

# **BOULIA SHIRE COUNCIL**



## **ORDINARY MEETING**

### **Friday 24 September 2021**



ALL COMMUNICATIONS MUST  
BE ADDRESSED TO  
THE CHIEF EXECUTIVE OFFICER,  
BOULIA SHIRE COUNCIL,  
18 HERBERT ST,  
BOULIA. QLD. 4829



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## BOULIA SHIRE COUNCIL

{current-date}

### NOTICE FOR AN ORDINARY MEETING OF COUNCIL

NOTICE is hereby given that an **ORDINARY MEETING** of the Boulia Shire Council will be held on **Friday 24 September 2021** at the **Boulia Shire Hall** commencing at **9 am** for the transaction of the following business.

Councillor attendance via teleconference is deemed to be in attendance at the meeting with full voting rights (as per Council resolution 2015/4.9).

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Ms Lynn Moore  
Chief Executive Officer

Please note:

- *Some reports contained in this agenda make reference to 'confidential redacted' attachments. These attachments are not for public display as they are of a confidential nature and for Council use only and are therefore not included within the agenda.*
- *In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

**COMMONLY USED ACRONYMS**

<b>ALGA</b>	Australian Local Government Association
<b>CWRPMG</b>	Central West Regional Pest Management Group
<b>DDMG</b>	District Disaster Management Group (Mt Isa)
<b>DRFA</b>	Disaster Recovery Funding Arrangements
<b>DTMR/TMR</b>	Department of Transport and Main Roads
<b>IPWEA</b>	Institute of Public Works Engineering Australia (NAMS.Plus)
<b>LDMG</b>	Local Disaster Management Group
<b>LGAQ</b>	Local Government Association of Queensland
<b>LGMA</b>	Local Government Managers Association
<b>ManEX</b>	Managers and Executive
<b>NAMS.Plus</b>	Asset Management System from IPWEA
<b>NDRP</b>	Natural Disaster Resilience Program
<b>NDRRA</b>	Natural Disaster Relief and Recovery Arrangements
<b>OHDC</b>	Outback Highway Development Council
<b>ORRG</b>	Outback Regional Road Group
<b>ORRTG</b>	Outback Regional Roads and Transport Group
<b>OQTA</b>	Outback Queensland Tourism Association
<b>QRA</b>	Queensland Reconstruction Authority
<b>QSNTS</b>	Queensland South Native Title Services
<b>QWRAP</b>	Queensland Water Regional Alliance Program
<b>R2R</b>	Roads to Recovery
<b>RAPAD</b>	Central West Queensland Remote Area Planning and Development
<b>RAPADWSA</b>	RAPAD Water and Sewerage Alliance
<b>REPA</b>	Restoration of Essential Public Assets
<b>RMPC</b>	Roads Maintenance Performance Contract
<b>TIDS</b>	Transport Infrastructure Development Scheme
<b>WQLGA</b>	Western Queensland Local Government Association

## **RISK MANAGEMENT**

Council's risk management process is based around the following principles:

**Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

**Risk Evaluation:** Evaluate those risks using the agreed Council criteria.

**Risk Treatment/Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council's reports:

<b>Likelihood</b>	<b>Consequence</b>				
	<b>Insignificant 1</b>	<b>Minor 2</b>	<b>Moderate 3</b>	<b>Major 4</b>	<b>Catastrophic 5</b>
<b>Almost Certain 5</b> Is expected to occur at most times	<b>Medium M - 5</b>	<b>High H - 10</b>	<b>High H - 15</b>	<b>Extreme E - 20</b>	<b>Extreme E - 25</b>
<b>Likely 4</b> Will probably occur at most times	<b>Medium M - 4</b>	<b>Medium M - 8</b>	<b>High H - 12</b>	<b>High H - 16</b>	<b>Extreme E - 20</b>
<b>Possible 3</b> Might occur at some time	<b>Low L - 3</b>	<b>Medium M - 6</b>	<b>Medium M - 9</b>	<b>High H - 12</b>	<b>High H - 15</b>
<b>Unlikely 2</b> Could occur at some time	<b>Low L - 2</b>	<b>Low L - 4</b>	<b>Medium M - 6</b>	<b>Medium M - 8</b>	<b>High H - 10</b>
<b>Rare 1</b> May occur in rare circumstances	<b>Low L - 1</b>	<b>Low L - 2</b>	<b>Medium M - 3</b>	<b>Medium M - 4</b>	<b>Medium M - 5</b>

## **1 Meeting Opening with the Acknowledgement of Traditional Owners**

The Mayor will acknowledge the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and pay Council's respects to the elders past and present.

The Mayor will also acknowledge past and present service personnel.

## **2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Tim Edgar  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Ms Lynn Moore (Chief Executive Officer)  
Mrs Kaylene Sloman (Director of Corporate Services)  
Mr Harin Karra (Director of Works and Operations)  
Ms Estelle van Tonder (Acting Executive Assistant)

## **3 Apologies / Leave of Absence**

This item on the agenda allows Council the opportunity to receive apologies/leave of absence from Councillors unable to attend the meeting.

## **4 Declaration of Interests**

To help ensure openness, accountability and transparency, in accordance with the *Local Government Act 2009*, Councillors must declare if they have a Prescribed Conflict of Interest or a Declarable Conflict of Interest in a matter. All declarations of interest are managed in accordance with the *Local Government Act 2009*.

This section also allows Councillors the opportunity to lodge new or make an amendment to their annual register of interests.

## **5 Mayoral Minutes**

This item on the agenda allows business which the Mayor wishes to have considered at the meeting introduced without notice.

## **6 Notice of Motion**

This item on the agenda allows matters of which notice has been given by Councillors to be considered at the meeting.

## **7 Request to Address Council in a Public Forum**

A member of the public may take part in the proceeding of a meeting only when invited to do so by the Chairperson.

In each local government meeting, time may be required to permit members of the public to address the local government on matters of public interest related to local government. The time allotted shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at one meeting. The right of any individual to address the local government during this period shall be at the absolute discretion of the local government.

If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.

For any matter arising from such an address, the local government may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

Any person addressing the local government shall stand, and act and speak with decorum and frame any remarks in respectful and courteous language.

Any person who is considered by the local government or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

## **8 Confirmation of Minutes from Previous Meetings**

This item in the agenda enables previous minutes of Council meetings to be confirmed.



**MINUTES OF THE ORDINARY MEETING  
OF THE BOULIA SHIRE COUNCIL  
HELD ON Friday 27 August 2021  
COMMENCING AT 9:00 am**

**1 Meeting Opening with the Acknowledgement of Traditional Owners**

*Please note:*

*In some instances, due to unforeseen circumstances, the sequence of the Ordinary Meeting of Council on the meeting day may vary from the order of the agenda issued. The corresponding meeting minutes will follow the outline of the originally issued agenda, however the resolution numbers noted will be in accordance with the actual sequence of the meeting on the day.*

The Mayor opened the meeting at 09:16 am.

The Mayor acknowledged the traditional carers of the land on which Council meets, the 'Pitta Pitta' people, and paid Council's respects to the elders past and present.

The Mayor also acknowledged past and present service personnel.

It has been noted that the Mayor has reminded all Councillors in regards to registration of interests and declaration of contact with or engagement of lobbyists.

**2 Present**

Councillors: Councillor Eric (Rick) Britton  
Councillor Sam Beauchamp  
Councillor Jack Neilson  
Councillor Jan Norton

Officers: Mrs Kaylene Sloman (Director of Corporate Services)  
Mr Harin Karra (Director of Works and Operations)  
Mrs Nicole Tonkies (Executive Assistant)  
Ms Estelle van Tonder (Acting Executive Assistant)

Apologies: Councillor Tim Edgar

**3 Apologies / Leave of Absence**

**Moved: Cr Britton**

**Seconded: Cr Norton**

That the apology from Councillor Tim Edgar be accepted and that he be granted leave of absence from the 27 August 2021 Council meeting.

**Resolution No.: 2021/8.1**

**Carried**



#### **4 Declaration of Interests**

There were no declarations of interest relevant to reports at this meeting.

#### **5 Mayoral Minutes**

There were no Mayoral Minutes to be noted at this meeting.

#### **6 Notice of Motion**

There were no notices of motions to be noted at this meeting.

#### **7 Request to Address Council in a Public Forum**

There were no requests to address the Council.

#### **8 Confirmation of Minutes from Previous Meetings**

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

*That the minutes of the Ordinary Meeting held on 15 July 2021 be accepted.*

**Resolution No.:** 2021/8.2

**Carried**

#### **9 Reports**

##### **9.1 Works and Operations**

<b>TITLE:</b>	Engineering Services Report – Newsbrief for July 2021	<b>DOC REF:</b> 9.1.1
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**PURPOSE:**

To inform Council on the progress of various items through an information update.

**Moved:** Cr Norton

**Seconded:** Cr Britton

*That the Engineering Services Report – Newsbrief for July 2021 be noted.*

**Resolution No.:** 2021/8.3

**Carried**

<b>TITLE:</b>	Grants Work Status Summary – July 2021	<b>DOC REF:</b> 9.1.2
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**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**Moved:** Cr Neilson

**Seconded:** Cr Beauchamp

*That the Grants Work Status Summary – July 2021 report on the progress of the funded projects be received for information.*

**Resolution No.:** 2021/8.4

**Carried**

<b>TITLE:</b>	2021-24 Works for Queensland funding - project change	<b>DOC REF:</b> 9.1.3
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**PURPOSE:**

To seek approval to reallocate project funds in the 2021-24 Works for Queensland funding program.

**Moved:** Cr Norton

**Seconded:** Cr Britton

*That Council reallocate \$220,000.00 in the 2021-24 Works for Queensland funding program from the Digital TV project to the Urandangi Council Depot Solar Project.*

**Resolution No.:** 2021/8.5

**Carried**

<b>TITLE:</b>	EOI - Removal or Demolishing of Caretakers Residence	<b>DOC REF:</b> 9.1.4
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**PURPOSE:**

To advise Council of the outcomes of the Expression of Interest (EOI) for the removal /demolition of the Caretakers Residence.

**Moved:** Cr Britton

**Seconded:** Cr Norton

*That Council approve the proposal to demolish the Caretakers Residence by Council.*

**Resolution No.:** 2021/8.6

**Carried**

Councillor Beauchamp left the meeting at 09:51 am.

<b>TITLE:</b>	Pony / Camel Paddocks Fencing Report	<b>DOC REF:</b> 9.1.5
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**PURPOSE:**

To seek Council's approval to remove fencing between the Pony and the Camel Paddock.

**Moved:** Cr Britton

**Seconded:** Cr Neilson

*That Council approve for the fence in-between the Pony and Camel Paddock to be removed.*

**Resolution No.:** 2021/8.7

**Carried**

Councillor Beauchamp returned to the meeting at 09:56 am.

<b>TITLE:</b>	Foreman, Road Maintenance and Utility Services July 2021 Report	<b>DOC REF:</b> 9.1.6
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of July 2021.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

*That Council receive the Foreman, Road Maintenance and Utility Services July 2021 report for information.*

**Resolution No.: 2021/8.8**

**Carried**

<b>TITLE:</b>	Foreman Roads Maintenance and Construction July 2021 Report	<b>DOC REF:</b> 9.1.7
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**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.

**Moved:** Cr Beauchamp

**Seconded:** Cr Norton

*That Council receive the Foreman Roads Maintenance and Construction July 2021 Report for information.*

**Resolution No.: 2021/8.9**

**Carried**

<b>TITLE:</b>	Rural Lands Protection Officer July 2021 Report	<b>DOC REF:</b> Item D
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**PURPOSE:**

To advise Council of current activities relating to weed management, pest control, animal management and stock routes.

**Moved:** Cr Britton

**Seconded:** Cr Beauchamp

*That the Rural Lands Protection Officer July 2021 Report be received for information.*

**Resolution No.: 2021/8.10**

**Carried**

<b>TITLE:</b>	Boulia Work Camp July 2021 Report	<b>DOC REF:</b> 9.1.9
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**PURPOSE:**

To advise of the activities of the Boulia Work Camp from 5<sup>th</sup> July to 2<sup>nd</sup> August 2021.

**Moved:** Cr Britton

**Seconded:** Cr Neilson

*That the Boulia Work Camp July 2021 Report is received for information.*

**Resolution No.:** 2021/8.11

**Carried**

The meeting was adjourned for morning tea at 10:10 am.  
The meeting resumed at 10:35 am.

## **9.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report for July 2021	<b>DOC REF:</b> 9.2.1
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**PURPOSE:**

To advise Council of the activities of the Chief Executive Office.

**Moved:** Cr Neilson

**Seconded:** Cr Britton

*That the Chief Executive Officer July 2021 report is received for information.*

**Resolution No.:** 2021/8.12

**Carried**

<b>TITLE:</b>	Action List - July 2021 Update	<b>DOC REF:</b> 9.2.2
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**PURPOSE:**

To present to Council an updated Action List.

**Moved:** Cr Beauchamp

**Seconded:** Cr Norton

*That the Action List update for July 2021 be received for information.*

**Resolution No.:** 2021/8.13

**Carried**

<b>TITLE:</b>	Native Title Claim – Wangkamahdla People	<b>DOC REF:</b> 9.2.3
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**PURPOSE:**

To seek Council resolution to withdraw from the Part B of the Native Title Claim in accordance with the advice received from Holding Redlich.

**Moved:** Cr Britton

**Seconded:** Cr Neilson

*That in accordance with the advice received from its legal representatives, Council instruct Holding Redlich to withdraw Boulia Shire Council as a respondent party to the Part B claim of the Wangkamahdla People, as Council has no interest that needs to be resolved within that area.*

**Resolution No.:** 2021/8.14

**Carried**

<b>TITLE:</b>	LGAQ Conference October 25th-27th 2021	<b>DOC REF:</b> 9.2.4
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**PURPOSE:**

Provided information to Council on the topics covered through the LGAQ Annual conference to be held Oct 25-27<sup>th</sup> on behalf of all Queensland Local Government Councils. As a motion is required to be submitted by a Council and not a ROC – Blackall-Tambo is the submitting Council.

**Moved: Cr Norton**

**Seconded: Cr Britton**

*That the LGAQ Conference October 25th-27th 2021 report be received for information.*

**Resolution No.: 2021/8.15**

**Carried**

### **9.3 Corporate Services**

<b>TITLE:</b>	Director Corporate Services July 2021 Update	<b>DOC REF:</b> 9.3.1
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**PURPOSE:**

To advise Council of the activities of the Director of Corporate Services.

**Moved: Cr Neilson**

**Seconded: Cr Beauchamp**

*That the Director of Corporate Services July 2021 report be accepted for information only.*

**Resolution No.: 2021/8.16**

**Carried**

<b>TITLE:</b>	Finance Manager July 2021 Report	<b>DOC REF:</b> 9.3.2
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**PURPOSE:**

Financial Summary as at 31<sup>st</sup> July 2021

**Moved: Cr Neilson**

**Seconded: Cr Britton**

*That the Finance Report for July 2021 be received for information.*

**Resolution No.: 2021/8.17**

**Carried**

### **9.4 Community Services**

<b>TITLE:</b>	July 2021 Community Services Report	<b>DOC REF:</b> 9.4.1
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**PURPOSE:**

To provide Council with an update of the activities associated with Council's Community Development activities.

**Moved: Cr Norton**

**Seconded: Cr Beauchamp**

*That the July 2021 Community Services Report be received for information.*

**Resolution No.: 2021/8.18**

**Carried**

<b>TITLE:</b>	Report on proposed Buggies for hire	<b>DOC REF:</b> 9.4.2
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**PURPOSE:**

To provide Council with the report on the proposal to introduce Buggies for Hire.

**Moved: Cr Norton**

**Seconded: Cr Britton**

*That the Report on proposed Buggies for Hire be received for information.*

**Resolution No.: 2021/8.19**

**Carried**

<b>TITLE:</b>	Min Min Encounter July 2021 Report	<b>DOC REF:</b> 9.4.3
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**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**Moved: Cr Beauchamp**

**Seconded: Cr Neilson**

*That the Min Min Encounter July 2021 Report be received for information.*

**Resolution No.: 2021/8.20**

**Carried**

<b>TITLE:</b>	July 2021 Library Report	<b>DOC REF:</b> 9.4.4
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**PURPOSE:**

To update Council on the visitations and activities in the Library

**Moved: Cr Norton**

**Seconded: Cr Beauchamp**

*That Council receives the July 2021 Library Report for information.*

**Resolution No.: 2021/8.21**

**Carried**

<b>TITLE:</b>	Sports & Aquatic Centre July Report	<b>DOC REF:</b> 9.4.5
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**PURPOSE:**

To inform Council of the current utilisation and activities of the centre.

