive Connect meeting
- PKF – David Lloyd – External Auditor Exit meeting
- EBA meeting all staff

- EBA meeting – Larry - Union
- Department of Transport – Patrick Curtain – Pre-start meeting RMPC 23-24
- Shepherd Services – Patrick McGuire, Nathan Wooley – Revaluation of Roads
- Service Planning training - Councillor
- Qld Audit Office, PKF, Shepherd Services - Revaluation of Roads
- SurePact – PDAG – Product Development Advisory Group meeting
- QRA – DRFA Flood Information Portals, project delivery
- Audit and Risk Management Committee meeting – Re-worked Statement sign-off

Finance Manager Role

A Relief Finance Manager, Ian Honour started on the 8th September 2023 and will be here until 13th October 2023, so handover to new Finance Manager can be undertaken.

Graeme has arrived and will start on the 3rd October 2023.

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Director of Corporate & Financial Services September 2023 report be received for information purposes.

ATTACHMENTS: Nil

Reviewed and Approved by Acting Chief Executive Officer	Mr Ray Geraghty
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TITLE:	Audit & Risk Management Committee Update October 2023 Report	DOC REF: 11.3.2
REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.2: It is clearly evident in how Council does business

5.2.1: Council's financial activities are monitored and managed well

5.2.2: Maintain high standards of Corporate Governance through effective audits

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To present Council with the Audit and Risk Management Meeting Minutes held on 3rd October 2023.

CONTENT:

The Committee Chair Peter O'Regan ran the meeting, items covered were:

- Confirmation of minutes of the previous meeting 1st September 2023
- Rollback Desktop (Indexation) Asset Valuation Roads / Aerodrome 2023
- Revaluation Roads / Aerodrome Position paper 2023
- Revaluation of Roads / Aerodrome Reports - Shepherds
- Materiality change
- Review Draft Financial Statements 2022-23

Further detailed information can be found in the attached minutes of the meeting and associated reports.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Nil

RECOMMENDATION:

That the Director of Corporate & Financial Services Audit and Risk Management Report for October 2023 be received for information.

ATTACHMENTS:

1. Audit Risk Management Committee meeting minutes 03 10 2023 [11.3.2.1 - 2 pages]
2. CONFIDENTIAL REDACTED - Agenda Boullia Audit an Risk Management Committee 3-10-2023 [11.3.2.2 - 168 pages]

Reviewed and Approved by Acting Chief Executive Officer	Mr Ray Geraghty
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BOULIA SHIRE COUNCIL

MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE

MEETING HELD ON 3rd October 2023

Boulia Shire Council's Administration Building, CEO's Office & via Teams Meeting

ATTENDEES: Peter O'Regan – Independent Financial expert – Chairperson (By Teams)
Eric (Rick) Britton – Council representative
David Lloyd - PKF – External Auditor (By Teams)
Liam Murphy – PKF – External Auditor
Michael Claydon – Qld Audit Office Representative (By Teams)
Rachel Stevens – Qld Audit Office Representative (By Teams)
Tony Walsh – Walsh Accounting – Internal Auditor (By Teams)
Peter Catterson – Altius (Observer) (By Teams)
Iris Arciega – Altius (Observer) (By Teams)
Ray Geraghty – Acting CEO (Observer)
Graeme Gillam – Finance Manager (Observer)
Ian Honour – Relief Finance Manager (Observer)
Kaylene Sloman – Director of Corporate & Financial Services (Minute taker Observer)

APOLOGIES: Lynn Moore – CEO (Observer)
Sam Beauchamp – Council representative

Opened: 10.35 am

1. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

The minutes of the Audit and Risk Management Committee meeting held 1st September 2023 taken as read and be accepted.

Moved Peter O'Regan, Seconded Eric Britton **CARRIED**

2. Rollback Desktop (Indexation) Asset Valuation Roads / Aerodrome 2023

Noted.

