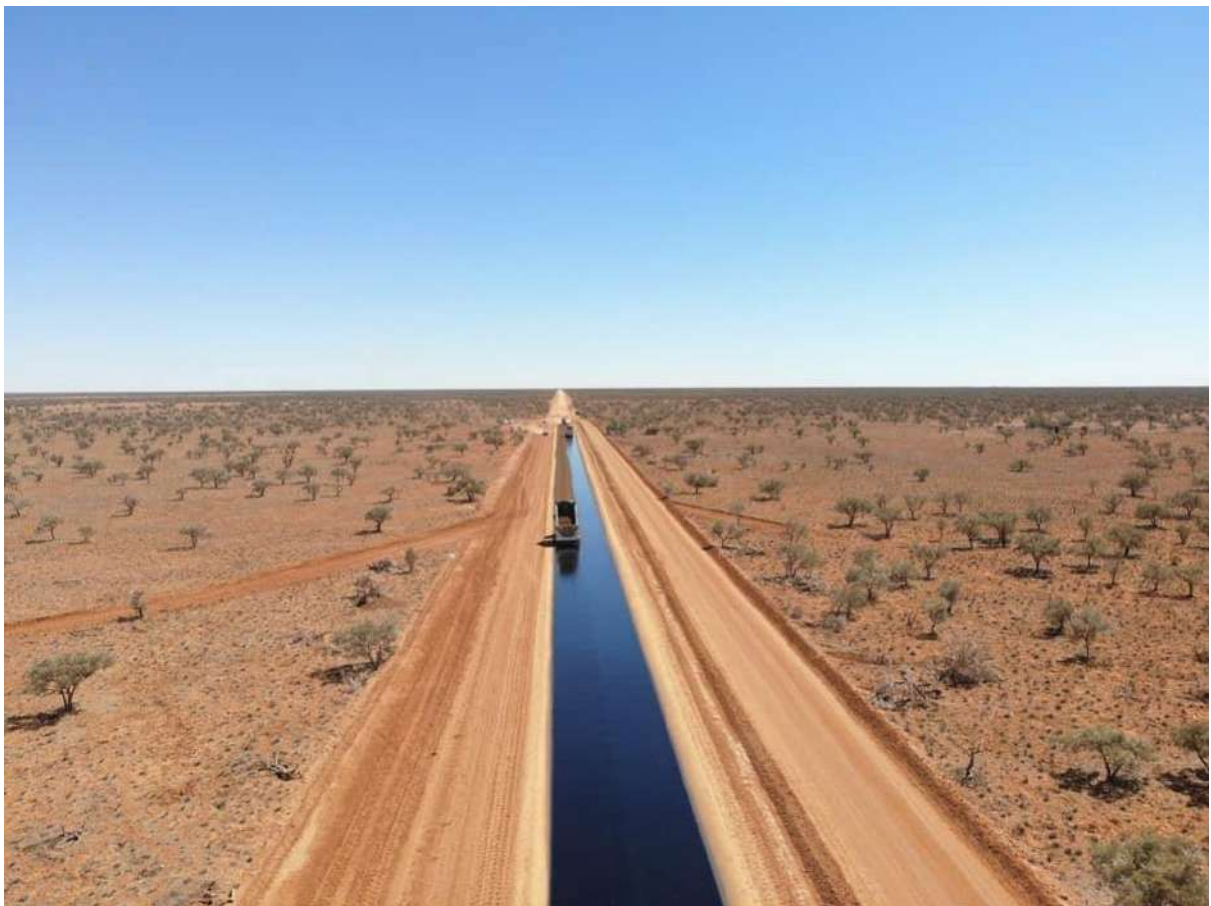


# Boulia Shire Council



## General Meeting

Friday 25<sup>th</sup> September 2020





## BOULIA SHIRE COUNCIL

18<sup>th</sup> September 2020

### NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Friday 25<sup>th</sup> September 2020** at the **Boulia Shire Hall** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

1. Meeting opening with the acknowledgment of Country and Traditional Owners.
2. Present
3. Apologies / Leave of Absence
4. Declaration of Material Personal Interest / Conflict of Interest
5. Register of Interests – new / or changes recorded
6. Confirmation of Minutes from previous meetings Pg.7
7. Reports from advisory committees (nil)
8. Mayoral Minutes
9. Notice of Motion
10. Request to address Council in a public forum
11. Petition – if tabled
12. Pitta Pitta representation (when requested)
13. REPORTS:
  - ENGINEERS REPORT – GBA CONSULTING

Item E1	Engineering Services Report – News brief	Pg.15
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  - DIRECTOR OF WORKS AND OPERATIONS

Item DWO1	Grants Work Status Summary	Pg.18
Item DWO2	Spelling Yards Policy Review	Pg.21
Item DWO3	Request for Grading of Access Roads	Pg.25
Item DWO4	Rural Property Numbering	Pg.29
Item DWO5	See Closed Session	
Item DWO6	See Closed Session	
Item DWO7	See Closed Session	
  - INFORMATION REPORTS

Item A	NDRRA Flood Damage Works Department	Pg.33
Item B	Foreman, Road Maintenance and Utility Services	Pg.34
Item C	Foreman, Roads Maintenance and Construction	Pg.38
Item D	Rural Lands Protection Officer	Pg.40
Item E	Work Camp	Pg.42
  - CHIEF EXECUTIVE OFFICER

Item CEO1	CEO Briefing for August 2020	Pg.43
Item CEO2	Action List	Pg.47
Item CEO3	Entertainment and Hospitality Policy Review	Pg.54
Item CEO4	Boulia Golf Club Rates 2020/2021	Pg.60
Item CEO5	Better Health Partnership Collaborative Committee	Pg.63



## BOULIA SHIRE COUNCIL

Item CEO6 IQ-RAP: A Regional Economic Development Initiative, 2020/21  
Partnership Proposal Pg.66

### DIRECTOR OF CORPORATE SERVICES

Item DCS1 Director of Corporate Services Report Pg.89

### COMMUNITY SERVICES MANAGER

Item CSM1 Community Services Report Pg.94

Item CSM2 Cycle Network Plan Report Pg.98

Item CSM3 Street Sign Report Pg.101

Item CSM4 Boomerang Signage Report Pg.104

### WORKPLACE HEALTH AND SAFETY ADVISOR

Item WHSA1 Information Report Pg.106

Item WHSA2 Pool – After hours access/use Pg.108

### INFORMATION REPORTS

*(There are currently no Boulia Sports and Aquatic Centre reports as the Centre is currently closed for renovations)*

Item F Min Min Encounter Pg.112

Item G Library Pg.114

14. General Business
15. Correspondence for Action
16. Questions for next meeting
17. Late Reports
18. **CLOSED SESSION**

Item DWO5 Actions from the August 2020 Plant Committee Meeting

Item DWO6 Work Camp – Inmate Work Experience with Council Crews

Item DWO7 Applications for Work Camp Assistance

Ms Lynn Moore  
Chief Executive Officer

### **CLOSED SESSIONS OF COUNCIL ARE NOT OPEN TO THE PUBLIC AND MAY BE CLOSED FOR THE FOLLOWING REASONS:**

#### **Local Government Regulation - 275 Closed meetings**

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -
  - (a) the appointment, dismissal or discipline of employees; or
  - (b) industrial matters affecting employees; or
  - (c) the local government's budget; or
  - (d) rating concessions; or
  - (e) contracts proposed to be made by it; or
  - (f) starting or defending legal proceedings involving the local government; or
  - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or

ALL COMMUNICATIONS MUST  
BE ADDRESSED TO  
THE CHIEF EXECUTIVE OFFICER,  
BOULIA SHIRE COUNCIL,  
18 HERBERT ST,  
BOULIA. QLD. 4829



TELEPHONE: (07) 4746 3188  
FACSIMILE: (07) 4746 3136

EMAIL:  
[admin@boulia.qld.gov.au](mailto:admin@boulia.qld.gov.au)  
ABN: 20 492 088 398

## BOULIA SHIRE COUNCIL

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

### **DECLARATION OF INTERESTS**

**Conflict of Interest** A Councillor has a conflict of interest if their decisions are, or may be seen to be, influenced by their personal interests.

**Material Personal Interest** A Councillor has a material personal interest in a matter if a decision or action taken by a Councillor, or any of its committees, on that matter may result in a direct or indirect benefit or loss to themselves or people they are connected with.

Councillors must declare if they have a Conflict of Interest or Material Personal Interest on a matter to be discussed prior to the meeting.

### **COMMONLY USED ACRONYMS**

<b>ALGA</b>	Australian Local Government Association
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DRFA</b>	Disaster Recovery Funding Arrangements
<b>DTMR/TMR</b>	Department of Transport and Main Roads
<b>IPWEA</b>	Institute of Public Works Engineering Australia (NAMS.Plus)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGMA</b>	Local Government Managers Association
<b>ManEX</b>	Managers and Executive
<b>NAMS.Plus</b>	Asset Management System from IPWEA
<b>NDRP</b>	Natural Disaster Resilience Program
<b>NDRRA</b>	Natural Disaster Relief and Recovery Arrangements
<b>OHDC</b>	Outback Highway Development Council
<b>ORRG</b>	Outback Regional Road Group
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>RAPADWSA</b>	RAPAD Water and Sewerage Alliance
<b>REPA</b>	Restoration of Essential Public Assets
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association



**COUNCILLOR DECLARATION OF INTEREST**  
**Declaration of a Conflict of Interest Form**

Councillor: \_\_\_\_\_

Council meeting date: \_\_\_\_\_

Agenda Item Number: \_\_\_\_\_

I declare that I have a conflict of interest in the above matter (as defined by section 175D of the Local Government Act 2009) as follows: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I will be dealing with this declared conflict of interest by (please tick):

- a) leaving the meeting while this matter is discussed and voted on.
- b) Staying in the meeting - I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter. However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -
- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
  - (b) If so, whether: -
    - i. I must leave the meeting while this matter is discussed or voted on; or
    - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date



**COUNCILLOR DECLARATION OF INTEREST**  
**Declaration of a Material Personal Interest Form**

Councillor: \_\_\_\_\_

Council meeting date: \_\_\_\_\_

Agenda Item Number: \_\_\_\_\_

I declare that I have a material personal interest in this matter (as defined by Local Government Act 2009, section 175B as follows: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.

I understand that the above information will be recorded in the minutes of the Council meeting and placed in the Declaration of Interest Register.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date



**MINUTES OF THE GENERAL MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON MONDAY 17<sup>TH</sup> AUGUST 2020  
COMMENCING AT 9 AM**

**Attendance:**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Timothy Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Nicole Tonkies (Executive Assistant)

**Opening:**

The Mayor opened the meeting at 8.54 am.

Mr Harin Karra joined the meeting at 8.54 am.

**Acknowledgement of Traditional Owners**

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests.

**2020/8.1 PROCESSING OF COUNCILLOR DECLARATION OF INTERESTS –  
AUGUST 2020 ORDINARY MEETING OF COUNCIL**

<b><u>Moved:</u> Councillor Britton</b>		<b><u>Seconded:</u> Councillor Beauchamp</b>	
Council acknowledged receipt of the following Councillor Declaration of Interests relevant to reports in the August 2020 Ordinary Meeting of Council and resolved to handle the declaration as follows:			
Councillor	Agenda Item Number	Type of Declaration	How the interest will be handled
Jan Norton	Item DCS3 - Good Shepherd Parish Catholic Church Rates	Conflict of Interest	Councillor Jan Norton has a perceived conflict of interest in the matter and, notwithstanding the conflict, may participate in the matter, discuss and vote upon it.

**Carried**





## 2020/8.7 RURAL LANDS PROTECTION OFFICER JULY 2020 REPORT

### **PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved:** Councillor Beauchamp                      **Seconded:** Councillor Edgar

That the Rural Lands Protection Officer's July 2020 Report be received for information.

**Carried**

## 2020/8.8 BOULIA WORK CAMP JULY 2020 REPORT

### **PURPOSE:**

To advise of the activities of the Boulia Work Camp from 30<sup>th</sup> July to 8<sup>th</sup> August.

**Moved:** Councillor Edgar                                      **Seconded:** Councillor Britton

That the Boulia Work Camp July 2020 report is received for information.

**Carried**

## 2020/8.9 REQUEST FOR GRID REMOVAL

### **PURPOSE:**

To inform Council of an application received to requesting permission to remove a grid.

**Moved:** Councillor Norton                                      **Seconded:** Councillor Britton

That Council advise Alderley Pastoral Company that Council has no objection to the removal of the Boulia Township/Hartnell Downs grid located on the Diamantina Development Road 93E, chainage 4.99.

**Carried**

Mr Newman left the meeting at 9.56 am.

## 2020/8.10 CLOSED MEETING AT 9.56 AM

**Moved:** Councillor Neilson                                      **Seconded:** Councillor Norton

Closed Session - Local Government Regulation 275  
(e) contracts proposed to be made by it;

**Carried**

## 2020/8.11 OUT OF CLOSED SESSION AT 10.01 AM

**Moved:** Councillor Britton                                      **Seconded:** Councillor Neilson

It was resolved Council move out of the closed meeting, and adopt the recommendations discussed in closed committee.

**Carried**

The following recommendations were resolved from the closed session: 2020/8.12.

## 2020/8.12 QRA PLANT RATES – AUGUST 2020 REPORT

### **PURPOSE:**

The purpose of this report is to review plant hire rates for Queensland Reconstruction Authority (QRA) work.

**Moved: Councillor Edgar**                      **Seconded: Councillor Beauchamp**

1. That Council approve the plant hire rates for Queensland Reconstruction Authority (QRA) work, as per the rates attached to the QRA Plant Rates – August 2020 report and that these rates also be implemented for all works external to QRA work that involve the hire of the noted Council plant.
2. That the plant hire rates be forwarded to the Queensland Reconstruction Authority for benchmarking.

**Carried**

Meeting adjourned for morning tea at 10.08 am.

Mr Karra left the meeting at 10.08 am.

The meeting resumed at 10.35 am.

Mr Rhys Newton and Mr Jeff Magnus from Queensland Police Service (QPS) entered the meeting at 10.37 am. Mr Newton and Mr Magnus discussed with Council the current COVID-19 situation in relation to border control; upcoming restructures to QPS; the positive results being obtained from the QPS and community stakeholders working together in Boulia; and the potential for a QPS/QGAP facility to be included in the proposed future Regional Community Hub for Boulia.

Mr Newton and Mr Magnus left the meeting at 11.04 am.

Ms Shaneen Fantin and Ms Ellen Buttrose from People Oriented Design (POD) joined the meeting via Zoom casting at 11.13 am. Ms Fantin and Ms Buttrose presented to the Councillors the current designs for the proposed Regional Community Hub.

Ms Fantin and Ms Buttrose left the meeting at 12.19 pm.

Meeting adjourned for lunch at 12.23 pm.

Meeting resumed at 12.54 pm.

Mrs Kaylene Sloman and Mr Rahul Bhargava entered the meeting at 12.57 pm.

Mrs Julie Woodhouse entered the meeting at 1.10 pm.

## 2020/8.13 DIRECTOR OF CORPORATE SERVICES JULY 2020 REPORT

### **PURPOSE:**

Financial Summary as at 31<sup>st</sup> July 2020

**Moved: Councillor Norton**                      **Seconded: Councillor Britton**

That the Director of Corporate Services July 2020 Report be received for information.

**Carried**

## 2020/8.14 AMENDMENTS TO 2020/2021 FEES AND CHARGES

### **PURPOSE:**

To advise Council of amendments required to be made to the 2020/2021 Fees and Charges following an update of pricing received from the Department of Justice and Attorney-General.

**Moved:** Councillor Britton

**Seconded:** Councillor Neilson

That Council make the following amendments to page 9 of the 2020/2021 Boulia Shire Council Fees and Charges -

1. The Right of Information Request Application fee be increased to \$51.70
2. The Right of Information Processing Fee be increased to \$8.00.

**Carried**

*Councillor Norton declared a Conflict of Interest in the Item DCS3 - Good Shepherd Parish Catholic Church Rates due to being an employee of North West Queensland Indigenous Catholic Social Services (NWQICSS) within which, Father Michael Lowcock from the Good Shepherd Parish Catholic Church is a board member. In accordance with the resolution made under 2020/8.1, Councillor Norton was able to participate, discuss and vote upon the matter.*

## 2020/8.15 GOOD SHEPHERD PARISH CATHOLIC CHURCH RATES

### **PURPOSE:**

To advise Council of the request to waiver the rates relating to the Good Shepherd Parish Catholic Church.

**Moved:** Councillor Britton

**Seconded:** Councillor Edgar

1. That Council with the exemption as per the Act and Regulations, not charge general rates and subsidise the utility charges for garbage (no charge) and water (50% of normal charge) to Good Shepherd Parish.
2. Council to then pay the Water, Sewerage and Emergency Services Levy charges as a donation.
3. That the Director of Corporate Services write to the Good Shepherd Parish and advise that Council will pay and exempt all rate charges.
4. Action to be completed by Finance to change the Assessment, to maintain the exemption for general rates and utility charges to reflect no charge for garbage services, water be charged at 50% of the normal rate, sewerage to be charged as normal for the 2020/21 financial year. Council to then pay for the Water, Sewerage and Emergency Services Levy charges at the time of the Rates being issued, this payment to be recognised as a donation. Notation to be made in the rates system for future records.

**Carried**

Mrs Sloman and Mr Bhargava left the meeting at 1.30 pm.

## 2020/8.16 COMMUNITY SERVICES JULY 2020 REPORT

### **PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

Councillors were presented with a design proposal that has been drawn up for proposed changes to the current Min Min Encounter Centre and the addition of a new Eromanga Sea Display.

**Moved:** Councillor Britton                      **Seconded:** Councillor Norton  
That the Community Services July 2020 Report is received for information. **Carried**

Mrs Woodhouse left the meeting at 2 pm.

The meeting was adjourned at 2.08 pm for the Plant Committee Meeting.  
The meeting resumed at 3.14 pm.

**2020/8.17 ACTION LIST**

**PURPOSE:**  
To inform Council on the actions taken on the Action List report.

**Moved:** Councillor Edgar                      **Seconded:** Councillor Britton  
That the updated Action List report be received for information. **Carried**

**2020/8.18 POLICY REVIEW**

**PURPOSE:**  
Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with minor changes to existing policies which do not have any material effect on the intent of the documents.

**Moved:** Councillor Britton                      **Seconded:** Councillor Edgar

1. That the changes to the policies as presented be adopted:

Changes to policy – 128 Public Interest Disclosure Policy and Procedure	Page No	Paragraph
In the <i>Other agencies that can receive PIDs</i> column: Add the word <i>for</i> after <i>Department of Environment and Science</i>	8	Table

Changes to policy – 132 Study Policy	Page No	Paragraph
Change the sentence: <i>A training course or seminar is not directly relevant to the employee's current position</i> To <i>A training course or seminar not directly relevant to the employee's current position</i>	2	7
Under Determination of Category of Training: Change <i>Consultative Committee</i> to <i>ManEx team</i>	3	1
Under Special Leave a) and b): Change <i>with pay be granted</i> to <i>with pay will be granted</i>	4	1, 2
Under Fees: Change <i>HECS</i> to <i>HECS-HELP</i>	4	7
Under Special Leave b): Change <i>with pay be granted</i> to <i>with pay will be granted</i>	5	3



## 2020/8.22 LIBRARY JULY 2020 REPORT

### **PURPOSE:**

To update Council on the visitations and activities in the Library.

**Moved:** Councillor Neilson

**Seconded:** Councillor Edgar

That Council receive the Library July 2020 report for information.

**Carried**

## 2020/8.23 WORK HEALTH AND SAFETY JULY 2020 INFORMATION REPORT

### **PURPOSE:**

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

**Moved:** Councillor Neilson

**Seconded:** Councillor Edgar

That Council receive the Work Health and Safety July 2020 Report for information.

**Carried**

### General Business

**Meeting Attendance** – Councillors discussed potential attendance at the Australian Local Government Association (ALGA) ‘Roads, Regions, Resilience: A Special Local Roads & Transport Congress’ in November 2020 and the Local Government Association of Queensland (LGAQ) Annual Conference in October 2020. It was agreed that the Mayor would attend the LGAQ Annual Conference, however no Councillors would attend the ALGA Congress.

**Recycling letter** – The Mayor acknowledged receipt of a letter from a young citizen within the community regarding suggestions for recycling in the shire. It was agreed the Mayor would write a letter of response.

**Western Alliance meeting** – The Mayor provided Council with a short brief on his recent attendance at the Western Alliance meeting in Longreach with Deputy Mayor Beauchamp.

### Meeting Closure

The Mayor closed the meeting at 4.14 pm.

### Confirmed:

Minutes confirmed \_\_\_\_\_

Resolution No. \_\_\_\_\_

*The full agenda with all reports can be found on the Boulia Shire Council's website under the heading 'Council' with a dropdown box selection of 'Council Meetings'.*

# BOULIA SHIRE COUNCIL

Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Engineering Services Report – News brief for September 2020	<b>DOC REF:</b> Item E1
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<b>REPORT BY:</b>	Stuart Bourne GBA - Senior Civil Engineer	<b>DATE:</b> 11/09/2020
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## CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

2.2: Well serviced

2.2.1 Provide sustainable and environmentally sound water, sewerage and waste services for the communities within the Shire

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

## PURPOSE:

To inform Council on the progress of various items through an information update.

## CONTENT:

### 1. Visits to the Shire

Mon 24<sup>th</sup> – Fri 10<sup>th</sup> Matt Bitumen Seals Outback Way/Flood Damage  
August Pickup

### 2. Flood Damage Works

For a detailed summary of all Flood Damage events and their status, see attachment.

The March 2018 flood event (North and North West Queensland Low and Associated Rainfall and Flooding 24<sup>th</sup> February – 8<sup>th</sup> March 2018). March REPA submission (BoSC 23.18) has been approved by QRA, value of \$3.99 million. Works on this event are completed and acquittal has commenced.

The March 2019 Flood Event (Severe Tropical Cyclone Trevor and Associated Low Pressure System 19-27 March 2019) Emergency Works is completed and approved for value of \$1.050m. In Field assessment was held in Boulia on the 16-19<sup>th</sup> September 2019 for the REPA works. Submission has been approved by QRA for a total value of \$14,231,596.59. Job Management Plan completed. Cultural Heritage assessment complete, report in progress. Gravel Crushing and Stockpile Request for Tender advertised on the 8<sup>th</sup> May and closed on 29<sup>th</sup> May. The contract was awarded to PE & GC Harris. Scope of works updated in Asset Edge Recover system. Work on this event has commenced.

The Jan 2020 Monsoonal Flooding Event (QLD Monsoonal Flooding, 23 Jan – 3 Feb 2020) has been activated. Emergency Works are completed. Emergency Works submission Draft:001588 is in MARS portal to be lodged, pending addition of financial information and supporting evidence. REPA Pickup has been completed on Donohue Highway only. REPA Submission has been uploaded to MARS with submission value of \$450,999.46 (BoSC.0008.1920.REC). In Field assessment completed on 8<sup>th</sup> May. Submission has been approved by QRA for value of \$450,999.46. Scope of works upload into Asset Edge Recover system in progress.

### 3. Other

**Donohue Highway: Outback Way Funding Package 2**

Contract	Location	Length	Project Funding	AG Contribution	SG/LG Contribution	Year	Comment
1	111.1-116.5 (Georgina Approaches – Stage 6)	5.16	\$2.18m	\$1.744m	\$0.436m	19/20	Works sealed to the Georgina Bridge.
2	206.5 – 213.5 (Kellys Ck)	7	\$2.965m	\$2.372m	\$0.593m	19/20 & 20/21	Design Complete. Pegging

	end – Stage 5)						early May. CH clearance pending.
3	213.5-220.59 (Emergency Airstrip end – Stage 5)	7.09	\$2.97m	\$2.376m	\$0.594m	20/21	Design Complete.
4	233-238,6 (Ridges – Stage 4)	5.6	\$2.36m	\$1.888m	\$0.472m	20/21	Design Complete.
		24.85	\$10.475m	\$8.38m	\$2.095m		

There will be 73.4km left to seal after the above is complete which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck).

Work has commenced on Stage 6 (Package 2). Double/Double seals on this section were completed in early December 2019. Works from the Georgina Bridge to CH 116.5 to commence in August to September.

Two Tanks Stage 8 and Stage 7 Survey is complete. Design complete for Stage 7, design almost complete for Two Tanks Stage 8.

Request for Tender for Concrete Works (Concrete Culverts and Grids), All Services Bitumen (Vendor Panel) and Cover Aggregate were released in early September 2019. All tenders closed on 27<sup>th</sup> September and 4<sup>th</sup> of October (Concrete) 2019. Tenders awarded to Central Hire and Contracting Pty Ltd (Concrete), Boral Resources (QLD) Pty Ltd (All Services Bitumen) and PE & GC Harris (Aggregate). Extension of time granted to Central Hire extending practical completion date to the end of December 2020.

Concrete works on Outback Way to commence September 2020. Prestart meeting held on 26<sup>th</sup> June 2020.

Reseals on Outback Way CH 36-46, Urandangi North Rd CH 0-9.1 and CH 86.95 – 93.0 have been completed in late November - Early December 2019. Urandangi Truck pad and the Urandangi airport entrance were also resealed. Remaining truck pads and Mulligan Street were resealed in June 2020. Outback Way CH 206.45 – 211.45 (5Km), flood damage repair patches and Mulligan Street shoulders were sealed in August 2020.

**4. Asset Mapping/Register**

Site inspections of onsite signage has been completed. Data entry is in progress.

**5. Depot Drainage**

Design drawings in progress.

**6. Industrial Subdivision**

Ergon Developer Enquiry submitted to Ergon on 21<sup>st</sup> May, awaiting underground electrical connect design plans. Sewer Designs in progress.

**7. Bitumen and Aggregate Tenders**

Bitumen and Aggregate tenders closed on the 11<sup>th</sup> of September 2020. The tenders are for seal works on the remainder of stage 5 & 4 of the Outback Way (CH 211.5-223.5 & 233.0-238.6), DTMR Pavement Rehab, Jan 2020 Flood Damage (Donohue Highway) and town streets. Both tenders are currently under review.