**Moved: Cr Britton**

**Seconded: Cr Neilson**

*That Council receive the Boulia Sports and Aquatic Centre July 2021 Report for information.*

**Resolution No.: 2021/8.22**

**Carried**

The Internal Fees & Charges 2021/22 Updated Report which was deferred at the 15 July 2021 Council meeting was discussed.

**Moved: Cr Britton**

**Seconded: Cr Neilson**

*That in accordance with S97 of the Local Government Act 2009, the Updated 2021/2022 Internal Fees and Charges as presented at the Boulia Shire Council meeting on the 15th July 2021 be hereby adopted subject to all plant hire charges being noted at a per hour rate.*

**Resolution No.: 2021/8.23**

**Carried**

The 'Why Leave Town' Credit Cards report which was deferred at the 15 July 2021 Council meeting was discussed.

**Moved: Cr Beauchamp**

**Seconded: Cr Britton**

*That 1000 cards be applied for and that the value be determined by the costs of the cards being taken out of total funds divided by the number of cards to be issued. Cards to be issued to those only over 18 years of age and who reside in the Boulia Shire.*

**Resolution No.: 2021/8.24**

**Carried**

## **10 Late Reports**

There were no late reports presented at this meeting.

## **11 Closed Session**

There were no closed session reports presented at this meeting.

## **12 General Business**

There was no general business to be noted at this meeting.

## **13 Meeting Closure**

The Mayor closed the meeting at 12:14 pm.

## **14 Confirmed**

Minutes to be confirmed at the next Ordinary Meeting of Council.

## **9 Reports**

### **9.1 Works and Operations**

<b>TITLE:</b>	Engineering Services Report – Newsbrief for August 2021	<b>DOC REF:</b> 9.1.1
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<b>REPORT BY:</b>	Stuart Bourne GBA - Senior Civil Engineer	<b>DATE:</b> 17/09/2021
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#### **CORPORATE PLAN REFERENCE:**

Key Priority 2: Built Environment

2.3: Well planned - land, open spaces and assets

2.3.1: Develop and implement a robust Asset Management Strategy to support effective long-term asset management

Key Priority 3: Economic Development

3.2: Advocate for the region through regional networks

3.2.1: Advocate and support the development of the Outback Highway

Key Priority 4: Natural Environment

4.2: Resilient management plans which support the community in times of crisis

4.2.1: Implement initiatives for flood responses and to plan, prepare, respond, recover and build resilience from disasters for the communities of our region

#### **RISK MANAGEMENT:**

Information Report only - not applicable.

#### **PURPOSE:**

To inform Council on the progress of various items through an information update.

#### **CONTENT:**

##### **1. Visits to the Shire**

18 <sup>th</sup> August	Nathan Raasch Richard Lewis	Boulia – Mt Isa rest stop inspection
1 <sup>st</sup> September	Nathan Raasch	Boulia – Mt Isa rest stop seal

##### **2. Flood Damage Works**

For a detailed summary of all Flood Damage events and their status, see attachment.

The March 2019 Flood Event (Severe Tropical Cyclone Trevor and Associated Low Pressure System 19-27 March 2019) Emergency Works is completed and approved for the value of \$1.050m. In Field assessment was held in Boulia on the 16-19<sup>th</sup> September 2019 for the REPA works. Submission has been approved by QRA for a total value of \$14,231,596.59. Job Management Plan completed. Cultural Heritage Risk assessment complete. CH Site inspections Feb 2021. The completion date of the event has been extended by 12 months. Completion due June 2022.

The Jan 2020 Monsoonal Flooding Event (QLD Monsoonal Flooding, 23 Jan – 3 Feb 2020) has been activated. Emergency works are complete and submission has been uploaded to MARS for acquittal with submission value of \$494,438.07 (BoSC.0011.1920E.EWK). Emergency works Submission is approved for a value of \$494,154.85. REPA Pickup has been completed on Donohue Highway only.



REPA Submission has been uploaded to MARS with submission value of \$450,999.46 (BoSC.0008.1920.REC). In Field assessment completed on 8<sup>th</sup> May. The submission has been approved by QRA for \$450,999.46. Scope of works has been uploaded into Asset Edge Recover system. Works has not commenced on this event.

### 3. Other

#### **Donohue Highway: Outback Way Funding Package 2**

Contract	Location	Length	Project Funding	AG Contribution	SG/LG Contribution	Year	Comment
1	111.1-114.46	3.36	\$2.18m	\$1.744m	\$0.436m	19/20	Complete
	114.7km to 116.5km (Georgina Approaches – Stage 6)	1.7					Complete
2	206.5 – 211.5 and	5	\$2.965m	\$2.372m	\$0.593m	19/20 & 20/21	Design Complete. Works complete from CH 206.45-211.5
	211.5 – 213.5 (Kellys Ck end – Stage 5)	2					
3	211.6-220.3 (Emergency Airstrip end – Stage 5)	8.7	\$2.97m	\$2.376m	\$0.594m	20/21	Complete
4	233-238,6 (Ridges – Stage 4)	5.6	\$2.36m	\$1.888m	\$0.472m	20/21	Complete
		26.26	\$10.475m	\$8.38m	\$2.095m		

There is 76.1 km left to seal which is about 30% (locations left are Lake Wanditti and Pituri to Kellys Ck and 2.7km near the emergency airstrip).

Design is complete for Stage 7 and 8.

Cultural Heritage inspections were completed early August for stage 7 & 8 and CH report underway.

#### **4. Industrial Subdivision**

Purchase order submitted to Ergon for the power reticulation. Pending Ergon detailed design and prestart meeting with Ergon. Sewer Design now complete.

#### **5. Wills Street Drain**

Survey of Wills St and adjacent streets completed options analysis and design in progress.

#### **6. Bengeacca Crossing**

\$1.7m QRA resilience funding – top up as required with Outback Way Package 3. Survey of crossing to be completed 13<sup>th</sup> August, cultural heritage assessment was completed late August for sidetrack and CH report is underway along with the design.

#### **7. Showgrounds Telemetry**

Received quote from MPA for variation for showgrounds sewer telemetry.

**CONSULTATION:**

Nil – information update only

**GOVERNANCE IMPLICATIONS:**

All programmed works allocated within budget guidelines and/or new grant allocation.

**RECOMMENDATION:**

That the Engineering Services Report – Newsbrief for August 2021 be noted.

**ATTACHMENTS:**

1. Flood Damage Events - Detailed Summary ( ID 395653) [9.1.1.1 - 1 page]

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

**Boulia Shire Council**

**Flood Damage Events - Detailed Summary (07/09/2021)**

QRA Event Code	Activation	Type	Submitted Value(Inc PM,Esc and Cont)	Approved Submission Value (Inc PM,Esc and Cont)	Final Expenditure (Acquittal)	Comments
BoSC.23.18	March. 2018	REPA	\$ 7,200,421.00	\$ 3,994,189.65	\$ 2,811,273.65	Works Completed. Acquittal in Progress
BoSC.0006.1819G.REC	March. 2019	REPA	\$ 14,706,416.51	\$ 14,231,596.59		Approved, works commenced
BoSC.0011.1920E.EWK	Jan/Feb 2020	Emergency Works	\$ 494,438.07	\$ 494,154.58	\$ 494,438.07	Approved/ Works Complete
BoSC.0008.1920.REC	Jan/Feb 2020	REPA	\$ 450,999.46	\$ 450,999.46		Approved - Donohue only

<b>TITLE:</b>	Grants Work Status Summary – August 2021	<b>DOC REF:</b> 9.1.2
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<b>REPORT BY:</b>	Mr Harin Karra Director of Works and Operations	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 2: Built Environment

2.2: Sustainable - housing, buildings and community infrastructure

2.2.2: Provide and maintain well planned community assets to meet the needs of our community

Key Priority 6: Lifestyle and Community

6.1: Facilitate opportunities for community development

6.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To advise Council of the progress of projects being completed with the assistance of either funding provided by Council, State or Federal Grants.

**CONTENT:**

Currently Council has several funding streams which are providing funds to complete various programs across the Shire. Without this type of 'unrestricted' funding Council would be unable to complete these projects and is grateful to receive grants from the following departments:

**W4Q - Work for Queensland**

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**COVID W4Q - COVID Works for Queensland**

(DLGRMA - Department of Local Government, Racing and Multicultural Affairs – State funding)

**LGGSP - Local Government Grants and Subsidies Program**

(DILGP - Department of Infrastructure, Local Government and Planning - State funding)

**DCP - Drought Communities Program**

(Dept of Infrastructure and Regional Development – Federal funding)

**DCP Ext. - Drought Communities Programme - Extension**

(Department of Infrastructure, Transport, Cities & Regional Development – Federal funding)

**BoR - Building Our Regions Funding**

(DSD - Dept of State Development – State funding)

**LRCI - Local Roads and Community Infrastructure Program**

(Department of Infrastructure, Transport, Regional Development and Communications – Federal funding)

Current Project status –

All projects under the LGGSP, LRCI, Works for Queensland Round 3 and COVID Works for Queensland Program have been completed with the exception of the Construction of New Residential Building (Caretaker's house at the Racecourse Reserve) which has been granted an extension of time until the 30<sup>th</sup> September 2021 and the Heritage Complex Fencing Upgrade which has been granted an extension of time until the 30<sup>th</sup> December 2021.

BOR R4 - Boulia Industrial Estate – Applied for a variation for an extension of time to the 30<sup>th</sup> December 2021. Extension approved until March 2022.

Works for Queensland Round 4 -

Council Housing Renovations	Painting, renovation bathrooms, kitchen, painting, replacing stumps, stairs etc	Yet to commence
Min Min Encounter-	Painting, walls, ceiling, flooring, fitout	Yet to commence
Robinson Park shelter	New shade shelter for playground	Yet to commence
ANZAC Garden gazebo	New shade structure for the ANZAC Garden	Yet to commence
Improve the sewer aeration system	Purchase and installation of solar power unit.	Orders have been sent
Digital TV	New Project – Urandangi solar system to the Depot.	Variation approved by council. Yet to be submitted to the Department.

LRCI Phase 2 - Industrial Subdivision services: installation of sewer and comms services – sewer and manholes will be delivered on 20<sup>th</sup> September.

LRCI Phase 3 – Industrial Estate pave and seal – yet to commence.

**CONSULTATION:**

George Bourne and Associates (GBA) – various tenders.

**GOVERNANCE IMPLICATIONS:**

All programs have been included in the budget for 2021-22.

**RECOMMENDATION:**

That the Grants Work Status Summary August 2021 report on the progress of the funded projects be received for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Foreman, Road Maintenance and Utility Services August 2021 Report	<b>DOC REF:</b> 9.1.3
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<b>REPORT BY:</b>	Mr Ron Callope Foreman, Road Maintenance and Utility Services	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 6: Lifestyle and Community

6.1: Facilitate opportunities for community development

6.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To inform Council of the current utilisation and activities of the Town Department during the month of August 2021.

**CONTENT:**

There have been no closures during August.

August 2021	TOTAL			
	Open	Closed	Restricted	COVID-19 Restrictions
BOULIA - DAJARRA RD	31			31
DAJARRA - MT ISA RD	31			31
BOULIA - WINTON RD	31			31
BOULIA - BEDOURIE RD	31			31
BOULIA - QLD BORDER RD	31			31
QLD BORDER - ALICE SPRINGS RD	31			31
URANDANGI SOUTH RD	31			31
URANDANGI NORTH RD	31			31
URANDANGI BORDER RD	31			31
TOOLEBUC RD	31			31
COORABULKA RD	31			31
SLASHERS CREEK RD	31			31
SPRINGVALE RD	31			31
SELWYN RD	31			31

**Race Course:**

Arena and grounds	General maintenance of the grounds has continued while Gary Woodhouse has been on leave.
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**Town water testing and Depot maintenance:**

Chlorine level testing	Testing levels in Boulia are sitting at required levels and are continually monitored.  A chlorine colorimeter has been purchased for Urandangi town water testing; Willie Doyle has had training to operate. Testing will be conducted on a weekly basis.
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**Parks and Gardens:**

Council, Min Min Encounter, ANZAC and Airport gardens	All garden areas are continuing being worked on (watering, weeding etc.) to ensure they are kept in good order. With the tourist season underway, we are working hard to ensure the town is looking its best.
Mowing/Whipper Snipping	<p>Our crew was kept busy with mowing and whipper snipping being completed in the following areas on these days throughout August 2021:</p> <ul style="list-style-type: none"> <li>▪ 2<sup>nd</sup> August – Melrose</li> <li>▪ 3<sup>rd</sup> August – Sports Centre, Fire Station, School Safety Park.</li> <li>▪ 4<sup>th</sup> August – Herbert St Footpath</li> <li>▪ 5<sup>th</sup> August – Median Strip &amp; Stonehouse</li> <li>▪ 9<sup>th</sup> August – Robinson Park</li> <li>▪ 11<sup>th</sup> August – Robinson Park</li> <li>▪ 12<sup>th</sup> August – Main Office, Burke St Footpath</li> <li>▪ 16<sup>th</sup> August – Airport, Sports Centre, Fire Station &amp; Town Entrances</li> <li>▪ 17<sup>th</sup> August – Median Strip, Pensioner Units &amp; School Safety Park</li> <li>▪ 18<sup>th</sup> August – Main Office</li> <li>▪ 19<sup>th</sup> August – Council Depot</li> <li>▪ 20<sup>th</sup> August – Min Min Encounter, Sports Centre</li> <li>▪ 23<sup>th</sup> August – Robinson Park &amp; Clinic</li> <li>▪ 24<sup>th</sup> August – Hamilton Street Footpath</li> <li>▪ 25<sup>th</sup> August – Stonehouse &amp; Town Entrances &amp; Diamantina St Footpath</li> <li>▪ 26<sup>th</sup> August – Robinson Park, Sports Centre, Fire Station, School Safety Park &amp; Moonah St Footpath</li> <li>▪ 30<sup>th</sup> August – Mulligan Street Footpath</li> <li>▪ 31<sup>st</sup> August – Burke St &amp; Wills St Footpath</li> </ul>

**Town Entrances:**

Three Mile Campground	<p>The area has been maintained with general maintenance including regular slashing and whipper snipping.</p> <p>Tourists are keeping the area in a tidy condition.</p>
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**RMPC/Works crew:**

RMPC signage is still an ongoing project. The Sign Crew are currently on the Dajarra/Mount Isa section doing surface correction and pothole patching with general signage repairs where required.

**Urandangi:**

Urandangi	<p>Regular Council services continued over the month of August (mowing, whipper snipping, rubbish collection etc.). The new 15,000 litre diesel fuel tank will be filled after relocating to correct position.</p> <p>The Rubbish Truck and been repaired and returned to Urandangi.</p>
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Willie Doyle is also in charge of cleaning and rubbish collection at the new rest area on Dajarra/Mount Isa Road – servicing will be one day a week at this stage.