3. Revaluation of Roads / Aerodrome – Position Paper 2023

Noted, question asked is there a better way of doing desktop valuations? How are indices controlled?

4. Revaluation of Roads / Aerodrome Reports – Shepherds

Noted, general discussion.

Michael Claydon, Indexation received from a valuer, needs to be checked by Council, to ensure the correct indices have been used and to get similar percentage change.

Liam Murphy, suggested the external review of indexation needs to be tested against Council's costs and indices to see if there is any variance and by how much. Investigate as part of a process review.

5. Materiality change

Liam Murphy / David Lloyd presented

Materiality changed from \$177,000 to \$187,000

Property, plant and equipment materiality, increased % from 2.5% to 5% to align with other Councils. This then brought materiality to \$9,744,000.

No adjustment is required to Land, Buildings & Structures, water and sewerage Assets.

6. Review of Draft Financial Statements 2022/23

Presented by Peter Catterson.

All changes are highlighted.

Note - when reviewing the indexation for Roads and Aerodromes it was noted that last years % was low compared to other indices however this years was noted as rather high in %, overall they cancelled each other out.

QAO

Rachel Stevens advised, they will review post Laim and David's audit completion.

7. General Business

Nil

8. Meeting Closed 11.08am

TITLE:	Budget Review Operational and Capital Budgets as at 30 September 2023	DOC REF: 11.3.3
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 18/10/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Governance

5.2: It is clearly evident in how Council does business

5.2.1: Council's financial activities are monitored and managed well

Key Priority 5: Governance

5.3: Sustainability - our focus on value for money outcomes across the organisation

5.3.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide a Budget Review to 30th September 2023 based on trends to date.

CONTENT:

The Budget review has been completed based on the best estimate of income and expenditure as known to 30th September 2023 for both Operational and Capital.

The review examines each line item and highlights changes based on trend or known variations as approved by Council or anticipated based on best estimate. A short comment against each item provides a brief outline of the basis for the revision and the summary on the last page provides an overall anticipated result, based on the information current at the time of preparation.

The budget review is recommended to Council for adoption.

CONSULTATION:

Nil

GOVERNANCE IMPLICATIONS:

Revision of Budget requires Council's endorsement.

RECOMMENDATION:

That the Budget Review to 30th September 2023 as presented to Council be received and that the revised budget variations for Operational and Capital Budgets as shown be adopted.

ATTACHMENTS:

1. CONFIDENTIAL REDACTED - Budget Review 30-09-2023 Operational 23-24 Budget [11.3.3.1 - 2 pages]
2. CONFIDENTIAL REDACTED - Budget Review Capital Budget 2023-2024 September 2023 [11.3.3.2 - 3 pages]

Reviewed and Approved by Acting Chief Executive Officer	Mr Ray Geraghty
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TITLE:	Financial Report for September 2023	DOC REF: 11.3.4
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REPORT BY:	Kaylene Sloman Director of Corporate & Financial Services	DATE: 18/10/2023
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CORPORATE PLAN REFERENCE:

Key Priority 5: Robust Governance

5.2: Accountability

5.2.1: Ensure Council's financial activities are monitored and well managed

5.2.2: Maintain high standards of Corporate Governance through effective audits

5.2.3: Decisions on new or enhanced community assets or facilities are viewed with the future financial impact on Council

5.2.4: Ensure transparency and accountability through integrated performance management reporting

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

Financial Summary as at 30th September 2023

CONTENT:

Cash Position

The Cash Position determines the expected money the Council should have after every period.

	30 th Sept-23	31 st Aug-23
Cash at Hand	21,366,276	20,955,859
Net Cash Equivalent (Debtors – Creditors)	144,069	803,572
Total	21,510,345	21,759,431

Income

Total revenues to 30th September 2023 are \$7,692,363. This equates to approx. 48% of this year's budget.

Expenditure

Operating expenses to 30th September 2023 are \$5,110,821. This equates to approx. 25% of this year's budget.