**CONSULTATION:** Nil – information update only

**GOVERNANCE IMPLICATIONS:**

All programmed works allocated within budget guidelines and/or new grant allocation

**CONCLUSION:** Information update only

**RECOMMENDATION:**

That the Engineering Services Report – News brief for September 2020 be noted.

**ATTACHMENTS:** Flood Damage Events - Detailed Summary

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore



**Boulia Shire Council**

**Flood Damage Events - Detailed Summary (11/09/2020)**

<b>QRA Event Code</b>	<b>Activation</b>	<b>Type</b>	<b>Submitted Value(Inc PM,Esc and Cont)</b>	<b>Approved Submission Value (Inc PM,Esc and Cont)</b>	<b>Final Expenditure (Acquittal)</b>	<b>Comments</b>
BoSC.23.18	March. 2018	REPA	\$ 7,200,421.00	\$ 3,994,189.65	\$ 2,811,273.65	Works completed. Acquittal in progress.
BoSC.0006.1819G.REC	March. 2019	REPA	\$ 14,706,416.51	\$ 14,231,596.59		Approved, works commenced.
DRAFT: 001588	Jan/Feb 2020	Emergency Works				Works completed. EW submission in MARS, pending financial info/supporting evidence and lodgement.
BoSC.0008.1920.REC	Jan/Feb 2020	REPA	\$ 450,999.46	\$ 450,999.46		Approved.

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Grants Work Status Summary – August 2020	<b>DOC REF:</b> Item DWO1
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<b>REPORT BY:</b>	Mr Harin Karra Director of Works and Operations	<b>DATE:</b> 10/08/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 2: Building and maintaining quality infrastructure

2.2: Well serviced

2.2.2 Provide and maintain well planned sustainable community assets to meet the needs of our community

**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**CONTENT:**

Currently Council have several funding streams which are providing funds to complete various programs across the Shire. Without this type of 'unrestricted' funding Council would be unable to complete these projects and is grateful to receive grants from the following departments:

**W4Q - Work for Queensland Three**

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**COVID W4Q - COVID Works for Queensland**

(DLGRMA - Department of Local Government, Racing and Multicultural Affairs – State funding)

**LGGSP - Local Government Grants and Subsidies Program**

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**DCP - Drought Communities Program**

(Dept of Infrastructure and Regional Development – Federal funding)

**DCP Ext. - Drought Communities Programme - Extension**

(Department of Infrastructure, Transport, Cities & Regional Development – Federal funding)

**BoR - Building Our Regions Funding (DSD - Dept of State Development – State funding)****LRCI - Local Roads and Community Infrastructure Program**

(Department of Infrastructure, Transport, Regional Development and Communications – Federal funding)

**CONSULTATION:**

George Bourne and Associates (GBA) – various tenders.

**GOVERNANCE IMPLICATIONS:**

All programs have been included in the budget for 2020-21.

**RECOMMENDATION:**

That the Grants Work Status Summary – August 2020 report on the progress of the funded projects be received for information.

**ATTACHMENTS:** Grant Project Summary

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

## Boulia Shire Council Projects / Grants Update Register

Grant Summary Status Update  
As at 7th September 2020

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
1	Urundangi clinic \$50k	Project plan to be revised by Dr Don – Lynn completes the 1/4ly reporting.	RFDS		\$ -	\$50,000	30-Jun-19	New list received for the maintenance.
2	Depot Cement Shed	Demolish existing shed and replace	Council Project		\$250,000	\$250,000 -		Work will commence after Industrial subdivision completed. Early 2021.
3	Boulia Industrial Estate	Construct Industrial blocks	Building our Regions Round 4	\$ 994,800		\$ 994,800	3-May-21	Approval received for the extension of time. Earthworks will resume towards end of the year (December 2020).
<b>LGGSP Projects List</b>								
4	Urundangi Water Tanks Relining & Hydrosmart Installation	Urundangi Water Tanks Relining and Hydrosmart Installation	LGGSP	\$ 202,400	\$ 50,600	\$ 253,000.00	30-Jun-21	Tanks installation completed. Water treatment system has been ordered.
5	Security Cameras & Installation	Upgrade the security systems at Library, Sports Centre, Administration Office. New system installation at Heritage Complex and Dump.	LGGSP	\$ 77,467	\$ -	\$ 77,467.00	30-Jun-21	Sports Centre work commenced in conjunction with toilets upgrade.
<b>Work for Queensland Round 3 Projects List</b>								
Boulia Town Infrastructure Upgrade W4QR301 2019-21 W4Q R3 \$ 520,000 - \$ 520,000.00 30-Jun-21								
6	Spelling Yards	Bring it to safety standards and obtain certification to spell organic cattle.		\$ 100,000				Hay feeders have been ordered.
7	Cement Shed and fencing @ Industrial Precent	Install new cement shed and fencing at the new industrial yard.		\$ 100,000				Yet to commence. March 2021
8	Earth Bund around the General waste Pit	Construct earth bund around general waste pit.		\$ 20,000				Variation approved. Project yet to commence.
9	Amenities Refurbishment (Sports Centre)	Male and Female Toilets Refurbishment		\$ 170,000				100% demolishing completed. Plastering work will commence on 8/9/2020 and tiling works will commence 14/9/2020. Electrical upgrade works in progress.
10	Depot upgrade	Shade shelter for the equipment storage. Majority of the equipment has been exposed to the weather.		\$ 60,000				Design commenced. 50% completed.
11	Double Garages	Install new Garages at 56 Moonah St and 35 Wills St		\$ 60,000				Electrical connection to be completed.
12	Hamilton - Herbert Street Cnr block development	Install concrete slab and shelter for the wagon.		\$ 10,000				New trees planted. Working on the shade structure for the wagon, deck and the ramp for the jail house.
Boulia Town Water Infrastructure Upgrade W4QR302 2019-21 W4Q R3 \$ 180,000 - \$ 180,000.00 30-Jun-21								
13	Hydrosmart @ SES Bore	Install water softener to the water main.		\$ 30,000				Order has been sent.
14	Water Meter	Install new smart water meters for the businesses.		\$ 30,000				Longreach Council are going to purchase initially. We will review performance and rolling to our town.
15	Wash-down Bay Upgrade	Refurbishment - Repair retaining walls, drainage system, cover the pump for the water splashing, electronic key system to use.		\$ 120,000				Yet to commence.
Urundangi Town Infrastructure Upgrade W4QR303 2019-21 W4Q R3 \$ 130,000 - \$ 130,000.00 30-Jun-21								
16	Urundangi Park Upgrade	Install new play equipment.		\$ 50,000				Completed.

**Boulia Shire Council Projects / Grants Update Register**

No. of Projects	GRANTS	PROJECTS Description	Grant Source	Approved Grant	Council Contribution	Total Allocation for the Project \$	Grant end date	Current Status of the Project
17	Fuel setup for Urandangi	New self bunded fuel storage and fuel management system. Current setup does not comply with WHS and EPA standards.		\$ 80,000				Quotes in finalising stage. Order will be issued soon.
	Boulia Shire Road Network Upgrade Signage & Weed Control	W4QR304 2019-21	W4Q R3	\$ 200,000	-	\$ 200,000.00	30-Jun-21	
18	Shire Road Signage	Install information signage. Improve directional signage on the road network.		\$ 100,000				Field audit has commenced. Report will be completed by end of October 2020.
19	Weed Spraying	Co-contribution for the Pests and Weeds in Drought Funding.		\$ 100,000				Working on next stage of weed spraying.
<b>2020-21 COVID Boulia Shire Council Work for Queensland Projects List</b>								
	<b>W4Q COVID 001 - Boulia Town Infrastructure repairs and maintenance and upgrade to Council owned facilities.</b>	<b>W4Q 2020-21 COVID</b>	<b>W4Q COVID</b>	<b>\$ 450,000</b>		<b>\$ 1,020,000.00</b>	<b>30-Jun-21</b>	Yet to commence. Approval received.
20	Robinson Park Fence	Install secure fence and gates to improve security and safety for kids		\$ 65,000				
21	Repair wooden bridge on Burke St	Repair handrails and timber supports for wooden bridge @ Burke st		\$ 20,000				
22	Council Depot CPL Yard pave and seal	Council owned Depot; Earthworks, Spoon drain and bitumen seal		\$ 65,000				
23	Heritage Complex fencing upgrade and repair storm water	Shade shelter for the equipment storage. Majority of the equipment has been exposed to the weather.		\$ 300,000				
	<b>W4Q COVID 002 - Construction of New Residential Building in Boulia town</b>	<b>W4Q 2020-21 COVID</b>	<b>W4Q COVID</b>	<b>\$425,000.00</b>			<b>30-Jun-21</b>	
24	Construction of New Residential Building in Boulia town	Construct new residential building at Rodeo Grounds for caretaker - Council own land. Building can be obtained very quick.		\$ 425,000				
	<b>W4Q COVID 003 - Boulia Town Sewer Infrastructure Upgrade</b>	<b>W4Q 2020-21 COVID</b>	<b>W4Q COVID</b>	<b>\$115,000.00</b>			<b>30-Jun-21</b>	
25	Sewer Pump stations x2	Install coms to report faults		\$ 80,000				
26	Sewer Projects	Install Nano bubbles (aerator) system @ Boulia STP		\$ 35,000				
	<b>W4Q COVID 004 - Urandangi Waste Facility Infrastructure Upgrade</b>	<b>W4Q 2020-21 COVID</b>	<b>W4Q COVID</b>	<b>\$30,000.00</b>			<b>30-Jun-21</b>	
28	Urandangi Dump Fence	Install permanent fence around the dump to comply with WHS and EPA standards.		\$ 30,000				
<b>Local Roads and Community Infrastructure Program funding (LRCI)</b>								
						<b>\$ 568,546.00</b>	<b>30-Jun-21</b>	Yet to commence. Approval received.
29	Grid Servicing	Service all the Council road grids and conduct conditional assessment	LRCI	200,000			30-Jun-21	
30	Traffic Signage	Install traffic signage	LRCI	100,000			30-Jun-21	
31	Storm Water	Renew storm water Burke and Herbert St Cnr (Pub)	LRCI	70,546			30-Jun-21	
32	Footpath	Renew footpath	LRCI	100,000			30-Jun-21	
33	Stabilise Shoulders	Cement stabilisation on Wills St and Mulligan St shoulders	LRCI	98,000			30-Jun-21	

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Spelling Yards Policy Review	<b>DOC REF:</b> Item DWO2
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<b>REPORT BY:</b>	Harin Karra Director of Works and Operations	<b>DATE:</b> 27/08/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 5. Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

**PURPOSE:**

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with changes to an existing policy.

**CONTENT:**

The Council is required to conduct a review of policies on a regular basis to ensure that they are consistent with changes to regulations, employment conditions and Council's objectives.

The Spelling Yards policy (Policy 142) has a revision date of 20<sup>th</sup> February 2021 noted, however given Council's Organic Certification at the Spelling Yards is now active, it would be prudent to review the policy now rather than wait for the scheduled revision date next year.

Following an assessment of the existing policy, it was noted that some changes would be required in order to bring the policy up to date and the opportunity was taken to re-write the policy, in a bid to ensure that the proposed use of the Spelling Yards would be clearly conveyed and easy to understand.

The revised version is attached for Council consideration. It is recommended that the updated policy version as presented be adopted.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:**

The policy is consistent with the guidelines and legislation as issued.

**RECOMMENDATION:**

1. That Policy 142 Spelling Yards Policy, be adopted as presented.
2. That a copy of the policy be forwarded to the Councillors electronically via email and loaded into the Councillor Hub.

**ATTACHMENTS:** Policy 142 Spelling Yards Policy

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore



# BOULIA SHIRE COUNCIL

## Spelling Yards Policy

<b>Category:</b>	Policy
<b>Policy Number:</b>	142
<b>Document Version:</b>	1
<b>Obsolete Version:</b>	20/2/2018
<b>Keyword Classification:</b>	Spelling Yards, Racecourse Reserve, Town Common, Organic
<b>Summary:</b>	The objective of this policy is to regulate the use of the Spelling Yards located at the Racecourse Reserve.
<b>Adoption Date:</b>	
<b>Resolution:</b>	
<b>Due for Revision:</b>	Every three years or as impacted by legislation or as required
<b>Revision date:</b>	25 <sup>th</sup> September 2023
<b>Date revoked:</b>	n/a
<b>Related documents:</b>	Policy 124 – Town Common Policy Form 58 – Organic Spelling Yards Record
<b>Responsible Section:</b>	Executive
<b>Responsible Officer:</b>	Director of Works and Operations
<b>Legislation:</b>	Local Law 1 (Administration) 2014 Local Law 2 (Animal Management) 2014 Local Law 3 (Community and Environmental Management) 2014 Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2014 Subordinate Local Law 1 (Administration) 2014 Subordinate Local Law 2 (Animal Management) 2014 Subordinate Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2014

## **Purpose:**

The objective of this policy is to regulate the use of the Boulia Shire Council (Council) Spelling Yards which provide short term stay for travelling stock either organic or non-organic.

Key objectives of this policy are:

- That Council have responsibility of the Spelling Yards and associated management and maintenance
- Manage sustainable use of Council resources
- Ensure that the use of the Spelling Yards does not have an environmental impact on the township of Boulia. The processing of large numbers of stock is expected to occur on a regular basis. Dust and strong odors may cause concern for the township of Boulia. These issues will be monitored and managed closely by Council staff.

To assist Council achieve these key objectives, Council has power under its Local Laws and Subordinate Local Laws.

This policy will not apply to animals under either a Travelling Stock Permit issued for the Stock Route Network (where the Town Common forms a link between Stock Routes) or a permit issued to depasture animals on the Boulia Town Common.

## **Non commercial use of Spelling Yards:**

Non commercial use of the Spelling Yards will only be permitted for the following:

- 1) Stock and camping arrangements may be permitted a week either side of any Rodeo, Campdraft, Horse Races or Camel Races event with a prior booking.
- 2) In relation to stock moving on/off the Boulia Town Common:
  - Prior to any non-Council arranged muster, owners of stock are to inform the Rural Lands Protection Officer 5 days prior to the commencement of the muster.
  - Boulia residents processing of adult stock depastured on the Town Common must be completed within 2 days of being received into the Spelling Yards. Stock to be sold will be exempt, the Rural Lands Protection Officer must be informed of any sale stock to remain in the Spelling Yards and their expected sale date.

- Residents who hold a permit to keep stock on the Town Common may use the Spelling Yards to wean permitted Town Common stock. The Rural Lands Protection Officer must be informed if this is to happen at least 7 days prior to the event. A maximum of seven days approval to wean stock is to be granted. All stock placed in the Spelling Yards for weaning must be removed after seven days.

### **Spelling yards for commercial use:**

Commercial use (for travelling organic or non-organic cattle either via truck or via the Stock Routes) of the Spelling Yards is only available at the Racecourse Reserve Spelling Yards and incurs fees in accordance with Council's Fees and Charges.

Commercial use of the Spelling Yards will only be permitted under the following conditions:

- 1) Council is to be advised of the status of stock – either organic or non organic at the time of booking and confirmed prior to arrival.
- 2) Stock is to be spelled on a 24, 48 or 72 hour length for billing purposes. Longer spelling of stock may be sought either due to poor condition of stock or impassible roads caused by wet weather. This will be assessed by Council's Rural Lands Protection Officer upon request.
- 3) Council staff members, Caretaker of the Racecourse Reserve and the Town Foreman will be the primary monitors for trucks and stock movements. All bookings will be made through the Council Office. Prior bookings are essential due to the organic certification status.
- 4) If sick or injured stock are left in the yards, the Rural Lands Protection Officer will assess and possibly destroy the stock in a humane way. Any removal, humane destruction and/or burial of stock fees will be charged in accordance with Council's fees and charges.
- 5) The Spelling Yards will be unavailable for use during approved events (such as Camel Races, Campdraft, Rodeo, Races).

### **Other Use:**

All other use of the Spelling Yards will be at Council discretion and should be requested in writing for consideration.



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Request for Grading of Access Roads	<b>DOC REF:</b> Item DWO3
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<b>REPORT BY:</b>	Mr Harin Karra Director of Works and Operations	<b>DATE:</b> 10/09/2020
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### CORPORATE PLAN REFERENCE:

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

### PURPOSE:

Council has recently received two requests for the grading of access roads. The requests have been investigated and this report presents to Council the outcomes and seeks further instructions on how to proceed with the requests.

### CONTENT:

Council has recently received requests from the owners of Braeside Station and Nerida Station to have the access roads into these stations graded due to their deteriorating state.

Council Policy 136 Shire Roads Classification, provides guidance to staff in dealing with requests to carry out grading on private access roads. The policy is supported by a roads register which notes all roads/access roads formally acknowledged within the Boulia Shire.

At present, the access roads to both the Nerida and Braeside homesteads are not formally acknowledged on the road register (last reviewed in 2019), nor have either of the roads been formally noted as any type of road within any other Council documentation. Each property is classed as being landlocked and the Braeside Homestead falls within the Winton Shire. The Nerida access road is approximately 8.8 km long and the Braeside access road is approximately 32.1 km long.

The following points have been extracted from the Shire Roads Classification policy to help analyse the request.

#### Page 4

*The Local government Act specifically excludes expenditure by Council on private roads unless there is a legitimate public use.*

#### Page 5 and 6

*2) Policy Position: Landlocked properties requesting new shire road access.*

- a) Council will consider accepting responsibility for the maintenance of a Shire Road to a landlocked property boundaries where:
  - i) The road exists to provide primary access to a separate rateable property.*
  - ii) There is no requirement upon Council to pay compensation to the landowner.*
  - iii) The road is developed by the applicant for public use and the owner of the property being accessed and any properties that the road passes through have no legal right to restrict access at any time.*
  - iv) The road has been constructed to Council's standard at the applicant's cost generally within the road reserve without creating an obligation to address native title or cultural heritage issues.*
  - v) The owners of land accessed from the section of road acknowledge Council is under no obligation to improve the road and that the scope and extent of maintenance is determined by available budget.*
  - vi) The road is named and signposted as a public road for the full length that it is to be maintained by Council.**

#### Page 7 and 8

- 3) Policy Position: Access to public facilities via private roads
  - b) Access for emergency service vehicles.**

Council will consider limited expenditure on the grading of private access roads that have been identified as being essential to provide access to a particular property homestead or airstrip for emergency vehicles on condition that:

- The grading is undertaken in conjunction with roadworks in the area and the expenditure is limited to a maximum of 8 hours grading per year on the road that has been identified as access for emergency vehicles and
- The Local Emergency Management Group has identified the access road as one that is required to have limited expenditure due to the location of the property homestead or airstrip and difficulty to gain access for emergency vehicles and
- The road can or has been developed generally within a road reserve and/or without creating an obligation to address native title or cultural heritage issues and
- The owners of land acknowledge that Council is under no obligation to improve the road and that the scope and extent of maintenance is determined by available budget and
- The road is to be signposted as an emergency access route by the land owner.

Any additional cost other than maintenance grading referred to above is to be borne by the landowner either directly or from funds secured through water and gravel access fees.

#### 4) Hierarchy of road use

*Category 2: Link Roads: (See Schedule 1)*

*These are roads that link communities or locations and provide for traffic to travel through to other locations or to service multiple properties. Roads in this category would be eligible for routine grading and scheduled re-sheeting works as budget permits.*

*Category 3: Local Access only: (See Schedule 1)*

*These are roads that provide access to a property boundary and terminate at that point. Where there is more than one road access to the property boundary; i.e. that is more than one boundary access road; Council shall only maintain the access road connecting to the nearest category one or two Shire Road or State Highway. Also included are roads that provide access to a specific natural attraction, a public waterhole or picnic area for example. Roads in this category shall be maintained to a minimum access standard, with grading undertaken to maintain vehicle access.*

*Category 4: Emergency Access only: (See Schedule 1)*

*These are roads that service a particular property homestead or emergency airstrip that have been identified by the Local Emergency Disaster Management Committee as requiring limited grading to maintain access. The grading is undertaken when plant is operating in the area and is limited to a maximum of 8 hours dry grading only.*

#### SCHEDULE 1: CLASSIFICATION OF ROADS

*Category 3: Local Access only:*

*Included in this category are Cravens Peak, Elrose, Montague and Pathungra roads. Also included in this category is Wirrylerna Road to the extent that public are able to access Parapituri water hole.*

*Category 4: Emergency Access only:*

*These are roads that service a particular property homestead or emergency airstrip that have been identified by the Local Emergency Disaster Management Committee as requiring limited grading to maintain access.*

Taking into account all the above information, for any grading to be considered to be undertaken by Council, at Council's expense, the road register must firstly be amended to formally include the Nerida and Braeside access roads. Following this, a classification must be assigned to the roads.

Should Council choose to have the road register amended to included the two access roads, it would be proposed that they are then classified under Category 4: Emergency Access only. This classification would enable a maximum of 8 hours dry grading only to be undertaken on the access road and only when plant is operating in the area.

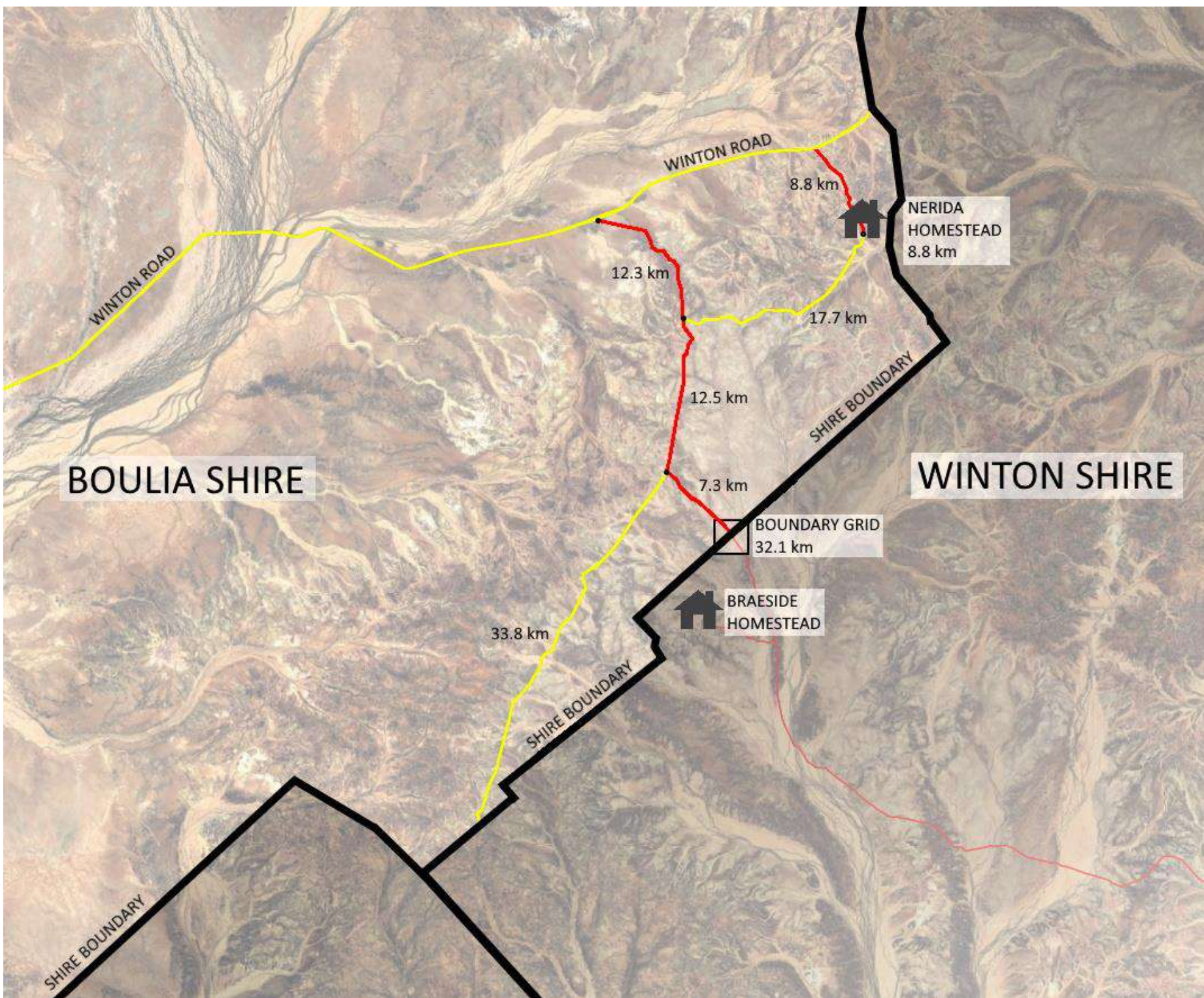
**CONSULTATION:** Works Department Supervisors, CEO and George Bourne and Associates

**GOVERNANCE IMPLICATIONS:** Costs associated with road register amendments and grading would need to be allocated for within the budget.

- RECOMMENDATION:**
1. That Council's Road Register be amended to include the Nerida Access Road and the Braeside Access Road.
  2. The Nerida Access Road and the Braeside Access Road be assigned as Category 4: Emergency Access only
  3. That the applicants be advised in writing of Council's resolution to their request.

**ATTACHMENTS:** Map showing locations of homesteads and access roads

Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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— = Proposed Local Access Road

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Rural Property Numbering	<b>DOC REF:</b> Item DWO4
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<b>REPORT BY:</b>	Mr Harin Karra Director of Works and Operations	<b>DATE:</b> 10/09/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.4 Facilitate health and medical service provision for Boulia and Urandangi

**PURPOSE:**

To present to Council a proposal to implement numbered rural property addresses to assist emergency responders locate rural properties located close to the Boulia Township.

**CONTENT:**

The health and safety of the community is of utmost importance to the Council. We are continually looking at ways we can help ensure the best quality of service is able to be provided to residents and a key priority within this objective is to support local services and facilities.