**Water and Sewerage:**

**Boulia Township**

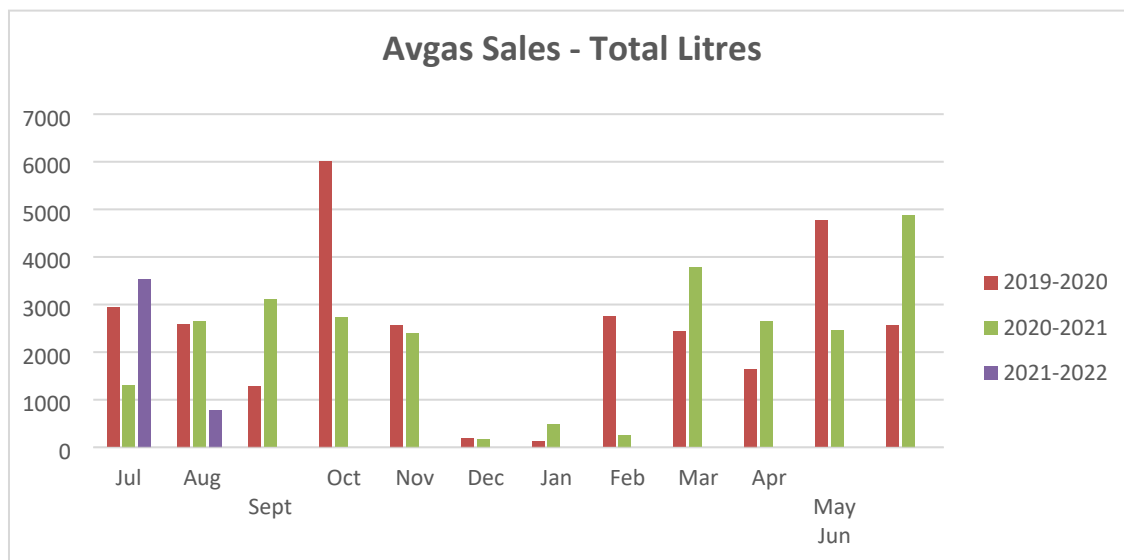
Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

**Urandangi Township**

Call outs – water	Nil
Call outs – sewer	Nil
Broken mains	Nil

**Boulia Airport activity:**

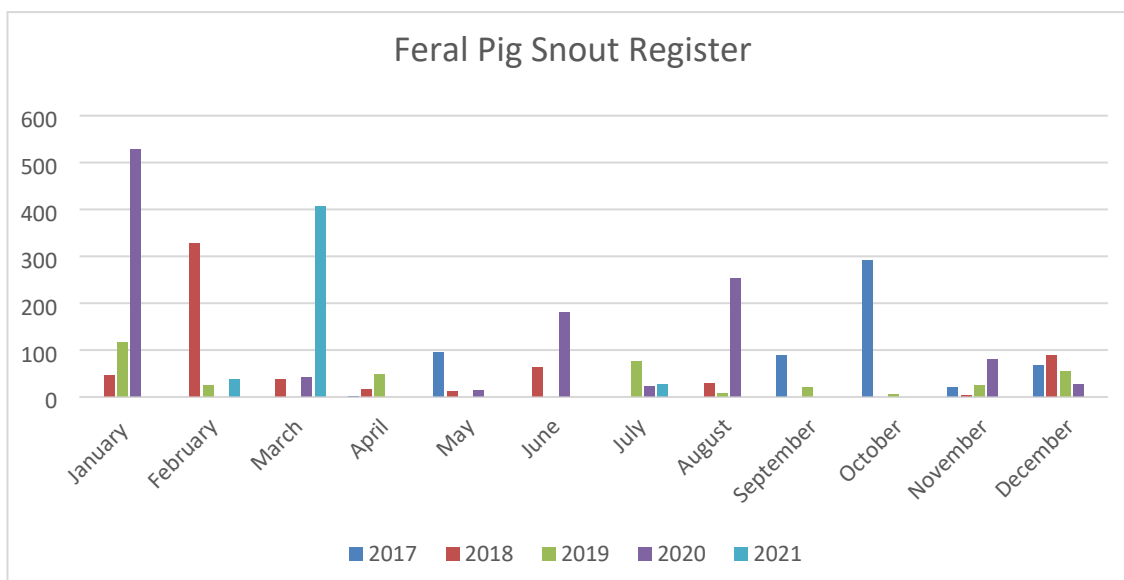
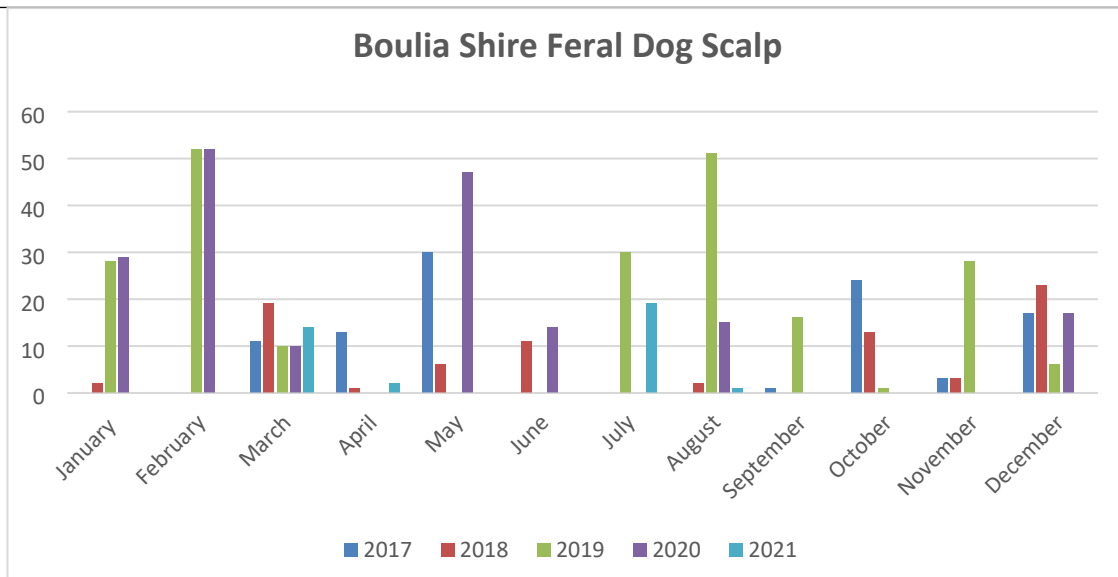
Number of call outs: RFDS	0
Avgas/Jet A1 Refuelling	Aug 2021 – 11 self-fuelled through Compac.



**Boulia Feral Animal Bounty Claims:**

Feral Pigs	0
Feral Dogs	1





Month	Road	Location	AADT	Total All Vehicles	Total HV	AADT % HV
June 2021	Burke St (Pool)	Boulia	167	4834	137	2.8
Faulty Unit	Coorabulka Rd	Ch 1.20km				
	Donohue Hwy	Ch 2.50km	46	1333	122	9.2
15 days	Donohue Hwy	Ch 201.00km (Kelley's Ck)	48	721	77	10.7
	Headingly Rd	Ch 24.64km (Toby Ck)	16	473	86	18.2
	Selwyn Rd	Ch 2.50km	28	820	47	5.7
	Toolebuc Rd	Ch 0.10km	7	189	24	12.7
15 days	Urandangie North Rd	Ch 0.04km	28	424	55	13.0
Faulty Unit	Urandangie Border Rd	Ch 9.22km				
	Urandangie South Rd					

**CONSULTATION:**

DWO as required.

**GOVERNANCE IMPLICATIONS:**

All work completed within budget allocations.

**RECOMMENDATION:**

That Council receive the Foreman, Road Maintenance and Utility Services August 2021 report for information.

**ATTACHMENTS:** Nil

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Foreman Roads Maintenance and Construction August 2021	<b>DOC REF:</b> 9.1.4
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<b>REPORT BY:</b>	Mr Jimmy Newman Foreman Roads Maintenance and Construction	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 2: Built Environment  
 2.1: Fit for purpose - roads, airport infrastructure  
 2.1.1: Develop, manage and maintain Council controlled roads and airport infrastructure to sustain and improve connectivity and safety  
 2.1.2: Deliver quality outcomes on all roads (Shire and State) within quality assurance guidelines

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To inform Council of the current utilisation and activities of the Works Department in line with the Boulia works program.



**CONTENT**

Current and upcoming projects are as follows:

- The crew is currently working on RMPC heavy shoulder grading on the Boulia / Bedourie Road for the next two weeks – 8km completed.
- Started on rehabilitation work on the Marion Section of the Boulia / Bedourie Road (DRFA Flood Damage).
- 4km Side Track completed. Boxing out floodways currently underway.
- Relocated camp to Marion Downs.
- Targets on the Donohue Highway have been completed. A two-coat seal was completed on the 27<sup>th</sup> July 2021.
- The Donohue Hwy status as follows:

<b>Total Unsealed</b>	79.6	Kms
<b>Total Sealed</b>	159.0	Kms
<b>Total Length</b>	238.6	Kms

**CONSULTATION:**

DWO as required. GBA as Project Officers on RMPC work.

**GOVERNANCE IMPLICATIONS:**

All work completed within guidelines and budget allocations.

**RECOMMENDATION:**

That Council receive the Foreman Roads Maintenance and Construction August 2021 Report for information.

**ATTACHMENTS:** Nil

Reviewed by Director of Works and Operations

Mr Harin Karra

Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Rural Lands Protection Officer AUGUST 2021 Report	<b>DOC REF:</b> Item D
<b>REPORT BY:</b>	GRAHAM SMERDON Rural Lands Protection Officer	<b>DATE:</b> 06/09/2021
<b>CORPORATE PLAN REFERENCE:</b> Key Priority 4: Natural Environment4.3: Sustainable practices are in place to be a good caretaker of our natural resources 4.3.1: Caretake environmental impact areas of pests, weeds, water resources, disasters and natural resources 4.3.2: Ensure all activities conducted by Council meet with environmental guidelines and are sustainable 4.3.3: Apply practical water conservation practices that ensure that the town retains a green look and feel		
<b>RISK MANAGEMENT:</b> Information Report only - not applicable.		
<b>PURPOSE:</b> To advise Council of current activities relating to weed management, pest control, animal management and stock routes.		
<b>CONTENT:</b>  <b>RLPO:</b> This month was spent doing weed control and I attended the Shire Rural Lands Officer Group (SRLOG) meeting and did some 1080 baiting.  <b>TOWN COMMON:</b> One of the people that were running stock on the Town Common has de-pastured all of their stock from the Town Common.  Judging by the remaining numbers it is still likely that the remaining stock will need to be removed in the next month or so if there are no large falls of rain in the next couple of months.  <b>DOMESTIC ANIMAL CONTROL:</b> Some dog owners have registered their dogs but there are still a lot who have not done so and a follow up notice might be the way to get them to register their dogs. There was one dog impounded this dog which was registered and returned to the owner.  <b>CWRPM (TECHGROUP)</b> There was a teleconference held this month where the subject of Councils having to buy their own plastic bags that the treated meat goes into; and the 1080 warning signs that Councils used to get from DAF at no cost to Council.  It was brought up that Councils will need to get their own supplies of bags and signs. The other RLPOs when doing their 1080 baiting, and I, have done the same and have asked the property owners / managers that if Council had metal signs made, whether they would buy it from Council.  These signs would be put up permanently and owners / managers would only need to change the dates on each of the signs when they bait. The signs would display the same information and be the same size as the signs Council gives them now.  Longreach Council has been looking into prices for the signs and the bags.		

**SRLOG:**

I attended the SRLOG meeting which was held at the Diamantina Lakes National Park. 'Being' Organic does not mean owners / managers don't have to bait. Organic properties can bait but there are Stricker rules than for non-organic properties.

There is still some confusion about what will happen when the new rules relating to the Supply and Use of 1080 poison comes into effect. As of 27 September 2021, all Deed Poll books and Stock Take books, which we are now using, will are no longer be used. LGAQ is working on a system which all Councils could use after this date.

We discussed my concern about which new pest weeds may take root when the wet season start e.g., Parthenium, Mother of Millions and the Emerging pest weed Sticky Florestina coming from all the donated hay which were brought in.

We also discussed which issues we may experience due to the increase in numbers of Grey Nomads travelling through, due to being in lockdown in Queensland and not being able to go to other states or go home. The pests that could be brought in are Fire Ants, Crazy Ants and Cactus being brought here in pot plants or on their vehicle's.

Another topic which is of concern was the delay and the time it took the Department of Recourse's (DoR) to finalise the Capital Works Funding. Everyone is worried that due to Covid the cost of the materials increased over 33% from when Councils received their quotes, back in February/March.

When asked whether DoR cover the increase in the cost of materials, they didn't say much so most Councils who did get funding, will have to pay the new and higher cost for materials, and hope DoR will come forward with the extra money when the bill come.

Most quotes are only valid for 14 to 30 days.

**WEED SPRAYING SHIRE ROADS:**

No spraying to do, waiting for it to rain.

**RMPC:**

No spraying this month.

**GRAVEL/BURROW PITS:**

Went and checked out those that had large amount of water in from the rain in June. Some of the pits what bushes were still growing in June the pellets that were in there have killed most those that were still alive I have put more pellets around.

**STOCK ROUTE:**

Not inquires for travel permits.

No progress with the Capital Funding as we missed out this time and will apply again next year.

**1080 BAITING:**

The second round of baiting got underway on 30 August up to 31 August 2021. There were 2 properties that baited with a total of 200kg of meat treated with pig strength 1080 poison.

There were a couple more properties going to bait later in the week.

I have also received enquiries from four others who want to bait later in September / October.

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<b>CONSULTATION:</b> Nil
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<b>GOVERNANCE IMPLICATIONS:</b> Nil
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<b>RECOMMENDATION:</b>  That the Rural Lands Protection Officer August 2021 Report be received for information
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<b>ATTACHMENTS:</b> 1. Minutes Diamantina SRLO G-06 [9.1.5.1 - 6 pages]
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Reviewed by Director of Works and Operations	Mr Harin Karra
Approved by Chief Executive Officer	Ms Lynn Moore



## Minutes Diamantina SRLOG: Tuesday 10<sup>th</sup> & Wednesday 11<sup>th</sup> August 2021

**Theme:** The only source of knowledge is experience.

**Quoted:** *Albert Einstein*

**Objective:** Sharing Knowledge and Skills in Stock Routes, Pest and Weed Management.

### Attendees:

Name	Organisation	Name	Organisation
Nikki Gay Sue Waldron  Juanita Joy	Stock Routes Department of Resources (DoR)  Vegetation Management Department of Resources (DoR)	Shane Hume Mary Hume David Delahoy	Dept. Environment and Science
Phillip Hayward	Department of Agriculture & Fisheries (DAF)	Suzy Walters Cherrlyee Wachter	Central Highland Regional Council
Peter Pidgeon	Barcoo & Diamantina Shire Council	Ray Foxwell Geoff Cox	Winton Shire Council
Jeff Newton	Longreach Regional Council	Graham Smerdon	Boulia Shire Council
Trevor Geltch	Barcaldine Regional Council	Don Rayment Butch Dare John Reeve	Guests

### Apologies:

Liam Balderson	Michelle Ross
Kelvin Hafey	Andries Van Jaarsveld
Patrick Tully	Emily Jelly
Colin Malone	Gordon Twiner





**SROLG of Western Queensland at Janet's Leap Diamantina National Park**

**Day 1: Tuesday 10<sup>th</sup> August 2021**

**08:00 Depart - Winton to Diamantina National Park.**

**13:00 Field trip – training.**

- ❖ Bore site visit – Mayne Pub Bore.
- ❖ Cat Trapping – Shane Hume, Mary Hume (DES) & Phillip Hayward (DAF).
- ❖ **Dinner:** BBQ hosted by Diamantina Shire Council.



Cat Trapping Demo.



New Mayne Pub Bore.

**Day 2: Wednesday 11<sup>th</sup> August 2021**

**08:00 Meeting Welcome and Opening.** The Meeting opened by Peter Pidgeon Chairman (SRLOG) and Diamantina Shire Council Cr. Don Rayment.

**Apologies as above.**

**08:30 DSC.** Don Rayment.

Issues when dealing with Organics on farm.

- ❖ No big weed issues within the Diamantina Shire.
- ❖ Stock Routes play a small part in the Diamantina Shire.
- ❖ All Shires should be vocal in supporting the Stock Route Network.
- ❖ 75% of all properties in the Diamantina Shire are Organic.
- ❖ Concerns of weed seed spread to the Shire from Prickly Acacia areas.
- ❖ Stock Routes are a unique corridor for all the public.

**09:00 Guest.** Butch Dare.

- ❖ Discussion on Water Facility standards.
- ❖ All RLO's should have a good understanding of the Stock Route Management Act.

**09:15 LRC.** Jeff Newton.

CWRPPC.

- ❖ 3 Programs a year to control emerging and existing pest management issues in the RAPAD Shires.
- ❖ The 3 programs planned are at Yaraka (Cactus control), Aramac (Parkinsonia control) and Winton (Arno's Wall Invasive cactus & Mesquite).
- ❖ Winton Shire Council has budgeted \$ for the Arno's Wall program.
- ❖ LCAT to be followed up with Kristy Gooding from LGAQ.
- ❖ Esri - LCAT, Pest Weed Mapping, Wild Dog and Feral Pig data.
- ❖ Consistent data reporting across the RAPAD area.
- ❖ ESRI needs to be rolled out across the whole RAPAD Shires.

**09:45 DES.** David Delahoy.

Issues on Stock Routes on National Parks.

- ❖ Protocol on Drivers leaving rubbish on Stock Routes.
- ❖ Who to contact and how to manage issues involving travelling stock on Stock Routes?

**10:15 Smoko.**

**10:30 Daf.** Phillip Hayward.

Biosecurity Capacity Building Training.

- ❖ Compliance training on power of entry, seizure & forfeiture forms.
- ❖ Ballistic 1080 training for new RLO's.
- ❖ LCAT – LGAQ.
- ❖ Cattle utilisation of pastures.
- ❖ Fire Ants and Tramp Ant identification.

**10:45 Daf.** Phillip Hayward.

Potential invasive plants & animals for Western Queensland.

