



**MINUTES OF THE POST ELECTION COUNCIL MEETING
OF THE BOULIA SHIRE COUNCIL
HELD ON THURSDAY 28 MARCH 2024
COMMENCING AT 10:00 AM**

1 Declaration of Office

PURPOSE:

To record the elected representatives taking of the Declaration of Office after the election on 16th March 2024.

It is to be noted that Councillors took the declaration of office under section 169(2) of the *Local Government Act 2009* in front of the Chief Executive Officer, Ms Lynn Moore, by reading in confirming the following:

I, Eric Britton, having been elected as a Councillor of the Boulia Shire Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct for councillors under the Local Government Act 2009, to the best of my judgement and ability.'

I, George Samuel Beauchamp, having been elected as a Councillor of the Boulia Shire Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct for councillors under the Local Government Act 2009, to the best of my judgement and ability.'

I, Jack Neilson, having been elected as a Councillor of the Boulia Shire Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct for councillors under the Local Government Act 2009, to the best of my judgement and ability.'

I, Jan Norton, having been elected as a Councillor of the Boulia Shire Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct for councillors under the Local Government Act 2009, to the best of my judgement and ability.'

I, Julie Woodhouse, having been elected as a Councillor of the Boulia Shire Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct for councillors under the Local Government Act 2009, to the best of my judgement and ability.'

2 Meeting Opening with the Acknowledgement of Traditional Owners

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

3 Present

Councillors: Councillor Eric (Rick) Britton
Councillor Sam Beauchamp
Councillor Jack Neilson
Councillor Jan Norton
Councillor Julie Woodhouse

Officers: Ms Lynn Moore (Chief Executive Officer)
Miss Pearl Pocock (Administration Officer)

4 Reports

4.1 Office of the Chief Executive

TITLE:	Nomination of Deputy and Acting Mayor	DOC REF: 4.1.1
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PURPOSE:

Following the elected representatives having taken the Declaration of Office and now holding the position of Councillor, the first duty of the new Council is to elect a Deputy Mayor and Acting Mayor in the absence of both the Mayor and the Deputy Mayor.

Moved: Cr Norton

Seconded: Cr Beauchamp

1. That in accordance with section 175 of the *Local Government Act 2009* Councillor Jack Neilson be appointed Deputy Mayor.
2. That in accordance with section 165(2) of the *Local Government Act 2009* Councillor Sam Beauchamp be appointed as Acting Mayor in the absence of both the Mayor and the Deputy Mayor.

2024/PE.04.1

Carried

TITLE:	Councillor Portfolio Nominations	DOC REF: 4.1.2
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PURPOSE:

To determine Council's Portfolio Representatives.

Moved: Cr Britton

Seconded: Cr Norton

That membership in the portfolio system be noted as follows:

Portfolio	Primary Councillor Representative	Secondary Councillor Representative	Supporting Staff Member
Communities, Housing & Public Open Spaces	Cllr Woodhouse	Cllr Norton	<ul style="list-style-type: none">• Office of CEO (CEO)• Community Services (CSM)
Economic Development & Planning	Cllr Britton	Cllr Neilson	<ul style="list-style-type: none">• Office of CEO (CEO)• Works and Operations Directorate (DWO)
Tourism & Events	Cllr Woodhouse	Cllr Beauchamp Cllr Norton	<ul style="list-style-type: none">• Office of CEO (CEO)• Community Services (CSM)
Rural Services & Environmental Management	Cllr Britton	Cllr Neilson Cllr Beauchamp	Works and Operations Directorate (DWO)
Infrastructure & Asset Management	Cllr Britton	Cllr Neilson Cllr Beauchamp	<ul style="list-style-type: none">• Works and Operations Directorate (DWO)• Corporate and Financial Services Directorate (DCS)
Finance & Governance	Cllr Britton	Cllr Neilson Cllr Woodhouse	<ul style="list-style-type: none">• Corporate and Financial Services Directorate (DCS)• Partial Office of CEO (CEO)

2024/PE.04.2

Carried

TITLE:	Council Meeting Dates 2024	DOC REF: 4.1.3
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PURPOSE:

To confirm the intended meeting dates for 2024 for the Ordinary Meetings of the Boulia Shire Council to enable participation in Council Meetings to the general public.

Moved: Cr Britton

Seconded: Cr Woodhouse

1. That the dates for the Council meetings from April 2024 until December 2024 noted below are adopted and displayed on Council's website and all other approved distribution methods.

Wednesday, 24th April 2024	Boulia Shire Hall	9 am
Friday, 31st May 2024	Boulia Shire Hall	9 am
Friday, 28th June 2024	Boulia Shire Hall	9 am
Friday, 26th July 2024	Boulia Shire Hall	9 am
Friday, 30th August 2024	Boulia Shire Hall	9 am
Friday, 27th September 2024	Boulia Shire Hall	9 am
Friday, 25th October 2024	Boulia Shire Hall	9 am
Friday, 29th November 2024	Boulia Shire Hall	9 am
Friday, 13th December 2024	Boulia Shire Hall	9 am

2. That the location be the Boulia Shire Hall with the commencement time of 9 am.

2024/PE.04.3

Carried

5 Meeting Closure

The Mayor closed the meeting at 12.54 pm.

6 Confirmed

Minutes confirmed 24th April 2024
Resolution No.: 2024/04.5