Liquidity

CBA		\$	1,836,879
Floats		\$	1,150
Investments			
CBA At Call 4.15%	\$ 8,096,227		
QTC 4.81%	<u>\$11,432,020</u>	<u>\$</u>	<u>19,528,247</u>
Total		\$	21,366,276

Additional Information on Cash Position:

Cash Balance as at 30 th September 2023	21,366,276
The following items need to be backed by cash	
Reserves 30th June	2,328,551
Funded Depreciation	5,275,610
Less Depreciation accrued	(1,255,167)

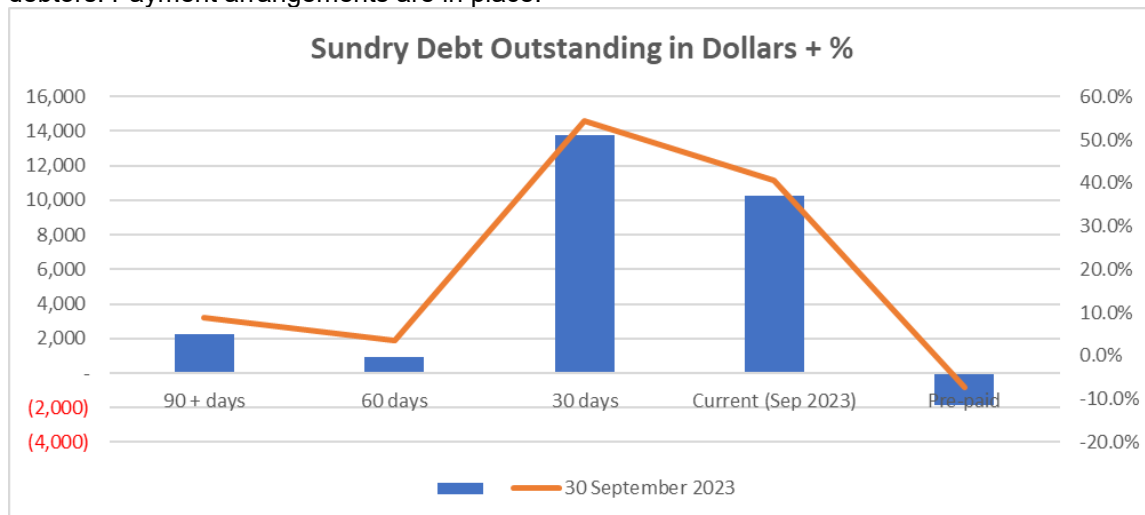
Funded	
Funded Employee Entitlements (Current and Non-Current)	662,475
Grant Funding (paid in Advance)	2,723,543
Working Capital Cash	1,500,000
Capital Grants	2,918,646
Operating Result for 2023/2024	(124,163)
Less Capital Expenditure 2023/2024	(3,000,970)
	11,028,525
Cash unallocated as at 30 th September 2023	10,337,751

Aged Debtors 30th September 2023

DEBTOR	90 +	60	30	CURRENT	PRE-PAID	BALANCE
	2,243	925	13,746	10,261	(1,870)	25,306

90+ Days Outstanding

For this month, amounts greater than 90+ days total \$2,243, which constitute 8.9% of the total debtors. Payment arrangements are in place.