- ❖ Invasive plants and pests that can be carried by Grey Nomads.
- ❖ Fire Ants.
- ❖ Cacti, and other prohibited & invasive plants.
- ❖ Invasive plants spread by birds, feral and native animals.
- ❖ Tropical Soda Apple spread by cattle.
- ❖ Transport trucks weed seed spread.
- ❖ Fodder & timber have the capacity to have the spread of Fire Ants & invasive weeds.

**11:15 DoR.** Juanita Joy.

Vegetation Management.

- ❖ Regulated Vegetation Management.
- ❖ Legal requirements for clearing native vegetation.
- ❖ Landholder responsibilities.
- ❖ Provide contractors with a copy of clearing authorisation.
- ❖ Keep records.
- ❖ Supervise clearing activity undertaken.
- ❖ Contractor to 1. Obtain copy of authorisation. 2. Copy of digital data. 3. Abide by the conditions. 4. Keep records.
- ❖ Regulated Vegetation management map (RVM) categories. 1. Regional ecosystems. 2. Essential habitat. 3. Water courses. 4. Wetlands.
- ❖ Clearing Boundaries fences (10 meters each side of fence).
- ❖ Clearing internal fences (5 meters each side of fence).
- ❖ Compliance and management – early detection system (EDS).
- ❖ (EDS) uses satellite coverage every 16 days.

**11:45 DoR.** Nikki Gay.

Capital Works.

- ❖ Capital Works procedures.
- ❖ SRMS – Water Facility asset list.
- ❖ Physical inspections and Stock Route Water Facility inspection report.
- ❖ Photos of all Water Facilities inspected and reported on.
- ❖ Photos to be uploaded to into SRMS.
- ❖ Travel & agistment permit update.

**12:30 lunch.**

**13:30 Daf.** Phillip Hayward.

1080 Update & Changes.

- ❖ Queensland Health factsheets for Local Government, Authorised Biosecurity & Nature Conservation Officers and Rural Landholders using restricted S7 poisons – approval holders.
- ❖ Regulations under the Health (Drugs and Poisons) Regulation 1996.
- ❖ Regulations under the Pest Management Act 2001 (PMA).

- ❖ Dealing with poisons under the new Medicines and Poisons Act 2019.

**14:00 DoR.** Susan Waldron.

Facility Inspections.

- ❖ Report to authorities of any damage or theft of DoR assets or Water Facilities.
- ❖ Photos of water Facilities when doing Water Facilities inspections.
- ❖ SRMS Water Facility asset list.
- ❖ Physical inspections and Stock Route Water Facility inspection reporting.

**14:30 Daf.** Phillip Hayward.

General Biosecurity Obligation.

- ❖ Who does the General Biosecurity Obligation apply to.
- ❖ Everyone must take all reasonable and practical steps to prevent or minimise a biosecurity risk.
- ❖ What happens if I take some action, but it makes things worse.
- ❖ What happens if I do not meet my GBO.
- ❖ What are the benefits of prescriptive regulation versus no regulation?

**15:00 Smoko**

**Shire Reports.** RLO's

**CHRC.** Suzy Walters

- ❖ Financial Year \$42,000 on Wild Dog Scalps @ \$30.00/scalp.
- ❖ Have had 1 Drover through the Shire.
- ❖ Water Facility audit in SRS.
- ❖ Have drilled 3 bore holes/nil water.
- ❖ Have had trouble with solar panel failure.
- ❖ Next baiting to be held 26<sup>th</sup> August -500 kg of meat.

**Boulia SC.** Graham Smerdon.

- ❖ 19 Wild Dog Scalps & 27 Feral Pig Snouts.
- ❖ Water Facility EOI waiting approval.
- ❖ Weeds main roads (Parkinsonia).
- ❖ Drovers/Nil.
- ❖ Baited 11 properties 714 kg Dog bait & 1250 kg Pig bait + 1,400 DK9 baits.
- ❖ Next baiting on the 30<sup>th</sup> August 2021.

**Barcoo SC.** Peter Pidgeon.

- ❖ 6 Wild Dog Scalps – Dog activity has been high after May this year.
- ❖ Water Facilities 1 EOI awaiting approval.
- ❖ Ground baiting across the Shire using 6,000kg bait.
- ❖ Weeds – Prickly Acacia & Parkinsonia along roadsides.

**Barcaldine RC.** Trevor Geltch.

- ❖ 352 Wild Dog Scalps since January this year.
- ❖ 6,000 kg meat Ground baiting across the Shire.

- ❖ Mtce to Water Facilities.
- ❖ Weed Control on Parkinsonia, Coral Cactus and Mother of Millions.

**Winton SC.** Geoff Cox & Ray Foxwell.

- ❖ 350 Wild Dog Scalps for the year.
- ❖ Winton bounty for Wild Dog Scalps is \$100.00.
- ❖ Conducted Water Facility mtce on trough frames.
- ❖ Busy working on projects at the Saleyards.
- ❖ Weed control on Prickly Acacia on the common.
- ❖ Baited 20 tonnes distributed across the Shire in October 2020.

**Diamantina DES.** David Delahoy.

- ❖ 43 km of fences completed.
- ❖ Weed control on Parkinsonia along Hunters Gorge.
- ❖ Land & Sea Rangers to assist.
- ❖ Pest animals targeted #1 Cats #2 Pigs.
- ❖ Unsure \$ budget for pest weed and animals this financial year.
- ❖ Building mtce for the Rangers Office.

**Longreach RC.** Jeff Newton.

- ❖ Conducted pasture assessments on all Council Reserves.
- ❖ Full audit on all Water Facilities & uploaded to SRMS.
- ❖ All Capital Works completed on time.
- ❖ Stock Route pastures remain in a vulnerable state.
- ❖ Pest weeds controlled Prickly Acacia, Parkinsonia, Tiger pear & Mesquite.
- ❖ October 2021 Baiting program Council supplied 8,445 kg Dog bait, 563 kg Pig bait.
- ❖ Wild Dog Scalps – Contract Trapper 8 Scalps & Landholders 20 Scalps.

**Next Meeting:** Mid - March 2022 at Blackall or Tambo TBA.

**Meeting closed at 16:00**

**P.B Hayward Secretary SRLOG 20/08/2021.**

**SRLOG 21 Years**



## **9.2 Office of the Chief Executive**

<b>TITLE:</b>	Chief Executives Report for August 2021	<b>DOC REF:</b> 9.2.1
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<b>REPORT BY:</b>	Lynn Moore Chief Executive Officer	<b>DATE:</b> 3/9/2021
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### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Robust Governance

5.1: Confidence

5.1.1 Manage Council's operations in an effective manner by clearly defining the functions, services, roles, and responsibilities of Council

### **PURPOSE:**

To advise Council of the activities of the Chief Executive Office.

### **CONTENT:**

#### **Sale of Council Housing – 6 Mulligan Street**

This contract has been cancelled as the purchasers failed to meet the finance deadline.

#### **Sale of Council Housing – 54 Moonah Street**

This property was approved for sale under Ministerial consent in Nov 2019. It is subject to a closed report in this month's Council agenda.

#### **Purchase of vacant land – 56 Pituri Street**

This contract is proceeding as per the Council report in July and settlement is expected within the month. The purchase will allow the Council to build staff accommodation as part of the Asset Management Plan.

#### **Outback Highway – Donohue Highway**

The only work which will be completed at present is the Bengueacca Floodway re-design and installation.

#### **Meetings held in Longreach 25<sup>th</sup> August 2021**

- **RAPAD-**

- Longreach Pastoral College- no longer an option for RAPAD
- GWI – digital proposal – assistance for Councils available.
- RDA - review beef transport – inland rail? Beef 2021, biggest event in the world now due to COVID
- Southern Queensland & Northern NSW Drought Resilience Adoption & Innovation Hub: The SQNNSW Drought Resilience Adoption and Innovation Hub, headquartered in Toowoomba, will have resources spread throughout the region in a 'hub-and-spoke' model, to work collaboratively to address local drought resilience research and innovation priorities, with the core aim of ensuring primary producers and our regional communities are better prepared for, and resilient to, future droughts. The hub will empower stakeholders to co-design drought preparedness activities for the region. Hub members will apply proven drought-resilience research on the ground to improve innovation and adoption across agriculture, industry and the community. Australian farmers live the reality of a changing climate with sometimes devastating impacts on production and profit.
- Housing: A significant amount of work has been done now to identify housing issues across the wider western Queensland front and the final document will be released shortly prior to representation to the Government.
- Stock Routes: In Queensland, the stock route network (SRN) covers 72,000km of roads, reserves and corridors as well as water assets and dedicated reserves for travelling stock.

The SRN facilitates on-foot travelling of stock, pasture for emergency agistment and long-term grazing (through Permits to Occupy under the Land Act 1994).

The network also contains major infrastructure for the transport of water, power and communication as well as serving a broad range of cultural and environmental purposes – supporting native flora and fauna and indigenous and non-indigenous heritage. Currently, the stock routes are managed by local governments on behalf of the State Government, under the Stock Route Management Act 2002 and Stock Route Management Regulation 2013. Local governments are responsible for day-to-day administration and management, including issuing of stock route agistment permits and stock route travel permits, and some maintenance activities. Still issues remain over the cost to maintain this infrastructure and the revenue which is raised.

- **CWRPMG**

- 1080 Baiting. Further discussions were held with member Councils on the purchasing of 1080.
- National Feral Deer co-ordinator on board
- Pest and Weeds – funding has been contributed and programs will be provided by the technical group on potential projects.

- **ORRTG**

- TIDS funding – all Councils met their obligations
- TAIT vs GOONDIWINDI – changes to contracts have been called for by member Councils.
- Roads Transport Authority (RTA): increased program funding was received last year with similar funding expected this year

**Outback Highway Development Corporation (OHDC) - AGM via Zoom**

Due to the current COVID-19 border restrictions the OHDC Annual General Meeting was held via zoom.

**CONSULTATION:**

N/A

**GOVERNANCE IMPLICATIONS:**

N/A

**RECOMMENDATION:**

That the Chief Executive Officer August 2021 report be received for information.

**ATTACHMENTS:** Nil

Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Action List - August 2021 Update	<b>DOC REF:</b> 9.2.2
<b>REPORT BY:</b>	Ms Lynn Moore Chief Executive Officer	<b>DATE:</b> 17/09/2021
<b>CORPORATE PLAN REFERENCE:</b> Key Priority 5: Governance 5.2: It is clearly evident in how Council does business 5.2.4: Transparency and accountability through management reporting		
<b>RISK MANAGEMENT:</b> The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as <b>Low L-1</b> .		
<b>PURPOSE:</b> To present to Council an updated Action List.		
<b>CONTENT:</b> Council maintains an Action List that outlines actions to be taken as a result of a Council resolution or a request for action made by Councillors in between meetings.  Items on the list are updated as progress on each item is made and is presented to Council on a monthly basis for information.  Once an action has been shown as completed it is removed from the list.		
<b>CONSULTATION:</b> Nil		
<b>GOVERNANCE IMPLICATIONS:</b> Nil		
<b>RECOMMENDATION:</b>  That the Action List update for August 2021 be received for information.		
<b>ATTACHMENTS:</b> 1. CEO 2 ACTION LIST [JX1K] [9.2.2.1 - 5 pages]		
Chief Executive Officer	Ms Lynn Moore	



## Boulia Shire Council Action List

DATE	RESOLUTION	SUGGESTION	RESPONSIBILITY	COMMENTS
<b>Wednesday 22<sup>nd</sup> May 2019</b>				
22/05/2019		Boundary fence on Cooridgee and Wirrilyerna	RLPO/DWO CEO	13/9/2021 No action. 19/08/2021 No progress as yet 08/03/2021 Contact from Wirrilyerna - possible solution on fencing by landholder. 11/02/2021 No response has been received from Wirrilyerna landholder on options. I have asked a local contractor to provide a quote on replacement of fence where it is.
<b>Wednesday 18<sup>th</sup> December 2019</b>				
18/12/2019	2019/12.8	That the Town Common Stock Route Fence/Stock Baulk be deferred for investigation on Town Common leasing to be obtained.	DWO	13/9/2021 No action 16/08/2021 Investigation in progress 11/05/2021 Submitted for 2021/2022 budget. Without leasing in place.
<b>Friday 19<sup>th</sup> June 2020</b>				
19/6/2020		TOURISM - 'Why do I live where I live?' – Michaella to 'interview' locals on a video for the web?	CSM/ Michaella	10/9/21 Michaella has completed several interviews and is in the process of compiling the clip. 10/08/2021 Michaella still doing filming for this as volunteers to talk are rare.
<b>Friday 25<sup>th</sup> September 2020</b>				
25/09/2020		Replacement of boundary entry signs to Boulia Shire	DWO	16/08/2021 Sign design to be completed next month and distributed for comments.
<b>Friday 18<sup>th</sup> December 2020</b>				
18/12/2020	2020/12.21	1. That Council approve a combined television advertising project with Barcoo and Diamantina Shire Councils. 2. That a \$15,000 allocation be made in the annual budget for the project.	CSM	10/9/21 Report in this months agenda. 10/8/21 First payment gone to Diamantina and footage has been taken over all 3 shires. 07/07/2021 Meeting to be held on 12/7 to discuss further.
<b>Friday 26<sup>th</sup> February 2021</b>				
26/02/2021		Used grid that is on hand with Council to be installed in problem area of town fence. Painting pattern to be implanted on the grid to deter livestock from crossing.	DWO	05/07/2021 Works deferred - looking to complete by end of September.
26/02/2021		Clr Norton: left over aggregate piles located out of town – expressions of interest to be released advising of piles that are available for use. Identified sites to be clearly marked and notes made in any advertising/signage that aggregate taken from other sites may result in prosecution.	DWO	07/07/2021 Will be actioned when time allows. 19/03/2021 Piles to be identified.

Friday 26 <sup>th</sup> March 2021				
26/3/2021		Investigate the 'speed advisory signs' (solar) with smiley faces for both the Herbert St and outside the school.	DWO/CSM	08/07/2021 Progress subject to funding. 08/04/2021 Costs vary from \$9,000-\$10,000 for these signs.
Friday 23 <sup>rd</sup> April 2021				
23/04/2021		Cllr Edgar: look at the possibility of updating the Tropic of Capricorn signage and pillar and make it a point of interest with a possible undercover table area rest stop. Point of Interest signs around the shire are also fading.	DWO	16/08/2021 Rest stop has been completed by TMR. 07/07/2021 Red paint removed. Rest stop will still be a TMR consideration as this is a TMR road but TMR will be installing small cell (mobile) at Tropic of Capricorn. 11/05/2021 This sign has been vandalised with red paint this week. Will have this repaired. Rest stop will be a TMR consideration as this is a TMR road. Will put this forward for consideration by TMR.
23/04/2021		Were floor tiles purchased for the Magix system at the Sports Centre?	CSM	10/9/21 Waiting on tiles installation. 10/08/2021 tiles are at depot to be installed. 14/06/2021 Tiles on order
Friday 18 <sup>th</sup> June 2021				
18/06/2021	2021/6.12	1. That Council approve to donate two identified shade structures to Ms Pam Forster for her continued use for community benefit. 2. Considering the intended purpose of the structures being of a benefit to the community in the long term it is not proposed to advertise to a wider audience.	DWO	16/08/2021 Shelters have been identified and ready for collection by Ms Forster. 06/07/2021 Letter sent to Ms Forster advising Council decision.
18/06/2021		Town Common/Golf Club boundary fence – old Golf Club fence to be removed	DWO	16/08/2021 Marked as a future project. 07/07/2021 Suggested to be made a Work Camp project subject to Work Camp availability.
18/06/2021		Water issues: - register to be created for notation of when flushing is done/what line. - Look into getting sample bottles for collection possibly at the Post Office that resident can use to collect samples	DWO	16/08/2021 Two community feedback comments received regarding water quality. 07/07/2021 In progress.
Thursday 15 <sup>th</sup> July 2021				
15/07/2021		Cllr Britton: record expenses pertaining to water quality monitoring in Urandangi	DWO	19/08/2021 Costing being captured in financial system
15/07/2021		Investigate - purchasing a coffin lowering device - Wall for Ashes at the Cemetery	DWO	19/08/2021 Investigating prices
15/07/2021		Cllr Norton: consider extra signage at Dump for visitors to help make sure they dump in the right areas. Consider extra bins in the main street during the Big Red Bash period and daily collection for these bins	DWO	19/08 Signage to be installed
15/07/2021	2021/7.28	That Council approve the purchase of the land at Lot 27 on B2672, 56 Pituri Street Boulia for the future construction of staff accommodation.	CEO	<b>27/08/2021 Contract signed and emailed to Lawyer.</b> 16/08/2021 Awaiting contract.