As a result of Council's planned town maintenance program and as a part of a request by local Emergency Service providers, Council has been encouraging town residents to ensure their house numbers are clearly visible. The reasoning behind this being clearly visible house numbers enable emergency service personnel to locate the house and resident/s needing assistance quickly and efficiently.

Whilst street numbering and station signage cover the identification of the majority of properties within the shire, there are some rurally zoned properties that have neither a street number or station sign, as they don't 'fit' into either of these categories as such. In order to help our emergency services be able to more easily identify these properties, it is proposed that a numbered rural property addressing system be implemented. Attached to this report is a summary of the information gathered and the proposed suggestions for the rural property addresses.

This report seeks Council's approval to implement the proposed numbered rural property addressing system.

**CONSULTATION:** Local Disaster Management Group

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council implement the numbered rural property addressing system as presented in the Rural Property Numbering report.

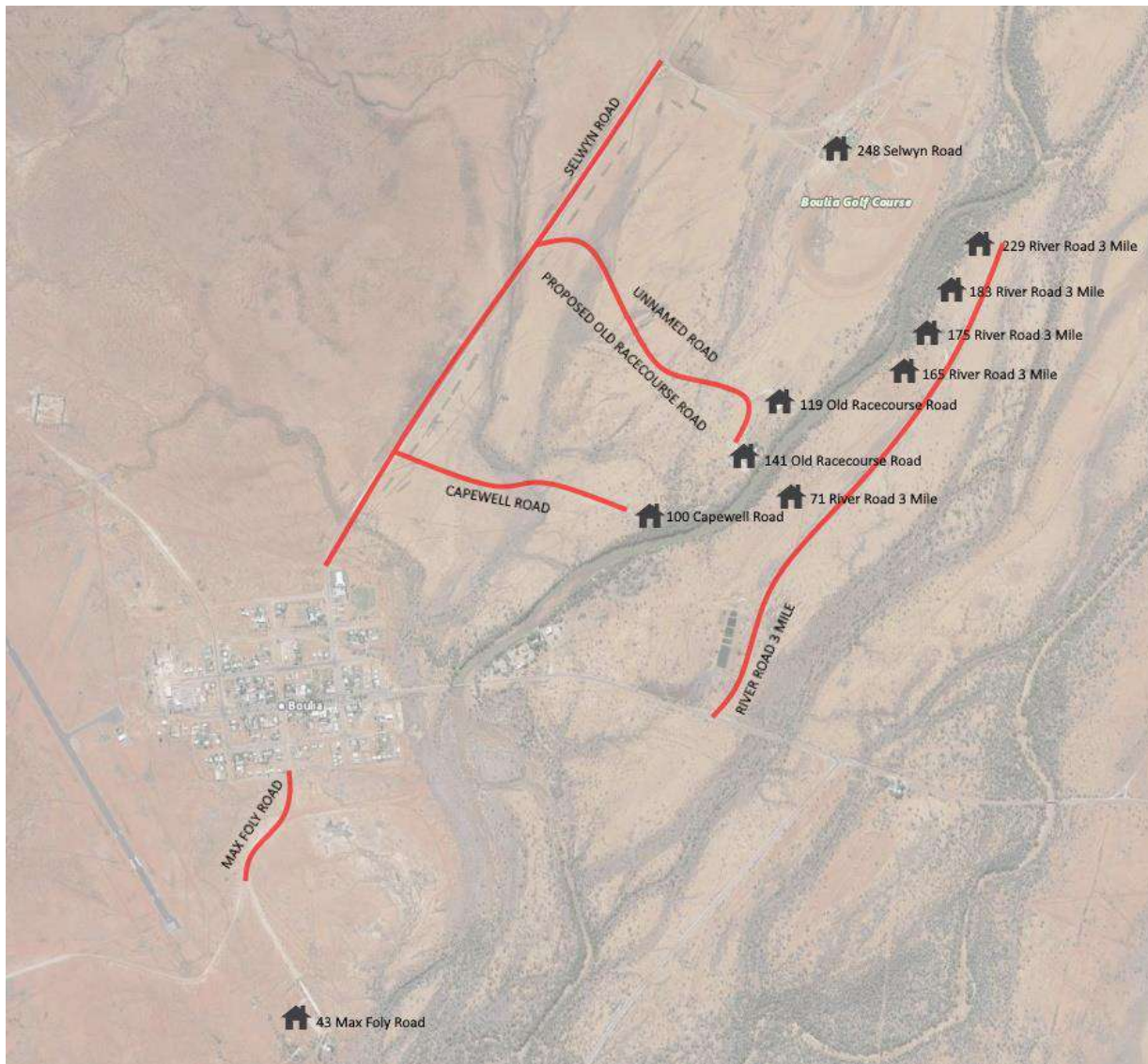
**ATTACHMENTS:** Summary of the information gathered and the proposed suggestions for the rural property addresses.

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

## Summary

LOT/S	ROAD NAME	PROPOSED RURAL ADDRESS
14 SP158998	Capewell Road	100 Capewell Road
20 CP898990	'Unnamed Road'	119 Old Racecourse Road
32 SP127174	'Unnamed Road'	141 Old Racecourse Road
Racecourse	'Unnamed Road'	248 Selwyn Road
15 SP127194	River Road 3 Mile	71 River Road 3 Mile
13 WI55	River Road 3 Mile	165 River Road 3 Mile
3 WI77	River Road 3 Mile	175 River Road 3 Mile
200 SP259563	River Road 3 Mile	183 River Road 3 Mile
1 WI77	River Road 3 Mile	229 River Road 3 Mile
25 SP127205	'Unnamed Road'	43 Max Folley Road



## Determination of numbering

The proposed rural address details noted above for the identified properties, have been generated in accordance with the information issued by the Queensland Spatial Information Council. Following is an extract from their *Rural Addressing* information sheet that explains the numbering determination.

### **What is rural addressing?**

Rural addressing is a simple, straight-forward method of identifying, locating and addressing properties in rural areas throughout Australia. It conforms to Australian Standard AS/NZ 4819:2003, which is based upon a model developed by ANZLIC – the Spatial Information Council.

In Queensland, the responsibility for implementing rural addressing lies with local government.

### **How does it work?**

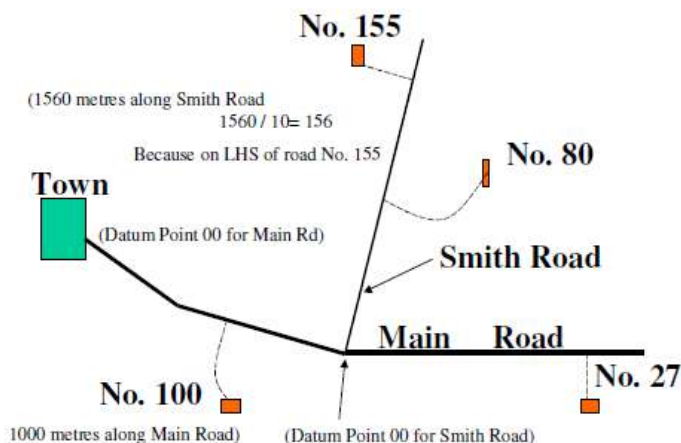
Rural addressing is a distance based measurement system that allocates each rural property a unique address, based on the distance of the property entrance from the assigned starting (or datum) point of the road. This is usually an intersection or junction, but can also be the centre of a town. Rural addresses are continuous for the full length of the road irrespective of local government boundaries.

The rural address number is determined by dividing the distance to the property entrance (measured in metres) by 10. Odd numbers are allocated to properties on the left with even numbers being given to properties on the right as one proceeds away from the starting point of the road. The number is displayed at the entrance to the property in accordance with the standard.

## **Example of a rural address**

A property located 1560 metres along the left-hand side of Smith Road is numbered 155. This means the property is located 1.55kms along Smith Road.

### The ANZLIC Rural Addressing Model



A typical rural address is:

**KM and MP Jones  
"Yarrowonga"  
155 Smith Road  
Braymore QLD 4803**

### Selwyn Road Properties

Selwyn Road has 4 lots of land which have been identified of needing a rural address allocated to them; Historically, it seems a road called 'Old Racecourse Road' has run through what is now known as 'Capewell Road', then through a Lot, and continued through to the northern 'Unnamed Road'.



Because of this situation, for the purposes of this report, the northern 'Unnamed Road' will be named the 'Old Racecourse Road', with the chainage beginning at the northern intersection between this Unnamed Road and Selwyn Road

Furthermore, the road leading up to the Racecourse is lacking a formal name; This report will consider the sealed road leading up to the Racecourse as being a driveway rather than a gazette road.

### Max Folley Property



The property on Max Folley Road seems to have a stretch of gravel road that stems from the formal Max Folley Road that enters and terminates at the property. For the purposes of this report, this road will be considered as a driveway



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	NDRRA Flood Damage Works Department August 2020 Report	<b>DOC REF:</b> Item A
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<b>REPORT BY:</b>	Gordon Stumbris Consultant Works Overseer	<b>DATE:</b> 11/09/2020
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### **CORPORATE PLAN REFERENCE:**

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

### **PURPOSE:**

To inform Council of the current utilisation and activities of the Flood Damage Program

### **CONTENT:**

#### Recently Completed Works

Construction Project

Outback Way Ch 206.50 to Ch 211.50 - extension on Kelly's Creek Seal (5 kms of new road pavement/sealing completed). Great outcome.

Flood Damage Works

March 2019 Flood Damage Event, location Donohue H/Way - end of seal at Glenormiston to "Green Tanks". Gravel overlay in conjunction with Heavy Formation Grading (16 kms completed).

#### Current Projects

(A) Toby Harris Crew

New Construction Project, location chainage 233.5 to 238.45 Outback Way (last 5kms prior to NT Border "The Ridges"). Side track completed, opened up for traffic, crew has commenced on ground Surface Treatment (Sub base for new road pavement).

(B) Mixed Crew

March 2019 Flood Damage Event, work location Donohue H/Way, section between "Green Tanks" and Linda Downs Link Rd (16 kms), Gravel Resheet plus Heavy Formation Grading, 40% completed. Excellent outcome achieved.

**CONSULTATION:** GBA as project officers on NDRRA Flood damage work.

**GOVERNANCE IMPLICATIONS:** All work completed within NDRRA guidelines and budget allocations.

### **RECOMMENDATION:**

That the NDRRA Flood Damage Works Department August 2020 Report be received for information.

**ATTACHMENTS:** Nil

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Foreman, Road Maintenance and Utility Services August 2020 report	<b>DOC REF:</b> Item B
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<b>REPORT BY:</b>	Mr Ron Callope Foreman, Road Maintenance and Utility Services	<b>DATE:</b> 14/09/2020
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<p><b>CORPORATE PLAN REFERENCE:</b>          Key Priority 1: A strong supportive community environment              1.1: Promotion of community events, services and facilities                  1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle</p>
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<p><b>PURPOSE:</b>          To inform Council of the current utilisation and activities of the Town Department.</p>
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<p><b>CONTENT:</b></p>
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<b>Race Course:</b>	
Arena and grounds	General maintenance of the grounds has continued as usual. Due to the State Government implementing a restriction of maximum 30 participants at an event, some events that were scheduled to take place at the grounds in September had to be cancelled.

<b>Town water testing and Depot maintenance:</b>	
Chlorine level testing	Chlorine levels are low again this month due to reduced water usage.

<b>Parks and Gardens:</b>	
<p>Council, Min Min Encounter, ANZAC and Airport gardens</p>	<p>All garden areas are continuing being worked on (watering, weeding etc.) to ensure they are kept in good order.          We have consulted with Tom Wyatt who organised a product for us to use on the gum trees on the medium strips.          The new trees planted in the Hamilton Street Park area are established and growing well.</p> <div style="text-align: center;">  </div>
Signage	<p>RMPC signage is still an ongoing project. The Road Construction Crew and Sign Crew are currently still working on the Boulia – Dajarra section completing signage, edge repair and heavy</p>

	shoulder grading. Sign Crew are also working on the Winton Road and Bedourie Road replacing signs and guide posts.
Mowing/Whipper Snipping	<p>Our crew was kept busy with mowing and whipper snipping being completed in the following areas on these days throughout August:</p> <ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Aug - Min Min Encounter &amp; School Safety Park</li> <li>• 4<sup>th</sup> Aug - Fire station, Footpaths</li> <li>• 5<sup>th</sup> Aug - Stonehouse</li> <li>• 6<sup>th</sup> Aug - Melrose Place</li> <li>• 7<sup>th</sup> Aug - Robinson Park &amp; Medium Strips</li> <li>• 10<sup>th</sup> Aug - Oval &amp; Sports Centre</li> <li>• 11<sup>th</sup> Aug - Vacant Council Housing</li> <li>• 12<sup>th</sup> Aug - Stonehouse</li> <li>• 13<sup>th</sup> Aug - Post Office</li> <li>• 17<sup>th</sup> Aug - Robinson Park</li> <li>• 18<sup>th</sup> Aug - Robinson Park, Footpaths</li> <li>• 19<sup>th</sup> Aug - Post Office, Airport &amp; Sports Centre</li> <li>• 20<sup>th</sup> Aug - Pensioner Units &amp; Council Depot</li> <li>• 21<sup>st</sup> Aug - Robinson Park, Post Office</li> <li>• 24<sup>th</sup> Aug - Footpaths</li> <li>• 25<sup>th</sup> Aug - Robinson Park &amp; Stonehouse</li> <li>• 26<sup>th</sup> Aug - Sports Centre &amp; Clinic</li> <li>• 27<sup>th</sup> Aug - Medium Strips</li> <li>• 31<sup>st</sup> Aug - Main Office, Airport</li> </ul>

**Town Entrances:**

Three Mile Campground	The area has been maintained with general maintenance including regular slashing and whipper snipping. The number of Campers has increased this month.
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**RMPC/Works crew:**

Jim's Crew and the RMPC Crew are still working on the Boulia – Mount Isa Road in the Barcaldine section (93E) working towards completing Heavy Shoulder Grading, Edge Repairs and Signage.

Anthony Britton has completed all grid cleaning work on the Boulia/Dajarra and Dajarra/Ardmore sections.

RMPC Budget	<b><u>Boulia Shire RMPC Defects</u></b>			
	<b>August 2020 Total Defects 647</b>			
	<b>Road</b>	<b>Funded</b>	<b>Safety Defects (Unfunded)</b>	<b>Total</b>
	<b>93D Bedourie - Boulia</b>	48	57	105
	<b>93E Boulia - Dajarra</b>	56	52	108
	<b>93F Dajarra - Mount Isa</b>	219	116	335
	<b>99D Winton - Boulia</b>	46	53	99

**Urandangi:**

Urandangi	Regular Council services continued over the month of August (mowing, whipper snipping, rubbish collection etc.)  The replacement lifting pump has arrived and Mikkelsen Electrical will wire the pumps to the generator in the coming weeks.
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**Water and Sewerage:**

**Boulia Township**

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

**Urandangi Township**

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

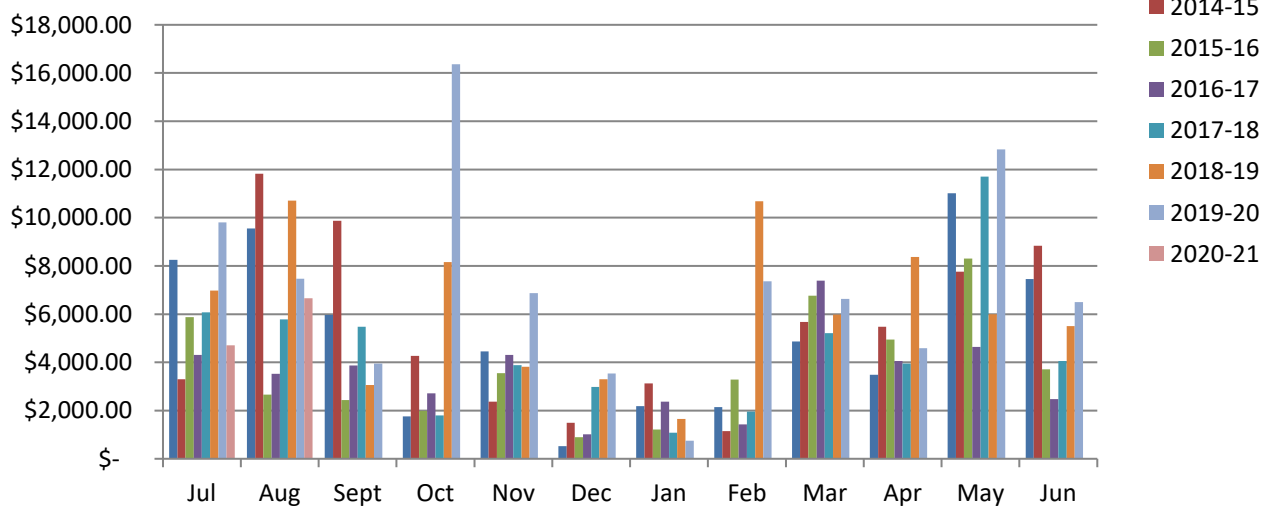
**Boulia Airport activity:**

Number of call outs: RFDS	Nil
Fuel re-supply	13 in total, 5 of which were after hours

**Concrete Usage: 210.1m<sup>3</sup> (August 2020)**

Concrete used on Council Jobs	159.1m <sup>3</sup>
Concrete used on Private Jobs	51m <sup>3</sup>

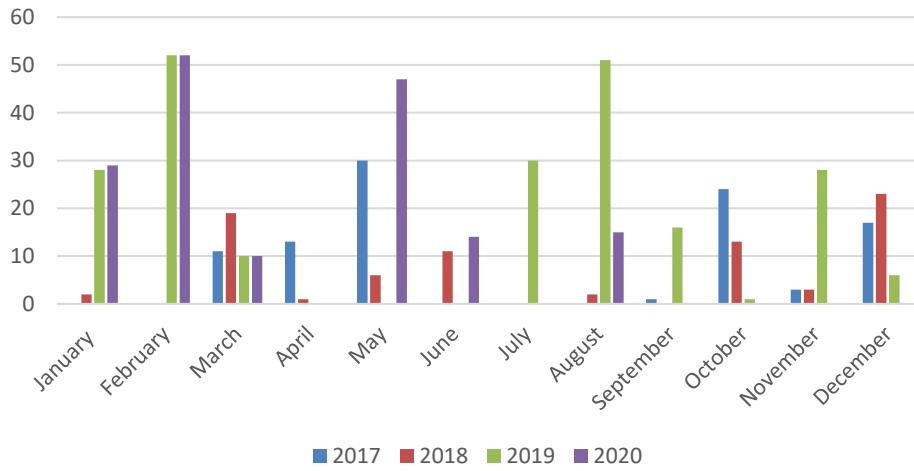
**Boulia Shire Council Monthly Avgas Income**



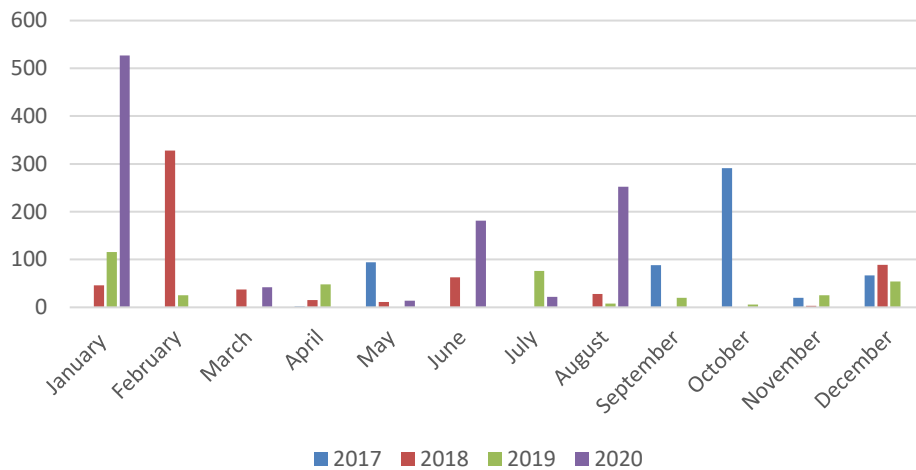
**Boulia Feral Animal Bounty Claims:**

Feral Pigs	252
Feral Dogs	15

### Boulia Shire Feral Dog Scalp



### Boulia Shire Feral Pig Snout



**Metro Count Data:**

*Data to be tabled at the meeting.*

**CONSULTATION:** DWO as required.

**GOVERNANCE IMPLICATIONS:** All work completed within budget allocations.

**RECOMMENDATION:**

That Council receive the Foreman, Road Maintenance and Utility Services August 2020 report for information.

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Foreman Roads Maintenance and Construction August 2020 Report	<b>DOC REF:</b> Item C
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<b>REPORT BY:</b>	Mr Jimmy Newman Foreman Roads Maintenance and Construction	<b>DATE:</b> 14/09/2020
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### **CORPORATE PLAN REFERENCE:**

Key Priority 2: Building and maintaining quality infrastructure

2.1: Well connected

2.1.1 Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety

2.1.2 Deliver quality roadwork on non-Council roads within quality assurance guidelines

### **PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

### **CONTENT:**

Current and Upcoming Projects are as follows:

- Crew at present are continuing working towards completing RMPC defects on the Boulia – Mount Isa Road. They are currently working in the Boulia – Barcaldine section doing heavy shoulder grading – 30km has been completed. This project has been ongoing whilst waiting for works to be completed at Limestone.
- Upper Limestone Project - Completed the pouring of the base slabs for the culverts, margins, aprons and batter slopes. Whole project of concrete work is 100% complete. Council crew completed stabilisation on top course ready for seal. Primed job on 12<sup>th</sup> August and aiming to seal the project by 17<sup>th</sup> of August. Road to be open for traffic Friday 18<sup>th</sup> August.
- Work on the Donohue Highway is yet to commence and is planned for early September. Water will be an ongoing problem. We hope to source water from Glenormiston Bore as there is only 1.7km left on this section to complete.
- MC Truck Driver has been readvertised and Plant Operator position has been filled.
- In Gordon's absence I have been managing the Contract Crews on the Donohue. The Harris Crew has completed 5km of pave and seal. Mixed Crew is currently doing 2019 flood restoration work on the Donohue. Three sections to be sealed in conjunction with other projects.



**CONSULTATION:** DWO as required. GBA as Project Officers on RMPC work.

**GOVERNANCE IMPLICATIONS:** All work completed within guidelines and budget allocations.

**RECOMMENDATION:**  
That Council receive the Foreman Roads Maintenance and Construction August 2020 Report for information.

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Rural Lands Protection Officer August 2020 Report	<b>DOC REF:</b> Item D
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<b>REPORT BY:</b>	Graham Smerdon Rural Lands Protection Officer	<b>DATE:</b> 07/09/2020
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### CORPORATE PLAN REFERENCE:

Key Priority 4: Caring for the environment

4.3: Sustainable

4.3.1 Ensure the region's sustainability through integrated weed and pest management practices

### PURPOSE:

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

### CONTENT:

#### RLPO:

The month was spent doing inspections of water facility's on the stock route with Lands Officers and animal control.

#### TOWN COMMON:

The feed and what stock there is are all looking good. Stock numbers might need to be looked at being reduced in the future if there is no good rain in the next couple of months.

#### PONY CLUB Paddock:

The replacement/realignment of the road fence has been completed by the Work Camp and they have done a fantastic job.





**DOMESTIC ANIMAL CONTROL:**

There was one dog impounded after it killed some animals in town. This dog was then declared a Regulated Dog (Dangerous Dog/Menacing Dog/Restricted Dog).

The owner was then given the information on the cost of registering this dog and the requirements on the size and type of materials needed to build the required enclosure for them to keep this dog. They choose to not do this and the dog was humanely put down.

There was one other dog seen roaming the streets but after the owner was spoken to it looks like this dog has been removed from town.

**CWRPM (TECHGROUP)**

A meeting that was going to be called sometime in August to work out what the group will be doing has not happened. At this stage I have not heard when a meeting is going to happen and what the plans for the future are.

**WEED SPRAYING SHIRE ROADS:**

I have more weed spraying to be done but with the weather being so dry and most of the weeds being under distress, will have to wait for some rain before I can start weed spraying again.

**RMPC:**

Will be checking all RMPC roads and when weeds need spraying will carry it out.

**GRAVEL/BURROW PITS:**

I will be doing more weed control on burrow pits that have Parkinsonia Bushes growing in them. I have already done some poisoning of pest weeds in some of the burrow pits and will be putting some more Graslax pellets around the bushes that I could not get to before.

**STOCK ROUTE:**

There have been no inquires for travel permits. Myself and the two Senior Lands Officers from DNRME who came out in the first week of August went and met with the Landholders and had some very proactive talks and meetings with them and answered their questions about their water agreements and what could and could not be done with the water facility's on the stock route on their land. I am just waiting for the last couple of agreements to be signed and sent back to DNRME.

Some Capital Works Funding has been given to Boulia Shire Council to replace the split tank at Herbert Downs Bore with the tank that is not being used at Nisbet Bore, as this bore has collapsed and not been in operation for more than 8 years, as anyone droving cattle along the stock route can water at Wirrilyerna Bore which is only approx. 1 km from the Nisbet Bore.

**1080 BAITING:**

There has been no inquires for any 1080 baiting or De-K9 baits.

The second round of 1080 baiting will be carried out from the 07/09/2020 to the 11/09/2020.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMENDATION:**

That the Rural Lands Protection Officer's August 2020 Report be received for information.

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Boulia Work Camp August 2020 Report	<b>DOC REF:</b> Item E
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<b>REPORT BY:</b>	Vic Strowger Custodial Correctional Officer Townsville Correctional Centre	<b>DATE:</b> 07/09/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1 Promotion of community events, services and facilities

1.1.1 Build a strong sense of community, capacity and pride by supporting partnerships

**PURPOSE:**

To advise of the activities of the Boulia Work Camp from 28<sup>th</sup> August to 6<sup>th</sup> September 2020.