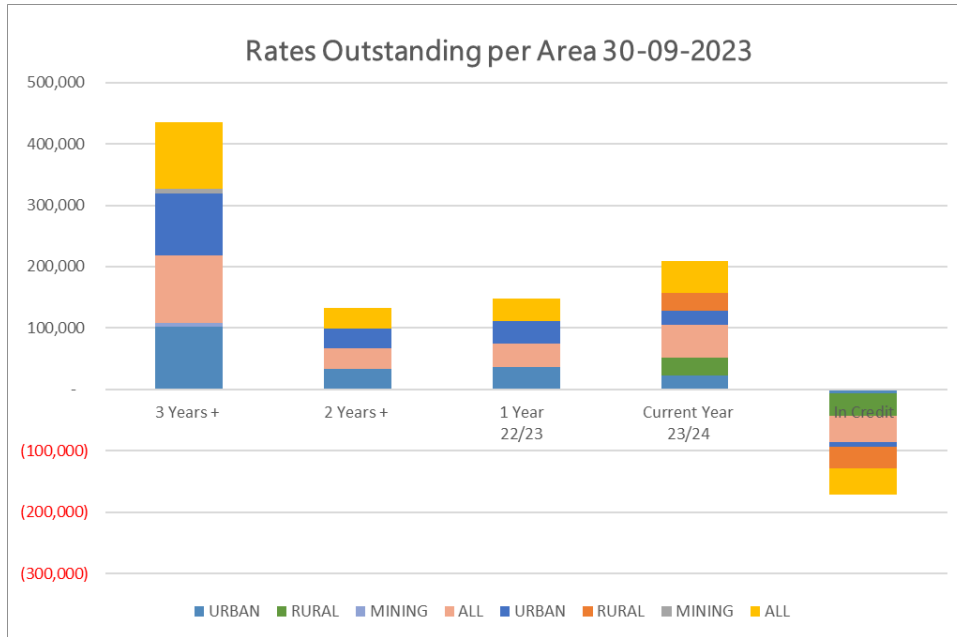
Creditors 30th September 2023

Total amount waiting for payment, not yet due \$0

Rates 30th September 2023

Total Outstanding \$188,442

RATES	3 Years +	2 Years +	1 Year (22/23)	Current Year 23/24	In Credit	Total Outstanding
URBAN	102,053	33,128	37,031	22,997	(7,156)	188,053
RURAL	-	-	0	29,223	(35,696)	(6,473)
MINING	6,831	-	-	31	(0)	6,862
ALL	108,884	33,128	37,031	52,251	(42,852)	188,442



CONSULTATION | NIL

GOVERNANCE IMPLICATIONS | NIL

RECOMMENDATION:

That the Finance Report for September 2023 Report be received for information.

ATTACHMENTS:

1. FS Income Statement Sep 23 Final [11.3.4.1 - 1 page]
2. FS Balance Sheet Sep-23 final [11.3.4.2 - 1 page]
3. FS Cash Flow Statement Sep-23 Final [11.3.4.3 - 1 page]
4. CONFIDENTIAL REDACTED - Revenue Expenses Sep-23 Final [11.3.4.4 - 2 pages]
5. CONFIDENTIAL REDACTED - Capital Budget 2023-2024 September 2023 [11.3.4.5 - 4 pages]
6. CONFIDENTIAL REDACTED - G-2022 LRCI Progression Table- Phase 2 \$390,090 as at 30-09-2023 [11.3.4.6 - 1 page]
7. CONFIDENTIAL REDACTED - 2022 LRCI Progression Table- Phase 3 30-09-2023 [11.3.4.7 - 1 page]
8. CONFIDENTIAL REDACTED - 2023 LRCI Progression Table- Phase 4 as at 30-09-2023 [11.3.4.8 - 1 page]
9. CONFIDENTIAL REDACTED - 2024 Outback Way PP R 1 Stage 7 Progression Table as at 30-09-2023 [11.3.4.9 - 1 page]
10. CONFIDENTIAL REDACTED - G-2021-2024 W 4 Q Progression Table \$1,026,667 30-09-2023 [11.3.4.10 - 2 pages]
11. CONFIDENTIAL REDACTED - G- LGGSP 2022-24 as at 30-09-2023 [11.3.4.11 - 1 page]