Friday 27 August 2021				
27/08/2021		Cost analysis to be done re generator fuel costs at Urandangi.	DCS	<b>13/9/2021 Yet to commence</b>
27/08/2021		Request clarification of numbers of Boulia vaccination rates, need to take into account residents vaccinated outside the Shire (i.e. Mt Isa)	WHSA	<b>13/9/2021 – 36% vaccination as at 10/9/21</b>
27/08/2021		Investigate painting the Burke bridge edges with a florescent paint and refresh the giveaway line at the bridge.	DWO	<b>13/9/21 – Met with DTMR representative discussed. Need to send a letter to District Director.</b>
27/08/2021		Look at creating a bigger passing-pad at the give-way sign and possibility of moving the sign to the Town side	DWO	<b>13/9/21 – Met with DTMR representative discussed. Need to send a letter to District Director.</b>
27/08/2021		Business case for recyclable items going to Landfill. Cost of doing nothing vs the Cost of doing something.	DCS	<b>13/9/2021 Yet to commence</b>
27/08/2021		Look at adding to Council Bores a sign - name (include Aboriginal name and bore number, potable? Longitude / Latitude etc)	DWO	<b>13/9/21 – In-progress to collection the data.</b>
27/08/2021		Issue with cleanliness of toilets at Waverley Creek and Graffiti	DWO	<b>13/9/21 – Cleaning will be carried out from Urandangi (once a week) until we secure cleaning contractor.</b>
27/08/2021		Council to establish guidelines / naming policies	DCS	<b>13/9/2021 To commence yet.</b>
27/08/2021	2021/8.5	That Council reallocate \$220,000.00 in the 2021-24 Works for Queensland funding program from the Digital TV project to the Urandangi Council Depot Solar Project	DWO	<b>13/9/21 – Variation to be submitted to the Department.</b>
27/08/2021	2021/8.7	That Council approve for the fence in-between the Pony and Camel Paddock to be removed.	DWO	<b>13/9/21 – Fence been removed by the workcamp.</b>
27/08/2021	2021/8.14	That in accordance with the advice received from its legal representatives, Council instruct Holding Redlich to withdraw Boulia Shire Council as a respondent party to the Part B claim of the Wangkamahdla People, as Council has no interest that needs to be resolved within that area.	CEO	<b>13/9/2021 Holding Redlich advised.</b>
27/08/2021	2021/8.24	That 1000 cards be applied for and that the value be determined by the costs of the cards being taken out of total funds divided by the number of cards to be issued. Cards to be issued to those only over 18 years of age and who reside in the Boulia Shire	CSM	<b>10/9/21 meeting to be held with 2 Crs again to discuss this. 31/08/2021 Report with more details to go to September council meeting.</b>

COUNCILLOR INFORMATION REQUESTS BETWEEN MEETINGS			
Date	STAFF member	Project – or Issue:	Response:
18/12/2019		Cllr Beauchamp: Future idea – Drone Park	14/10/2020 Still on the burner Sam....
19/6/2020	Harin	Cllr Edgar: Dam/recreational water park (boating etc)	26/02/2021 Alternative dam location - obtain drone footage to identify potential location. This has been raised several times. We will put together all the information we have into a business case for review by Council for the long-term benefits and costs etc. Not estimated to be completed within the next 6 months due to the workload of staff.
19/06/2020	Julie	Cllr Neilson: Branding idea – pronunciation of Boulia – Bull'ya	14/06/2021 Will talk to Focus (Xzibit in October re branding options). 01/10/2020 Branding ideas and marketing to be looked at in further detail with OQTA Assist and Focus Productions.
19/06/2020	Julie/Harin	Cllr Britton: Consider coloured directional signage (e.g. on street signs) to help show where things are within the town 17/08/20 Signage design to stand out and be broader width	26/02/2021 Street signage (ie. Street names) currently is only on one side of the street. Consider both sides in future? 14/10/2020. Revised street maps with coloured markers on street signs are to be implemented. This will be delivered in conjunction with the DWO.
17/08/2020	CEO/CSM	Cllr Edgar: Consider possibility of installing a walking track from the Sports Centre to the Rodeo Grounds	10/9/21 Funding was applied for in the Looking after country programme. 14/06/2021 As funding is available have talked to local Pitta Pitta as to what we could do with river walk. 26/02/2021 – Could be a project for Work Camp? 7/11/2020 This is a project to be looked at in 2021 in partnership with DWO. 01/09/2020 CSM Report to Dec Council meeting.
23/10/2020	DWO/CSM	Cllr Norton: Shading for Robinson Park – over back playground (Pituri Street side), then over Skate Park, pending funding.	<b>10/08/2021 Has been marked to do.</b> 14/06/2021 As per March comment. 04/03/2021 No new funding released as yet for shading projects. 7/11/2020 This is a project being looked at when funding is available.
26/02/2021	CEO/DWO	Cllr Britton: Long Term Business Case/Study to be undertaken regarding artesian bore to support future community growth. E.g where will drilling have to be done? Costs involved?	17/03/2021 To be actioned after end of financial year due to competing priorities.
26/02/2021	CEO/DWO	Cllr Beauchamp: Future planning regarding water treatment – will the treatment plant be big enough down the track? Can water be recycled for town watering use/road works use? Considerations to be made in future Corporate Plan.	17/03/2021 To be actioned after end of financial year due to competing priorities.
23/04/2021	CSM/CEO/DWO	Cllr Edgar and Cllr Neilson: Look at purchasing buggies for visitors to hire to get around town.	<b>27/08/2021 Report presented to August council meeting not feasible to proceed with.</b> 11/05/2021 To be reviewed at budget meeting.
27/08/2021	DWO	Cllr Neilson – consider another Bore for Urandangi	<b>27/08/2021 Harin suggested to negotiate with QRA through the Road Group</b>
27/08/2021	DWO	Cllr Neilson - Cooridgee end of the Town Common – consider adding a tank and trough	

27/08/2021	DWO	Cllr Norton - Look for funding opportunities to put amenities at the cemetery	
26/02/2021	DWO	Cllr Edgar – water at the Rodeo Grounds, consider installing automated sprinkling system	07/07/2021 No budget allocated for this financial year. Would need to be allocated in future budget or funds obtained through a grant. 19/03/2021 Work in progress.

<b>TITLE:</b>	Annual Valuation effective June 2022	<b>DOC REF:</b> 9.2.3
<b>REPORT BY:</b>	CEO (Lynn Moore) Chief Executive Officer	<b>DATE:</b> 17/09/2021
<b>CORPORATE PLAN REFERENCE:</b> Key Priority 5: Governance 5.2: It is clearly evident in how Council does business 5.2.1: Council's financial activities are monitored and managed well		
<b>RISK MANAGEMENT:</b> The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as <b>Low L-1</b> .		
<b>PURPOSE:</b> To respond by the 11 <sup>th</sup> October 2021 to the request for an annual valuation to be completed by the Valuer General.  In line with the requirements of the Act, they seek our local government's opinion on whether a valuation of our local government should be undertaken to be effective on 30 June 2022.		
<b>CONTENT:</b> The <i>Land Valuation Act 2010</i> (the Act) requires the Valuer-General to undertake an annual statutory valuation of all rateable land in Queensland except in unusual circumstances or after consideration of: <ul style="list-style-type: none"> <li>• a market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales on the value of land since the last annual valuation; and</li> <li>• the results of consultation with the local government for the area, and appropriate local and industry groups.</li> </ul> Under the Act, annual valuations are required to be issued prior to 31 March in the year the Valuation is to take effect.  The last valuation was completed in 2019 which resulted in significant changes to property values despite the fact we had been in drought for several years. Significant property sales have occurred within the region since then of which some were consolidation of properties by local landholders.  A further complete review of the calculations for revenue raised by rates will need to be completed if there is a significant change to the property valuations. Discussion to be held with Council at this month's Council meeting to determine their response to the request.		
<b>CONSULTATION:</b> NIL		
<b>GOVERNANCE IMPLICATIONS:</b> NIL		
<b>RECOMMENDATION:</b>  That a letter of response be returned to advise the Valuer General of Council's recommendation regarding valuation for the 2022 period.		
<b>ATTACHMENTS:</b> 1. Consideration for Annual Valuation Effective - 30 June 2022 - Boulia Shire Council [9.2.3.1 - 1 page]		
Reviewed and Approved by Chief Executive Officer		Ms Lynn Moore



Department of Resources

13 September 2021

Ms Lynn Moore  
Chief Executive Officer  
Boulia Shire Council  
18 Herbert Street  
BOULIA QLD 4829

Email: [ceo@boulia.qld.gov.au](mailto:ceo@boulia.qld.gov.au);

Dear Ms Moore

**RE: CONSIDERATION FOR ANNUAL VALUATION EFFECTIVE - 30 JUNE 2022**

I am seeking your views in relation to the revaluation of your local government area as part of the 30 June 2022 Revaluation Program.

The *Land Valuation Act 2010* (the Act) requires that the Valuer-General undertake an annual valuation, however the Valuer-General may decide not to make an annual valuation of land in a local government area after considering:

- a market survey report for the local government area which reviews sales of land and the probable impact of the sales on the value of land since the last annual valuation, and
- the results of consultation with the local government for the area and appropriate local and industry groups.

In undertaking this work, officers of the State Valuation Service (SVS) completed a preliminary assessment of property markets and the available sales evidence within your local government area since the last revaluation, with the results being provided in the attachment to this letter. Market movement is often an indicator of a need for a revaluation but there may be further influences that support market growth or reductions.

Consistent with the Act, can you provide your feedback on the preliminary assessment by the SVS, and/or your advice regarding your support or otherwise for a revaluation, effective 30 June 2022. You may wish to include any additional information relevant for consideration.

Consistent with the Act, the results of this consultation will be used to inform the final decision making of the Valuer-General, which is expected to occur no later than 31 December 2021.

Please provide your response in writing to me by 11 October 2021 via email:  
[valuer-general@resources.qld.gov.au](mailto:valuer-general@resources.qld.gov.au).

Should you have any further enquiries regarding details provided in the attachment, please contact Brett Bowen, Area Manager of the department on telephone 07 4222 5500. Alternatively, I would be very pleased to meet with you to discuss the operations of the SVS.

Yours sincerely

A handwritten signature in cursive script, appearing to read "Suzanne Stone".

Suzanne Stone  
**Executive Director**  
**State Valuation Service**  
**Department of Resources**

Department of Resources  
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ABN 59 020 847 551

<b>TITLE:</b>	WHSA / Insurance / Risk Management August Report	<b>DOC REF:</b> 9.2.4
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<b>REPORT BY:</b>	Rohan Weirman WHS/Insurance/Risk Management	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance

5.1: Ensure a high level of governance, accountability and compliance

5.1.1: Councillors and Staff have access to clear guidelines to assist in the delivery of accountabilities

5.1.2: Effective internal and external communication and records management

5.1.3: Adopt an integrated risk management approach

5.1.4: Contractor inductions, licenses, tickets, certificates and qualifications are held and maintained reflective of the current contract arrangements. Checked to ensure they are current

5.1.5: Workplace Health and Safety focus

Key Priority 7: Our Team - Our People

7.2: A great place to work

7.2.3: Provide access to external support networks for emotional assistance

7.2.4: Provide a safe, healthy working environment and be proactive in all Work Health Safety matters

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To inform Council of progressions and or issues of concern regarding Workplace Health and Safety.

**CONTENT:**

LGW – (TMR Audit requirements)	<ul style="list-style-type: none"> <li>Ongoing monitoring with projects to ensure correct and completed WHS paperwork is submitted and identify potential hazards and any documentation requirement shortfalls.</li> </ul>
Toolbox talks / Presentations	<ul style="list-style-type: none"> <li>Regular toolbox talks/presentations to Depot/Works staff.</li> <li>Additional presentation information sessions will be presented to relevant staff from information contained in Queensland Health and Work Health &amp; Safety Queensland (WHSQ) alerts, vehicle/plant updates, changes in industry compliances and areas identified within the work place.</li> <li>Topics generated from field observations and/or staff feedback.</li> </ul>
Compliance and Education	<ul style="list-style-type: none"> <li>Where applicable provide staff with pertinent information from WHSQ and other safety alert systems.</li> <li>Ongoing education through toolbox presentations to council employees.</li> </ul>
Assistance to Staff / Contractors / compliance	<ul style="list-style-type: none"> <li>Reviewing contractors' documentation for compliance.</li> <li>Assist with upgrade of Evacuation Plans/Diagrams.</li> <li>Set up monthly alerts and inspections in iAuditor for various staff to perform - 5 inspections conducted.</li> <li>Staff re-familiarisation of Safe Operating Procedures (SOP's)</li> <li>On-going review of existing WHS documentation/procedures/registers/inspection schedules to streamline workflow and ensure compliance.</li> </ul>



Near Misses, Incidents and issues	Total IAuditor actions/issues since last council meeting: <ul style="list-style-type: none"> <li>• Hazards – 2</li> <li>• Damage – 0</li> <li>• Incidents – 0</li> </ul>		
Category	Description	Site	Outcome
Hazard	Rest-stop toilets – internal paint is too dark limiting vision creating trip hazard	Peak Creek	Repaint internally with lighter colour to reflect light
Hazard	BBQ trailer lights broken with exposed wires creating electrical hazard	Shire Hall	Tagged out pending light replacement

Completed Tasks and/or Achievements	<ul style="list-style-type: none"> <li>• Inductions: Nil since last meeting.</li> <li>• Continue monitor of the Boulia Shire Council Hazard Risk Register (this is a live document).</li> <li>• Conduct Risk Assessment of works at Min Min Encounter</li> <li>• Plan a range of toolbox presentations for council admin/office/tourism staff.</li> <li>• Plan a range of toolbox presentations for council Works/field staff held on a regular basis including a presentation on the importance of COVID 19 (Delta) vaccinations.</li> <li>• No smoking signs erected where required</li> <li>• Evacuation Plan/Diagram and auto sanitiser installed in hall at Urandangi.</li> </ul>
Works in Progress	<ul style="list-style-type: none"> <li>• Weekly consultation with CEO to discuss current and future WHS items concerning the Shire.</li> <li>• Weekly consultation with DWO and supervisors on current and upcoming projects and what is required from a WHS perspective.</li> <li>• Design Risk Assessment document/s for fixed plant.</li> <li>• Design plant operator competency policy, procedures and assessment documents to facilitate assessment of Work Camp workers.</li> <li>• First-aid kit now to be installed at the BSC airport facility, location identified.</li> <li>• Regularly monitor the Boulia Shire Council Hazard Risk Register and update and/or add as required.</li> <li>• Ongoing monitoring of work site activities to ensure that compliance standard requirements are being met to enable compliance re-certification.</li> <li>• Ongoing compiling of Audit Evidence to LGW to meet the Audit criteria requirements.</li> <li>• Remainder of the new and/or updated Evacuation Plans/Diagrams to be erected around designated council buildings. (RSL Hall, Stonehouse Heritage Complex and Depot Training Room)</li> </ul>
WHS Alerts and Updates	<ul style="list-style-type: none"> <li>• Adopt various alerts/updates into regular toolbox talks and training.</li> <li>• Review WHSQ website and alert board.</li> <li>• Receive WHS alerts from Workplace Australia.</li> </ul>
Identified future work required and/or improvement areas	<ul style="list-style-type: none"> <li>• To confirm First-aid kit installation at BSC airport facility.</li> <li>• Ongoing updating of evacuation plans for council facilities.</li> <li>• Achieving the LGW and TMR compliance standard requirements for compliance re-certification (ongoing).</li> <li>• Continue to review processes currently in place and update where</li> </ul>

	<p>necessary.</p> <ul style="list-style-type: none"> <li>• Assist staff and/or contractors with WHS issues where either required or identified.</li> </ul>
Training Required	<ul style="list-style-type: none"> <li>• Return to Work Coordinator training being undertaken.</li> <li>• Fire Warden training for staff not yet trained.</li> <li>• Contractors to be provided information/education on Mandatory Safety requirements on/in BSC facilities.</li> <li>• Contractors to be advised on the importance of plant/equipment Pre-Starts and ramifications if not adhered too.</li> <li>• Review opportunities where E-Learning and face-to-face courses are offered to the shire.</li> <li>• Consult with Supervisors if competencies or extra training may be required and future toolbox topics.</li> </ul>

**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council receive the Workplace Health and Safety - WHSA / Insurance / Risk Management August Report for information.

**ATTACHMENTS:** Nil

Reviewed and Approved by Chief Executive Officer

Ms Lynn Moore

## **9.3 Corporate Services**

<b>TITLE:</b>	Director of Corporate Services August 2021 Update	<b>DOC REF:</b> 9.3.1
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<b>REPORT BY:</b>	Kaylene Sloman Director of Corporate Services	<b>DATE:</b> 17/09/2021
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### **CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance

5.2: It is clearly evident in how Council does business

5.2.4: Transparency and accountability through management reporting

Key Priority 5: Governance

5.3: Sustainability - our focus on value for money outcomes across the organisation

5.3.2: Optimise performance of Council business units using available technology

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To advise Council of the activities of the Director of Corporate Services.