**CONTENT:**

During this period the below community work was conducted:

- Mow and whipper snip town yards as per approved list.
- Mow/whipper Tennis Club area.
- Golf Club mow and whipper.
- Boulia School - mow/whipper snip, clean area and re-paint drawings in covered areas.
- Whipper snip road side from town to Racecourse Complex.
- Re-paint red Fire Booster box at Sports Complex.
- Re-paint yellow fire hydrant markers around town.
- Water pressure clean around Airport paths.
- Mow sports oval.
- Tidy town tip.
- Clean up Racecourse paddock in front of camp compound.
- Assemble and install new garden shed at unit 1/47 Pituri St.
- Remove old garden shed from 58 Moonah St, waiting for new garden shed.
- Re-oiled front lattice on all three units at 61 Moonah St.
- Re-paint road pedestrian crossing and give way road lines.
- Clean dirt from some gutters.

**RECOMMENDATION:**

That the Boulia Work Camp August 2020 Report is received for information.

Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	CEO August 2020 Report	<b>DOC REF:</b> Item CEO1
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<b>REPORT BY:</b>	Ms Lynn Moore Chief Executive Officer	<b>DATE:</b> 09/09/2020
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### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

### **PURPOSE:**

To advise Council of the activities of the Chief Executive Office.

### **CONTENT:**

#### **VALE: TREVOR PARTLETT (DARKIE) – URANDANGI DEPOT**

It is with great sadness that we were advised of the passing of Trevor Partlett in our Urandangi Depot early in September. He was a very important part of our team and an integral part of the fabric of Urandangi and will be sadly missed by everyone in the Council and the wider community.

#### **AGEING IN PLACE STRATEGY**

11/8/2020 Penny Andersen - Larter Consulting has been contracted to determine the need for Ageing in Place in the Region. Larter Consulting has been engaged to work with West Queensland Primary Health Network (WQPHN), Winton Community & Aged Care Services Inc. and other stakeholders and community to develop a regional strategy to support the community to age in place and address the community's needs from physical and non-physical infrastructure perspectives. The region in scope includes the shires of Winton, Boulia and Diamantina.

- *They are interested in understanding our view of the needs of people in our shire (50yrs and over) for healthy ageing i.e. what are the options for this group if they are no longer able to be cared for at home?*
- *Is there a natural flow to Mt Isa or other places when this need arises?*

The strategy will build on (or refresh) the previous ageing strategy and position Winton and surrounds as the "healthy ageing hub of the West". Central to this is the idea that people of all ages should be supported to age in place, in their own homes and communities. This requires an integrated community-centred approach that ensures the right services and infrastructure will be in place, available at the right times to the people who need them as they age. In developing the strategy, they will consider:

- The appetite of communities to position Winton as the central hub for healthy ageing in the region
- Types of additional community, service and/or infrastructure required to address community needs now and into the future
- Implementation governance, actions and timeframes.

#### **ANGLO AMERICAN – MINOR AMENDMENT APPLICATION - NOTIFICATION**

Council has been advised by the Department of State Development, Tourism and Innovation that an application has been lodged under the existing Mt Isa South Regional

Interests Development Approval (RIDA – RPI19/004) within the Channel Country Strategic Environmental Area (SEA0 previously granted on 11<sup>th</sup> Nov 2019). Council was not the assessment manager in this case. The original application was publicly notified in September 2019 and no notifications were received. This amendment is of a minor increase of less than 2% in the total approved disturbance area. Full details of the application for change are held on the Council's EDM system which consist of RIDA assessment application form, Supplementary information report (including title searches) and Spatial data relevant to the proposed area within SEA.

**AMENDMENT OF WATER LICENCE REF 403951**

Department of Natural Resources Mines and Energy advised that the Water under this licence has been confirmed at 265 Megalitres for town water supply and the respective locations are:

- Lot 1 on SP107147,
- Lot 17 on B2674,
- Lot 31 on WI57
- Lot 100, 101, 102, 103, 104, 105, 106, and 108 on SP255329
- Lot 107, 211, 212 and 213 on SP301768

**DEVELOPMENT APPLICATION FOR LOT 3872 PH1148**

Letter received from applicant on whether a material change of use was required under our new Town Planning Scheme. The applicant was advised that a material change of use application was not required but the standard Environmental Permit (which includes Cultural Heritage Clearance) and sales permits would be required and this is managed through an online application and assessed by the department unless specific advice is requested by them for Council involvement.

CEO MEETINGS		
2020	CONTACT	REASON/ISSUE
4/8/2020	MANEX - Executive Staff	Weekly meeting
4/8/2020	RAPADWSA	Strategic quarterly meeting - Water group
4/8/2020	ORRTG	Strategic quarterly meeting - Roads group
7/8/2020	Architects 'POD': Shaneen	Final design Regional Community Precinct
10/8/2020	Staff Recruitment interviews	Admin Supervisor (3)
10/8/2020	Contractor (private)	Contractor arrangements
10/8/2020	Zoe Routh	Training: 'bad apples'
10/8/2020	Paul and Paula Misapeka	RAPAD; Funding availability for local business
11/8/2020	MANEX - Executive Staff	Weekly meeting
11/8/2020	Penny Larter	Ageing in Place strategy (CWQH)
12/8/2020	James Greer	Exit interview – Logo appointment
12/8/2020	Anglo American	Update on activities
13/8/2020	Melissa Dixon	Get Ready Queensland
17/8/2020	Councillors	Monthly Council meeting
17/8/2020	Zoe Routh	Training: 'sour grapes'
17/8/2020	Councillors/Staff	Plant Committee meeting
18/8/2020	Disaster Management Officers Network	Monthly meeting – COVID-19
18/8/2020	DNRME: Nikki Gay and Annie Vorpapel	Water agreements and Bores RN6833 and 321
18/8/2020	MANEX - Executive Staff	Weekly meeting
18/8/2020	DNRME: Michalea Wade	Stock Route Capital Work 20-21

18/8/2020	QRA: Greg Scoope	Flood River Gauges, maps and river gauges and river height info.
19/8/2020	Recruitment interview	Library - Client Services (1)
19/8/2020	Mt Isa DDMG	Disaster Mgmt Grp - COVID-19 update
19/8/2020	Bouliia Interagency Group (BIG)	Local incident, pedestrian crossing on Herbert Street, lighting safety, Police Liaison Officer
21/8/2020	OHDC - Outback Way	Teleconference
21/8/2020	DCQ: Leanne Kohler and Simon	Updated final reporting of the existing project on Hamilton Channels. New project to commence after discussion with Landcare Group (11/9/2020)
SAT 22/8	QFES/SES/FIRE	Airport planning meeting for emergencies
24/8/2020	DISDMP - Planning: Patrick Ruettjes	Confirmation of environmental status of the 'new' residential estate prior to application
24/8/2020	DDMG Mt Isa	COVID-19 update
25/8/2020	MANEX - Executive Staff	Weekly meeting
27/8/2020	DLGRMA	Local Government reforms
28/8/2020	RAPAD - David Arnold	CWQ Implementation Plan, Action Plan, Central West Resilience Plan
31/8/2020	Gas Fields Commission Webinar	Navigating Land Access
Ongoing***	Weekly meetings conducted with senior staff on progress against operational plans	Director of Works, Director of Corporate Services, Community Services Mgr, Human Resources Officer, WH&S Officer

#### EMAIL CORRESPONDANCE FORWARDED TO COUNCILLORS

##### 2020 EMAIL CORRESPONDANCE

- Councillor Integrity Training 28/08/2020
- BAF Bouliia Residential Estate application 28/08/2020
- Letter of support for the funding application for Stage 1 Residential Estate 27/08/2020
- Emailing: Asset Management strategy for housing adopted DEC 2015 (Confidential) 27/08/2020
- FW: Better Health Partnership Collaborative Committee 26/08/2020
- FW: Vale Stephen Fynes-Clinton 26/08/2020
- FW: Donohue progress by end of this week 25/08/2020
- FW: COVID-19 update 24/08/2020
- FW: Wangkamahdla People - Local Government ILUA [HR-BRS.FID275529] 24/08/2020
- New potential outbreak of COVID-19 - essential personnel (Confidential) 24/08/2020
- Pest Weeds continuation of project - Hamilton Channels 21/08/2020
- Management of Flood height notifications 21/08/2020
- FW: Update from the IQ-RAP WG 21/08/2020
- FW: What Queensland Wants Report
- Regional Perspectives on Building a Stronger Economy 21/08/2020
- Financial Assistance Grant info (FAGS) 20/08/2020
- B.I.G. Meeting Minutes and action list 20/08/2020
- Bouliia Shire - Stock Route Network, Bores and Leases 18/08/2020
- How to be brave for the people 18/08/2020
- FW: Advancing Pest Animal and Weed Control Solutions Grants/Grant Funding Actions 18/08/2020
- FW: Media Release EOI Cluster Fencing 18/08/2020
- FW: Bouliia Regional Hub - Today's Presentation 17/08/2020
- Road upgrade - PG Harris 14/08/2020

- FW: SHEPHERD Customer Survey Draw Winners 14/08/2020
- FW: 2020 Rifle Creek Dam EAP & TEMPLATE - Notice from LG (Mt Isa, Cloncurry, Boulia) 14/08/2020
- FW: Stock Route Network Regulation Review Update 14/08/2020
- FW: Lake Eyre Catchment Stories - Central West Resilience Strategy out for comment 12/08/2020
- FW: Urandangi airstrip DNRM ref 2017-001586 3/08/2020

**RECOMMENDATION:**

That the CEO August 2020 Report is received for information.

Chief Executive Officer

Ms Lynn Moore

## Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
<b>Wednesday 17<sup>th</sup> April 2019</b>				
17/04/2019		Cllr Neilson: Consider making a short clip promoting Boulia to distribute on Social Media when recruiting for staff.	CSM	<p><b>09/09/2020 CEO: Joint collaboration with RAPAD and tourism officers with this on the top of the list.</b></p> <p><b>21/08/20 A 12 page digital booklet is being developed for the website with video clips inserted by the Media Officer and Vink Publishing.</b></p> <p>11/08/2020 To be discussed at the August Ordinary Meeting of Council.</p> <p>10/7/2020 Media officer is collating this video.</p> <p>23/06/2020 Many video clips have been uploaded to social media in 2020 - <i>further clips promoting Boulia to potential employees is being constructed.</i></p>
<b>Wednesday 22<sup>nd</sup> May 2019</b>				
22/05/2019		Boundary fence on Cooridgee and Wirrilyerna – check if repairs finished	RLPO/DWO CEO _ Ltr	<p><b>18/08/2020 DNRME: advised on requirements which fall back on the landholder to complete fencing.</b></p> <p>24/06/2020 Reminder letter sent now travel intrastate is allowed.</p> <p>&amp; 05/03/2020 Nothing will happen until weather improves and COVID-19 abates.</p> <p>02/12/2019 Allocation of \$40,000 to repair/replace fencing</p>
<b>Wednesday 24<sup>th</sup> July 2019</b>				
24/07/2019		Cllr Rick Britton: Meeting to be set up with TMR Cloncurry and Cloncurry Council regarding Ardmore mine	CEO	<p><b>17/08/2020 Meeting to be held on 16<sup>th</sup> September.</b></p> <p>24/06/2020 Emailed TMR re- potential zoom meeting.</p> <p><b>**Councillor request at April Council meeting – look at setting up the meeting via zoom. Consider doing annual Boulia Shire/Cloncurry Shire/TMR meeting **</b></p> <p>30/1/2020 Eric Denham confirmed meeting for later in the year.</p> <p>-disruption now due to COVID-19</p>
<b>Monday 18<sup>th</sup> November 2019</b>				
18/11/2019	2019/11.36	That Council proceed with the Facebook Checkfront online booking system.	CSM	<p><b>01/09/2020 Have contacted OQTA to ask for help with online booking contacts as Checkfront company not responding well.</b></p> <p>11/08/2020 Update provided in Tourism Report being submitted at August Ordinary Meeting of Council.</p>

Item CEO2

				10/7/2020 Tourism officer has finished the first trial of finding out how to proceed as this company is in Canada time delays are a problem. A new trial period should see the booking system up and running. 23/06/2020 Tourism staff have started talks with this company re a free 21 day trial.
<b>Wednesday 18<sup>th</sup> December 2019</b>				
18/12/2019		Cllr Rick Britton: During upgrades to washdown bay facility, look at possibilities for accommodating double deckers e.g. ramp access in order to prepare for future possibilities in line with Council's organic spelling yard.	DWO	10/02/2020 To be considered during upgrade works.
18/12/2019	2019/12.8	That the Town Common Stock Route Fence/Stock Baulk be deferred for investigation on Town Common leasing to be obtained.	DWO/RLPO	<b>09/09/2020 CEO: Report deferred until further clarification can be obtained on both the Town Common and the Stock Route reserve.</b> 11/08/2020 Report by CEO in progress, will be submitted to September Council meeting. 01/07/2020 Information received from DNRME indicating a trustee permit or trustee lease arrangement for grazing purposes only would be possible on the Town Common. Report with further information to go to August Council meeting.
<b>Monday 17<sup>th</sup> February 2020</b>				
17/02/2020	2020/2.24	That Council replace the old Pony Club paddock fence with a new fence not including a floodgate.	RLPO	<b>09/09/2020 Fencing completed.</b>
<b>Monday 25<sup>th</sup> May 2020</b>				
25/05/2020		'BO' km signage between Boulia and Winton to be replaced	DWO	<b>09/09/2020 CEO – Audit complete – 11 signs to replace – advice to DWO.</b> 13/07/2020 Signage audit scheduled to be done approx. August. 10/06/2020 Signage audit to be completed.
25/05/2020		Urandangi Playground – Councillors to attend an official opening following the completion of this W4Q Round 3 funded project	DWO	<b>09/09/2020 Playground complete - water tank complete – official opening on Oct 9<sup>th</sup> – with Cllrs to visit Urandangi.</b> 10/06/2020 Await completion of works. Combined opening to be done with Urandangi Water Tanks project once both are completed.
25/05/2020	2020/5.28	1. That Council re-allocate \$60K from the community grants program fund which	CEO/FM	<b>09/09/2020 CEO: Rates issued Sep, all businesses affected by COVID-19 have applied for assistance as well as the Golf Club and</b>



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		<p>would have been allocated to community events to support the business community of Boulia for the financial assistance for the payment of services (water, garbage and sewerage) for the periods 1st January 2020 to 31st December 2020 and 1st January 2021 to 30th June 2021.</p> <p>2. That business must apply to Council in writing for the assistance so that it can be recorded for probity.</p> <p>3. That Council include the COVID-19 Pandemic Emergency Rates Relief category for 2020-2021 in the community grants program.</p>		<p><b>Catholic Church. These donations will be affected in a separate payment to the accounts for clarity with a letter of advice.</b></p> <p>10/07/2020 All identified businesses have applied and the Finance Team has subsequently processed the rates relief for the rating period issued to date.</p> <p>24/06/2020 Letters prepared to applicants detailing the implications of the Council's financial assistance for COVID-19 services charges relief.</p> <p>28/05/2020 Rates relief information/application details sent to identified businesses.</p>
25/05/2020	2020/5.30	<p>1. That a condition report be completed on the Boomerang sign to determine its current condition.</p> <p>2. That, providing the sign is in good condition, the design of the repaint be reviewed to include the towns of the Outback Way and an information sign be put alongside the Boomerang sign. An updated design is to be brought back to the Council meeting for further consideration.</p>	DWO / CSM	<p><b>09/09/2020 CEO: Refer CSM report Sept for suggestion as Boomerang beyond repair.</b></p> <p>Councillor suggestions:</p> <ul style="list-style-type: none"> <li>- a corrugated iron version in colourbond or a steel version</li> <li>- turn area into information bay, Boomerang concept to stay</li> <li>- design new sign so that it creates a photo opportunity with sunset background</li> </ul> <p>24/06/2020 Boomerang is not salvageable. Is in VERY poor condition and should be removed for safety purposes prior to the storm season. Requests sent to Councillors for suggestions, will seek community input on the entire intersection signage etc.</p> <p>10/06/2020 In progress – condition assessment to be completed.</p>
<b>Friday 19<sup>th</sup> June 2020</b>				
19/06/2020		<p>Cllr Britton: Container Collection Scheme – wool bags to be supplied by Brisbane company, frames for bags could be made locally e.g. Rainbow Gateway Participants or Work Camp</p>	CEO/EA	<p><b>09/09/2020 No further action in this space – letter to Zac Britton advising what action Council are taking for the future of recycling.</b></p> <p>25/06/2020 – Email from Rainbow Gateway – they are adding the 'frames' for the bags as a project to her budget for participants 2020-2021.</p> <p>24/06/2020 Letter of support sent to the container scheme and email for potential projects sent to Gay George - Rainbow Gateway.</p>
19/06/2020		<p>Cllr Edgar: Electrical Design Plan for the Industrial Estate</p>	DWO	<p><b>09/09/2020 No further update.</b></p> <p>11/08/2020 Per Engineer's information report in August Ordinary Meeting agenda: <i>Ergon Developer Enquiry submitted to Ergon on</i></p>

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				21st May, awaiting underground electrical connect design plans 19/06/2020 Ergon Developer Enquiry submitted to Ergon on 21st May, awaiting response and Works Request Number to progress underground electrical connect design plans – refer to GBA news brief in Ordinary Meeting agenda
19/6/2020		TOURISM - 'Why do I live where I live?' – Michaela to 'interview' locals on a video for the web?	CSM/Michaela	11/08/2020 In progress. 10/07/2020 Michaela to research this for the best way to gather some locals for interviewing. The original interviews with locals by OQTA to be loaded onto Council website.
19/6/2020		STAFF ATTRACTION – Make a video of the highlights and services available in Bouli for prospective employees. To be available on the web.	CSM/ Michaela	<b>21/08/2020 As stated above, plus 09/09/20 - new tourism RAPAD group formed.</b> 11/08/2020 In progress. 10/07/2020 Michaela to start compiling a new video encompassing footage done recently.
4/7/2020		Racecourse User Committee follow up from meeting on 3 <sup>rd</sup> July. Send 'wish' list out and ask for further thoughts and ideas.	EA - Nicole	<b>09/09/2020 Management Plan beginning to take shape.</b> 11/08/2020 Some suggestions received back. Compiled ready for further work on future planning. 07/07/2020 Notes from meeting distributed to attendees with request that thoughts/ideas from each committee be returned by 31 <sup>st</sup> July.
03/07/2020		Cllr Britton: Sports Centre insurance – what would premiums be if insurance was based on m <sup>2</sup> replacement cost rather than building value?	DCS	<b>11/09/2020 Have spoken to Insurance Consultant and was advised that insurance is only calculated on building values only.</b> 13/07/2020 In progress, awaiting information from consulting contact.
<b>Tuesday 21<sup>st</sup> July 2020</b>				
21/07/2020		Queensland Reconstruction Authority document - <i>Flood classifications in Queensland - A best practice guide for local governments</i> : to be referred to LDMG for discussion and referral back to Council. Cllr Nielson: could indicators be put at the Burke Bridge to show levels of water coming down stream?	CEO	<b>18/08/2020 Spreadsheet sent to Councillors for their input Mayor: Minor Burke @ Burke Bridge 2.8 mtrs Moderate up to 3.6 mtrs Major 3.6 mtrs and above.</b> 11/08/2020 No action to date due to CEO annual leave, to be progressed.
21/07/2020		Councillors briefly discussed Council housing tenancy and it was agreed that a Housing Committee meeting should be held to enable further discussions regarding current and future housing needs and possibly look at creating a Strategic Housing Plan for the future.	CSM	<b>09/09/2020 CEO: Asset Management Plan is already in place for housing which details the retention strategy and condition report of all Council housing.</b> 11/08/2020 In progress – trying to organise a suitable meeting date.

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21/07/2020	2020/7.6	That Council, under Section 113 of the Animal Management (Cats and Dogs) Act 2008, undertake an Approved Inspection Program being a Systematic Inspection Program. The purpose of the Program relates to monitoring compliance on outstanding dog registrations starting 3rd August 2020 and concluding 30th October 2020. The Program is to cover the entire Local Government Area.	DWO	<b>11/09/2020 Sourcing from other Council to complete inspection.</b> 11/08/2020 Registration notices have been issued. Following the required 30 day wait period this will be reviewed and inspections can commence. Investigating third party options to assist with carrying out the inspections.
<b>Monday 17<sup>th</sup> August 2020</b>				
17/08/2020		Cllr Britton: Relook at the possibility of Ergon allowing feedback into the grid from solar, similar to Diamantina Shire's allowance.	CEO	<b>20/08/2020 CEO has contacted Diamantina. They are completing a trial 'microgrid' option for power with Ergon which will put solar panels on houses instead of a solar array in a separate location. They received BoR funding for this and when the bugs are out of it this will be available for other smaller communities such as ourselves. The battery storage is the key component at present which poses an obstacle.</b>
17/08/2020		Cllr Britton: Locate grid inspection data completed with the assistance of Council staff some years ago.	DWO	<b>11/09/2020 Limited information on hand, data that was collected is now ten years old. Available information to be tabled at the Council meeting.</b>
17/08/2020		Boulia Industrial Estate: Provide Councillors with updated map to show layout	DWO	<b>11/09/2020 Approved plan will be tabled at the Council meeting.</b>
17/08/2020		Cllr Britton: Letter to be drafted to RAPAD CEO to propose that all RAPAD Councils approach the State Government and Queensland Reconstruction Authority to seek reimbursement for the additional costs Councils have incurred due to COVID-19.	CEO	<b>11/09/2020 Letter of proposal sent to RAPAD.</b>
17/08/2020		Cllr Britton: Letter to be drafted to RAPAD to propose that all RAPAD Councils should investigate their costs associated with having to factor depreciation into the Council budget so that a group argument can be progressed to demonstrate that depreciation considerations should be removed.	CEO/DCS	<b>20/8/2020 CEO/DCS will review and to consider drafting up a template which can be used by our Council to show the effect of the unsustainability of depreciating unsealed roads and the impact this has on the budget. A similar process which was completed for the Sports Centre for economic obsolescence.</b>
17/08/2020	2020/8.9	That Council advise Alderley Pastoral Company that Council has no objection to the removal of the Boulia Township/Hartnell Downs grid located on the Diamantina Development Road 93E, chainage 4.99.	DWO	<b>19/08/2020 Alderley Pastoral Company advised of Council resolution.</b>

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17/08/2020	2020/8.12	1. That Council approve the plant hire rates for Queensland Reconstruction Authority (QRA) work, as per the rates attached to the QRA Plant Rates – August 2020 report and that these rates also be implemented for all works external to QRA work that involve the hire of the noted Council plant. 2. That the plant hire rates be forwarded to the Queensland Reconstruction Authority for benchmarking.	DWO	<b>11/09/2020 Completed</b>
17/08/2020	2020/8.15	3. That the Director of Corporate Services write to the Good Shepherd Parish and advise that Council will pay and exempt all rate charges.	DCS	<b>01/09/2020 Good Shepherd Parish advised of Council resolution.</b>
17/08/2020	2020/8.20	That a letter of response be returned to advise the Valuer General of Council's recommendation regarding valuation for the 2021 period.	CEO	<b>18/08/2020 Letter of response sent to Valuer.</b>

<b>COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS</b>			
<b>Date</b>	<b>STAFF member</b>	<b>Project – or Issue:</b>	<b>Response:</b>
18/12/2019		Cllr Beauchamp: Future idea – Drone Park	
11/05/2020	Harin	Cllr Edgar: Resealing of Mulligan Street/Pituri Street/Wills Street	To be included in the listing of future projects for funding. Costings to be done on potential surfacing options e.g. bitumen, polycom
25/05/2020	Julie	Cllr Norton: Once State COVID-19 restrictions allow for it, consider hosting a COVID-19 Community Recovery Party	Perhaps a recovery party could be held in conjunction with other organisations towards the end of the year.
19/6/2020	Harin	Cllr Edgar: Dam/recreational water park (boating etc)	This has been raised several times. We will put together all the information we have into a business case for review by Council for the long term benefits and costs etc. Not estimated to be completed within the next 6 months due to the workload of staff.
19/06/2020	Julie	Cllr Neilson: Branding idea – pronunciation of Boulia – Bull'ya	
19/6/2020	CEO	Mayor Britton: LGAQ has a Town Planning app – can we have one?	This was part of a previous funding model and is no longer available.
19/06/2020	Julie	Cllr Edgar: Consider putting interactive tablets in the hut inside the Min Min Encounter. Tablets could have photos of historical items from	The hut/office will be repurposed once the Min Min Encounter remodelling starts.

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		the Heritage Complex or of other areas in the shire to encourage visitors to go to these places also	
19/06/2020	Julie	Cllr Britton: Consider coloured directional signage (e.g. on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	This has been identified to be implemented in conjunction with the walking trail map given out to tourists.  This will be researched in conjunction with the DWO.
19/06/2020	Julie	Cllr Neilson: Consider putting promotional signs on the back of toilet doors (e.g. at MME, BHC, Parks, Hamilton Rest Stop, Peak Creek) to encourage visitors to go to other areas within the shire	<b>21/08/2020 Staff have designed an A3 sheet to be laminated and distributed.</b>
19/06/2020	Harin	Tyre Shredder – Council to investigate possibility of purchasing a tyre shredder, business case to be done: costs, potential to hire out to other Councils, community members ability to dispose of tyres, what to do with the end product, should this be a whole of RAPAD consideration, etc.	<b>09/09/2020 Not cost effective for here at present.</b>
04/07/2020	CEO	Cllr Edgar: Has drawn up a potential configuration of blocks for the new residential estate.	<b>09/09/2020 Submitted the revised original Colin Higginson</b> 04/07/2020 – Will send this to the surveyor for his comments.
21/07/2020	CEO	Cllr Neilson: Consider lobbying to: - gain better support for Hospital to Hospital transfers - make the returning patient process smoother and easier for patients and their families	
17/08/2020	CEO/CSM	<b>Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre to the Rodeo Grounds</b>	<b>01/09/2020 CSM Report to Sept Council meeting.</b>
17/08/2020	DWO/DCS	<b>Cllr Norton: Undertake a blitz/ review to encourage responsible dog/cat ownership</b>	<b>15/09/2020 In progress – flyer regarding roaming dogs to be distributed within the community.</b>

RECOMMENDATION	That the Action List item update be received for information
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# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Entertainment and Hospitality Policy Review	<b>DOC REF:</b> Item CEO3
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 24/08/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 5. Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

**PURPOSE:**

Regular review of Council policies ensure that Council maintains an up to date guide for staff to refer to in the day to day management of Council. This report deals with changes to an existing policy.