Reviewed and Approved by Acting Chief Executive Officer

Mr Ray Geraghty

BOULIA SHIRE COUNCIL
Income Statement
For the period ended 30th September 2023

	<i>2023/2024</i> <i>Actual</i>	<i>2023/2024</i> <i>Budget</i>
Income		
Revenue		
Recurrent Revenue		
Net rate and utility charges	924,850	1,782,240
Fees and charges	181,515	504,900
Rental income	53,086	248,700
Interest received	168,470	301,900
Sales - contract and recoverable works	127,644	1,796,990
Other Income	0	304,500
Grants, subsidies, contributions and donations	2,439,226	7,212,550
Total Recurrent Revenue	<u>3,894,792</u>	<u>12,151,780</u>
Capital Revenue		
Grants, subsidies, contributions and donations	2,918,646	10,416,324
Sale of property, plant and equipment	0	0
Total Capital Revenue	<u>2,918,646</u>	<u>10,416,324</u>
Total Revenue	<u>6,813,438</u>	<u>22,568,104</u>
Total Income	<u>6,813,438</u>	<u>22,568,104</u>
Expenses		
Recurrent Expenses		
Employee benefits	(907,429)	(8,668,070)
Materials & Services	(1,857,805)	(2,687,580)
Finance Costs	1,446	(45,100)
Depreciation	(1,255,167)	(5,275,610)
Total Recurrent Expenses	<u>(4,018,955)</u>	<u>(16,676,360)</u>
Capital Expenses		0
Total Expenses	<u>(4,018,955)</u>	<u>(16,676,360)</u>
Net Result Attributable to Council	<u><u>2,794,483</u></u>	<u><u>5,891,744</u></u>

BOULIA SHIRE COUNCIL
Balance Sheet
For the period ended 30th Sept 2023

2023/2024 Actuals

Current Assets		
Cash and cash equivalents		21,366,512
Trade and other receivables		302,796
Inventories		373,226
Total Current Assets		22,042,534
Non-current Assets		
Property, plant and equipment		196,749,706
Total Non-current Assets		196,749,706
TOTAL ASSETS		218,792,240
Current Liabilities		
Trade and other payables		(158,727)
Borrowings		(91,298)
Provisions		(626,785)
Contract Liabilities		(662,149)
Total Current Liabilities		(1,538,959)
Non-current Liabilities		
Borrowings		(1,196,587)
Provisions		(35,690)
Total Non-current Liabilities		(1,232,277)
TOTAL LIABILITIES		(2,771,236)
NET COMMUNITY ASSETS		216,021,004
Community Equity		
Asset revaluation reserve		99,282,343
Retained surplus		116,738,661
TOTAL COMMUNITY EQUITY		216,021,004

BOULIA SHIRE COUNCIL
Statement of Cash Flows
For the period ended 30th September 2023

	<i>2023/2024</i> <i>Actuals</i>	<i>Adopted Budget</i> <i>2023-24</i>
Cash Flows from Operating activities:		
Receipts from customers	1,470,247	5,726,000
Payments to suppliers and employees	(3,257,827)	(11,832,000)
	(1,787,581)	(6,106,000)
Interest received	168,470	715,000
Rental income	53,086	357,000
Non-capital grants and contributions	2,439,226	5,766,000
Borrowing costs	1,446	(36,000)
Net Cash Inflow (Outflow) from Operating Activities	874,647	696,000
Cash Flows from Investing activities:		
Payments for property, plant and equipment	(3,000,970)	(45,968,000)
Proceeds from sale of property, plant and equipment	0	
Grants, subsidies, contributions and donations	2,918,646	40,829,000
Net Cash Inflow (Outflow) from Investing activities	(82,324)	(5,139,000)
Cash Flows from Financing activities		
Proceeds from borrowings		2,000,000
Repayment of borrowings	(1,488)	(631,000)
Net Cash Inflow (Outflow) from Financing activities	(1,488)	1,369,000
Net Increase (Decrease) in Cash and Cash Equivalents held	790,835	(3,074,000)
Cash and Cash Equivalents at beginning of Reporting period	20,575,678	20,575,678
Cash and Cash Equivalents at end of Reporting period	\$ 21,366,512	\$ 17,501,678