### **CONTENT:**

#### **Financial Statements**

Work has been continuing with the draft Financial Statements, which were tabled for the Audit and Risk Management Committee to review. Further work will be done prior to final draft financials being handed to external auditor.

Landfill Rehabilitation business paper has now included with a Council Policy written and awaiting approval.

#### **Ignite Program**

I have successfully completed the Local Government Manager's Associations Ignite program. This was a very inspiring course run over 8 months (normally 6 months, due to COVID-19 travel restrictions). During that time, I worked with 25 other attendees from Council's all over Queensland.

The skills that I have attained I use every day in managing staff as well as day to day projects and operations. Thank you for allowing me to attend and complete.

#### **Interviews – Senior Administration Officer**

Lynn and I have conducted interviews to find a successful candidate for the position - we believe we have found the right person and are in the process of issuing letters of offer.

#### **Council Building Connectivity Workshop / Meeting**

Had a meeting with Advance Communications and Young Enterprises to discuss a plan on how we are going to improve the connectivity especially for the Depot to the Administration office using line of sight technology. Awaiting work plan.

#### **Rate Notices Issued**

Work has been done behind the scenes in bringing our Rating information up to date and in alignment with Department of Environment. A significant amount of work has already been done however further work is still in progress. Don Robey (Consultant) and Carol Smith have worked tirelessly in achieving this result.

#### **QTC Project Management Course**

Started a project management course with the University of Queensland and Queensland Treasury which is being funded by the Department of Local Government.

The course attendees are from across the organisation (indoor and outdoor).

**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the Director of Corporate Services August 2021 Report be received for information purposes.

**ATTACHMENTS:** Nil

Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Landfill Remediation Policy	<b>DOC REF:</b> 9.3.2
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<b>REPORT BY:</b>	Kaylene Sloman Director of Corporate Services	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance  
5.3: Sustainability - our focus on value for money outcomes across the organisation  
5.3.4: Implement good practice in managing and maintaining our assets

**RISK MANAGEMENT:**

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low L-2**.

**PURPOSE:**

To review and update Council's Policies in accordance with the adopted procedure to ensure that Policies made by Council are compliant with legislation and are reviewed in a timely manner.

**CONTENT:**

This Policy applies to operation of the Council's landfill site in Boulia ensuring compliance with its relevant obligations, and to further consider the necessity for a financial provision to be made within Council's Financial Statements.

This is a new policy.

**CONSULTATION:**

External Auditors PKF, Liam Murphy, David Lloyd  
Queensland Audit Office, Amy Briggs  
Boulia Shire Council's Audit & Risk Management Committee

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the policy Landfill Remediation be endorsed as presented and are loaded on the Councillor Hub.

**ATTACHMENTS:**

1. Landfill Restoration Policy [9.3.2.1 - 2 pages]

Reviewed and approved by Chief Executive Officer

Ms Lynn Moore



# BOULIA SHIRE COUNCIL

## LANDFILL REMEDIATION POLICY

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<b>Category:</b>	STATUTORY FINANCE POLICY
<b>Policy Number:</b>	
<b>Document Version:</b>	Version 1
<b>Obsolete Version:</b>	
<b>Keyword Classification:</b>	Landfill Restoration
<b>Summary:</b>	Details of how Council treats the treatment of landfill rehabilitation.
<b>Adoption Date:</b>	
<b>Resolution:</b>	
<b>Due for Revision:</b>	Annually
<b>Revision date:</b>	
<b>Date revoked:</b>	n/a
<b>Related documents:</b>	Nil
<b>Responsible Section:</b>	Finance
<b>Responsible Officer:</b>	Director of Corporate Services
<b>Legislation</b>	Local Government Act 2009 Local Government Regulation 2012

## **OBJECTIVE**

To consider Council's Financial Management obligations in relation to the management and restoration of the Boulia Landfill.

## **SCOPE**

This Policy applies to operation of Council's landfill site in Boulia ensuring compliance with its relevant obligations, and to further consider the necessity for a financial provision to be made within Council's Financial Statements.

## **BACKGROUND AND CONSIDERATIONS**

Council has been treating the restoration as operational expenditure as part of our everyday course of business. On site there is permanent plant that is used at the end of a Town dump run to cover all the refuse in the hole, so it is an ongoing back fill done as part of the normal operations.

We are a very small Community, it takes approximately 8 years for a hole (cell) to become to the stage that we need to create a new one. By the end of the period, as it has been filled each week, there is trees and grass growing on the covered areas.

The estimated life expectancy of the landfill is 100 years plus.

## **POLICY STATEMENT**

Boulia Shire Council will recognise a liability of \$10,000 per year as the estimated cost of restoration of capped landfill holes.

This liability is raised to cover the estimated cost of rehabilitation of any landfill hole that has been capped as advised by an independent expert should there be a 1 in 10 year storm.

Each year the provision will be raised fully for \$10,000 and in the first 10 years capped at \$20,000 limit as the risk of having more than a 1 in 10 year storm occurrence.

Council's current practice of ongoing maintenance of the site will continue to be absorbed into operation costs as normal works.

No further provision will be made for restoration until post closure of the landfill site.

The yearly review of the useful life of the landfill site will be assessed by an external expert as part of the financial end of year process.

<b>TITLE:</b>	Audit & Risk Management Committee Report	<b>DOC REF:</b> 9.3.3
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<b>REPORT BY:</b>	Kaylene Sloman Director of Corporate Services	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance  
 5.2: It is clearly evident in how Council does business  
 5.2.1: Council's financial activities are monitored and managed well  
 5.2.2: Maintain high standards of Corporate Governance through effective audits

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To present Council with the Audit and Risk Management Meeting Minutes held on 30<sup>th</sup> August 2021.

**CONTENT:**

The Committee chair Peter O'Regan ran the meeting, items covered were:

- QAO briefing paper
- Draft Financial Statements 2020-2021

Further detailed information can be found in the attached minutes of the meeting and associated reports.

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the Director of Corporate Services Audit Report for August 2021 be received for information.

**ATTACHMENTS:**

1. Audit Risk Management Committee meeting minutes 30 08 2021 [9.3.3.1 - 2 pages]
2. Audit Risk Management Committee meeting minutes 13-07-2021 [9.3.3.2 - 2 pages]
3. Briefing Paper - 30 August 2021 [9.3.3.3 - 5 pages]
4. CONFIDENTIAL REDACTED - Draft 2020-21 Financials Post PKF Skeleton Checking V 1 [9.3.3.4 - 34 pages]

Reviewed & Approved by Chief Executive Officer	Ms Lynn Moore
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## BOULIA SHIRE COUNCIL

### MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE

MEETING HELD ON 30<sup>th</sup> August 2021

Boulia Shire Council's Administration Building, CEO's Office & via Teleconference

**ATTENDEES:** Eric (Rick) Britton – Council representative  
Peter O'Regan – Independent Financial expert – Chairperson (By teleconference)  
Sam Beauchamp – Council representative  
David Lloyd - PKF – External Auditor (By teleconference)  
Liam Murphy – PKF – External Auditor (By teleconference)  
Amy Briggs – Qld Audit Office Representative – (By teleconference)  
Tony Walsh – Walsh Accounting – Internal Auditor (By teleconference)  
Lynn Moore – CEO (Observer)  
Kaylene Sloman – Director of Corporate Services (Minute taker – Observer)  
Rahul Bhargava – Finance Manager (Observer)

**APOLOGIES:** Nil

**Opened:** 2pm

**1) CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

The minutes of the Audit and Risk Management Committee meeting held 13<sup>th</sup> July 2021 and be accepted. *Moved Mayor Eric Britton, Seconded Peter O'Regan* **CARRIED**

**2) Qld Audit Office Update**

Liam Murphy presented first half of Briefing paper

- Summarised the status of the audit, all on track to meet the deadline, 15<sup>th</sup> October 21 signing of completed financial statements (Mayor and CEO)
- No planned variation in audit fee

Amy Briggs presented second half of Briefing paper

- Not a lot has transpired since our last update in July 2021.
- QAO is changing to Maturity model and moving away from traffic lights.
- Rating the maturity of a Council

Liam Murphy - Landfill Restoration

- Feedback from external expert was good and gives clear direction
- No costs at closure
- Storm damage realistic cost for restoration
- Gives a practical way forward
- Future reviews maybe informal basis

**Committee accepted QAO Update report.**

### **3) Draft Financial Statements**

Rahul Bhargava presented the draft statements at the point in time that they were issued to Audit Committee.

- Reviewed statements with committee, answered any questions from the floor
- Clarification was sought from auditor, David Lloyd about when the processing of deferred income, contract liabilities journals can be done
- Acknowledged Mackenzie's contributions to Note 3 Revenue Analysis.
- Discussion on presentation of Note 12 PPE (Property, Plant & Equipment) as Council has continued with the same Table format as previous years.
- Mayor, Rick Britton advised that the Councillors fully understand the current format of Note 12 PPE, the information in this detailed format saves a lot of questions being asked BY Councillors.
- Agreed Wednesday 1<sup>st</sup> September the finalised draft statements will be sent to the auditors. (David Lloyd, Liam Murphy)

### **4) General Business**

Internal Auditor – Tony Walsh addressed the meeting

- No further activity is planned until after the Financial Statements are completed.
- Audit plan still to be sent in.

No further business.

**Meeting closed at 2.45pm**



## BOULIA SHIRE COUNCIL

### MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE

MEETING HELD ON 13<sup>th</sup> July 2021

Boulia Shire Council's Administration Building, CEO's Office & via Teleconference

**ATTENDEES:** Eric (Rick) Britton – Council representative  
Peter O'Regan – Independent Financial expert – Chairperson (By teleconference)  
David Lloyd - PKF – External Auditor (By teleconference)  
Liam Murphy – PKF – External Auditor (By teleconference)  
Amy Briggs – Qld Audit Office Representative – (By teleconference)  
Tony Walsh – Walsh Accounting – Internal Auditor (By teleconference)  
Ray Geraghty – Acting CEO (Observer)  
Kaylene Sloman – Director of Corporate Services (Minute taker – Observer)  
Rahul Bhargava – Finance Manager (Observer)

**APOLOGIES:** Sam Beauchamp – Council representative  
Lynn Moore – CEO (Observer)

**Opened:** 10.34 am

**1) CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

The minutes of the Audit and Risk Management Committee meeting held 29<sup>th</sup> March 2021 and be accepted. *Moved Mayor Eric Britton, Seconded Peter O'Regan* **CARRIED**

**2) Reviewed Interim Management Letter QAO**

Liam Murphy addressed the meeting.

- Significant Deficiency
  - 2021 – Revenue recognition should be done monthly
  - 2021 – Clearance of Work in progress accounts have not been cleared.
  - 2020 – Provision for Landfill restoration, estimate of dollars for total rehabilitation of site
  - 2020 – Long-Term Asset Management – this will be carried forward, due date 31<sup>st</sup> December 2021.
  - 2020 - Mapping SynergySoft / Power BI – will be addressed at the final audit, 6-10 September 2021.

**Committee accepted Interim Management letter.**

**3) Review Internal Auditor Plan & Report**

Tony Walsh addressed the meeting

3.1 Audit 3 year Plan

3.2 Plant & Equipment Audit Report

- Audit was completed in April 2021
- Plant replacement policy & Committee to be formed

**Committee accepted all Internal Audit reports.**

**4) Qld Audit Office Update**

Amy Briggs addressed the meeting.

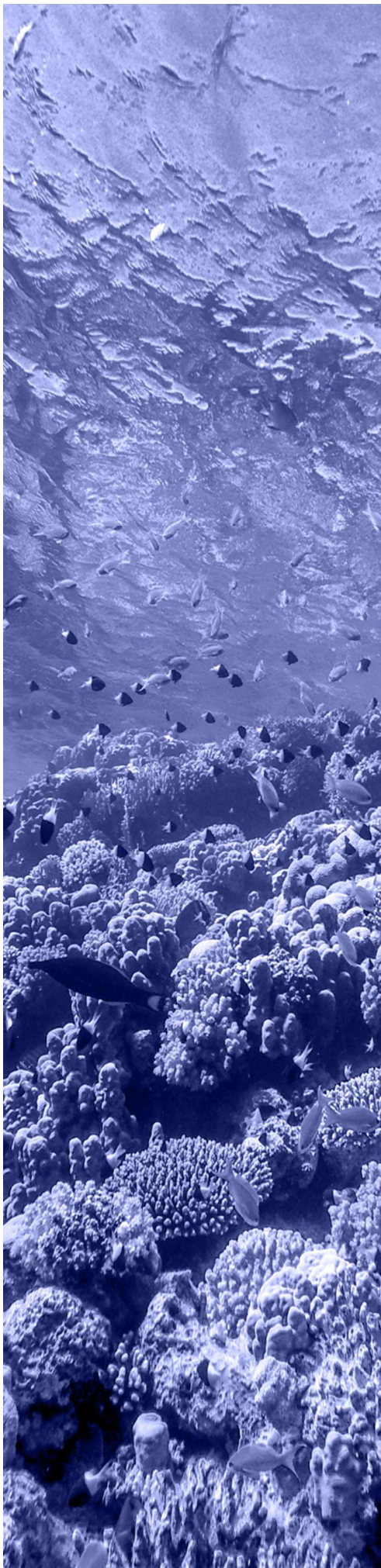
**Committee accepted QAO Update report.**

**5) General Business**

Nil

No further business.

**Meeting closed at 11.25am**



## **Boulia Shire Council**

### **ASP representatives**

Liam Murphy - Partner  
David Lloyd —Manager

### **QAO representatives**

Amy Briggs—Manager

### **Audit and risk committee briefing paper**

30 August 2021

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# 1. Summary



## Audit progress—On track



## Upcoming milestones



## Audit fees

Agreed audit fees \$59,000

At this stage, we do not expect any variation to the agreed audit fees.

## Update on landfill restoration provision

Following discussions with Management, the Council have obtained independent advice from an external adviser and are currently in the process of preparing and finalising the Council's Landfill Restoration policy.

## 2. Other matters of interest



### Our reports to Parliament

Since your last meeting, we have tabled the below reports to parliament. For more information on any of these reports, please see our website: [www.qao.qld.gov.au/reports-resources/reports-parliament](http://www.qao.qld.gov.au/reports-resources/reports-parliament)

Report	Summary
<b>Enabling digital learning</b> Report 1: 2021–22 Tabled 20 July 2021	This report presented the key facts about how the Department of Education is reliably connecting learners and staff of state schools to digital resources and online content. See the report, one-page summary or interactive data dashboard: <a href="http://www.qao.qld.gov.au/reports-resources/reports-parliament/enabling-digital-learning">www.qao.qld.gov.au/reports-resources/reports-parliament/enabling-digital-learning</a>

### Recent blog articles of interest

QAO's blog, available at [www.qao.qld.gov.au/blog](http://www.qao.qld.gov.au/blog), provides updates on topical issues, insights from our work, and general news from QAO. Here are the latest posts you may be interested in.

Published	About
<b>We are changing the way we report on internal controls</b> 5 August 2021	During our audits, we assess whether entities have effective internal controls. We are currently developing assessment tools that focus on common controls across government entities to help us better communicate with our clients about the strength of their internal controls and the areas they can improve. As we roll out our assessment tools across government, we will start phasing out our previous traffic light processes. This blog outlines how we currently assess and report on internal controls, what is changing, when the changes will occur. Read it here: <a href="http://www.qao.qld.gov.au/blog/we-are-changing-way-we-report-internal-controls">www.qao.qld.gov.au/blog/we-are-changing-way-we-report-internal-controls</a>
<b>Configuration or customisation costs in a cloud computing arrangement</b> 9 July 2021	The hot topic this financial year is the implications of IFRIC's agenda decision on configuration or customisation costs in a cloud computing arrangement. Cloud computing covers software-as-a-service arrangements. This blog provides background information on the agenda decision, outlining what it means for entities, how they can identify and apply the changes, and which areas to focus on. Read it here: <a href="http://www.qao.qld.gov.au/blog/configuration-or-customisation-costs-cloud-computing-arrangement">www.qao.qld.gov.au/blog/configuration-or-customisation-costs-cloud-computing-arrangement</a>

### Upcoming QAO events

#### Briefing for audit committee chairs

QAO biannually briefs the chairs of public sector and local government audit committees. The next briefing will be held on **7 December 2021**. Invitations will be sent to chairs in October 2021. If your chair's contact details have changed, or you have any queries, please contact your QAO contract manager.