**CONTENT:**

The Council is required to conduct a review of policies on a regular basis to ensure that they are consistent with changes to regulations, employment conditions and Council's objectives.

The Entertainment and Hospitality policy (Policy 105) is due for review and has subsequently been assessed for its validity against current regulations and Council operations in this area. As a result, the contents required some small modifications and, to further try and help ensure Council's responsibilities around entertainment and hospitality were fully captured and easily understood, the policy was re-written.

The revised version is attached for Council consideration. It is recommended that the updated policy version as presented be adopted.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:**

The policy is consistent with the guidelines and legislation as issued.

**RECOMMENDATION:**

1. That Policy 105 Entertainment and Hospitality, be adopted as presented.
2. That a copy of the policy be forwarded to the Councillors electronically via email and loaded into the Councillor Hub.

**ATTACHMENTS:** Policy 105 Entertainment and Hospitality

Chief Executive Officer

Ms Lynn Moore



# BOULIA SHIRE COUNCIL

## ENTERTAINMENT AND HOSPITALITY

<b>Category:</b>	Policy
<b>Policy Number:</b>	105
<b>Document Version:</b>	Version 3
<b>Obsolete Version:</b>	23 August 2017
<b>Keyword Classification:</b>	Entertainment, Hospitality
<b>Summary:</b>	To provide guidelines of what is considered to be reasonable entertainment and hospitality expenses.
<b>Adoption Date:</b>	
<b>Resolution:</b>	
<b>Due for Revision:</b>	Every three years or as impacted by legislation
<b>Revision date:</b>	25 <sup>th</sup> September 2023
<b>Date revoked:</b>	n/a
<b>Related documents:</b>	n/a
<b>Responsible Section:</b>	Executive
<b>Responsible Officer:</b>	Chief Executive Officer
<b>Legislation:</b>	Local Government Regulation 2012

## OBJECTIVE

This policy provides guidelines of what is considered to be reasonable entertainment and hospitality expenses incurred with Council money and covers Council functions, entertainment for Employees, Councillors and others, provision of food and beverages, etc.

Section 196 of the *Local Government Regulation 2012* provides:

- (1) The local government must prepare and adopt a policy about the local government's spending on entertainment or hospitality (an **entertainment and hospitality policy**).
- (2) A local government may spend money on entertainment or hospitality only in a way that is consistent with its entertainment and hospitality policy.

Examples of entertainment or hospitality -

- entertaining members of the public in order to promote a local government project;
- providing food or beverages to a person who is visiting the local government in an official capacity;
- providing food or beverages for a conference, course, meeting, seminar, workshop or another forum that is held by the local government for its councillors, local government employees or other persons;
- paying for a councillor or local government employee to attend a function as part of the councillor's or employee's official duties or obligations as a councillor or local government employee.

## SCOPE

This policy applies to all entertainment and hospitality expenses incurred by Council. For the purposes of this policy, the following will be regarded as entertainment or hospitality:

- a) The provision of food or beverages
- b) The provision of a performance
- c) Attendance at a function

Entertainment and hospitality expenditure may relate to:

- Councillors
- Council employees
- Members of the public, suppliers or customers or other visitors to the Council

The policy does not apply to:

- Meals provided for employees who are required to work during a meal time and an alternative meal break is not available.
- An employee working at premises remote from the normal place of work so that normal arrangements for a particular meal are not available.
- A commercial transaction for full payment.
- Private and non-official expenditure where the cost is not borne directly or indirectly by Council.

## POLICY

Bouliia Shire Council recognises that entertainment is appropriate in circumstances that lead to significant benefits to the Shire. However, as a public body, Council must be accountable for any expenses in this area. As a general guide the 'Public Scrutiny' test should be applied. That is, if details of this expenditure were published in the local media



how would it be perceived by the general public? In this regard, entertainment/hospitality expenditure must be:

- For official purposes.
- Reasonable and appropriate.
- Properly documented with the public purpose identified.
- Available for scrutiny by both internal and external audit.
- Approved by the appropriate officer with the delegated authority to approve expenditure.
- Supported by appropriate tax invoices.

### **Role of Council**

Boulia Shire Council is a focal point of community interaction. This includes from a cultural, political as well as a business perspective. In these capacities, Council's role includes the following:

- Building relationships that will be valuable for the development of the shire.
- Forming links within the region, state, nationally and where possible internationally to foster the economic development of the shire.
- Working with the Boulia Shire community to strengthen the social fabric of the Shire.
- Working with employees to encourage them to aspire to provide the best value service and performance for residents and visitors to the shire.

### **Overall considerations**

- All entertainment and hospitality expenditure incurred must be in the public interest or necessary to facilitate Council business.
- The amount spent on entertaining and hospitality must be reasonable, having regard to the benefit to the Council or the public.
- The expenditure must be provided for in a budget and must be authorised in accordance with the Council's normal accounting procedures.
- Expenditure incurred by Council which is not reasonable and appropriate or is of a private nature must be repaid to Council.
- Entertainment and hospitality expenses may only be charged to a corporate credit card in accordance with Council's Credit Card Policy, or by Council Purchase Order.

### **Alcohol**

Council is not liable for the cost of alcoholic drinks provided for Councillors or Employees except:

- where the Councillor or Employee attends a Council organised function, meeting or event at which alcoholic drinks are provided for non-employees
- where alcohol is provided as inclusive of the fee for attending a function, meeting or event
- where a Councillor or Employee utilises their daily travel and meal allowance to purchase alcohol
- where specifically approved by the Mayor or Chief Executive Officer.

### **Hospitality and entertainment for Councillors**

Councillors may claim hospitality costs on the same basis as Employees.

### **Training courses, meetings and other functions**

Where a training course, meeting or other function is arranged and employees or visitors will be present during a normal meal period, the Council may, if it facilitates the purpose of the event, arrange for refreshments to be made available. Such refreshments are to be

reasonable in relation to the purpose and nature of the event and the expected attendees.

Alcohol may only be provided at a function if it has been approved prior to the function by the Chief Executive Officer. Alcohol must not be provided during meetings or training courses provided by the Council.

If an employee attends a training course, meeting or other function not provided by the Council at Council cost, the Council may pay for meals (including alcoholic drinks) if they are included in an overall cost for the event or which are an integral part of the event.

### **Reasonable & Appropriate**

The following are examples of expenditure which are considered reasonable and appropriate:

- a) Civic functions: such as citizenship ceremonies, Australia Day, Queensland Day etc. The decision as to reasonable and appropriate costs will take into consideration the numbers of attendees, the timing of the function, the venue and the location within the Council. Expenditure is to be approved by the Chief Executive Officer or the relevant Executive Manager.
- b) Employer reward and recognition presentations: Recognition of Council officers to reward outstanding achievement in the provision of services to the public. This may include official reward and recognition events, length of service presentations and officer farewells. Expenditure is to be approved by the Chief Executive Officer or the relevant Executive Manager.
- c) Anzac Day and Remembrance Day: Recognition of the service of war veterans to the community. Expenditure is to be approved by Chief Executive Officer or the relevant Executive Manager.
- d) Condolences: For the death of a Councillor or Council officer or their immediate family. This is in recognition of service and a mark of respect to his/her family. Expenditure is to be approved by the Chief Executive Officer or the relevant Executive Manager.
- e) Visits by overseas delegates: These visits occur for cultural or economic development reasons and have the potential to increase investment in the Council area. Expenditure is to be approved by the Chief Executive Officer.
- f) Visits by government representatives: Meals or Morning/Afternoon tea provided for visits from State or Federal members of parliament, Governor, Governor-General, Defence Forces etc are considered appropriate. Expenditure is to be approved by the Chief Executive Officer or the relevant Executive Manager.
- g) Annual Christmas celebration: Recognition and appreciation of Council officers for their dedication and commitment to the provision of Council services to the public. A Council contribution will be provided for the annual Christmas function.
- h) Meetings within ordinary hours: Where meetings extend beyond a normal meal break, Councillors and Employees attending the meeting will be provided with an appropriate and reasonable meal and non-alcoholic drinks.
- i) Business Meals: Breakfast, Lunch or Dinner meeting between the Mayor, Councillors or Chief Executive Officer and official visitors, relevant business people or government officials. Reasonable food and beverage costs may be incurred. Expenditure is to be approved by the Chief Executive Officer.
- j) Associate persons expenditure: Only in special circumstances, specifically approved by Council, Mayor, Chief Executive Officer or an Executive

Manager, are the entertainment and hospitality costs for associated persons (eg spouse or partner) to be met by the Council. In these instances, the Associate will be considered an official representative of the Council and will be expected to comply with Council's Code of Conduct.

- k) Other Hospitality Expenses: Other types of expenditure considered reasonable as official hospitality includes the provision of tea, coffee, sugar, milk and morning or afternoon tea for official visitors and appropriate staff.

### **Not reasonable and appropriate**

Examples of expenditure which is generally considered not to be reasonable and appropriate and are therefore to be treated as private expenditure are:

- Tips or gratuities
- Dinners/functions at the private residence of a Councillor or Employee
- Drinks only costs – including hot and cold beverages
- Stocking of bar fridges
- Mini Bar expenses

### **The use of Credit Cards**

Where a credit card is provided to a Councillor or Employee, that card may only be used to pay for entertainment and hospitality expenditure where that expenditure has been approved under this policy and is in accordance with Council's Credit Card Policy and Procurement Policy.

### **Controls**

- Expenditure on entertainment and hospitality must be authorised in writing by the appropriate officer. This is generally the Chief Executive Officer or Executive Manager.
- A person must not authorise that person's own expenditure. Expenditure by the Chief Executive Officer must be authorised by an Executive Manager or the Mayor. Expenditure by a Councillor must be authorised by the Mayor or Chief Executive Officer. Expenditure by any other employee must be authorised by the Chief Executive Officer or appropriate Executive Manager.
- An explanation of the purpose for the expenditure demonstrating that the expenditure complies with this policy and is in the public interest must be attached to each authorisation.
- Documentation must be supplied to enable Council to comply with Fringe Benefits Tax requirements.

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Boulia Golf Club Rates 2020/2021	<b>DOC REF:</b> Item CEO4
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 26/08/2020
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### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles and responsibilities of Council

5.2: Accountability

5.2.1 Ensure Council's financial activities are monitored and well managed

5.4: Sustainability

5.4.3 Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

### **PURPOSE:**

To advise Council of the request to waiver the rates relating to the Boulia Golf Club.

### **CONTENT:**

The Boulia Golf Club Inc is a not for profit association that manages the Boulia Golf Club for the benefit of its members and the broader community.

The association, comprised entirely of volunteers, work hard to try and keep the Club operational and take initiative where possible raise funds and apply for funding to ensure their financial soundness. Unfortunately, fund raising opportunities of late have been limited due to COVID-19, which would have had a negative impact on the growth of the club's income.

Council has received a letter of request from the Golf Club for considerations to be made on the possibility of rates assistance being provided to the association for 2020/2021.

The *Local Government Regulations* exempt land from General Rates that is vested in or under the management or control of a person under an Act for a recreational or sporting purpose. In other words, the land is held dedicated in perpetual reserve trust for a recreational purpose. The nature of the lease involved with the Golf Club would suggest that it is not a dedicated reserve as such but a lease for the Golf Club and Course. This precludes the presumption of rates exemption, however, there is a reasonable justification for Council to consider the application of a concession or donation given the use of the land as a recreational facility and its volunteer committee status.

Rates notices for the 2020/21 financial year have not yet been issued, however it is anticipated that the total amount due for this financial year for the Boulia Golf Club (Assessment A244) will be similar to the 2019/2020 financial year (\$4,401.92, with this figure being inclusive of general rates charges, services and the Emergency Services Levy).

The continuation of the donation of rates assists this small community organisation greatly. Accordingly, it is therefore recommended that Council continue to donate the amount of rates payable by the Boulia Golf Club Inc on the basis that it is a volunteer association maintaining a recreational facility in the town.

**CONSULTATION:** Nil

**GOVERNANCE IMPLICATIONS:** Nil

**CONCLUSION:** It would seem appropriate to consider a rate donation based on the current use and volunteer nature of the services being provided.

**RECOMMENDATION:**

1. That all rates payable (general rates plus all services and the Emergency Services Levy) by the Boulia Golf Club Inc (Assessment A244) for the 2020/2021 financial year, be paid by Council as a donation on the basis that the association is a volunteer association responsible for providing a recreational facility.
2. That the CEO write to the Golf Club and advise them of the outcome.
3. Action to be completed by Finance to make the donation to the Golf Club to cover the 2020/2021 financial year. Notation to be made in the rates system for future records.

**ATTACHMENTS:** Letter of request from the Boulia Golf Club

Approved by Chief Executive Officer

Ms Lynn Moore

Boulia Golf Club  
Kennedy Development Road  
P.O Box 70  
Boulia Qld 4829  
ABN 80 916 636 404

21st August 2020

Mrs Lynn Moore  
Chief Executive Officer  
Boulia Shire Council  
18 Herbert Street  
BOULIA Qld 4829

Dear Ms Moore,

Re: Boulia Golf Club Rates

We write to request a reduction/wavier in our rates. We try to be as self-sufficient club as possible; we provide our own water, sewerage and maintenance on our course and clubhouse are done by the tireless work of our volunteers and the invaluable Work Camp. We try to ask very little from Council; the use of machinery on occasion. Our weekly rubbish collection is only required on Mondays (2 bins) as we trade on Friday nights and voluntary on Sunday golf days. We close through the summer months when it is too hot to play. Annually we pay insurance, electricity and rates. We feel our rates are rather high considering that we are a non-profit sporting club the same as other Boulia clubs who are not required to pay electricity, rent or rates.

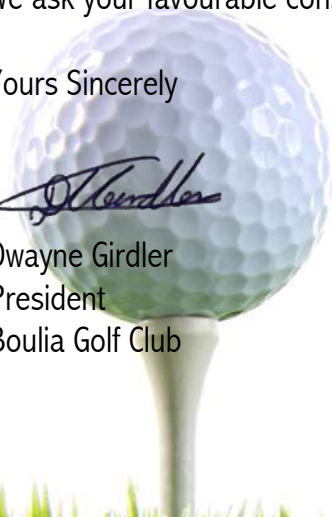
The financial strain of recent years (and more so this year with the COVID-!9 restrictions) has forced us to write seeking your help in trying to continue to provide a viable club that is an asset to Boulia with a great golf course on which we hold annual open and charitable events and have held Queensland sandgreen and masters championships in previous years as well as provide a venue to enhance the social and emotional wellbeing of our community.

We ask your favourable consideration of this matter.

Yours Sincerely



Dwayne Girdler  
President  
Boulia Golf Club



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Better Health Partnership Collaborative Committee	<b>DOC REF:</b> Item CEO5
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 01/09/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 6: Supporting local services and facilities

6.1: Facilitate opportunities

6.1.1: Facilitate health and medical service provision for Boulia and Urandangi

**PURPOSE:**

The Chronic Disease Partnership Strategy for the Barcoo, Diamantina and Boulia Shires agreed to make real change through the provision of connected care through connecting with communities. Achieved by applying values such as supporting and delivering care that is respectful of and responsive to the individual patient journey within the context of their family and community.

**CONTENT:**

The Better Health Partnership Collaborative Committee are to support embedding the endorsed co-designed Better Health Model of Care for the prevention and management of chronic disease in the communities of the Barcoo, Diamantina and Boulia Shires.

The role of the Better Health Partnership Collaborative Committee is authorised to make decisions (within the scope of their role) that support embedding the Better Health Model of Care into business as usual. Any decisions that would alter the model of care and or associated framework and clinical pathways are the decision of the Better Health Steering Committee in consultation with the consumers residing in the communities.

The functions of the Better Health Partnership Collaborative Committee are to:

- Advocate for and support the workforce to implement and embed the Better Health Model of Care
- Ensure the communication between the Partnership Organisations is effective to deliver the Better Health Model of Care
- Collaboratively agree and ensure that the systems and processes in place are conducive to the effective and sustainable implementation of the Better Health Model of Care
- Ensure the workforce are delivering care in the spirit of the Better Health Partnership Values

Boulia have been part of this group since inception but have had little real success in the implementation from the local community. Councillor Jan Norton has agreed to represent Boulia and be a conduit for ideas to support the group going forward.

**CONSULTATION:** Cllr Jan Norton – Lynn Moore (CEO)

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

1. That Councillor Jan Norton be supported in representing Boulia on the Better Health Partnership Collaborative Committee.
2. That this committee be listed for review in our annual review of committee memberships and Councillor allocation of duties.

**ATTACHMENTS:** CEO 5.1 Better Partnership Letter – 20<sup>th</sup> Aug 2020.

Chief Executive Officer

Ms Lynn Moore

20 August 2020

Lynn Moore  
Chief Executive Officer  
Boulia Shire Council  
18 Herbert Street  
Boulia QLD 4829

Dear Lynn

### **Better Health Partnership**

It seems like forever since we have met as the Better Health Partnership and who can believe the Agreement has been operational for two (2) years in the Boulia, Diamantina and Barcoo Shires.

The members of the Partnership Agreement agreed to work in collaboration to deliver primary health care services against the endorsed co-designed model of care for the prevention and management of chronic disease in the communities. There are successful case study examples as a result of applying the model of care in Windorah and Birdsville, although the same traction and outcomes have not been seen to date in Bedourie and Boulia.

The Better Health Model of Care objectives as agreed in the memorandum of understand are:

- The delivery of an evidenced based, best practice interdisciplinary Model of Care appropriate to the Communities
- The implementation of processes and communication strategies to enable the early recognition and prevention of preventable chronic disease/s
- Development of systems that are culturally appropriate and regionally appropriate for the management of chronic disease
- Development and implementation of initiatives targeted at achieving meaningful outcomes in the health and wellness of the Communities.

The Better Health Partnership Governance Framework is designed to assure adequate accountability to the many stakeholders and to encourage performance improvement while meeting the obligations individual obligations and legislative requirements. I have included a copy of the Memorandum of Understanding between Better Health Partnership Organisations first published on the sixth day of March 2019.

In the environment that health service providers and commissioners find themselves it is imperative investments are delivering outcomes that are important to patients and consumers. There is a great opportunity to mature the model and embed further in the operating environment.





To continue to mature and grow the model it is proposed a Better Health Partnership Collaborative Committee consisting of operational leaders is established.

Central West Health will lead the initial coordination of the Committee and the request is for the partnership organisations to nominate a delegate for this committee via return email to karen.mills2@health.qld.gov.au. The Terms of Reference for this Committee are included at **Attachment A**. A nominee to undertake the functions of the Chair is welcome from the Partnership. It is proposed that the inaugural meeting of this Committee will occur via Teams on the 7<sup>th</sup> September 2020 for 90 minutes.

The Chronic Disease Partnership Strategy for the Barcoo, Diamantina and Boulia Shires outlined the strategy to deliver better integration of care, address fragmentation of services and provide high-value healthcare, whilst maintaining an emphasis on patient/ consumer centred care. It is clear from my numerous visits to these communities over the last twelve weeks that they continue to expect the implementation of the Better Health Model of Care and to see further improvements to the health of individuals and families in the context of their communities.

It is proposed the Better Health Steering Committee meets via Teams meeting on the 4<sup>th</sup> September 2020 for 60 minutes. Please find the draft agenda attached. Please RSVP by 1<sup>st</sup> September 2020.

If you have any questions, please don't hesitate to contact Karen Mills, Project Manager on 0418 873 841.

Yours sincerely

Jane Hancock  
**Health Service Chief Executive**

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	IQ-RAP: A Regional Economic Development Initiative, 2020/21 Partnership Proposal	<b>DOC REF:</b> Item CEO6
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 10/09/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 8: Proactive and responsible leadership

8.2: Strong representation

8.2.1 To represent and collectively make decisions to benefit the entire community

8.2.2 Develop and maintain partnerships with regional organisations

**PURPOSE:**

To confirm Council's continuing commitment to the IQ-RAP program with an annual contribution of \$7500.

**CONTENT:**

Council has a long standing relationship with over 34 other partners and Councils for the IQ-RAP Vision which is to increase the quality and accessibility of the road network contributing to Australia's productivity, quality of life, safety and equity outcomes.

**IQ-RAP objectives:**

- Sustainable jobs - in local government, local businesses
- Improved safety outcomes
- Improved productivity for businesses along supply chains
- Resilience and more reliable connectivity for the delivery of goods and services
- Improved infrastructure to support new private sector investment – eg; in tourism
- Enhanced competitiveness of exporters



Mayor Rick Britton is Chair of IQ-RAP.

An indicative response is required prior to the Council meeting. Due to the longstanding relationship and the value of this group they have been notified we will continue.

**GOVERNANCE IMPLICATIONS:**

Budget allocation for 2020-2021 was listed at \$5000, with the request being for \$7500 a budget review allocation will need to be recorded.

**RECOMMENDATION:**

1. That the Council confirm the continued support of IQ-RAP and the increase of \$2500 subscriptions to be noted in the budget in total to \$7500.
2. That finance note the increase in the next formal budget review.

**ATTACHMENTS:** CEO 6.1 IQ-RAP 2020/21 Partnership proposal

Chief Executive Officer

Ms Lynn Moore

# IQ-RAP - A Regional Economic Development Initiative

## 2020/21 Partnership Proposal



## Contents

- Progress to date
- Partnerships
- Scope of works
- Deliverables
- Timelines
- Governance
- Cost
- Benefits to be achieved

## Progress to date - Key milestones 2013 - 2020

- 2013 December – convened a forum in Longreach to engage and assess interest in collaboration on road issues
- 2014 August – convened a forum in Mount Isa on the way forward
- 2015 – financial partners came on board, the first plan was developed
- 2016 February - **Inland Queensland Roads Action Plan 2016 launched** with 33 local governments, 5 RDAs and RACQ as partners
- 2016-2018 - advocacy based on the above Plan, work commenced on the update of the Plan
- 2018 August – **Inland Queensland Road Network Strategy 2018 launched** with 28 local governments, 5 RDAs and RACQ as partners
- 2018-2019 - advocacy based on the above Strategy
- 2020 – **inclusion in the Infrastructure Australia Infrastructure Priority List 2020**



## Progress to date - \$1.4 billion in achievements by IQ-RAP and Partners to date

The following is based on HIG calculations in 2020 and 2018 of funding committed to IQ-RAP priorities as identified in the *Inland Queensland Roads Action Plan 2016* and the *Inland Queensland Road Network Strategy 2018*.

By RRTG region	\$million
Bowen Basin	188.2
Far North Queensland	76.2
Gladstone	44.7
North Queensland	147
North West Queensland	257
Outback Queensland	129.6
South West Queensland	90.3
Across various RRTGs / details tbc	331.3
<b>Sub-Total</b>	<b>1,264.3</b>
Approximate new funding committed in QTRIP 2016/17 and 2017/18 for projects in Blackall-Tambo, Diamantina, Mackay, Rockhampton, Whitsunday (Note 1)	93.3
<b>Total</b>	<b>1,357.6</b>

Note:

RDA has estimated the funding of projects in the areas of partners in IQ-RAP for the period 2016/17 and 2017/18



## Scope of works – driven by our vision

**The IQ-RAP vision** - to increase the quality and accessibility of the road network contributing to Australia's productivity, quality of life, safety and equity outcomes.