11.4 Community Services

TITLE:	Community Services Report September	DOC REF: 11.4.1
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REPORT BY:	Julie Woodhouse Community Services Manager	DATE: 18/10/2023
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CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.2: Respecting our culture and heritage, past, present and future

Key Priority 3: Economic Development - A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.4: Promote Boullia Shire and the RAPAD region as a region for tourism and development opportunities

Key Priority 6: Supporting local services and facilities

6.1: Facilitate opportunities

6.1.2: Provide community services through government funded programs for the benefit of disadvantage members of the community

6.2: Support an active healthy community

Key Priority 7: Valuing our greatest asset – people

7.4: Tourism

7.4.1: Make Boullia the place on everyone's bucket list

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To provide Council with an update of the activities associated with Councils' community development activities.

CONTENT:

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation currently	1
Total units available (includes 1 pensioner unit)	1
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	0
Houses/units being renovated/painted	1
Formal applications for rental for September	
Enquiries re housing availability for September	0

Housing update:

- We have one vacant 3-bedroom furnished house available only, and 0 units currently.
- One breach notice was issued and one letter giving warning of arrears.

Community:

I seek approval for a third round of drought gift cards to be issued in October/November; a balance of **\$35,043** remains with minimal redemptions trickling in.

The scheduled end date of the original Community Drought Hardship Agreement was June 2022.

The cards expire in October 2024.

The Urandangi EFTPOS has been decommissioned.

Signage:

- The Tropic of Capricorn has been installed and looks great.
- A replacement sign for the Burke and Wills: one at Burke River Bridge has been ordered.
- A formal quote with freight costs and accommodation has been requested from Sethius Art for their sculpture proposal. See attachment.

Sports Centre: Pool patron numbers: 136 in September (by Dave Karel)

Library report by Tarsha Shaw:

Library patron numbers: 275 in September.

This month our First 5 Forever program was held twice a week. Set days being Monday and Wednesdays. This month we held the September School holiday activities. We had a fair bit of interest and always had kids attend the activities.

Tarsha got accepted into State Library Digital Trends course for 3 weeks in November. This course will look into new technologies and proposed innovations plus new devices or hardware.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2022	54	74	49	18	137	135	170	64	67	75	71	42
2023	51	137	86	131	129	88	131	197	275			

CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

- a. that the Community Services September 2023 report be received for information.

- b. that approval for a third round of drought gift cards under the Community Drought Hardship Agreement be granted.

ATTACHMENTS:

- 1. CONFIDENTIAL REDACTED - Sculpture Proposal for Boulia Town [11.4.1.1 - 7 pages]

Reviewed and Approved by Acting Chief Executive Officer	Mr Ray Geraghty
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TITLE:	Min Min Encounter & Boulia Heritage Centre Report – September 2023	DOC REF: 11.4.2
REPORT BY:	Karen Savage Tourism Officer	DATE: 18/10/2023

CORPORATE PLAN REFERENCE:

Key Priority 1: A strong supportive community environment

1.2: Respecting our culture and heritage, past, present and future

1.2.1: To preserve and promote the heritage and diverse cultures of our community

1.2.2: To maintain, preserve, develop and provide access to our region's history

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

RISK MANAGEMENT:

Information Report only - not applicable.

PURPOSE:

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

CONTENT:

Monthly Activity Statistics: September 2023

Sales – tickets/merchandise	\$26,862.68
MME total Visitor Stats	750
MME Tickets	230
BHC Tickets	47
COMBO Tickets	146
Rezdy Online Bookings during the month (no payment taken)	2 people + 3 groups

Social Media Statistics: September 2023

Social media pages	Reached
TripAdvisor Review	64% excellent
Google Business Profile	472 profile views, 102 interactions 24 website visits from the profile

REPORT ON ACTIVITIES HELD FOR SEPTEMBER

Visitor Statistic Reporting:

- Explore Queensland Network survey to be completed on the 1st of each month
- Outback Queensland (OQTA) monthly report email by the 10th of each month

September visitors remained steady over the school holiday period becoming quieter outside of that time.