Our most recent briefing was held on **6 May 2021** and covered considerations and advice for year end, insights from QAO's recent reports to parliament, update on our controls assessments, our new forward work plan, and new recommendations self-assessment tool. A copy of the presentation is available on our website:

<https://www.qao.qld.gov.au/reports-resources/events>.



## 2. Other matters of interest (cont'd)



### Upcoming QAO events (cont'd)

#### Client technical audit update

QAO annually briefs chief finance officers and finance managers of state entities and local governments on auditing and accounting standards, insights from our work, and other important information. The next update will be held on **23 February 2022**.

The prior update was held on 17 February 2021 and covered accounting and auditing standards, machinery of government changes and our controls maturity model, an update on reporting, and learnings from recent reports to parliament. A copy of the presentation is available on our website: <https://www.qao.qld.gov.au/reports-resources/events>.

### Matters of special interest

The below information or publications are also pertinent to you and/or your committee.

Topic or publication	Key information
<p><b>Conflicts of interest and disclosing confidential information—grounds for dismissal</b></p> <p>Crime and Corruption Commission (CCC)</p> <p>Published: July 2021</p> <p><a href="http://www.ccc.qld.gov.au/publications/conflicts-interest-and-disclosing-confidential-information-grounds-dismissal">www.ccc.qld.gov.au/publications/conflicts-interest-and-disclosing-confidential-information-grounds-dismissal</a></p>	<p>The CCC recently published a <i>Prevention in focus</i> newsletter highlighting the importance of dealing with a conflict of interest, and consequences of disclosing confidential information. It:</p> <ul style="list-style-type: none"><li>• outlines that failing to disclose and properly manage a conflict of interest can constitute corrupt conduct</li><li>• reminds public sector employees of the need to be mindful of social, personal and family relationships, who you engage with, and how much information you share</li><li>• explains how a person who resigns, prior to a disciplinary matter being finalised, can be the subject of a disciplinary declaration that may impact their future employment in the public sector</li><li>• provides information to public sector employees on what they need to know</li><li>• informs the reader on the types of conflicts that most commonly occur</li><li>• establishes expectations about not disclosing confidential information</li><li>• summarises disciplinary actions that may result</li><li>• includes an example case study.</li></ul> <p>The newsletter concludes with four key points to remember:</p> <ul style="list-style-type: none"><li>• remember your official duties and obligations</li><li>• identify, declare and manage any conflicts of interest—perceived or actual</li><li>• set clear boundaries in personal relationships</li><li>• exercise judgement about your social networks.</li></ul>





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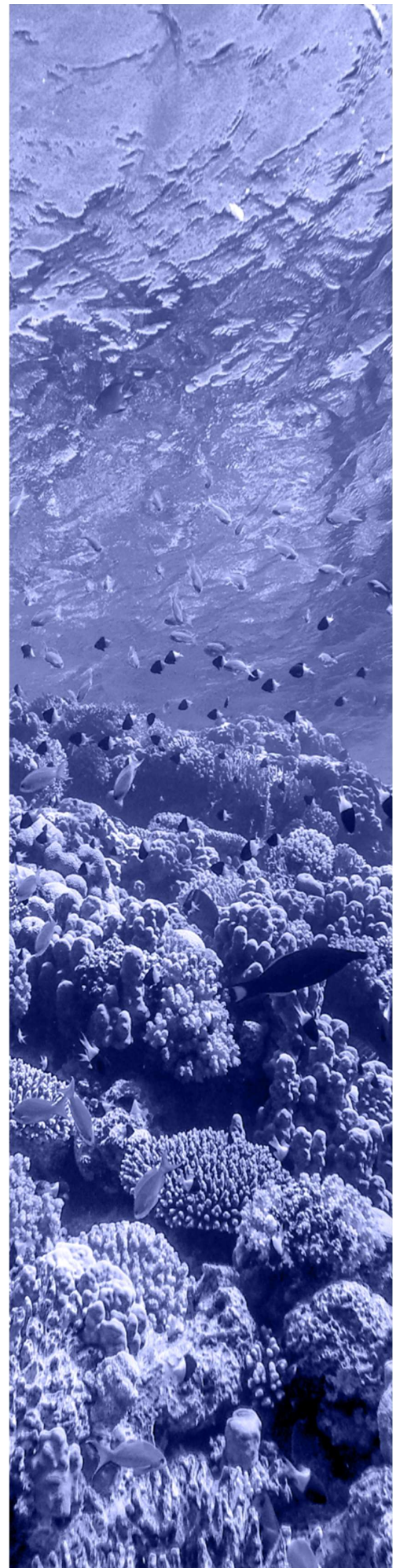


- Suggest a performance audit topic
- Contribute to a performance audit in progress
- Subscribe to news and our blog
- Connect with QAO on LinkedIn

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<b>TITLE:</b>	Finance Manager August 2021 Report	<b>DOC REF:</b> 9.3.4
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<b>REPORT BY:</b>	Rahul Bhargava Finance Manager	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance

5.2: It is clearly evident in how Council does business

5.2.1: Council's financial activities are monitored and managed well

Key Priority 5: Governance

5.3: Sustainability - our focus on value for money outcomes across the organisation

5.3.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

Financial Summary as at 31<sup>st</sup> August 2021

**CONTENT:**

**Cash Position:**

The Cash Position determines the expected money the Council should have after every period.

	<b>31<sup>st</sup> August 2021</b>	<b>31<sup>st</sup> July 2021</b>
Cash at Hand	15,247,835	17,396,563
Net Cash Equivalent (Debtors-Creditors)	3,633,436	1,308,477
<b>Total</b>	<b>\$18,881,271</b>	<b>\$18,705,040</b>

**Liquidity**

• CBA		\$ 74,929
• Floats		\$ 1,300
• Investments		
CBA At Call 0.10%	\$7,516	
QTC 0.50%	\$15,164,090	\$15,171,606
	<b>Total</b>	<b>\$15,247,835</b>

### Additional Information on Cash Position

Cash Balance as at 31<sup>st</sup> August 2021 15,247,835

The following items need to be backed by cash:

Reserves 30 <sup>th</sup> June	2,328,551
Funded Depreciation	4,562,748
Funded Employee Entitlements - NC	223,484
Grant Funding (paid in advance)	513,334
Working Capital Cash	1,500,000
Capital Grants	2,455,837
Operating Results for 2021/2022	3,524,386
Less Capital Expenditure 2021/2022	(1,900,003)
	<b>13,208,337</b>

Uncommitted Cash 31<sup>st</sup> August 2021 **2,039,498**

### Aged Debtors 31<sup>st</sup> August 2021

DEBTOR	90+	60	30	CURRENT	PRE-PAID	BALANCE
	4652.68	398.70	827.69	2,475,074.19	(260.00)	2,480,693.26

### 90+ Days Outstanding

For this month, amounts greater than 90+ days total \$4,652.68  
 \$4,469.06 have been referred to Council's external Collection Agency.  
 \$183.62 are under a payment arrangement.

### Rates 31<sup>st</sup> August 2021

Total Outstanding **\$904,189.80**

RATES	3 Years +	2 Years	1 Year (20-21)	Current Year (21-22)	In Credit (pre-paid OR Water & Gravel Compensation)	Total Outstanding
Urban	\$ 61,915.00	\$25,002.42	\$ 54,761.71	\$ 130,099.50	-\$ 4,232.65	\$ 267,545.98
Rural	-	\$ 13.77	\$177,506.68	\$ 446,408.88	-\$ 11,991.93	\$ 611,937.40
Mining	-	\$ 5,230.50	\$ 11,118.09	\$ 8,357.83	\$ -	\$ 24,706.42
	<b>\$ 61,915.00</b>	<b>\$30,246.69</b>	<b>\$243,386.48</b>	<b>\$ 584,866.21</b>	<b>-\$ 16,224.58</b>	<b>\$ 904,189.80</b>

### CREDITORS 31<sup>st</sup> August 2021

**\$164,281.74**

**BOULIA SHIRE COUNCIL**  
**Income Statement**  
**For the period ended 31 August 2021**

*2021/2022 Actual*

<b>Income</b>	
<b>Revenue</b>	
<b>Recurrent Revenue</b>	
Net rate and utility charges	750,903
Fees and charges	77,966
Rental income	41,275
Interest received	16,705
Sales - contract and recoverable works	1,219,807
Other Income	25,920
Grants, subsidies, contributions and donations	934,731
<b>Total Recurrent Revenue</b>	3,067,307
<b>Capital Revenue</b>	
Grants, subsidies, contributions and donations	2,455,837
<b>Total Capital Revenue</b>	2,455,837
<b>Total Revenue</b>	5,523,144
<b>Total Income</b>	5,523,144
<b>Expenses</b>	
<b>Recurrent Expenses</b>	
Employee benefits	(553,511)
Materials & Services	(1,445,247)
Finance Costs	-
Depreciation	-
<b>Total Recurrent Expenses</b>	(1,998,758)
<b>Total Expenses</b>	(1,998,758)
<b>Net Result Attributable to Council</b>	3,524,386

**BOULIA SHIRE COUNCIL**  
**Balance Sheet**  
**For the period ended 31 August 2021**

*2021/2022 Actual*

**Current Assets**

Cash and cash equivalents	15,247,835
Trade and other receivables	3,671,097
Inventories	462,842

<b>Total Current Assets</b>	19,381,774
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**Non-current Assets**

Property, plant and equipment	195,327,953
-------------------------------	-------------

<b>Total Non-current Assets</b>	195,327,953
---------------------------------	-------------

<b>TOTAL ASSETS</b>	214,709,727
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**Current Liabilities**

Trade and other payables	(37,661)
Borrowings	(56,362)
Provisions	(1,234,228)
Contract Liabilities	(2,221,520)

<b>Total Current Liabilities</b>	(3,549,771)
----------------------------------	-------------

**Non-current Liabilities**

Borrowings	(954,533)
Provisions	(223,484)

<b>Total Non-current Liabilities</b>	(1,178,017)
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<b>TOTAL LIABILITIES</b>	(4,727,788)
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<b>NET COMMUNITY ASSETS</b>	<b>209,981,939</b>
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**Community Equity**

Asset revaluation reserve	110,690,860
Retained surplus	99,291,079

<b>TOTAL COMMUNITY EQUITY</b>	<b>209,981,939</b>
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**BOULIA SHIRE COUNCIL**  
**Statement of Cash Flows**  
**For the period ended 31 August 2021**

*2021/2022 Actuals*

**Cash Flows from Operating activities:**

Receipts from customers	(2,075,361)
Payments to suppliers and employees	(3,480,534)

(5,555,895)

Interest received	16,705
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Rental income	41,275
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Non-capital grants and contributions	2,125,944
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Borrowing costs	0
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<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>(3,371,971)</b>
--	--------------------

**Cash Flows from Investing activities:**

Payments for property, plant and equipment	(1,900,003)
--	-------------

Proceeds from sale of property, plant and equipment	0
---	---

Grants, subsidies, contributions and donations	2,455,837
--	-----------

<b>Net Cash Inflow (Outflow) from Investing activities</b>	<b>555,834</b>
--	----------------

**Cash Flows from Financing activities**

Repayment of borrowings	0
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<b>Net Cash Inflow (Outflow) from Financing activities</b>	<b>0</b>
--	----------

<b>Net Increase (Decrease) in Cash and Cash Equivalents held</b>	<b>(2,816,137)</b>
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Cash and Cash Equivalents at beginning of Reporting period	18,063,972
--	------------

Cash and Cash Equivalents at end of Reporting period	<b><u>\$15,247,835</u></b>
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**CONSULTATION:**

NIL

**GOVERNANCE IMPLICATIONS:**

NIL

**RECOMMENDATION:**

That the Finance Report for August 2021 Report be received for information.

**ATTACHMENTS:** Nil

Approved by Chief Executive Officer

Ms Lynn Moore

## **9.4 Community Services**

<b>TITLE:</b>	Community Services August Report	<b>DOC REF:</b> 9.4.1
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<b>REPORT BY:</b>	Julie Woodhouse Community Services Manager	<b>DATE:</b> 9/9/2021
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### **CORPORATE PLAN REFERENCE:**

Key Priority 1: Social License

1.1: Enhance sporting, recreational & cultural facilities and activities

1.1.1: Build a strong sense of community by supporting local groups and organisations

Key Priority 3: Economic Development

3.1: Facilitate housing and investment to support employment opportunities

3.1.1: Promote decentralisation and the opportunity to invest in community housing

3.1.2: Council housing is sustainable and is suitable to meet demands

Key Priority 5: Governance

5.1: Ensure a high level of governance, accountability and compliance

5.1.1: Councillors and Staff have access to clear guidelines to assist in the delivery of accountabilities

5.1.2: Effective internal and external communication and records management

5.1.3: Adopt an integrated risk management approach

5.1.4: Contractor inductions, licences, tickets, certificates and qualifications are held and maintained reflective of the current contract arrangements. Checked to ensure they are current

5.1.5: Workplace Health and Safety focus

### **RISK MANAGEMENT:**

Information Report only - not applicable.

### **PURPOSE:**

To provide Council with an update of the activities associated with Council's community development activities.

### **CONTENT:**

#### **Housing:**

<b>Vacant Housing available now</b>	<b>0</b>
<b>Formal applicants for August</b>	<b>1</b>
<b>Enquiries for August</b>	<b>3</b>
<b>Housing being renovated</b>	<b>4</b>
<b>Housing being built</b>	<b>2</b>

The formal housing applicant is a pensioner waiting on the refurbished units, she is a past resident of Boulia.

Two complaint letters were sent to tenants regarding overcrowding of houses allocated to them. Housing Inspections will be held on the 6<sup>th</sup> and 7<sup>th</sup> October at this stage.

#### **Tourism:**

Whilst numbers have slowed down, they are still coming through Boulia and enjoying our attractions. The Min Min Encounter will be closed for October but the Heritage Complex will remain open. Online bookings have been successful and when we can resume having larger numbers of people in the Encounter show, I think these bookings will become more popular.

The Longreach Leader reached out to me for an interview regarding the 'facelift' of the centre recently.

**Sports:**

The North Qld Sports Foundation have once again opened their annual awards for sporting stars in the region but to date there have been no nominees to Council for consideration.

Shortly we will be purchasing new sports equipment for the after-school sports programme with the funding sponsored by Sport and Rec (\$5,000) in affiliation with the NQSF.

**Community:**

The entertainment scheduled for the 28<sup>th</sup> August was cancelled due to the Victorian border lockdown but has been rescheduled for early 2022, it has to happen before 30 June 2022.

The Father's Day event Man with a Pram was held on the 5<sup>th</sup> September and whilst numbers were down, all who attended enjoyed their morning. Four t-shirts were given out to the lucky fathers.

**Funding/Grants:**

- From the Queensland Community Drought Support funding \$20,000 has been given to the Boulia P an C Association for student's requirements. \$10,000 will go to the Boulia Turf Club for ongoing costs in running their community event. The remainder is for the hardship credit cards for the community as mentioned in previous reports.
- Queensland Health funded us \$55,000 to go towards mental health programmes in the community and \$20,000 to a local sporting organisation for a community event that lifts spirits and contributes to social and mental well-being. This \$20,000 was given to the Rodeo / Campdraft Club for their October event.
- 300 LED torches have been ordered for the community from the Queensland Get Ready programme which annually gives us \$4880 for Get Ready projects.

**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the Community Services August Report be received for information.

**ATTACHMENTS:** Nil

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore



<b>TITLE:</b>	Community Drought Support 2021 Funding	<b>DOC REF:</b> 9.4.2
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<b>REPORT BY:</b>	Julie Woodhouse Community Services Manager	<b>DATE:</b> 13/9/21
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**CORPORATE PLAN REFERENCE:**

Key Priority 5: Governance

5.3: Sustainability - our focus on value for money outcomes across the organisation

5.3.1: Council's offices, depots and business enterprises are operated under value for money principles

5.3.2: Optimise performance of Council business units using available technology

5.3.3: Ensure the long-term financial sustainability of the Council through prudent financial management and budgeting

5.3.4: Implement good practice in managing and maintaining our assets

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To provide Council with an update of the activities associated with Councils' community development activities.

**CONTENT:**

At the August Council meeting Council made the following resolution:

That 1000 cards be applied for and that the value be determined by the costs of the cards being taken out of total funds divided by the number of cards to be issued. Cards to be issued to those only over 18 years of age and who reside in the Boulia Shire.

This report serves to provide further information.

The community drought support funding, for the amount of \$140,200 was given to Council to distribute in the community as a hardship one-off funding and needs to be sorted soon.