### **IQ-RAP objectives:**

- Sustainable **jobs** - in local government, local businesses
- Improved **safety** outcomes
- Improved **productivity** for businesses along supply chains
- **Resilience** and more reliable **connectivity** for the delivery of goods and services
- Improved infrastructure to support new private sector **investment – eg in tourism**
- Enhanced **competitiveness** of exporters



**Scope of works - the road network will be re-confirmed\*, a new gap analysis undertaken based on current data from TMR on road conditions (we will need to request this as in previous years) and a new MCA process will be undertaken to prioritise the road projects over 15+ years.**

\* A road can be added if of strategic importance to freight movements

### **From the 2018 Inland Queensland Road Network Strategy:**

**16,200 km of inland roads were assessed and the gap analysis identified:**

- Nearly 3,000 km of strategically important roads require upgrading over 18 years
- More than 300 bridges and culverts require upgrading over 18 years

There is a mix of national, state and local roads:

- National - 16.8% of road length
- State – 69.8%
- Local – 13.4%

**Multi-criteria assessment (MCA) was used to prioritise road projects into five year tranches based on agreed criteria:**

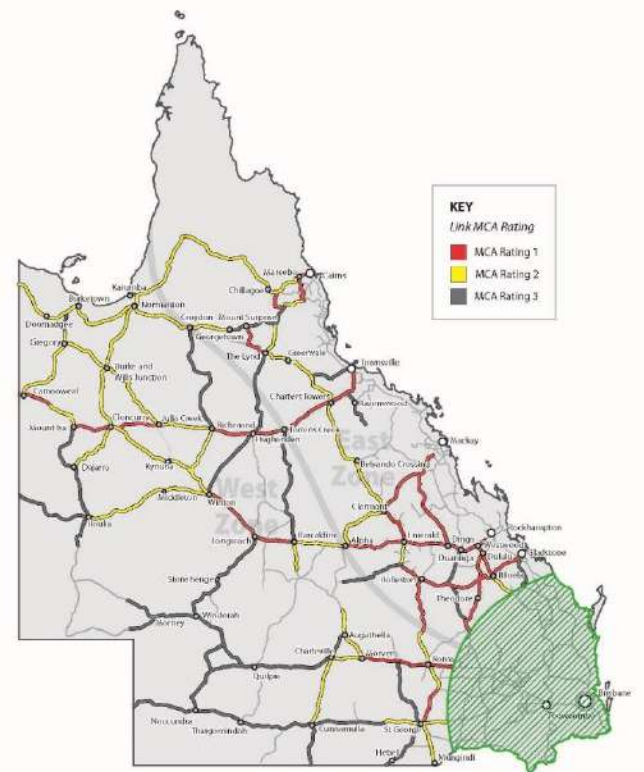
- Economic value – added TraNSIT
- Safety – added AusRAP
- Strategic intent
- Access
- Social value

## Scope of works - the IQRNS network map will be updated based on contributing councils, the identified network and the MCA process

### From 2018:

- **Eastern and Western Zones**
- Prioritised works identified when to start and be completed
- Red = complete to vision standard within 4 years
- Yellow = complete to vision standard within 10 years#
- Grey = complete to vision standard within 15+ years#

# (that is – could start soon but deliver projects over several years)



**Scope of works - the strategic cost estimates will be updated for each road/ bridge project and also aggregated into RRTG level views over several years to assist with planning.**

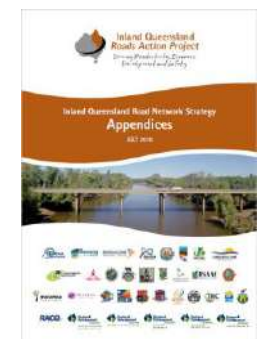
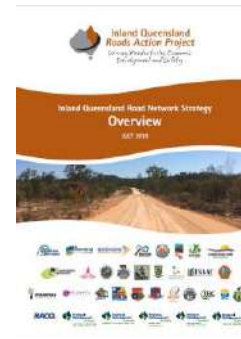
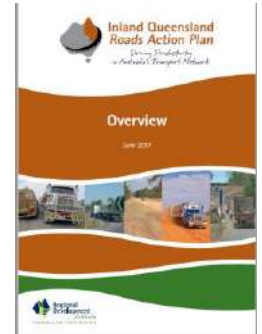
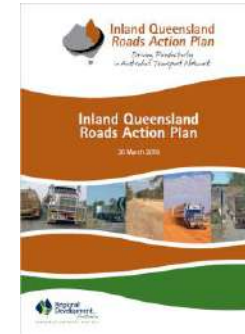
**2018 IQRNS costs were:**

RRTG	Strategic estimate \$m	Future investment \$m			
		1-4yrs	5-10yrs	11-15yrs	15+yrs
Bowen Basin	1,252	82	500	670	
Far North	862	46	254	374	188
Gladstone	61	-	17	44	
North Queensland	334	32	140	162	
East Zone sub-total	2,509	160	911	1,250	188
North West	1,008	93	369	423	123
Outback	797	69	281	404	43
South West	833	78	326	344	85
West Zone sub-total	2,638	240	976	1,171	251
<b>Total Proposed Investment</b>	<b>5,147</b>	<b>400</b>	<b>1,887</b>	<b>2,421</b>	<b>439</b>

The table above shows the estimate of the IQRNS upgrades excluding those identified in other programs such as QTRIP. Costs are all in \$2018 and are not discounted and are subject to planning and design considerations.

## Deliverables in the past

- 2016 Inland Queensland Roads Action Plan
- 2016 Overview
- 2018 Inland Queensland Road Network Strategy
- 2018 IQRNS Appendices for each RRTG region
- 2018 Overview
- 2018 Corridors and Connectors
- 2018 IQRNS 2-page Flyer
- Over 100 presentation packs
- Media support
- Social media support
- Website support
- Stakeholder engagement 2015-2020
- Extensive advocacy in Canberra and Brisbane throughout 2016-2020
- Research and content writing 2015-2020
- Database management 2015-2020
- Project management including engagement of contractors, financial management, proposals, communications, WG coordination





## Advocacy – achieving recognition and funding of IQ-RAP priorities

In September 2018, the Federal Opposition committed \$500million to IQ-RAP with the Opposition Leader Bill Shorten putting into his media release “Federal Labor’s commitment to making this substantial investment in Queensland’s vital roads and highways **follows the strong advocacy and work of the Inland Queensland Roads Action Project which brings together 28 local governments, five Regional Development Australia committees and RACQ**”

The LNP coalition then countered on 27 March with the announcement by the Deputy Prime Minister of ROSI (\$730 million with about \$500+ on IQ-RAP), the largest ever single commitment to funding of roads in western Queensland. IQ-RAP Deputy Chair Cr Jane McNamara was invited to the announcement.

In public forums the former Minister for Northern Australia **Senator Matt Canavan** frequently recognised the good work of the IQ-RAP to influence their decisions and complementing the work of CSIRO on TraNSIT including on the northern and beef roads.

In the last state election the LNP Party stated “**The LNP supports IQ-RAP because, like you, we want to build road and bridges Queensland needs....I want to commend the IQ-RAP Working Group along with the 33 supporting councils for their work and advocacy for increased funding in Inland Queensland..**”

In the same election the PHON Party stated in their policy statement “ **One nation has met with the RACQ and Inland Queensland Road Action Plan Group (IQ-RAP) to discuss the future of our State. The Inland road network is in urgent need of funding and maintenance, as well as future-proofing against natural disasters. ..One Nation will work with IQ-RAP partnerships, Federal Government and State Government to prioritise the scope of works needed to repair our road infrastructure...and...commit to a program to upgrade and maintain inland regional Queensland roads...**”



# Inland Queensland Roads Action Project

Driving Productivity, Economic Development and Safety

## 2016-2019 Submissions, letters, emails, phone calls

**Inland Queensland Roads Action Plan**  
Driving Productivity in Australia's Transport Network

**Better Roads for Regional Development**  
IQ-RAP Working Group Pre-Budget Submission  
DECEMBER 2017

**Inland Queensland Roads Action Plan**  
Driving Productivity in Australia's Transport Network

1 February 2018

The Hon. Alex Hawke MP  
Assistant Minister for the Treasurer  
Office of the Treasurer  
Langley Complex  
HARRIS AVENUE  
CANBERRA ACT 2600

Dear Assistant Minister

Re: 2018-19 pre-budget submission to the Inland Queensland Roads Action Plan (IQ-RAP) Working Group

It is my pleasure to provide this pre-budget submission as part of the Inland Queensland Roads Action Plan (IQ-RAP) Working Group, which involves 47 funding partners including 38 local governments, 8 Regional Roads and Transport Councils, 4 RDA Committees, the Northern Queensland RDA Alliance and IQAC.

We recommend this submission to your Government will address your priorities to:

- enhance and support economic growth;
- improve road safety;
- improve storage search status for trade and to support increase in exports;
- improve connectivity;
- improve infrastructure to create a more effective and efficient heavy freight network for greater productivity and community benefit;
- improve regional economic development and;
- improve resilience in regional Australia.

This submission also aligns with and strongly supports the implementation of the White Paper on Developing Northern Australia and the Significant Opportunities White Paper, both with the importance of road infrastructure to support economic outcomes.

Our recommendations to fund:

- strategic, long-term approach for road planning and funding over the next 10 years;
- intensive collaboration by 47 funding partners and the support of many other non-funding partners including the Department of Transport and Main Roads and various regional governments;
- a better commitment to ensure the best outcomes for Inland Queensland, its contribution to the national economy and the sustainability of communities and local governments;
- dedicated, well-resourced entities following coordinated state road planning best practices; and
- a pragmatic approach to infrastructure cooperation that is fit for purpose.

We will be delighted to respond to any further questions you may have. It will be best to contact me through Ms Grace Schickman, IQ-RAP Facilitator on 75 4551 8846, 087 7 086 282 or via email on [grace@inlandroads.org.au](mailto:grace@inlandroads.org.au) who is the CEO of the Regional Development Australia Townsville and North West Queensland Committee.

We look forward to working with the Australian Government to deliver on infrastructure and regional economic development objectives.

Yours sincerely,

Graham Maguire  
CEO  
IQ-RAP Working Group

Secularist  
P: 07 4752 2422, 1-87 4752 2600  
E: [info@inlandroads.org.au](mailto:info@inlandroads.org.au) W: [www.inlandroads.org.au](http://www.inlandroads.org.au)  
PO Box 1068, Townsville QLD 4810  
ABN: 44 108 824 526

**Inland Queensland Roads Action Project**  
Driving Productivity in Australia's Transport Network

28 August 2017

Ms Rosalie Woods  
Chief Executive Office  
Infrastructure Australia  
Level 12, 200 Phillip St  
Sydney NSW 2000

Dear Ms Woods

Re: Submission for the Infrastructure Priority List

On behalf of the Inland Queensland Roads Action Project (IQ-RAP) Working Group and its funding partners, including 38 local governments, the RDA Committees and RACQ, I write to you to present the Inland Queensland Road Network Strategy (IQ-RNS) for consideration in the 2018 Infrastructure Priority List.

Due to the complexity of the IQ-RAP partnership across most of Queensland, the project is currently not at funding offer completion at this stage of work, and a relatively short lead time to make decisions and start the public work of finality of the project is a concern to us as well as the delay itself, we seek your consideration in making the offer to us an Infrastructure Priority List.

The following information addresses some of the topics raised in the assessment framework 'regional and Queensland' for the Stage 1 - Process Identification and Evaluation.

**Assessing National Significance**

- The IQ-RAP partnership involves 38 local governments, that is 51% of all local governments in Australia, and the project is the first of its kind based on the significant scale of the collaboration.
- IQ-RAP covers 1.24 million km<sup>2</sup>, that is 56% of Australia's land mass and 18 times the size of Tasmania.
- 451,000 people live in the IQ-RAP region, that is 11% of the national population and more than double the population of the Northern Territory.
- \$18.5 billion Gross Regional Product is the aggregated economic contribution of the individual local government areas, which is nearly the equivalent of the combined Gross State Product of Tasmania and the Northern Territory. This Gross Regional Product does not take into account the value of the road network to industry and community users, who do not reside in the local government areas but derive benefit.
- \$20 million, the annual uplift required for productivity benefits as stated in the Check List, is less than 0.2% of this Gross Economic Output. Involving productivity and safety improvements should surmount this level.
- The IQ-RAP region is a major sector of coal, minerals, food, horticulture and seafood, with mining 50% from Townsville the Hub to the Pacific to China from the east coast of Australia and a large port offering 400 calls to South East Asia. The bulk of Queensland's 270,000 metric tonnes of annual gold exports come from regional QLD, with the IQ-RAP region and neighbouring shires businesses that use the road network the main contributor. It will take to pay approximately 10% of exports were from IQ-RAP local government areas - that would be \$24 billion. 220 million would be 0.2%, if our suppliers have access to better connecting roads, to move freight efficient corridors to ports, a 0.2% uplift in productivity seems more than reasonable to expect.

Sincerely,  
P: 07 4752 2422, E: [info@inlandroads.org.au](mailto:info@inlandroads.org.au)  
R: 08 7545 2600  
PO Box 1068, Townsville QLD 4810  
ABN: 44 108 824 526

**Inland Queensland Roads Action Plan**  
Driving Productivity in Australia's Transport Network

22 May 2018

Ms Penny Pitt  
Committee Secretary  
Senate Standing Committee on Economics  
PO Box 6100  
Parliament House  
Canberra ACT 2600

Dear Ms Pitt

Re: Inquiry into the indicators of, and impact of, regional inequality in Regional Australia

As Co-Chair to the Inland Queensland Roads Action Project (IQ-RAP) Working Group, Regional Development Australia (RDA) Townsville and North West Queensland, make the submission to represent its funding partners (including 38 local governments, the RDA Committees and RACQ), to seek the most assistance with regional equity in Infrastructure Investment.

**Indicator of inequitable outcomes in road safety**

12.5 people per 100,000 die on road roads in Queensland each year, 2.5 people per 100,000 die on metropolitan roads (State, System of Infrastructure, Transport and Economic Statistics).

**Indicator of inequitable outcomes in road investment to improve road safety, productivity, resilience (in excess of the 2016 budget), and to address South East Queensland's high motorist approximately 60% of the state area. The area produces Australia's significant coal, minerals and port exports, worth approximately \$70 billion to the national economy.**

**Infrastructure**

Investment in regional roads infrastructure has not kept pace with regional needs or expectations, while large scale projects continue to go ahead in metropolitan areas. We recommend it is best to review the methodologies and models used to make investment decisions, in particular in relation to regional roads investment.

While government budgets and programs are published, it is not always easy to compare the for like in regard to roads investment, based on population, investment is often made to metropolitan areas. However, in a wider range of factors and conditions, it is not clear that the same investment into regional areas, as metropolitan areas, where of government objectives should need to more investment into regional areas to achieve benefits that are of importance to multiple departments.

The Inland Queensland Roads Action Project (IQ-RAP) delivered a task in 2016 to demonstrate the gaps between current road and bridge in metropolitan and the Department of Transport and Main Roads own standards. The plan identified that there were more than 300 km of bridge and 2,000 km of road network that required upgrading to fit for purpose vehicles.

Secularist  
P: 07 4752 2422, 1-87 4752 2600  
E: [info@inlandroads.org.au](mailto:info@inlandroads.org.au) W: [www.inlandroads.org.au](http://www.inlandroads.org.au)  
PO Box 1068, Townsville QLD 4810  
ABN: 44 108 824 526



## **Deliverables in 2020/21**

- A Progress Report Update on funding of IQ-RAP priorities (after QTRIP 2020 released)
- 2021 Inland Queensland Road Network Strategy (IQRNS)
- 2021 IQRNS Appendix for each RRTG region
- 2021 Overview document
- 2021 2-page Flyer
- A presentation pack for each partner to use
- Research and content writing for above documents to complement the technical work by Harrison Infrastructure Group
- After the launch of the new IQRNS
  - Media support
  - Social media support
  - Website support
  - Stakeholder briefings
  - Facilitation of advocacy in Canberra and Brisbane
- Database management
- Project management including engagement of contractors, financial management, proposals, communications, WG coordination, stakeholder engagement



## Timelines – tentative until final partnerships and quotes confirmed

Action	Dates
RDA proposal to WG members to share with IQ-RAP partners based on WG discussions	3 September, 2020
RDA to support WG in letter to TMR seeking access to data	By 11 September
WG members to provide feedback from own RRTG members on renewals – in principle agreement?, can we go ahead and invoice ready for payment as soon as formally approved?	By 21 September
RDA to invoice 2020/21 partners	On 23 September
Partners to pay RDA	By 23 October
RDA to review the scope and budget based on funding and send to HIG to make a final quote	By 30 October
HIG to quote on specific scope based on above	By 6 November
WG to meet to discuss the scope, HIG quote and revised budget and provide advice on go ahead	By 13 November
Engage HIG to go ahead based on conditions set above, confirm deliverables and timelines; HIG to immediately approach TMR for specific data required based on partners on board	On 16 November
Tentatively – draft IQRNS – will be subject to the TMR approval for access to data and how quickly they provide it, the above timelines being met, timely responses for approvals along the way	Negotiate date for Feb/ March
Tentatively – final IQRNS content from HIG – as above	Negotiate date for April/ May
Design, layout, proof reading, PDF and online version, printing for advocacy meetings	1 month from above
Advocacy meetings – potentially use early preliminary reports from February, final version to be presented in May/ June	On-going

## **Governance**

### **Working Group**

- Reps from each RRTG, 1 RACQ, 1 RDA
- On average meet once per month by Zoom or teleconference
- Reps able to nominate alternate delegates to ensure each RRTG is represented at each meeting

### **Executive Group**

Chair: Cr Rick Britton

Deputy Chair: Cr Jane McNamara

**Updated Terms of Reference and second Deputy Chair to be elected in September**

**Secretariat – RDA Townsville and North West Queensland**



## Contributions to make IQ-RAP happen to date

2014	RRTGs contributed \$2,000 each in 2014
2014/15	33 Councils, 5 RDAs and RACQ each contributed \$5,000 each
2015/16	33 Councils, 5 RDAs and RACQ each contributed \$5,000 each
2016/17	No-one contributed financially
2017/18	28 Councils contributed \$1,000 each
2018/19	27 Councils contributed \$1,500 each
2019/20	No-one contributed financially

### **By total over 6 years \$470,000**

27 Councils paid \$12,500 each; 1 Council paid \$11,000.  
Councils in IQ-RAP stage 1 only paid \$10,000 each.  
RDAs and RACQ paid \$10,000 each.

**+ RDA TNWQ has contributed approx. \$500,000 in-kind**

**NOTE** - in recent times the WG Executive Members have paid their own expenses to travel for advocacy.

**NOTE** - RDA TNWQ has provided extensive in-kind support through project management and advocacy services.

## Budget 2020/21

		GST Exclusive
Income	IQ-RAP Partners in 2020/21	235,100
Expenses	HIG Technical work	92,900
	Research, content writing and project management	48,000
	Marketing/ communications - manage production of collateral, website, social and traditional media, newsletters	30,000
	Travel for advocacy	20,000
	Graphic design, printing	10,000
	RDA overheads, book-keeper, admin	12,800
	Misc – postage, meeting expenses,	2,000
	Contingency (carried over to the next year if not required)	19,400
	Total expenses	235,100

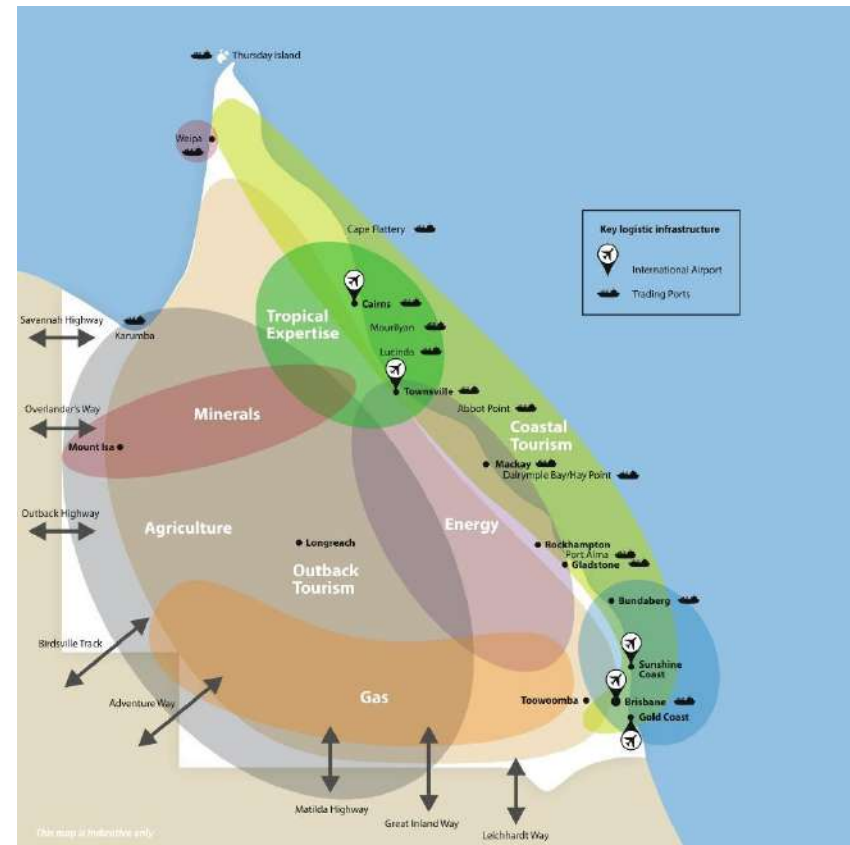


## Partnership contributions

Partners	GST Exclusive
IQ-RAP Partners who are renewing with the same road network	7,500
IQ-RAP Partners who are renewing but wish to add 1 strategic freight route	9,000
Returning Partners (using the same network as per IQ-RAP 2016)	11,000
New Partners	13,000

## Benefits of investing in the IQRNS - to industries and communities

- **Jobs**
- **More sustainable local governments** and rural and remote towns
- **More resilient connectivity**
- **Safer roads for all members of the community**
- **Productivity improvements**
- **A reduction in horticultural wastage**
- **Increased business opportunities**
- **Opening up of new tourism opportunities**
- Mining companies will be able to move their over-mass sized equipment from ports to mine sites with **greater efficiency and safety**.
- Better roads will lead to greater efficiency and productivity for grain, horticultural, beef, mining and other **exporters** competing globally.
- **A reduction in dust and its impact** on crops, cattle, visibility, amenity and safety.





## Benefits of investing in the IQRNS – Closing the gap on road deaths in metropolitan vs regional and remote areas



Road deaths per 100,000 persons in major cities vs regional and remote Australia (BITRE)



## Inland Queensland Roads Action Project

*Driving Productivity, Economic  
Development and Safety*

For more information

IQ-RAP Secretariat c/-



Glenys Schuntner  
Chief Executive Officer  
RDA Townsville and North West Queensland  
Tel: 07 4410 3655  
Mobile: 0417 198284  
Email: [ceo@rdanwq.org.au](mailto:ceo@rdanwq.org.au)  
Web: <http://www.rdanwq.org.au>





# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Director of Corporate Services August 2020 Report	<b>DOC REF:</b> Item DCS1
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<b>REPORT BY:</b>	Kaylene Sloman	<b>DATE:</b> 15/09/2020
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<p><b>CORPORATE PLAN REFERENCE:</b>            Key Priority 5: Robust Governance              5.2: Accountability                5.2.1 Ensure Council's financial activities are monitored and well managed              5.4: Sustainability                5.4.3 Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting</p>
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<b>PURPOSE:</b> Financial Summary as at 31 <sup>st</sup> August 2020.
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**Cash Position:**

The Cash Position determines the expected money the Council should have after every period.

	<b>31<sup>st</sup> August 2020</b>	<b>31<sup>st</sup> July 2020</b>
Cash at Hand	20,814,219	20,333,608
Net Cash Equivalent (Debtors-Creditors)	150,965	53,867
<b>Total</b>	<b>\$20,965,184</b>	<b>\$20,387,475</b>

**Income**

- Total revenues 31<sup>st</sup> August 2020 are \$1,216,389. This equates to approx. 10% of this year's budget.

**Expenditure**

- Operating expenses to 31<sup>st</sup> August 2020 are \$998,937. This equates to approx. 7% of this year's budget.

**Liquidity**

• CBA		\$ 215,177
• Floats		\$ 1,300
• Investments		
CBA At Call 0.1%	\$ 4,938,661	
QTC .88%	\$ 15,659,081	
		<b>\$20,597,742</b>
<b>Total</b>		<b>\$20,814,219</b>

### Additional Information on Cash Position

Cash Balance as at 31<sup>st</sup> August 2020 20,814,219

The following items need to be backed by cash:

Reserves 30 <sup>th</sup> June	2,328,551
Funded Depreciation	3,766,954
Funded Employee Entitlements - NC	182,464
Flood Damage Restoration Works – March 2019 (paid in advance)	2,772,293
Working Capital Cash	1,500,000
Capital Grants	1,000,410
Operating Results for 2020/2021	(30,065)
Less Capital Expenditure 2020/2021	(997,190)
	<b>10,523,417</b>

Uncommitted Cash 31<sup>st</sup> August 2020 **\$10,290,802**

### AGED DEBTORS 31<sup>st</sup> August 2020

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	47,229.50	5,025.93	12,914.71	6,642.06	(0.10)	71,812.10

#### 90+ Days Outstanding

Of the \$47,229.50, \$3,380.36 are currently under a payment arrangement, \$25,819.14 have been referred to Council's external Collection Agency, balance outstanding is being followed up by Manager.

### RATES 31<sup>st</sup> August 2020

Total Outstanding \$80,653.00

RATES	3 Years +	2 Years	1 Year (19-20)	Current Year (20-21)	In Credit (pre- paid OR Water & Gravel Compensation)	Total Outstanding
Urban	32,076.92	45,050.26	42,166.18	334.59	(32,335.37)	87,292.58
Rural	0.00	4,966.82	13,868.68	40.72	(30,746.30)	(11,870.08)
Mining	0.00	0.00	5,230.50	0.00	0.00	5,230.50
	<b>32,076.92</b>	<b>50,017.08</b>	<b>61,265.36</b>	<b>375.31</b>	<b>(63,081.67)</b>	<b>80,653.00</b>

### CREDITORS 31<sup>st</sup> August 2020

**\$ 0.00**

**BOULIA SHIRE COUNCIL**  
**Income Statement**  
**For the period ended 31st August 2020**

*2020 Actual*

<b>Income</b>	
<b>Revenue</b>	
<b>Recurrent Revenue</b>	
Net rate and utility charges	(4,526)
Fees and charges	27,023
Rental income	23,992
Interest received	8,087
Sales - contract and recoverable works	571,338
Other Income	184,914
Grants, subsidies, contributions and donations	38,934
<b>Total Recurrent Revenue</b>	849,762
<b>Capital Revenue</b>	
Grants, subsidies, contributions and donations	1,000,410
<b>Total Capital Revenue</b>	1,000,410
<b>Total Revenue</b>	1,850,172
<b>Total Income</b>	1,850,172
<b>Expenses</b>	
<b>Recurrent Expenses</b>	
Employee benefits	(354,716)
Materials & Services	(525,111)
Finance Costs	0
Depreciation	0
<b>Total Recurrent Expenses</b>	(879,827)
<b>Total Expenses</b>	(879,827)
<b>Net Result Attributable to Council</b>	970,345

**BOULIA SHIRE COUNCIL**  
**Balance Sheet**  
**For the period ended 31st August 2020**

	<i>2020 Actual</i>
<b>Current Assets</b>	
Cash and cash equivalents	20,814,219
Trade and other receivables	518,883
Inventories	<u>360,313</u>
<b>Total Current Assets</b>	<b>21,693,415</b>
 <b>Non-current Assets</b>	
Property, plant and equipment	<u>180,643,297</u>
<b>Total Non-current Assets</b>	<b>180,643,297</b>
 <b>TOTAL ASSETS</b>	 <b><u>202,336,712</u></b>
 <b>Current Liabilities</b>	
Trade and other payables	(367,595)
Borrowings	(2,163)
Provisions	<u>(899,174)</u>
<b>Total Current Liabilities</b>	<b>(1,268,932)</b>
 <b>Non-current Liabilities</b>	
Borrowings	(1,061,743)
Provisions	<u>(182,464)</u>
<b>Total Non-current Liabilities</b>	<b>(1,244,207)</b>
 <b>TOTAL LIABILITIES</b>	 <b><u>(2,513,139)</u></b>
 <b>NET COMMUNITY ASSETS</b>	 <b><u>199,823,574</u></b>
<b>Community Equity</b>	
Asset revaluation reserve	105,320,931
Retained surplus	<u>94,502,644</u>
<b>TOTAL COMMUNITY EQUITY</b>	<b><u>199,823,574</u></b>

**BOULIA SHIRE COUNCIL**  
**Statement of Cash Flows**  
**For the period ended 31st August 2020**

*2020 Actual*

**Cash Flows from Operating activities:**

Receipts from customers	(114,508)
Payments to suppliers and employees	(1,214,626)
	(1,329,134)

Interest received	8,087
Rental income	23,992
Non-capital grants and contributions	599,414
Borrowing costs	0
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>(697,641)</b>

**Cash Flows from Investing activities:**

Payments for property, plant and equipment	(997,190)
Proceeds from sale of property, plant and equipment	0
Grants, subsidies, contributions and donations	1,000,410
<b>Net Cash Inflow (Outflow) from Investing activities</b>	<b>3,220</b>

**Cash Flows from Financing activities**

Repayment of borrowings	0
<b>Net Cash Inflow (Outflow) from Financing activities</b>	<b>0</b>

<b>Net Increase (Decrease) in Cash and Cash Equivalents held</b>	<b>(694,421)</b>
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Cash and Cash Equivalents at beginning of Reporting period	21,508,640
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Cash and Cash Equivalents at end of Reporting period	<b>\$ 20,814,219</b>
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<b>CONSULTATION:</b> Compiled by Rahul Bhargava
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<b>GOVERNANCE IMPLICATIONS:</b> Nil
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**RECOMMENDATION:**

That the Director of Corporate Services August 2020 Report be received for information.