Group Bookings: We saw a total of 3 group bookings through the show this month with very positive feedback from both the tourists and the guides.

Social Media

Facebook posts this month reached 4.4K people with 490 interactions.

Explore Queensland Network: n/a

Merchandise:

Merchandise continues to sell well. Restocking continues over this quieter period.

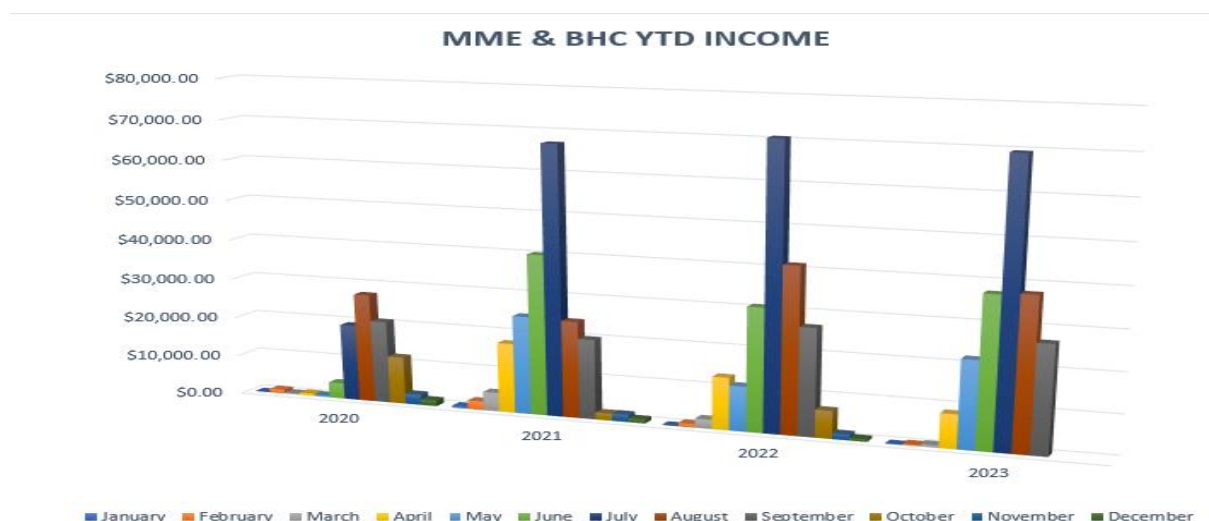
Bouli Heritage Centre:

The Heritage Complex continues to be popular especially as a combination ticket with the Min Min Encounter.

General:

Comment from a tourist "done 28,000kms around Australia so far and this is the best information centre by far!"

This month sees the end of all-day weekend opening with the month of October changing to half-day opening for the Min Min Encounter.