The Boulia P and C Association has received their \$20,000 as per the application requirements. A fee of \$5,000 for the credit company to load the credit cards has been set aside also.

The remaining money of \$115,200 needs to be allocated to loading the credit cards for the community members. There was a meeting held between staff and Cr Norton and Beauchamp to discuss this loading. It was decided at that meeting that we load all 1,000 (min amount to purchase) with \$100 each and after distribution, to give remaining cards to the Boulia Community Support Centre for distribution as needed to distressed families whose needs would be assessed by Cr Norton.

After speaking to other shires, we have realised that families should get more money than single people. A letter went out to all stations in the shire with a 60% response rate so far as to how many families and single workers they have. With an estimate of town numbers added to those, the numbers are going to be much less than 150 families and 150 singles.

I think we should double the figures so we don't leave people out, bearing in mind that residents must have lived in the shire for a minimum of 6 months and they will sign for their cards at the Council office unless there is a travelling problem which then could be addressed by mailing out the required numbers. (Stations only)

Some examples are:

300 families x \$250 = \$75,000

200 singles x \$150 = \$30,000

Extra 500 cards could be loaded with \$20.00 each for using through the post office or community support centre or left unloaded and sold to people thus adding more money to the above numbers.

Total: - \$115,000

Alternatively give out more to the community up front as originally intended: e.g.-

200 families x \$450 = \$90,000

150 singles x \$150 = \$22,500

Total: - \$112,500 leaving \$3,000 for expenses incurred with Council setting up 4 eftpos machines at the participating businesses in Boulia and Urandangi.

The remaining cards, not preloaded, can be sold through the post office and people load their own amounts on these in the same way as when you purchase gift cards at stores.

Council would charge for these of course thus giving us a new revenue stream.

As long as the community has been given the total amount of \$112,500, Council can use the remaining credit cards we have purchased for our own use.

To provide Council with an update of the activities associated with Councils' community development activities.

**CONSULTATION:**

Meeting in July with Cr Beauchamp, Cr Norton and Director of Corporate Services.

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council considers this matter to ensure money could be in the community before Christmas.

That Council order the 1000 cards to process as set out in the report.

**ATTACHMENTS:** Nil

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Television Advertising Report	<b>DOC REF:</b> 9.4.3
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<b>REPORT BY:</b>	Julie Woodhouse Community Services Manager	<b>DATE:</b> 13/9/21
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**CORPORATE PLAN REFERENCE:**

Key Priority 3: Economic Development

3.4: Promote tourism as an economic driver for the shire

3.4.1: All opportunities used to increase the shires exposure to the tourism market

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To report to Council on Community Services tourism advertising activities to promote Boulia.

**CONTENT:**

In 2020 it was decided by Council that Boulia Shire join with Barcoo and Diamantina shires to produce a combined television advertisement showcasing our region.

The production process tender was won by Peter Murray who has produced some exciting footage of all three shires covering landscapes, people, events, Flora and Fauna.

There was a zoom meeting held today the 10<sup>th</sup> September with both shires tourism officers to decide when and how the footage will be presented and on which television channel, (yet to be determined). It was discussed on how we could get all our contact details (6 info centres) onto a 30 second commercial.

It was decided that we produce a 'landing page' called **channelcountry.com** which will have a hyperlink on it which will direct people to the respective shires they wish to visit. Barcoo shire have elected to implement the landing page and they will invoice us for our share which will be very small (**should be less than \$600 total**) and they will bear the hosting cost through their shire for 12 months.

Outback Queensland Tourism Authority (OQTA) originally promised us that they would inject 10% into the marketing for this combined project. They now say they cannot afford to do this because with the pandemic they are short of funds. The implication for us may be a \$1000 extra each for televising it, but this remains undetermined at this stage.

We have committed \$10,000 to this project from each shire and \$7,000 has been spent on production so far, leaving \$9,000 for showing it for 12 months. Peter Murray is currently working with different television networks and will come back to the table with us to get a consensus on which one will give us the best deal.

All tourism officers have agreed that we want a steady campaign over 12 months initially as this has worked very well for Boulia with our television coverage for the past three years.

**CONSULTATION:**

- Stephen Schwer-Diamantina Shire Council
- Roxy Weston Barcoo Shire Council

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That this Information report be received.

**ATTACHMENTS:** Nil

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Sports Centre August 2021 Report	<b>DOC REF:</b> 9.4.4
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<b>REPORT BY:</b>	Sports Sports Centre Attendant/Library Officer	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

**Key Priority 1: A strong supportive community environment**

1.1: Promotion of community events, services and facilities

1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships

1.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

**Key Priority 1: A strong supportive community environment**

1.3: Bouliia Shire to have active inclusive communities

1.3.1: Partner with relevant organisations to support educational opportunities for the shire

1.3.3: Facilitate opportunities for learning, social activities, community events, grants and funding programs

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To inform Council of the current utilisation and activities of the centre.

**CONTENT:**

The Sports and Aquatic Centre provides an important sports venue for the local residents of Bouliia. It has an extensive gymnasium with up-to-date equipment and several large activity areas including the swimming pool. Charges are levied for membership with casual entry fees for ad-hoc visitation.

ACTIVITY	CUSTOMER VOL PER MONTH
• Gymnasium	During Hours: 2 After Hours: 23
• Pool	During Hours: 22 After Hours: 0
• Squash	0
• Casual entry usage	6
• Kid's usage	35
• Membership usage	25
• Merchandise sales	\$0.00
• Admission	\$0.00
• Refreshment sales	\$0.00

**Activities held this month:**

- o The Sports Centre was closed for 29 days this month.
- o We are still waiting on the floor to be placed for the Magic room to be ready to go
- o We are working on a school holiday calendar for the September school holidays

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	484	579	380	0	0	0	0	0	0	0	304	487
2021	500	494	299	211	176	127	121	66				

**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council receive the Boulia Sports and Aquatic Centre August 2021 Report for information

**ATTACHMENTS: Nil**

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

<b>TITLE:</b>	Library August 2021 Report	<b>DOC REF:</b> 9.4.5
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<b>REPORT BY:</b>	Sports Sports Centre Attendant/Library Officer	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

**Key Priority 1: A strong supportive community environment**

- 1.1: Promotion of community events, services and facilities
  - 1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships
  - 1.1.2: Liaise and work with community groups and organisations in attracting funding and/or providing support where appropriate
  - 1.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

**Key Priority 1: A strong supportive community environment**

- 1.2: Respecting our culture and heritage, past, present and future
  - 1.2.1: To preserve and promote the heritage and diverse cultures of our community
  - 1.2.2: To maintain, preserve, develop and provide access to our region's history
  - 1.2.3: To promote the heritage, arts and cultures of our communities

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To update Council on the visitations and activities in the Library

**CONTENT:**

Bouliia Shire Council provides a well-appointed Library facility which is open 5 days per week from 09:45am – 1:00pm

ACTIVITY	CUSTOMER VOLUME - per month
Library visitors	20
Wi Fi	3
Number of new members - local	0
Tourist Member	0

**LIBRARY ACTIVITIES**

This month we have been holding our First 5 Forever program twice a week. We have a regular attending group now forming.

The Library was closed for most of the month

Re; Covid 19, appropriate arrangements remain in place keeping with Queensland Health Regulations.

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2020	240	124	125	0	32	55	108	108	111	195	147	67
2021	42	78	48	73	109	102	75	20				

**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council receives the August 2021 Library Report for information.

**ATTACHMENTS:** Nil

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore



<b>TITLE:</b>	Boulia Heritage Complex August 2021 Report	<b>DOC REF:</b> 9.4.6
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<b>REPORT BY:</b>	Lyn Weirman Tourism Officer – Stonehouse	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

**Key Priority 1: A strong supportive community environment**

- 1.1: Promotion of community events, services and facilities
  - 1.1.1: Build a strong sense of community, capacity and pride by supporting partnerships
  - 1.1.2: Liaise and work with community groups and organisations in attracting funding and/or providing support where appropriate
  - 1.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

**Key Priority 1: A strong supportive community environment**

- 1.2: Respecting our culture and heritage, past, present and future
  - 1.2.1: To preserve and promote the heritage and diverse cultures of our community
  - 1.2.2: To maintain, preserve, develop and provide access to our region's history
  - 1.2.3: To promote the heritage, arts and cultures of our communities

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To update Council on the visitations and activities at the Boulia Heritage Complex.

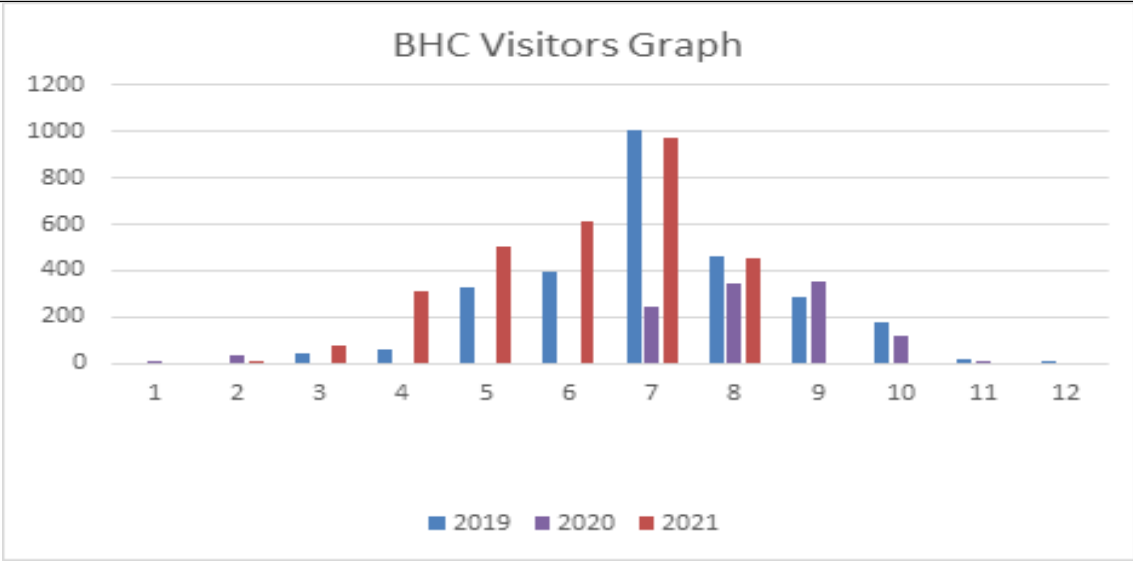
**CONTENT:**

Boulia Shire Council provides a well-appointed Heritage Complex which at this time of year is open 7 days per week: Monday to Friday from 10am to 3pm, Saturday & Sunday 10am to 2pm.

ACTIVITY	CUSTOMER VOLUME-per month
Complex Visitors	455

**BOULIA HERITAGE COMPLEX REPORT:**

We have had 455 visitors for the month of August 2021. Last month was my first month working at Boulia Heritage Centre, and I would like to extend a big thank you to the very warm welcome I received, and a special thanks to the staff who helped train me. Judging by the figures for the previous 3 months, things seem to be quietening down a little although the figures are still better than those for August last year. The cementing of the pathway to the truck shed has been completed and the shed is now open for viewing.



**Visitor Statistics Comparison**

**CONSULTATION:**  
Nil

**GOVERNANCE IMPLICATIONS:**  
Nil

**RECOMMENDATION:**  
That the Boulia Heritage Complex August 2021 Report be received for information.

**ATTACHMENTS:** Nil

Reviewed by Community Services Manager	Mrs Julie Woodhouse
Approved by Chief Executive Officer	Ms Lynn Moore

<b>TITLE:</b>	Min Min Encounter August 2021 Report	<b>DOC REF:</b> 9.4.7
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<b>REPORT BY:</b>	Roni Harris Tourism Officer	<b>DATE:</b> 17/09/2021
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**CORPORATE PLAN REFERENCE:**

Key Priority 1: Social License  
 1.2: Respecting our culture and heritage  
 1.2.1: To capture, preserve and promote the heritage and diverse cultures of our region  
 1.2.2: To promote the heritage, arts and cultures of our communities

Key Priority 3: Economic Development  
 3.4: Promote tourism as an economic driver for the shire  
 3.4.1: All opportunities used to increase the shires exposure to the tourism market

Key Priority 6: Lifestyle and Community  
 6.1: Facilitate opportunities for community development  
 6.1.3: Maintain a high quality of life by providing facilities and resources that encourage a secure, interactive and progressive community lifestyle

**RISK MANAGEMENT:**

Information Report only - not applicable.

**PURPOSE:**

To report on the day-to-day operations of the Min Min Encounter and to promote tourism in the Shire and surrounding region.

**CONTENT:**

Monthly Activity Statistics:

Daily Sales for August 2021	\$24,277.55
MME Visitor Stats for August 2021	1338
MME Show Stats for August 2021	651
BHC Stats for August 2021	453

Social Media Statistics for August 2021:

Page	Page Likes	Reached	Shares
Min Min Encounter	1263	3708	542

**REPORT ON ACTIVITIES HELD FOR AUGUST 2021**

After our great figures for July, we have been a little disappointed with August this year.

Both our visitor numbers and sales are down considerably, due in part to the cancellation of the Birdsville Races and uncertain times associated with border closures and Covid outbreaks in NSW and Vic.

Of the 1338 visitors to the Min Min Encounter, 748 were from Qld and only 183 from NSW, 194 from VIC and 29 from Tasmania. Traditionally we would have seen many more from the southern states during the colder months.

We also had four buses cancelled due to Covid which was disappointing. Our Covid Safe process continues to meet requirements and most visitors are happy to comply.

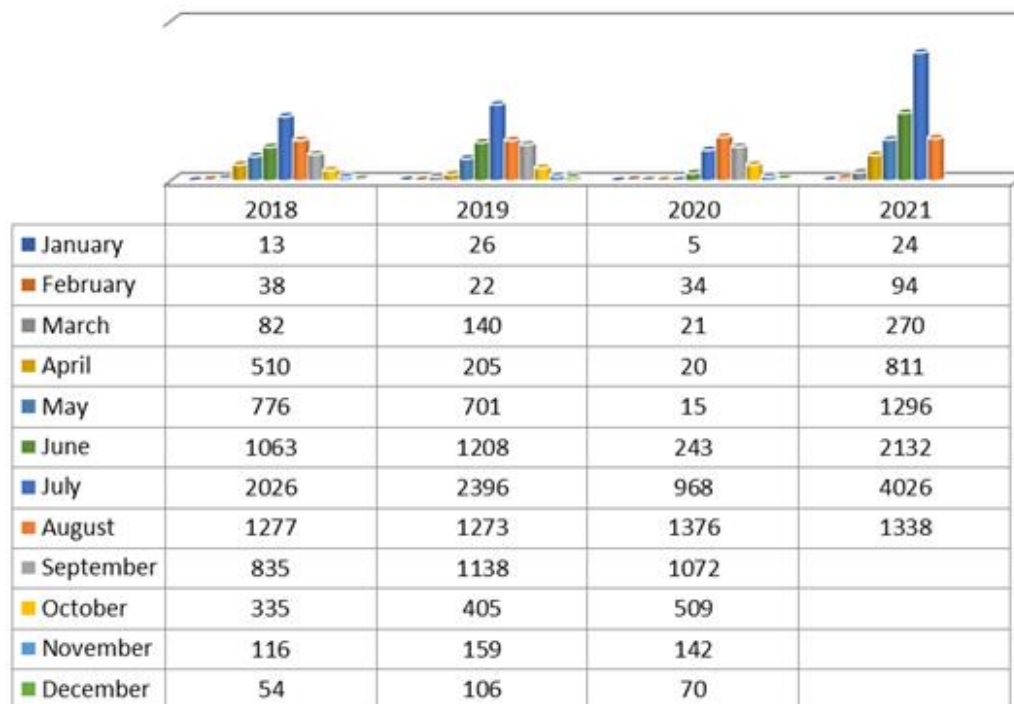
We continue to supply information on road and border passes but as numbers are dropping off and the weather changing, this may diminish in the coming months.

The brief rain event at the end of the month caused some disruption to several traveller's plans.

### Min Min Encounter & BHC Tickets & Merchandise Sales



### Min Min Encounter Visitor Numbers



**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the Min Min Encounter August 2021 Report be received for information.

**ATTACHMENTS: Nil**

Reviewed by Community Services Manager

Mrs Julie Woodhouse

Approved by Chief Executive Officer

Ms Lynn Moore

## **10 Late Reports**

Nil

## **11 Closed Session**

In accordance with the *Local Government Regulation 2012* (254J (3)), Closed Sessions of Council are not open to the public and may be closed for the following reasons:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

## **12 General Business**

This item on the agenda allows Councillors to raises any other general business matters for discussion or future consideration.