<b>DOCUMENTS TO BE TABLED:</b> Capital Major Projects, Flood Damage Works Reports, Revenue & Expenditure Report
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Reviewed and Approved by Chief Executive Officer	Ms Lynn Moore
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# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Community Services August 2020 Report	<b>DOC REF:</b> Item CSM1
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<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 01/09/2020
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### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.2 Council owned housing is managed, is affordable, and which is suitable to meet demands

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

### **PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

### **CONTENT:**

Current housing available:

<u>ACTIVITY</u>	<u>Number</u>
Total houses available for occupation currently	3
Total units available (includes 2 pensioner units which need refurb)	4
Total Council units are always kept vacant for use by visiting professionals	0
Total Council furnished units being used by contractors	1
Houses/units being renovated/painted	0
Formal applications for rental for August	0
Enquiries re housing availability for August	1

### **Housing:**

Central West Health have expressed an interest in leasing another house from us for a Director of Nursing.

*Central West Health have decided to lease a house as confirmed by email on the 7<sup>th</sup> September.*

### **Sports Centre:**

The Sports and Aquatic Centre is still undergoing renovations but there were 34 visits by after hours gym members during August.

### **Tourism:**

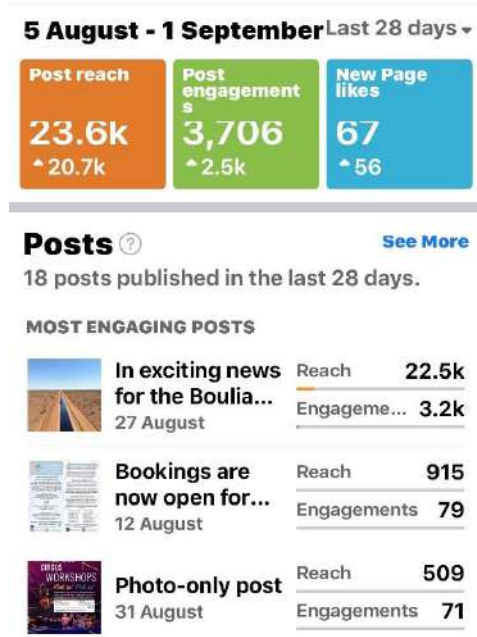
The OQTA Far West board representative for Boulia, Barcoo and Diamantina Council who works for Diamantina has contacted us and we will hold monthly meetings or more between tourism staff to brain storm and collaborate for promotion and marketing of our region.

Talks have begun with OQTA as to an effective online booking system that won't be too costly as the Checkfront system we have been looking at is not user friendly and also being out of Australia has caused a few hiccups for the Tourism Officer trying to manage it.

**Media:**

We are going ahead with a digital booklet with Vink Publishing to be put onto the Council website, showcasing Boulia for future employees.

The social media continues to attract attention with the series of historic footage and various videos. Below please see a snapshot of the numbers of engagement and views for three of the recent posts.



**Grants:**

Council has been informed that the TRAIC funding of **\$61,000** has been approved. This funding will be broken up as per meeting consultation last year with the Government and Central West Health group.

- **\$3,000** to Community Support Services for after school sports and holiday programs
- **\$12,000** for trivia and/or bingo games for 12 months and project management of funded events facilitated by Community Support Services
- **\$42,000** for 8 or less for art and/or skill-based workshops for 12 months
- **\$4,000** allocated for 100 Big Life journals for primary school age children

**Community:**

The Father's Day event was cancelled due to numbers restrictions but the Flipside Circus will go ahead on the 26<sup>th</sup> and 27<sup>th</sup> September with scheduled classes for children.

These will be strictly monitored by the arts presenters so the exact numbers are in the building at one time as they have to clean everything and swap items over between classes.

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**  
That the Community Services August 2020 Report be received for information.

**ATTACHMENTS:** Grant Funding Register – Approved items, Grant Funding Register – Pending items

Approved by Chief Executive Officer	Ms Lynn Moore
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Grant Funding Register - Approved items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in kind Contribution	Other funding source \$'s	Total Project Cost	NOTES	Amount of Funding approved	Expected Project Completion Date	Works Completed
Upgrade Urandangi Health Clinic - auspiced	Western Qld Primary Health Network	\$ 50,000	\$ -	\$ -	\$ 50,000	Funding auspiced by Council for Urandangi Health Clinic. Trust A/c	\$ 50,000	30th June 2018	
Regional Community Hub (Study)	MIPP_Maturing Infrastructure Pipeline	\$ 66,220	\$ -	\$ -	\$ 66,220	Additional funding received	\$ 125,310.91	30/09/2020	
Airport Industrial Estate	Building our Regions	\$ 994,800	\$ -	\$ -	\$ 994,800	Stage 1, industrial airport land Extension of time approved	\$ 994,800.00	3/05/2021	
Combatting Pest and Weeds	Department of Ag and Water Resources	\$ 100,000	\$ -	\$ 99,498	\$ 199,498	Stage 2 Hamilton Channels	\$ 100,000	1/12/2019	
LDMG EMERGENCY GENERATOR	2018-2019 Queensland Disaster Resilience Fund (QDRF) and the Prepared Communities Fund (PCF) via Queensland Reconstruction Authority	\$ 42,541	\$ -	\$ -	\$ 42,541		\$ 42,541	30/6/2020	
Boulia Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 520,000	\$ -	\$ -	\$ 520,000		\$ 520,000	30/6/2021	
Boulia Town Water Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 180,000	\$ -	\$ -	\$ 180,000		\$ 180,000	30/6/2021	
Urandangi Town Infrastructure Upgrade - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 130,000	\$ -	\$ -	\$ 130,000		\$ 130,000	30/6/2021	
Boulia Shire Council Road Network Upgrade Signage and Weed Control - W4Q3	Work's For Queensland Round 3 - Department of Infrastructure, Local Government and Planning	\$ 200,000	\$ -	\$ -	\$ 200,000		\$ 200,000	30/6/2021	
Urandangi Water Tanks Relining & Hydrosmart Installation	LGGSP	\$ 202,400	\$ 50,600	\$ -	\$ 253,000		\$ 202,400	30/06/2021	
Qld Day 2020 - deferred to next year 2021	Qld State Government 2020 Qld Day sponsorship	\$ 3,860	\$ 1,860				\$ 2,000	6/07/2020	
Security Cameras & Installation	LGGSP	\$ 77,467	\$ -	\$ -	\$ 77,467	Upgrade security systems at Library, Sports Centre, Admin Office. New system installation at Heritage Complex and Dump.	\$ 77,467	30/06/2021	
Flagpole	Saluting their Service funding	\$ 2,690	\$ 1,200	\$ -	\$ 3,890	ANZAC memorial garden	\$ 2,690		
Boulia SES Facility Upgrade	Queensland Fire and Emergency Services - SES	\$ 59,446.62	\$ -	\$ -	\$ 59,446.62		\$ 55,919.42	30/06/2021	
Drought Communities Program Extension - Various projects	Drought Communities Program (DCP), Department Infrastructure, Transport, Cities & Regional Development	\$ 1,000,000	\$ -	\$ 40,000	\$ 1,000,000		\$ 1,000,000.00		
2 VMS trailers	FNQ and NQ Monsoon Trough (Dept of Community, Disabilities)	\$ 47,586	\$ 7,680		\$ 55,266	VMS trailers	\$ 47,586		
Community Drought support program	Dept of Communities, Disabilities, Health Services	\$ 47,000	\$ -	\$ -	\$ 47,000	circus and 1 year of movies in hall	\$ 47,000		
Flipside Circus	Play Local funding	\$ 5,649		\$ 4,000	\$ 9,649	circus skill sworkshop	\$ 5,649		
Get Ready Program 2020/21	Queensland Reconstruction Authority	\$ 4,880.00			\$ -		\$ 4,880		
W4Q COVID -19	Department of Local Government Racing and Cultural Affairs	\$ 1,020,000	\$ -	\$ -	\$ 1,020,000	Shovel ready projects - must be completed by 30/6/2021	\$ 1,020,000		
LRCI - Local Roads and Community Infrastructure Program	Department of Infrastructure, Transport, Regional Development and Communications	\$ 568,000					\$ 568,000	31/12/2021	
Flood Warning Infrastructure Network	Queensland Reconstruction Authority	\$ 495,000					\$ 495,000	30/06/2022	
Qld Health - on hold	TRAIC	\$ 61,000	\$ -	\$ -	\$ 61,000	community projects as per TRAIC workshop	\$ 61,000	31/08/2021	

TOTAL AMOUNT OF FUNDING APPROVED: \$ 5,932,243



Grant Funding Register - Pending items

Project Name	Grant / Funding Body	Amount of Funding applied for	Council Cash or in-kind Contribution	Other funding source \$'s	Total Project Cost	Application closing date	Council Officer Responsible	NOTES
Min Min mini birthday party - on hold	YOOTEP	\$ 5,000	\$ 5,000		\$ 10,000	16/03/2020	CSM	street party
Garden seating	Veterans Memorial Funding	\$ 30,000	\$ 15,000		\$ 45,000		CSM	covered seating memorial garden
Tennis court lights	Gambling Community Benefit Fund	\$ 30,000	\$ 12,000		\$ 42,000	30/04/2020	CSM	new tennis court lights
Residential Estate	Building Acceleration Fund (State Gov)	\$ 1,426,000	\$ 158,447		\$ 1,584,447	4/09/2020	CEO	Dev new estate behind school
Industrial Estate	Building Acceleration Fund (State Gov)	\$ 1,530,000	\$ 170,000		\$ 1,700,000	4/09/2020	CEO	Road infrastrucutre on industrial estate
Total Amount of Funding applied for		\$ 3,021,000						

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Cycle Network Plan Report	<b>DOC REF:</b> Item CSM2
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<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 01/09/2020
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment  
 1.1: Promotion of community events, services and facilities  
     1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle  
 Key Priority 3: Economic Development – A sustainable local economy  
 3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

**PURPOSE:**

To present to Council for endorsement, the Department of Transport and Main Roads *Priority Route Maps*.

**CONTENT:**

The Department of Transport and Main Roads (DTMR) have sent us the *Priority Route Maps* for endorsement by Council. The maps form an addendum to the Central Qld Principal Cycle Network Plan which we did a few years ago. The endorsement is needed for the finalisation and release onto the DTMR website of the Network maps.

Our cycle plan identifies our route priorities for cyclists, in the future these routes will be eligible for DTMR funding to implement road markings or designated bike lanes and or other cycle facilities as pictured.



**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That Council endorse the Department of Transport and Main Roads Priority Route Map for Boulia as presented in the Cycle Network Plan Report.

**ATTACHMENTS:** Letter from Director General DTMR, extract from the DTMR Priority Route Map showing the map for Boulia

Approved by Chief Executive Officer

Ms Lynn Moore

Our ref: DG39707



**06 AUG 2020**

Ms Lynn Moore  
Chief Executive Officer  
Boulia Shire Council  
ceo@boulia.qld.gov.au

Office of the  
Director-General

Department of  
**Transport and Main Roads**

Dear Ms Moore

I am pleased to enclose the updated Boulia Shire Council (BSC) Priority Route Maps (the maps) for your endorsement. The maps form an addendum to the *Central Queensland Principal Cycle Network Plan* (PCNP) and have been updated following extensive consultation with officers from BSC and reflects their recommendations.

The next step is to obtain your formal written endorsement of the maps prior to finalisation and release on the Department of Transport and Main Roads' (TMR) website. TMR is specifically seeking your endorsement of the maps for the BSC area.

The maps show the delivery priority state and local governments have assigned to principal routes and help guide investment to deliver the network. The maps also guide assessment of the Queensland Government's Cycle Network Local Government Grants Program applications, with higher priority routes generally being given greater weighting.

The maps have been updated to reflect current delivery priorities, to prioritise previously unprioritised routes, and to remove lines indicating suggested new routes. These lines are now recorded separately for consideration in the next update of the PCNP.

Proposals to add, delete or realign principal routes will be considered during the next update of the principal cycle network, which is anticipated to commence in 2021.

TMR intends to finalise the maps as soon as possible. Your endorsement of the enclosed maps within two months of the date of this letter would be appreciated.

If you require further information, I encourage you to contact Mr Adam Rogers, Director (Active Transport), TMR, by email at [adam.z.rogers@tmr.qld.gov.au](mailto:adam.z.rogers@tmr.qld.gov.au) or telephone on 3066 7540.

Thank you for participating in this project and I look forward to your response.

Yours sincerely

Neil Scales  
**Director-General**  
**Department of Transport and Main Roads**

Enc (1)

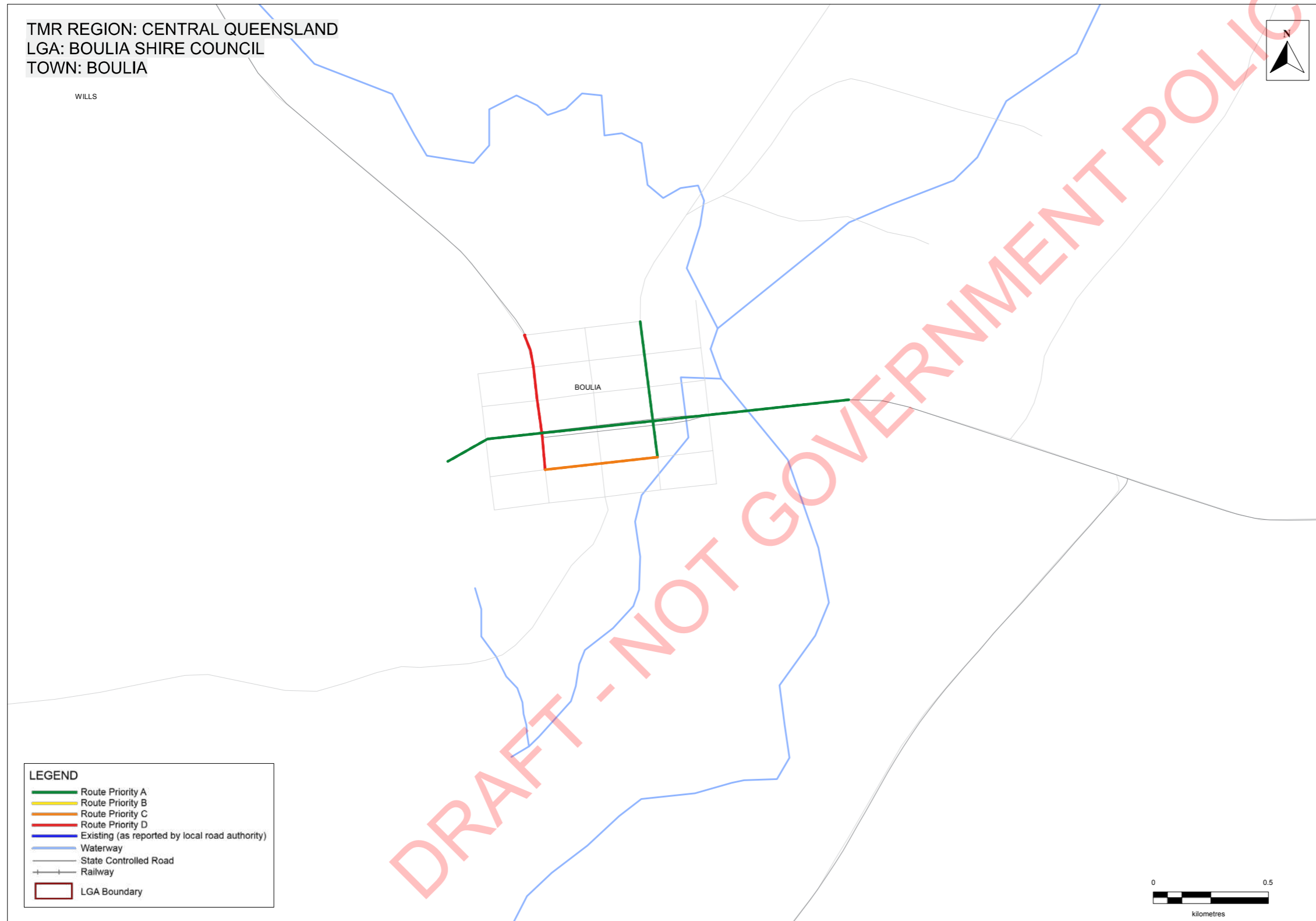
# Boulia Shire Council – Boulia

## Priority Route Map 5

### Central Queensland Principal Cycle Network

The routes shown are indicative and exist to guide further planning that will determine the precise routes and design of cycle facilities.

Disclaimer: While every care is taken to ensure the accuracy of this data, Transport and Main Roads and/or the State Government makes no representation or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.



# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Street Sign Report	<b>DOC REF:</b> Item CSM3
<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 03/09/2020

### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.2 Council owned housing is managed, is affordable, and which is suitable to meet demands

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

### **PURPOSE:**

To present to Council an update regarding street signage.

### **CONTENT:**

It was suggested that we have street signs which could show photos of the different attractions/buildings in Boulia at various spots in town to give more appeal and direction.

The tourism centre already hands out an in-house printed map of Boulia showing different walking trails within the town, the back (not shown here), lets people know what is available to see on the different coloured routes.

I have asked Isa Signs for a quote and a mock up design of what the street signs could look like. To be tabled at the Council meeting is their quotation and design suggestion.

Transport and Main Roads (TMR) is holding a wayfinding and directional signage strategy session on the 15<sup>th</sup> September, they have provided a comprehensive technical Best Practice guideline for the best ways of designing and implementing different signage methods.

One of their ideas is the Focal Point Map which is found in many cities and larger regional centres already. This maybe a better option than the directional street signs. The town map with the different walking routes and distances can be added to a centrally located stand-alone sign or a couple of focal signs in the town. *See pictured.*



**Pictured above:** comparison between directional signage and focal map signs.



**Pictured Left:** Stand-alone focal map sign

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the Street Sign Report be received for information.

**ATTACHMENTS:** Town map

**TABLED DOCUMENTS:** Quotation from Isa signs

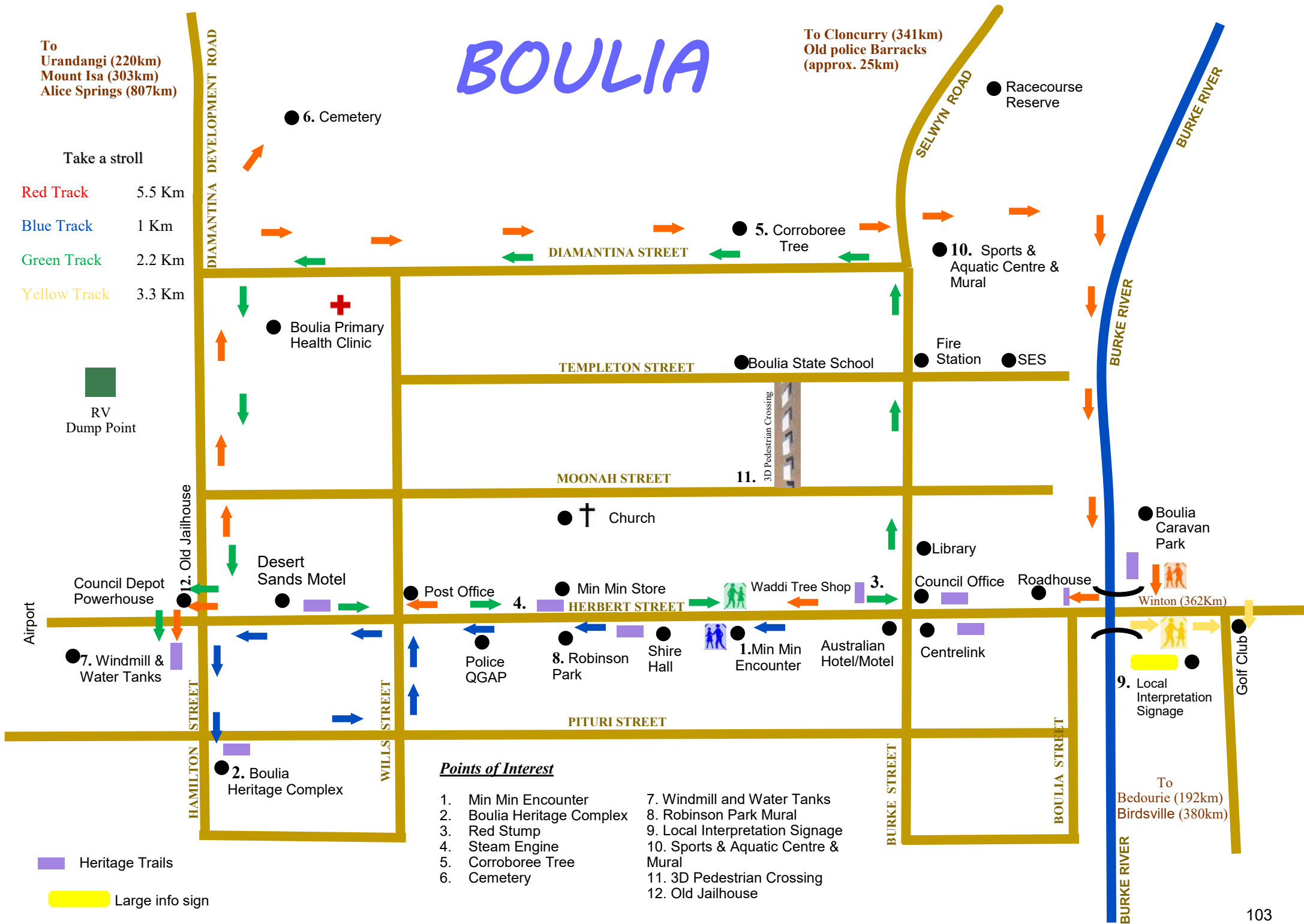
Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA

To  
Urandangi (220km)  
Mount Isa (303km)  
Alice Springs (807km)

To Cloncurry (341km)  
Old police Barracks  
(approx. 25km)



Take a stroll

- Red Track 5.5 Km
- Blue Track 1 Km
- Green Track 2.2 Km
- Yellow Track 3.3 Km

RV  
Dump Point

Airport

### Points of Interest

- |                            |                                     |
|----------------------------|-------------------------------------|
| 1. Min Min Encounter       | 7. Windmill and Water Tanks         |
| 2. Boulia Heritage Complex | 8. Robinson Park Mural              |
| 3. Red Stump               | 9. Local Interpretation Signage     |
| 4. Steam Engine            | 10. Sports & Aquatic Centre & Mural |
| 5. Corroboree Tree         | 11. 3D Pedestrian Crossing          |
| 6. Cemetery                | 12. Old Jailhouse                   |

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Boomerang Signage Report	<b>DOC REF:</b> Item CSM4
<b>REPORT BY:</b>	Mrs Julie Woodhouse Community Services Manager	<b>DATE:</b> 10/09/2020

### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.1: Facilitate employment and investment opportunities

3.1.2 Council owned housing is managed, is affordable, and which is suitable to meet demands

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

### **PURPOSE:**

To present to Council an alternative signage option that could be considered as a replacement for the current Boomerang sign.

### **CONTENT:**

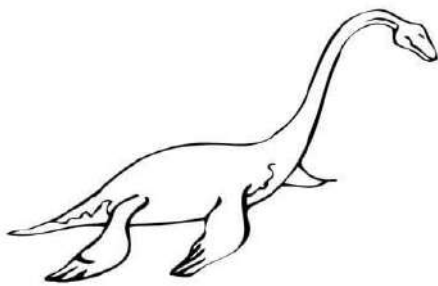
For many decades Boulia Council has had a Boomerang shaped sign at the turnoff to the Donohue Highway (Outback Way), it was originally thought that this sign could be updated but it has since been ascertained that the sign is in a precarious state and will need to be totally removed from the site.

I would like to suggest to Council that a new sign promoting our dinosaur heritage could be placed there instead. This would be a great feature and talking point for our visitors coming into and leaving from the shire.

Our visitors currently seeing the fossils are amazed that Boulia has such a great display and we hope to promote this part of Boulia's attractions much more in the coming years.

Quilpie Shire have erected a large structure in Eromanga to promote their land dinosaurs. The featured photograph is what they have installed. This is more than a sign however as it also features a standing platform for people to photograph themselves in. This idea would not be something we would do at the junction however.





The above outline of a Plesiosaur is a sample of what could be done, perhaps with the animal facing Boulia. An effect of water under him would also be good as that was his habitat. Display information on the Highway could still be erected below/beside the Plesiosaur.