Total Sales MME, BHC & Merchandise

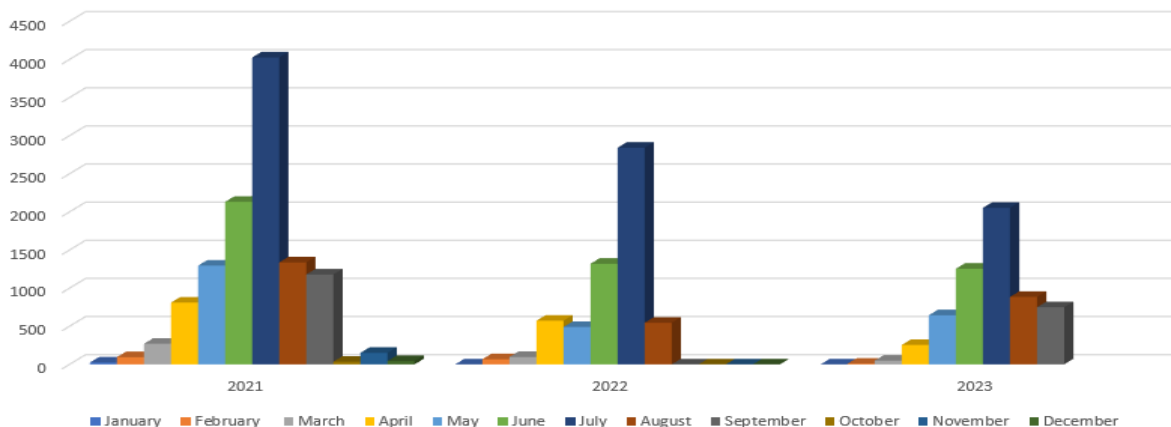
	2020	2021	2022	2023
January	\$ 27.80	\$ 522.25	\$ -	\$ -
February	\$ 974.45	\$ 2,192.35	\$ 869.50	\$ 327.85
March	\$ 315.35	\$ 4,735.20	\$ 2,341.35	\$ 589.53
April	\$ 590.20	\$ 17,599.45	\$ 13,157.75	\$ 8,518.56
May	\$ 412.80	\$ 24,691.00	\$ 11,267.15	\$ 21,869.34
June	\$ 3,985.95	\$ 40,253.80	\$ 30,891.56	\$ 37,490.68
July	\$ 19,329.20	\$ 67,167.50	\$ 70,637.11	\$ 69,549.33
August	\$ 27,432.71	\$ 24,277.55	\$ 41,365.90	\$ 37,939.03
September	\$ 20,851.55	\$ 20,091.75	\$ 26,832.70	\$ 26,862.68

October	\$ 11,987.00	\$ 1,791.30	\$ 6,954.73
November	\$ 2,622.70	\$ 1,838.70	\$ 1,426.85
December	\$ 1,462.75	\$ 976.90	\$ 635.35

MME & Heritage Complex Visitor Numbers

	2021	2022	2023
January	24	0	0
February	95	67	10
March	270	97	49
April	811	573	255
May	1296	490	645
June	2132	1320	1255
July	4026	2842	2054
August	1338	546	885
September	1179	0	750
October	35	0	
November	152	0	
December	44	0	

MME & Heritage Complex Visitor Information



CONSULTATION: Nil

GOVERNANCE IMPLICATIONS: Nil

RECOMMENDATION:

That the Min Min Encounter & Boulia Heritage Centre Report September 2023 be received for information.

ATTACHMENTS: Nil

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Acting Chief Executive Officer	Mr Ray Geraghty

12 Late Reports

Nil

13 Closed Session

TITLE:	Mulligan Street Potential Development Report	DOC REF: 13.1.1
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CLOSED SESSION REFERENCE:

In accordance with the *Local Government Regulation 2012 (254J (3))*, Closed Sessions of Council are not open to the public and may be closed for the following reasons:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

PURPOSE:

To provide Council with information on vacant lots on Mulligan Street including but not limited to potential developments.

TITLE:	Property Sales Offer	DOC REF: 13.1.2
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CLOSED SESSION REFERENCE:

In accordance with the *Local Government Regulation 2012 (254J (3))*, Closed Sessions of Council are not open to the public and may be closed for the following reasons:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

PURPOSE:

To provide Council with an outcome of the investigation undertaken into the proposed sale of Spilsbury property, Herbert Street, Boulia.

TITLE:	SurePact Software Concept Brief	DOC REF: 13.2.1
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CLOSED SESSION REFERENCE:

In accordance with the *Local Government Regulation 2012 (254J (3))*, Closed Sessions of Council are not open to the public and may be closed for the following reasons:

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

PURPOSE:

(insert report purpose here)

14 General Business

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.