**GOVERNANCE IMPLICATIONS:** Nil

**RECOMMENDATION:**

That the Council consider changing the current sign design to something relevant to Boulia's attractions.

**ATTACHMENTS:** Nil

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Work Health and Safety August 2020 Report	<b>DOC REF:</b> Item WHSA1
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<b>REPORT BY:</b>	Brett Hyde Work Health and Safety Advisor	<b>DATE:</b> 07/09/2020
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### **CORPORATE PLAN REFERENCES:**

Key Priority 7: Valuing our greatest asset – people

7.1: An innovative culture

7.1.3 Ensure the workforce is adequately trained and staff have access to development programs and continually support Workplace, Health and Safety practices

7.2: A great place to work

7.2.4 Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

### **PURPOSE:**

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

### **COMPLETED TASKS and/or ACHEIVEMENTS:**

- Final documentation for the Audit of the Donohue Highway road works site was submitted and received a very high and favourable compliance rating of 98.33%.
- Ongoing Weekly Toolbox meetings/talks have been held with Council workforce.
- PPE education handout has been designed and distributed to Council workforce and put on staff notice boards.
- Created a Safe Work Method Statement (SWMS) for dealing with Crystalline Silica Dust and added to the SWMS listing in the MagiQ system.
- Ongoing monitoring with both Upper Limestone Highway road works and the Donohue Highway project to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls.
- Creation of mini questionnaires/tests on various topics eg: PPE, Fire & Evacuation Safety.
- Roll out of a Works Folder for the Bilby Road & Flood Restoration Contractor to complete and submit documentation in line with other road works contractors and compliances.
- Field staff are continually informed and updated, where as possible or required, documents to better address compliance standards and safe works.
- Development of Safety Data Sheets and Risk Assessments documentation folders (Chemwatch) together with manifests for the Min Min Centre, Council Office, Sports Complex, and field work folders.
- Created step-by-step guide to access and utilise the Chemwatch software for management and supervisors.
- Conducted Noise tests monitoring on various motorised/mechanical plant.

### **ACCIDENT, INCIDENT and NEAR MISS REPORTING:**

- Two near misses reported – (Trailer came off tow hitch, Loaded skid steer tipped forward)
- One plant damage reported – (Front right steer tyre blowout on truck)
- One minor injury incident reported – (Worker rolled on ankle)
- One property theft – (4 fence panels stolen from Boulia Dump)

*Note: Staff reporting and hazard awareness is to be commended.*

### **WORKS IN PROGRESS:**

- Ongoing monitoring of work site activities to ensure that compliance standard requirements are being met to enable compliance re-certification.
- Ongoing compiling of Audit Evidence to LGW to meet the Audit criteria requirements.
- Ongoing creation of mini questionnaires/tests on various topics for Council staff.

- Ongoing improvement and roll out of the Hazard Risk Register (this is a live document).
- Ongoing development of the iAuditor system templates, designed to streamline checklists for continued user friendly access, reporting, accountability, monitoring and archiving.
- WHSA site visits have continued on Council Sites as well as on Contractor Sites.
- Weekly consultation with CEO to discuss current and future WHS items concerning the Shire.
- Continuation of noise level monitoring on various motorised/mechanical plant.
- Continual development of Safety Data Sheets and Risk Assessments documentation (Chemwatch) together with manifests for other chemical storage locations within Council.

**WHS ALERTS AND UPDATES:**

- Regularly send out emails to Council Directors, Supervisors and relevant staff of Workplace Health & Safety alerts, updates and changes within the industry.
- Adopt various alerts/updates into weekly Toolbox talks and training.

**IDENTIFIED FUTURE WORK REQUIRED and/or IMPROVEMENT AREAS:**

- Ongoing Chemwatch software staff familiarisation.
- Identify and create more mini questionnaires/tests topics for future education and staff in-house training compliances.
- Submission of the Bouliia Shire Council's Safety System audit evidence to LGW to meet the required audit criteria requirements and compliance standards.
- Achieving the LGW and TMR compliance standard requirements for compliance re-certification.
- Update and improve Safety Data Sheets and Risk Assessments (SDS-RA) data base for all Council chemical/hazardous substances.

**TRAINING REQUIRED:**

- Continue with the Chemwatch software familiarisation, access and training to staff.
- Traffic Control awareness for the implementation and understanding of Traffic Control Plans and Traffic Guidance Systems.
- Importance, requirement and compliance of Safe Work Method Statements (SWMS's)
- Continue with iAuditor training for Supervisors and Managers.
- Adoption and rollout of construction/major works documentation scanning and filing procedure.
- Drug and Alcohol Testing certification and/or refresher training for nominated staff.
- First Aid and CPR training and/or refresher training where required.
- Verification of Competency "VOC" training and certification of plant/equipment operators.

**RECOMMENDATION:**

That Council receive the Work Health and Safety August 2020 Report for information.

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Pool – After hours access/use	<b>DOC REF:</b> Item WHSA2
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<b>REPORT BY:</b>	Brett Hyde Work Health and Safety Advisor	<b>DATE:</b> 09/09/2020
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### **CORPORATE PLAN REFERENCES:**

Key Priority 6: Supporting local services and facilities

6.2: Support an active healthy community

6.2.2 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

Key Priority 7: Valuing our greatest asset – people

7.2: A great place to work

7.2.4 Provide a safe, healthy working environment and be proactive in all Work Health and Safety matters

### **PURPOSE:**

Council has received enquiries with regards to the community having access and use of the pool after hours – outside of the normal Council supervised opening/operating times.

### **CONTENT:**

#### Research and findings

Over the past several years we have looked at the possibility of enabling patrons 'unsupervised access' to the pool complex. Until now this has been restricted in that Council did not wish to accept the liability associated with this use of the facility. Research has been conducted with other Shires over the past couple of weeks to note what procedures other Councils have in place to enable the public to utilise the pool facilities after hours. The ability to monitor and restrict access is the key to this and now that we are in the final process of the installation of a "FOB" security token access system at the pool complex it will now enable us to review the situation.

The enquiries have arisen from community members who wish to utilise the pool for training purposes not for 'private family use'. Therefore, it is recommended that the use be restricted to those people who are members of the gymnasium.

Guidelines for access/use of the Boulia pool complex would be:

- Access will only be granted for 'training' purposes for gym members (NOT FAMILY)
- Access by FOB token activated padlock system on gate for Gym members only
- After hours access - limited to daylight hours only (no lighting will be accessible)
- No life guard or supervisor will be on duty during after hours period
- For security purposes the complex is under constant video surveillance
- User assumes full responsibility whilst using the facility by signing membership form and declaration releasing Council of any liability for illness, injury, fatality and outlining the users responsibilities, liabilities and risks during after hours access and use
- Current and ongoing gym memberships to sign new documentation (prior to access granted with FOB token)
- Usual inclusions with or around pools such as no pets, no alcohol, no glass, etc.
- Council has the right to close pool access when and where appropriate for servicing, health, safety and/or maintenance issues.

The information contained in this report is provided to Council to assist in their decision making process with an outline to consider and/or implement such pool access after hours to those who have paid membership of the gymnasium.

**RECOMMENDATION:**

1. That the after hours access during daylight hours be granted under strict considerations to current gymnasium members for training purposes and the access be controlled via 'FOB' security token linked to their gym membership.
2. This access is granted strictly for 'training' purposes and not for general family use.

**ATTACHMENTS:** WHSA2.1 After hours swimming pool access application

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore



# BOULIA SHIRE COUNCIL

Address all correspondence to:  
Chief Executive Officer  
18 Herbert Street, Boulia QLD 4829  
ABN: 20 492 088 398

Email: admin@boulia.qld.gov.au  
Tel: (07) 4746 3188 | Fax: (07) 4746 3136

An access card will only be issued on completion of this form. All adult persons (over the age of 18) wishing to access the complex using this card are required to sign the form before entering the pool complex.

## APPLICANT INFORMATION (Must be over the age of 18)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

## EMERGENCY CONTACT

Emergency Contact: \_\_\_\_\_ Emergency Number: \_\_\_\_\_

## ACKNOWLEDGEMENT

By signing this agreement, I acknowledge and agree that:

- I have read and understood the terms and conditions of using the swimming complex below, and I understand all my obligations and rights there under and agree to abide by all these terms and conditions and that these terms and conditions may be altered from time to time by Diamantina Shire Council in its sole and absolute discretion.
- The Access Card may only be used by the people listed below. Children under the age of 18 MUST be accompanied by one of the listed adults.
- The information that I have provided in this form is true and correct in all respects.

### Name of Adult

Applicant Name "As Above" \_\_\_\_\_

### Date

/ /

### Signature

Adult 2: \_\_\_\_\_

/ /

Adult 3: \_\_\_\_\_

/ /

Adult 4: \_\_\_\_\_

/ /

## TERMS AND CONDITIONS

### RISKS associated with use

I acknowledge that at the swimming pool complex there may be dangers posed by:

- the nature of the facility (in particular, a body of water in which persons swim, and into which they may fall);
- the condition of the swimming pool complex;
- operations being conducted at the swimming pool complex;
- the actions, intentional or careless, of persons at the swimming pool complex, including persons not authorised to be there;
- and weather conditions (e.g. lightning).

### SUPERVISION of users

Further, I acknowledge that Boulia Shire Council (the "Council") does NOT provide a lifeguard or any other form of monitoring or supervision at the swimming pool complex, and that:

- adults must ensure their own safety while at or near the swimming pool complex; and
- the supervision of children and others unable properly to ensure their own safety remains AT ALL TIMES the responsibility of their PARENTS, GUARDIANS OR CARERS as listed above

### DISCLAIMER other than for Liability under the Competition and Consumer Act 2011 (Cth)

I understand that the Council and its employees, contractors and agents (collectively "representatives") accept no responsibility for ensuring the safety or security of persons who enter the swimming pool complex.

In particular, I understand that Council and its representatives accept no contractual obligation, no general law duty and no statutory duty of care to ensure the safety of persons or their property within or near the swimming pool complex, and I accept that Council and its representatives will not be responsible to any person, under any circumstance, for:

- death, illness or injury suffered at the swimming pool complex, or resulting from an occurrence there; or
- loss or destruction of, or damage or injury to, the property of any person at the swimming pool complex and/or resulting from anything that occurs there.

### DISCLAIMER under the Competition and Consumer Act 2011 (Cth)

It is possible for a supplier of recreational services to ask me to agree that statutory guarantees under the Australian Consumer Law (which is Schedule 2 to the Competition and Consumer Act 2010 (Cth)) do not apply to me (or a person for whom or on whose behalf I am acquiring the services or activities). By agreeing to these terms and conditions, I agree that my rights (or the rights of a person for whom or on whose behalf I am acquiring the services) to sue the supplier in relation to recreational services that I undertake because the services provided were not in accordance with the guarantees are excluded, restricted or modified as set out below.

By signing this form, I agree that the liability of Council in relation to recreational services for any:-

- a. death;
- b. physical or mental injury (including the aggravation, acceleration or recurrence of such an injury);
- c. the contraction, aggravation or acceleration of a disease;
- d. the coming into existence, the aggravation, acceleration or recurrence of any other condition, circumstance, occurrence, activity, form of behaviour, course of conduct or state of affairs:-
  - i. that is or may be harmful or disadvantageous to you or the community;
  - ii. that may result in harm or disadvantage to you or the community, that may be suffered by you (or a person for whom or on whose behalf you are acquiring the services) resulting from the supply of recreational services or recreational activities;

is excluded and the application of any express or implied term that any services will be provided with due care and skill is hereby excluded. This exclusion does not apply to significant personal injury suffered by a person that is caused by the reckless conduct of the Council in the supply of the recreational services being access to the swimming pool complex. Definitions:-

- a. Recreational services are services that consist of participation in:-
  - i. sporting activity or similar leisure-time pursuit; or
  - ii. any other activity that involves a significant degree of physical exertion or risk and is undertaken for the purposes of recreation, enjoyment or leisure.
- b. Reckless conduct is conduct where:-
  - i. Council is aware, or should reasonably have been aware, of a significant risk that the conduct could result in personal injury to another person; and
  - ii. engages in the conduct despite the risk and without adequate justification.

**RELEASE and INDEMNITY**

In return for being permitted to use the swimming pool complex (with or without the payment of a fee):

1. I acknowledge that, together with those in my care, I attend and use the swimming pool complex voluntarily, fully appreciating and accepting the risk that I, and any person in my care, may suffer or sustain at the swimming pool complex, or as a result of something that occurs there: illness, injury, death, or property loss or damage, irrespective of cause;
2. I acknowledge that I have read and understood the conditions of entry to the swimming pool complex that are attached to this document and agree to abide by those terms and conditions of use whilst I attend and use this facility.
3. I release Council and its representatives from responsibility for illness, injury or death, irrespective of cause, while at the swimming pool complex or as a result of anything that occurs there;
4. I release Council and its representatives from responsibility for property loss, destruction or damage I suffer or sustain, irrespective of cause, while at the swimming pool complex or as a result of anything that occurs there. However, this release does not extend to releasing Council from claims relating to property loss, destruction or damage which may arise out of a breach of the statutory guarantees under the Australian Consumer Law (which is Schedule 2 to the Competition and Consumer Act 2010 (Cth));
5. I undertake to indemnify Council and its representatives against any liability, loss or expense sustained or incurred by them or any of them through being held responsible for:
  - illness, injury or death I suffer or sustain, or any person in my care suffers or sustains; or
  - property loss, destruction or damage I sustain, or that is sustained by the owner of any property in my possession or under my control, or in the possession or under the control of any person in my care, at the swimming pool complex and/or as a result of something that occurs at the swimming pool complex.

**Complex Management**

I acknowledge that for safety and security reasons, all patrons accessing the Complex must:

- a. obey all signs around the Complex; and
- b. follow all reasonable requests and instructions given by Council management and employees.

**General Terms of Entry**

I acknowledge that-

- **NO** dogs are permitted within the complex.
- Strictly **NO** alcohol and or glass are allowed within the complex.
- **NO** smoking is allowed within the complex or within 5m of the entry gate.
- Strictly **NO** running, pushing, back flips and bombing.
- Diving is only permitted where the depth of the pool indicates greater than 1.2m.
- Any act which is likely to injure, endanger, obstruct, inconvenience or annoy any other person is not permitted.
- Behaving in a riotous, disorderly, indecent, offensive, threatening or insulting matter is not permitted.
- Patrons who ignore any of the conditions of entry by be asked to leave the premises.
- Patrons are to leave the premises no later than sunset (persons wishing to use the pool or spa outside advertised hours for parties or functions may make an application to Councils Chief Executive Officer for a variation to the advertised operating hours).
- For security purposes the complex is under constant video surveillance.

**Child Supervision**

I acknowledge that all children under 18 years of age must be supervised at all times by a parent or responsible guardian of 18 years of age or older.

**Lost Articles and Damage to Property**

I acknowledge that Council is not responsible for lost or stolen articles or damage to articles. All articles are stored at the owner's risk and the Council discourages people from bringing valuable articles to the swimming pool complex.

**Clothing, Attire and Related Matters**

I acknowledge that appropriate bathing attire, apparel and footwear is to be worn at all times.

**OFFICE USE ONLY**

Access Card Number: \_\_\_\_\_ Date Issued:        /        /        Date Returned:        /        /

\* Replacement of Lost/Misplaced Gym Key \$20.00

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Min Min Encounter August 2020 Report	<b>DOC REF:</b> Item F
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<b>REPORT BY:</b>	Roni Harris Tourism Officer	<b>DATE:</b> 07/09/2020
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### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development – A sustainable local economy

3.4: Promote Boulia Shire and the RAPAD region as a region for tourism and development opportunities

### **PURPOSE:**

To report on the day to day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

### **CONTENT:**

Monthly Activity Statistics:

Daily Sales for August 2020	\$27,432.71
MME Visitor Stats for August 2020	1376
MME Show Stats for August 2020	655
BHC Stats for August 2020	347

Social Media Statistics for August 2020:

Page	Page Likes	Reached	Shares
Boulia Shire Council	1901	31,063	1243
Min Min Encounter	1091	15419	962

### **REPORT ON ACTIVITIES HELD FOR AUGUST 2020**

It has been pleasing to note that the takings for the month compare very favourably to August figures for 2019 with visitor numbers showing increases in comparison to the previous two years.

An encouraging number of days had Min Min Encounter shows fully booked (we are restricted to family groups or 4 strangers due to the COVID Safe Plan). In most cases we have been able to delay excess bookings until the following day if visitors are staying overnight. It has also been pleasing to hear from travellers that the caravan park has had good numbers and to be told frequently how nice the town facilities and streetscape are.

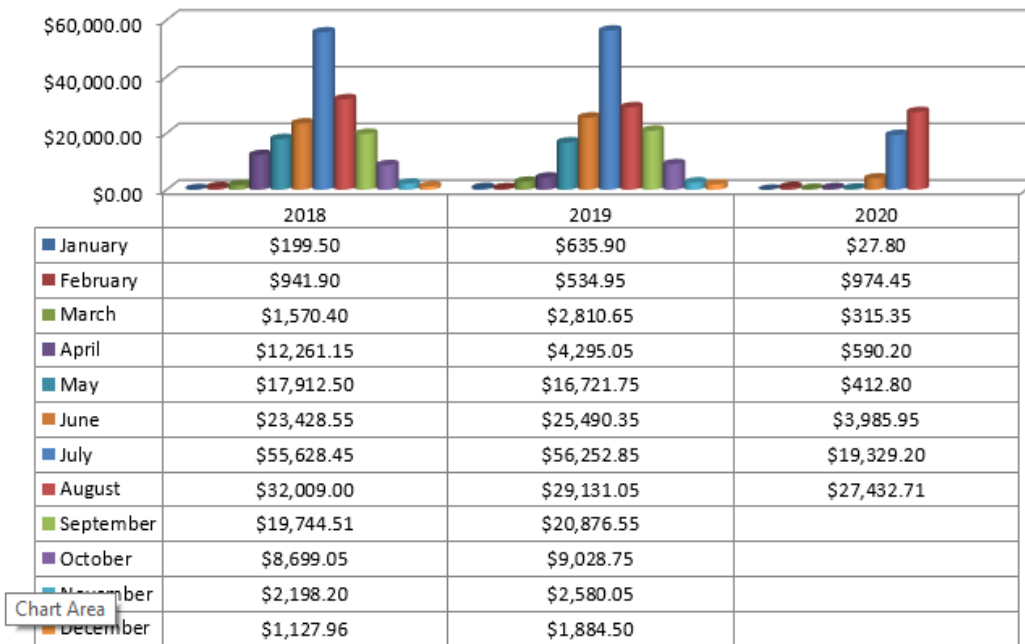
We continue to follow the COVID protocols with a strict cleaning regime which is being recorded. Monitoring of hand sanitizing and the visitor sign-in system continues with excellent compliance and particular attention given to safeguarding of privacy.

Visitors have been requesting information on Road Conditions for the area particularly gravel roads and those with more challenging conditions. Border passes to the Northern Territory and South Australia are major area of requests for assistance.

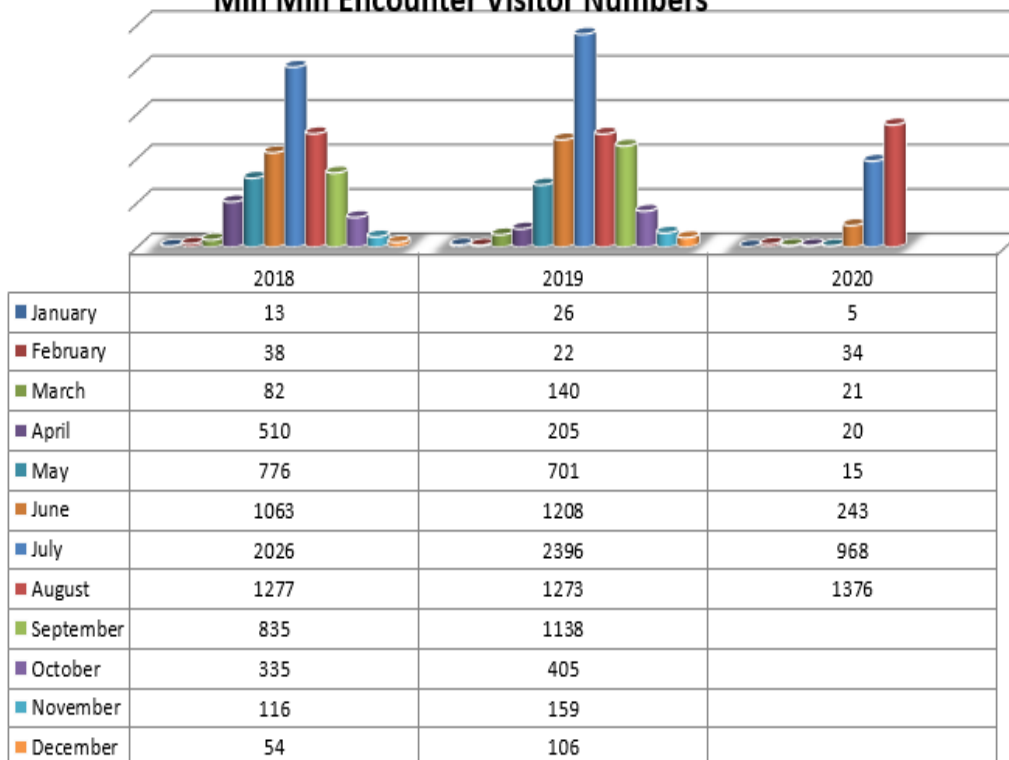


We welcomed one tour group of 25 passengers during August but have had two companies cancel bookings for September due to numbers. We look forward to one bus tour booked for September.

### Min Min Encounter & BHC Tickets & Merchandise Sales



### Min Min Encounter Visitor Numbers



#### RECOMMENDATION:

That the Min Min Encounter August 2020 Report be received for information.

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

# BOULIA SHIRE COUNCIL

## Report for Ordinary Meeting held on 25<sup>th</sup> September 2020

<b>TITLE:</b>	Library August 2020 Report	<b>DOC REF:</b> Item G
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<b>REPORT BY:</b>	Sandra Capewell	<b>DATE:</b> 08/09/2020
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### **CORPORATE PLAN REFERENCE:**

Key Priority 1: A strong supportive community environment

1.1: Promotion of community events, services and facilities

1.1.3 Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

1.2: Respecting our culture and heritage, past, present and future

1.2.1 To preserve and promote the heritage and diverse cultures of our community

1.2.2 To maintain, preserve, develop and provide access to our region's history

1.2.3 To promote the heritage, arts and cultures of our communities

### **PURPOSE:**

To update Council on the visitations and activities in the Library.

### **CONTENT:**

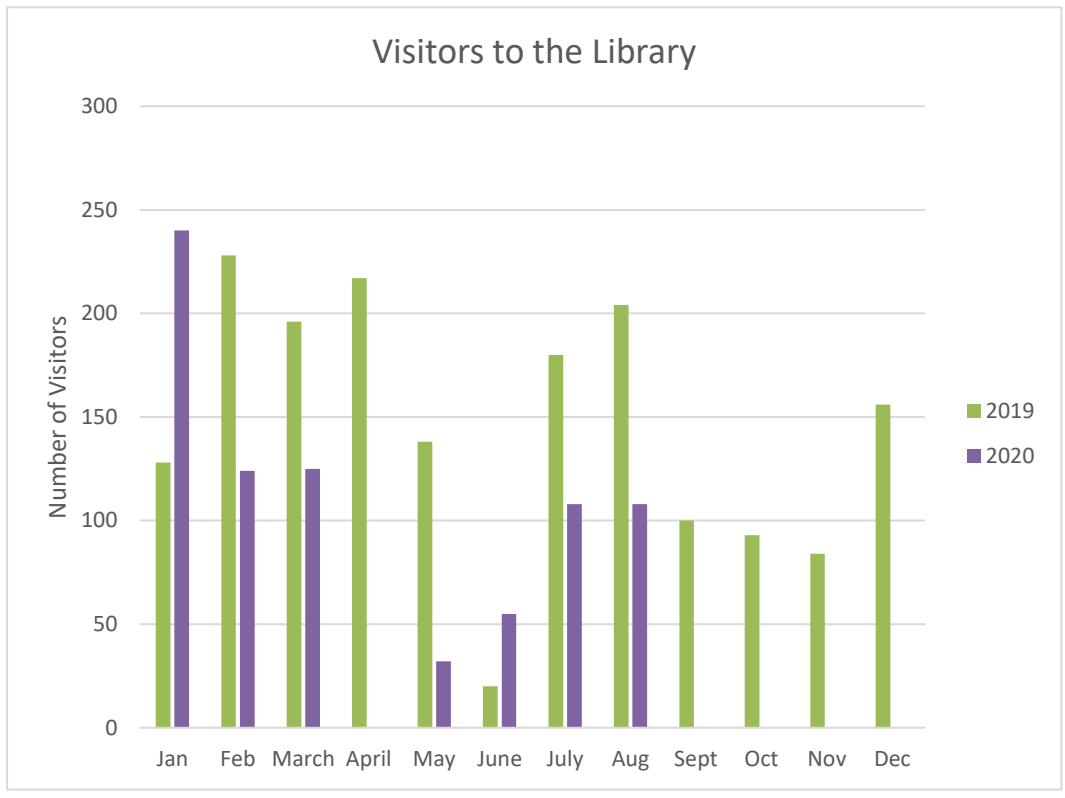
Boulia Shire Council provides a well-appointed Library facility which is open 5 days per week from 1pm to 5pm.

<b>ACTIVITY</b>	<b>CUSTOMER VOLUME - per month</b>
Library visitors	108
Wi Fi	11
Number of new members - local	1
Tourist Member	0

### **LIBRARY ACTIVITIES**

We continue to keep busy with printing not only our local handouts but also border passes to the Northern Territory.

Re COVID-19, appropriate arrangements remain in place keeping with Queensland Health Regulations.



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2019	128	228	196	217	138	20	180	204	100	93	84	156
2020	240	124	125	0	32	55	108	108				

**RECOMMENDATION:**  
That Council receive the Library August 2020 Report for information.

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore